

Scrutiny Committee verbal update Sept 2013:

- Kate Allies (KA) presented to South Derbyshire Sustainable Development Group July 2013. Some leads to follow up over the winter.
- Alan Bates (AB) presented to Housing Dept Team Meetings x 2 Aug 2013. Some leads to follow up over the winter eg at Midway.
- KA/ AB presented to the Environmental Forum group in June/ July.
- Terms of reference updated following these meetings and consultation with potential volunteer co-ordinators (University of Derby, Burton Conservation Volunteers and South Derbyshire Council for Voluntary Services (SDCVS). Updated terms to form part of scrutiny report in December, but are available now for review if required. Only minor changes.
- Project template for groups needing help with their tasks developed, tested in July 2013 with the Forum group and volunteer co-ordinators, revised and sent out to the group for final edits.
- Potential business volunteers asked to review the template to see how well it would work for them as a means of quickly and easily identifying tasks – initially this has gone to Bison UK, Toyota UK, Nestle and Rolls-Royce plc. Have asked R-R to work it through with one of their project groups.
- Rolls-Royce considering the Egginton Gateway project as a potential link with their Graduate and Apprenticeship training programme ie as a year-long project (project made the short-list; decision expected by Dec 2013)
- Wider Environmental Forum group invited to submit project ideas for volunteer groups, with a view to piloting the one-day tasks to co-incide with climate week.
- Potential being explored to link with other departments' projects at SDDC (Community & Planning/ Housing)
- Appointed casual staff member, Lawrence Oates to the Environmental Education Project team to work with KA and AB on practical side of taking project further eg supporting groups to fill in the template and do their risk assessments. Lawrence has many years experience in his former post with East Staffs Borough Council. He also leads Burton Conservation Volunteers (he has signed Register of Interests).
- Richard Shouls, Northgate, attended a Forum Meeting to help identify the H&S 'support' needs and provided a day's training/ refresher in Risk Assessment in July 2013 for the Environmental Education Project team who are leading on this project for SDDC (includes KA, AB & Lawrence Oates)
- Need to work with Northgate (Julia Dowding) to set up process for project requests, updating, booking and evaluating; also archiving completed projects
- Plans for the winter – pilot the project with a couple of business or other volunteer groups; manage expectations from both sides and keep the project low key until all parts are in place eg web interface for project booking
- Prepare to launch the project in March/ April to match up with the preferred season for business volunteering (May-Sept)

Kate Allies, Environmental Development Manager SDDC, Some leads to follow up over the winter. Sept 4th 2013