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Our Ref

Your Ref

Date: 5th October 2021

Dear Councillor,

Overview and Scrutiny Committee

A Meeting of the **Overview and Scrutiny Committee** will be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Wednesday, 13 October 2021** at **18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To: **Labour Group**

Councillor Bambrick (Chair), Councillor Stuart (Vice-Chair) and
Councillor Gee.

Conservative Group

Councillors Atkin, Hewlett and Patten.

Independent Group

Councillor Roberts.

Non-Grouped

Councillor Wheelton



AGENDA

Open to Public and Press

- 1** Apologies.
- 2** To receive the Open Minutes of the following Meetings:

2nd September 2020	4 - 7
14th October 2020	8 - 10
25th November 2020	11 - 13
13th January 2021	14 - 16
10th February 2021	17 - 19
31st March 2021	20 - 22
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** SDDC& NOVUS PARTNERSHIP – WHOLE HOUSE FRAMEWORK (Presentation) **23 - 31**
- 7** COLLABORATIVE WORKING **32 - 37**
- 8** REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE **38 - 39**

Exclusion of the Public and Press:

- 10** The Chairman may therefore move:-
- That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 11** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

OVERVIEW AND SCRUTINY COMMITTEE

2nd September 2020

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman), Councillor Brady (Vice-Chairman) and Councillors Atkin and Corbin

Labour Group

Councillors Bambrick, and Mrs Stuart

OS/01 **APOLOGIES**

Apologies were received from Councillor Dawson (Conservative Group) and Councillor Gee (Labour Group).

OS/02 **MINUTES**

The Open Minutes of the following Meetings were taken as read, approved as a true record and signed by the Chairman.

<u>Committee</u>	<u>Date</u>	<u>Minutes No's</u>
Overview and Scrutiny Committee	15.01.20	OS/38 – OS/46
Overview and Scrutiny Committee	12.02.20	OS/47 – OS/57

OS/03 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations of interest had been received.

OS/04 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/05 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/06 **PROCUREMENT**

The Strategic Director (Corporate Resources) delivered an overview of the report highlighting the support services provided by Derbyshire Support and

Facilities Services Limited and confirmed that the Appendix attached to the report set out the business case as to why the Council approved to go into a Shared Service arrangement for procurement.

Councillor Corbin raised queries regarding the level of procurement within the Council, the reasons for an agreement with the NHS, value for money and the issues regarding the tender for Rosliston Forestry Centre.

The Strategic Director (Corporate Resources) informed Members that the levels of procurement within the Council did not justify a dedicated Procurement Officer and that the shared service at Chesterfield was founded on a partnership based out of Derbyshire County Council with roots in local government. The Strategic Director (Corporate Resources) advised that the Shared Service provided resilience, capacity and full working knowledge of legislation and regulations required to manage the process effectively. The Strategic Director (Corporate Resources) confirmed that the tender for Rosliston Forestry Centre was halted but was not related to Procurement.

Members raised questions on the internal audit, procurement limits and requested confirmation that the Council followed due process during Covid-19.

The Strategic Director (Corporate Resources) confirmed that the internal auditors would look at the procedures and internal governance of Procurement and confirmed that procurement procedures had been adhered to throughout the Covid-19 restrictions and clarified the position regarding the different procurement limits.

Councillor Atkin raised a further question about the advertisement of tender opportunities.

The Strategic Director (Corporate Resources) confirmed that regulations specified where contracts should be advertised.

RESOLVED:-

That the Committee noted the report and proposed any additional work within the scope of the review.

OS/07 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE**

The Strategic Director (Corporate Resources) presented the report to the Committee on behalf of the Monitoring Officer, noting that no authorisations had been sought.

RESOLVED:

To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/08 ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2019-20

The Chairman appraised the Committee regarding the report and noted that there were no comments from Members in response to the report.

RESOLVED:-

That Members gave further consideration to the Committee's Annual Report for 2019/20 and agreed to delegate amendments to the Legal and Democratic Services Manager for the completion of the Annual Report.

OS/09 COMMITTEE WORK PROGRAMME

The Chairman noted that the usual Scoping Meeting had not occurred earlier in the year due to the Covid-19 restrictions and that a number of items had been held over including the County Council Proposed Cycle Network and that the Planning Policy Officer should be invited to attend the next Committee.

The Members discussed the Committee Work Programme and which items to include next year.

The Strategic Director (Corporate Resources) recommended a Scoping Meeting with the Strategic Director (Service Delivery) and Heads of Service to discuss a position statement and the future Committee Work Programme.

Members requested that Rosliston Forestry Centre be included in the Work Programme.

The Strategic Director (Corporate Resources) advised Members that a Rosliston Forestry Centre Working Group had been engaged and a statement paper could be prepared for Members to explain the situation.

RESOLVED:-

That the Committee considered and approved the updated work programme.

OS/10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**RESOLVED:-**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER
COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 7:25 PM.

COUNCILLOR HEWLETT

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

14th October 2020

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Atkin and Corbin.

Labour Group

Councillors Bambrick, Gee and Mrs Stuart.

OS/11 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/12 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that Councillors Atkin and Bambrick each declared an interest in item by OS/15 by virtue of being County Councillors.

OS/13 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/14 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/15 **Vision Derbyshire verbal request from the Chief Executive**

The Chief Executive sought agreement from Members to participate in the review of Vision Derbyshire and to receive full details of the project.

Members welcomed the opportunity to view the details of the project and requested the timeline for returning comments about the report and if the when the Government's White Paper was due to be published.

The Chief Executive expressed his understanding that the publication of the White Paper had been delayed until Spring 2021.

The Chairman proposed an examination of the Vision Derbyshire document be completed.

RESOLVED:

That the Committee would review the report and prepare the initial findings to be brought to the Council Meeting on 5th November.

OS/16 **CYCLE PROVISION**

The Planning Policy Officer delivered a presentation to the Committee providing an update on the Key Cycle Network in South Derbyshire highlighting the latest completed and proposed routes and advised that the Woodville to Swadlincote Regeneration Program would begin in October 2020 with completion in summer 2021.

Members raised questions about new housing estates being included, a safe crossing on Park Road, how routes are linked to neighbouring authorities, whether Hepworth Way included provision for cyclists and if maintenance was provided by the County Council.

The Planning Policy Officer advised that developers of new housing estates were including information about the Cycle Network in their promotional literature and that the County Council would be consulted on the safe crossing for Park Road. It was explained that key Network Routes would be linked with Staffordshire and Leicestershire that negotiations regarding Hepworth Way were under way and that Derbyshire County Council would be maintaining the routes.

OS/17 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee and advised Members that there was concern about possible duplication of projects on the Overview and Scrutiny Work Programme.

It was noted that the Covid-19 item suggested by Members was deemed to be a good subject for the Committee to examine. Other subjects agreed to be included on the Work Programme were Doctor's Surgeries, Vision Derbyshire, Waste and Recycling, Section 106 Funding and Play Provision.

The Strategic Director (Corporate Resources) agreed to provide a paper for the next Committee detailing changes within the Council during Covid-19.

Councillor Corbin requested confirmation that the criteria for Play Provisions had been used. The Strategic Director (Service Delivery) confirmed that this would be provided.

RESOLVED:-

That the Committee considered and approved the updated work programme.

OS/18 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 7:15 PM.

COUNCILLOR HEWLETT

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

25th November 2020

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Atkin and Corbin

Labour Group

Councillors Bambrick, Gee and Mrs Stuart

In Attendance

Councillors Angliss, Mrs. Bridgen, Mrs. Brown, Churchill, Fitzpatrick, Ford, Mrs. Haines, Mrs. Heath, Mrs. Patten, Dr. Pearson, Richards, Southerd, Tilley and Mrs. Wheelton.

OS/19 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/20 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that Councillor Atkin, Councillor Bambrick and Councillor Ford declared interests item OS/23 by virtue of being Derbyshire County Councillors.

OS/21 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/22 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/23 **VISION DERBYSHIRE – Verbal Update**

The Chief Executive provided a short history and summary of the Vision Derbyshire programme for Members noting that it would be too early in the process to make a recommendation. The Chief Executive advised Members that all supporting materials had been distributed and that a directive from Members was now required if work and funds were to be allocated to the project.

Members discussed the programme at length and enquired why the Vision Derbyshire programme was being pursued when Derby City Council had stepped away.

The Chief Executive explained that it was the future of local government that was being considered and that Derby City Council were heavily focussed on a recovery programme for the Covid-19 outbreak.

Councillors raised questions about the financial impact, funding of the programme and if employees would be affected. The Strategic Director (Corporate Resources) clarified that there was no allocated funding for the programme and that a full assessment would be required. The Chief Executive explained that savings suggested in the Price Waterhouse Cooper report did not indicate if staff costs were included and that the appropriate people would need to be in place to form a business plan for the programme.

Councillor Corbin raised concerns that Vision Derbyshire may have a detrimental impact on the current close relationship with the local community. The Chief Executive and Leader of the Council informed Members that the intention of Vision Derbyshire was to provide improvements in services to residents and to bring benefits and opportunities to the District.

Members suggested a pause the analysis of the programme until there was further direction from central government.

Councillor Corbin raised concern that large projects such as Climate Change would not be driven through by District or Borough Councils. The Strategic Director (Service Delivery) informed Members that initiatives such as Electric Cars and Healthy Homes could potentially move forward.

The Chief Executive confirmed that questions submitted in writing prior to the Committee would be answered, but a debate amongst Members would be the correct course of action. The Chief Executive confirmed that he would not accept any role or salary in Vision Derbyshire, if offered. The Leader advised Members likewise.

RESOLVED:-

That the Committee noted the report and recommended that the Leader and Chief Executive continue to be involved with the Vision Derbyshire process, but not make any commitment at this stage.

OS/24 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee.

RESOLVED:-

That the Committee considered and approved the updated work programme.

OS/25 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 20:00 hours.

COUNCILLOR HEWLETT

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

13th January 2021

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Atkin and Corbin.

Labour Group

Councillors Bambrick, Gee and Mrs Stuart.

In Attendance

Councillors Mrs. Brown, Churchill, Fitzpatrick, MacPherson, Richards, Shepherd and Mrs. Wheelton.

OS/26 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/27 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

Councillor Atkin and Councillor Bambrick declared interests in item OS/31 by virtue of being a County Councillors.

OS/28 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/29 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/30 **CHALLENGES FACING GP SURGERIES – NHS PRESENTATION**

The NHS representative, Clive Newman, delivered a presentation to Members on how General Practice had responded during the Covid-19 pandemic.

Members raised questions about local surgeries and the processes for replacing and extending services in South Derbyshire and the cost associated for larger premises with extensive facilities. The NHS representative informed Members that a process for Section 106 funding had been developed and advised that it

would be a multi-million pounds cost to build a large surgery and that Section 106 funding would be a small part of the overall cost.

Members raised questions on the availability of General Practitioners for new facilities and the lead times for a GP appointments. The NHS representative clarified that whilst there as a nationwide shortage of qualified GPs, South Derbyshire was in a slightly better position and clarified that average waiting time for non-urgent appointments was 10-12 days.

The NHS representative agreed to share additional information and relevant NHS contact details with Members following the meeting.

OS/31 **CHALLENGES FACING VISION DERBYSHIRE – VERBAL UPDATE**

The Chief Executive advised Members that an update would be discussed at the Council meeting on Thursday, 14th January 2021 where all Members would have the benefit of taking part.

OS/32 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee.

RESOLVED:-

That the Committee considered and approved the updated work programme.

OS/33 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 19:40 hours.

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

10th February 2021

PRESENT:-

Labour Group

Councillor Bambrick (Chairman), Mrs Stuart (Vice-Chairman) and Councillor Gee.

Conservative Group

Councillors Atkin, Hewlett and Muller.

Independent Group

Councillor Roberts.

In Attendance

Councillors Dunn, Dr Pearson, Richards, Tilley and Mrs. Wheelton.

OS/34 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/35 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations of interest from Members of the Committee had been received.

OS/36 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/37 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/38 **BUDGET SCRUTINY 2021-22**

The Strategic Director (Corporate Resources) presented the report highlighting the late notification of the New Homes Bonus and retained rates. It was confirmed that Council Tax would be ratified at Full Council on 24th February 2021 and set by 9th March 2021.

The Strategic Director (Corporate Resources) provided a summary of the Housing Revenue Account and an overview of the General Fund and explained that an expected increase of spending showed in the medium-term financial plan was due to investment in services. It was noted that the Fair Funding review had been delayed due to the Covid-19 situation with results expected late in 2021.

The Chairman noted an excellent Budget report.

Members raised a queries regarding value for money and how much revenue had been lost through unlet properties over the last 12 months.

The Strategic Director informed the Committee that the report template included guidance for Officers to provide a statement on key areas of the proposal such as value for money and Members would be provided with details of lost revenue.

RESOLVED:-

- 1.1 That the Committee consider the proposed budgets of the Council for 2021/22 and provide any feedback to Finance and Management Committee as appropriate.***
- 1.2 That the Committee consider the medium-term financial plans of the General Fund and Housing Revenue Accounts and make any recommendations to Finance and Management Committee to support budget and policy development.***

OS/39 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee. Members requested that that an update on Universal Credit and Council Tax plus Tourism and Regeneration to be added to the Work Programme for the March Committee.

RESOLVED:-

That the Committee considered and approved the updated work programme.

OS/40 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER
COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 18:40 hours.

COUNCILLOR BAMBRICK

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

31st March 2021

PRESENT:-

Labour Group

Councillor Bambrick (Chairman), Mrs Stuart (Vice-Chairman) and Councillor Gee.

Conservative Group

Councillors Atkin, Hewlett and Muller.

Independent Group

Councillor Roberts.

In Attendance

Councillor Mrs. Wheelton.

OS/41 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/42 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations of interest from Members of the Committee had been received.

OS/43 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/44 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/45 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE

The Strategic Director (Corporate Resources) presented the quarterly report to Members.

RESOLVED:-

The Committee considered the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/46 COUNCIL TAX COLLECTION AND UNIVERSAL CREDIT – UPDATE

The Strategic Director (Corporate Resources) presented the report to Members advising that the latest Government statistics released in January indicated that 55% of eligible South Derbyshire residents had transferred to the Universal Credit scheme and that 20% of council tenants were in receipt of Universal Credit. It was noted that Council rent arrears had doubled in the last two years and that Housing Officers were engaged in supporting residents to secure the collection of rent arrears.

The Committee was informed that Council Tax collection was at 96% as at the end of February 2021 and that many households had benefitted from the Government's hardship funding. The Strategic Director explained how a change of approach to collecting arrears due to Covid-19 meant soft recovery methods had been implemented with Officers contacting residents by telephone and email and advised that debt had been passed to enforcement during Covid-19, but those agencies had been operating under strict procedures whilst maintaining sensitivity.

Members welcomed the report and asked that thanks be passed to all staff for working hard to support residents during Covid-19 and raised questions regarding the hardship funding.

The Strategic Director (Corporate Resources) confirmed that residents covered by the Council Tax Discount scheme were targeted for hardship funding and bills adjusted automatically as per Finance and Management Committee recommendations.

RESOLVED:-

The Committee considered the current position regarding the impact of Universal Credit and Council Tax recovery and would provide feedback to the Finance and Management Committee to inform policy and service improvement.

OS/47 UPDATE ON TOURISM AND REGENERATION – Verbal Update

The Chief Executive provided a verbal update on Tourism and Regeneration in South Derbyshire during the Covid-19 pandemic informing Members that the

Tourist Information Centre had been brought into the Civic Offices until a location could be found and a recommendation submitted to the Finance and Management Committee. The regeneration of the brownfield site at Drakelow and a business development scheme based in Swadlincote Innovation Centre were highlighted along with the work underway on the Constitution for the Freeport.

Councillor Atkin how the hardship fund had been publicised and how long it would be available. The Chief Executive confirmed that government guidelines allowed for discretion in interpreting the criteria for funding, but everything was being done to help local businesses obtain grant funding. The Strategic Director (Corporate Resources) explained that businesses were being contacted and advised about the grant scheme which was still open for grant applications.

OS/48 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee.

RESOLVED:-

That the Committee considered and approved the updated work programme.

OS/49 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 18:45 hours.

COUNCILLOR BAMBRICK

CHAIRMAN



SDDC & Novus Partnership – Whole House Framework

Novus Attendees:

Lee Hartley – Chief Operating Officer

James Phillips – Planned Works Operations Manager

Gary Clay – Head of Operations, Midlands Region

Paul Grant – Regional Commercial Manager

Executive Summary

- ▶ Key Successes & update on year to date
- ▶ Current challenges & improvement area focuses
- ▶ Future plans for the Partnership
- ▶ Social Value

Delivery Successes to date

- ▶ Continued service through c-19 pandemic to support both Voids & Emergency repairs
 - 2020/21 Contract spend achieved & surpassed- £2.95mil + vat
 - Includes: 37 bathrooms, 74 kitchens, 80 roofs, 199 voids, 39 Dfg Adapts, 470 Electrical Inspection Condition Reports (900 plus total)
 - 1,711 electrical repairs complete, further 140 Out of Hours support visits, plus additional wider scope of repairs than contracted
- ▶ Customer satisfaction high, both Planned & Responsive: Overall Yearly agreed %'s achieved: return rate 75%, feedback 96%
 - See feedback examples and wider open data, validated by SDDC team

Year to date

▶ VOIDS:

- Current return rate upped to 10 properties per week to tackle backlog & continued volume
- High Average void value to ensure lettable standard is achieved at £5.8k, requiring a high volume of trades people and expertise. Also includes full R&D Asbestos survey and removals (Rewires by others)

▶ Programme for 21/22 budgets are on target as per Monthly Performance information provided

- 103 Voids handed back, inc of Asbestos, garden works elects & final cleans
- 41 Kitchens (remainder planned for Winter), 34 bathrooms
- 49 roofs
- Over 1,150 repairs complete to SDDC homes, inc OOH services

Challenges & Improvement Focus

VOIDS / EMPTY HOMES

► Backlog & turnaround times

- Volume was reduced previously, however continued high void return rate and value per property is causing increase in empty homes, tagged with difficult market conditions

► Solutions:

- Revised works process agreed with new Repairs Manager to ensure only focus areas of property are in scope
- Up-front survey process re-aligned with Repairs Manager to help the delivery process based on industry experience
- Additional Novus Site Manager in place to support high volumes
- Labour resource challenge remains high. Since late August labour influx to contract as follows: 5 x decorators, 2 x floor layers, 6 x multis
- Labour to remain in-situ until return rate of 8 voids per week returns us to normal trading
- WIP reduced as demonstrated by spend levels, Sept activity was high demonstrating additional labour support as above. Aim to reduce to circa 20-25 voids in possession by Oct end

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Challenges & Improvement Focus

ADAPTATION WORKS



► Quote turnaround & agreement of costs

- Adaptation backlog of works as access to properties in pipeline with most vulnerable tenants during covid conditions was minimal
- Difficulties in securing specialist labour e.g. flooring/shower tray/pumps

► Solutions:

- New bespoke market-tested VFM basket of rates to be agreed as Friday 8th with new SDDC Asset & Improvement Manager
- Additional labour resource has been sourced by Novus and will deliver for the new proposed rates in line with delivery KPI's
- Delivery target to be established by partnership and priority list revised to double output

Challenges & Improvement Focus

REPAIR & RESPONSE WORKS



► Perceived backlog of Maintenance repairs

- Works include: full door replacements, large areas roof damage, full vinyl floor replacements, chimney repairs
- Above named works are more extensive than standard responsive repairs

► Solutions:

- Specialist Response & Repairs Dept have been transferred into our Regional control as of 7th August – team has already made impact, see further feedback from SDDC colleagues
- Labour resource assigned under Repairs team is fully aligned to works, diaries scheduled to maximise efficiency and managed under one source
- Circa 150 reclassified 'repairs' have now been surveyed and are being planned and complete from late Sept under the additional team

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Future Plans

What next for the Partnership...?

- ▶ Oneserve: significant investment in Planned Works & Repairs Management & Scheduling system
 - Ability to integrate with SDDC on asset management and stock condition, first phase planned for Oct/Nov (Transformation team)
- ▶ Supply Chain Engagement day – Q4 date to commit, to support local SME's, training & development
- ▶ Retrofit Works and SHDF Phase 1 bid support, true partnering approach to secure government funding in emerging area
- ▶ Partnership 'Refresh' Day: booked at external venue, Friday 22nd October – new faces to embed

Social Value



Supporting local communities through the Partnership

- ▶ 20 new jobs created, 3 Apprenticeships with local colleges, 5 Community and Charity Projects supported, plus school support
- ▶ 2 x SDDC tenants currently employed
- ▶ Local Subcontractors engaged
- ▶ Local Supply chain engaged, supporting local SME's, community and jobs:
 - Pro Trade, Swadlincote – windows and doors
 - Travis Perkins, Swadlincote – general build provisions / Buildbase – Council partnership link
- ▶ £1.36 million worth of Social & Local Economic Value captured through the contract partnership
 - Value generated via 'HACT' as standard industry recognised tool – see further info

REPORT TO:	OVERVIEW and SCRUTINY COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	13th OCTOBER 2021	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	KEVIN STACKHOUSE (01283 595811) kevin.stackhouse@south-derbys.gov.uk	DOC: h/KS/collaborative working/O&S report Oct 2021
SUBJECT:	COLLABORATIVE WORKING	TERMS OF REFERENCE:
WARD(S) AFFECTED:	ALL	

1.0 Recommendations

- 1.1 That the Committee notes the current extent of partnership and collaborative working undertaken by the Council and identifies the next steps within the scope of the review.

2.0 Purpose of Report

- 2.1 To provide details of the various partnership and collaborative working arrangements currently in place across the Council. In accordance with the Committee's approved Work Programme, this report provides an overview of collaborative working and a basis to consider other areas which could have potential for similar arrangements.

3.0 Detail

- 3.1 **Appendix 1** details the various ways across each of the three Directorates, in which the Council works with partners and other organisations to deliver services.
- 3.2 These vary considerably in size and scope ranging from strategic arrangements such as the South Derbyshire Partnership and the Derbyshire Economic Partnership to more service-related arrangements in areas such as Licensing and Waste Management.
- 3.3 Generally, many of these arrangements are informal in that there are no particular contractual arrangements in place.
- 3.4 They are based more on a commitment and understanding to work collaboratively in partnership for the "greater good" under some form of administrative arrangement. They generally involve working with other agencies, the voluntary sector and private sector organisation and not just other local authorities.
- 3.5 The Appendix also highlights those specific services where there are more formal arrangements in place to deliver services as part of a Shared Service with other local authorities or under a Service Level Agreement. These include:

- Internal Audit
- Procurement
- Fraud
- Building Control
- Land Charges
- Emergency Planning
- Conservation Services

3.6 These arrangements have been approved by the Council following consideration of a Business Case and are deemed to be the best way of delivering that service.

3.7 Although savings may have been generated from these arrangements, generally, cost is not the main driving force. Issues such as resilience and capacity in service provision, together with access to greater skills, have been major factors.

4.0 Financial Implications

4.1 None

5.0 Corporate Implications

Employment Implications

5.1 None

Legal Implications

5.2 None

Corporate Plan Implications

5.3 It is important to ensure that all partnership and collaborative working should be contributing towards the Council's priorities.

Risk Impact

5.4 None directly

6.0 Community Impact

Consultation

6.1 None required

Equality and Diversity Impact

6.2 None

Social Value Impact

6.3 None

APPENDIX 1

List of Current Partnerships Including Arrangements with other Local Authorities

Chief Executive Directorate

Partnership	Main purpose
Derbyshire Constabulary	Joint working for promotion of licensing objectives
Derbyshire Trading Standards	Joint working for promotion of licensing Objectives
Derbyshire Licensing Group	Support, advice and guidance and sharing of best practice
South Derbyshire Partnership	Partnership of public, private and voluntary/ community sector organisations focusing on the themes of: <ul style="list-style-type: none">• Children and young people;• Healthier communities;• Stronger communities;• Sustainable development; and,• Safer communities
National Forest Company	Joint working with the Company that leads the creation of the National Forest as a new forested landscape and visitor destination
Derbyshire Economic Partnership	County-wide partnership to promote economic development
D2N2 Local Enterprise Partnership	Derby, Derbyshire, Nottingham and Nottinghamshire partnership to promote economic development
Land Charges	Working in partnership with Litchfield District Council

Corporate Resources Directorate

Partnership/shared service	Main purpose
Central Midlands Audit Partnership Fellow Members: Derby City, Amber Valley, Ashfield, Derby Homes and Derbyshire Fire and Rescue Authority	To deliver the Council's Internal Audit and to share best practice with other partners to strengthen the internal control environment.
Fraud Investigation Service (Partnership with Derby City)	To prevent and detect fraud and corruption against the Council.
Procurement Service provided by Chesterfield NHS Trust through the Derbyshire Shared Services Facility Partnership	To ensure compliance with regulations and to generate savings through increased purchasing power.

Service Delivery Directorate

Partnership	Main purpose
Active Schools Partnership	Partnership approach to delivering the National, County and Local outcomes for young people's health and wellbeing across the Schools network and beyond.
Active South Derbyshire	Partnership of bodies having an interest in promoting physical activity, sport, recreation, and health in the District.
Archaeology Development Control Services	A partnership with all District and Borough Councils and Derbyshire County Council to provide Archaeological Advice on Planning Matters across the County.
Building Control Partnership	Partnership of Local Authority Building Control Services operating in the Midlands area.
Conservation Service	Advice provided under a Service Level Agreement to East Staffordshire and Tamworth Borough Councils.
Citizens Advice South Derbyshire	Debt advice for tenants.

D2N2 Better Business Regulation Partnership	Collaboration of businesses and regulatory authorities to promote economic growth through positive regulatory outcomes.
Derbyshire Waste Partnership	Delivery of the Derbyshire Waste Management Strategy.
Derbyshire Wildlife Trust	A Service Level Agreement for the provision of Biodiversity advice.
Derbyshire Police	Respond effectively to crime and ASB.
Derbyshire Traveller Issues Working Group	Co-ordinating a county wide approach to dealing with Gypsies and Travelers.
East Staffordshire Borough Council	Compostable waste processing contract.
Emergency Planning	Shared service delivery with Derbyshire County Council to ensure civil resilience.
Etwall Joint Management Committee	Partnership between South Derbyshire District Council, John Port School and County Council to operate the Leisure Centre.
External contractors	Delivery of planned and responsive service contracts and capital improvements.
Home Improvement Agency	Provide support to vulnerable households to improve house conditions.
Homes England	The Council has investment partner status with Homes England to deliver new build Council housing across the District.
Housing Market Area Partners	Working closely with adjacent authorities (Derby City and Amber Valley) in the wider Derby Housing Market Area on strategic issues such as housing, employment, transport and the Green Belt.
Housing Officer's Group for Derbyshire	Partnership group to co-commission housing services across the County.
Homelessness Out-of-Hours Provision	Collaboration with Derbyshire authorities on the provision of vital services out-of-hours.
Local Energy Area Partnership	Provide advice and guidance on a range of carbon reduction initiatives.
Melbourne Sporting Partnership	Sports club, Parish and District Council partnership that is developing facilities and opportunities at the Cockshut Lane Recreation Ground.
Nottinghamshire Consortium	Refuse vehicle procurement framework.

P3	Provision of homelessness temporary accommodation.
Registered Providers	Working with housing organisations to develop affordable housing across the District.
Rosliston Forestry Centre Executive	Partnership with the Forestry Commission to operate the Forestry Centre.
South Derbyshire Community Safety Partnership	Statutory partnership to reduce the level of crime and disorder.
South Derbyshire CVS	Support on community projects and welfare reform.
South Derbyshire Partnership	Statutory partnership of public, private, and voluntary sector to promote the District. The Partnership has theme groups which focus on health, community safety and sustainable development.
Swadlincote Cultural Partnership	Partnership of public, private, and voluntary sector organisations that work to promote the heritage and environment of Swadlincote.
Chilled Pubs, Berkley Inns, Olio	Primary Authority Partnerships

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	13th OCTOBER 2021	CATEGORY: DELEGATED
REPORT FROM	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP SANDHU – 595715 ardip.sandhu@southderbyshire.gov.uk	DOC:
SUBJECT:	REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE	REF:
WARD(S) AFFECTED:	All	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

2.0 Purpose of Report

- 2.1 To note the report on the Council's use of the Regulation of Investigatory Powers Act 2000 since 1st March 2021.

3.0 Detail

- 3.1 The Committee, on 5th September 2018 approved the Council's amended RIPA Policy and Guidance document. The Overview and Scrutiny Committee is authorised to review the Council's use of RIPA, set the Council's general surveillance policy, and consider quarterly reports on the use of RIPA to ensure that it is being used as per the Council's policy.
- 3.2 RIPA is intended to regulate the use of investigatory powers and ensure they are used in accordance with human rights. This is achieved by requiring certain investigations involving covert surveillance to be authorised by an appropriate Authorising Officer and then a JP before they are carried out.
- 3.3 Directed surveillance is often conducted by local authorities to investigate benefit fraud or to collect evidence of anti-social behaviour. It may involve covertly following people, covertly taking photographs of them or using hidden cameras to record their movements.
- 3.4 RIPA stipulates that the person (Authorising Officer) granting an authorisation for directed surveillance must believe that the activities to be authorised are necessary on one or more statutory grounds. The members of the Leadership Team, identified in the Council's Policy and Procedure, consider all applications for authorisation. The Authorising Officer must ensure that there is satisfactory reason for carrying out the

surveillance, the covert nature of the investigation is necessary, proper consideration has been given to collateral intrusion, and the proposed length and extent of the surveillance is proportionate to the information being sought. This involves balancing the seriousness of the intrusion into the privacy of the subject of the operation against the need for the activity in investigative and operational terms. Following legislative changes, in addition to the aforementioned, the Council is required to obtain judicial approval prior to using covert techniques and the Councils use of directed surveillance under RIPA will be limited to the investigation of crimes which attract a six month or more custodial sentence.

- 3.5 The usage of RIPA during the period March 2021 to August 2021 has been nil. No authorisations have been requested or granted.

4.0 Financial Implications

- 4.1 None arising directly from this report.

5.0 Corporate Implications

- 5.1 The Council must act in accordance with recent legislative changes regarding the authorisation process and the surveillance crime threshold.

6.0 Community Implications

- 6.1 Covert surveillance is carried out in a manner calculated to ensure that the person subject to the surveillance is unaware of it taking place. The Council carries out directed surveillance which is covert, not intrusive, is not carried out in an immediate response to events, and is undertaken for the purpose of a specific investigation or operation in a manner likely to obtain private information about an individual.
- 6.2 Section 8 of the application form asks the applicant to supply details of any potential collateral intrusion and to detail why the intrusion is unavoidable. The idea behind collateral intrusion is to identify who else, apart from the subject of the surveillance, can be affected by the nature of the surveillance. Any application for authorisation should include an assessment of the risk of the collateral intrusion and this should be taken into account by the Authorising Officer when considering proportionality. The Authorising Officer needs to know by those carrying out the surveillance if the investigation or operation would unexpectedly interfere with the privacy of individuals not covered by the authorisation. An Authorising Officer must be made aware of any particular sensitivities in the local community.

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	13th OCTOBER 2021	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES democraticservices@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the 2021-22 work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is a work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Overview & Scrutiny Committee Work Programme 2021/22																											Annexe A		
Project											Committee Date																Responsible Head of Service		
		Sep-21				Oct-21				Nov-21				Jan-22				Feb-22				Mar-22							
		1						13				24			12			9						30					
Internal Audit Report: Review of Scrutiny																									Head of Legal and Democratic Services				
RIPA																									Head of Legal and Democratic Services				
Setting the Work Programme																									Strategic Director (Corporate Resources)				
Housing Repairs and Maintenance Contractor <i>(subject to availability)</i>																									Strategic Director (Service Delivery)				
Collaborative Working with other Authorities																									Strategic Director (Corporate Resources)				
East Midlands Airport: Night Time Policy (subject to availability)																									Strategic Director (Service Delivery)				
Budget																									Strategic Director (Corporate Resources)				
Report to Committee																													
Report to Task Group																													