



# Corporate Plan 2020-2024

## Performance Measure Report Index

### Environmental and Development Services Committee

**Team: Organisational Development and Performance**

**Date: November 2021**



Our Environment | Our People | Our Future

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# Performance Measure Report Index

## Corporate Plan 2020-2024

### Summary

The Corporate Plan 2020-2024 has 35 Corporate Measures which underpin the Council's three priorities Our Environment, Our People, Our Future.

The following Committees are responsible for overseeing the delivery of the following key aims and outcomes:

Environmental and Development Services Committee (E&DS) are responsible for 12 Corporate measures under the key aims:

- E1. Improve the environment of the District
- E2. Tackle climate change
- E3. Enhance the attractiveness of South Derbyshire
- P2. Supporting and safeguarding the most vulnerable
- F2. Support economic growth and infrastructure

Housing and Community Services Committee (H&CS) are responsible for seven Corporate measures under the key aims:

- E3. Enhance the attractiveness of South Derbyshire
- P1. Engage with our communities
- P2. Supporting and safeguarding the most vulnerable

Finance and Management Committee (F&M) are responsible for 16 corporate measures under the key aims:

- E3. Enhance the attractiveness of South Derbyshire
- P2. Supporting and safeguarding the most vulnerable
- P3. Deliver Excellent Services
- F1. Develop skills and careers
- F2. Support economic growth and infrastructure
- F3. Transforming the Council



# Environmental and Development Services Committee (E&DS) is responsible for the following 12 Corporate measures

## Our Environment

### Measure

- Household waste collected per head of population
- % of collected waste recycled and composted
- Number of fly tipping incidents
- Improve the quality of the District through the Local Environmental Quality Survey
- % of eligible new homes and commercial developments to achieve net gain in Biodiversity by a minimum of 10% compared to the site's predevelopment baseline.
- Reduce South Derbyshire District Council carbon emissions
- % of new homes to meet water efficiency targets as set out in the Part G optional standard of 110 litres of potable water usage per person per day
- Proportion of good quality housing development schemes

## Our People

### Measure

- Continue to undertake interventions per year to keep families out of fuel poverty

## Our Future

### Measure

- Speed of decision on discharging conditions on housing applications
- % of planning applications determined within the statutory period
- Secure new facilities and contributions through Section 106 to mitigate impacts of development. Achieve all necessary highway, education, healthcare, and recreation contributions



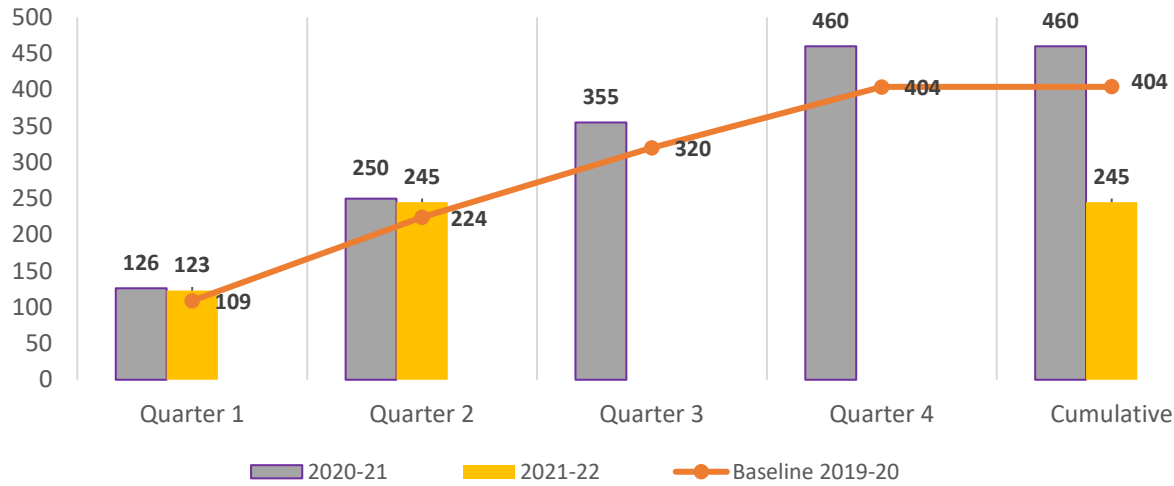
**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E1.1 Reduce the amount of waste sent to landfill**

Measure and Ref	E1.1A- Household waste collected per head of population (kg)			Committee	E&DS
<b>Definition</b>	This indicator is the number of kilograms of household waste collected per head of population. 'Household waste' means those types of waste which are to be treated as household waste as defined by the Environmental Protection Act 1990.			<b>Why this is important</b>	To measure the change in household waste disposal levels as a result of householders' waste reduction and recycling activities
<b>What good looks like</b>	Top performing authorities outturn <400kgs per year				
<b>History with this indicator</b>	The Council employs 40 staff and utilises 15 vehicles and a number of external contractors to deliver waste collection services.			<b>Mitigating actions</b>	A full review of waste collection services has developed a plan for new collection models, which will be further developed in line with the government strategy and Environment Bill.
<b>2019/20 baseline data</b>		The estimated figure reported in Q4 was 407 kgs. This figure has now been validated and the confirmed out turn for Q4 is 404 kgs.			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
2020/21	Sustain Current levels	126 kgs	250kgs	355kgs	460kgs
2021/22	Sustain Current levels	123kgs	245kgs		
<b>Performance Overview – Quarterly update</b>				<b>Actions to sustain or improve performance</b>	
The figure of 245 kgs is marginally below the figure reported this time last year. The target for 2021/22 is to sustain the current levels. Although total tonnage has reduced unfortunately this is mainly due to a 6% reduction in recycling/composting, residual waste has increased by 2%				The removal of bring sites has now been agreed and should impact the Q3 figures. The new recycling contract is now in place and route optimisation should improve recycling collections.	



### E1.1A Household waste collected per head of population (kgs)



#### Benchmarking

Annual benchmarking will be provided when available through the Government's Wastedataflow reporting tool.



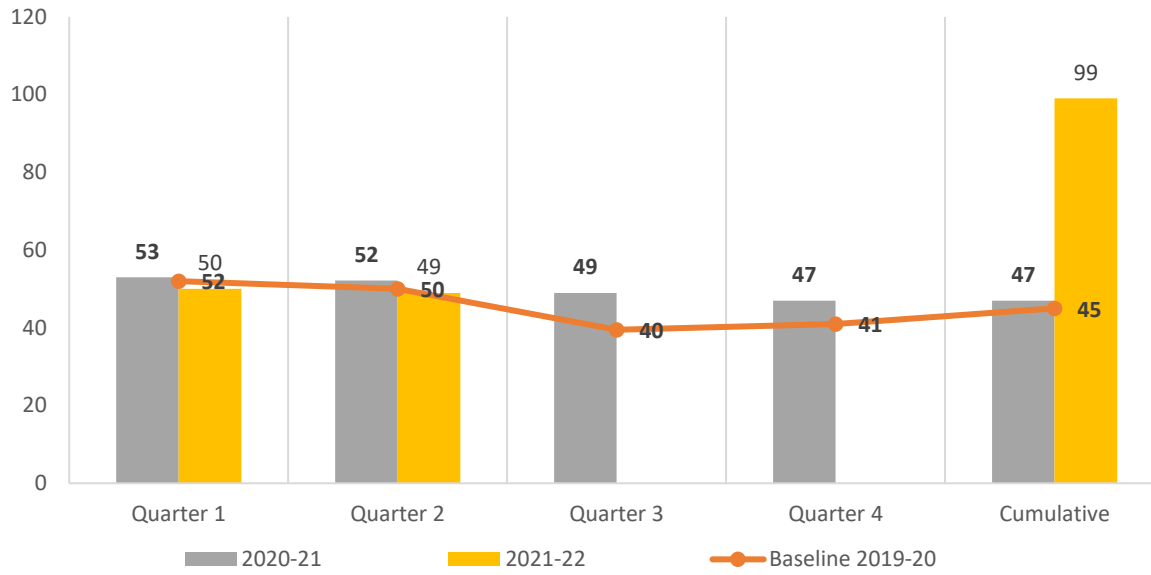
**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E.1.1 Reduce waste and increase composting and recycling**

Measure and Ref	E1.1B - % of collected waste recycled and composted			Committee	E&DS
<b>Definition</b>	Kerbside collected household waste is waste presented for collection by households in the black, green and brown bins and the normal alternate week collections. Recycled or composted is waste presented in the green and brown bins.			<b>Why this is important</b>	To establish the success of the Council's recycling scheme and to ensure the compost scheme continues to perform
<b>What good looks like</b>	The top performing authorities achieve >60%, the top 25% achieve >50%				
<b>History with this indicator</b>	Currently on a downward trend, the tonnages collected have remained stable, however increasing residual waste is pushing the percentage down.			<b>Mitigating actions</b>	
<b>2019/20 baseline data</b>		The estimated figure reported in Q4 was 46%. This figure has now been validated and the confirmed out turn for Q4 is 45%.			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
2020/21	>45%	53%	52%	49%	47%
2021/22	>45%	50%	49%*		
<b><u>Performance Overview – Quarterly update</u></b>				<b><u>Actions to sustain or improve performance</u></b>	
*Estimated figure not all tonnage data from recycling activities is available. The outturn for Q2 of 49% is down on the same period last year and estimated on a general increase in residual tonnages of 2% and a decrease in recycling/composting tonnages of 6%.				The review of waste collection services completed in quarter 2 of 2020/21 identified a number of service delivery options and identified removal of bring banks (given the level of contamination) and the Saturday freighter service as a mechanism to improve recycling rates. Removal of bring sites will take place in October and should impact tonnages in Q3	



### E1.1B % of collected waste recycled and composted



#### Benchmarking

Annual benchmarking will be provided when available through the Government's Wastedataflow reporting tool.



**PRIORITY: OUR ENVIRONMENT**

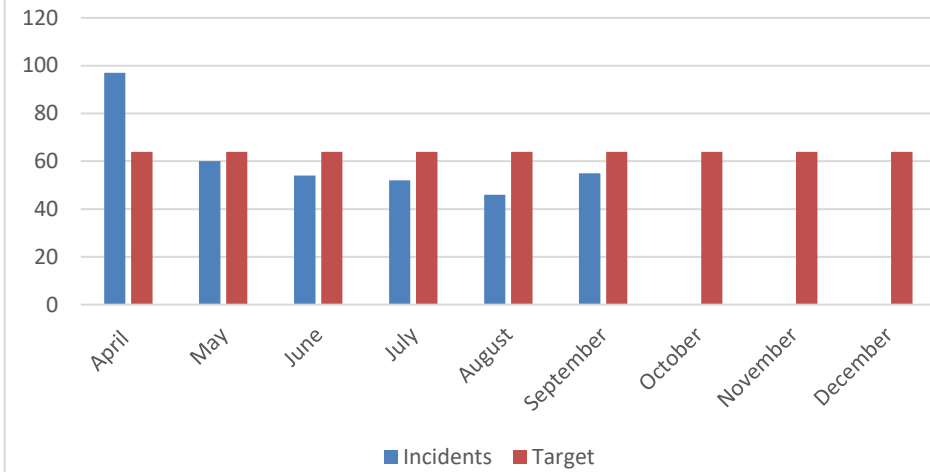
**OUTCOME: E1.2 - Reduce fly tipping and litter through education, engagement and zero tolerance enforcement action where appropriate**

Measure and Ref	E1.2A - Number of fly tipping incidents					Committee	E&DS			
<b>Definition</b>	A reduction in fly-tipping incidents is defined as a numerical reduction in the sum of the number of fly tipping incidents reported to the Council, plus the number of fly tips proactively collected by Council staff while performing their duties, compared to the reference period.					<b>Why this is important</b>	Prevent an increase in fly-tipping incidents through education, engagement and enforcement action where appropriate.			
<b>What good looks like</b>	The purpose of this Indicator is to see a downward trend in fly tipping incidents as a rolling average over the four-year period of the Corporate Plan.					<b>Mitigating actions</b>				
<b>History with this indicator</b>	There have been long term reductions in fly tipping incidents both nationally and locally since 2000, however this trend has reversed in very recent years. Between 2016 and 2019 fly tipping incidents nationally have increased.									
<b>2019/20 baseline data</b>		714 reported incidents								
	<b>Annual target</b>	<b>Q1 Target (Apr-June)</b>	<b>Q1 Outturn (Apr – Jun)</b>	<b>Q2 Target (Apr - Sept)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Target (Apr - Dec)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Target (Apr 20 - Mar 21)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>	
<b>2020/21</b>	<b>Downward trend</b>	<179 incidents	260	<357 incidents	528	<536 incidents	732	<714 incidents	1003	
<b>2021/22</b>	<b>Downward trend (as a 4-year mean)</b>	<191 incidents	211	<382 incidents (Q1-2)	366	<573 incidents (Q1-3)		<764 incidents (Q1-4)		
<b>Performance Overview – Quarterly update</b>						<b>Actions to sustain or improve performance</b>				
<p>Fly tipping incidents markedly increased during COVID-19. Based on the investigations of the Community Safety Enforcement Team an estimated 75% of fly tipping sources and offenders are from outside South Derbyshire.</p> <p>Following a significant number of incidents in April, incidents have remained consistently low from May to September.</p>						<p>Prosecution cases have been prepared against <b>eight</b> individuals all of which are waiting to go to court, many of whom are believed to be repeat fly tipping offenders. A further <b>14 fixed penalty notices</b> have been issued in relation to waste offences since April 2021 and <b>23 interviews under caution</b> have been carried out with individuals as a result of their involvement in fly tip offences.</p>				





Flytip Incidents per Month 2021-22



The reduction in incidents is believed to be as a direct result of these individuals stopping their fly tipping activities in after becoming aware they were under investigation.

**Benchmarking**

There is no formal benchmarking process for fly tipping.



**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E1.2 Reduce fly tipping and litter through education, engagement and zero tolerance enforcement action where appropriate**

<b>Measure and Ref</b>	<b>E1.2B - Improve the quality of the District through the Local Environmental Quality Survey</b>			<b>Committee</b>	<b>E&amp;DS</b>														
<b>Definition</b>	Percentage of inspected areas above a grade C for cleanliness as defined in the government code of Practice for Litter and refuse.			<b>Why this is important</b>	Gives assurance that the cleansing regimes and resources deployed are delivering the Council's service standards.														
<b>What good looks like</b>	<p>&gt;95% above grade C This table below provides an overview of the grading:</p> <table border="1"> <tr> <td>Grade A</td> <td>No issues present</td> </tr> <tr> <td>Grade B+</td> <td>No formal description</td> </tr> <tr> <td>Grade B</td> <td>Predominantly free with some minor instances of the issue</td> </tr> <tr> <td>Grade B-</td> <td>No formal description</td> </tr> <tr> <td>Grade C</td> <td>Widespread with some accumulations of the issue</td> </tr> <tr> <td>Grade C-</td> <td>No formal description</td> </tr> <tr> <td>Grade D</td> <td>Heavily affected by the issue</td> </tr> </table> <p>To present a fair picture plus and minus grades are used where a location is better than the lower grade but not sufficiently to attain the higher grade.</p>					Grade A	No issues present	Grade B+	No formal description	Grade B	Predominantly free with some minor instances of the issue	Grade B-	No formal description	Grade C	Widespread with some accumulations of the issue	Grade C-	No formal description	Grade D	Heavily affected by the issue
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Grade C-	No formal description																		
Grade D	Heavily affected by the issue																		
<b>History with this indicator</b>	New indicator			<b>Mitigating actions</b>															
<b>2019/20 baseline data</b>		89.67% above grade C																	
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>														
<b>2020/21</b>	>95%	Reported in Q4	Reported in Q4	Reported in Q1 21/22	Reported in Q1 21/22														
<b>2021/22</b>	>95%	94.74%	94.74%																



<p><b><u>Performance Overview – quarterly update</u></b></p> <p>A second survey will be undertaken in October 2021 and the results will be reported in quarter four.</p>	<p><b><u>Actions to sustain or improve performance</u></b></p> <p>Overall, the outturn is very promising and reflects improvements over the previous year’s outturn. Focus will be maintained on areas of concern which are principally detritus. No surveys are undertaken in Q1, Q2 surveys are reported in Q3</p>
<p><b>Benchmarking</b></p>	



**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E1.3 - Enhance biodiversity across the District**

<b>Measure and Ref</b>	<b>E1.3A - % of eligible new homes and commercial developments to achieve net gain in Biodiversity by a minimum of 10% compared to the sites predevelopment baseline.</b>			<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	Policy BNE3 of the Local Plan and Chapter 15 of the National Planning Policy Framework seeks to ensure that the impacts of development on biodiversity are minimised and preferably provide net gains. This would be negotiated during the application process			<b>Why this is important</b>	It is likely that soon this will be a statutory requirement. It demonstrates that the Council is being proactive in delivering an aspiration of the Local Plan.
<b>What good looks like</b>	The purpose of the PI is to see the pursuit of net biodiversity gains on all eligible sites otherwise suffering a net loss.				
<b>History with this indicator</b>	Notwithstanding the Council's 'encouragement' of biodiversity gains in the Local Plan, this will be a new government initiative that would make it a statutory requirement.			<b>Mitigating actions</b>	The Council is currently investigating how best to source the expertise necessary.
<b>2019/20 baseline data</b>		Insufficient baseline data available			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	<b>85% (4-year target)</b>	No data	66.7%	66.7%	66.7%
<b>2021/22</b>	<b>85% (4-year target)</b>	66.7%	66.7%		
<b><u>Performance Overview – quarterly update</u></b>				<b><u>Actions to sustain or improve performance</u></b>	
No qualifying applications (requires major application with ecology survey and not a variation of a previously approved scheme where a biodiversity impact has been previously accepted) have been determined within this time period.				Requires legislation/guidance to be issued for methodology and an update to Policy to give validity to requests. Derbyshire Wildlife Trust using established methodology in the interim. The legislation will not be enforced until <b>Summer 2023</b> .	
				Requires recruitment of ecologist within Cultural and Community Services to carry out assessments. The post has been advertised. There may be some work required with other authorities across Derbyshire to find a	



	solution due to the amount of work this will create in the long term.
<b>Benchmarking</b>	No data



**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E2.1- Strive to make South Derbyshire District Council carbon neutral by 2030**

<b>Measure and Ref</b>	<b>E2.1A- Reduce South Derbyshire District Council carbon emissions</b>			<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	Clear progress with the delivery of the commitments in the South Derbyshire Climate and Environment Action Plan 2021-30 (C&EAP)			<b>Why this is important</b>	To enable emissions from all relevant identified Council sources to be controlled over the Corporate Plan timeframe
<b>What good looks like</b>	Delivery of the commitments in the C&EAP within the approved timescales				
<b>History with this indicator</b>	The first C&EAP (2020-24) was approved in Jan 2020. Nine committed actions were implemented in 2020/21, consisting of the completion of four actions and the commencement of five long term projects.			<b>Mitigating actions</b>	
<b>2019/20 baseline data</b>		The baseline carbon emissions from SDDC activities have been calculated as 2,500 tonnes of CO <sub>2</sub> e in 2018/19			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	9 actions complete	3 actions complete	6 actions complete	9 actions all in progress and on track	Zero further actions for Q4. All actions for the year have been completed or are long term actions which are on-track
<b>2021/22</b>	Produce and implement Climate and Environment report	Q1 Target – EDS approval of the 2021-30 C&EAP. Achieved	Q2 Target – Commencement of an overall performance tracking system for the committed actions for each Head of Service. Achieved	Q3 – Produce and implement a Head of Service Q3 Climate and Environment report that tracks performance against quantified targets and outturns	Q4 – Produce and implement a Head of Service Q4 Climate and Environment report that tracks performance against quantified targets and outturns
<b>Performance Overview – quarterly update</b> The Council's Climate and Environment Action Plan was approved by EDS Committee on 27 May 2021.				<b>Actions to sustain or improve performance</b>	
<b>Benchmarking</b>		One of the commitments in the Action Plan is to review the content and quality of the Plan against best practice guidance produced by third parties.			



**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E2.2 - Work with residents, businesses and partners to reduce their carbon footprint**

<b>Measure and Ref</b>	<b>E2.2A - % of new homes to meet water efficiency targets as set out in the Part G optional standard of 110 litres of potable water usage per person per day</b>			<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	Part G of the Building Regulations sets out an optional standard for potable water conservation which is reiterated in Policy SD3 of the Local Plan. A planning condition will be attached to all new permissions to pursue adherence to this standard (where relevant)			<b>Why this is important</b>	Local infrastructure and environmental constraints require the need for the Council to contribute to the suppression of water demand and hence waste water discharges across the District.
<b>What good looks like</b>	This is designed to ensure that going forward all new developments comply with the optional Part G standard				
<b>History with this indicator</b>	No history			<b>Mitigating actions</b>	Through the use of planning conditions attached to planning permissions
<b>2019/20 baseline data</b>		50% based on 2019/20 Q4			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	85%	78%	89%	100%	100%
<b>2021/22</b>	85%	70.5%	79.3%		
<b><u>Performance Overview – quarterly update</u></b>				<b><u>Actions to sustain or improve performance</u></b>	
Target met for this quarter. Still room for improvement but a significant increase on last quarter. Colleagues to be continued to be reminded of the need to be mindful of this in their drafting of reports and signing officers to ensure checked for such.				Officer training combined with further software development to automate inclusion of conditions is in progress.	
<b>Benchmarking</b>		No data.			



**PRIORITY: OUR ENVIRONMENT**

**OUTCOME: E3.2 - Improve public spaces to create an environment for people to enjoy**

Measure and Ref	E3.2B - Proportion of good quality housing development schemes			Committee	E&DS
<b>Definition</b>	The % of new residential developments that score well against the Council's quality criteria based on latest Building for Life standards and the National Design Guide, which measure several aspects of the quality of a development (including the provision and quality of public spaces).			<b>Why this is important</b>	This PI directly measures how good the quality of developments are and therefore whether it is more likely to result in an improvement to the quality of open and other spaces.
<b>What good looks like</b>	The purpose of this PI is to see an upward trend in higher quality developments and their immediate environment.				
<b>History with this indicator</b>	This PI will differ from the similar PI which only looked at an earlier Building for Life standard. In previous years, the 90% target was often met and where not, only marginally missed.			<b>Mitigating actions</b>	Through the employment of a design specialist in the Planning Delivery Teams and extra training for all development management (planning) staff.
<b>2019/20 baseline data</b>		Annual score of 92% based on old methodology – to be reported annually in Q4			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
2020/21	90%				
2021/22	90%				
<b>Performance Overview – quarterly update</b>				<b>Actions to sustain or improve performance.</b>	
A Senior Design Officer post has been recruited. However, with wider pressure on the Service as a whole the Senior Design Officer has been focused on the application case load during this quarter.					
<b>Benchmarking</b>		No data.			





**PRIORITY: OUR PEOPLE**

**OUTCOME: P2.1 - With partners encourage independent living and keep residents healthy and happy in their homes**

<b>Measure</b>	<b>P2.1B - Continue to undertake interventions per year to keep families out of fuel poverty</b>	<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	Number of interventions made by the Council (and partners over whom the Council has influence) to improve fuel efficiency in residential properties.	<b>Why this is important</b>	Fuel poverty is a public health observatory key performance indicator and reflects both the thermal efficiency of housing stock and the affluence of the population
<b>What good looks like</b>	Increasing the numbers of fuel efficiency interventions in order to directly contribute to reductions in the numbers of families in fuel poverty.	<b>Mitigating actions</b>	
<b>History with this indicator</b>	The Council has never previously collated data on the different measures taken to take families out of fuel poverty.		

**2019/20 baseline data** It is estimated that 7.9% (equivalent to 3,393 properties) of households in South Derbyshire are in fuel poverty (based on public health observatory statistics) and that in 2019/20 an estimated 90 interventions were made to help residents reduce fuel poverty

	<b>Annual target</b>	<b>Q1 Target (Apr-June)</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Target (Apr - Sept)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Target (Apr - Dec)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Target (Apr 20 - Mar 21)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	300 interventions	125 interventions	111 interventions	85 interventions	105 interventions	35 interventions	31 interventions	55 interventions	29 interventions
<b>2021/22</b>	210 interventions	30 interventions	30 interventions	105 interventions	72 interventions	40 interventions		35 interventions	

**Performance Overview – quarterly update**

2020/21 Actual	Q1	Q2	Q3	Q4	Total
<b>Nature of Intervention</b>					
Health Homes grant	5	0			5
Regulatory Intervention	19	6			25
Healthy Homes Assistance Fund	1	47			48
Hospital Discharge Fund	0	19			19
EPC enforcement	0	0			0
Green Homes Grant / HUG	0	0			0
Flood Resilience Grant	5	0			5

**Actions to sustain or improve performance**

- The scheme has now been extended to households outside the priority areas and a revised marketing plan has been produced to boost take-up.
- All reasonable pressure is being applied to the contractor to speed up delivery
- Officers are trying to navigate procurement processes to enable access to other contractors with the necessary specialist qualifications.



Other					0
SUM	30	72	0	0	102

The biggest contributing factor to the underperformance is due to the sluggish delivery of the Green Homes Grant.

The original forecast targeted 90 Green Homes Grants to have been completed by 30 September. Nil have been completed to date for a variety of reasons, most of which are beyond the Council's control;

- Despite intensive targeted marketing in the six priority areas, only 34 households have successfully applied for the grant to date
- The sole contractor with the relevant qualifications who are available to use under Council procurement rules has not met their delivery schedule due to materials, HGV driver and other staff shortages.
- The targeted improvement of park homes has been impeded due to a dispute at national level about construction methods.

- Officers continue to negotiate with BEIS and Midlands Energy Hub (the two funding providers) to seek extensions to the funding offer.

**Benchmarking**

There is no national, regional or local data against which we can benchmark this indicator



PRIORITY: OUR FUTURE

OUTCOME: F2.2 - Enable the delivery of housing across all tenures to meet Local Plan targets

<b>Measure and Ref</b>	<b>F2.2A - Speed of decision on discharging conditions for housing applications</b>			<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	The purpose of the performance indicator is to measure the percentage of planning condition applications determined in the statutory period of eight or 13 weeks or as may be otherwise agreed with applicants.			<b>Why this is important</b>	Unnecessary delays in the determination of applications holds up the delivery of development and therefore a potential disincentive to inward investment
<b>What good looks like</b>	All applications determined as soon as possible without compromising quality.				
<b>History with this indicator</b>	New			<b>Mitigating actions</b>	A recent service review introduced new and improving performance management processes and software
<b>2019/20 baseline data</b>		80% based on Q4 (up to 85% if including first 27 days of 2020/21 Q1, following new procedure with team)			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	90% within 8-13 weeks	100%	100%	100%	100%
<b>2021/22</b>	90% within 8-13 weeks	93.7%	71.8%		
<b><u>Performance Overview – quarterly update</u></b>				<b><u>Actions to sustain or improve performance</u></b>	
There were only two applications that qualified for this target within this timeframe and one went out of time which has resulted in a significant reduction in performance. Despite pressures on planning delivery resources, including a significant increase in planning application numbers and the absence of a Team Leader post, the effect of the COVID-19 pandemic and difficulties in obtaining timely responses from consultees, proactive dialogue with applicants has seen decisions issued in time and/or with agreed extension to determination periods in the majority of instances with only one decision this quarter being taken 'out of time'.				Key staff to see indicator feature in annual Personal Development Reviews and in monthly team meetings. Team Leaders regularly monitoring performance. Recruitment to the Team Leader role has now taken place and additional agency staff have been secured to help to process applications in a timely manner.	
<b>Benchmarking</b>					



PRIORITY: OUR FUTURE

OUTCOME: F2.2 - Enable the delivery of housing across all tenures to meet Local Plan targets

<b>Measure and Ref</b>	<b>F2.2B - % of planning applications determined within the statutory period</b>			<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	The purpose of the performance indicator is to measure the percentage of planning applications determined in the statutory period of eight or 13 weeks or as may be otherwise agreed with applicants.			<b>Why this is important</b>	Unnecessary delays in the determination of planning applications holds up the delivery of development and therefore a potential disincentive to inward investment
<b>What good looks like</b>	All applications determined as soon as possible without compromising quality.				
<b>History with this indicator</b>	Generally, the Council has performed well for most recent years against a notional target of 90%			<b>Mitigating actions</b>	A recent service review introduced new and improving performance management processes and software
<b>2019/20 baseline data</b>		93%			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	90%	94%	99%	98%	98%
<b>2021/22</b>	90%	91%	93.1%		
<b><u>Performance Overview – quarterly update</u></b>				<b><u>Actions to sustain or improve performance</u></b>	
The Service continues to work just above the annual target and have made improvements on last quarter. A small number of applications have been determined outside of their statutory timeframes due to the number of applications. In addition, one of the assistant posts and team leader post has been vacant during the majority of this time and an agency member of staff has left in the last month of the quarter. Assistant position and Team Leader are now in post.				Further software development to improve efficiency of processes. Continued performance monitoring of individual staff and workloads. Resourcing of the Development Management Team has been an issue and continues to be with four members of staff having recently left or leaving within the next month.	
<b>Benchmarking</b>					



PRIORITY: OUR FUTURE

OUTCOME: F2.3 - Influence the improvement of infrastructure to meet the demands of growth.

<b>Measure and Ref</b>	<b>F2.3A - Secure new facilities and contributions through Section106 to mitigate impacts of development. Achieve all necessary highway, education, healthcare, and recreation contributions</b>			<b>Committee</b>	<b>E&amp;DS</b>
<b>Definition</b>	Statute allows the Council to seek financial and other contributions from developments to mitigate the impact of the development on public infrastructure subject to viability of individual developments.			<b>Why this is important</b>	Without some contribution towards mitigating the impact of new developments, infrastructure would have to accommodate the extra load without direct funding to bear the burden
<b>What good looks like</b>	Securing all proven necessary mitigation to accommodate new developments				
<b>History with this indicator</b>	New			<b>Mitigating actions</b>	Negotiation through Section 106 agreements subject to compliance with the Community Infrastructure Levy (CIL) Regulations 2010 and Local Plan policy
<b>2019/20 baseline data</b>		New indicator, data will be collected from April 2020 onwards as retrospective data is not possible to collect.			
	<b>Annual target</b>	<b>Q1 Outturn (Apr-June)</b>	<b>Q2 Outturn (Apr - Sept)</b>	<b>Q3 Outturn (Apr - Dec)</b>	<b>Q4 Outturn (Apr 20 - Mar 21)</b>
<b>2020/21</b>	90%				94%
<b>2021/22</b>	90%				
<b><u>Performance Overview</u></b>				<b><u>Actions to sustain or improve performance</u></b>	
The annual target has been achieved. It should be noted however that the margins for this indicator are very tight; the numerically low number of obligations generated within a calendar year means that just one obligation can make a difference of 6% or more.				No change required to current processes.	
<b>Benchmarking</b>					

