

F B McArdle Chief Executive

South Derbyshire District Council, Civic Offices, Civic Way, Swadlincote, Derbyshire DE11 0AH.

www.southderbyshire.gov.uk
@SDDC on Twitter
@southderbyshiredc on Facebook

Please ask for Democratic Services
Phone (01283) 595722/ 595848
Typetalk 18001
DX 23912 Swadlincote
Democratic.services@southderbyshire.gov.uk

Our Ref Your Ref

Date: 06 February 2023

Dear Councillor,

Licensing and Appeals Sub-Committee

Please find enclosed the agenda and supporting information for the Licensing and Appeals Sub-Committee meeting.

A Meeting of the Licensing and Appeals Sub-Committee will be held at Council Chamber, Civic Way, Swadlincote on Monday, 13 February 2023 at 10:00. You are requested to attend.

If you require any further information, please contact Democratic Services on the number shown above.

Yours faithfully,

Chief Executive

To: Labour Group

Muk Me Arolle

Councillor Gee (Chair)
Councillor Richards

Conservative Group

Councillor Watson

AGENDA

Open to Public and Press

- 1 Apologies
- 2 To note any declarations of interest arising from any items on the Agenda
- 3 HEARING FOR THE CONSIDERATION OF AN OBJECTION NOTICE TO 3 25
 A TEMPORARY EVENT NOTICE

Exclusion of the Public and Press:

4 The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

REPORT TO LICENSING & APPEALS SUB-COMMITTEE

Agenda Item: 3 Hearing Date: 13 February 2023

Contact Officer: Emma McHugh

HEARING FOR THE CONSIDERATION OF AN OBJECTION NOTICE TO A TEMPORARY EVENT NOTICE

Premises User	Barrie Stevenson
Premises Name	Forester's Arms
Address	67 High Street Swadlincote Derbyshire DE11 8JA

1. PURPOSE

1.1 To consider an objection notice made by the Chief Officer of Police in response to a temporary event notice (TEN) made by Barrie Stevenson at the Forester's Arms in Swadlincote on 2nd February 2023. A copy of the TEN is attached at **Appendix 1**.

2. BACKGROUND

2.1 The premises user submitted a TEN on 2nd February 2023 regarding the intended use of the premises for licensable activities at the above premises. The nature of the event for which the notification has been received is 'St Patrick's Weekend'.

3. APPLICATION DETAILS

3.1 The TEN notifies the Licensing Authority that the above licensable activities will take place at the following days and times:

Activity	Days	Times
Sale by retail of alcohol for consumption	18 th and 19 th	00:00 to 01:00 on
on and off the premises, regulated	March 2023	both dates
entertainment and late-night		
refreshment		

- 3.2 A permitted temporary activity is a licensable activity that is carried on in accordance with a temporary event notice under section 100 and in compliance with the provisions of Part 5 of the Licensing Act 2003.
- 3.3 A TEN is subject to various restrictions and limits. Where the requirements for obtaining a TEN cannot be met, the licensable activity can only be authorised by way of a premises licence.
- 3.4 Officers are satisfied that this TEN has been properly served and the criteria in respect of TENs have been met.

4. CONSULTATION RESPONSES 3 of 25

- 4.1 In respect of a TEN, if the Chief Officer of Police or Environmental Health is satisfied that allowing the premises to be used in accordance with the notice would undermine any of the licensing objectives, he must give a notice to the Licensing Authority and premises licence user detailing the reasons for the objection.
- 4.2 An objection notice has been received from the Chief Officer of Police on 3rd February 2023 on the grounds of prevention of crime and disorder. The Police request that the conditions from the premises licence are attached to the TEN as this would alleviate their concerns about the undermining of the licensing objectives. A copy of the objection notice is attached at **Appendix 2**.
- 4.3 It is only the Licensing Authority who is permitted to attach premises licence conditions to a TEN. Please note that the premises user has agreed to attaching their premises licence conditions to the TEN.

5. OTHER RELEVANT CONSIDERATIONS

- 5.1 The Authority should consider its responsibilities under the Crime and Disorder Act 1998, and the Human Rights Act 1998 when considering the fair balance between the interests of the applicant and the rights of local residents.
- 5.2 Any decision taken by the Sub-Committee must be appropriate and proportionate to the objective being pursued.
- 5.3 Members are reminded that whenever they make a decision under the Licensing Act 2003, they have a duty to act with a view to promoting the licensing objectives.
- 5.4 When considering any representations, only those issues relating to the four licensing objectives should be considered and appropriate weight given to the importance and relevance to the application of each representation.
- 5.5 In making its decision, Members must also have regard to the Statutory Guidance issued under section 182 of the Licensing Act 2003 and the Council's own Licensing Policy. If Members depart from either, they must specify their reasons for doing so.

6. DETERMINATION

- 6.1 If having regard to the objection notice, the Sub-Committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:
 - 1. Allow the licensable activities to take place as stated in the TEN;
 - 2. Impose one or more of the existing licence conditions from the premises licence on the TEN (insofar as such conditions are not inconsistent with the event. A copy of the premises licence is attached at **Appendix 3**.
 - 3. Issue a counter notice under section 105 of the Licensing Act 2003 meaning that the event cannot take place.

8. RIGHT OF APPEAL

8.1 Members should note that the premises user or persons making representations have the right of appeal against any decision made by the Sub-

Committee. However, no appeal may be brought later than 5 working days before the day on which the TEN begins.

9. **APPENDICES**

- Temporary Event Notic
 Objection Notice from the Chief Officer of Police
- 3. Forester's Arms Premises Licence



South Derbyshire Temporary Event Notice Licensing Act 2003

For help contact licensing@southderbyshire.gov.uk Telephone: 01283 221000

* required information

Section 1 of 9		
You can save the form at any t	ime and resume it later. You do not need to be	logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	LW001096	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be	half of the applicant? Io	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	Barrie	
* Family name	Stevenson	
* E-mail	Gareth.Cotton@stonegategroup.co.uk	
Main telephone number	07716826294	Include country code.
Other telephone number		
☐ Indicate here if you wou	d prefer not to be contacted by telephone	•
Are you:		
Applying as a business of Applying as an individual	r organisation, including as a sole trader Il	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page		
Your Address		Address official correspondence should be sent to.
* Building number or name	Foresters Arms	Sent to.
* Street	67 High Street]
District]
* City or town	Swadlincote	7
County or administrative area	Derbyshire	_
* Postcode	DE11 8JA	
	United Kingdom	٦
* Country	Officed Kingdom	
6-4		
Section 2 of 9	also guidance on completing the form, gene	oval notes and note 1)
APPLICATION DETAILS (See	also guidance on completing the form, gene	erar notes and note 17
Have you had any previous or	maiden names?	
○ Yes	€ No	
* Your date of birth	05 / 03 / 1968	Applicant must be 18 years of age or older
	dd mm yyyy	
National Insurance number	NP677965A	This box need not be completed if you are an individual not liable to pay UK national
		insurance.
Place of birth	Wallasey	
Correspondence Address		
Is the address the same as (or	similar to) the address given in section one?	If "Yes" is selected you can re-use the details from section one, or amend them as
○ Yes	No	required. Select "No" to enter a completely new set of details.
Building number or name	The Craft Union Pub Company Ltd	
Street	3 Monkspath Hall Road	
District		
City or town	Solihull	
County or administrative area		
Postcode	B90 4SJ	
Country	United Kingdom	

Continued from previous page.			
Additional Contact Details	••		
	me as (or similar to) those given in section one?	If "Yes" is selected you can re-use the details	
← Yes	© No	from section one, or amend them as required. Select "No" to enter a completely new set of details.	
E-mail	lucy.whitehouse@stonegategroup.co.uk		
Telephone number	0774 1375216		
Other telephone number	0121 817 7020		
Section 3 of 9			
THE PREMISES			
Give the address of the premiser	ses where you intend to carry on the licensable a Inance Survey references). (See also guidance o	activities or if it has no address give a detailed	
© Yes	C No		
Address	(2) (10)		
	similar to) the address given in section one?	If "Yes" is selected you can re-use the details	
♦ Yes	○ No	from section one, or amend them as required. Select "No" to enter a completely new set of details.	
* Building number or name	Foresters Arms		
* Street	67 High Street		
District			
* City or town	Swadlincote		
County or administrative area	Derbyshire		
* Postcode	DE11 8JA		
* Country	United Kingdom		
* Does a premises licence or cl to the premises (or any part of	ub premises certificate have effect in relation the premises)?		
○ Neither	es licence Club premises certificate		
* Premises licence number	LAPRE/0051		
Location Details			
* Provide further details about	the location of the event		
Within the usual demise of the	premises.		
	Page 8 of 25		

	<u></u>		
Continued from previous page		to restrict the area to which this notice applies, give a	
description and details belo	ow (see also guidance on completing the for	orm, note 3)	
Describe the nature of the	premises below (see also guidance on com	pleting the form, note 4)	
Public House			
Describe the nature of the	event below (see also guidance on comple	ting the form, note 5)	
Extension of trading hours	for St Patricks weekend.		
Section 4 of 9			
LICENSABLE ACTIVITIES			
	ies that you intend to carry on at the premi	ses	
(see also guidance on com	pleting the form, note 6):		
The sale by retail of a	lcohol		
The supply of alcoho member of the club	I by or on behalf of a club to, or to the orde	r of, a	
☐ The provision of regu	ulated entertainment	(See also guidance on completing the form, note 7).	
	night refreshment		
The giving of a late temporary event notice The giving of a late temporary event notice working days but no earlier than 9 w days before the event.			
		(See also guidance on completing the form, note 8).	
Event Dates		note of.	
There must be a period of	at least 10 working days between the date ese premises for licensable activities.	you submit this form and the date of the earliest event	
1	you intend to use these premises for licensa	able activities	
(see also guidance on com			
Event start date	18 / 03 / 2023 dd mm yyyy	The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or sever days.	
		•	
Event end date	19 / 03 / 2023 dd mm yygge 9 of 25		

Continued from marries		
Continued from previous page		
State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock) (see also guidance on completing the form, note 10)	00:00 hrs to 01:00 hrs on both mornings.	
State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers (see also guidance on completing the form, note 11)	220	Note that the maximum number of people cannot exceed 499.
	nclude the supply of alcohol, state whether the on on or off the premises, or both ing the form, note 12):	
On the premises only		
Off the premises only		
Section 5 of 9		
RELEVANT ENTERTAINMENT	(See also guidance on completing the form	, note 13)
State if the licensable activities period that you propose to pro	will include the provision of relevant entertainment	nent. If so, state the times during the event
n/a	The relevant circulation of the second	
n/a Section 6 of 9	The relation of the second of	
Section 6 of 9	S (See also guidance on completing the form	, note 14)
Section 6 of 9		, note 14)
Section 6 of 9 PERSONAL LICENCE HOLDERS Do you currently hold a valid	S (See also guidance on completing the form	, note 14)
Section 6 of 9 PERSONAL LICENCE HOLDERS Do you currently hold a valid personal licence?	S (See also guidance on completing the form	, note 14)
Section 6 of 9 PERSONAL LICENCE HOLDERS Do you currently hold a valid personal licence? Provide the details of your personal sections of your personal sections.	S (See also guidance on completing the form Yes No Sonal licence below.	, note 14)
Section 6 of 9 PERSONAL LICENCE HOLDERS Do you currently hold a valid personal licence? Provide the details of your personal licensing authority	S (See also guidance on completing the form (**Yes** No sonal licence below. North West Leicestershire Council	, note 14)
Section 6 of 9 PERSONAL LICENCE HOLDERS Do you currently hold a valid personal licence? Provide the details of your personal licensing authority Licence number	S (See also guidance on completing the form (**Yes** No sonal licence below. North West Leicestershire Council	, note 14)

		<u> </u>				
Continued from previous page	e					
Section 7 of 9				e de la companya della companya della companya de la companya della companya dell		
PREVIOUS TEMPORARY EV	ENT	NOTICES	(See also guida	nce on complet	ing the form, note 1	<u></u>
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event f which you are now giving themporary event notice?	or	Yes	•	No		
Have you already given a temporary event notice for the same premises in which the event period: a) Ends 24 hours or less before; or b) Begins 24 hours or leafter the event period proposed in this notice.	ss d	Yes	•	No		
Section 8 of 9			-1.17 - 1.00			
ASSOCIATES AND BUSINE	SS CC	LLEAGU	ES <u>(See also gui</u>	dance on comp	leting the form, not	<u>te 16)</u>
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are no giving a temporary event notice?	w	Yes	•	No		
Has any associate of yours already given a temporary event notice for the same premises in which the ever period: a) Ends 24 hours or less before; or b) Begins 24 hours or le after the event period proposed in this notice.	ess d	Yes	©	No		
Has any person with whom you are in business carrying on licensable activities give temporary event notice for event in the same calendar year as the event for which you are now giving a temporary event notice?	g ena an	`Yes	•	No		

Continued from previous page... Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event ← Yes No period: a) Ends 24 hours or less before: or b) Begins 24 hours or less after the event period proposed in this notice? Section 9 of 9 CONDITION (See also guidance on completing the form, note 18) It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user. **PAYMENT DETAILS** This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. This formality requires a fixed fee of £21 DECLARATION (See also guidance on completing the form, note 19) * The information contained in this form is correct to the best of my knowledge and belief X Ticking this box indicates you have read and understood the above declaration This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?" Lucy Whitehouse on behalf of Barrie * Full name Stevenson * Capacity Licensing Coordinator on behalf of the applicant * Date 01 02 2023 dd mm уууу Add another signatory Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as...

2. Go back to https://www.gov.uk/apply-for-a-licence/temporary-event-notice/south-derbyshire/apply-1 to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Applicant reference number	LW001096
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	

SOUTH DERBYSHIRE DISTRICT COUNCIL Licensing Act 2003

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable):

Police / Fire / Environmental Protection / Health and Safety / Child Protection / Trading Standards/ Planning Authority/ Licensing Authority / Health Authority

Your Name	Stephen Phillips			
Job Title	Pc 2815 Phillips Licensing Officer			
Postal and email address	St Marys Wharf Police Station			
		ter Green		
	Derby			
	DE1 3AB.			
Contact telephone number	07860825277			
Name of the premises you are	Fores	sters Arms		
making a representation about		, eresting / tillig		
Address of the premises you are	Swad	llincote,Derbyshire.		
making a representation about				
Which of the four licensing	Yes	Please detail the evidence supporting your		
objectives does your	Or	representation. Or the reason for your representation.		
representation relate to?	No	Please use separate sheets if necessary		
To prevent crime and disorder	Yes	This is an application for Temporary Event Notice at the		
•	ŀ	Foresters Arms on St Patricks Day weekend the 18th and		
		19th of March 2023 requesting an extra hour on the end of		
		each day from 12 midnight to 01.00 hrs.		
		, ,		
		This is a busy premises central to the Swadlincote night-		
		time economy and over the last three months there have		
		been incidents of a violent nature at the premises reported		
		to police. One of these investigations is still ongoing.		
		Without the premises licence conditions being transferred		
		across onto the Temporary Event Notice there is a		
		likelihood that the Licensing Objectives may be		
		undermined.		
		This would place the applicant in a precarious position in		
		attempting to comply with and adhere to them whilst		
		undermining the licensing objectives and the applicant's		
		business.		
B. I. C.	1			
Public safety	Yes	As above		
To a server 4 to 1.22	ļ.,			
To prevent public nuisance	Yes	As above		
	1			

Rage of 25

Yes

To protect children from harm

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing and Appeals Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.

- 1. Full training shall be provided to all staff on commencement of employment relating to all age restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
- a. Refresher training shall be provided at regular intervals at least every 6 months.
- b. Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person.
- c. All records must be written and shall be retained on the premise for a minimum of 12 months.
- 2. A challenge 25 Proof of age scheme shall be operated at all times.
- a. Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years shall be asked to produce a proof of age.
- b. The only acceptable forms of identification shall be:
 - PASS accreditation proof of age card.
 - Photo Driving Licence.
 - · Current Passport.
- c. Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, shall be displayed within the premises.
- d. A system of recording sales refused under the proof of age scheme shall be operated at all times.
- e. The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
- f. The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
- 3. The DPS shall ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person.
- 4. The DPS shall ensure that a written Refusals log is maintained within the premises and details of all challenges and refusals are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other pathonised person.

- 5. The Premises Licence Holder or nominated person shall ensure that clear, prominent and legible notices are displayed internally at all exits, requesting customers and other users to leave the premises and the area local to the premises, quietly and in an orderly manner respecting the needs of local residents.
- 6. A CCTV system shall be always installed and the recording system must be maintained in good working order and any faults repaired as soon as possible. (It is recommended that all maintenance paperwork be kept to show that the retailer has shown all due diligence in maintaining the system).
- a. The CCTV recording system must be operating at all times when the premises are open for licensable activities.
- b. All CCTV recordings must be retained for a minimum of 28 days. These images must be available for viewing at any reasonable time upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
- c. The Premises License Holder, Designated Premises Supervisor or person in charge of the premises must be able to retrieve and copy any recording/images at the time of asking or within 48 hours if so required. (The police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime and disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image).
- d. The CCTV recording unit is to be kept secure, to be opened only by the Premises Licence holder, Designated Premises Supervisor, or authorised, designated member of staff.
- e. Installed CCTV cameras are to be positioned so as to ensure that all parts of the premises to which the public has access are sufficiently covered (save for any toilet areas).
- f. All cameras installed will be of a standard that will offer optimum image quality in low light.
- g. All digital recordings to be made in real time (time lapse not to be used).
- 7. No customer shall be allowed to remove any alcoholic or other drinks from the licensed area of the premises in an open container (e.g. glasses and open bottles) unless to an external area set aside for consumption indicated on a plan.
- 8. Anyone under the age of 16 must be off the Premises by 20.00hrs. Unless at a pre-arranged function.

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Date: 02/02/23

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@southderbyshire.gov.uk. This form must be returned within the Statutory Period. For more details please check with the Licensing Office on 01283 595 716/724/890

Premises Licence Part A

Premises Licence Number LAPRE/0051

Part 1 - Premises Details

Postal Address of premises, or if none ordnance survey map reference of description

The Foresters Arms
67 High Street
Swadlincote

Derbyshire DE11 8JA

Telephone Number

Where the Licence is time limited the dates

Licensable Activities authorised by the licence

Sale by retail of alcohol for consumption on and off the premises

The times the licence authorises the carrying out of licensable activities

Sunday - Thursday:

10.00hrs - 23.00hrs

Friday & Saturday:

10.00hrs - 00.00hrs

Christmas Day:

12.00hrs - 15.00hrs

19.00hrs - 22.30hrs

From the end of permitted hours on New Year's Eve to the start of permitted hours New Year's Day.

The opening hours of the premises

Sunday - Thursday:

10.00hrs - 23.30hrs

Friday & Saturday:

10.00hrs - 00.30hrs

Christmas Day:

12.00hrs - 15.20hrs

19.00hrs - 22.50hrs

From the end of permitted hours on New Year's Eve to the start of permitted hours New Year's Day.

Where the licence authorises supplies of alcohol whether there are on and or off supplies Sale by retail of alcohol for consumption on and off the premises

Date Issued: 13/10/2005

Date Last Amended: 08/08/2022

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

The Craft Union Pub Company Limited 3 Monkspath Hall Road Solihull West Midlands B90 4SJ

Registered number of holder, for example company number, charity number (where applicable)

09429990

Name address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Barrie Stevenson Foresters Arms 67 High Street Swadlincote Derbyshire DE11 8JA

Personal licence number and Issuing Authority of personal licence held by designated premises supervisor where the premises authorises for the supply of alcohol

Reference:

NWL11479

Issued by:

North West Leicestershire Council

Annex 1 – Mandatory Conditions

- 1. No supply of alcohol may be made under the premises licence:
- (a) At a time when there is no designated premises supervisor in respect of the premises licence or
- (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
- (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to—.
- (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or.
- (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);.
- (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;.
- (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) A holographic mark, or.
- (b) An ultraviolet feature.
- 6. The responsible person must ensure that—
- (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
- (i) Beer or cider: ½ pint;.
- (ii) Gin, rum, vodka or whisky: 25 ml or 35 ml; and.
- (iii) Still wine in a glass: 125 ml;.
- (b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and.
- (c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8. For the purposes of the condition set out in paragraph 1—
- (a) "Duty" is to be construed in accordance with the Alcoholic Liquor Duties Act $1979(\underline{6})$;
- (b) "Permitted price" is the price found by applying the formula—P = D + (DxV)

Where-

(i) P is the permitted price,

- (i) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "Relevant person" means, in relation to premises in respect of which there is in force a premises licence—
- (i) The holder of the premises licence,
- (ii) The designated premises supervisor (if any) in respect of such a licence, or
- (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "Relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "Valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(7).
- 9. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 10. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 - Conditions consistent with operating schedule

- 1. Full training shall be provided to all staff on commencement of employment relating to all age restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
 - a. Refresher training shall be provided at regular intervals at least every 6 months.
 - b. Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person.

- c. All records must be written and shall be retained on the premise for a minimum of 12 months.
- 2. A challenge 25 Proof of age scheme shall be operated at all times.
 - a. Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years shall be asked to produce a proof of age.
 - b. The only acceptable forms of identification shall be:
 - PASS accreditation proof of age card.
 - Photo Driving Licence.
 - · Current Passport.
 - c. Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, shall be displayed within the premises.
 - d. A system of recording sales refused under the proof of age scheme shall be operated at all times.
 - e. The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
 - f. The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
- 3. The DPS shall ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person.
- 4. The DPS shall ensure that a written Refusals log is maintained within the premises and details of all challenges and refusals are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person.
- 5. The Premises Licence Holder or nominated person shall ensure that clear, prominent and legible notices are displayed internally at all exits, requesting customers and other users to leave the premises and the area local to the premises, quietly and in an orderly manner respecting the needs of local residents.
- 6. A CCTV system shall be installed at all times and the recording system must be maintained in good working order and any faults repaired as soon as possible. (It is recommended that all maintenance paperwork be kept to show that the retailer has shown all due diligence in maintaining the system).
 - a. The CCTV recording system must be operating at all times when the premises are open for licensable activities.

- b. All CCTV recordings must be retained for a minimum of 28 days. These images must be available for viewing at any reasonable time upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
- c. The Premises License Holder, Designated Premises Supervisor or person in charge of the premises must be able to retrieve and copy any recording/images at the time of asking or within 48 hours if so required. (The police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime and disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image).
- d. The CCTV recording unit is to be kept secure, to be opened only by the Premises Licence holder, Designated Premises Supervisor, or authorised, designated member of staff.
- e. Installed CCTV cameras are to be positioned so as to ensure that all parts of the premises to which the public has access are sufficiently covered (save for any toilet areas).
- f. All cameras installed will be of a standard that will offer optimum image quality in low light.
- g. All digital recordings to be made in real time (time lapse not to be used).
- No customer shall be allowed to remove any alcoholic or other drinks from the licensed area of the premises in an open container (e.g. glasses and open bottles) unless to an external area set aside for consumption indicated on a plan.
- 8. Anyone under the age of 16 must be off the Premises by 20.00hrs. Unless at a pre-arranged function.

Annex 3 – Conditions attached after Hearing

Annex 4 – Plans

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