

**SOUTH DERBYSHIRE LSP  
COMMUNITY STRATEGY  
CONSULTATION FRAMEWORK**

***PAPER FOR  
BOARD MEETING  
22<sup>ND</sup> JULY 2004***

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## **South Derbyshire Local Strategic Partnership Community Strategy: Consultation Strategy Framework**

### **Introduction**

One of the key aims in the development of a robust and realistic community strategy is to secure the agreement and commitment of all key stakeholders within the targeted area of interest. Many of these key stakeholders from the public, private and voluntary sectors may already be involved, or have some form of representation within the Local Strategic Partnership at Board level or within one of the developed Theme Groups.

As we all know, life is not that straight forward and despite all our efforts we can not realistically expect everyone to be involved at the start. We therefore need to ensure that as wider consultation is undertaken as possible to not only include current LSP representatives, but 'others' who for one reason or another are not yet represented or have engaged with the process.

We need to allow 'everyone' the opportunity to express their needs, aspirations and priorities to set the building blocks and to inform the development and implementation of the Community Strategy. This will help to ensure ownership and to share in the achievements of its implementation in a true 'partnership' approach.

The development of a 'Consultation Framework' to inform the Community Strategy must therefore be initially based on the following assumptions:

- That the LSP has a representative operational membership that has the capacity to undertake the consultation process and which includes a cross section of the public, private and voluntary sectors. It can then build on the structures, processes and procedures to realise the development and implementation of a realistic and deliverable Community strategy.
- That the 'priorities' established by each Theme Group are based on existing research or the experiences of the partners and therefore can be justified if challenged.
- There needs to be an acknowledgement that the consultation process will involve different individuals, groups and organisations which are at various levels of development, knowledge base, experiences and skills, and may not yet be involved in established or known networks. In other words we must be mindful that 'one size does not fit all'.

The following framework methodology has been developed around a staged approach to form the basis of what is believed to be a workable approach and to inform wider dialogue amongst the Board and Theme Groups prior to finalising.

### **Stages in the development, implementation and analysis of the consultation strategy process.**

#### **Stage 1: Start up/Commencement**

This stage is primarily aimed at establishing/confirming why we are undertaking the consultation and the parameters within which we will work. It is also the point at which we confirm the basis of the assumptions made in the development of the Theme Groups and the Priorities that have been established to date.

Six Theme Groups have been established and each one has selected two over riding Priorities. Definitions for each of these key priorities will need establishing in order to implement the subsequent 'planning' stage, which outlines 'how' the consultation will be undertaken.

Key issues to address will include:

- The robustness of the priorities and their justification if challenged through the consultation process.
- The decision making process should the consultation exercises not confirm the priorities or identify other priorities etc.

#### **Stage 2: Planning (How we intend to carry out the consultation)**

In order to make the most targeted use of the consultation exercise it is of fundamental importance to develop a brief with clear objectives regarding the scope of the exercise, types of groups/organisations to be consulted, precise information required and who is to be involved in the process etc.

The following methods are 'common' tools used in consultation and are provided as a quick guide at this stage. There are variations and other methods available should these be required for specific targeted groups and therefore there may be a need to develop an appropriate mix of techniques to achieve the LSP consultation aims.

Consultation techniques are based around obtaining qualitative and quantitative data or a combination of the two. Quantitative techniques, such as structured questionnaires or structured interviews, are often used to 'test' assumptions that have been made and to gauge consultee's views about specific issues or themes etc. The analysis is therefore quicker and easier to undertake providing the basis of the questionnaire or interview is sound in the first instance.

Questionnaires may be circulated using a number or combination of methods e.g. mail, electronic mail, telephone, use of volunteers, and on-line form on LSP/community/local authority websites etc.

Qualitative consultation such as focus groups, participatory appraisal workshops and the like are often more time consuming and resource intensive in their implementation and analysis. However, these techniques are often required to enable certain targeted groupings to engage with the consultation process and can provide a greater understanding of the needs and issues raised and possible solutions to them.

The key is to develop a mix of consultation methods appropriate to targeted consultees, available timescales and resources which are realistic and achievable in returning informed responses.

Key issues to address will include:

- Amend/confirm the work plan/implementation programme and methods to be adopted and sample sizes etc.
- Establish resource availability and the level of resource to be used for targeted groups/organisations e.g. 'hard to reach groups' compared to others.
- The setting of target consultation numbers, areas, communities of interest etc.
- What known barriers in the participation process are there which will need to be addressed e.g. language, religious and cultural factors, timing, existing relationship conflicts etc.
- Agree marketing/publicity and awareness raising activities, methods and tools.
- Develop and agree partner support requirements e.g. human resource and training gaps.
- Develop and agree support documentation e.g. guidance notes, self help packs, tool kits, suggested methodologies etc., for partner roll out.
- Agree assumptions base/confirm parameters.
- Agree communication and reporting structures and processes.
- Agree progress, monitoring and review stages.
- Develop contingency plans
- Agree format, collection/collation and analysis process.
- Agree analysis methods/tools/formats and output feedback methods and the vehicles for dissemination of information back to consultees/wider community.

### **Stage 3: Implementation (Who, What and When)**

There are three phases within this stage that need to be considered. Fundamental to the implementation of the consultation process is 'who' do we wish to consult or engage with?

- Establish a baseline or mapping exercise of consultee groups/organisations. This should include 'hard to reach' groups, as in order to consult with them, we need to know who they are.
- From the above, develop a database of consultee groups groups/organisations with key contact details and appropriate supporting information e.g. who they represent etc.
- Identify amongst the LSP Theme Groups existing networks and contacts, including umbrella bodies/support organisations etc., for their involvement in the consultation exercises.
- Identify any 'gaps' in the networks and solutions to address the 'gaps'.

Secondly, what do we want to consult about and the basic questions we wish consultees to address?

The primary aim of the consultation process is to test and gauge the level of support to the 12 identified priorities established by the Theme Groups.

These key priorities are based around the vision or aims of the Theme Groups. They will require defining in some detail to enable consultees to fully understand what they mean and the thought processes or basis upon which they have been developed. Therefore, whatever method(s) of consultation are to be adopted, a clear understanding of the rationale behind the priorities will be able to be put forward or explained i.e. providing a clear understanding to enable a constructive and informed response.

Consultants have developed a draft framework questionnaire based upon an interpretation of the information provided to them. This will need the input of each Theme Group to conclude the development and comprehensive questionnaire.

It is proposed that the finally agreed questionnaire will form the basis of the questions to be asked of consultees whatever tool or method is adopted. This will ensure some form of consistency across the different methods i.e. comparable data for the analysis.

The final phase is 'when'. To ensure the best possible feedback from the implementation of the consultation strategy, it is proposed to undertake the process over a 3 month period between September and October 2004.

A detailed implementation programme or work plan will need to be developed to fit within this timescale with the aim of maximising the use of partners existing consultation arrangements which have been identified from the initial feedback received.

#### **Stage 4: Analysis and Evaluation (What did we receive and what does it mean?)**

Using a variety of consultation methods the aim is to obtain quantitative and qualitative data based upon the views of a representative cross section of the community. It will help to establish the views of the consultees with respect to the proposed priorities identified by the LSP Theme Groups. However, other issues or priorities may arise out of the consultation process and these will need considered.

One of the first tasks of the consultation process will be to assess how representative the data is (see Section A of the draft questionnaire) and compared to the targets developed at the planning stage. The next stage is to establish the level of feedback e.g. percentage return rates on postal questionnaires or the number of attendees at workshops etc. Hopefully this will set the scene or context and provide a robust foundation from which future audits receive a 'clean bill of health'.

Quantitative consultation (structured questions) can be initially analysed by utilising bespoke software packages (Countywide partners have adopted 'Formic'). This will provide some form of consistency and understanding amongst many of the partners. The real 'analysis' however is in the interpretation of the data and something machines often find difficult!

The other side of the coin is the analysis of the qualitative data collection and analysis e.g. workshop/planning for real etc. The analysis of qualitative data is handled a little differently and can often provide added support or fill the gaps in the quantitative data analysis.

The supporting information, statistics etc, used to identify the original priorities is also used to compare and contrast with the findings.

All data received and analysed will be used to confirm, or otherwise, the future priorities to be adopted within the Community Strategy and will form the basis of the delivery/action plans and the establishment of short, medium and long-term goals or projects/initiatives to be brought forward.

#### **Stage 5: Reporting Back (The renewal stage)**

Once the amendments/alterations or otherwise have been agreed and adopted, the information will need to be fed back to the consultees and wider community. This should include the adopted priorities and their justification.

The key advantage of the consultation process as described combines the benefits of dissemination with the opportunity for stakeholders to gain ownership of the Community Strategies development.

## **Current / planned consultation programmes:**

### **Feedback from partners:**

#### **Introduction:**

As part of the process of developing a Framework for the Community Strategy Consultation Programme, each of the Local Strategic Partners were requested to complete a short questionnaire template [see attached] in an attempt to understand which organisations have their own programmes of consultation – whether it be with clients / customers or a wider audience.

This was also necessary as the LSP intend to make as much use of the existing procedures and processes for consultation as possible so as to not duplicate planned consultative work. Furthermore, where existing organisations have their own plans for consulting, especially over the autumn / winter period of 2004, it makes sense to try and tie in the need to consult on the “Community Strategy” at the same time.

The picture that emerged [see “matrix” in Appendix 2] depicts quite a positive picture, on face value, of the extent of consultation work undertaken by LSP partners. Most of those that responded employ some form of consultation mechanism, primarily with the objective of informing clients / customers / the public and also for obtaining feedback on services provide or planned and to help service provider identify priority issues that may require further attention.

Consideration needs to be given as to how best the partners can link the needs of consulting on the Community Strategy to their own planned consultation procedures. Once all responses from LSP partners have been received, the Board / Theme Groups will need to consider how they can best incorporate the needs of the Community Strategy consultation within the existing schedules, where this might be feasible.

#### **Methods Used:**

Tools that have been adopted include:

- Questionnaire surveys
- Customer feedback forms
- Focus Groups
- Citizens’ Panels
- Parish Plans
- Discussion groups
- Public Meetings
- Participatory Appraisal
- One to one discussions
- Telephone surveys
- Patients’ Forum

The scale of consultative work inevitable varies from extensive household type surveys and the use of “Citizens’ Panels” and a “Patients Forum” by some of the major service delivery agencies down to one-to-one meetings or discussions.



Some work appears to be quite broad in its scope and other consultation work is more theme or issue based, or relates to a specific service.

One or two organisations highlighted their work in consulting with "hard to reach" groups and where this has proved to be a success, the LSP should consider building upon this approach.

**Timescales:**

A number of organisations have programmed consultation work over the latter part of 2004.

The consultation programme on the South Derbyshire Community Strategy is anticipated to run from early September through to late November 2004. There is an opportunity for the LSP to avoid some duplication by "tying in" the Community Strategy consultation work with the planned programmes of some partners, especially the County Council's Citizen Panel in September and several other partners who stated that their consultation work was "ongoing".

**Responses:**

Responses were received from:

SDDC – various departments  
Derbyshire County Council  
Derbyshire Dales and South Derbyshire PCT  
People Express  
South Derbyshire CVS  
Derbyshire Rural Community Council  
Old Post Regeneration Association  
Derbyshire Police  
Sharpe's Pottery  
Citizens Advice Bureau  
Toyota  
Etete Ltd.

**Feedback still required:**

No details, as yet, have been provided by:

National Forest Company  
Connexions  
Environment Agency East Midlands Airport  
Derbyshire Learning Partnership  
Southern Derbyshire Chamber  
Churches Together  
Trident  
Thurlestone Grange

**South Derbyshire Local Strategic Partnership  
Community Strategy Consultation Questionnaire Survey**

**[DATE]**

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***[INTRODUCTION ABOUT THE LSP AND THE COMMUNITY STRATEGY]***

The aim of this questionnaire is to inform the development of the South Derbyshire Community Strategy by asking a series of questions to gauge local opinion regarding the current and future needs of our community.

*Information gathered as part of this survey is strictly anonymous and solely for the use of the South Derbyshire Local Strategic Partnership and its Agents.*

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**Please read each question carefully, place a tick (✓) in the appropriate box and return the questionnaire to:**

***[ARRANGEMENTS INSERT HERE]***

**The final date for receipt of questionnaires is *[DATE]***

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**NOTE:**

The introduction should centre on the six Theme Groups and Priorities identified by the LSP.

Suggested example of a Priority definition:

Theme 3: A Vibrant Economy

Priority 1: Understanding and developing the local business community.

Definition:

*“To support the development and expansion of the South Derbyshire business community and encourage and support the establishment of new business to ensure they create employment opportunities and generate wealth for the district.”*

**SECTION A - GENERAL**

1. Which age band do you fall into? *(Please tick one box only)*

- |          |                          |       |                          |       |                          |
|----------|--------------------------|-------|--------------------------|-------|--------------------------|
| Under 16 | <input type="checkbox"/> | 35-44 | <input type="checkbox"/> | 60-64 | <input type="checkbox"/> |
| 16-24    | <input type="checkbox"/> | 45-54 | <input type="checkbox"/> | 65 +  | <input type="checkbox"/> |
| 25-34    | <input type="checkbox"/> | 55-59 | <input type="checkbox"/> |       |                          |

2. What best describes your ethnic background? *(Please tick one box only)*

a) White

- British
- Irish
- Any other White background  
*(Please state below)*

b) Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background  
*(Please state below)*

c) Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background  
*(Please state below)*

d) Black or Black British

- Caribbean
- African
- Any other Black background  
*(Please state below)*

e) Chinese or other ethnic group

- Chinese
- Other

*(Please state)* .....

3. Please state your gender *(Please tick one box only)*

- Female                       Male

4. Do you consider yourself to be disabled or to have a long-term health condition?

- Yes                       No

5. Which of the following categories applies to your situation? *(Please tick one box only)*

- Employed Full Time (30+hrs per week)
- Employed Part Time (8-29 hrs per week)
- Self-employed
- Unemployed – less than 6 months
- Unemployed – over 6 months
- Full Time Student
- Part Time Student
- Retired
- Working less than 8 hours per week
- Don't Know
- Other *(Please state)* \_\_\_\_\_

6. What is your postcode (if not known please state name of town/ village/ ward you reside in)?

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Town/ Village/ Ward

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**SECTION B**

This section seeks your opinions about what you would like to see as priorities for the future of South Derbyshire.

**[NEED TO EXPLAIN WHAT EACH PRIORITY MEANS]**

7. Please complete the table below to tell us how important you feel each category is to the future of South Derbyshire *(please tick one box only per category)*

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
<b>Theme 1: Safe Communities</b>						
Enforcing low level legislation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tackling anti social behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Theme 2: Healthy Communities</b>						
Taking care of your health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting vulnerable people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Theme 3: A Vibrant Economy</b>						
Understanding and developing the local business community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Securing inward investment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Theme 4: A Sustainable Environment</b>						
Developing a joined up approach to environmental issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improving our public space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Theme 5: Lifelong Learning and Culture</b>						
Developing activities and facilities for local people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Encouraging learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Theme 6: Creating Opportunities for All</b>						
Improving communication and consultation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valuing diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECTION C**

This section seeks to gain further information about your priorities for each category.

**Theme 1: Safe Communities**

**8. Enforcing low-level legislation? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Help lines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On the spot fines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A more visible police presence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greater awareness raising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key community contact points	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**9. Tackling anti social behaviour? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
A more visible police presence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Closed Circuit TV (CCTV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neighbourhood Watch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help lines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Neighbourhood Wardens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advise and support services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dedicated youth facilities and activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engaging young people and their parents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activities during school holidays	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greater understanding of the issues around fear of crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**10. How concerned are you about anti social behaviour in South Derbyshire?**

Very concerned	Fairly concerned	Neutral	Fairly unconcerned	Very unconcerned	No Opinion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Theme 2: Healthy Communities**

**11. Taking care of your health? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Access to GP's	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to Dentists	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local provision of health facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved hospitals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health information and advice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**12. Supporting vulnerable people? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Outreach services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialist care for the elderly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benefits information and advice support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Central multi-advisory and support facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greater awareness raising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved support networks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Youth forum/council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Places to meet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting the youth sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Theme 3: A Vibrant Economy**

13. Understanding and developing the local business community? *(Please tick one box only per category)*

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Jobs information help line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skills training in key sectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advice and support (e.g. careers guidance)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wider opportunities and choice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Better transport links	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On-line (Internet) purchasing and delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing career opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting the evening economy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Childcare provision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company recruitment and training plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Targeted and tailored business support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sector working groups/networks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordinated Marketing and publicity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Encouraging Entrepreneurship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skills audits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



14. Securing inward investment? *(Please tick one box only per category)*

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Transport infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pleasant town/environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skilled workforce	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Range of affordable premises	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to finance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advice and support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ICT investment (Broadband etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local labour supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business support infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employer and training provider networks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting social enterprises	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Serviced sites for investment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diversifying land use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
More flexible approach to planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Image of area and key industries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity and resources to deliver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Support for new businesses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Theme 4: A Sustainable Environment**

15. Developing a joined up approach to environmental issues? *(Please tick one box only per category)*

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Information and advice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternative energy sources (e.g. wind power)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recycling schemes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainable transport schemes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cycle routes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Car sharing schemes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pedestrianised routes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Affordable public transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protect and develop the historic assets of the district	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company travel plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Improving our public space? *(Please tick one box only per category)*

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Parks, open spaces and greening of areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Litter and graffiti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preserve/enhance architectural character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
New building design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conservation areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trees and landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleaner streets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental impact assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Theme 5: Lifelong Learning and culture**

**17. Developing activities and facilities for local people? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Museums, theatres and art galleries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sport and leisure facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved range and number of facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Children's play areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
More information about activities and opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile library services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facilities for the elderly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Affordable facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training/workshops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advice and help	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to grants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improved public transport links	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**18. Encouraging learning? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to further and higher education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information about learning and training opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adult vocational education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On-line (Internet) learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local provision for training and learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Targeted training for black and minority ethnic communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adult basic skills provision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School/business partnerships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Theme 6: Creating Opportunities for All**

**19. Improving communication and consultation? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Places to meet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Associations and organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information and awareness raising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint working between parishes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to the Internet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**20. Valuing diversity? (Please tick one box only per category)**

	Very important	Fairly important	Neutral	Fairly unimportant	Very unimportant	No opinion
Preserving local traditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Places to meet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Associations and organisations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engagement and positive integration of minority communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rural area services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Support for the voluntary sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please state below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you wish to make any further comments please enter them below:

**Thank you for taking the time to complete this questionnaire**

If you would like to become further involved with the South Derbyshire Local Strategic Partnership or just wish to be kept informed of the work of partnership, please complete the attached tear-off slip with your completed questionnaire.

Your details will be kept separate from your completed questionnaire and included in a free prize draw for **[PRIZE]** The successful winner will be notified in writing one month after the closing date for the receipt of questionnaires.

Name:

Address:

Contact telephone number:

Please tick the following as appropriate:

I wish to get involved with the work of the South Derbyshire Local Strategic Partnership

Please keep me informed of further developments

Please enter me in the free prize draw

## SOUTH DERBYSHIRE: FEEDBACK FROM PARTNERS ON CONSULTATION PROGRAMMES

ORGANISATION	ISSUES AND TARGET AUDIENCE FOR CONSULTATION	CONSULTATION METHODS	NEXT PLANNED CONSULTATION	OTHER COMMENTS
South Derbyshire District Council Financial Services	Proposed SDDC budget and awareness of SDDC's financial position. Consult general public, businesses and voluntary bodies	<ul style="list-style-type: none"> <li>Public meetings</li> <li>Through a Forum inc. business and vol. sector</li> <li>Questionnaire</li> <li>Considering use of workshops [focus groups and user groups]</li> </ul>	December 2004 to January 2005	<ul style="list-style-type: none"> <li>Consult annually</li> <li>Feedback on how SDDC should spend NEW resources should be spent fed into system for evaluating bids for new spending</li> </ul>
South Derbyshire District Council Urban Parks / Grounds and Facilities	Development of urban parks Consult customers	<ul style="list-style-type: none"> <li>User groups</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>Friends of group meets every 6 weeks -- discuss strategic dev. of sites and operational issues -- involves DC plus external funders</li> <li>Wider community consulted on some specific issues</li> <li>Information shapes and supports SDDC strategies for developing and managing parks</li> <li>Officers regularly attend meetings</li> </ul>
South Derbyshire District Council Community Safety, Youth, Cultural and Leisure	Consult households in specific communities, users / non users of facilities, school children, schools and clubs	<ul style="list-style-type: none"> <li>Citizen's Panel</li> <li>Household surveys</li> <li>Questionnaire surveys</li> <li>Focus groups</li> <li>Participatory Appraisal [with CVS]</li> </ul>	Planned: Children's physical activity survey; local crime forum survey and crime and disorder audit [timescales not supplied]	<ul style="list-style-type: none"> <li>Consult annually on Crime and Disorder via Citizen's Panel</li> <li>Youth and children's audit every 3 years</li> <li>Regular community consultation</li> <li>Feedback via meetings, seminars and Area Committees and fed through to Crime and Disorder Strategy; Local Crime Reduction Action Plan; Youth engagement programmes; facility developments.</li> </ul>

ORGANISATION	ISSUES AND TARGET AUDIENCE FOR CONSULTATION	CONSULTATION METHODS	NEXT PLANNED CONSULTATION	OTHER COMMENTS
Derbyshire County Council	<p>Wide range of corporate and service specific consultations each year inc. Best Value user satisfaction survey, consulting to inform budget priorities [Social, Services, Environmental Services, Education, Libraries &amp; Heritage, Public Transport, Welfare Rights etc.]</p> <p>Consult "hard to reach" groups in conjunction with members of Derbyshire Consultation group</p> <p>Consult business community</p> <p>Staff also consulted on organisational issues.</p>	<ul style="list-style-type: none"> <li>• Citizen's Panel [approx. 8,000 across County]. 4 to 6 times p.a. [average 70% response rate]</li> <li>• Focus groups [many occasions inc. work with young people]</li> <li>• User Groups: targets issues where diverse sectors of community [disabled, young, old, BME] to be consulted espec. for Social services</li> <li>• Internet</li> <li>• SMS</li> </ul>	<p>Citizen's panels in September and November</p> <p>Access to services bets value review / budget consultation workshops</p> <p>All depts. are planning consultation in latter part of 2004</p> <p>Service specific consultation planned for ethnic minority research, regeneration, crime and disorder strategies.</p>	<ul style="list-style-type: none"> <li>• Feedback newsletter goes to Citizen's Panel members</li> <li>• Endeavour to feedback to forums</li> <li>• All consultation feeds into planning of DCC budget, Community Strategy, scrutiny reviews, development of targets.</li> <li>• Also may feed into Derbyshire Partnership Forum and to LSPs</li> </ul>
Derbyshire Rural Community Council	<p>Issues relating to services that affect rural communities, supporting work of community and voluntary groups, Parish Councils etc.</p> <p>Consult the communities generally via Parish Plans; voluntary sector organisations; Village Hall Management Committees, Rural Transport Partnership</p>	<ul style="list-style-type: none"> <li>• Parish Plans – use a variety of methods inc. Wish List days, Future Needs consultation, Ideas into Action events</li> <li>• Questionnaire [foot and mouth survey]</li> <li>• Annual Rural Trends Report [Countryside Agency]</li> </ul>	<p>Hilton Parish Plan may be completed in late 2004.</p> <p>Aston on Trent / Newton Solney Parish Plan in 2005.</p>	<ul style="list-style-type: none"> <li>• Feedback from Parish Plans is very important – disseminated to local statutory agencies and others</li> </ul>
People Express	<p>Consult on the work of People Express and the needs / aspirations of those groups PE works with – has included older people, household people, Focusing on young people, users of mental health service, frail young parents, young offenders, children, adults with learning difficulties, community groups, people in disadvantaged communities etc. Work on arts and disability and celebrating the contribution of S Derbyshire women.</p>	<ul style="list-style-type: none"> <li>• Through building relationships with those PE works with</li> <li>• Sometimes questionnaire for one off events</li> <li>• One to one conversations and video of feedback sessions</li> </ul>	<p>Frequency depends upon the stage of project development</p>	<ul style="list-style-type: none"> <li>• Feedback is continually built into decision making processes. Consultation is fundamental and integral to development of the work</li> </ul>



ORGANISATION	ISSUES AND TARGET AUDIENCE FOR CONSULTATION	CONSULTATION METHODS	NEXT PLANNED CONSULTATION	OTHER COMMENTS
South Derbyshire Council for Voluntary Service	<p>Consult on a range of issues inc. govt initiatives and carry out consultation work for PCT Mental Health Trust and others</p> <p>Consult clients and stakeholders of CVS and wider public</p> <p>Targeted work on minority groups / hard to reach groups</p>	<ul style="list-style-type: none"> <li>PA Participatory Appraisal work – community mapping to encourage people to get involved</li> </ul>	Proposed role in Community Strategy consultation, also Crime Audit consultation?	<ul style="list-style-type: none"> <li>Feedback from surveys and work used to feed through to decision making and evidence of support [regeneration initiatives for example]</li> </ul>
Derbyshire Police Constabulary	Consult on the work of the police and service provision, consulting with the general public	<ul style="list-style-type: none"> <li>Questionnaires</li> <li>Telephone surveys</li> <li>Mystery customers</li> <li>Adding questions to other age</li> <li>Customer care forms</li> <li>Use of internet for feedback</li> </ul>	Need to check with HQ Consultation work often ongoing	<ul style="list-style-type: none"> <li>Feedback is analysed and Police use this to help develop Action Plans to address issues</li> </ul>
South Derbyshire Citizens Advice Bureau	Consult on internal matters [customer satisfaction] and external [impact of social policies e.g. benefits legislation]	<ul style="list-style-type: none"> <li>Questionnaires to clients be</li> <li>Some more targeted work through caseworkers identifying clients with specific issues</li> <li>Surveys</li> <li>User groups</li> <li>Public meetings</li> <li>Patients' Forum</li> <li>Questionnaires</li> <li>User groups</li> </ul>	Frequency varies, some quarterly, some annually, some ongoing	<ul style="list-style-type: none"> <li>Feedback is given to staff but not much to clients. Press releases and letters to MPs to raise awareness on issues etc.</li> </ul>
Derbyshire Dales and South Derbyshire Primary Care Trust	Consult on health services and health improvement issues – staff, partners, patients and the public are all consulted	<ul style="list-style-type: none"> <li>Surveys</li> <li>User groups</li> <li>Public meetings</li> <li>Patients' Forum</li> <li>Questionnaires</li> <li>User groups</li> </ul>	July 2 <sup>nd</sup> planned Frequency varies. Patients' Forum may formalise existing processes	<ul style="list-style-type: none"> <li>Always try to give feedback where possible and responses are used to influence service configuration and design [e.g. hospital services]</li> <li>Annual survey work?</li> </ul>
OPRA [Old Post Regeneration Association] Ltd.	Consult the public, clients and customers on regeneration, community, youth and education issues	<ul style="list-style-type: none"> <li>Questionnaires</li> <li>User groups</li> </ul>	Not identified	<ul style="list-style-type: none"> <li>Annual survey work?</li> </ul>

ORGANISATION	ISSUES AND TARGET AUDIENCE FOR CONSULTATION	CONSULTATION METHODS	NEXT PLANNED CONSULTATION	OTHER COMMENTS
Sharpe's Pottery Heritage and Arts Trust Ltd.	Consult visitors, "Friends of Sharpe's" and people / organisations that hire facilities at Sharpe's	<ul style="list-style-type: none"> <li>• Response forms, from visitor</li> <li>• Correspondence from "Friends"</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>• Feedback guides the quality control and development plans for the organisation and its facilities</li> </ul>
Toyota	As a private company, no consultation programmes exist?	N/A	N/A	N/A
Etefe Ltd.	Private company. No consultation programmes exist.	N/A	N/A	N/A

SOUTH DERBYSHIRE DISTRICT COUNCILPUBLIC MEETINGS

<u>Area Meetings</u>	<u>Date</u>
Repton	TBA
Swadlincote	TBA
Linton	TBA
Newhall	TBA
Etwall	TBA
Melbourne	TBA
<u>Tenant Liaison Meetings</u>	
Varied	TBA
<u>Other Forums</u>	
e.g. Sports	TBA
Flooding	TBA
Housing	TBA
Parish Councils	TBA
Others to be identified	
<u>Consultation Exercises</u>	
Citizens Panel	September

