Annexe A

Issues facing the Park and their

Audience development/non-use of Park

Issues to be addressed	Mechanisms for resolution and alternatives	Monitoring/measure of success
Poor self image and lack of self esteem within community Neglect of resource Continuous improvement in the quality and usage of the facility	Capital works programme Improved management Communicating change Obtaining & retaining of the Green flag Award.	HLF process Repeat surveys to ascertain user satisfaction levels
Lack of forum dedicated to park Limited community engagement	Establishment and development of 'Friends' group Employment of parks development officer	Establish group on an informal basis. Formally constituted group established. Support 'Friends' initiatives
Interpretation: lack of information for visitors	Potential to involve high school in graphics, research, setting up web site Input from Friends group Employment of Parks / Open Space development officer	Publication of x leaflets in x years Publication of web-site, number of hits Take up of leaflets
Education: Lack of awareness of free local resource available and variety of curriculum related activities	Multi-agency park's liaison group Environmental Education Officer	Recording number of educational visits and park based projects per annum

Issues to be addressed	Mechanisms for resolution and alternatives	Monitoring/measure of success
Dwindling existing users: Bowling club - decreasing membership and ageing members Risk that club will not remain viable and facilities suffer from increased vandalism	Parks/sports development officer Funding Bowling club members	Record hours of use, number of matches and monitor membership numbers. Increased usage in the 'off' season use of the bowls pavilion.
Health: un-realised resource - Park has a loop walk of 1000m	Multi-agency park's liaison group Parks development officer Practice nurses/community nurses GP referrals	Number of organised walks led from the park Numbers participating Recording repeat participants
Lack of awareness of park and facilities by local people Events: limited number	Funding Increase in 'events,' co-ordinated programme People Express Disabled/access group Other community groups Schools	Increase in number of park-based events and of people attending these events.

Social problems faced by the Park and conflicts between users

Issues to be addressed	Mechanisms for resolution and alternatives	Monitoring/measure of success
Vandalism by young people	Capital works – improvements to boundaries Multi-agency parks liaison group, including leisure centre Youth worker Community police officer Expanding hours of park keeper presence on site	Ability to close the Park or sections of the Park Working with Police & Crime & Disorder Group Monitoring of 'trespassers' at night Decreased vandalism Involvement of Neighbourhood Wardens
Conflict between responsible and those perceived as irresponsible dog owners	Provision of educational information, dog bins and the involvement of Park Keepers in enforcement	Reduction in the number of complaints???
Use of park by young people in evenings for gathering and drinking, intimidating to other users	Multi-agency parks liaison group, including leisure centre Youth worker Community police officer	Ability to close the Park Increased numbers of young people using the park for sport and other activities Bookings for courts, pitches, changing rooms

Resource issues - financial

Issues to be addressed	Mechanism for resolution/alternatives	Monitoring/measure of success
Neglect of fabric of the Park	Capital works programme. Implementation of financial management of the site on a 'cost centre' basis (currently linked to other sites) and the development of revenue budgets to ensure the quality of the site is retained. Implementation of a phased capital programme that ensures that the fabric of the site is retained on a programmed basis. Implement a programme of inspections and planned maintenance work for the public buildings located in the Park	HLF process. Repeat surveys to ascertain user satisfaction levels
Funding of the non heritage (ineligible) items in the restoration proposals.	Applications to external funding bodies Service development proposals to South Derbyshire's revenue & capital programmes	'ineligible' projects delivered
Funding & introduction of additional park keeping cover to allow site to be covered during the winter months	As above	
Explore funding and introduction of a post that allows for continuous improvement in the management of the Park and other open spaces in South Derbyshire	Work with others to make the case for this post. Explore options for attracting external funding for the post	Parks / Open Space Development Officer in post
Obtain funding for ineligible HLF items		

Resource issues - skills

Issues to be addressed	Mechanism for resolution/alternatives	Monitoring/measure of success
Review and implement new staffing arrangements for maintaining the sites that sees the introduction of site based senior ground's people.	New person specifications and job descriptions with posts initially being subject to internal application from suitably qualified candidates	In place by April 2005
Increase skill base of existing and new maintenance staff including park keepers	Through Personnel Development Reviews (PDRs) implement a programme of staff training & development. Explore the option of recognising & rewarding staff who are prepared to increase their knowledge & skills Review & revise job descriptions of park keepers to involve them more in basic grounds maintenance tasks. Provide training to enable park keepers to get involved in enforcement issues. Introduce modern apprentice, working with the Senior Grounds person	
Lack of audience/parks/open space development expertise	Employment of Open Space Development officer.	Staff appraisals

Annexe B

Actions & Timescale

Standard of care

To improve the quality of park so that local people take pride in it, value the resource and use it more often, whilst retaining the existing landscape character.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
To implement the restoration works • successful completion of restoration works	/									
To improve subsequent maintenance and management • Change implementation of maintenance arrangements	/									
• Appoint/train staff to take responsibility for promoting park to public, improve quality of visitor experience	/	/	/	/	/	/	/	/	/	/
• Involve more users in decision - making process, management and maintenance of the park	/	/								
• Engage a parks development officer	/									

Audience development

To encourage use of the Park and involvement in its management by the community, including support for existing user groups, e.g. bowling club

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
To obtain baseline and subsequent data about park user groups										
• Initial head-count surveys	/									
• Annual head-count surveys		/	/	/	/	/	/	/	/	/
• User questionnaires		/		/		/		/		/
To develop and sustain a Friends Group										
• Enable set-up of group	/									
• Quarterly liaison meetings		/	/	/	/	/	/	/	/	/
To inform and involve local people in the management of the Park										
• Bi-annual meetings in community to discuss issues and forthcoming events/action	/	/	/	/	/	/	/	/	/	/
To support and encourage existing user groups, e.g. bowling club										
• Outreach to club to establish how members numbers can be sustained/increased	/			/						/
• Programme of open days to attract new members		/	/		/	/				
• Explore potential for increased use of pavilion for social activities, e.g. cards, darts, dominoes in winter		/								

Interpretation

To provide interpretation materials to support visitors, and to provide links to other facilities and places of interest. To encourage use of the Park by promoting it as part of a network of open spaces in the area.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
To research, consult and produce publicly-accessible information about the Park										
• Set-up Park-dedicated website; monthly review and update	/ / /	/	/	/	/	/	/	/	/	/
• First leaflet about layout, facilities, history; same as on web-site										
• Liaise with other organisations, e.g. National Forest		/								
• Further information targeting specific areas, e.g. open spaces network		/	/						/	
• Review of information provision and renewal e.g. leaflets and signs					/					/

Education

To widen and support educational use by local schools.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Develop co-ordinated approach to schools' use with Environmental Education Officer										
• Out-reach to local primary and secondary schools to establish how the Park resource can be exploited	/					/				
• Involvement of children in producing interpretation material (leaflet, web-site, photographs)	/					/				
• Provision of education support materials, facilities and staff		/	/	/	/		/	/	/	/
• Development of visits programme		/	/	/	/		/	/	/	/
• Quarterly liaison meetings with EEO		/	/	/	/		/	/	/	/

Security

To engage young people in the process of change and legitimate use of the site, including events for young people.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Develop co-ordinated approach to use of Park by young people with multi-agency approach										
• Out-reach by youth worker	/	/	/	/	/	/	/	/	/	/
• Involve Community Police Officer (CPO) in by-law enforcement	/	/	/	/	/	/	/	/	/	/
• Provision of programme of activities/involvement with and for young people		/	/	/	/	/	/	/	/	/
• Quarterly liaison meetings with CPO, youth worker, arts group	/	/	/	/	/	/	/	/	/	/

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10

Accessibility and health

To encourage use of the Park by disabled users, and those seeking to improve their health/fitness levels.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Develop use of the Park by										
• People with disabilities - by liaison with local disability groups, e.g. wheel chair users, RNIB, Age Concern, and other SDDC depts.	/					/				
• For health use - by liaison with local GPs, community nurses, other SDDC depts	/					/				
• Provision of information (leaflets, website, Braille) to enable visits to be planned in advance		/	/	/	/		/	/	/	/
• Provision of programme of activities/involvement						/				
• Review of information and provision, changes as necessary										

5.4.7 Health and safety

To maintain the fabric of the Park after restoration to minimise the risks to users and staff.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Minimise hazards to users										
• Regular, recorded inspections of all elements within the Park	/	/	/	/	/	/	/	/	/	/
• Annual independent inspection of all elements within the Park and report	/	/	/	/	/	/	/	/	/	/
• Implementation of report, review of	/	/	/	/	/	/	/	/	/	/

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
regimes where necessary										

Further developments

To review the Park after restoration, and in the light of public consultation, to determine whether other elements require up grading.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
After restoration, establish whether further developments required in the Park										
• Review facilities, and carry out public consultation based on review results		/					/			
• Feasibility studies and budgets			/					/		
• Implementation of up-grade or development				/	/				/	/

5.4.9 Events

To encourage use and community involvement by attracting local people who are not regular users, to an event in the Park.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Increase use of the Park by non-regular users by means of events										
• Opening event after restoration	/									
• Programme of events and activities co-ordinated by multi-agency group		/	/	/	/	/	/	/	/	/
• Review of provision, changes as necessary						/				

Volunteers

To develop the use of volunteers in the Park, to improve the quality of the Park, encourage local people to value the resource and use it more often.

Target and Management Tasks	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	Yr 8	Yr 9	Yr 10
Development of a volunteers section within the Friends group										
• Set-up of volunteers		/								
• Management of volunteers and workload		/	/	/	/	/	/	/	/	/
• Review of operation of group, changes as necessary				/		/		/		/