

Date Issued: 12/10/2005
Date Last Amended: 17/01/2013

Licensing Act 2003 Premise Licence

Premise Licence Number **SDDC/ 001401**

Part 1 – Premise Details

Postal Address of premises, or if none Ordnance Survey map reference or description

**Melbourne Assembly Rooms
High Street
Melbourne
Derbyshire
DE73 8GF**

Telephone Number **01332 863522**

Where the Licence is time limited the dates **Not Applicable**

Licensable Activities authorised by the licence

| | |
|---|--|
| Plays – Indoors | Live Music – Indoors |
| Exhibition of Films – Indoors | Recorded Music – Indoors |
| Indoor Sporting Events | Activities similar to Live Music, Recorded Music, or the Performance of Dance – Indoors |
| Late Night Refreshment – Indoors | Provision of facilities for Making Music – Indoors |
| Supply of Alcohol – On Sales | |

The times the licence authorises the carrying out of licensable activities

| | | |
|---------------------|------------------------------|----------------------------|
| <u>Plays</u> | Mon – Thurs | 09.00hrs – 11.30hrs |
| | Friday & Saturday | 09.00hrs – 12.00hrs |
| | Sunday | 09.00hrs – 11.00hrs |

| | | |
|---------------------|--------------------|----------------------------|
| <u>Films</u> | Mon – Thurs | 09.00hrs – 11.30hrs |
|---------------------|--------------------|----------------------------|

| | | |
|--------------------------------------|---------------------|----------------------------|
| <u>Indoor Sporting Events</u> | Mon – Friday | 16.00hrs – 22.00hrs |
| | Saturday | 09.00hrs – 17.00hrs |
| | Sunday | 09.00hrs – 22.00hrs |

Live Music, Performance of Dance, Facilities for Making Music, and activities similar to Live Music, Recorded Music, and the Performance of Dance

| | |
|--------------------|----------------------------|
| Mon – Thurs | 17.00hrs – 23.00hrs |
| Friday | 17.00hrs – 24.00hrs |
| Saturday | 12.00hrs – 24.00hrs |
| Sunday | 12.00hrs – 22.30hrs |

| | | |
|------------------------------|--------------------|----------------------------|
| <u>Recorded Music</u> | Mon – Thurs | 17.00hrs – 22.00hrs |
| | Friday | 17.00hrs – 24.00hrs |
| | Saturday | 12.00hrs – 24.00hrs |
| | Sunday | 12.00hrs – 22.30hrs |

Cont...

| | | |
|-------------------------------------|--------------------|----------------------------|
| <u>Performances of Dance</u> | Mon – Thurs | 17.00hrs – 23.00hrs |
| | Friday | 17.00hrs – 24.00hrs |
| | Saturday | 12.00hrs – 24.00hrs |
| | Sunday | 12.00hrs – 22.30hrs |

| | | |
|-----------------------|------------------------------|----------------------------|
| <u>Dancing</u> | Mon – Thurs | 12.00hrs – 22.00hrs |
| | Friday & Saturday | 12.00hrs – 24.00hrs |
| | Sunday | 12.00hrs – 22.30hrs |

Facilities for entertainment similar to Making Music and Dancing, Supply of Alcohol

| | |
|------------------------------|----------------------------|
| Mon – Thurs | 12.00hrs – 23.00hrs |
| Friday & Saturday | 12.00hrs – 24.00hrs |
| Sunday | 12.00hrs – 22.30hrs |

| | | |
|--------------------------------------|------------------------------|----------------------------|
| <u>Late Night Refreshment</u> | Friday & Saturday | 23.00hrs – 24.00hrs |
|--------------------------------------|------------------------------|----------------------------|

Seasonal Variations

The terminal hour will be extended until midnight on all Bank Holidays, Christmas Eve, and New Years Eve

The opening hours of the premises

| | |
|------------------------------|----------------------------|
| Monday – Thursday | 09.00hrs – 23.00hrs |
| Friday & Saturday | 09.00hrs – 24.00hrs |
| Sunday | 09.00hrs – 22.30hrs |

Seasonal Variations

The terminal hour will be extended until midnight on all Bank Holidays, Christmas Eve, and New Years Eve

Where the licence authorises supplies of alcohol whether there are on and or off supplies

Sale by Retail of Alcohol for consumption on the premises

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premise licence

Melbourne Community Centre Limited
High Street
Melbourne
Derbyshire
DE73 8GF

Registered number of holder, for example company number, charity number (where applicable)

7552481

Name address and telephone number of designated premise supervisor where the premises licence authorises the supply of alcohol

Andrew Heafield
72 Queens Way
Melbourne
Derbyshire
DE73 8GF

Personal licence number and Issuing Authority of personal licence held by designated premise supervisor where the premise authorises for the supply of alcohol

Reference: **SDDC/21978**

Issued by: **South Derbyshire District Council**

Annex 1 - Mandatory Conditions

Sale of Alcohol

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible drink promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible drink promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime & disorder, prejudice to public safety, public nuisance, or harm to children.
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise)
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act.
 - (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less.
 - (d) Provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on –
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can be reasonably be considered to

condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reasonable disability)

5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

6. a. The premise licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premise in relation to the sale or supply of alcohol.

b. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

7. The responsible person shall ensure that –

a. where any of the following alcoholic drinks sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

- (1) beer or cider: ½ pint;
- (2) gin, rum, vodka or whisky: 25ml or 35 ml; and
- (3) still wine in a glass: 125 ml; and

b. customers are made aware of the availability of these measures

Exhibition of Films

1. Where a premise licence authorises the exhibition of films, then the admission of children to the exhibition should be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

3. Where:-

- (a) the film classification body is not specified in the licence, or
- (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by the licensing authority.

4. Children is defined as persons aged under 18; and film classification body means the person or persons designated as the authority under Section 4 of the Video

Recordings Act 1984 (C.39)(authority to determine suitability of video works for classification)

Annex 2 – Conditions consistent with operating schedule

1. Full training shall be provided to all staff on commencement of employment relating to all age-restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
2. A Challenge '25' proof of age scheme shall be operated at all times the sale of alcohol is ongoing.
3. The only acceptable forms of identification shall be:
 - Photo Driving Licence
 - Current British/UK Passport
4. A system of recording sales refused under the proof of age scheme shall be operated at all times.
5. Access to the premises is restricted to members and their guests.
6. A visitors signing in log book shall be maintained on site; this log shall be inspected and signed off by the Designated Premises Supervisor or nominated representative at least once a week.

Embedded Restrictions – Public Entertainment Licence

The licence is subject to South Derbyshire District Council's Standard Conditions for Places of Public Entertainment, which is attached for your guidance.

The maximum permitted number(s) of persons allowed when regulated entertainment is taking place is (are) as follows:

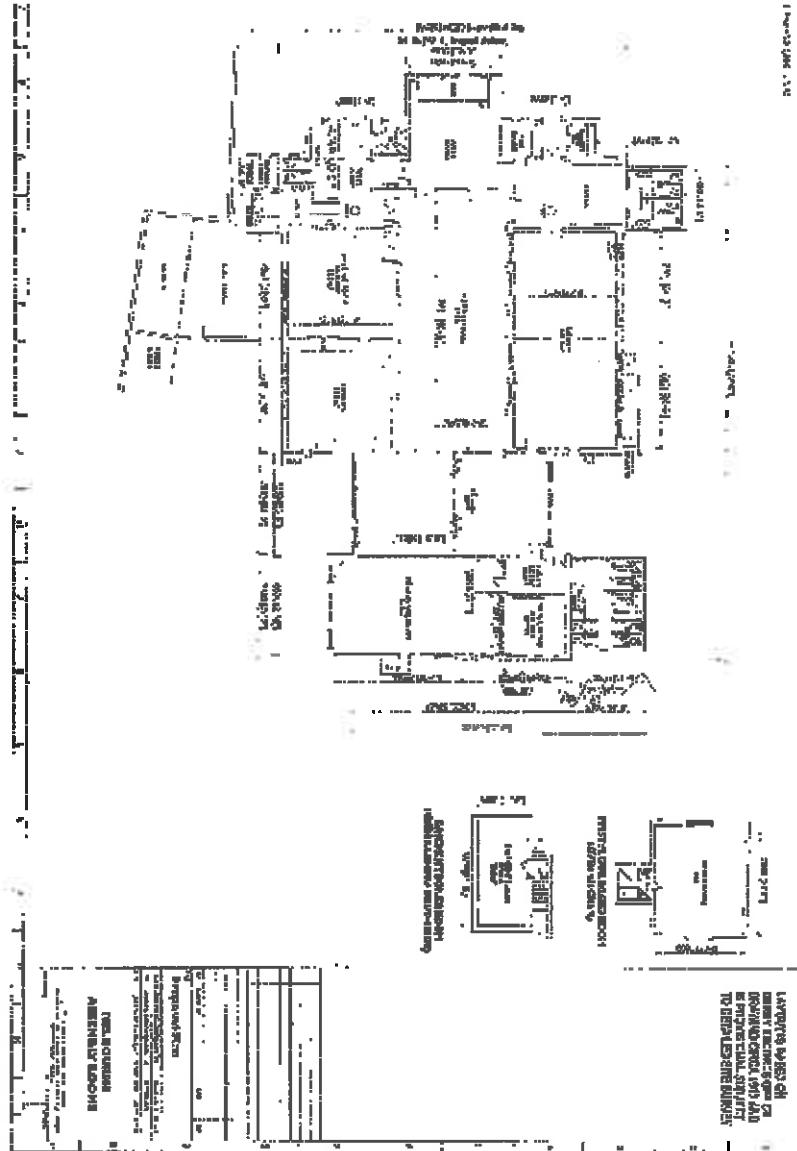
| | |
|-------------|-------|
| Main Hall | - 250 |
| Double Room | - 50 |

The occupancy to include ALL persons employed within the premises and ALL persons resorting to the premises.

Annex 3 – Conditions attached after Hearing

None

Annex 4 – Plans



12/10/2005

ARCHITECTURAL WALLS
 ARCHITECTURAL OPENINGS

| | | |
|-----|-----------------------------|------------|
| NO. | DESCRIPTION | DATE |
| 1 | ISSUED FOR TENDER | 12/10/2005 |
| 2 | REVISED TO REFLECT COMMENTS | 17/01/2013 |

Date Issued: 12/10/2005
Date Last Amended: 17/01/2013