



F. McArdle
Chief Executive

Civic Offices, Civic Way,
Swadlincote, Derbyshire DE11 0AH

www.south-derbys.gov.uk

Please ask for: Democratic Services
Phone: (01283) 595722 / 595848
Minicom: (01283) 595849
DX 23912 Swadlincote
Email :
democraticservices@south-derbys.gov.uk

Date: 11 January 2016

Dear Councillor,

Environmental and Development Services Committee

A Meeting of the **Environmental and Development Services Committee** will be held in the **Council Chamber (Special)**, on **Thursday, 07 January 2016 at 18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Watson (Chairman), Councillor Muller (Vice-Chairman) and Councillors Mrs. Brown, Coe, Mrs. Hall, MacPherson, Mrs. Patten, Roberts and Stanton.

Labour Group

Councillors Chahal, Southerd, Taylor and Tilley.



AGENDA

Open to Public and Press

- 1 Apologies and to note any substitutes appointed for the Meeting.
- 2 To receive the Open Minutes of the Meeting held on 20th August 2015.
- 3 Environmental and Development Services Committee 20th August 2015 Open Minutes **4 - 10**
- 4 To note any declarations of interest arising from any items on the Agenda
- 5 To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 6 To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 7 Reports of Overview and Scrutiny Committee
- 8 HARTSHORNE CONSERVATION AREA ANALYSIS **11 - 21**
- 9 DIESEL ROAD ROLLER **22 - 23**
- 10 SERVICE BASE BUDGETS 2016-2017 **24 - 57**

Exclusion of the Public and Press:

- 11 The Chairman may therefore move:-
That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 12 To receive the Exempt Minutes of the Meeting held on 20th August

2015.

Environmental and Development Services Committee 20th August

2015 Exempt Minutes

- 13** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.



ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

20th August 2015

PRESENT:-

Conservative Group

Councillor Watson (Chairman), Councillor Muller (Vice-Chairman), Atkin (substituting for Councillor Coe) Mrs. Brown, Mrs Hall, MacPherson, Mrs Patten, Roberts and Stanton

Labour Group

Councillors Chahal, Southerd, Taylor and Tilley.

EDS/19 **APOLOGIES**

Apologies for absence from the meeting were received from Councillor Coe (Conservative Group).

EDS/20 **MINUTES**

The Open Minutes of the Meetings held on the 4th June 2015 were approved as a true record.

EDS/21 **DECLARATIONS OF INTEREST**

Councillor Roberts declared a prejudicial interest in Item 8 on the agenda due to his profession as a Private Hire Driver.

Councillor Mrs Patten declared a prejudicial interest in Item 9 on the agenda in her role as a County Councillor.

Councillor Southerd declared a prejudicial interest in Item 14 on the agenda as being consulted on this item in his role as a County Councillor.

EDS/22 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

EDS/23 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

EDS/24 REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE

The Committee was informed that there were no Overview & Scrutiny Committee reports for it to consider.

MATTERS DELEGATED TO COMMITTEE**EDS/25 ADOPTION OF CONDITIONS FOR CAT BOARDING ESTABLISHMENTS UNDER THE ANIMAL BOARDING ACT 1963**

The Senior Licensing Officer presented the report to Committee on the proposed model conditions produced by the Chartered Institute of Environmental Health (CIEH), which states the basic minimum standards considered necessary, to ensure animal health and welfare are maintained in boarding establishments.

RESOLVED:

That Members approved the conditions contained in Appendix 1 of the report relating to cat boarding establishments to come into effect upon adoption by Council.

Councillor Roberts left the Committee meeting whilst the following item was debated.

EDS/26 DEREGULATION ACT 2015 – CHANGES TO PRIVATE HIRE LICENSING

The Senior Licensing Officer presented the report to Committee to advise Members of the changes to private hire licensing, introduced by the Deregulation Act 2015. The Senior Licensing Officer also provided Members with the necessary information to approve the proposed fees.

The Committee discussed concerns regarding the current procedure South Derbyshire Police use to inform the Licensing Department of offences committed by licenced Private Hire Drivers. The Senior Licensing Officer advised Members that she is currently in talks with the Police regarding this issue and will report back to Committee on the outcome.

RESOLVED:

1.1 That the proposed changes to the Private Hire Licensing Policy be approved to ensure full compliance with the provisions of the Deregulation Act 2015 by 1st October 2015.

1.2 That the proposed fees for private hire drivers and operators be approved.

EDS/27 LOCAL PLAN PART 1 – EVIDENCE BASE

The Planning Policy Manager updated Members on work that had been ongoing with the Local Plan evidence base around the Gypsy and Traveller

Accommodation Assessment and the Open Space, Sport & Community Facilities Strategy. The strategy will be considered through the Housing and Community Services Committee also. The strategy will include consultation with Members, Parishes and residents. The Committee discussed the need to reach residents most affected by the Local Plan and to ensure that consultations are evenly distributed across the district, concerns were noted and responded to accordingly.

RESOLVED:

That Members noted the updated report.

EDS/28 **DIESEL ROAD ROLLER LOAN**

The Planning Policy Manager presented the report to Committee of the Council's ownership of an Aveling Barford diesel Road Roller currently stored at Snibston Discovery Park which recently closed, highlighting the five options identified for its removal:

1. Storage somewhere in South Derbyshire
2. Agree a loan agreement with another Local Authority
3. Place an advert in an enthusiast's magazine for someone willing to enter into a loan agreement with the Council
4. Place an advert in an enthusiast's magazine for someone willing to purchase the Road Roller with agreement to maintain it
5. Dispose of the roller in the most cost efficient way.

The Committee discussed the five options in detail, and agreed to add restoration to option one, and delete option five on the list.

RESOLVED:

1.1 The Committee approved that option one should now read restoration and storage somewhere in South Derbyshire.

1.2 The Committee approved that option one be investigated and a report brought back to Committee.

1.3 The Committee approved that option five be deleted from the list.

EDS/29 **DERBYSHIRE CYCLE PLAN CONSULTATION**

The Planning Policy Manager presented the report to Committee to update them on the work which County and City Councils, Derbyshire District and Borough Councils, Derby University, Sustrans, Peak District National Park, The National Forest and British Cycling have undertaken in the last 12 months.

A discussion took place around the provision of safer cycling, the use and maintenance of bridleways and disused train lines in the district, comments were noted and responded to accordingly.

RESOLVED:

1.1 That Members comments be forwarded along with Planning Policy comments as part of the Councils response to the Derbyshire Cycling Plan consultation exercise.

1.2 That Members approved the development of a South Derbyshire Action Plan for Cycling and that it be reported to Committee for future consideration.

EDS/30 **LOCAL PLAN PART 1**

The Planning Policy Manager presented the report to update Members on the Local Plan and the Derby Housing Market Area (HMA) position. The agreement across the HMA was that the full housing requirement of 33,388 dwellings can be met across the Derby HMA from 2011 – 2028. Derby City confirmed their aim to deliver 11,000 dwellings in that period meaning that 5,388 dwellings will need to be delivered outside of the City boundary through the ‘Duty to Co-operate’ requirement by South Derbyshire District Council and Amber Valley Borough Council.

The Planning Policy Manager highlighted the work undertaken by a Consultant, which concluded that a target of 30% for affordable housing on housing sites was considered viable across the majority of sites in South Derbyshire.

A discussion took place around the Local Plan Part 2 and the five-year housing supply, comments were noted and responded to accordingly.

RESOLVED:

Members approved the continued approach to the Local Plan work

EDS/31 **PUBLIC SPACES PROTECTION ORDERS AND FIXED PENALTY NOTICE SANCTIONS UNDER THE ANTI-SOCIAL BEHAVIOUR CRIME AND POLICING ACT 2014**

The Director of Housing and Environmental Services presented the report to Committee to inform them that The Anti-Social Behaviour Crime and Policing Act 2014 (The Act) had introduced various new discretionary powers for the police and local authorities to tackle anti-social behaviour. The Act revokes 19 forms of legal intervention contained in previous statutes and replaces them with six new forms of intervention, Civil Injunctions and Criminal Behaviour Orders, Dispersal Powers, Closure Powers, Community Protection Notices and Public Spaces Protection Notices (PSPO) which is subject to consultation

RESOLVED:

- 1.1 That Members approved the proposed consultation process for the production of District-wide Public Spaces Protection Order or Orders (PSPOs).**
- 1.2 That Members approved the proposed procedure for the development of future PSPOs where they are of limited geographical scope.**
- 1.3 That Members approved the proposed Fixed Penalty Notice charges under the Anti-Social Behaviour Crime and Policing Act 2014.**

EDS/32 **DERBY AND DERBYSHIRE MINERALS LOCAL PLAN**

The Planning Policy Manager presented the report to Committee to inform Members of the proposals set out in the current consultation of the Minerals Local Plan, which is being undertaken by the Minerals Planning Authorities for Derbyshire, (Derby City Council and Derbyshire County Council).

The Committee noted that the SMP1 Policy was not consistent with the National Planning Policy Framework and courteously requested that it be sent back to the Minerals Planning Authority as part of the consultation response.

RESOLVED:-

- 2.1 That the contents of Derby City Council's and Derbyshire County Councils 'Towards a Minerals Local Plan Consultation be noted; and**
- 2.2 That Derbyshire County Council and Derby City Council, in their role as Minerals Planning Authority, (MPA) be informed that:**
 - Policy SMP2 (Climate Change) is unlikely to conform with the NPPF as drafted and should be strengthened to ensure that new development be made safe without increasing flood risk elsewhere;**
 - That the Authority noted the proposed sand and gravel apportionment and the MPAs preference for extensions in the Trent and Derwent Valley over the opening up of new sites on the western part of the Trent Valley or Lower Dove Valley;**
 - That the Authority supported a coherent and comprehensive approach to managing change within the Trent Valley, including through the restoration of existing and future minerals sites;**
 - That appropriate provision was made for considering cumulative effects through the plan making and development control processes to ensure that communities affected by continued and further development, particularly to sand and gravel working in the Trent Valley, are not unacceptably impacted by minerals operations;**

- *That a specific coal extraction policy be included in the plan reflecting the potential for this resource to be worked in South Derbyshire to ensure that communities, businesses and the local environment are not unduly effected should further development come forward within the Plan period;*
- *That further liaison regarding the scope and wording of a minerals safeguarding policy may be beneficial between the MPA and this Authority.*

EDS/33 **LEICESTERSHIRE MINERALS AND WASTE LOCAL PLAN CONSULTATION**

The Planning Policy Manager presented the report to Committee on proposals relevant to South Derbyshire set out in the current consultation on the Minerals Local Plan undertaken by Leicestershire County Council.

RESOLVED:-

2.1 That the contents of Leicestershire Minerals and Waste Local Plan Consultation be noted; and

2.2 That Leicestershire County Council, in their role as Minerals Planning Authority, (MPA) be informed that South Derbyshire has no objection to the policies and allocations in the Plan.

EDS/34 **CORPORATE PLAN 2009 - 15; PERFORMANCE MANAGEMENT REPORT (1 APRIL – 30 JUNE 2015)**

The Director of Housing and Environmental Services presented the report to Committee to inform them that during the first quarter (1 April to 30 June) all targets for relevant projects and performance measures were achieved or were on track to be achieved.

RESOLVED:-

That progress against performance targets be considered and approved.

EDS/35 **COMMITTEE WORK PROGRAMME 2015/16**

RESOLVED:-

That the updated work programme be considered and approved.

EDS/36 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that

there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on the 4th June 2015 were approved as a true record.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee were informed that no exempt questions from Members of the Council had been received.

The meeting terminated at 7:25 pm

COUNCILLOR P. WATSON

CHAIRMAN

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	7th JANUARY 2016	CATEGORY: DELEGATED
REPORT FROM:	STUART BATCHELOR DIRECTOR OF COMMUNITY AND PLANNING	OPEN PARAGRAPH NO:
MEMBERS' CONTACT POINT:	NEIL ROBERTSON (EXT. 5983) neil.roberston@south-derbys.gov.uk	DOC:
SUBJECT:	HARTSHORNE CONSERVATION AREA ANALYSIS	REF:
WARD(S) AFFECTED:	WOODVILLE	TERMS OF REFERENCE: EDS04

1.0 Recommendations

1.1 Members agree to a consultation being undertaken on the consideration of a Conservation Area for the area around the Screw Mill and an Area of Special Character for the upper town part of Hartshorne.

2.0 Purpose of Report

2.1 The report is submitted to Committee for approval of a consultation that will consider the attached report at Appendix A and the suggestion for a Conservation Area and an Area of Special Character for Hartshorne.

3.0 Detail

3.1 Officers were asked to consider whether Hartshorne would be suitable for a Conservation Area by the Residents Group of Hartshorne.

3.2 The Planning (Listed Buildings and Conservation Areas) Act 1990 allows local authorities to designate "area of special architectural or historic interest the character of which it is desirable to preserve or enhance". The NPPF states that "When considering the designation of conservation areas, local planning authorities should ensure that an area justifies such status because of its special architectural or historic interest, and that the concept of conservation is not devalued through the designation of areas that lack special interest." When designating all relevant factors need to be taken into account such as if buildings are listed or trees are covered by a TPO.

3.3 The analysis has been undertaken and consideration given to character of Hartshorne and whether it meets the requirements for a Conservation Area.

3.4 The attached report (Appendix A) gives more detail but in summary the recommendation is that a Conservation Area around the Screw Mill should be consulted on. It is thought that the special architectural, historic, and archaeological

interest required warranting consideration as a conservation area exists here. It should be noted that there has been some housing infill and the loss of some cottages but this has not diminished the character of the area but not so much that it should not be designated.

- 3.5 The other recommendation is that the upper town area of Hartshorne is worthy of some form of recognition and it is also recommended that a number of the buildings in that area be examined in detail and considered for a list of locally important historic buildings.

4.0 Financial Implications

- 4.1 There are no direct financial implications with this report.

5.0 Corporate Implications

- 5.1

6.0 Community Implications

- 6.1

7.0 Background Papers

- 7.1 None

Appendix

Appendix A: Hartshorne Conservation Area analysis

Hartshorne Proposed Conservation Area analysis

This document considers the special historic and architectural interest that may make the character and appearance of Hartshorne worthy of protection. It also assesses the degree of damage to that special interest and thus opportunities that exist for future enhancement.

Summary

Hartshorne is located in South Derbyshire where the county narrows between Staffordshire to the west and Leicestershire to the east. To the south of the parish is the A511 linking Burton with Ashby. The village is in two parts the upper town on a ridge and the lower town in the basin below. The name Hartshorne comes from the Anglo Saxon for hart or stag antlers and appears to have been the name given by the early settlers to the low hill on which the upper town is located. The village depended on agriculture until recently although was also the site of early industrialisation.

The distinctive characteristic of Hartshorne can be summarised as follows:

- Historic Settlement dating from the Anglo Saxon period
- Distinct two centres to the village an upper and lower town
- General linear settlement particularly to the upper town
- Early industrial centre based around the mill.
- Rich variety of views
- Local detail of stone/ brick plinths to the historic buildings

Area of Archaeological Potential

Areas of archaeological interest would be thought to be in relation to the historic core of the upper town, the core area of the lower town and around the mill. This would need confirmation with the county archaeologist, Ridge and furrow can be seen in some adjacent fields in particular to the west of the lower town.

Historic Development

Hartshorne is located in a basin surrounded by low hills. The village in essence is in two parts with an upper town centred around the church and manor and a lower town to the north adjacent to the brook.

The name Hartshorne comes from the Anglo Saxon and is thought to mean Stag (hart) antlers (horn) hill. This is thought to notify the local landmark of the hill which juts into the basin from the south eastern rim. However unless you are within the basin it is not a noticeable feature. It therefore is thought that the early Anglo Saxon village was sited on or around this local landmark. At the time of the Domesday book it was noted as being of two parts Hartshorne and the other Hartshorne. According to this record it had suffered

significantly from being third wealthiest in the area before the conquest behind Melbourne and Repton, it was described as having large areas of waste.

The upper town appears to have been scattered development around the church whilst the lower town seems to have followed a more planned form of development running east-west utilising the ready water supply of the streams and the spring. It would therefore appear that the upper town came first and then the lower planned town which was more prosperous but took its name from the original settlement. Hartshorne appears to have been one of the larger communities in the area up until the 17th century. During the civil war villagers paid tax and repaired Tutbury Castle for the king. Industrialisation appears to have started to take place with the excavation of coal in bell pits and in 1712 it was noted that there had been a forge for iron in the lower town although by then it had been demolished.

By 1783 there were 78 houses in the parish and that the population had increased considerably. By 1801 there were 112 houses and it was noted that there were 580 inhabitants (it should be noted that this covers the whole parish and not just the village but gives an idea of its expansion).

Although the iron forge failed due to insufficient volumes of material available the site was converted and used to create screws. This used the power of the water in the pools to drive the machinery. The screws were not similar to those today but more similar to metal bolts which were used in wood. The metal rods were brought from Burton and £100 worth of screws was produced per week with the mill employing 59 people. In 1796, trade is said to have dropped off probably due to the Napoleonic Wars which prevented exports to foreign markets. However by the mid-19th C this came to an end with the workers poached to a Birmingham steam powered mill which produced screws similar to those seen today. The mill still had some uses as a saw mill but the workforce was substantially reduced. Pottery making within the parish focused on Wooden Box (Woodville) and Midway leaving Hartshorne to focus mainly on agriculture. This resulted in the smaller villages to the south taking prominence during the industrialisation of the 19th and 20th centuries connected to the South Derbyshire Coalfield. Hartshorne which for so long had been a significant focus for the area became a relatively small rural settlement.

The village started expanding in the mid to late 20th centuries focusing on the lower town and infilling the upper town with developments towards Woodville.

Approaches

From Woodville the church tower stands out as a prominent landmark for some distance on the horizon. The road descends into the valley and this view is lost before it rises up again and is visible with the church roof above the surrounding cluster of housing. On approaching the core of the village, the road sweeps to the right away from the focus of the church. Housing at this point has no formal building line and is set back or to the street line in an arbitrary fashion. There is a clear distinction with the fields opening to both north and behind the row of houses to the south that the urban district of Swadlincote has been left and the rural character can be appreciated. From the South west the approach along Manchester Lane has restrictive views. The lane is narrow and has characteristics of a hollow way with

banks to both side and hedges planted above. The approach to the village is not apparent until it suddenly appears when the ground opens up at the village hall car park.

Approaches from the north and East (Repton and Ticknall) are very different. When approaching along the National Forest way from Carvers Rocks the village can be best appreciated with its patchwork of open fields, areas of woodland. The gap between the two parts of the village can clearly be seen. The church appears particularly prominent from this viewpoint as the road and path descend into the lower point of the basin and centre of the historic lower village. The distinct landscape of the bowl and pattern of land use create a number of picturesque views.

Views

Every conservation area has a multitude of changing views, both close-range and more expansive, too numerous to cover comprehensively in a document of this scope. This section describes a selection of general and more specific views that are likely to impress themselves most strongly in a visitor's experience of the area. Some of the viewpoints are referred to in the map included in this document.

Outwith the area the long views from the north and particularly the National Forest walk and the Ticknall Road best highlight the qualities of the village within the landscape. These involve progressive views as the visitor descends from the rim of the bowl towards the lower town.

Views within the area are few, particular focal views. At the junction of Woodville Road and Main Street, the manor house can be appreciated with the church behind. At this point and the junction of Main Street and Church Street, the core of the upper town can be appreciated with views of the cottages and focal points of the church, gable of the manor house and the Bulls Head being particularly important.

From Ticknall Road near the mill complex and the junction of Ticknall Road and Repton Road there are views of the upper town and particularly visible buildings are manor farm and the church tower.

To the south of this the footpath across the field provides views of both the upper and lower towns.

Building Materials and Details

Local geology and availability of materials directly influence the form and appearance of Hartshorne. The range of materials and the way in which they were used in local building details is intricately linked with local identity.

Hartshorne is distinctive for the variety of materials used within the relatively small area and is in some ways similar to Ticknall in this regard. Unusually Hartshorne seems to have benefited from having a ready supply of good materials. There were a number of local quarries nearby including one close to the church and the Manor Farm. The clay was of a

good quality to make bricks and given the early development of the industry in the local area bricks form an important building material. Stone can be seen both in walling to Main Street and the plinths of a number of local buildings. The large stone buildings are the church 15th C with alterations in 19th and 20th centuries and the Rectory built in the 1830's.

Of interest there are a number of timber framed buildings within the parish. The Manor House is of a particularly fine quality of framing showing off the wealth of the owner. Unlike many timber framed buildings which had decorative design to the façade or façade and gables this has framed pattern to all elevations. Other buildings such as 6 Manchester St, Spring farm complex and parts of Dinmore Farm complex.

Bricks have been used in the parish since an early date and can be seen in a number of the most historic buildings. They are currently the predominant material used for construction. Old examples can be seen at Mill House, The Bulls Head and the mill complex buildings. Fine brickwork can be seen in many of the 19th century buildings within the parish such as at 1 Church St.

Roofing reflects the ready availability of clay tiles although some Welsh slate is seen in places. Of interest Mill House has eyebrow dormers which indicate that it was previously thatched.

Discussion

The Planning (Listed Buildings and Conservation Areas) Act 1990 allows local authorities to designate "area of special architectural or historic interest the character of which it is desirable to preserve or enhance". The NPPF states that "When considering the designation of conservation areas, local planning authorities should ensure that an area justifies such status because of its special architectural or historic interest, and that the concept of conservation is not devalued through the designation of areas that lack special interest."

When designating all relevant factors need to be taken into account such as if buildings are listed or trees are covered by a TPO.

Lower Town

There has been a great deal of change in Hartshorne as with many other places in the 20th and 21st century. This has impacted not only on the detailing of the properties but the character of the area. The medieval area of lower town has been substantially altered through infill, clearance of historic properties and the erection of some cul-de-sacs. This has given this area of the village a mid-20th century character although Historic properties can still be seen in particular in relation to Brook St. However given the volume and density of the more modern housing we do not believe that this area is of special architectural interest and as such it cannot be included as part of any designation. Some of the historic buildings may warrant further research to discover if they should be added to a list of locally important historic buildings when the county draws up a list of these buildings.

Upper Town

The upper town of Hartshorne has a greater concentration of historic buildings within a core area. In particular in relation to the area defined by the western end of Woodville Road, Manchester Street and Church Lane. However within this area there has also been a substantial amount of infilling between the more historic plots. This has occurred in both the Woodville Road, The west side of Main Street and the area beyond 11 Church Street excluding the former vicarage. As per the guidance noted above all of the relevant factors need to be taken into account. In particular the fact that manor farm house, 1 Church Street, the church, the Manor House, the Bulls Head and 4-6 Manchester Lane are already listed and therefore covered by a statutory level of protection. On analysing this core area we believe that it has many of the qualities of a conservation area. There are a number of buildings which make positive contribution to the areas character and there are buildings of interest which are not listed. However given the amount of alterations and infill that has taken place the overall character has been somewhat diminished. Therefore we do not believe that this area has the special architectural qualities or surviving historic features required to be designated as a conservation area. However the area is worthy of some form of recognition and it would also be recommended that a number of the buildings be examined in detail and added to a list of locally important historic buildings.

Screw Mill Area

Change has occurred within this area however it does have a strong character and is of importance. It is an early development of both workers housing complex and a related industry. The cottages date from the late 18th Century and form part of a group with the Mill managers house which is grade II listed. Prior to this the site had been used as an iron forge which may have left archaeological evidence as an early industrial site. Other 19th century dwellings add to this group. Unfortunately the Mill is not original but does contain original fabric and has been reconstructed to a similar design and appearance of the former building. The site of the Mill pond can be easily identified and is clear on early plans and drawings. This complex of buildings are important within South Derbyshire both for their design, history and heritage.

The Cottages and Mill were constructed just as the industrial revolution was beginning within the local area. Nearby is the world heritage site of the Derwent Valley Mills. This form of development would appear to have clear links. The power supply comes from the ready supply of water. The insertion of industrial establishments within the rural environment such as Hartshorne was needed to supply housing for the workforce and management. This has created a high interest industrial site which although degraded by loss of the mill and pond still clearly shows the form of early industrial development within the midlands. This can still be read as it originally occurred in a rural setting and the topography leading to the sites location. Given its early date with clearly readable archaeology, the housing dependant on the industry and the surviving rural environment we believe that it has both the special architectural, historic, and archaeological interest to warrant consideration to be designated a conservation area. It should be noted that there has been some housing infill and the loss of some cottages but we do not believe that this has so diminished the character of the area that it should not be designated.

Recommendations

Hartshorne is an ancient settlement of historic interest and some interesting architecture, features and buildings still surviving. Of particular interest is the reasonably unusual local feature of plinth construction in both stone and later in brick. Within South Derbyshire it has a relatively unusual form of development of an upper town and lower town being close together. Others at distance can be seen elsewhere such as Netherseal and Overseal or Mickleover and Littleover. However given the scale of modern development and alteration during the latter half of the 20th century we do not believe that the upper and lower settlements should be designated.

However we believe that the Screw Mill area is an important site preserving early industrial development within south Derbyshire and the wider County. Clear similarities although at a much smaller scale can be seen within the Derwent Valley. We would therefore recommend that further research and consultation is undertaken to confirm the boundaries of a proposed conservation area on this site and if possible the dates of the housing.

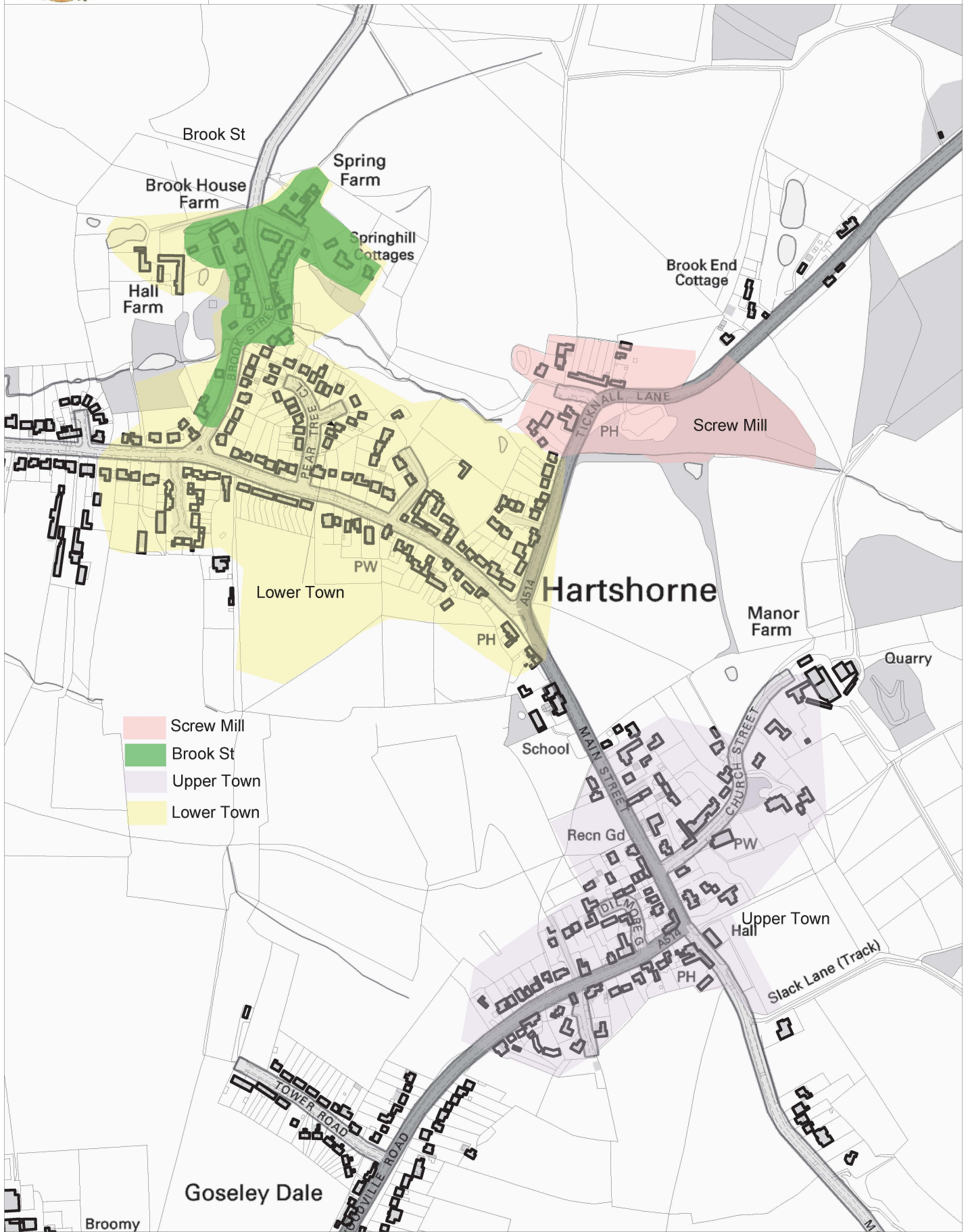
With regards to the upper town we do not believe that it has reached the high standards required to be a conservation area. However we think that careful consideration should be made to designate this as an Area of Special Local Character. Areas of Special Local Character are historic areas which, although unlikely to meet the criteria for designation as Conservation Areas, possess sufficient architectural, townscape and environmental quality to make them of significant local value. These areas may be important because of the age or quality of buildings, homogeneity, architectural style, landscape and layout. The designation would be of a similar standing to that of locally listed buildings in that it would mean that the area was a non-designated heritage asset. South Derbyshire does not at present have any of these areas but these designations can be found elsewhere particularly in London. It may also be useful to contemplate when considering other areas for designation. The effect of this designation would be that consideration would be taken when planning applications were submitted to ensure that any development was in keeping with the character of the area and new development respected and responded to their surroundings.

In addition as part of this process it would be recommended that a number of buildings be considered to be added to a list of locally important heritage buildings. There would appear to be a number of these buildings in Upper Hartshorne however some of the buildings in the lower town would also be worthy of consideration. With further research it there may also be dwellings that could be put forward for designation by Historic England.

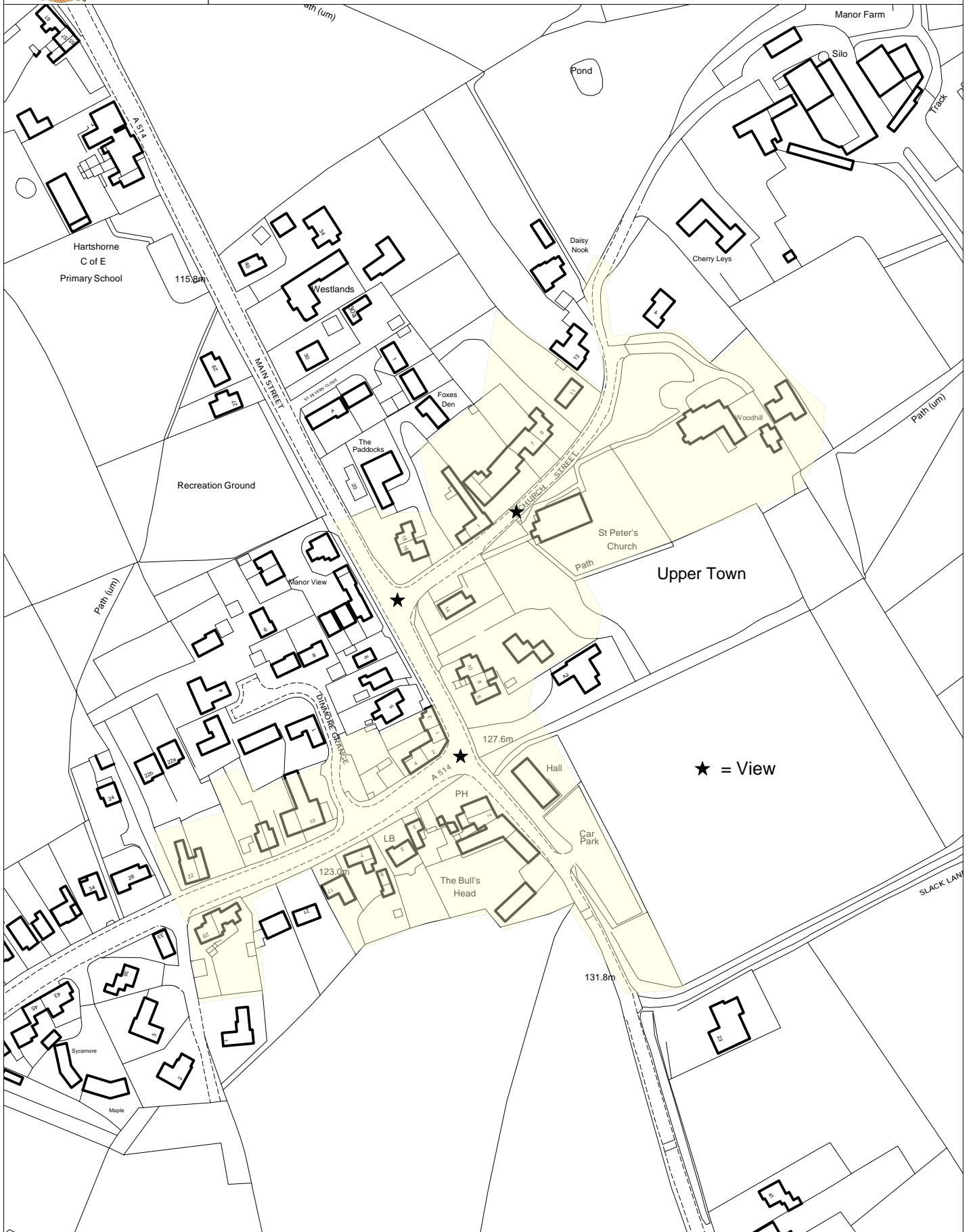
Appendix 1 – Map of Hartshorne

Appendix 2 – Map of Screw Mill area

Appendix 3 – Map of upper town, Hartshorne







★ = View



REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	7th JANUARY 2016	CATEGORY:
REPORT FROM:	DIRECTOR OF COMMUNITY AND PLANNING	OPEN
MEMBERS' CONTACT POINT:	NICOLA SWOROWSKI (EXT.5983) nicola.sworowski@south- derbys.gov.uk	DOC:
SUBJECT:	DIESEL ROAD ROLLER	REF:
WARD(S) AFFECTED:	ALL	TERMS OF *see REFERENCE: below

1.0 Recommendations

- 1.1 Members approve that the Diesel Road Roller is gifted to Burton & South Derbyshire College.

2.0 Purpose of Report

- 2.1 To notify Members of the new location for the Council's Aveling Barford diesel Road Roller that was stored at Snibston Discovery Park which recently closed and therefore needed to be removed.

3.0 Detail

- 3.1 The Council in July 2015 agreed for a new location to be sought for the Aveling Barford Road Roller following the closure of Snibston Discovery Park on 31st July where the Road Roller has been stored. The vehicle was loaned to Leicestershire County Council in May 2001 which expired in 2008.
- 3.2 Following further research to find a new storage location Burton & South Derbyshire College have come forward to house and restore the Road Roller.
- 3.3 The new location for the Road Roller will be at Burton & South Derbyshire College, within the Automotive, Construction & Engineering Campus, Bond Street, Burton.
- 3.4 The Council had been advised that the Road Roller which is stored outside at Snibston Discovery Park has to be removed. Leicestershire County Council arranged for the removal on Tuesday 15th December and incurred the costs.
- 3.5 A clause will be inserted into the agreement between the Council and the College to give the local authority first refusal to buy back the Road Roller if the college decide

to dispose of the Road Roller at a future date. This cost will be for purchase at market value minus the transfer value.

3.6 In the meantime a temporary loan has been agreed between the College and the Council.

4.0 Financial Implications

4.1 There are no direct financial implications from this report.

5.0 Corporate Implications

5.1 There are none relating to this report.

6.0 Community Implications

6.1 The Road Roller does have local links to Swadlincote as it finished its working life at the Hepworth Pipeworks and prior to this worked in neighbouring Leicestershire.

7.0 Background Papers

7.1 None

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (SPECIAL – BUDGET)	AGENDA ITEM: 9
DATE OF MEETING:	7th JANUARY 2016	CATEGORY: RECOMMENDED
REPORT FROM:	DIRECTOR OF FINANCE and CORPORATE SERVICES	OPEN
MEMBERS' CONTACT POINT:	KEVIN STACKHOUSE (EXT. 5811) Kevin.stackhouse@south-derbys.gov.uk	DOC: u/ks/budget round1617/ base budget policy reports/1 EDS//EDS budget committee 1617
SUBJECT:	SERVICE BASE BUDGETS 2016 / 2017	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: EDS

1.0 Recommendations

- 1.1 That the proposed revenue income and expenditure for 2016/17 for the Committee's Services as detailed in **Appendix 1** are considered and referred to the Finance and Management Committee for approval.
- 1.2 That the proposed fees and charges as detailed in **Appendix 3** for 2016/17 are considered and approved.

2.0 Purpose of Report

- 2.1 As part of the annual financial planning cycle, the report details the Committee's proposed base budget for 2016/17, with a comparison to the current year, 2015/16. This includes an overview of the Committee's main spending areas.
- 2.2 It is proposed that the estimated income and expenditure is included in the consolidated budget of the Council for 2016/17 subject to the Council's overall medium-term financial position. This will be considered by the Finance and Management Committee during the coming month.
- 2.3 The report also sets out proposals for the level of fees and charges under the responsibility of this Committee for the next financial year.

3.0 Summary and Overview

3.1 The Committee is responsible for some large spending areas, in particular on Waste Collection and Street Cleansing, together with a range of services across Environmental Health.

Income

3.2 The Committee is also responsible for services where substantial amounts of income are generated for the Council which contributes to the cost of services. These include licensing, trade waste collections, together with building regulation applications, land charges and local planning applications. In total, these generate income of approximately £2.6m per year.

3.3 Consequently, these income streams can have a big impact on the Council's overall financial position and are considered to be a risk in the Council's Medium-Term Financial Plan (MTFP). Amounts are difficult to predict and are subject to external factors such as the type and volume of planning applications and when individual licences are due for renewal.

3.4 In accordance with Regulations, income should not be to such an extent from year to year, that large surpluses are made. This is particularly the case for Planning Fees, Building Regulations, Land Charges and Licensing. Any additional income should ideally be reinvested back into the services, used as a contribution to non-chargeable work or one-off costs or prices charged for services reduced.

3.5 From around 2009/10, the economic downturn had a negative impact on these major income streams, which adversely affected the Council's overall financial position. Consequently, the Base Budget for income was reduced and has remained static since that time.

3.6 However, in 2014/15 and 2015/16, there has been a steady increase in income compared to that budgeted and more significantly, in planning fees. The Council has already approved to increase the base budget for planning fees in 2016/17 as part of the MTFP review in October 2015.

The Council's Overall Financial Position

3.7 The Council's Medium Term Financial Plan (MTFP) was reviewed and updated in October 2015. This showed that the General Fund has built up a good level of reserves, mainly due to budget underspends. Much of this has been due to one-off factors such as staffing vacancies and additional income.

3.8 Whilst in recent years this has been a familiar pattern, it cannot be guaranteed in future years. Current spending in the medium term is projected to be greater than income as costs are expected to increase and overall core funding reduces. Consequently, there is a projected budget deficit from 2017/18 and this starts to rise sharply from 2018/19 based on current forecasts.

3.9 The Finance and Management Committee will consider the detail of the overall financial position on 14th January, including proposals from this Committee.

3.10 Therefore, it is important that the Committee scrutinises its spending base closely to identify potential budget savings and carefully examines any areas where there are cost pressures, together with any proposals to increase spending.

Summary of Expenditure

3.11 The following table provides an overall summary at service level, of the Committee's net revenue expenditure.

Summary of Net Revenue Expenditure	Approved Budget 2015/16 £	Proposed Budget 2016/17 £	Change £
Transport and Plant	855,557	854,975	-582
Economic Development	236,636	240,851	4,215
Environmental Education	69,104	69,104	0
Environmental Services	513,831	494,704	-19,127
Highways	5,347	27,150	21,803
Licencing and Land Charges	-53,571	-34,168	19,403
Planning	482,983	352,662	-130,321
Off Street Parking	58,617	66,780	8,163
Waste Collection & Street Cleansing	1,567,140	1,630,636	63,496
Total - Net Expenditure	3,735,644	3,702,694	-32,950

3.12 The above table shows that the Committee's net expenditure is estimated to decrease overall between 2015/16 and 2016/17 by £32,950. An analysis of the changes within each service area is detailed in **Appendix 2**. A summary of the changes is shown in the following table.

Change in Base Budget 2015/16 to 2016/17	£'000
Changes in Income	88,279
Known Service Changes (Planning Fees)	(150,000)
Inflation	1,852
Increase in Insurance Premium Tax	10,726
Changes in Pay	(21,613)
Changes in other Service Costs	46,300
Transfers from Earmarked Reserves (Planning Service)	(70,395)
Change in Service Expenditure	(94,851)
Add: Increase in Depreciation	28,628
Add: Transfer from other Committees	33,273
Overall Base Budget Decrease	(32,950)

3.13 The overall change in proposed net service expenditure is a reduction of £94,851. The main reason for this is the increase in Planning Fee income of £150,000.

3.14 This amount has been approved in the MTFP due to current income received being in excess of the base budget. This increase has been included in the MTFP projections for 2016/17 and 2017/18.

Transfers from Earmarked Reserves

3.15 The transfer relates to the Planning Service to provide additional staffing on a temporary basis, together with meeting the costs associated with the development of the Local Plan. The earmarked reserve was set up in 2014/15 from additional planning fee income.

3.16 Details of the other main changes are provided in the following sections.

Decrease in Other Income (£88,000)

3.17 Besides Planning Fees, there are other changes that have been identified to the Committee's income base. In particular, the base budget for Recycling Credits of £112,000 which was reported to the Council in December 2015.

Recycling Credits

3.18 This income budget was increased in 2015/16 based on an expected increase in tonnage being recycled. Since 2012/13, income has increased, due mainly to the introduction of the kerbside recycling scheme. Income was £296,000 in 2012/13, rising to £358,000 in 2013/14 and £405,000 in 2014/15. This trend was expected to continue in 2015/16.

3.19 However, over the last year, the tonnages recycled have not increased at the same rate as the previous two years. They are now fairly consistent and it is likely that the income will out-turn in 2015/16 broadly in line with 2014/15 at approximately £400,000. The base budget for 2016/17 has been reduced to reflect this position and will be included on an on-going basis in the MTFP.

Food Export Certificates

3.20 On a similar theme, income from issuing these statutory certificates had increased sharply since 2012/13. This has leveled off in 2015/16 and with a proposal to reduce the charge from £52.50 to £50 in 2016/17 to align it to other councils it is proposed to reduce the base budget to reflect this position. Income in 2016/17 is estimated to be £62,000, down from a current base budget of £80,000.

Income from the Trade Waste Service

3.21 To some extent, the above decreases in recycling credits and food export certificates has been offset by estimated increases in income from the Trade Waste service.

3.22 However, this is due to additional costs being charged to the Council from the disposal of waste for private schools and these charges are being passed onto the relevant establishment. This is due to a change in policy introduced by the County Council as the Waste Disposal Authority.

Changes in Pay (Overall Reduction of £21,000)

3.23 This is mainly due to a planned reduction of one post in the Environmental Health establishment following a restructure approved in 2014/15. The net cost has been reduced in this service by approximately £35,000 per year.

3.24 There are additional staffing costs in the Planning Service. However, this is being financed from the Specific Reserve detailed earlier in the report to provide resources in that Service on a temporary basis to deal with the additional volume of planning applications.

3.25 In addition, the establishment in the Land Charges Unit was increased following an approved restructure. This converted a part-time post to a full-time post at a cost of approximately £13,000.

3.26 The change was effective from August 2015. It is anticipated that this cost will be covered by additional income due to the number of land charge requests steadily increasing.

3.27 Furthermore, a budget of approximately £19,000 has been switched from the Street Cleansing Service to Grounds Maintenance to align resources to workload.

Changes in Other Service Costs (Overall Increase of £46,300)

3.28 The most significant change is the cost of trade waste disposal highlighted earlier in the report. This base budget has been increased by £70,000 to accommodate these charges. Additional costs are also anticipated in the Planning Service (£40,000) but similar to additional pay costs, this will be financed from the Earmarked Reserve.

3.29 After allowing for these increases, other operating costs across the Committee's service have been reduced by approximately £64,000. There are several variances as base budgets have been reviewed.

3.30 The most notable reductions are in replacement vehicle hire (£24,000) the purchase of refuse containers (£25,000) and plant maintenance (£18,000). Budgets for these cost heads have been aligned to recent spending patterns and anticipated expenditure.

Depreciation (Increase of £28,000)

3.31 Depreciation charges are reversed out in Finance Committee on consolidating the Council's budget. They reflect charges for using capital assets in service delivery in accordance with accounting regulations.

3.32 The increase relates to vehicles and plant as assets are written down in the Council's accounts. There is no impact on actual spending levels.

Transfer from other Committees (£33,000)

3.33 This relates to a transfer from the Housing and Community Services Committee to match costs incurred by grounds maintenance for highways related work.

4.0 Detail

4.1 The Committee's budgets by service area are detailed in **Appendix 1**. **Appendix 2** details changes between 2015/16 and 2016/17 for each cost centre.

Basis of the Budget

4.2 Budgets are usually calculated on an incremental basis, i.e. they are maintained at the same level as the previous year adjusted only for known changes and variations that have been identified through a restructure or efficiency programme.

4.3 However, many budgets are also subject to a base line review which is used to justify proposed spending. This process places greater responsibility on budget holders to justify their spending budgets by specifying their needs in a more constructed manner.

4.4 As well as identifying possible budget savings, it can also identify potential cost pressures; this approach has been well used across the Committee's services.

On-going Service Provision

4.5 The budgets are based substantively on a continuation of existing service provision (in respect of staffing levels, frequency, quality of service, etc.).

4.6 However, the full year effects of previous year's restructures and efficiencies are included, with any non-recurring items removed as identified in the report

Central Costs

4.7 As usual, the base budgets exclude the costs of internal central support service charges, together with any statutory pension adjustments.

4.8 These items are costed centrally and considered by the Finance and Management Committee in detail; they are allocated across services in accordance with accounting regulations when approved through the budget process.

Inflation

- 4.9 The base budget for 2016/17 has been uplifted by inflation in 2015/16 where this applies.
- 4.10 Clearly, some base costs will be subject to inflation during future years and in some cases it will be “unavoidable,” for example employee costs, when national pay increases are approved.
- 4.11 Allowances for inflation based on various assumptions regarding price increases, etc. will be calculated across the main spending heads and in total, held as a central contingency.
- 4.12 In line with current policy, this contingency will be reviewed and monitored by Finance and Management Committee and allocated into service budgets, as the actual effects of inflation become known over the year.

Risks

- 4.13 All Committee budgets have been reviewed and known changes to income and expenditure have been reflected in the proposed base budget for 2016/17 as detailed in the report.
- 4.14 Other financial risks associated with the Committee’s services are identified in the following table.

Risk	Issue / Potential Effect	Mitigating Action
Reduction in Income	Budgeted income from Planning, Licensing, etc. totals £2.6.m is not sustainable.	Base Budgets are below current actuals and that projected in the MTFP, in particular Planning Fees, so they are considered prudent at this stage.
Greater Maintenance Costs	In particular on Transport and Plant where aging vehicles are subject to greater service costs and breakdowns.	Older vehicles are due to be replaced in 2015/16 and 2016/17 from the Asset Replacement Reserve.
Costs of Developing the Local Plan	Costs are currently being incurred on consultation, examination, publication, etc. A Public Inquiry could increase these costs further. Costs are estimated to be £125,000 in 2015/16 and £39,000 in 2016/17.	These costs are being met from an Earmarked Reserve set-aside for this purpose in 2013/14. This may need to be topped up from additional income currently being generated through planning fees.
Planning Appeals	Costs awarded against the Council are likely to be significant based on experience to-date.	The Council created a Provision in its Accounts in 2014/15 for £172,000. Based on the latest schedule costs for outstanding appeals, the estimated liability to the Council is over £300,000.

Planning Appeals (cont.)		Therefore, it is likely that resources will need to be identified to top-up the Provision in the final accounts for 2015/16. Planning fees are currently well in excess of budget for 2015/16 and a proportion of this may need to be transferred to the Provision.
Agency Income	The County Council reimburse highway maintenance and gulley cleaning costs of £275,000 per year. It has been indicated that this is under review.	Keep under review and assess implications if any reduction is proposed.
Recycling	The Council has been made aware that the cost of the Kerbside Recycling Scheme may need to increase. This has not been included in the proposed base budget for 2016/17.	The Council is currently working with the main contractor to ascertain the issues and potential costs involved. This will be kept under review and when further details are known, they will be reported to the Committee. Although the additional costs may not impact immediately in 2015/16, they are likely to have a greater on-going effect from 2016/17 onwards.
Growth	The Council's MTFP identifies "underlying cost pressures yet to surface" as a risk, due to pressure from residential development. In addition, there is additional demand on current resources in Planning and Land Charges to meet the demand from planning applications and land searches associated with development.	An on-going amount of £100,000 has been set-aside in the MTFP; this will be kept under review. Additional resources have also been provided in Planning and Land Charges and these costs, together with their financing, have been included in the proposed budgets for 2016/17.

Proposed Fees and Charges 2016/17

4.15 **Appendix 3** provides a schedule of the proposed charges that will operate from 1st April 2016, together with a comparison to the existing charge. All charges are exclusive of VAT and where applicable, VAT is added at the appropriate rate in accordance with HMRC regulations.

4.16 A detailed review of fees and charges has been undertaken as part of this Budget Round. Where possible, charges have been increased to reflect inflation and the demand for services. The key points are detailed in the following sections.

Land and Property Searches

- 4.17 For the 3rd consecutive year, no changes are proposed for any of the existing fees for 2016/17, in order to remain competitive. Total income for the year in 2013/14 and 2014/15, was approximately £120,000 and £125,000 respectively. Total income for 2015/16 is currently estimated at approximately £115,000.
- 4.18 The proposed budgets for 2015/16 and 2016/17 are £100,000. After allowing for the allocation of internal support services, the service shows a deficit position.

Private Hire (Taxi) Licences

- 4.19 The fees for an operator and driver license were changed earlier in the year following implementation of the 2015 Deregulation Act. Changes to the cost and period of the appropriate licences were approved by the Committee in August 2015.

Animal Licences

- 4.20 The proposed fees for pet shops and dog breeding have been increased for 2016/17. This is in accordance with a phased plan to increase these charges over a 3-year period which commenced in 2014/15. The increases will bring the fees into line with actual costs to ensure that the Council breaks-even in administering these licences.

Charges under the Licensing and Gambling Acts of 2003 and 2005

- 4.21 As the licensing authority, the Council is required to comply with the charging regime set under statute. The fees quoted are the maximum charged under the legislation. However, it is unlikely that many of these licences, for example that apply to casinos, will be applicable.

Pest Control Charges

- 4.22 For the second consecutive year, there are no proposals to change any charges in 2016/17.

Charges under the Scrap Metal Dealers Act 2013

- 4.23 It is proposed to reduce the main site and collector's licences to reflect the cost to the Council in accordance with legislative requirements.

Collection of Trade Waste

- 4.24 Price changes (both up and down) are being proposed in 2016/17 for the sale of plastic refuse sacks. This is to reflect the cost charged by the Council's supplier.

Planning Services

- 4.25 These do not include fees for planning applications, which are currently set nationally. It is proposed that other fees for other services such as advice and guidance, etc., remain unchanged in 2016/17.

Fees for Building Regulations

- 4.26 These are reviewed and approved separately on a periodic basis in accordance with market and general pricing conditions (including legislative requirements) in the sector. The fee structure is designed to recover building regulations costs and associated matters. The current scale of fees, which were last reviewed and updated in July 2014, are available at:

http://www.south-derbys.gov.uk/planning_and_building_control/building_control/application_forms_and_fee_guidance/default.asp

5.0 Financial Implications

- 5.1 As detailed in the report

6.0 Corporate Implications

- 6.1 There are no other direct legal, personnel or other corporate implications apart from those detailed in the report.

7.0 Community Implications

- 7.1 The proposed budgets and spending under the responsibility of the Committee, provides the financial resources to enable many of the on-going services and Council priorities to be delivered to the local community.

8.0 Background Papers

- 8.1 None

BUDGET - 2016/17

Environmental and Development

£'s		BUDGET			VARIANCE	
		2016/17	2015/16			
PSX90	Transport Services	854,975	855,557	582		Adverse depreciation (£13k), insurance (£4k), favourable vehicle expenses (£18k)
Central & Departmental Accounts		854,975	855,557	582		
CCF00	Tourism Policy, Marketing & Development	58,476	56,624	(1,852)		Adverse due to uplift on grants
CPH70	Promotion and Marketing of the Area	182,376	180,013	(2,363)		Salary uplifts
Economic Development		240,851	236,636	(4,215)		
CPE10	Environmental Education	69,104	69,104	(0)		
Environmental Education		69,104	69,104	(0)		
CEE00	Food Safety	68,619	47,453	(21,166)		Adverse licensing income (£18k), prof fees (1k), training (£2k)
CEE10	Pollution Reduction	261,919	303,139	41,220		Favourable salaries (£37k), training (£3k), prof fees (£2k), drainage (£2k), adverse depreciation (£3k)
CEE50	Pest Control	11,317	12,015	698		Favourable fee income (£2k), adverse pension & overtime (£1k)
CEE80	Public Conveniences	39,282	35,129	(4,153)		Grant payment previously unbudgeted (£7k), favourable R&M (£3k)
CEH00	Community Safety (Safety Services)	111,766	114,295	2,529		Savings on salaries
KGW00	Welfare Services	1,800	1,800	0		
Environmental Services		494,704	513,831	19,127		

HTK10	Environmental Maintenance (Other Roads)	(0)	(26,242)	(26,242)	Income budgeted in Grounds Maintenance
NAC60	Public Transport	27,150	31,589	4,439	Savings on R&M
Highways		27,150	5,347	(21,803)	
ACL00	Local Land Charges	(11,825)	(21,921)	(10,096)	Adverse salaries (£13k), favourable insurance (£3k)
CEE70	Licensing	(22,343)	(31,650)	(9,307)	Adverse salaries (£3k), computer maintenance (£2k), car allowances (£3k), advertising (£1k)
Licencing and Land Charges		(34,168)	(53,571)	(19,403)	
ACG00	Emergency Planning and Works	0	0	0	Favourable salaries (£5k), adverse prof fees (£2k) & insurance (£1k)
CPB00	Building Regulations	53,022	55,035	2,014	
CPB20	Other Building Control Work	(15,000)	(10,000)	5,000	Increase fee income (£5k)
CPC10	Dealing with Development Control Applications	(216,406)	(74,971)	141,434	Adverse salaries (£36k), insurance (£2k), prof fees (£25k), internal recharges (£10k), comp maintenance (£3k), advertising (£2k), favourable fee income (£150k), reserve funding (£70k)
CPD10	Structure and Local Planning	361,812	352,398	(9,415)	Favourable staff prof fees (£2k), car allows (£2k), adverse grants (£4k)
CPL00	Planning Development	169,233	160,521	(8,712)	Adverse salaries (£13k), favourable insurance (£4k)
Planning		352,662	482,983	130,321	
HTP10	Off-Street Parking	66,780	58,617	(8,163)	Adverse fee income (£4k), depreciation (£2k), utilities (£1k), materials (£3k), favourable insurance (£2k)
Town Centre		66,780	58,617	(8,163)	
CES00	Street Cleansing (not chargeable to highways)	314,315	280,717	(33,598)	Adverse salaries (£66k), prof fees (£11k), favourable overtime (£21k), vehicle hire (£4k), furniture (£8k), materials (£3k), internal recharges (£3k), fee income (£3k), T&E (£2k)

CEW00 Household Waste Collection

CEW10 Trade Waste Collection

CEW20 Recycling

Waste Collection & Street Cleansing

1,153,029	1,252,875	99,846	Adverse depreciation (£11k), agency (£14k), insurance (£5k), fee income (£2k), favourable materials (£25k), vehicle hire (£24k), salaries (£83k)
(103,356)	(134,646)	(31,290)	Adverse refuse disposal (£70k), favourable income (£30k), internal recharges (£3k), materials (£5k)
266,648	168,193	(98,454)	Adverse Printing (£3k), insurance (£5k), recycling credits (£103k), fee income (£9k), favourable waste disposal (£21k)
1,630,636	1,567,139	(63,497)	
3,702,694	3,735,644	32,950	

APPENDIX 2

ANALYSIS OF CHANGES BETWEEN 2015/16 APPROVED & 2016/17 PROPOSED BASE BUDGETS

Figures all in £s

Cost Code	Service Area	Income	Known Service Changes	Committee Transfer	Inflation	Pay	Insurance	Deprn.	Service Costs	Reserve Funding	TOTAL
ACL00	Local Land Charges					13,184	(2,518)		(570)		10,096
CCF00	Tourism				1,852						1,852
CEE00	Food Safety	18,000					264		2,902		21,166
CEE10	Pollution Reduction	(500)				(35,862)	107	2,642	(7,607)		(41,220)
CEE50	Pest Control	(2,000)					39		1,263		(698)
CEE70	Licensing					2,247	111		6,949		9,307
CEE80	Public Conveniences						73	393	3,687		4,153
CEH00	Community Safety - Wardens	400				(4,198)	254		1,015		(2,529)
CES00	Street Cleansing	(6,430)				33,173	1,052		(5,836)		21,959
CEW00	Household Waste Collection	1,669				(84,515)	4,512	11,000	(32,512)		(99,846)
CEW10	Trade Waste Collection	(33,460)							64,750		31,290
CEW20	Recycling	112,000				10,580	5,270		(17,757)		110,093
CPB00	Building Regulations	100				(8,289)	1,321		4,854		(2,014)
CPB20	Other Building Control Work	(5,000)									(5,000)

CPC10	Development Control Applications		(150,000)			34,360	1,950		42,651	(70,395)	(141,434)	
CPD10	Structure and Local Planning					2,145	361		6,909		9,415	
CPE10	Environmental Education								1		1	
CPH70	Promotion and Marketing of the Area					2,129	(116)		350		2,363	
CPL00	Planning Development					13,341	(4,363)		(266)		8,712	
HTK10	Highways Maintenance			33,273					(7,031)		26,242	
HTP10	Off-Street Parking	3,500					(2,101)	1,593	5,171		8,163	
KGW00	Welfare Burials										-	
NAC60	Maintenance of Bus Shelters						269		(4,708)		(4,439)	
PSX90	Transport and Plant					92	4,241	13,000	(17,915)		(582)	
TOTAL			88,279	(150,000)	33,273	1,852	(21,613)	10,726	28,628	46,300	(70,395)	(32,950)

PROPOSED FEES & CHARGES 2016/17

LAND AND PROPERTY CHARGES	Fee 2015/2016 £:P	Proposed Fee 16/17 £:p	Reasons for Change
Personal Searches			
LLCI Local Land Charges Residential	25.00	25.00	
LLCI Local Land Charges Commercial	40.00	40.00	
CON 29R (required form) Residential	50.00	50.00	
CON 29R (required form) Commercial	110.00	110.00	
Full Standard Search (LLC1 & CON 29R) Residential	75.00	75.00	
Full Standard Search (LLC1 & CON 29R) Commercial	150.00	150.00	
CON 29 (optional form) Other Questions - Each Enquiry	15.00	15.00	
Each Additional Enquiry (applicant's own question)	20.00	20.00	
Additional Parcel of Land	30.00	30.00	
CON 29 Component Elements			
Planning Decisions Residential (Each)	0.60	0.60	
Planning Decisions Commercial (Each)	3.20	3.20	
Building Regulations Residential (Each)	0.60	0.60	
Building Regulations Commercial (Each)	3.20	3.20	
Planning Designations & Proposals Residential	0.60	0.60	

Planning Designations & Proposals Commercial	1.90	1.90	
Highways Related	23.50	23.50	
Land Required for Public Purposes Residential	0.60	0.60	
Land Required for Public Purposes Commercial	1.90	1.90	
Nearby Railway Schemes Residential	0.60	0.60	
Nearby Railway Schemes Commercial	1.70	1.70	
Outstanding Notices Residential (Each)	0.60	0.60	
Outstanding Notices Commercial (Each)	1.90	1.90	
Contravention of Building Regulations Residential	0.60	0.60	
Contravention of Building Regulations Commercial	1.90	1.90	
Notices, Orders, Directions & Proceedings under Planning Acts Residential	0.60	0.60	
Notices, Orders, Directions & Proceedings under Planning Acts Commercial	1.90	1.90	
Residential	1.90	1.90	
Conservation Area Residential (Each)	0.60	0.60	
Conservation Area Commercial (Each)	1.90	1.90	
Compulsory Purchase Residential	0.60	0.60	
Compulsory Purchase Commercial	1.90	1.90	
Contaminated Land Residential	0.60	0.60	
Contaminated Land Commercial	1.90	1.90	
Radon Gas Residential	3.70	3.70	

Radon Gas Commercial	4.10	4.10	
LICENSING FEES	Fee 2015/2016 £:P	Proposed Fee 16/17 £:p	Reasons for Change
PRIVATE HIRE LICENCES			
Vehicle	273.00	273.00	
Operator	212.00	495.00	Increase previously approved by Committee due to change of legislation
Driver	98.00	180.00	Increase previously approved by Committee due to change of legislation
Transfer of vehicle licence to another person	38.00	38.00	
Re-test of vehicle	23.00	31.00	Increase in charge from depot
Trailer	25.00	25.00	
Knowledge Test	22.00	27.00	Review of cost to Authority
Change of licence details (not requiring another type of application)	10.50	10.50	
Copy of a paper licence, or the replacement of a badge/plate	10.50	10.50	
Replacement of a badge/plate	15.00	15.00	
Plate platforms	10.00	10.00	
Plate magnets	32.00	32.00	
FOOD EXPORT CERTIFICATES			
Non-mains Water Supply Register			
Food Export Certificates	52.50	50.00	Alteration following market comparison of fees charged by other local authorities
Whole register	21.00	21.00	
Single page - owner of property concerned	0.00	0.00	
Single page - Any other party	7.30	7.30	
Register of Food Premises			
Whole register	57.70	57.70	
Single registration - proprietor of food business concerned	0.00	0.00	

Single registration - Any other party	18.90	18.90	
Animal Licences			
Pet shops - Grant of Licence	121.00	182.00	Review of cost to Authority
Pet Shops - Renewal	111.00	149.00	Review of cost to Authority
Riding establishments	149.00	149.00	
Animal Boarding establishments - Home Boarding	97.00	97.00	
Animal Boarding establishments - Kennels & Catteries	143.00	143.00	
Animal Boarding establishments - Variation	89.00	89.00	
Dangerous wild animals	204.00	204.00	
Breeding of Dogs - Grant of licence	136.00	182.00	Review of cost to Authority
Breeding of Dogs - Renewal	130.00	130.00	
Breeding of Dogs - Variation	110.00	110.00	
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal)	740.00	740.00	
Other Licences			
Street trading	See Note	See Note	Variable depending upon usage, based on a daily fee equal to that of the general market fee of £21.00 per day
Street trading permit	34.00	34.00	
Tattooist - Operator & Premises	116.00	116.00	
Tattooist - Transfer	48.00	48.00	
Sex establishment	2,249.00	2,249.00	
LICENCES & LICENSING (under the 2005 Regulations)			
Premises licences & Club Premises Certificate - Application Fee			
Rateable value - nil to £4,300 - Band A	100.00	100.00	
Rateable value - £4,300 to £33,000 - Band B	190.00	190.00	
Rateable value - £33,001 to £87,000 - Band C	315.00	315.00	
Rateable value - £87,001 to £125,000 - Band D	450.00	450.00	
Rateable value - £125,001 and above - Band E	635.00	635.00	
Premises Licences & Club Premises Certificate - Annual Fee			
Rateable value - nil to £4,300 - Band A	70.00	70.00	

Rateable value - £4,300 to £33,000 - Band B	180.00	180.00	
Rateable value - £33,001 to £87,000 - Band C	295.00	295.00	
Rateable value - £87,001 to £125,000 - Band D	320.00	320.00	
Rateable value - £125,001 and above - Band E	350.00	350.00	
Variation Fee in Transition (relates to alcohol only)			
Rateable value - nil to £4,300 - Band A	20.00	20.00	
Rateable value - £4,300 to £33,000 - Band B	60.00	60.00	
Rateable value - £33,001 to £87,000 - Band C	80.00	80.00	
Rateable value - £87,001 to £125,000 - Band D	100.00	100.00	
Rateable value - £125,001 and above - Band E	120.00	120.00	
Multiplier (mainly relates to town & city centre pubs) - Application Fee			
Rateable value - £87,001 to £125,000 - Band D	900.00	900.00	
Rateable value - £125,001 and above - Band E	1,905.00	1,905.00	
Rateable value - £87,001 to £125,000 - Band D	640.00	640.00	
Rateable value - £125,001 and above - Band E	1,050.00	1,050.00	
Exceptionally large Events (additional to licence fee) - Application Fee			
Number = 5,000 to 9,999	1,000.00	1,000.00	
Number = 10,000 to 14,999	2,000.00	2,000.00	
Number = 15,000 to 19,999	4,000.00	4,000.00	
Number = 20,000 to 29,999	8,000.00	8,000.00	
Number = 30,000 to 39,999	16,000.00	16,000.00	
Number = 40,000 to 49,999	24,000.00	24,000.00	
Number = 50,000 to 59,999	32,000.00	32,000.00	
Number = 60,000 to 69,999			

	40,000.00	40,000.00	
Number = 70,000 to 79,999	48,000.00	48,000.00	
Number = 80,000 to 89,999	56,000.00	56,000.00	
Number = 90,000 and over	64,000.00	64,000.00	
Exceptionally large Events (additional to licence fee) - Annual Fee			
Number = 5,000 to 9,999	500.00	500.00	
Number = 10,000 to 14,999	1,000.00	1,000.00	
Number = 15,000 to 19,999	2,000.00	2,000.00	
Number = 20,000 to 29,999	4,000.00	4,000.00	
Number = 30,000 to 39,999	8,000.00	8,000.00	
Number = 40,000 to 49,999	12,000.00	12,000.00	
Number = 50,000 to 59,999	16,000.00	16,000.00	
Number = 60,000 to 69,999	20,000.00	20,000.00	
Number = 70,000 to 79,999	24,000.00	24,000.00	
Number = 80,000 to 89,999	28,000.00	28,000.00	
Number = 90,000 and over	32,000.00	32,000.00	
Permitted Temporary Activities, Personal Licences & Miscellaneous			
Section 25 - theft, loss, etc. of premises licence or summary	10.50	10.50	
Section 29 - application for a provisional statement where premises being built etc.	315.00	315.00	
Section 33 - notification of change of name or address	10.50	10.50	

Section 37 - application to vary licence to specify individual as premises supervisor	23.00	23.00	
Section 42 - application for transfer of premises licence	23.00	23.00	
Section 47 - interim authority notice following death etc of licence holder	23.00	23.00	
Section 79 - theft, loss etc. of certificate or summary	10.50	10.50	
Section 82 - notification of change of name or alteration of rules of club	10.50	10.50	
Section 83(1) or (2) - change of relevant registered address of club	10.50	10.50	
Section 100 - temporary event notice	21.00	21.00	
Section 110 - theft, loss, etc. of temporary event notice	10.50	10.50	
Section 117 - application for a grant or renewal of personal licence	37.00	37.00	
Section 126 - theft, loss etc. of personal licence	10.50	10.50	
Section 127 - duty to notify change of name or address	10.50	10.50	
Section 178 - right of freeholder etc. to be notified of licensing matters	21.00	21.00	
LICENCES UNDER THE GAMBLING ACT 2005			
Premises Licence Fee - regulation SI2007/479 - maximum fee			
New Application - New small Casinos	8,000.00	8,000.00	
New Application - New large Casinos	10,000.00	10,000.00	
New Application - Regional Casino	15,000.00	15,000.00	
New Application - Bingo Club	1,995.00	1,995.00	
New Application - Betting premises (excluding tracks)	1,785.00	1,785.00	
New Application - Tracks	1,554.00	1,554.00	
New Application - Family entertainment centres	1,334.00	1,334.00	

New Application - Adult gaming centres	1,334.00	1,334.00	
Annual Fee - New small Casinos	5,000.00	5,000.00	
Annual Fee - New large Casinos	10,000.00	10,000.00	
Annual Fee - Regional Casino	15,000.00	15,000.00	
Annual Fee - Bingo Club	835.00	835.00	
Annual Fee - Betting premises (excluding tracks)	536.00	536.00	
Annual Fee - Tracks	777.00	777.00	
Annual Fee - Family entertainment centres	609.00	609.00	
Annual Fee - Adult entertainment centres	777.00	777.00	
Application to vary - New small Casinos	4,000.00	4,000.00	
Application to vary - New large Casinos	5,000.00	5,000.00	
Application to vary - Regional Casino	7,500.00	7,500.00	
Application to vary - Bingo Club	1,229.00	1,229.00	
Application to vary - Betting premises (excluding tracks)	1,061.00	1,061.00	
Application to vary - Tracks	945.00	945.00	
Application to vary - Family entertainment centres	835.00	835.00	
Application to vary - Adult gaming centres	835.00	835.00	
Application to transfer - Existing Casinos	1,350.00	1,350.00	
Application to transfer - New small Casinos	1,800.00	1,800.00	
Application to transfer - New large Casinos	2,150.00	2,150.00	

Application to transfer - Regional Casino	6,500.00	6,500.00	
Application to transfer - Bingo Club	893.00	893.00	
Application to transfer - Betting premises (excluding tracks)	893.00	893.00	
Application to transfer - Tracks	777.00	777.00	
Application to transfer - Family entertainment centres	777.00	777.00	
Application to transfer - Adult gaming centres	893.00	893.00	
Application for reinstatement - Existing Casinos	1,350.00	1,350.00	
Application for reinstatement - New small Casinos	1,800.00	1,800.00	
Application for reinstatement - New large Casinos	2,150.00	2,150.00	
Application for reinstatement - Regional Casino	1,350.00	1,350.00	
Application for reinstatement - Bingo Club	893.00	893.00	
Application for reinstatement - Betting premises (excluding tracks)	893.00	893.00	
Application for reinstatement - Tracks	777.00	777.00	
Application for reinstatement - Family entertainment centres	777.00	777.00	
Application for reinstatement - Adult gaming centres	893.00	893.00	
Application for provisional statement - New small Casinos	8,000.00	8,000.00	
Application for provisional statement - New large Casinos	10,000.00	10,000.00	
Application for provisional statement - Regional Casino	15,000.00	15,000.00	
Application for provisional statement - Bingo Club	1,995.00	1,995.00	

Application for provisional statement - Betting premises (excluding tracks)	1,785.00	1,785.00	
Application for provisional statement - Tracks	1,565.00	1,565.00	
Application for provisional statement - Family entertainment centres	1,334.00	1,334.00	
Application for provisional statement - Adult gaming centres	1,334.00	1,334.00	
Licence Application (Provisional statement holders) - New small Casinos	3,000.00	3,000.00	
Licence Application (Provisional statement holders) - New large Casinos	5,000.00	5,000.00	
Licence Application (Provisional statement holders) - Regional Casino	8,000.00	8,000.00	
Licence Application (Provisional statement holders) - Bingo Club	777.00	777.00	
Licence Application (Provisional statement holders) - Betting premises (excluding tracks)	893.00	893.00	
Licence Application (Provisional statement holders) - Tracks	777.00	777.00	
Licence Application (Provisional statement holders) - Family entertainment centres	777.00	777.00	
Licence Application (Provisional statement holders) - Adult gaming centres	777.00	777.00	
Copy licence - New small Casinos	25.00	25.00	
Copy licence - New large Casinos	25.00	25.00	
Copy licence - Regional Casino	25.00	25.00	
Copy licence - Bingo Club	25.00	25.00	
Copy licence - Betting premises (excluding tracks)	25.00	25.00	
Copy licence - Tracks	25.00	25.00	
Copy licence - Family entertainment centres	25.00	25.00	

Copy licence - Adult gaming centres	25.00	25.00	
Notification of change - Existing Casinos	50.00	50.00	
Notification of change - New small Casinos	50.00	50.00	
Notification of change - New large Casinos	50.00	50.00	
Notification of change - Regional Casino	50.00	50.00	
Notification of change - Bingo Club	45.00	45.00	
Notification of change - Betting premises (excluding tracks)	45.00	45.00	
Notification of change - Tracks	45.00	45.00	
Notification of change - Family entertainment centres	45.00	45.00	
Notification of change - Adult gaming centres	45.00	45.00	
Temporary Use Notice - GA2005	127.00	127.00	
Permits - SI2007454 & SI2007/455 - set by the Secretary of State			
Application fee - FEC Gaming machine	300.00	300.00	
Application fee - Prize Gaming	300.00	300.00	
Application fee - Alcohol licences premises - notification of 2 or fewer machines	50.00	50.00	
Application fee - Alcohol licences premises - notification of more than 2 machines	150.00	150.00	
Application fee - Club Gaming permit	200.00	200.00	
Application fee - Club Gaming machine permit	200.00	200.00	
Application fee - Club Gaming permit (fast track application)	100.00	100.00	
Application fee - Club Gaming machine permit (fast track application)	100.00	100.00	

Application fee - Small Society Lottery Registration	40.00	40.00	
Annual fee - Alcohol licences premises - notification of more than 2 machines	50.00	50.00	
Annual fee - Club Gaming permit	50.00	50.00	
Annual fee - Club Gaming machine permit	50.00	50.00	
Annual fee - Small Society Lottery Registration	20.00	20.00	
Renewal fee - FEC Gaming machine	300.00	300.00	
Renewal fee - Prize Gaming	300.00	300.00	
Renewal fee - Club Gaming permit	200.00	200.00	
Renewal fee - Club Gaming machine permit	200.00	200.00	
Change of name - FEC permits	25.00	25.00	
Change of name - Prize Gaming permits	25.00	25.00	
Change of name - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
Copy of permit - FEC permits	15.00	15.00	
Copy of permit - Prize Gaming permits	15.00	15.00	
Copy of permit - Alcohol Licences Premises - more than 2 machines	15.00	15.00	
Copy of permit - Club Gaming permit	15.00	15.00	
Copy of permit - Club Gaming machine permit	15.00	15.00	
Variation - Alcohol Licences Premises - more than 2 machines	100.00	100.00	
Variation - Club Gaming permit	100.00	100.00	
Variation - Club Gaming machine permit	100.00	100.00	

Transfer - Alcohol Licences Premises - more than 2 machines	25.00	25.00	
SCRAP METAL DEALERS ACT 2013			
Site Licence (new & renewal) Total for 3 years license	645.00	520.00	Review of cost to Authority now legislation in place
Site Licence (new & renewal) - Additional Sites Total for 3 years License	190.00	190.00	
Collectors Licence (new & renewal) Total for 3 years license	420.00	310.00	Review of cost to Authority now legislation in place
Conversion from Collectors Licence to Site Licence	75.00	75.00	
Conversion from Site Licence to Collectors Licence	75.00	75.00	
Change of name or address notifications	10.50	10.50	
Addition of new site to a Site Licence (annual fee per site)	190.00	190.00	
Replacement Licence	10.50	10.50	
Site Licence (change of manager)	10.50	10.50	
Site Licence (change of manager) where site manager has not been suitable person tested	75.00	75.00	
PEST CONTROL SERVICE	Fee 2015/2016 £:P	Proposed Fee 16/17 £:p	Reasons for Change
PEST CONTROL			
Domestic Charges - within working hours			
Rats (up to 3 visits) - low income groups	11.67	11.67	
Rats (up to 3 visits)	23.33	23.33	
Mice (up to 3 visits) - low income groups	23.33	23.33	
Mice (up to 3 visits)	46.67	46.67	
Human Fleas - low income groups	-	-	
Wasps, bees, animal fleas, etc - low income groups	-	-	
Wasps (one visit to treat one nest) - low income groups	22.50	22.50	

Wasps (one visit to treat one nest)	45.00	45.00	
Wasps - additional nests treated at same visit	5.83	5.83	
Wasps - additional nests treated at same visit - low income groups	11.67	11.67	
Cockroaches (up to 4 visits) - low income groups	35.00	35.00	
Cockroaches (up to 4 visits)	70.00	70.00	
Bedbugs (up to 2 visits) - low income groups	35.00	35.00	
Bedbugs (up to 2 visits)	70.00	70.00	
Fleas (per visit) - low income groups	29.17	29.17	
Fleas (per visit)	58.33	58.33	
Other insects not listed above - per visit - low income groups	29.17	29.17	
Other insects not listed above - per visit	58.33	58.33	
Non Domestic Charges - within working hours			
Routine Contracts	Quote on request	Quote on request	
All pests - hourly charge	71.00	71.00	
All pests - materials	Actual cost	Actual cost	
All pests - minimum charge (excl. materials)	71.00	71.00	
Stray dog picked up without ID and taken to kennels			
Admin fee (plus kennel fees)	28.35	28.35	
Fixed charge (Subject to statutory limit)	25.00	25.00	

Kennel charge	8.50	8.50	
PLANNING SERVICES	Fee 2015/2016 £:P	Proposed Fee 16/17 £:p	Reasons for Change
PLANNING			
Pre Application Advice	0.00	0.00	
Do I require planning permission	0.00	0.00	
Copies of Plans	Cost of Printing	Cost of Printing	
Enquiries - Request for information tantamount to a search - Planning only	50.00	50.00	
Application for an order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990	2,080.00	2,080.00	
An order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990 to be submitted to the Secretary of State for a decision	520.00	520.00	
Conservation Area Histories: Aston on Trent, Barrow on Trent, Bretby, Etwall, Kings Newton, Melbourne, Swarkestone, Ticknall, Woodhouses.	1.00	1.00	
Copies of documents relating to the South Derbyshire Local Plan			
Enquiries - Request for information tantamount to a search - Building Regs only	60.00	60.00	
Written response to an enquiry on works not requiring building regulation permission (e.g. Confirmation of information that is available on the internet or verbally confirmed on the telephone)	60.00	60.00	
A letter of comfort for any issue relating to building regulations, in addition to those usually provided	60.00	60.00	

Requirement to resurrect an archived Building Regs application where the site has not been visited for over 12 months and further inspection(s) is requested/required.	60.00	60.00	
Request to formally change an official name of an existing property	53.00	53.00	
Request for copy of notification of an issuing of an address	0.00	0.00	
Request to formally rename an existing street or unnamed road.	300.00	300.00	
Request for the naming of a new street	155.00	155.00	
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 1 - 9 Dwellings	53.00	53.00	
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 10 or more Dwellings	22.00	22.00	
Request to amend a previously confirmed naming and numbering schedule (Restrictions apply)	0.00	0.00	
Request for the naming of premises and Commercial/Industrial Estates	53.00	53.00	
Enquiries - Request for information tantamount to a search - Street Naming & Numbering	73.50	73.50	
Section 77 of the Building Act (Dangerous buildings) - Charges associated with non-compliance with a section 77 notice.	See Note	See Note	Recharge of any Contractors Costs incurred by The Council + Building Control Surveyors time @ £50.00 per hour inside office hours and £75.00 per hour outside
Section 78 of the Building Act - Charges associated with emergency measures and dangerous buildings	See Note	See Note	Recharge of any Contractors Costs incurred by The Council + Building Control Surveyors time @ £50.00 per hour inside office hours and £75.00 per hour outside of office hours
Section 81 of the Building Act (Demolition notices) - Serving of a counter notice	50.00	50.00	
WASTE COLLECTION FEES	Fee 2015/2016 £:P	Proposed Fee 16/17 £:p	Reasons for Change

WASTE COLLECTION			
Recharge Damaged/Stolen Wheelie bins - 240L bins	41.00	41.00	no change - charge is significantly higher than actual cost
Recharge Damaged/Stolen Wheelie bins - 360L bins	70.00	70.00	no change - charge is significantly higher than actual cost
Sale of clinical sacks - per 250 sacks	60.00	60.00	no change - charge is significantly higher than actual cost
Abandoned Vehicle Charge - Not on Site	61.00	61.00	no change - charge is significantly higher than actual cost
Abandoned Vehicle Charge - Removed from site	95.00	95.00	no change - charge is significantly higher than actual cost
Domestic Bulkies - 6 items including fridge	25.00	30.00	Contractor charges have increased
Domestic Bulkies - fridge	21.00	25.00	Contractor charges have increased
Sale of Trade Refuse sacks - General Trade Price - per 10 bags	24.00	20.00	New supplier costs have been reduced
Sale of Trade Refuse sacks - General Trade Price - per 25 bags	59.00	50.00	New supplier costs have been reduced
Sale of Trade Refuse sacks - General Trade Price - per 50 bags	117.00	100.00	New supplier costs have been reduced
Sale of Trade Refuse sacks - General Trade Price - per 100 bags	233.00	200.00	New supplier costs have been reduced
Sale of Trade Refuse sacks - General Trade Price - per 250 bags	585.00	500.00	New supplier costs have been reduced
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 10 bags	15.00	15.20	New supplier costs have been increased
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 25 bags	30.00	38.00	New supplier costs have been increased
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 50 bags	60.00	76.00	New supplier costs have been increased
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 100 bags	120.00	152.00	New supplier costs have been increased
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 250 bags	300.00	380.00	New supplier costs have been increased
Private hire vehicle tests	22.00	31.00	This equates to actual cost of mechanics time as would be charged internally.
Sale of Compost Sacks per roll (Caddy Liners)	3.50	3.50	Reduced costs on bins and collection charges have offset increased costs of disposal.
Sale of Compost Sacks per roll(Wheelie Bin Liners)	3.05	7.80	Reduced costs on bins and collection charges have offset increased costs of disposal.

Trade Waste (Max Charge) - 240L Wheeled bin per week	9.20	9.20	Reduced costs on bins and collection charges have offset increased costs of disposal.
Trade Waste (Max Charge) - 360L Wheeled bin per week	13.90	13.90	Reduced costs on bins and collection charges have offset increased costs of disposal.
Trade Waste (Max Charge) - 660L Wheeled bin per week	18.50	18.50	Reduced costs on bins and collection charges have offset increased costs of disposal.
Trade Waste (Max Charge) - 1,100L Wheeled bin per week	20.85	20.85	Reduced costs on bins and collection charges have offset increased costs of disposal.
Trade Waste (Max Charge) - per sack	2.05	2.05	Reduced costs on bins and collection charges have offset increased costs of disposal.
Job Tickets	Fee dependant on work	Fee dependant on work	
OTHER ENVIRONMENTAL SERVICES	Fee 2015/2016 £:P	Proposed Fee 16/17 £:p	Reasons for Change
Environmental Protection			
Issue of Immigration Certificates	138.18	138.18	
Copies of Environmental Protection Act Register	FREE	FREE	
EPR Processes (EPA90 - Part 1)	Contact Council	Contact Council	
Copies of Environmental Protection Act Register	FREE	FREE	
Contaminated land enquiry standard search (solicitors and householders)	30.00	50.00	Revised offering based on feedback from clients and cost analysis
Contaminated land enquiry enhanced search (developers and consultants)	150.00	Delete	Enhanced search is not a service required by clients
Contaminated land enquiry	See Above	See Above	
High Hedge dispute (non-refundable)	210.00	210.00	
Welfare funeral - Only charges where inheritors to the estate are identified following the funeral	240.00	240.00	
Stray dogs and Kennelling			
Admin fee (plus kennel fees)	28.35	28.35	

Fixed charge (Subject to statutory limit)	25.00	25.00	
Kennel charge	8.50	8.50	
Environmental Education			
Environmental Education Programme 2 hour session	80-85	80-85	
Environmental Education Programme 1 hour session	60.00	60.00	
Wildlife Watch (approx 13 sessions per year) - per child	2.00	2.00	
Summer Walks (4 per year)	2.00	2.00	
Nightworld - per person	2.50	2.50	
Nightworld - per family	0.00	0.00	
Nightworld - per adult	0.00	0.00	
Nightworld - per child	0.00	0.00	
Dawn Chorus - per person (including snacks)	8.00	8.00	
Fun Science Event	FREE	FREE	
Apple Day Activities	FREE	FREE	
Private Water Supplies (New Charges)			
Risk Assessments (Hourly rate, up to a maximum total cost of £500)	31.50	31.50	
Risk Assessments (Hourly rate, up to a maximum total cost of £500)	15.75	15.75	
Sampling	60.00	60.00	
Investigation in the event of a sample failure (Hourly rate up to maximum cost	31.50	31.50	
Authorisation to temporarily breach a standard whilst remedial work carried out.	60.00	60.00	
Regulation 10 sample	25.00	25.00	
Check monitoring sample analysis	<i>At cost</i>	<i>At cost</i>	
Audit monitoring sample analysis.	<i>At cost</i>	<i>At cost</i>	