

**Finance and Management Committee
Work Programme for the Municipal Year 2023/24**

Work Programme Area	Date of Committee Meeting	Contact Officer (Contact details)
Corporate Plan 2020-24: Performance Report (2022-2023 Quarter 4 – (1 April to 31 March))	08 June 2023	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Consultation of Customer Access Strategy 2023-2026	08 June 2023	Catherine Grimley Head of Customer Services (07979149583)
Treasury Management Annual Report	20 July 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Final Revenue Budget Out-turn 22-23	20 July 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Final Capital Out-turn 22-23	20 July 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Corporate Plan 2020-24: Performance Report (2023-2024 Quarter 1 – (1 April to 30 June))	24 August 2023	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Q1 Quarterly Budget Monitoring Report	24 August 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk

Q1 Treasury Management Report	24 August 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Comments, Compliments, Complaints and Freedom of Information Requests 01 October 2022 to 31 March 2023	24 August 2023	Tracy Bingham Strategic Director (Corporate Resources) Tracy.bingham@southderbyshire.gov.uk
Budget Setting Approach 2024/25	05 October 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Climate and Environmental Action Plan Review	05 October 2023	Matt Holford (Head of Environmental Services) Matt.holford@southderbyshire.gov.uk
Electric Recharge Infrastructure	05 October 2023	Matt Holford (Head of Environmental Services) Matt.holford@southderbyshire.gov.uk
Outstanding Internal Audit Recommendations	24 August 2023	Tracy Bingham Strategic Director (Corporate Resources) Tracy.bingham@southderbyshire.gov.uk
Q2 Quarterly Budget Monitoring Report	23 November 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Q2 Treasury Management Report	23 November 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk

Draft Consolidation Budget 2024-25	23 November 2023	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Corporate Plan 2020-24: Performance Report (2023-2024 Quarter 2 – (1 July to 30 September)	23 November 2023	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Environmental Services Commercialisation Plan Review	23 November 2023	Matt Holford (Head of Environmental Services) Matt.holford@southderbyshire.gov.uk
Comments, Compliments, Complaints and Freedom of Information Requests 1 April 2023 to 30 September 2023	23 November 2023	Tracy Bingham Strategic Director (Corporate Resources) Tracy.bingham@southderbyshire.gov.uk
Draft 2024-25 General Fund Revenue Budget	11 January 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Draft 2024-25 HRA Budget	11 January 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Draft Capital Programmes 2024-25 to 2028-29	11 January 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
TM Strategy & Prudential Indicators	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk

Capital Strategy	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Final 2024-25 General fund Revenue Budget	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Final 2024-25 HRA Budget	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Final Capital Programmes 2024-25 to 2028-29	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Council Tax Setting	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Annual Report of the Section 151 Officer	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Medium Term Financial Strategy	15 February 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Q3 Quarterly Budget Monitoring Report	14 March 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk

Q3 Treasury Management Report	14 March 2024	Charlotte Jackson Head of Finance Charlotte.jackson@southderbyshire.gov.uk
Proposed Policy for Paying Market Supplements	TBC	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk