

**Finance and Management Committee – 29th November 2018  
Work Programme**

<b>Work Programme Area</b>	<b>Date of Committee meetings</b>	<b>Contact Officer (Contact details)</b>
<b>Reports Previously Considered By Last 3 Committees</b>		
Corporate Plan 2016-21: Performance Report (1 January – 31 March 2018)	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Service Plans	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Annual Equalities and Safeguarding Report 2017/18	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Annual Health and Safety Report 2017/18	14 <sup>th</sup> June 2018	Tony Guest Health and Safety Officer (01283) 595872
Sickness Absence 2017/18	14 <sup>th</sup> June 2018	David Clamp Head of Organisational Development (01283) 595729
Annual Consultation Report 2017/18	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705

Annual Communications Report 2017/18	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Compliments, Complaints and Freedom of Information Requests October 2017 to March 2018	14 <sup>th</sup> June 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Budget Out-Turn and Final Accounts 2017/18	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Treasury Management Annual Report 2017/18	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Annual Accounts and Financial Statements 2017/18	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Better Care Funding Allocation 2018-19	26 <sup>th</sup> July 2018	Eileen Jackson Housing Strategy Manager (01283) 595763
The Local Authorities' Property Fund	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Planning & Land Charges Software	26 <sup>th</sup> July 2018	Tony Sylvester Planning Services Manager (01283) 595743

Corporate Plan 2016-21: Performance Report (1 April 2018 – 30 June 2018)	30 <sup>th</sup> August 2018	Keith Bull Head of Communications (01283) 598705
Budget and Financial Monitoring 2018/19	30 <sup>th</sup> August 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Proposed Capital Investment Strategy and Policy Framework	30 <sup>th</sup> August 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Updated Treasury Management Investment Strategy and Counterparty List	30 <sup>th</sup> August 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Toyota City	30 <sup>th</sup> August 2018	Mike Roylance Economic Development Manager (01283) 595725
Modern Slavery Statement And Procedure Document	11 <sup>th</sup> October 2018	Chris Smith Communities Manager (01283) 595787
Updated Financial Strategy	11 <sup>th</sup> October 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
A Review of Earmarked Reserves	11 <sup>th</sup> October 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811

Updated Medium-Term Financial Plan to 2024	11 <sup>th</sup> October 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Annual Training and Development Report 2017/18	11 <sup>th</sup> October 2018	Loyd Baker Service Lead HR and Training (01283) 228770
Potentially Violent Persons' Policy	11 <sup>th</sup> October 2018	David Clamp Head of Organisational Development (01283) 595729
<b>Provisional Programme of Reports to be considered by Committee</b>		
Corporate Plan 2016-21: Performance Report (1 April 2018 – 30 June 2018)	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Budget and Financial Monitoring 2018/19	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Treasury Management Quarterly Report 2018/19	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Sundry Debt Management Policy	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811

Proposed Local Council Tax Reduction Scheme 2019/20	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Compliments, Comments, Complaints and FOI Requests 1 <sup>st</sup> April to 30 <sup>th</sup> September 2018	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Equalities Policy Statement and Corporate Group's Term of Reference	29 <sup>th</sup> November 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Proposed Service Budgets 2019/20	10 <sup>th</sup> January 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Consolidated Budget Proposals 2019/20 and Medium-Term Financial Plan to 2023/24	10 <sup>th</sup> January 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Council Tax Premiums on Empty Properties	10 <sup>th</sup> January 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Proposed Treasury Management Strategy 2019/20	14 <sup>th</sup> February 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Proposed Local Council Tax Support Scheme 2019/20	14 <sup>th</sup> February 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811

Final Consolidated Budget Proposals 2019/20 and Medium-Term Financial Plan to 2023/24	14 <sup>th</sup> February 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Corporate Plan 2016-21: Performance Report (1 April 2018 – 30 June 2018)	14 <sup>th</sup> March 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Budget and Financial Monitoring 2018/19	14 <sup>th</sup> March 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Treasury Management Quarterly Report 2018/19	14 <sup>th</sup> March 2019	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811