

THE BRETBY CREMATORIUM JOINT COMMITTEE

Minutes of a Meeting of the Bretby Crematorium Joint Committee held at Bretby Crematorium on Tuesday, 6th November, 2007.

PRESENT

East Staffordshire Borough Council

Councillor M. J. Barrett

South Derbyshire District Council

Councillor Mrs. H. K. Wheeler

Apologies for absence were received from Councillors Mrs. G. Farrington, A. J. H. Fox M.B.E. and Mrs. J. F. Jessel.

Ms. I. Murray (Clerk), Mr. N. French (Crematorium Manager), Mr. D. Hall (Chief Accountant), Mrs. P. Campbell (Accountancy Assistant) and Mrs. M. Shaw (Committee Clerk) were also present.

25/07 MINUTES

The Minutes of the Annual General Meeting held on 13th June 2007 were approved and signed as a correct record.

26/07 REPORT OF THE CREMATORIUM MANAGER

(CM)

(a) **Statistics**

The Crematorium Manager submitted statistical information on the Crematorium since it came into operation. The Joint Committee noted that between the opening of the Crematorium on 15th March, 1975 and 19th October, 2007 there had been a total of 39,504 cremations.

The Joint Committee noted annual figures for the last five years.

(b) **Survey Analysis**

The Joint Committee received, for information, a survey analysis from the applicants for cremation (usually the main mourner).

(c) **New Weekend Reception**

The weekend reception at the rear of the main building had been fully refurbished to provide an area where families could make enquiries at the weekends and where they could meet for appointments for the strewing of cremated remains.

(d) **Outside Lighting Scheme**

The Joint Committee noted that Stage 1 of the outside lighting scheme had been completed. This provided subtle but effective lighting around the main Carnarvon Car Park, the path to the Carnarvon Chapel and the exit from the Carnarvon floral court. The scheme had already received favourable comments for the way in which it enhanced the landscaping whilst at the same time providing safe lighting for those using the car park and paths.

(e) **Fees and Charges 2008/2009**

The Joint Committee noted the proposed fees and charges for 2008/2009.

Resolved:

That the submitted fees and charges be approved to take effect from 1st April, 2008.

(f) **Emissions Abatement**

The Crematorium Manager reported that as the Joint Committee had approved the principle of 100% abatement, investigations were currently being made to assess the best option for achieving the target. A report would be made to the Chairman and Vice Chairman in the New Year with a view to putting the works out to tender in Summer 2008. It was hoped that the new plant could be installed in 2009/10.

27/07 **MEDIUM TERM FINANCIAL STRATEGY 2008/09 TO 2010/11**

(Treas)

The Treasurer submitted the draft Medium Term Financial Strategy 2008/09 to 2010/11.

Resolved:

That the Medium Term Financial Strategy for 2008/09 to 2010/11 be approved.

28/07 DATE AND VENUE FOR NEXT MEETING

Resolved:

That the Clerk, in consultation with the Chairman, arrange the date of the next meeting.

Chairman.