

REPORT TO:	FINANCE AND MANAGEMENT COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	25th APRIL 2019	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN
MEMBERS' CONTACT POINT:	FRANK MCARDLE (01283 595700) Frank.mcardle@southderbyshire.gov.uk KEVIN STACKHOUSE (01283 595811) Kevin.stackhouse@southderbyshire.gov.uk	DOC:
SUBJECT	SERVICE PLANS 2019/20	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That the Service Plans for the Chief Executive's Directorate and Corporate Resources Directorate be approved as basis for service delivery over the period 1 April 2019 to 31 September 2019.

2.0 Purpose of the Report

- 2.1 To consider the Service Plans for the Chief Executive's Directorate and Corporate Resources Directorate.

3.0 Executive Summary

- 3.1 Service Plans are a key part of the Council's Performance Management Framework, acting as an important link between high-level plans and strategies, such as the Corporate Plan and Sustainable Community Strategy as well as performance objectives established for employees.
- 3.2 Service Plans have been prepared to cover the first two quarters of the year, to allow for a new Corporate Plan to be introduced and Service Plans to align with it following the District Elections in May.

4.0 Detail

Each Service Plan contains information about:

- The Directorate
- Its workforce and budget

- Service performance, including key measures and projects
- Partnerships
- Aims and Aspirations

- 4.1 The Service Plans reflect the current priority themes and outcomes within the Corporate Plan 2016-21 and Sustainable Community Strategy 2009-29.
- 4.2 The Service Plans cover a six-month period and will be reviewed in the summer to link in with the Corporate Plan.
- 4.3 Progress reports on Service Plans will be made to Elected Members as part of the Performance Management Framework monitoring process.

5.0 Financial Implications

- 5.1 All implications are detailed in the relevant Service Plans.

6.0 Corporate Implications

- 6.1 All implications are detailed in the relevant Service Plans.

7.0 Community Impact

- 7.1 All implications are detailed in the relevant Service Plans.

8.0 Background Papers

- 8.1 A copy of the draft Service Plan for the Chief Executive's Directorate is included at Appendix A. A copy of the draft Service Plan for the Corporate Resources Directorate is included at Appendix B.