
REPORT TO:	HOUSING & COMMUNITY SERVICES COMMITTEE	AGENDA ITEM:	8
DATE OF MEETING:	17 NOVEMBER 2005	CATEGORY:	DELEGATED
REPORT FROM:	DEPUTY CHIEF EXECUTIVE	OPEN	
MEMBERS' CONTACT POINT:	SALLY KNIGHT (Ext. 5728)	DOC:	
	<i>Please Note: a list of contact points for each Service Plan can be found at the end of this report</i>		
SUBJECT:	2005/2008 SERVICE PLANS - HALF YEAR MONITORING REPORTS	REF:	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:	G

1.0 Recommendations

1.1 The views of the Committee are requested on half year Service Plan monitoring reports for Housing Services, Leisure & Community Development and Environmental Services.

2.0 Purpose of Report

2.1 To consider half year Service Plan monitoring reports for the following Divisions:

- Housing Services
- Leisure and Community Development
- Environmental Services

Members should note that the Environmental Services Service Plan includes matters that are the responsibility of the Environmental and Development Services Committee.

3.0 Detail

Introduction

3.1 Service Plans are an important part of the Council's performance management framework.

3.2 Earlier this year, the Committee approved Service Plans for the Divisions listed in paragraph 2.1. These Plans are intended to provide a basis for service delivery during the current financial year and over the next two years.

3.3 The present reports (which accompany this report) review progress from 1 April to 30 September 2005.

Form and content

3.4 Each report has sections on:

- a description of the service
- the half year in context
- achievements (focussing on the benefits to service users)
- tasks at risk of non delivery during the year (along with explanations)
- performance in terms of the national Best Value Performance Indicators and Local Performance Indicators
- emerging issues

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers and Contact Points

5.1 Background papers are held on divisional files.

5.2 Contact points are as follows

Service Plan	Contact Point(s)
Housing Services	Bob Ledger (ext. 5775)
Leisure & Community Development	Stuart Batchelor (ext. 5820)
Environmental Services	Peter McEvoy (ext. 5830)