

Work Plan for 2009/10 – Finance and Management Policy Committee

Work Programme Area	Date of committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer
Performance Management report – 3rd Quarter 2009/10	16 th February 2010	January 2010	Delegated	David Clamp (595729)
Budget and Financial Monitoring – 3rd Quarter 2009/10	16 th February 2010	January 2010	Delegated	Kevin Stackhouse (595811)
HRA Budget, Financial Projection and Proposed Rent Increase 2010/11	16 th February 2010	January 2010	1 st March 2010	Kevin Stackhouse (595811)
Treasury Management Strategy and Prudential Indicators 2010/11 to 2012/13	16 th February 2010	January 2010	1 st March 2010	Kevin Stackhouse (595811)
Money Laundering Policy and Council Guidelines	16 th February 2010	January 2010	Delegated	Kevin Stackhouse (595811)
Final Budget Proposals 2010/11 and Financial Plan to 2015	16 th February 2010	January 2010	1 st March 2010	Kevin Stackhouse (595811)
Polling Stations & Staffing – General Election	18 th March 2010	February 2010	Delegated	Andrea McCaskie
Mortgage Interest Rate	29 th April 2010	March 2010	Delegated	Kevin Stackhouse (595811)
Budget and Financial Monitoring – Provisional Out-turn 2009/10	29 th April 2010	March 2010	Delegated	Kevin Stackhouse (595811)
Achieving level 3 of the Equality Standard for Local Government	29 th April 2010	March 2010	Delegated	David Clamp (595729)
Corporate Plan – priorities for 2010/11	29 th April 2010	March 2010	Delegated	David Clamp (595729)

Comments, Compliments & Complaints Report October 09 to March 2010	June 2010	May 2010	Delegated	Pam Carroll (595784)
Performance Management – Final 2009/10	June 2010	May 2010	Delegated	David Clamp (595729)
Service Plans 2010/11	June 2010	May 2010	Delegated	David Clamp (595729)
Consultation Annual Report 2009/10	June 2010	May 2010	Delegated	David Clamp (595729)
Communications Annual Report	June 2010	May 2010	Delegated	David Clamp (595729)
Annual Training Report 2009/10	June 2010	May 2010	Delegated	David Clamp (595729)
Workforce Development Strategy	June 2010	May 2010	Delegated	David Clamp (595729)
Risk Management – Corporate Review	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Annual Efficiency Statement, Business Improvement and Procurement Review 2009/10	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Treasury Management Annual Report 2009/10	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Budget Out-turn 2009/10	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Annual Statement of Accounts 2009/10 (incorporating the Annual Governance Statement)	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)