

MINUTES of the ANNUAL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way, Swadlincote  
on Thursday 18 May 2023  
at 6.00pm

**PRESENT:**

Councillor Bambrick (Vice-Chair) and Councillors Archer, Gee, Harrison, Haynes, Hudson, Jackson, A Jones, J. Jones, L Mulgrew, M Mulgrew, Pearson, Pegg, Redfern, Rhind, Shepherd, Singh, Storey, Stuart, Taylor, A Tilley and N Tilley.

**Conservative Group**

Councillors Atkin, Corbin, Fitzpatrick, Ford, Haines, Kirke, Lowe, Muller, and Watson.

**Non-Grouped**

Councillor Wheelton

CL/1 **COUNCILLOR GILLIAN LEMMON**

A minute's silence was held in memory of Councillor Gillian Lemmon and Members paid tribute to her service and dedication.

CL/2 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Carroll (Labour Group).

CL/3 **ELECTION**

The election of the following Members at the District Council Elections held on 04 May 2023 was reported to Council:

**Aston Ward**

Neil Kenneth Atkin  
Daniel Corbin  
Peter Watson

**Church Gresley Ward**

Alan Steven Haynes  
Gordon Edgar Rhind  
Benjamin Stuart

**Etwall Ward**

Andrew William Kirke  
David Colin Muller

**Hatton Ward**

Julie Jackson

**Linton Ward**

Daniel Arthur Pegg-Legg  
Alistair Brian Tilley

**Melbourne Ward**

Jane Dunster Carroll  
Martin Fitzpatrick

**Midway Ward**

Alan Mercer Jones  
Louise Ann Mulgrew  
Robert William Pearson

**Newhall and Stanton Ward**

Sarah Anne Harrison  
Sean Andrew Bambrick  
Kalila Fiona Storey

**Repton Ward**

Kerry Marie Haines  
James Anthony Lowe

**Seales Ward**

Gareth Leslie Jones  
Amy Wheelton

**Stenson Ward**

David Geoffrey Shepherd  
Lakhvinder Pal Singh

**Swadlincote Ward**

Yvonne Nora Heath  
Michael Edward Mulgrew  
Neil Anthony Tilley

**Willington and Findern Ward**

Martyn Ford  
Ian Mark Hudson

**Woodville Ward**

Angela Archer  
Malcolm Arthur Gee  
Stephen Taylor

CL/4 **MINUTES OF COUNCIL**

The Open Minutes of the Council Meeting held on the 13 April 2023 (CL138/-CL/156) were approved as a true record.

CL/5 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/6 **APPOINTMENT OF THE LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Pearson was Leader of the Labour Group and Councillor Corbin was interim Leader of the Conservative Group.

**RESOLVED:**

***That Councillor Pearson be appointed Leader of the Council for the ensuing year.***

Abstentions: Councillors Atkin, Corbin, Fitzpatrick, Ford, Haines, Kirke, Lowe, Muller, and Watson.

CL/7 **APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor N Tilley was the Deputy Leader of the Labour Group and Councillor Haines was the Deputy Leader of the Conservative Group.

**RESOLVED:**

***That Councillor N Tilley be appointed Deputy Leader of the Council for the ensuing year.***

Abstentions: Councillors Atkin, Corbin, Fitzpatrick, Ford, Haines, Kirke, Lowe, Muller, and Watson.

CL/8 **ANNOUNCEMENTS FROM THE CHAIR**

The Vice-Chair of the Council congratulated all new and re-elected Councillors.

CL/9 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council joined the Chair in congratulating and welcoming all new Councillors and thanked those who elected him as Leader of the Council and thanked the Returning Officer for a flawless Election.

The Leader of the Council introduced and welcomed the new Chief Executive and noted the attendance of the new Strategic Director (Corporate Resources) who was to join the Council on 05 June 2023.

CL/10 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive welcomed the new Members thanked the Leader for his kind words. Council was informed that the Hilton Ward by-election would take place on 15 June and that the count would follow on the same date at Hilton Village Hall.

Members were requested to sign the new IT Protocol Declaration to ensure that both Members and the Council were protected.

CL/11 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

CL/12 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/13 **NOTICES OF MOTION IN ORDER OF WHICH THEY WERE RECEIVED**

Council was informed that no notices of motion had been received.

CL/14 **ADOPTION OF MEMBERS CODE OF CONDUCT**

The Monitoring Officer presented the report to Council noting the Local Government Associations changes to the model Code of Conduct for

Members. The Monitoring Officer sought approval of the recommendations within the report.

Councillor Fitzpatrick sought clarity regarding the recruitment of Independent Persons.

The Monitoring Officer informed Council that it was a requirement of the Localism Act that each authority had at least one Independent Person and explained that South Derbyshire District Council had two. .

Councillor Pearson welcomed the report and noted the importance for Members to abide by Code of Conduct as it protected both the public and Members.

**RESOLVED:**

***1.1 Council adopted the Local Government Association's (LGA) Model Councillor Code of Conduct ('the Code') (attached as Appendix 1 to the report) and its associated documents.***

***1.2 Council approved delegated authority to the Monitoring Officer, to review the role, re-appointment and/or recruitment of future Independent Persons.***

CL/15 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2022/23**

The Chair of Overview and Scrutiny addressed Council and sought approval for the Annual Report.

**RESOLVED:**

***Council received the Annual Report of the Overview and Scrutiny Committee for 2022/23***

CL/16 **TEMPORARY APPOINTMENT OF DISTRICT COUNCILLORS TO PARISH COUNCILS - DALBURY LEES PARISH COUNCIL AND STENSON FIELDS PARISH COUNCIL**

The Chief Executive presented the report to Council and outlined the recommendations.

**RESOLVED:**

***1.1 Council approved that the Chief Executive be authorised to appoint District Councillors to Dalbury Lees Parish Council and Stenson Fields Parish Council, in accordance with the procedure set out in Appendix 1 to the report.***

***1.2 Council approved that the Chief Executive report any such appointments to the next meeting of Council.***

**CL/17 CYCLE OF MEETINGS 2023/24**

The Monitoring Officer presented the report to Council and sought approval for the 2023/24 Cycle of Meetings.

**RESOLVED:**

***1.1 In accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, Council approved the Cycle of Meetings for 2019/2020 (Appendix A to the report).***

**CL/18 POLITICAL PROPORTIONALITY**

It was reported that the Council's duty to determine the allocation of seats was prescribed by the Local Government and Housing Act 1989, as modified by the Local Government (Committees and Political Groups) Regulations 1990.

A report was submitted which confirmed the political composition of the Council. It also set out the requirements to review representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council.

**RESOLVED:**

- (1) Council approved and adopted the recommended allocation of seats to the Political Groups for the municipal year 2023/24.***
- (2) Council allocated seats between the Political Groups as set out at Annexe 'A' of the report and invited the two Groups to make nominations to fill the seats.***

**CL/19 APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2023/24**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2023/24.

**RESOLVED:**

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the ensuing year, as set out at Annexe "B" to these Minutes be received and noted.***
- (2) That the appointments of Chair and Vice be approved as indicated.***

**CL/20 COMPOSITION OF SUBSTITUTE PANELS**

Members reviewed the composition of the Substitute Panels for 2023/24.

**RESOLVED:**

***That the nominations of Members to serve on Substitute Panels, as set out at Annexe “C” to these Minutes, be received and noted.***

CL/21 **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2023/24**

The Leader of the Council announced a number of revisions to the Outside Bodies representation list.

**RESOLVED:**

***Council approved the amended schedule of persons nominated to serve on Outside Bodies for 2023/24 as set out at Annexe “D” to these Minutes.***

CL/22 **APPOINTMENT OF MEMBER CHAMPIONS**

The Leader of the Council announced a number revisions to the schedule of Member Champions.

**RESOLVED:**

***Council approved the amended schedule of persons nominated to serve as Members Champions for 2023/24 as set out in Annexe “E” to these Minutes.***

CL/23 **APPOINTMENT OF CHAIRS AT AREA FORUMS**

**RESOLVED:**

***That the following Chairs be appointed to the Area Forums as indicated below:***

***Etwall Area Forum – Councillor D Muller  
Linton Area Forum – Councillor A Tilley  
Melbourne Area Forum – Councillor N Atkin  
Newhall Area Forum – Councillor K Storey  
Repton Area Forum – Councillor I Hudson  
Swadlincote Area Forum – Councillor M Mulgrew***

CL/24 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***

**EXEMPT MINUTES OF THE COUNCIL**

***The Exempt Minutes of the Council Meeting held on 13 April 2023 (Minute Nos.CL/157-CL/159) were approved as a true record.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

***Council was informed that no questions had been received.***

The meeting terminated at. 18:35 hours.

COUNCILLOR S BAMBRICK

VICE-CHAIR OF THE DISTRICT COUNCIL

# **COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS**

## **2023/24**

### **FINANCE AND MANAGEMENT COMMITTEE (13)**

#### **Labour Group (8)**

Councillor Pearson (Chair), Councillor Singh (Vice-Chair)  
Councillors Harrison, M Mulgrew, Rhind, Taylor, N Tilley, and Stuart.

#### **Conservative Group (4)**

Councillors Corbin, Fitzpatrick, Ford and Muller

#### **Vacancy (1)**

### **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)**

#### **Labour Group (8)**

Councillor Taylor (Chair), Councillor Storey (Vice-Chair)  
Councillors Archer, Hudson, Jackson, A Tilley, Redfern, and Stuart

#### **Conservative Group (3)**

Councillors Fitzpatrick, Haines and Watson

#### **Non-Grouped (1)**

Councillor Wheelton

#### **Vacancy (1)**

### **HOUSING AND COMMUNITY SERVICES COMMITTEE (13)**

#### **Labour Group (9)**

Councillor Rhind (Chair), Councillor M Mulgrew (Vice-Chair)  
Councillors Archer, Harrison, Haynes, Jackson, Pegg, Shepherd and A Tilley

#### **Conservative Group (3)**

Councillors Corbin, Ford and Kirke

#### **Vacancy (1)**



## **PLANNING COMMITTEE (13)**

### **Labour Group (8)**

Councillor G Jones (Chair), Councillor Shepherd (Vice-Chair)  
Councillors Carroll, Gee, Hudson, A Jones, L Mulgrew and Storey

### **Conservative Group (3)**

Councillors Haines, Lowe and Watson

### **Non-Grouped (1)**

Councillor Wheelton

### **Vacancy (1)**

## **LICENSING AND APPEALS COMMITTEE (15)**

### **Labour Group (10)**

Councillor Gee (Chair)  
Councillors Bambrick, Haynes, A Jones, M Mulgrew, Redfern, Rhind A Tilley,  
N Tilley and Taylor

### **Conservative Group (4)**

Councillors Corbin, Haines, Kirke and Muller

### **Vacancy (1)**

## **OVERVIEW AND SCRUTINY COMMITTEE (8)**

### **Labour Group (5)**

Councillor Bambrick (Chair), Councillor Gee (Vice-Chair)  
Councillors A Jones, G Jones and L Mulgrew

### **Conservative Group (2)**

Councillors Atkin and Lowe

### **Vacancy (1)**

## **STANDARDS COMMITTEE (6)**

### **Labour Group (4)**

Councillors Pearson, Singh, Taylor and N Tilley

### **Conservative Group (1)**

Councillor Haines

### **Vacancy (1)**

**JOINT CONSULTATIVE COMMITTEE (5)**

**Labour Group (3)**

Councillors Pearson and N Tilley

**Conservative Group (1)**

Councillor Ford

**Vacancy (1)**

Councillor

**ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)**

**Labour Group (2)**

Councillors Shepherd and Singh

**Conservative Group (1)**

Councillor Muller

**AUDIT SUB-COMMITTEE (5)**

**Labour Group (3)**

Councillor Shepherd (Vice-Chair)

Councillors A Jones and A Tilley

**Conservative Group (1)**

Councillor Atkin

**Non-Grouped (1)**

Councillor Wheelton (Chair)

**HERITAGE GRANTS SUB-COMMITTEE (4)**

**Labour Group (3)**

Councillors Taylor and N Tilley

**Conservative Group (1)**

Councillor Muller

**SOUTH DERBYSHIRE COMMUNITY GRANT FUND GRANTS PANEL(5)**

**Labour Group (3)**

Councillors Pearson, Rhind and Taylor

**Conservative Group (2)**

Councillor Corbin and Fitzpatrick

**LOCAL PLAN WORKING GROUP (5)**

**Labour Group (3)**

Councillors Storey, Taylor and A Tilley.

**Conservative Group (2)**

Councillors Haines and Watson.

**EMPLOYEE HEALTH AND SAFETY COMMITTEE (2)**

**Labour Group (1)**

Councillor Taylor

**Conservative Group (1)**

Councillor Watson

**ASSETS OF COMMUNITY VALUE PANEL (2)**

**Labour Group (1)**

Councillors Singh

**Conservative Group (1)**

Councillor Ford.

# **SUBSTITUTE PANELS 2023/24**

## **FINANCE AND MANAGEMENT COMMITTEE (13)**

### **Labour Group (8)**

Councillors Archer, Jackson, Haynes Hudson, Pegg, Redfern, Storey and A Tilley

### **Conservative Group (4)**

Councillors Haines, Kirke and Watson

### **Vacancy (1)**

## **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)**

### **Labour Group (8)**

Councillors Carroll, Harrison, Haynes, Mulgrew M, Pearson, Shepherd, Singh and N Tilley

### **Conservative Group (3)**

Councillors Corbin, Ford and Kirke

### **Vacancy (1)**

## **HOUSING AND COMMUNITY SERVICES COMMITTEE (13)**

### **Labour Group (9)**

Councillors Carroll, Singh, Hudson, Pegg, Redfern, Stuart, Taylor and N Tilley

### **Conservative Group (3)**

Councillors Fitzpatrick, Haines and Muller

### **Vacancy (1)**

## **PLANNING COMMITTEE (13)**

### **Labour Group (8)**

Councillors Harrison, Jackson, M Mulgrew, Pearson, Rhind, Singh, A Tilley and N Tilley

### **Conservative Group (3)**

Councillors Atkin, Corbin and Muller

### **Vacancy (1)**

**ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)**

**Labour Group (2)**

Councillors

**Conservative Group (1)**

Councillor Kirke

**JOINT CONSULTATIVE COMMITTEE**

**Labour Group (2)**

Councillors Rhind and Taylor

**Conservative Group (1)**

Councillor Fitzpatrick

**HERITAGE GRANTS SUB-COMMITTEE (4)**

**Labour Group (3)**

Councillors Rhind and Shepherd

**Conservative Group (1)**

Councillor Atkin

**ASSETS OF COMMUNITY VALUE PANEL (2)**

**Labour Group (1)**

Councillors Rhind

**Conservative Group (1)**

Councillor Fitzpatrick.

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS  
REPRESENTATIVES OF THE COUNCIL  
ON OUTSIDE BODIES FOR 2023/24**

<b>Organisation</b>	<b>Representative(s)</b>
<b>1. Acre Lane, Shardlow Sand &amp; Gravel Site Liaison Committee</b>	Councillor Watson
<b>2. Arts Derbyshire</b>	Councillor Rhind
<b>3. Active Derbyshire</b>	Councillor Pegg
<b>4. Association of Retained Council Houses Ltd. (ARCH)</b>	Councillor Rhind Strategic Director (Service Delivery)
<b>5. Central Midlands Audit Partnership Board</b>	Councillor Wheelton (sub) Audit Sub-Committee Vice-Chair
<b>6. Citizens Advice South Derbyshire and City (CASDAC)</b>	Councillor Rhind
<b>7. Community Arts Project (“People Express”) Management Committee</b>	Councillor Archer
<b>8. Community Transport (Swadlincote) Management Committee</b>	Councillor N Tilley
<b>9. D2 Joint Committee For Economic Prosperity</b>	Councillor Pearson (sub) Councillor Taylor
<b>10. Derby Airfield Consultative Committee</b>	Councillor Hudson
<b>11. Derby and Derbyshire Strategic Leadership Forum</b>	Councillor Pearson (sub) Councillor N Tilley Chief Executive Monitoring Officer (sub)
<b>12. Derby and Sandiacre Canal Trust Ltd</b>	Councillor Watson
<b>13. Derbyshire Hate Crime Practitioners Network Meeting</b>	Councillor Singh
<b>14. Derbyshire Health and Wellbeing Board</b>	Councillor Archer
<b>15. Derbyshire Partnership Forum</b>	Councillor Pearson
<b>16. Derbyshire Police and Crime Panel</b>	Councillor Rhind (sub) Councillor M Mulgrew
<b>17. East Midlands Airport Independent Consultative Committee</b>	Councillor Taylor (sub) Councillor Storey
<b>18. East Midlands Airport Liaison Committee</b>	Aston, Melbourne, and Repton Ward Members
<b>19. East Midlands Arts</b>	Councillor Storey
<b>20. East Midlands Councils</b>	Councillor Pearson
<b>21. East Midlands Freeport Limited</b>	Leader of the Council

<b>22. Environmental Education Project Steering Group</b>	Councillor A Tilley
<b>23. Goseley Community Centre Committee</b>	Councillor Taylor Councillor Gee
<b>24. Heart of the Forest Forum</b>	Councillor Taylor
<b>25. Hilton Harriers Mease Management Committee</b>	Councillor Hudson
<b>26. Homestart</b>	Councillor Heath
<b>27. Local Government Association (London)</b>	Councillor Pearson (General Assembly) Councillor A Tilley (Rural Commission) Councillor Taylor (Urban Commission)
<b>28. Local Government Information Unit</b>	Councillor N Tilley (sub) Councillor Pearson
<b>29. Melbourne Sporting Partnership</b>	Strategi Director (Service Delivery)
<b>30. New Albion Revised Liaison Committee</b>	Councillor Taylor
<b>31. Parking and Traffic Regulations (outside London) Adjudication Joint Committee</b>	Councillor Gee
<b>32. Relate</b>	Councillor Archer
<b>33. Rosliston and Caldwell Village Hall Management Committee</b>	Councillor A Tilley
<b>34. Rosliston Forestry Centre Management Executive</b>	Councillor Taylor
<b>35. Rosliston Forestry Community Group</b>	Councillor Wheelton
<b>36. Safer South Derbyshire Partnership Strategic Group</b>	Councillor Pearson (sub) Councillor N Tilley
<b>37. Shardlow Heritage Trust Council of Management</b>	Councillor Watson
<b>38. Sharpe's Pottery Heritage &amp; Arts Trust Ltd.</b>	Councillor Taylor Project Liaison Officer
<b>39. Sir John Port and John Osbourne Almshouses Charitable Trust</b>	Councillor Hudson
<b>40. Social Care Forum</b>	Councillor Rhind
<b>41. South Derbyshire CVS</b>	Councillor Rhind
<b>42. South Derbyshire Music Trust Management Committee</b>	Councillor Taylor
<b>43. South Derbyshire Partnership</b>	Councillor Pearson Councillor Corbin Strategic Director (Service Delivery)

<b>44. South Derbyshire Strategic Sports Group</b>	Councillor A Haynes (sub) Councillor N Tilley
<b>45. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee</b>	Councillor Watson
<b>46. Toyota Community Liaison Committee</b>	Councillor Taylor
<b>47. Willshee's Skip Hire Ltd Site Liaison Committee</b>	Councillor A Tilley
<b>48. Central Building Control Partnership – Partnership Advisory Board</b>	Councillor Taylor



## ANNEXE E

### MEMBER CHAMPIONS 2023/24

Armed Forces Covenant	Councillor G Jones
Arts & Culture	Councillor Storey
Consultation, Communication & Engagement	Councillor Pearson
Corporate Plan	Councillor Pearson Councillor Corbin
Design (Planning)	Councillor G Jones
Engagement	Council Muller
Environment, Waste & Recycling	Councillor Taylor
Equality & Diversity	Councillor Singh
Health & Safety	Councillor Taylor Councillor Watson
Health & Wellbeing	Councillor Bambrick
Historic Environment	Councillor N Tilley
Information Technology	Councillor Harrison
Older People	Councillor Gee
Performance & Data Quality	Councillor Pearson
Procurement & Business Improvement	Councillor N Tilley
Risk Management	Councillor Taylor
Safeguarding	Councillor Pegg
Training	Councillor N Tilley Councillor Kirke
Voluntary Sector	Councillor Shepherd
Young People	Councillor Archer