



**South
Derbyshire**
District Council

Grant Thornton UK LLP
Colmore Plaza
Colmore Circus
Birmingham
B4 6AT

30th September 2012

Dear Sirs

South Derbyshire District Council
Financial Statements for the Year Ended 31 March 2012

This representation letter is provided in connection with the audit of the financial statements of South Derbyshire District Council for the year ended 31 March 2012 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with International Financial Reporting Standards as set out in the Code of Practice on Local Authority Accounting in the United Kingdom 2011/12 and the Service Reporting Code of Practice 2011/12, both issued by CIPFA / LASAAC.

We confirm that to the best of our knowledge and belief having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

- i We acknowledge, as Senior Officers / Council Members our responsibilities for preparing financial statements which give a true and fair view and for making accurate representations to you
- ii We have fulfilled our responsibilities for the preparation of the financial statements in accordance with proper practices as set out in the CIPFA / LASAAC Code of Practice on Local Authority Accounting in the United Kingdom (the Code); in particular the financial statements give a true and fair view in accordance therewith.
- iii We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
- iv Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- v Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the Code.



- vi All events subsequent to the date of the financial statements and for which the Code requires adjustment or disclosure have been adjusted or disclosed.
- vii We have not adjusted the misstatements brought to our attention on the audit differences and adjustments summary, attached to this letter, as they are immaterial to the results of the Council and financial position at the year-end and for the reasons noted on the schedule. The financial statements are free of material misstatements, including omissions.

Information Provided

- viii We have provided you with:
 - a. access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - b. additional information that you have requested from us for the purpose of your audit; and
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- ix All transactions have been recorded in the accounting records and are reflected in the financial statements.
- x We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- xi We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - a. management;
 - b. employees who have significant roles in internal control; or
 - c. Others where the fraud could have a material effect on the financial statements.
- xii We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
- xiii We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- xiv We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.



Annual governance statement

- i The Council has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There has been no non-compliance with requirements regulatory authorities that could have a material effect on the financial statements in the event of non-compliance.
- ii We are satisfied that the Annual Governance Statement (AGS) fairly reflects the Council's risk assurance framework and we confirm that we are not aware of any significant risks that are not disclosed within the AGS.

Approval

The approval of this letter of representation was minuted by the Council's Audit Sub Committee at its meeting on 26 September 2012 and approved by the Finance and Management Committee on 27 September 2012.

Signed on behalf of South Derbyshire District Council

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Name Frank McArdle

Position Chief Executive

Date 30th September 2012

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Name: Kevin Stackhouse

Position Chief Finance Officer

Date 30th September 2012

