

SOUTH DERBYSHIRE DISTRICT COUNCIL
Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable):

**Police / Fire / Environmental Protection / Health and Safety / Child Protection / Trading Standards/
Planning Authority/ Licensing Authority / Health Authority**

Your Name	PC 14882 Jacob Callow
Job Title	Licensing Officer
Postal and email address	St Marys Wharf Police Station Chester Green Derby DE1 3AB.
Contact telephone number	

Name of the premises you are making a representation about	Melbourne Sports Partnership
Address of the premises you are making a representation about	PAVILLION, COCKSHUT LANE, MELBOURNE, DERBY, DERBYSHIRE, DE73 8DG

Which of the four licensing objectives does your representation relate to?	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
To prevent crime and disorder	Yes	<p>This is a Temporary Event Notice for the extension of hours at Melbourne Sporting Partnership, a licenced premises, with stringent tailored conditions. The TEN has been submitted to extend its licensable hours for the sale of alcohol on 19/05/2024 from 0000-0100 Hours (extending the Saturday trading hours by an additional hour) so that a live boxing match can be aired via television screens. There is an increased risk associated with late night drinking due to customers being more likely to be intoxicated. The subject of matter of the sporting event being aired, also increases the likelihood of violence.</p> <p>It is therefore the opinion of the Chief Officer of Police that should the Temporary Event Notice be permitted without the relevant conditions then this is likely to undermine the crime prevention, public safety, and public nuisance objectives.</p> <p>If granted without suitable safeguards, there is an increased risk of crime and disorder into the early hours of the morning.</p>
Public safety	Yes	As above
To prevent public nuisance	Yes	As above
To protect children from harm	Yes	As above

Suggested conditions that could be	1. Full training shall be provided to all staff on commencement of employment relating to all age-
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added to the licence to remedy your representation or other suggestions you would like the Licensing and Appeals Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.

restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.

2. Refresher training shall be provided at regular intervals – at least every 6 months.
3. Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
4. All records must be written and shall be retained on the premises for a minimum of 12 months.
5. A Challenge 25 or similar proof of age scheme shall be operated at all times.
6. Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years shall be asked to produce a proof of age.
7. The only acceptable forms of identification shall be:
 - PASS – accreditation proof of age card
 - Photo Driving Licence
 - Current Passport
 - HM Forces Identity Card
8. Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation shall be displayed at all entry points to the premises.
9. A system of recording sales challenged under the proof of age scheme shall be operated at all times.
10. The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
11. The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
12. The Premises Licence Holder shall ensure that a written incident log is maintained within the premises and details of all relevant incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
13. The Premises Licence Holder or nominated person shall ensure that clear, prominent and legible notices are displayed internally at all exits, requesting customers and other users to leave the premises and

the area local to the premises quietly and in an orderly manner respecting the needs of local residents.

14. The Designated Premises Supervisor or nominated representative shall be a member of the local Pub Watch Scheme where such a scheme exists.
15. A CCTV system shall be installed at all times and the recording system must be maintained in good working order and any faults repaired as soon as possible. (It is recommended that all maintenance paperwork be kept to show that the retailer has shown all due diligence in maintaining the system.)
16. The CCTV recording system shall operate at all times when the premises are open for licensable activities.
17. All CCTV recordings shall be retained for a minimum of 28 days. These images must be available for viewing at any reasonable time upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
18. The Premises Licence Holder, Designated Premises Supervisor and designated members of staff shall be able to retrieve and copy any recording/images at the time of asking or within 48 hours if so required. (The police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime and disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image.)
19. The CCTV recording unit shall be kept secure, to be opened only by the Premises Licence Holder or authorised, designated member of staff.
20. Installed CCTV cameras shall be positioned so as to ensure that all parts of the premises to which the public has access are sufficiently covered (save for any toilet areas).
21. All cameras installed shall be of a standard that will offer optimum image quality and operate if required in low light.
22. All digital recordings shall be made in real time (time lapse not to be used).
23. Alcohol can only be removed from the premises, excluding the designated external consumption area, when it is decanted into a plastic container. This shall only take place during daylight hours except for 2 occasions during the calendar year for those attending a rugby match that is played under floodlights.

24. When amplified musical entertainment is taking place inside the premises, all doors, including internal double doors, and windows shall be closed at all times, except for the sole purpose of access to and egress from the premises.

Signed: PC 14882 J. CALLOW

Date: 01/05/2024

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@southderbyshire.gov.uk. This form must be returned within the Statutory Period. For more details please check with the Licensing Office on 01283 595 716/724/890