

PROJECT	SOURCE	COMMITTEE	SCOPE	RESOURCES	PROGRESS	CALENDAR
Low Frequency Noise	Minutes 8.5.06	Community & E & DS	Info note in Members Bulletin on Low frequency noise	E.H Note MG	Complete	Jul-06
			Report on number of cases.	E.H Report MG		Feb 07/ March 07
			Outcome details of cases NB: New PCT for County to be formed in October 2006. Chief Exec has been appointed.	E.H Report MG		
PCT issues and District Council liaison	Minutes 8.5.06	Community	Report about healthy lifestyle funding opportunities. PCT are producing BLF bid, targeting obesity and other things from choosing health agenda. Are we missing opportunities for funding because of PCT uncertainty.	Policy Unit/SDDC Officers MG Sean Gordon Health Scrutiny DCC S Batchelor	Complete	Aug-06/ Sep-06
			Invite PCT to deliver presentation to Council	Policy Unit/SDDC Officers		Jan-07
			Hold Public Forums to find out what people think and what problems and service delivery needs there are.	Policy Unit/DCC Scrutiny		Feb 07/ Mar-07
			Report on new governance structure and service arrangements for SD baseline report (include DCC input)	Policy Unit MG		Apr-07
			RL, SB and Policy Unit to scope work	Policy Unit JP	Complete	Jul-06
			Receive report outlining current background & issues	Policy Unit JP	Complete	Jul-06
			Ask PO's why a universal service is not available	Policy Unit JP	Complete	Aug-06
			Ask HOS what SDDC services do PO's deliver and what services could they deliver	Policy Unit JP	Complete	Aug-06
			Ask 3 parishes whether PO service is needed	Policy Unit JP	Complete	Aug-06
			Ascertain SDDC response to closure notices - detail to be added. Involve Citizens Panel, Parish Councils, Area Meetings, website and Members of the Public Day.	Policy Unit/P McEvoy? JP		Aug-06/ Nov-06
Rural Post Office closures including with drawal of pensioner cards	Minutes 8.5.06 Labour Group Item RL	Community	Collate & report on consultation findings	Policy Unit JP	Complete	Nov-06/ Dec-06
			Pensioner Card investigation possible suspension	Policy Unit JP	Complete	Sep-06

BVPI bottom quartile performance	Audit letter 2004/5	Community	Report on BVPI's, 183a & b, request housing to advise how they intend to meet target (advise H & CS chair of request)	Policy Unit	SK	Complete	Jul-06
			Report on housing BVPI's	Housing		Complete	Aug-06
			Presentation on housing BVPI's	Housing		Complete	Sep-06
			Scrutiny 'field' check for final report.	Policy Unit	SK	Complete	Oct-06
Housing R & M Service Performance Management	Audit letter 2004/5	Community	Report and recommendations in consultation with H & CS Chair	Policy Unit	SK	Complete	Nov-06
			RL, SB and Policy Unit to scope work	Policy Unit	SK	Complete	Jul-06
			Refer to list of 12 recommendations to improve service, (see BVPP pages 34-36) final version of BVPP issued to members. (advise H & CS chair of request)	Policy Unit	SK	Complete	Jul-06
			Report from housing to advise how they intend to meet targets	Housing		Complete	Aug-06
			e-mail Policy Unit with questions for Housing	Policy Unit	SK	Complete	Aug-06
			Scrutiny 'field' check for final report (consult TACT - questionnaire)	Policy Unit	JP	Complete	Sep-06
			Consult Housing Service & H & CS Policy committee	/Housing		Complete	Sep-06
			Report and recommendations in consultation with H&CS committee	Policy Unit	JP	Complete	Sep-06
			Report on service plans to achieve Priority targets for BVPI's 82, 84 & 86 (10Aug2006)	Policy Unit	SK	Complete	Aug-06
			Meeting to discuss report (14Aug2006 @ 14.00hrs)	E & DS	PMc		
2 Site visits to be arranged in late August, possibly 1 'beacon' status and 1 TQ on cost after above meeting.	Policy Unit	SK	Complete	Aug-06			
Scrutiny and Policy Unit to scope work	E & DS	PMc					
Waste Management Delivering better services	BVPP	Community	Scrutiny and Policy Unit to scope work	Policy Unit	SK	Complete	Aug-06
			Report/Presentation on service plans to achieve Priority targets for BVPI 109	Policy Unit	SK	Complete	Aug-06
			Scrutiny and Policy Unit to scope work	Policy Unit	SK	Complete	Aug-06
			Consult Planning and produce report	Policy Unit	SK	Complete	Sep-06
Planning Applications Delivering better services	BVPP	Community	Report/Presentation on service plans to achieve Priority targets for BVPI 109	Policy Unit	SK	Complete	Aug-06
			Scrutiny and Policy Unit to scope work	Policy Unit	SK	Complete	Aug-06

E-enablement Scrutinise our 'outward looking' agenda	www.e-democracy.gov.uk/v oice	Community	Website User Review	Public/Customer Unit SD Policy Unit MG Policy Unit JP Policy Unit MG Policy Unit MG Policy Unit MG	Sep-06/ Oct-06 Jul-06 Nov-06 Sep-06 Sep-06
Citizens' Panel report on internet use	Review by Scrutiny to include IT section & report.	Investigate Voice Website	Awareness report & recommendations on scheme to Policy Committees.	Clean Neighbourhoods and Environment Act position statement	Report on Clean Neighbourhoods and Environment Act response
Corporate Plan 3 priorities	www.defra.gov.uk/e nvironment/localenv /legislation.cnea/	Community	Report on Clean Neighbourhoods and Environment Act response RL, SB and Policy Unit to scope work	Extract relevant parts of BV User Satisfaction Survey	Neighbourhood Warden Questionnaire report
Street Scene Review	DCC	Community SB	Questionnaire with more specific queries to Citizens Panel Questionnaire to Members Questionnaire to Parish Councils Report to E & DS in consultation with Policy Chair	Details to be added in consultation with Policy Chair (RL, SB and Policy Unit) Public survey report (see e-mail from IR) Consider one number to contact SDDC/DCC for problems 'CLARENCE'	Joint report from SDDC & DCC. Meeting to discuss with staff on 6th November 2006 Scrutiny meeting to discuss staff consultation report on 29th November 2006. Joint final report to E & DS & Scrutiny on 9th & 15th January 2007 respectively.

Pamphlet	Overview	Design (see earlier edition) & cost for consideration at Overview, put on Web, circulate at Area meetings, Parish Councils, libraries, Sharpe's, Old Posts, CVS & SDDC.	Publicity Unit MG	Policy	Complete	Jul-06/ Sep-06
Scrutiny webpages	Overview	Include Pamphlet, plus programme, sign-up to take part, Publicity Report (see below).	IT Unit MG/SD	Policy	Complete	Jul-06/ Aug-06
Area Meeting Reports	Overview	Publicity Report - bi-annual	Publicity Unit MG	Policy	Complete	Oct 06 and April 07
Training	Overview	Procure pro-active e-training package & arrange presentation for members & officers	Policy Unit MG	MG		Aug-06/ Sep-06
Prepare Annual report	Overview	Agree report with Community and Corporate Scrutiny	Policy Unit MG	MG		Mar -May 07

