

FINANCE and MANAGEMENT COMMITTEE - DETAILED BASE BUDGETS 2011/12 AND 2012/13 WITH CHANGES						APPENDIX 3
Costs	Costs Description	Account Description	2011/12 (£)	Change (£)	2012/13 (£)	Comments/Notes
AAD00	Democratic Representation & Management	Salaries - Basic Pay	175,793	0	175,793	
AAD00	Democratic Representation & Management	Salaries - National Insurance	14,134	2,489	16,623	NI Contributions have risen for 2012
AAD00	Democratic Representation & Management	Salaries - Overtime	12,142	(7,142)	5,000	Less overtime being worked compared to previous years
AAD00	Democratic Representation & Management	Salaries - Superannuation	38,332	21,239	59,571	Approved budget provision for members wishing to join the Pension Scheme.
AAD00	Democratic Representation & Management	Wages - Basic Pay	1,000	(1,000)	-	No weekly staff required
AAD00	Democratic Representation & Management	Professional Fees	695	(325)	370	One less staff members subscription
AAD00	Democratic Representation & Management	Insurance - Employee	1,506	(926)	580	Decrease in insurance premium
AAD00	Democratic Representation & Management	Training Expenses	6,256	44	6,300	Minor variance
AAD00	Democratic Representation & Management	Electricity	240	-	240	
AAD00	Democratic Representation & Management	Rent	4,150	10	4,160	Minor variance
AAD00	Democratic Representation & Management	Room Hire	1,136	(36)	1,100	Minor variance
AAD00	Democratic Representation & Management	Business Rates	1,310	-	1,310	
AAD00	Democratic Representation & Management	Water Services - Metered	160	-	160	
AAD00	Democratic Representation & Management	Refuse Collection	70	-	70	
AAD00	Democratic Representation & Management	Diesel	5,500	80	5,580	Increase in fuel costs
AAD00	Democratic Representation & Management	Road Fund Licence	200	-	200	
AAD00	Democratic Representation & Management	Tyres	-	200	200	New Tyres on Civic Car
AAD00	Democratic Representation & Management	Vehicle Maintenance - Contract	125	-	125	
AAD00	Democratic Representation & Management	Vehicle Maintenance - Repairs	1,000	-	1,000	
AAD00	Democratic Representation & Management	Public Transport	4,250	(50)	4,200	Minor variance
AAD00	Democratic Representation & Management	Car Allowances	16,730	(1,730)	15,000	Decrease in travel required
AAD00	Democratic Representation & Management	Essential User Lump Sum	1,170	69	1,239	Minor variance
AAD00	Democratic Representation & Management	Insurance - Vehicles	155	(15)	140	Decrease in insurance premium
AAD00	Democratic Representation & Management	Tools and Equipment - Purchase	2,775	25	2,800	Minor variance
AAD00	Democratic Representation & Management	Tools and Equipment - R & M	100	-	100	
AAD00	Democratic Representation & Management	Furniture - Purchases	955	(55)	900	Minor variance
AAD00	Democratic Representation & Management	Catering - Refreshments	4,440	-	4,440	
AAD00	Democratic Representation & Management	Catering - Hospitality	7,000	-	7,000	
AAD00	Democratic Representation & Management	Stationery	2,271	(271)	2,000	Minor variance
AAD00	Democratic Representation & Management	Newspapers and Magazines	824	(44)	780	Minor variance
AAD00	Democratic Representation & Management	Non Staff Advertising	10,042	(1,042)	9,000	Minor variance
AAD00	Democratic Representation & Management	Services - Bank Charges	50	-	50	
AAD00	Democratic Representation & Management	Comms - Postages	5,445	(45)	5,400	Minor variance
AAD00	Democratic Representation & Management	Comms - Telephone Home	-	200	200	Minor variance
AAD00	Democratic Representation & Management	Chairs Allowance	9,330	-	9,330	
AAD00	Democratic Representation & Management	Members Allowances	348,721	(23,521)	325,200	Approved reduction overall following review by Independent Panel. Saving approved for Pensions (as above)
AAD00	Democratic Representation & Management	Public/Civic Functions	3,295	705	4,000	Minor variance
AAD00	Democratic Representation & Management	Subsistence	8,462	(62)	8,400	Minor variance
AAD00	Democratic Representation & Management	Conference Expenses	6,329	(329)	6,000	Minor variance
AAD00	Democratic Representation & Management	Subscriptions	1,260	-	1,260	
AAD00	Democratic Representation & Management	All Risks Insurance	-	420	420	Minor variance
AAD00	Democratic Representation & Management	Miscellaneous Insurance	-	480	480	Minor variance
AAD00	Democratic Representation & Management	Support Service Recharge - ICT	27,000	-	27,000	
AAD00	Democratic Representation & Management	Internal Recharges - Corporate Services	(98,500)	(0)	(98,500)	

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AAM00	Corporate Management	Salaries - Basic Pay	-	-	-	
AAM00	Corporate Management	Salaries - National Insurance	-	-	-	
AAM00	Corporate Management	Salaries - Superannuation	-	-	-	
AAM00	Corporate Management	Professional Fees	370	(370)	-	Minor variance
AAM00	Corporate Management	Insurance - Employee	150	(90)	60	Minor variance
AAM00	Corporate Management	Essential User Lump Sum	-	-	-	
AAM00	Corporate Management	Insurance - Vehicles	250	(250)	-	Minor variance
AAM00	Corporate Management	Services - Professional Fees	23,450	50	23,500	Minor variance
AAM00	Corporate Management	Services - General Licences	150	-	150	
AAM00	Corporate Management	Subscriptions	42,835	1,150	43,985	Inflationary increases in 2011/12
AAM00	Corporate Management	Miscellaneous Insurance	-	250	250	Minor variance
AAM00	Corporate Management	TPP - Other	37,500	(1,000)	36,500	Minor variance
AAM00	Corporate Management	Discretionary NDR Relief	10,000	(10,000)	-	Transferred to NDR cost centre ACA 40
AAM00	Corporate Management	Departmental Admin Support	3,000	-	3,000	
AAM00	Corporate Management	Fees - Other	(180)	-	(180)	
AAM01	Corporate Finance Management	Salaries - Superannuation	(3,634)	3,634	-	One off saving following senior management review
AAM01	Corporate Finance Management	Insurance - Employee	-	5,080	5,080	Transfer from Personnel/HR
AAM01	Corporate Finance Management	Services - Professional Fees	124,715	(11,500)	113,215	Fees for Covenants falling out and payment charges reallocated below
AAM01	Corporate Finance Management	Services - Bank Charges	20,000	5,900	25,900	Budget reflects true charges prior to re-tendering exercise.
AAM01	Corporate Finance Management	Miscellaneous Insurance	-	90	90	Minor variance
AAM01	Corporate Finance Management	Internal Recharges - Corporate Services	(64,500)	-	(64,500)	
ABP00	Funded Pension Schemes	Past Service Deficits and Discretionary Payments	336,940	(56,190)	280,750	Reduction following one-off payments in 2011/12
ABP00	Funded Pension Schemes	Insurance - Professional Indemnity	748	12	760	Minor variance
ABP00	Funded Pension Schemes	Services - Professional Fees	875	-	875	
ABP00	Funded Pension Schemes	Internal Recharges - Corporate Services	(10,750)	(0)	(10,750)	
ACA00	Council Tax Collection	Books	-	190	190	Minor variance
ACA00	Council Tax Collection	Services - Professional Fees	117,682	(116,732)	950	Change in Account code see below
ACA00	Council Tax Collection	TPP - Other	-	115,344	115,344	
ACA00	Council Tax Collection	Discretionary Benefits	-	2,000	2,000	Minor variance
ACA00	Council Tax Collection	Government Grants Outside AEF	(4,800)	4,800	-	One-off grant income in 2011/12 for system changes
ACA00	Council Tax Collection	Fees - LDR Court Fees	(57,500)	(93,203)	(150,703)	Reallocated from business rates (below) and increase in fees and income generated
ACA10	Council Tax Benefits Administration	Services - Professional Fees	-	300	300	Minor variance
ACA30	Council Tax Benefits	Discretionary Benefits	13,016	-	13,016	
ACA30	Council Tax Benefits	Council Tax Benefit	5,300,000	-	5,300,000	
ACA30	Council Tax Benefits	Government Grants Within AEF	(5,340,000)	5,850	(5,334,150)	Less grant income expected
ACA40	Non Domestic Rates Collection	Insurance - Employee	-	120	120	Minor variance
ACA40	Non Domestic Rates Collection	Services - Professional Fees	117,682	(117,682)	-	Change in Account code see R5009
ACA40	Non Domestic Rates Collection	TPP - Other	-	115,344	115,344	Change account code from R4400
ACA40	Non Domestic Rates Collection	Discretionary Benefits	-	12,210	12,210	South Derbyshire Discretionary business rates scheme (from AAM00)
ACA40	Non Domestic Rates Collection	Government Grants Outside AEF	(4,800)	4,800	-	One-off grant income in 2011/12 for system changes

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ACA40	Non Domestic Rates Collection	Rates Collection Allowances	(90,680)	-	(90,680)	
ACA40	Non Domestic Rates Collection	Fees - LDR Court Fees	(57,500)	53,650	(3,850)	Transferred to Council Tax Collection (above)
ACE00	Registration of Electors	Wages - Basic Pay	19,500	1,000	20,500	Minor variance
ACE00	Registration of Electors	Refuse Collection	500	-	500	
ACE00	Registration of Electors	Tools and Equipment - Purchase	100	900	1,000	Minor variance
ACE00	Registration of Electors	Tools and Equipment - R & M	430	(30)	400	Minor variance
ACE00	Registration of Electors	Printing	1,950	50	2,000	Minor variance
ACE00	Registration of Electors	Non Staff Advertising	1,030	-	1,030	
ACE00	Registration of Electors	Comms - Postages	-	12,000	12,000	On-going costs for annual canvass required
ACE00	Registration of Electors	Public Liability Insurance	123	(3)	120	Minor variance
ACE00	Registration of Electors	Sale of Publications	(250)	(1,350)	(1,600)	Increase in expected sale of publications
ACE10	Conducting Elections	Salaries - Basic Pay	41,061	9,810	50,871	Reallocation of salary budget
ACE10	Conducting Elections	Salaries - National Insurance	2,972	2,096	5,068	NI Contributions have risen for 2012
ACE10	Conducting Elections	Salaries - Superannuation	9,254	2,197	11,451	Reallocation of salary budget
ACE10	Conducting Elections	Professional Fees	265	(115)	150	Minor variance
ACE10	Conducting Elections	Insurance - Employee	205	(15)	190	Minor variance
ACE10	Conducting Elections	Training Expenses	2,140	(140)	2,000	Minor variance
ACE10	Conducting Elections	Rent	1,580	-	1,580	
ACE10	Conducting Elections	Room Hire	15,360	(14,860)	500	No planned election for 2012
ACE10	Conducting Elections	Business Rates	520	-	520	
ACE10	Conducting Elections	Refuse Collection	200	-	200	
ACE10	Conducting Elections	Public Transport	1,300	(100)	1,200	Minor variance
ACE10	Conducting Elections	Car Allowances	50	190	240	Minor variance
ACE10	Conducting Elections	Essential User Lump Sum	(186)	186	-	Minor variance
ACE10	Conducting Elections	Tools and Equipment - Purchase	1,012	(12)	1,000	Minor variance
ACE10	Conducting Elections	Tools and Equipment - R & M	730	-	730	
ACE10	Conducting Elections	Printing	34,650	(31,650)	3,000	No planned election for 2012
ACE10	Conducting Elections	Stationery	1,500	-	1,500	
ACE10	Conducting Elections	Comms - Postages	1,200	-	1,200	
ACE10	Conducting Elections	Election Fees	63,000	(48,000)	15,000	No planned election for 2012
ACE10	Conducting Elections	Subscriptions	500	-	500	
ACE10	Conducting Elections	Public Liability Insurance	75	5	80	Minor variance
ACE10	Conducting Elections	Contributions - Town Council	(9,600)	9,600	-	No planned election for 2012
ACE10	Conducting Elections	Sale of Publications	(900)	900	-	No planned election for 2012
ACE10	Conducting Elections	Fees - Other	(500)	500	-	No planned election for 2012
ACT01	Parish Councils	Insurances - Premises	5,232	(712)	4,520	Minor variance
ACT01	Parish Councils	Public Liability Insurance	946	14	960	Minor variance
ACT01	Parish Councils	TPP - Grants	293,465	12,035	305,500	Phased increase for Concurrent Functions
HTT00	Concessionary Fares	Stationery	6,000	(3,000)	3,000	Transferred to DCC
KGL00	Rent Allowances Paid	Rent Allowances	10,372,020	(120,000)	10,252,020	To reflect current caseload and subsidy
KGL00	Rent Allowances Paid	Discretionary Benefits	36,000	(18,000)	18,000	As above
KGL00	Rent Allowances Paid	Government Grants Within AEF	(10,106,500)	26,450	(10,080,050)	As above
KGL00	Rent Allowances Paid	Overpayments Recovered	(150,000)	70,000	(80,000)	As above
KGL10	Non-HRA Rent Rebates	Non HRA Rent Rebates	48,000	-	48,000	
KGN00	Rent Rebates	Rent Rebates	6,000,000	-	6,000,000	
KGN00	Rent Rebates	Government Grants Within AEF	(5,970,000)	47,400	(5,922,600)	As above
KGP00	Housing Benefits Administration	Salaries - Basic Pay	91,404	0	91,404	

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KGP00	Housing Benefits Administration	Salaries - National Insurance	7,147	2,076	9,223	NI Contributions have risen for 2012
KGP00	Housing Benefits Administration	Salaries - Superannuation	20,061	514	20,575	Minor variance
KGP00	Housing Benefits Administration	Professional Fees	500	(140)	360	Minor variance
KGP00	Housing Benefits Administration	Insurance - Employee	527	(237)	290	Minor variance
KGP00	Housing Benefits Administration	Training Expenses	760	(260)	500	Minor variance
KGP00	Housing Benefits Administration	Refuse Collection	120	(120)	-	Minor variance
KGP00	Housing Benefits Administration	Public Transport	80	240	320	Minor variance
KGP00	Housing Benefits Administration	Car Allowances	3,470	(2,093)	1,377	Less travel being undertaken
KGP00	Housing Benefits Administration	Essential User Lump Sum	2,340	-	2,340	
KGP00	Housing Benefits Administration	Tools and Equipment - Purchase	1,900	(1,900)	-	Not required
KGP00	Housing Benefits Administration	Books	160	(70)	90	Minor variance
KGP00	Housing Benefits Administration	Services - Professional Fees	270,232	(237,732)	32,500	Change in Account code see R5009
KGP00	Housing Benefits Administration	Subsistence	100	(100)	-	Minor variance
KGP00	Housing Benefits Administration	Subscriptions	2,980	(130)	2,850	Minor variance
KGP00	Housing Benefits Administration	TPP - Other	-	241,752	241,752	Change account code from R4400
KGP00	Housing Benefits Administration	Government Grants Within AEF	(485,231)	25,231	(460,000)	Reduction in grant from DWP anticipated
KGP00	Housing Benefits Administration	Fees - Other	(1,000)	1,000	-	Minor variance
KGP00	Housing Benefits Administration	Fees - LDR Court Fees	(1,500)	(300)	(1,800)	Minor variance
KJW00	Debt Recovery	Services - Professional Fees	119,364	(119,364)	-	Change in Account code see R5009
KJW00	Debt Recovery	TPP - Other	-	120,468	120,468	Change account code from R4400
PSX40	Administration	Salaries - Basic Pay	260,047	1,409	261,456	Incremental salary
PSX40	Administration	Salaries - National Insurance	28,324	2,326	30,650	NI Contributions have risen for 2012
PSX40	Administration	Salaries - Other Pay	600	-	600	
PSX40	Administration	Salaries - Superannuation	56,616	2,238	58,854	Expected increase in pension contribution
PSX40	Administration	Professional Fees	11,425	19,168	30,593	Payment to Coporate Services Partner and Innovation Fund
PSX40	Administration	Insurance - Employee	1,124	(64)	1,060	Minor variance
PSX40	Administration	Training Expenses	26,300	(16,300)	10,000	Reduction in training one-off outplacement support in 2011/12
PSX40	Administration	Public Transport	180	360	540	Minor variance
PSX40	Administration	Car Allowances	2,100	(900)	1,200	Minor variance
PSX40	Administration	Essential User Lump Sum	2,274	204	2,478	Minor variance
PSX40	Administration	Tools and Equipment - Purchase	200	-	200	
PSX40	Administration	Furniture - Purchases	500	-	500	
PSX40	Administration	Newspapers and Magazines	720	-	720	
PSX40	Administration	Comms - Telephone Home	409	227	636	Minor variance
PSX40	Administration	Subsistence	1,650	(1,350)	300	See below
PSX40	Administration	Conference Expenses	3,000	1,000	4,000	See above
PSX40	Administration	Subscriptions	550	(550)	-	Minor variance
PSX40	Administration	Internal Recharges - Corporate Services	(34,922)	(1,528)	(36,450)	Minor variance
PSX50	Reprographic/Print Room	Insurances - Premises	566	(566)	-	Minor variance
PSX50	Reprographic/Print Room	Services - Professional Fees	79,308	(79,308)	-	Change in Account code see R5009
PSX50	Reprographic/Print Room	All Risks Insurance	-	590	590	Minor variance
PSX50	Reprographic/Print Room	TPP - Other	-	80,043	80,043	Change account code from R4400
PSX55	Financial Services	Salaries - Basic Pay	112,324	20,649	132,973	Reallocation of salary budget
PSX55	Financial Services	Salaries - National Insurance	12,824	2,940	15,764	As above
PSX55	Financial Services	Salaries - Other Pay	5,113	(5,113)	-	As above
PSX55	Financial Services	Salaries - Overtime	670	(670)	-	As above

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PSX55	Financial Services	Salaries - Superannuation	28,276	(7,114)	21,162	As above
PSX55	Financial Services	Professional Fees	131	159	290	Minor variance
PSX55	Financial Services	Insurance - Employee	91	(1)	90	Minor variance
PSX55	Financial Services	Training Expenses	1,000	-	1,000	
PSX55	Financial Services	Public Transport	100	-	100	
PSX55	Financial Services	Car Allowances	700	(300)	400	Minor variance
PSX55	Financial Services	Essential User Lump Sum	13,832	(11,354)	2,478	Reallocation of salary budget
PSX55	Financial Services	Tools and Equipment - Purchase	500	-	500	
PSX55	Financial Services	Services - Professional Fees	399,804	(399,804)	-	Change in Account code see R5009
PSX55	Financial Services	Comms - Telephone Home	500	(270)	230	
PSX55	Financial Services	Subscriptions	1,630	(130)	1,500	
PSX55	Financial Services	TPP - Other	-	403,509	403,509	Change account code from R4400
PSX55	Financial Services	Internal Recharges - Corporate Services	(110,225)	(5)	(110,230)	Minor variance
PSX56	Internal Audit	Salaries - Basic Pay	114,012	(16,404)	97,608	Reallocation of salary budget
PSX56	Internal Audit	Salaries - National Insurance	10,864	191	11,055	NI Contributions have risen for 2012
PSX56	Internal Audit	Salaries - Superannuation	24,507	(2,535)	21,972	Reallocation of salary budget
PSX56	Internal Audit	Professional Fees	193	(193)	-	Minor variance
PSX56	Internal Audit	Insurance - Employee	361	(21)	340	Minor variance
PSX56	Internal Audit	Training Expenses	650	50	700	Minor variance
PSX56	Internal Audit	Public Transport	50	(50)	-	Minor variance
PSX56	Internal Audit	Car Allowances	200	-	200	
PSX56	Internal Audit	Essential User Lump Sum	2,340	1,377	3,717	Reallocation
PSX56	Internal Audit	Tools and Equipment - Purchase	200	-	200	
PSX56	Internal Audit	Comms - Telephone Home	210	282	492	Minor variance
PSX56	Internal Audit	Subscriptions	200	-	200	
PSX56	Internal Audit	Internal Recharges - Corporate Services	(27,338)	(2)	(27,340)	Minor variance
PSX57	Merchant Banking Services	Services - Professional Fees	4,100	4	4,104	Minor variance
PSX57	Merchant Banking Services	Services - Bank Charges	53,650	(16)	53,634	Minor variance
PSX57	Merchant Banking Services	Miscellaneous Insurance	1,818	(408)	1,410	Minor variance
PSX57	Merchant Banking Services	Fees - Other	(4,600)	(2)	(4,602)	Minor variance
PSX60	ICT Support	Internal Recharges - Corporate Services	(17,213)	3	(17,210)	Minor variance
PSX60	ICT Support	Insurances - Premises	4,190	(4,190)	-	Reallocation of budget
PSX60	ICT Support	Tools and Equipment - Purchase	3,500	-	3,500	
PSX60	ICT Support	Tools and Equipment - Hire	7,500	-	7,500	
PSX60	ICT Support	Tools and Equipment - R & M	9,500	-	9,500	
PSX60	ICT Support	Services - Professional Fees	484,344	(484,344)	-	Change in Account code see R5009
PSX60	ICT Support	Comms - Telephone Call charges	69,535	3	69,538	Minor variance
PSX60	ICT Support	Comms - Mobile Telephones	24,452	4	24,456	Minor variance
PSX60	ICT Support	Computing - Purchase of Hardware	22,203	-	22,203	
PSX60	ICT Support	Computing - Purchase of Software	110,385	1	110,386	Minor variance
PSX60	ICT Support	Computing - Consumables	30,386	2	30,388	Minor variance
PSX60	ICT Support	Computing - Maint Agreements	164,856	4,000	168,856	Anticipated rise in maintenance agreements
PSX60	ICT Support	Computing - Internet	32,000	-	32,000	
PSX60	ICT Support	Subscriptions	1,750	2	1,752	Minor variance
PSX60	ICT Support	All Risks Insurance	-	30	30	Minor variance
PSX60	ICT Support	Equipment Insurance	-	4,200	4,200	Reallocation of Insurance premium
PSX60	ICT Support	Miscellaneous Expenses	180	(180)	-	Minor variance

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PSX60	ICT Support	Miscellaneous Expenses	-	180	180	Minor variance
PSX60	ICT Support	TPP - Other	-	488,832	488,832	Change account code from R4400
PSX60	ICT Support	Internal Recharges - Central Telephones	(52,755)	-	(52,755)	
PSX60	ICT Support	Internal Recharges - ICT	(17,814)	(6)	(17,820)	Minor variance
PSX60	ICT Support	Internal Recharges - Corporate Services	(242,485)	5	(242,480)	Minor variance
PSX65	Legal Services	Salaries - Basic Pay	87,212	2,095	89,307	Incremental salary increase
PSX65	Legal Services	Salaries - National Insurance	8,045	1,523	9,568	NI Contributions have risen for 2012
PSX65	Legal Services	Salaries - Superannuation	13,881	885	14,766	Incremental salary increase
PSX65	Legal Services	Professional Fees	1,415	(75)	1,340	Minor variance
PSX65	Legal Services	Insurance - Employee	335	(15)	320	Minor variance
PSX65	Legal Services	Training Expenses	3,236	(236)	3,000	Minor variance
PSX65	Legal Services	Refuse Collection	25	(25)	-	Minor variance
PSX65	Legal Services	Public Transport	1,500	(1,350)	150	Not required
PSX65	Legal Services	Car Allowances	1,075	(975)	100	As above
PSX65	Legal Services	Essential User Lump Sum	860	379	1,239	Minor variance
PSX65	Legal Services	Tools and Equipment - Purchase	255	1	256	
PSX65	Legal Services	Tools and Equipment - R & M	100	-	100	
PSX65	Legal Services	Furniture - Purchases	305	5	310	
PSX65	Legal Services	Books	25,210	790	26,000	Minor variance
PSX65	Legal Services	Newspapers and Magazines	540	-	540	
PSX65	Legal Services	Non Staff Advertising	1,800	(1,800)	-	Reallocation of account
PSX65	Legal Services	Services - Professional Fees	1,200	-	1,200	
PSX65	Legal Services	Comms - Telephone Home	210	(210)	-	Minor variance
PSX65	Legal Services	Subsistence	294	(244)	50	Minor variance
PSX65	Legal Services	Subscriptions	235	(120)	115	Minor variance
PSX65	Legal Services	Miscellaneous Expenses	15	-	15	
PSX65	Legal Services	Fees - Other	(4,550)	1,800	(2,750)	Reduction in demand for lease agreements
PSX75	Personnel/HR	Internal Recharges - Corporate Services	(73,350)	-	(73,350)	
PSX75	Personnel/HR	Gratuities	3,150	2	3,152	Minor variance
PSX75	Personnel/HR	Insurance - Employee	6,567	(5,527)	1,040	Transfer to Corporate Management
PSX75	Personnel/HR	Insurance - Public Liability	1,032	(1,032)	-	No longer a liability to SDDC
PSX75	Personnel/HR	Insurance - Professional Indemnity	2,989	21	3,010	Minor variance
PSX75	Personnel/HR	Training Expenses (Corporate Training Budget)	50,000	-	50,000	
PSX75	Personnel/HR	Contribution to Employee provision	1,200	-	1,200	
PSX75	Personnel/HR	Insurances - Premises	12	(12)	-	Minor variance
PSX75	Personnel/HR	Catering - Refreshments	4,500	-	4,500	
PSX75	Personnel/HR	Services - Professional Fees	253,344	(253,344)	-	Change in Account code see R5009
PSX75	Personnel/HR	All Risks Insurance	-	10	10	Minor variance
PSX75	Personnel/HR	TPP - Other	-	255,684	255,684	Change account code from R4400
PSX75	Personnel/HR	Internal Recharges - Corporate Services	(69,388)	(2)	(69,390)	
PSX76	Policy & Communications	Services - Professional Fees	271,956	(271,956)	-	Change in Account code see R5009
PSX76	Policy & Communications	TPP - Other	-	274,476	274,476	Change account code from R4400
PSX76	Policy & Communications	Internal Recharges - Corporate Services	(36,775)	(5)	(36,780)	Minor variance
PSX77	Customer Services	Insurance - Employee	-	90	90	Minor variance
PSX77	Customer Services	Insurances - Premises	165	(165)	-	Minor variance
PSX77	Customer Services	Tools and Equipment - Purchase	110	(110)	-	Minor variance
PSX77	Customer Services	Tools and Equipment - Lease	6,500	-	6,500	
PSX77	Customer Services	Services - Professional Fees	619,144	(619,144)	-	Change in Account code see R5009

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Costc	Costc Description	Account Description	2011/12 (£)	Change (£)	2012/13 (£)	Comments/Notes
PSX77	Customer Services	Subscriptions	600	(600)	-	Minor variance
PSX77	Customer Services	All Risks Insurance	-	140	140	Minor variance
PSX77	Customer Services	TPP - Other	(0)	624,881	624,881	Change account code from R4400
PSX77	Customer Services	Sale of Promotional Materials	(110)	110	-	Minor variance
PSX77	Customer Services	Internal Recharges - Corporate Services	(69,238)	8	(69,230)	Minor variance
PSX78	Health & Safety	Other Allowance	3,000	-	3,000	Minor variance
PSX78	Health & Safety	Medical Fees	1,608	8	1,608	Minor variance
PSX78	Health & Safety	Training Expenses	3,200	-	3,200	Minor variance
PSX78	Health & Safety	Materials - Other Materials	500	-	500	Minor variance
PSX78	Health & Safety	Services - Professional Fees	40,020	(40,020)	-	Change in Account code see R5009
PSX78	Health & Safety	TPP - Other	-	40,392	40,392	Change account code from R4400
PSX78	Health & Safety	Internal Recharges - Corporate Services	(10,125)	5	(10,120)	Minor variance
KJE40	Cleaning and Caretaking	Salaries - Basic Pay	6,968	2	6,970	Minor variance
KJE40	Cleaning and Caretaking	Salaries - National Insurance	173	(173)	-	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Wages - Basic Pay	62,768	(8,658)	54,110	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Wages - National Insurance	751	(321)	430	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Wages - Superannuation	2,448	(588)	1,860	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Insurance - Employee	225	(15)	210	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Refuse Collection	500	340	840	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Tools and Equipment - Purchase	260	(80)	180	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Tools and Equipment - R & M	200	(200)	-	Offset by greater overtime and out of hours payments (see below)
KJE40	Cleaning and Caretaking	Materials - Cleaning Materials	8,000	(2,000)	6,000	Reduction in cleaning materials bought
KJE40	Cleaning and Caretaking	Internal Recharges - Cleaning	(16,542)	(8)	(16,550)	Reduction in cleaning materials bought
PSX81	Admin Offices & Depot	Salaries - Basic Pay	27,051	7,369	34,420	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	Salaries - National Insurance	2,292	1,588	3,880	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	Salaries - Overtime	(0)	6,000	6,000	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	Salaries - Superannuation	6,309	1,441	7,750	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	Professional Fees	45	(45)	-	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	Insurance - Employee	133	(3)	130	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	Training Expenses	650	(650)	-	Reallocation of salaries to different cost centres
PSX81	Admin Offices & Depot	R & M of Fix & Fit - Contracts	41,161	(27,531)	13,630	See R&M general
PSX81	Admin Offices & Depot	R & M of Fix & Fit - General	11,000	29,700	40,700	See R&M Contracts
PSX81	Admin Offices & Depot	R & M of Build Health & Safety	19,030	(17,310)	1,720	See R&M above
PSX81	Admin Offices & Depot	Electricity	32,929	11,791	44,720	Increase in charges
PSX81	Admin Offices & Depot	Gas	24,045	(3,095)	20,950	Reduction in usage
PSX81	Admin Offices & Depot	Property Rental	9,933	(9,933)	-	Portacabin not now required
PSX81	Admin Offices & Depot	Business Rates	99,650	(9,070)	90,580	Reduction following revaluation
PSX81	Admin Offices & Depot	Water Services - Metered	14,420	(1,940)	12,480	Reduction in usage
PSX81	Admin Offices & Depot	Window Cleaning	600	-	600	Reduction in usage
PSX81	Admin Offices & Depot	Pest Control	100	(100)	-	Reduction in usage
PSX81	Admin Offices & Depot	Refuse Collection	4,300	2,300	6,600	Increase due to confidential waste collections
PSX81	Admin Offices & Depot	Insurances - Premises	21,864	(6,394)	15,470	Lower premiums following assessment
PSX81	Admin Offices & Depot	Car Allowances	423	(423)	-	Lower premiums following assessment
PSX81	Admin Offices & Depot	Essential User Lump Sum	1,170	70	1,240	Lower premiums following assessment
PSX81	Admin Offices & Depot	Tools and Equipment - Purchase	550	50	600	Lower premiums following assessment

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Costc	Costc Description	Account Description	2011/12 (£)	Change (£)	2012/13 (£)	Comments/Notes
PSX81	Admin Offices & Depot	Tools and Equipment - Hire	6,539	4,561	11,100	See R&M above
PSX81	Admin Offices & Depot	Tools and Equipment - R & M	1,300	(1,300)	-	See above.
PSX81	Admin Offices & Depot	Materials - Other Materials	610	(610)	-	
PSX81	Admin Offices & Depot	Public Liability Insurance	1,524	16	1,540	
PSX81	Admin Offices & Depot	Miscellaneous Insurance	-	2,660	2,660	
PSX81	Admin Offices & Depot	Depreciation	55,762	(2)	55,760	
PSX81	Admin Offices & Depot	Rents - Other Property	(2,750)	-	(2,750)	
PSX81	Admin Offices & Depot	Internal Recharges - Corporate Services	(84,038)	(2)	(84,040)	
PSX85	Estate Management	Salaries - Basic Pay	96,369	(900)	95,469	Minor variance
PSX85	Estate Management	Salaries - National Insurance	8,159	2,430	10,589	NJ Contributions have risen for 2012
PSX85	Estate Management	Salaries - Superannuation	21,098	402	21,490	Expected increase in pension contribution
PSX85	Estate Management	Agency Staff	10,000	-	10,000	
PSX85	Estate Management	Professional Fees	987	-	987	
PSX85	Estate Management	Insurance - Employee	369	(19)	350	Minor variance
PSX85	Estate Management	Training Expenses	1,120	188	1,308	Minor variance
PSX85	Estate Management	R & M of Fix & Fit - Contracts	4,600	5,400	10,000	Reallocated from H & S budget
PSX85	Estate Management	R & M of Fix & Fit - General	9,100	(100)	9,000	Minor variance
PSX85	Estate Management	R & M of Build Health & Safety	14,250	(9,250)	5,000	Expense reallocated to planned maintenance.
PSX85	Estate Management	Electricity	-	2,600	2,600	Cost associated with new car park
PSX85	Estate Management	Gas	-	100	100	Minor variance
PSX85	Estate Management	Rent	75,900	7,600	83,500	Increase in Head Rent at Industrial Estate
PSX85	Estate Management	Business Rates	5,155	11,345	16,500	Cost associated with new car park
PSX85	Estate Management	Water Services - Metered	1,450	1,500	2,950	Cost associated with new car park
PSX85	Estate Management	Insurances - Premises	20,042	(132)	19,910	Minor variance
PSX85	Estate Management	Car Allowances	1,000	(0)	1,000	
PSX85	Estate Management	Essential User Lump Sum	2,340	138	2,478	Minor variance
PSX85	Estate Management	Services - Professional Fees	22,000	2,500	24,500	Energy Performance Certificates required for rental properties
PSX85	Estate Management	Services - Fees and Charges	200	-	200	
PSX85	Estate Management	Comms - Telephone Home	-	63	63	Minor variance
PSX85	Estate Management	Subscriptions	1,850	-	1,850	
PSX85	Estate Management	Public Liability Insurance	14,330	140	14,470	Minor variance
PSX85	Estate Management	Depreciation	81,770	0	81,770	
PSX85	Estate Management	Fees - Other	(19,395)	(5)	(19,400)	Minor variance
PSX85	Estate Management	Rents - Shops	(94,800)	(13,565)	(108,365)	Increase in rental charges and less voids
PSX85	Estate Management	Rents - Land	(24,000)	-	(24,000)	
PSX85	Estate Management	Rents - Other Property	(252,237)	(35,791)	(288,028)	Planned increase from factory site and Civic Offices
PSX85	Estate Management	Rents - Wayleaves	-	(10)	(10)	Minor variance
PSX95	Procurement Unit	Protective Clothing	22,000	-	22,000	
PSX95	Procurement Unit	Services - Professional Fees	167,952	(167,952)	-	Change in Account code see R5009
PSX95	Procurement Unit	TPP - Other	-	169,512	169,512	Change account code from R4400
PSX95	Procurement Unit	Internal Recharges - Stores	(3,500)	0	(3,500)	Minor variance
PSX95	Procurement Unit	Internal Recharges - Corporate Services	(29,025)	(5)	(29,030)	
W4A00	Interest & Investment Income	Insurance - Employee	0	(0)	-	
W4A00	Interest & Investment Income	Services - Bank Charges	-	-	-	

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W4A00	Interest & Investment Income	HRA Item 8 Credit	39,375	(20,403)	18,972	Decrease in interest charges to HRA due to lower interest rates but offset by Debit payment (see below)
W4A00	Interest & Investment Income	Fees - Other	-	2	2	
W4A00	Interest & Investment Income	Interest	(52,580)	(5,250)	(57,830)	Anticipated increase in interest generated due to greater cash deposits
W4A00	Interest & Investment Income	Internal Recharges - Corporate Services	(0)	0	-	
W7A00	External Interest Payable	Services - Interest Paid	80,900	(11,275)	69,625	Final Covenantant payment in 2011/12
W7A00	External Interest Payable	HRA Item 8 Debit	(73,300)	17,130	(56,170)	
		COMMITTEE TOTAL	5,293,018	(160,219)	5,132,799	Offsetting credit (above)

