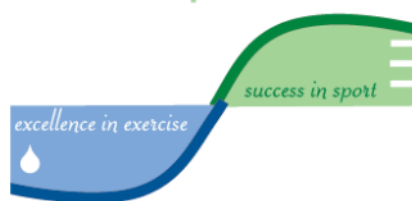


## Etwall Leisure Centre

fitness sport leisure



## Joint Management Committee

Secretary to the Committee

**Dr J Ives**

Chief Executive

South Derbyshire District Council,

Civic Offices, Civic Way, Swadlincote,

Derbyshire. DE11 0AH

Phone 01283 595702

Email: democratic.services@southderbyshire.gov.uk

Business Manager

**James Dobson**

Etwall Leisure Centre, John Port School,

Hilton Road, Etwall, Derbyshire.DE66HZ

Phone 01283 735404

Email: james.dobson@activenation.org.uk

Our Ref: DS

Date: 16 April 2024

Dear Councillor,

### **Etwall Joint Management Committee**

A Meeting of the **Etwall Joint Management Committee** will be held at **John Port Spencer Academy**, Main Street, Etwall, Derbyshire on **Wednesday, 24 April 2024** at **17:00**. You are requested to attend.

Yours faithfully,

Secretary to the Joint Management Committee

To: **Representatives of South Derbyshire District Council**  
**Labour Group**

Councillors D Shepherd (Chair) and L Singh

**Conservative Group**

Councillor D Muller

**Representatives of the Governors of John Port Spencer Academy**

D Parker (Vice-Chair), A Vann and M Walker-Endsor

## AGENDA

### Open to Public and Press

- 1 Apologies and to note any substitutes appointed for the Meeting.
- 2 To receive the Open Minutes of the Meetings held on:  
  
08 January 2020 4 - 5  
  
10 January 2024 6 - 8
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 To receive any questions by members of the public pursuant to Council Procedure Rule No. 10.  
In accordance with Council Procedure Rule No. 10 Mr Pete Price will 9 - 9  
ask the following question:  
In accordance with Council Procedure Rule No. 10 Mr Pete Price will 10 - 10  
ask the following question:
- 5 LEISURE CONTRACT 11 - 14
- 6 EVERYONE ACTIVE PERFORMANCE REPORT - Presentation 15 - 24

### Exclusion of the Public and Press:

- 7 The Chairman may therefore move:-  
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 8 To receive the Exempt Minutes of the following Committee meetings:  
10 January 2024



ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

8<sup>th</sup> January 2020

**PRESENT:-**

**Representatives of South Derbyshire District Council**

Conservative Group

Councillor D Corbin

Labour Group

Councillor D Shepherd

Officers

K Stackhouse - Strategic Director (Corporate Resources)

**Representatives of John Port Spencer Academy**

Governing Body

D Parker – (Vice-Chairman) and School Governor

Mrs M Walker-Endsor - School Governor

EL/12 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor D Muller (Chairman) and K Spire

.

EL/13 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/14 **INCOME AND EXPENDITURE 2019/20 AND PROPOSED CASE BUDGET 2020/21.**

The Strategic Director (Corporate Resources) addressed the Committee and presented the report that provided an update on the Leisure Centre's financial position for the current financial year 2019/20, together with submitting proposed estimates of income and expenditure for 2020/21.

The Committee considered the report and supported the officer's recommendations.

**RESOLVED:**

***1.1 The Committee considered and noted the projected out-turn for 2019/20.***

***1.2 The Committee approved the estimates of income and expenditure for 2020/21.***

The meeting terminated at 5.30pm

D PARKER

VICE-CHAIRMAN

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

10 January 2024

**PRESENT:**

**Representatives of South Derbyshire District Council**

Labour Group

Councillors D Shepherd (Chair).

Conservative Group

Councillor D Muller.

Officers

Charlotte Jackson – Head of Finance

Lee English – Health Partnership Manager

Patricia Hill – Democratic Services Officer

**Representatives of John Port Spencer Academy**

**Governing Body**

Marie Walker-Endsor

Alison Vann – Principal of John Port Spencer Academy

EL/15 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor L Singh (Labour Group) and Danny Parker.

The Committee noted that Karen Squire had left the position of Principal at the John Port Spencer Academy and that Alison Vann was the new post holder.

EL/16 **OPEN MINUTES**

The Open Minutes of the Meetings held on 05 July 2023 and 20 September 2023 were noted and approved as a true record and signed by the Chair.

EL/17 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

EL/18 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions had been received.

EL/19 **INCOME AND EXPENDITURE 2023-24 AND PROPOSED BASE BUDGET 2024-25**

The Head of Finance presented the report to the Committee.

**RESOLVED:**

***1.1 The Committee considered the projected out-turn for 2023/24.***

***1.2 The Committee noted the proposed budget for 2024/25.***

EL/20 **ETWALL LEISURE CENTRE ROOF REPAIRS**

The Health Partnership Manager presented the report and confirmed to the Committee that the repairs had been completed.

Members discussed the elements of plant and equipment that could be covered by the sinking fund and agreed that a report was required to clarify the appropriate use of the sinking fund.

**RESOLVED:**

***1.1 The Committee noted the recent reactive emergency works that had taken place at Etwall Leisure Centre.***

***1.2 The Committee approved funding for recent emergency works from the Etwall Sinking Fund.***

EL/21 **ACTIVE NATION PERFORMANCE REPORT**

The Active Nation representative was not present at the meeting.

Members discussed the use and popularity of the all weather football pitches and the use of the swimming pool through the school programme and the number of sessions available to the public.

**RESOLVED:**

***The Committee received and noted the Active Nation Performance Report.***

EL/22 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

***That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.***

**EXEMPT MINUTES**

***The Exempt Minutes of the Meeting held on 05 July 2023 were received.***

The meeting terminated at hours 17:20hours.

COUNCILLOR D SHEPHERD

CHAIR



**In accordance with Council Procedure Rule No. 10 Mr Pete Price will ask the following question:**

Given the substantial increase in membership fees following the start of the new contract with Everyone Active, in the first year precisely what will customers see in return, in terms of improved community sports, the availability of pool time for community swimming and the maintenance or improvement of the building and facilities?

**In accordance with Council Procedure Rule No. 10 Mr Pete Price will ask the following question:**

“Given the Council's commitments in response to my question to the JMC in September 2023, how will the Council and Everyone Active ensure community interests are better represented in discussions with the school over the timetabling for swimming and other sports and activities?”

<b>REPORT TO:</b>	<b>ETWALL JOINT MANAGEMENT COMMITTEE</b>	<b>AGENDA ITEM: 5</b>
<b>DATE OF MEETING:</b>	<b>24 APRIL 2024</b>	<b>CATEGORY: RECOMMENDED</b>
<b>REPORT FROM:</b>	<b>STRATEGIC DIRECTOR - SERVICE DELIVERY</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>SEAN MCBURNEY HEAD OF CULTURAL &amp; COMMUNITY SERVICES <a href="mailto:Sean.mcburney@southderbyshire.gov.uk">Sean.mcburney@southderbyshire.gov.uk</a></b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>LEISURE CONTRACT</b>	
<b>WARD (S) AFFECTED:</b>	<b>ETWALL &amp; SURROUNDING WARDS</b>	<b>TERMS OF REFERENCE: EJMC</b>

---

---

## **1.0 Recommendations**

- 1.1 The Joint Committee notes the appointment of SLM Ltd (Everyone Active) as the new leisure management contractor for Etwall Leisure Centre from 1 April 2024 for a period of 5 years with an optional 2 year extension.
- 1.2 The Joint Committee grants to SLM Ltd (Everyone Active) and the SLM Community Leisure Charitable Trust, sufficient use and occupation rights in order that both organisations can meet the obligations under the leisure management contract

## **2.0 Purpose of the report**

- 2.1 To inform the committee of the outcome of the successful leisure contract procurement and to obtain approval for the new Contractor to use and Occupy the Leisure Centre to fulfil its contractual obligations.

## **3.0 Executive Summary**

- 3.1 The Council's Finance and Management Committee (exempt report on 11<sup>th</sup> Jan 2024) approved the appointment of Sports and Leisure Management Ltd (SLM Ltd) (who operate under the name Everyone Active) to take over the management and operation of Green Bank and Etwall Leisure Centres commencing 1 April 2024.
- 3.2 The award followed a robust procurement process to ensure the Council, Academy and residents receive value for money and the best possible service provision. The contract length is five years, with a discretionary two-year extension.

3.3 Everyone Active, have over 230 centres nationwide already successfully operate several leisure facilities in neighbouring areas including East Staffordshire, North West Leicestershire and Derby.

#### **4.0 Detail**

4.1 The following areas were assessed in the detailed submissions as part of the procurement process.

- Delivering Strategic Objectives and Social Value
- New Ways of Working
- Environmental Management
- Research, Intelligence, and Product Development
- Future Leisure Centre Development
- Viability of Business Plan
- Management Fee
- Acceptance of Contract Terms and Conditions

4.2 SLMs viability of business plan and proposals for capital investment plans into both sites. These capital investment proposals are funded by SLM. This will include new gym kit and refurbishments of both centres.

#### **5.0 Financial Implications**

5.1 Assessment of SLMs management fee over the course for the initial 5-year contract demonstrated that SLMs proposal presents best value.

#### **6.0 Corporate Implications**

##### **Employment Implications**

6.1 All staff previously employed by Active nation Ltd have been transferred to SLM Ltd.. There has been no redundancies and SLM intend to recruit additional team members to improve service delivery. Existing team members will be transferred to similar employment terms and conditions. All consultations and onboarding will be conducted by SLM.

##### **Legal Implications**

6.2 SLM have been procured properly and lawfully in accordance with the Council's Contract Standing Orders and procurement law. The Legal team has used the standard Sport England Contract as a basis of the contract to be finalised with SLM. The Contract is robust and does not expose the Council to unnecessary risk.

6.3 SML Ltd require the Joint Committee to grant authorisation for it and its Trust to occupy and use the Leisure Centre to fulfil its obligations under the Contract and to comply with Non Domestic Rates requirements.

## **Corporate Plan Implications**

6.4 This new leisure contract and contractor ensures best value for the council and will improve service and accessibility of leisure services to residents of South Derbyshire.

### **7.0 Risk Impact**

7.1 The Contract is robust and does not expose the Council to unnecessary risk

### **8.0 Community Impact**

8.1 This new leisure contract and contractor ensures best value for the council and will improve service and accessibility of leisure services to residents of South Derbyshire.

### **9.0 Equality and Diversity Impact**

9.1 The new contract improves accessibility to the leisure facilities and its activities. The contract also includes complimentary memberships for Care experienced and Carers Leavers up to the age of 25. Also, complimentary membership for those living with Parkinson's with up to 3 carers for each. There are no limits to this complimentary membership.

### **10.0 Social Value Impact**

10.1 The contract will improve activity levels and health outcomes by increasing participation across the leisure facilities. SLM have developed an Activity and Wellbeing Plan to deliver the strategic outcomes for health and wellbeing across South Derbyshire. This includes the following:

- Activity referral solution including GP referral, Social Prescribing and Good Boost (MSK)
  - Measure success and develop a continuous improvement plan using the 4 Global Social Value Calculator and Forecasting tool
- Provide complimentary community memberships to support specific populations e.g., Cared for memberships, Sporting Champions,
- In-kind funding from EA to support community partners, children and adults from areas of deprivation
- Community Outreach programme delivering activity outside the centres, e.g., Village Halls, Community Centres, & local green spaces.

### **11.0 Environmental Sustainability**

11.1

Long term strategy is to reduce carbon emissions and energy usage across all leisure facilities in the district, this new contract/contractor will be tasked in helping to realise this target. SLM (Everyone Active) have a Net Zero Strategy and a partnership with Consultus & Leisure Energy to produce consumption reports, digital dashboards, and energy saving proposals.

- Environment & Energy Management Plans will be produced to reduce waste, monitor trends, and decrease energy consumption.

- Energy Engagement Plans will be developed by an appointed Carbon Reduction Coordinator who will champion best practice and encourage greener habits for colleagues, customers and contractors.
- SLM offer support, insight and expertise to coordinate decarbonisation of facilities and energy saving investments.
  
- SLM will promote active travel, encouraging walking and cycling to and from facilities and as a recreational pursuit and healthier habit.
- SLM can demonstrate how their supply chain has reduced waste, CO2, and environmentally harmful products

## **12.0 Conclusions**

12.1 The Committee can be satisfied the new contract achieves best value and the new contractor service delivery aligns to the Council's priorities.

**END**

# EVERYONE

## South Derbyshire Etwall Leisure Centre Joint Management Committee

Wednesday 24<sup>th</sup> April 2024



# Introduction

- Introduction to SLM (Everyone Active)





# SLM



# Leadership Team

Managing Director  
David Bibby

## STRATEGIC BOARD

Business Development Director  
Pete Williams

Finance Director  
Jane Brewin

Group Development Director  
Ben Beevers

Regional Director West  
Jon Senior

Regional Director East  
Paul Dowling

Regional Director South East  
Duncan Jefford

Legal Counsel  
Stephen Round

Chief Executive CLCT / Director of Sports & Aquatics  
Jacqui Tilman

Group IT Manager  
David Broughen

## GROUP MANAGERS

Business Development  
Dan Steed

Group Finance Manager  
Dan Needham-Holmes

Group F&B Manager  
Andy Coupe

Group Marketing Manager  
Erin Flower

Group PR Manager  
Laura Newton

Group Quality and Training Manager  
Kim Barnes

Group H&S Manager  
George Lampshire

Group Sustainability Manager

Group Aquatic and Activity Manager  
Ian Cotton

Business Development Team

Finance Team  
Payroll Team  
Memberships Team

F&B Team

Marketing Team

PR Team

Training and Quality Team  
E-Learning Content Designer

Fire Safety Manager  
H&S Trainers

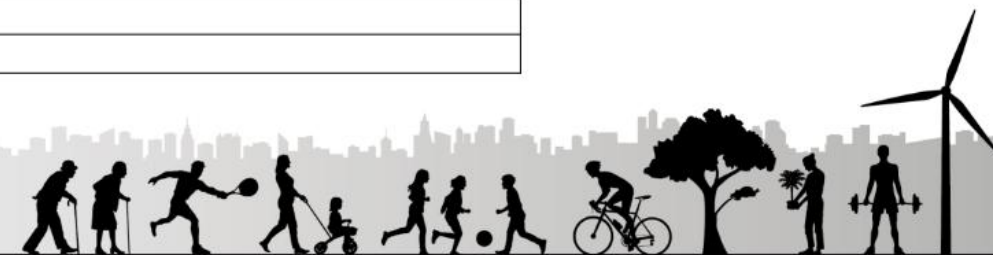
Strategic Leads in Health & Wellbeing, Aquatics, Sport and Activities

IT Team  
MRM Applications Team  
Digital Team



# Regional Team

East Regional / Area	
Colleague	Position
Simon Fearn	Regional Contracts Manager
Dan Mclean	Area Contracts Manager
Colin Plummer	East Region Fitness Manager
Jimmy Lindley	East Region Fitness Support Manager
Karen Lewis	East Region Aquatics Manager
Amanda Budd	East Region Aquatics Support Manager
Sarah Hartshorne	East Region Aquatics Support Manager
Craig Allen	East Region Commercial Manager
Chris Duncan	East Region Activity & Wellbeing Manager
Lauren Slater	East Region Activity & Wellbeing Support Manager
Ned Payne	East Region PR & Communications Manager
Morag Barratt	East Region Health & Safety Manager
Richard Selby	East Region Health & Safety Support Manager
Hayley Milton	East Region Health & Safety Support Manager
Rod Farndon	East Region Technical & Energy Manager
Tom Hambleton	East Region Technical & Energy Support Manager
Shane Williams	East Region IT Manager
Paul Reeves	East Region Sales & Business Manager
Samantha Wolens	East Region Operational Finance Manager
Michelle Hendry	East Region Customer Relations & Business Manager
Iwona Jakubiak	Food & Beverage Support Manager



# Contract Overview

**EVERYONE**

**Contract Start:** 1st April 2024

**Contract Length:** 5 years (plus optional extension for a further 2 years)

## Key Commitments:

- Full refurbishment of fitness facilities
- Brand new state of the art fitness equipment (fitness room and studio)
- Grab and Go cafe
- We will appoint various new colleagues to develop key programmes within the centre and contribute to the Authorities Health & Wellbeing priorities. Posts include, a Contract Fitness Manager, dedicated Swim Managers, Health & Wellbeing Manager, Contract Maintenance Technician and Contract Manager.
- We will develop a healthy workplaces programme to engage with the Authorities 600 employees
- Dilapidation works on facilities including building aesthetics and plant areas
- Improved IT, access controls and network infrastructure

**Specialist Commitments at Etwall Leisure Centre** committed to enhancing the school and community sports provision and improving the quality and reputation of the facility through our management systems, investments and service delivery.



# Strategic Objectives & Outcomes

**EVERYONE**

We have been asked to contribute towards the Authorities cross-cutting themes including:

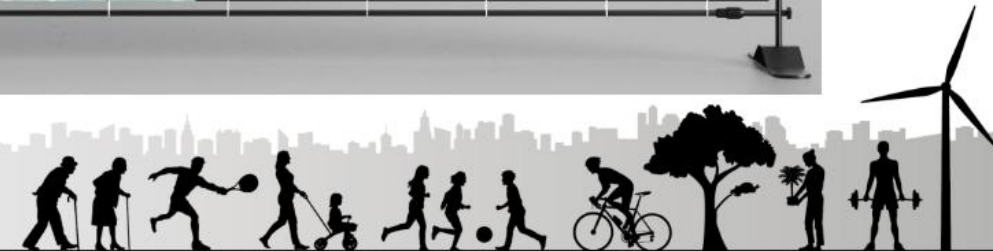
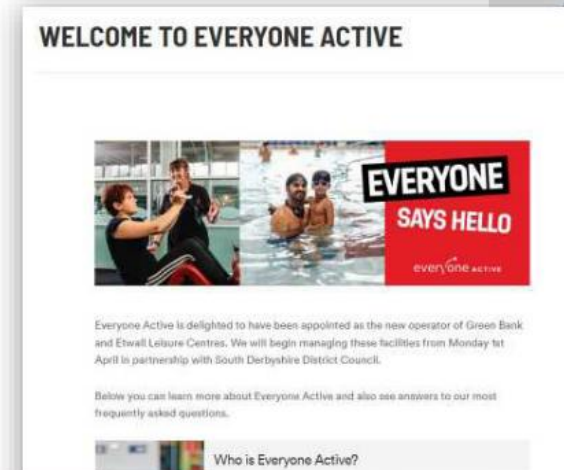


# Facility Developments



# Customers and Partners

- Upgraded security and access controls
- Pricing, timetabling and accessibility
- Statutory PPM scheduling
- Clean, safe and welcoming
- Enhanced programming
- Communication
- Community Engagement
- Branding
- Customer service standards



# EVERYONE

IS READY TO ANSWER QUESTIONS...

