

BOARD MEETING OF THE SOUTH DERBYSHIRE  
PARTNERSHIP

Held at South Derbyshire District Council, Civic Offices, Swadlincote  
on Thursday 13th May 2010 at 9.30 a.m.

**PRESENT:-**

**Local Authority Sector**

District Councillor John Harrison, Sheila Jackson (Derbyshire Association of Local Councils) and District Councillor Kevin Richards.

**Other Public Sector**

Chief Superintendent Andy Hough (Derbyshire Constabulary), Maureen Evans (Connexions Derbyshire) and Vicki Price (NHS Derbyshire County).

**Private Sector**

Karen Blount (Toyota UK Limited), Colleen Hempson (East Midlands Airport), Tony Hurrell (Sharpe's Pottery Heritage and Arts Trust) and Clive Keble (The National Forest Company).

**Voluntary/Community Sector**

Julie Batten (People Express), Sylvia Green (Rural Action Derbyshire) Jo Smith (South Derbyshire CVS), Jackie Spencer (Citizens Advice Bureau) and Glenys Williams (Old Post Regeneration Association Ltd).

**Also in Attendance**

Mark Alflat, Stuart Batchelor, Martin Guest, Zoe Sewter and Debra Townsend (South Derbyshire District Council), Steve Helps (Derbyshire Fire and Rescue Service) and Jude Wildgoose (Derbyshire County Council).

SDP/35. **APOLOGIES**

Apologies for absence from the Meeting were received from County Councillor Mike Lacey, Nick Chischniak (Derbyshire and Nottinghamshire Chamber of Commerce), Gill Farrington (Swadlincote District 50+ Forum), Frank McArdle (Chief Executive, South Derbyshire District Council) and District Councillor Heather Wheeler.

SDP/36. **MINUTES**

The Minutes of the Meeting held on 28th January 2010 were taken as read, approved as a true record and signed by the Chairman.

SDP/37. **MINUTES OF THE MEETING OF THE STRATEGIC CO-ORDINATING GROUP**

The Minutes of the Meeting of the Strategic Co-ordinating Group held on 20th April 2010 were noted.

SDP/38. **MATTERS ARISING**

It was confirmed that following the last Meeting, when an update on the current position with regard to parish plans had taken place, the Strategic Co-ordinating Group had approved that £1,500 be allocated from SDP funds to support this area.

SDP/39. **PROGRESS FOR BOARD AGM/MEMBERSHIP REVIEW**

A report was submitted advising that the membership structure of the South Derbyshire Partnership Board had remained unchanged since it was established in 2004. The actual membership had occasionally changed, with the voluntary and community sectors regularly holding elections to refresh its representation. The local authority representation had remained constant and attendance was consistent.

Public sector attendance had been less reliable. Trident Housing and the Environment Agency had not attended for several years, and the Learning and Skills Council no longer existed in their previous form. In addition, the private sector was regularly represented by the National Forest Company, Toyota UK Limited, East Midlands Airport and Sharpe's Pottery Heritage and Arts Trust, but no other representatives had recently attended. To ensure the effectiveness of the Board and its important role in being representative of key organisations, these memberships now required review.

In terms of the public sector, it was proposed to invite Derbyshire Fire and Rescue Service to become a Board Member, to replace the Environment Agency. To replace the Trident Housing representative, the South Derbyshire Housing and Homelessness Group would be asked to put forward a nomination to represent housing issues. This left one final place for allocation.

The private sector vacancies, due to the withdrawal of the Chamber of Trade and Chamber of Commerce, would be taken by Northgate Public Services, who had become the provider of Corporate Services at South Derbyshire District Council, and a further representative would be sought.

The proposed board representatives were illustrated in an Annexe to the report.

It was confirmed that the next Meeting on 23rd September 2010, would be the Annual Meeting of the Board, where any constitutional changes would need to be approved, along with membership of the Board and the appointment of the Chairman and Vice-Chairman. The current proposed changes to the constitution would be circulated to Board Members beforehand, along with the process for the appointment of the Chairman and Vice-Chairman.

**RESOLVED:-**

***That the proposed representatives be agreed, and, where required, further representatives be sought.***

SDP/40. **VIBRANT COMMUNITIES - UPDATE**

A presentation was delivered, and it was confirmed that Vibrant Communities was made up of three distinct areas:

- Voluntary sector.
- Culture.
- Environment.

A representative from each area provided an update, which included their aims and future actions.

SDP/41. **SUSTAINABLE COMMUNITY STRATEGY MONITORING REPORT 2009 - 2010**

A report was submitted providing details of performance for the year ending 31st March 2010, in relation to the Sustainable Community Strategy Action Plan. The key achievements during the first three quarters of each of the key theme groups were provided, and it was indicated that 49 actions (87.5%) had been achieved or were on target and 7 actions (12.5%) were at risk.

**RESOLVED:-**

***That the Partnership's key achievements and performance for the year ending 31st March 2010 be noted.***

SDP/42. **SUSTAINABLE COMMUNITY STRATEGY ACTION PLAN 2010 - 2011**

Representatives from each of the theme groups highlighted their key action areas for the 2010 – 2011 Action Plan of the Sustainable Community Strategy. Each theme group had produced an action plan for the ensuing year and these were provided in an Annexe to the report.

It was noted that actions might need to be reassessed in the future, as, due to the current economic climate, areas of funding could be at risk. It was suggested that this be included as an agenda item for the next Meeting.

**RESOLVED:-**

***That the 2010 – 2011 Action Plan be approved.***

SDP/43. **INFRASTRUCTURE DEVELOPMENT GROUP**

The Infrastructure Development Group met on 4th March 2010 for an initial meeting facilitated by Janice Morphet of the Planning Advisory Service. Steps were outlined to deliver a joint capital programme, which could be co-ordinated through the Sustainable Community Strategy. The District Council had been nominated as Secretariat to steer the process and initial documentation had been produced. This group was scheduled to meet again on 27th May 2010.

The Secretariat had prepared a series of questions that would help it to map and model capital and infrastructure developments in South Derbyshire over

the Medium Term. A draft Gantt chart had also been produced, which had set winter 2011 as the date to produce a final infrastructure plan, congruent with both the LDF and Core Strategy. Members of the group needed to have begun the process of information collection as agreed on 4th March. The questions were confirmed as:

- 1) What planned capital programmes existed that were actually spending or would spend in South Derbyshire during the next 5 – 10 years?
- 2) What was the likely value of this investment?
- 3) What land and premises did your organisation hold in South Derbyshire that were greater than 0.4 hectares?

In addition, a set of more detailed questions had been devised to help gather information for the modelling and remodelling options. A list of additional agencies with a regional or sub-regional presence in the District had also been created and would be included in the modelling process.

It was also requested that an organisation be selected, and the questions and information gathered piloted with them, so that their experiences and outcomes could be shared by the rest of the group at the end of the month.

**RESOLVED:-**

- 1) ***That Board Members, where appropriate, provide the headline information requested by 27th May 2010.***
- 2) ***That one organisation be asked to volunteer to undertake piloting of the more detailed capital planning infrastructure questionnaire and share the results of this with the group on 27th May 2010.***

SDP/44. **PCT ANNUAL REPORT 2009 – 2010 UPDATE**

Vicki Price confirmed that the annual report would be completed with a locality focus this year. This would not be available until October 2010, and she requested that this item be put on the agenda at the following Meeting.

SDP/45. **STAYING HEALTHIER AND EQUALITIES BOARD - UPDATE**

Vicki Price confirmed that the PCT was now named NHS Derbyshire County, and she remained the link with the Staying Healthier and Inequalities Board.

SDP/46. **COMPACT**

There was no update on this item.

SDP/47. **DERBYSHIRE PARTNERSHIP FORUM UPDATE**

Jude Wildgoose gave a short update and confirmed that the Sustainable Community Strategy for Derbyshire was agreed, had been distributed, and was also available on the website.

SDP/48. **FINANCIAL REPORT 2010/11**

There was currently £10,300 in the Partnership's Reserve, which was carried over from previous years. The only income received by South Derbyshire Partnership from the partners for supporting the general operation of the Partnership was an annual allocation of £10,000 from the District Council. The total funding available to the LSP was £20,300.

A number of the Themed Groups within the Action Plan had significant levels of funding available to deliver actions, in particular the Safer Communities and Healthier Communities Theme Groups. However the Vibrant Communities Group, Sustainable Development and Strategic Co-ordinating Groups did not have specific budget allocations or partnership funding and required Partnership funds to be able to deliver key actions. Actions from these Groups along with other actions for which partners' funding wasn't available, and the running expenses of the Partnership required support from the Partnership's budget. The breakdown was as follows:

Vibrant Communities	
Environmental Forum	£1,000
Cultural Events Groups and Festivals	£ 500
Energy Efficiency for Community Buildings	£ 750
Volunteer Development/Celebration	£1,000
Parklife Project	£1,500
Front of House Staff Awareness Training	£ 500
Sustainable Development	
Recession Work	£2,000
Strategic Co-ordinating Group/SDP	
Parish Planning	£1,500
Communication and Marketing	£ 500
Running Expenses	<u>£ 500</u>
Total	£9,750

The above figures were estimates and in most cases were to cover costs if alternative funds could not be found, or used as matched funding against other sources.

The remaining balance was £10,550. During the year there would be further requests for funding, linked to the delivery of the Partnership's Improvement Plan contained within the Strategic Coordinating Group's work, and the implementation of the Sustainable Community Strategy.

**RESOLVED:-**

***That the decision of the Strategic Co-ordinating Group to allocate funds to action be noted.***

SDP/49. **PROGRAMME FOR BOARD MEETINGS 2010 - 2011**

Future Board Meeting dates were confirmed as follows:

- 23rd September 2010
- 27th January 2011

SDP/50. **ANY OTHER BUSINESS**

Karen Blount gave an update on the recent situation at Toyota UK Limited. She also reported that Toyota had a charitable trust, and grants up to a maximum value of £1,000 were available. Application forms were available from the Toyota website.

Councillor Richards reported that the Derbyshire County Council scheme 'First Contact' was being introduced to South Derbyshire. He suggested that the LSP Board might wish to invite a representative to a future Meeting.

It was agreed to send congratulations from the South Derbyshire Partnership Board to Councillor Mrs. Wheeler following her recent election as Member of Parliament for South Derbyshire.

It was reported that the Citizens Advice Bureau had recently moved and extended their opening hours.

Colleen Hempson gave a brief update on the current economic position at East Midlands Airport.

JO SMITH

VICE-CHAIRMAN IN THE CHAIR

The Meeting terminated at 11.40 a.m.