

## South Derbyshire District Council Adult at Risk and Childrens Safeguarding Action plan 2023/24

### STANDARD 1 – Accountability Structure

No	Action we will take to address areas for development to meet the standard	Required completion date	Update on Action	Lead Officer/s	Rating Red / Amber / Green
1	Provide Annual report to H&CS Committee on work of Safeguarding Group. (This was identified as a recommendation at the 2023 Audit).	Oct 2023	Report due to go to H&CS Committee in April 2024	CS	Amber
2	Provide Safeguarding Training to new and existing members.	Oct 2023	Two sessions Completed in June and Dec 2023, 20 Councillors attended. 66% of Councillors trained.	CS	GREEN
3	Revise SDDC Link Officers/ Corporate Safeguarding members and ensure there is reps for each of the key service areas; Customer services, (Housing, EH, Planning, Depot, Communities Team, Active Health and Wellbeing, Careline).	Oct 2023	Reviewed at May Meeting and new Officers invited to attend. Now have all depts represented	CS	GREEN

March 2024 update

4	Complete and return the annual Derbyshire Strategic and Organisational Self-Assessment Section 11 Audit Tool.	Feb 2024	Audit completed and returned in March 2024	<b>CS</b>	<b>Green</b>
5	Annual review and update of SDDC Safeguarding Hub Intranet Pages.  Intranet site to be reviewed and updated on annual basis to ensure it is kept up to date.	June 2024	Last completed in 2023. Not required until June 2024	<b>CS</b>	<b>GREY</b>
6	Ensure representation at County Safeguarding Leads Group, and feedback to Corporate Safeguarding group relevant information, including findings from Serious Case Reviews.	Ongoing	Communities Team manager attends and feedbacks at Corporate Safeguarding Group Meetings. 2024 Corporate group meetings arranged to take place after County leads group meetings	<b>CS</b>	<b>Green</b>
7	Ensure appropriate Safeguarding training is delivered regularly to all staff.  <ul style="list-style-type: none"> <li>Review Mandatory Training delivered to staff to ensure fit for purpose.</li> <li>Annually review uptake on training with HR.</li> <li>Ensure Staff with no internet access are provided with face-to-face sessions.</li> </ul>	Ongoing	NH has put on 2x Safeguarding sessions at the Depot for staff, 53 attended, further session also done for 3x cleaning staff.  As at 13 <sup>th</sup> March 2024, 79% of all SDDC staff had completed safeguarding training within the last three years.	<b>NH/ CS</b>	<b>Green</b>