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Date: 13 August 2014

Dear Councillor,

Environmental and Development Services Committee

A Meeting of the **Environmental and Development Services Committee** will be held in the **Council Chamber**, on **Thursday, 21 August 2014** at **18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Watson (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Mrs. Brown, Ford, Mrs. Hall, Mrs. Patten and Stanton.

Labour Group

Councillors Chahal, Frost, Mulgrew, Stuart, Taylor and Tilley.



AGENDA

Open to Public and Press

- 1** Apologies and notification of substitutes.
- 2** To receive the Open Minutes of the Meeting held on 5th June 2014.

Open Minutes - 5th June 2014. **5 - 9**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** Reports of Overview and Scrutiny Committee
- 7** Local Development Scheme. **10 - 24**
- 8** Permanent Diversion of Footpath - Swadlincote. **25 - 28**
- 9** Review of the Rationalisation of Waste Bring Sites. **29 - 32**
- 10** Corporate Plan 2009-15 : Performance Management Report (1 April - 30 June 2014). **33 - 44**
- 11** Work Programme. **45 - 48**

Exclusion of the Public and Press:

- 12** The Chairman may therefore move:-
That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting

as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 13** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 14** To receive the Exempt Minutes of the Meeting held on 5th June 2014.
Exempt Minutes - 5th June 2014.



ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

5th June 2014

PRESENT:-

Conservative Group

Councillor Watson (Chairman), and Councillors Mrs. Brown, Ford, Mrs. Hall, Mrs. Patten, Smith (substitute for Councillor Roberts), and Stanton.

Labour Group

Councillors Chahal, Dunn (substitute for Councillor Mulgrew), Frost, Stuart, Taylor and Tilley.

In attendance

Councillor Plenderleith.

EDS/01 APOLOGY

Apologies for absence from the Meeting were received from Councillor Roberts and Councillor Mulgrew.

EDS/02 MINUTES

The Open and Exempt Minutes of the Ordinary Meeting held on 10th April 2014 were approved as a true record and signed by the Chairman.

MATTERS DELEGATED TO COMMITTEE

EDS/03 SOUTH DERBYSHIRE LOCAL PLAN –PART ONE

A report was submitted to update members on the Local Plan Part 1, with particular reference to the Regulation 19 consultation that was undertaken from 10 March to 22 April 2014. This is a statutory consultation concerned with the sound and legal compliance of the Local Plan part 1. The majority of the objections are concerned with the housing target that is being suggested, sites suggested; the start date of the plan and the length of the Plan period. Comments were also received in support of any of the policies and also the housing sites proposed.

The housing target was set with two other LA's as members of the Derby Housing Market Area (HMA). Due to the inability of Derby City Council to meet its own housing requirements within its boundary, South Derbyshire and Amber Valley have taken a share of the growth that the City can't accommodate.

The target has been tested during a public examination at Amber Valley; the examination has now been suspended for six months to allow Amber

Valley to address some of the Inspector's concerns, including that of the Derby HMA housing target. The implications for South Derbyshire being that an agreement must be reached under an extension of the Duty to cooperate as to how this additional housing requirement is to be met.

The Officer advised members of four options moving forwards, and updated as to the current main pros and cons of each option.

The Officer answered question from Members, and Members debated the report, it was agreed that a further Members working group would be beneficial in advance of the report being submitted to Council in July

Members expressed their thanks to the Planning Policy Manager for her efforts and flexible thinking.

RESOLVED:-

That the Committee note the content of the report and select an option to determine onward progress of the Local Plan Part 1 towards submission to the Secretary of State. The decision will require approval by Full Council in due course.

EDS/04 **SOUTH DERBYSHIRE LOCAL PLAN – PART TWO**

A report was presented to Members to note the contact and authorise the Local Plan Part 2 consultation. The Officer advised Members both Part 1 and Part 2 of the Local Plan need to be adopted to replace in full the adopted 1998 Local Plan .

The Local Plan Part 2 covers the following areas:

- Remainder of the housing requirement not dealt with in Part 1 and the allocation of non strategic housing sites
- Updating settlement boundaries,
- Retail Policies
- Conservations and Heritage policies
- Green belt anomaly review
- Countryside policies
- Allocation of secondary school site(s)

Members debated the report and the Officer answered questions from Members.

RESOLVED:-

That Members note the content of the report and authorise the Local Plan Part 2 first round of options consultation. The dates of the consultation and the document format shall be agreed by the Chair of the Committee and the Planning Policy Manager,

EDS/05 **WORK PROGRAMME**

The Committee considered the updated work programme.

RESOLVED:-

That the updated work programme be approved.

EDS/06 **MONITORING THE CORPORATE PLAN**

A report was submitted which detailed achievements and outturn performance at year end; in relation to the Council's Corporate Plan 2009-2014. Details were provided, within appendices, covering Progress against Corporate Plan Key Projects and, progress against Corporate Plan Performance Measures.

RESOLVED:-

(1) That achievements and outturn in relation to the Council's Corporate plan 2009/14 be noted.

(2) That where progress has failed to achieve the specified target, the adequacy of the remedial action taken be reviewed.

EDS/07 **SCHEME FOR THE RECOVERY OF BUILDING REGULATION COSTS**

A report was submitted to update Members on to a review that had been undertaken in respect of income from fees and associated charges, and to seek approval to increase fees in line with inflation. Together with a brief overview of the current market condition in Building Control.

The Officer reported that Building Control competes with the private sector and that currently South Derbyshire District Council has an 82% market share.

In addition to increasing fees it was advised that on occasions there is a need to be flexible with fees and sought approval to alter the scheme with appropriate authorisation as deemed necessary.

RESOLVED:-

- (i) That the proposed fees and charges as detailed for 2014/15 are considered and approved.***
- (ii) That the proposed changes to the Scheme for the Recovery of Building Regulation Costs and Associated Matters (in accordance with The Building (Local Authority Charges) regulation 2010 (as amended)) as detailed in the report if approved***
- (iii) That delegated power is given to the Director of Community and Planning Services in consultation with the Director of Finance and Corporate Services and the Chairman of this Committee to alter and adapt the Scheme for the Recovery of Building Regulation Costs and Associated Matters at any time and as deemed necessary, in order that the service can***

adapt to market conditions and account for changes in the rate of inflation or other indices.

(iv) Any changes will be retrospectively reported back to the Committee.

EDS/08 **SERVICE PLANS 2014/15 HOUSING & ENVIRONMENTAL SERVICES, COMMUNITY & PLANNING SERVICES AND THE CHIEF EXECUTIVE'S DEPARTMENT**

Presentations were provided on Service Plans for Housing and Environmental Services, Community and Planning Services and the Chief Executive's. Service Plans are a key part of the Council's performance management framework, acting as an important link between high level plans and strategies.

Each service plan contained details on

- Overview of the Service
- Service Performance
- Key National Regional and Local Strategies
- Partnerships
- Consultation and Communication
- Service Review/Transformation Programme
- Managing Risks
- Action Plans

RESOLVED:-

That the Service Plans for Community & Planning Services, Housing & Environmental Services and Chief Executive's (Economic Development) be approved as basis for service delivery during the period 01 April 2014 to 31 March 2015.

EDS/09 **CONSULTATION PLAN EAST MIDLANDS INTERMODAL PARK**

A report was submitted to note the proposed Consultation Strategy to be adopted by Goodman Shepherd for the non-statutory consultation to be adopted in respect of the East Midlands Intermodal Park.

The Officer detailed that the report is not about the development but to inform on the Consultation Strategy.

Members were reminded of the development namely a Strategic Rail Freight Interchange, a logistics facility which will allow goods to be moved between the rail and road networks, together with the areas of consultation zone to be used. It was explained that the Consultation Plan reflects normal custom, though more information needs to be added prior to the first consultation event with regard to how the options were arrived at, this should be available electronically in advance of the first exhibition taking place.

A detailed explanation was given of Goodman Shepherds plans for undertaking stakeholder consultation together with the timeline for the different stages of consultation

Members debated the report and asked questions of the Officers present. Members felt that they did not have enough information to comment on the options by the timeline demanded, additionally that the areas included did not include all areas that should be included.

RESOLVED:-

That a response be sent to Goodman Shepherd outlining the key points of debate raised by the Committee. To be overseen by Councillor Watson and Councillor Mrs. Brown.

EDS/10 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT ACT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 10TH April 2014 were received.

P. WATSON

CHAIRMAN

The meeting terminated at 19.35

REPORT TO:	Environmental and Development Services Committee	AGENDA ITEM: 7
DATE OF MEETING:	21st August 2014	CATEGORY: DELEGATED
REPORT FROM:	Director of Community and Planning Services	OPEN:
MEMBERS' CONTACT POINT:	Nicola Sworowski 01283 595983 nicola.sworowski@south-derbys.gov.uk	DOC:
SUBJECT:	Local Plan - Local Development Scheme	REF:
WARD(S) AFFECTED:	All	TERMS OF REFERENCE:

1.0 Recommendations

That Members:

- (i) endorse the Local Development Scheme (LDS) for publication.

2.0 Purpose of Report

- 2.1 To endorse the publication of the updated LDS for the Local Development Framework as it forms a piece of evidence base for the Local Plan production.

3.0 Detail

- 3.1 The LDS is an important piece of evidence that sets out the programme for preparing the documents that will form the Local Plan and also the documents to be written as Supplementary Planning Documents (SPDs). It also sets out the possible risks that exist with producing the documents listed in the LDS. The LDS is monitored through the Annual Monitoring document.
- 3.2 The LDS was previously put before Members at this Committee on the 10th April which unfortunately has already in part become out of date due to the changes that occurred through Amber Valley's examination in regard to an increased housing target for the Derby Housing Market Area. The document can be seen at Appendix 1.
- 3.3 The LDS sets out all Development Plan Documents so in the case of South Derbyshire this refers to the Local Plan Part 1 & 2.
- 3.4 The Local Plan Part 1 at the time of writing is intended to be submitted on the 8th August. Following this an Inspector will be appointed to consider the 'soundness' of the Plan. This will initially take place through questions from the Inspector followed by a date being set for the Examination in Public which it is assumed will be around September/October this year though this is set by the Inspector.
- 3.5 It was intended to undertake a consultation on the Local Plan Part 2 in the summer this year but this is one of the main changes that has had to be made to the LDS. Due to the uncertainty regarding the housing target at the time of considering consultation of Part 2 it

wasn't possible to consult on a specific number. The 'options' style consultation will now according to the LDS take place at the end of the year. The Part 2 also has to undertake the statutory stages of consultation and an Examination in Public. The timetable in the LDS still assumes one round of consultation plus the Regulation 19 consultation followed by an Examination which would now mean submission to the Secretary of State in March 2015.

- 3.6 Through the current process of the Local Plan it has been established that a Design SPD, Cycling and Greenways SPD and a Car Parking Standards SPD will be written.
- 3.7 In particular the Design SPD will replace some of the current guidance used by Development Management and will allow information to be updated and be in one location. It is intended that this document has a timetable that parallels the Local Plan Part 1 so that it can be brought before this Committee shortly after adoption of the Part 1 Local Plan.
- 3.8 The timetable for the Greenways SPD has also changed this is due to the County Council not having made a start on an update of their Greenways Strategy. It is essential that the SPD for South Derbyshire is informed by the revised Greenways Strategy.
- 3.9 There is a statutory requirement to have an up to date LDS and due to the stage the Local Plan is at, it is essential that it is updated. All other documents that form the evidence base for the Local Plan will be sent to the Inspector and will help inform their decision into the soundness of the Local Plan.

4.0 Financial Implications

- 4.1 None arising directly from this report.

5.0 Corporate Implications

- 5.1 The adoption of a South Derbyshire Local Plan is a key function of the District Council and an action within the Economic Growth priority in the Corporate Plan. The LDS is an essential part of the evidence for the Local Plan.

6.0 Community Implications

- 6.1 The LDS when published will allow members of the Community and others to be more aware of the timetable that is being followed for the Local Plan but also the other documents that are intended to support the Local Plan policies.

7.0 Background Papers

- 7.1 None

Appendices

Annex 1: Local Development Scheme

South Derbyshire Local Development Scheme - Index

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1 Purpose of this document

This revised Local Development Scheme (LDS) sets out how the Council will progress the Local Plan (previously known as the Local Development Framework over a 3 year period. The documents contained within the Local Plan will set out the policies and proposal for the use and development of land, which over time will replace saved policies within South Derbyshire's 1998 Local Plan and its supporting documents.

The Planning and Compulsory Purchase Act (as amended by the Planning Act 2008 and Localism Act 2011) states that the LDS must specify:

- the local development documents which are to be development plan documents
- the subject matter and geographical area to which each development plan document is to relate
- which development plan documents (if any) are to be prepared jointly with one or more other local planning authorities
- any matter or area in respect of which the authority have agreed (or propose to agree) to the constitution of joint committee under section 29
- the timetable for the preparation and revision of the development plan documents
- such other matters as are prescribed

2 Timescales

This is the fifth LDS to be published by South Derbyshire District Council. This LDS reflects an updated timetable to that published in March 2014.

The first LDS came into effect in April 2005, the second on 18th July 2005, and the third in March 2007. Following the Government's proposal to introduce the Localism Bill an indicative timetable was also produced that superseded the third Local Development Scheme.

Following the adoption of the LDS in March 2007, there were significant changes to the planning system at a national level. The changes included:

- Replacing National Planning Policy Guidance Notes and Planning Policy Statements with the National Planning Policy Framework (NPPF)
- The Introduction of the Localism Act 2011
- The revocation of the East Midlands Regional Spatial Strategy
- The publication of the National Planning Practice Guidance which supersedes many guidance notes and circulars that weren't replaced by the NPPF.

This revised LDS covers the period of August 2014 – August 2017 and takes a realistic view of the Local Plan documents to be prepared in the coming three-year period. The reason that an update is required so soon after the previous LDS was produced is due to further consideration that was required in regard to the Derby Housing Market Area housing number and to reflect the impact that has had on the timetable.

3 Local Plan

South Derbyshire and other local planning authorities are required to produce a Local Plan. South Derbyshire's existing Local Plan was adopted in 1998 and some policies were 'saved' under the Planning and Compulsory Purchase Act 2004 regulations, which extends the life of these plan policies until they are replaced by a new Local Plan. The saved adopted local plan policies can be viewed at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/adopted_local_plan_1998/default.asp

Supplementary Planning Guidance (SPG) associated with the saved policies in the 1998 adopted Local Plan will also remain a material consideration when determining planning applications, until such time as it is replaced by

Supplementary Planning Documents. SPG which remains up to date can be found at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/supplementary_planning_guidance/default.asp

The National Planning Policy Framework paragraph 215 indicates that “due weight should be given to relevant policies in existing plans according to their degree of consistency with this framework (the closer the policies in the plan, to the policies in the Framework, the greater the weight may be given)”. The saved policies in the Local Plan therefore can be used for decision making when they are in line with the NPPF.

It is considered that the saved policies in the 1998 Local Plan are mainly consistent with the NPPF.

The Local Plan currently being prepared by South Derbyshire will contain a portfolio of planning documents which supports the preparation of the Local Plan. Alongside the LDS the portfolio of documents includes the following:

- Development Plan Documents (Local Plan)
- Supplementary Planning Documents
- Statement of Community Involvement
- Annual Monitoring Report

The Planning Practice Guidance was published on the 6th March 2014 and reiterates the need for a Local Development Scheme that is up to date and enables people to track the progress of documents.

Development Plan Documents (DPDs) set out the policies and proposals for a Local Authority Area and carries the most weight in the determination of planning applications. They are subject to independent examination by a Planning Inspector and subject to community involvement through consultation and a Sustainability Appraisal. South Derbyshire will provide the following DPDs:

- Local Plan Part 1 (formally known as the Core Strategy), which will set the long-term vision, objectives and strategy for the spatial development of South Derbyshire and provide a framework for promoting and controlling development. Strategic housing and employment sites will be allocated, along with Development Management policies to be used in determining planning applications.
- Local Plan Part 2, which will allocate non-strategic housing sites and review all settlement boundaries. It will also look at more detailed Development Management policies to support strategic policies in Part 1 in the areas of retail, conservation and heritage and the countryside.
- Proposals Map: A map that identifies those areas to which specific policies apply.

South Derbyshire District Council had previously intended to produce an Area Action Plan (AAP) for the land between Woodville and Swadlincote Town Centre. The District is no longer intending to produce this AAP; however the principle of regeneration on this site including the Regeneration Route is being taken forward in the Local Plan Part 1 as a site specific policy.

Supplementary Planning Documents (SPD) will cover some Development Management policies in more detail. They will be used in the determination of planning applications, and will replace Supplementary Planning Guidance (SPG). SPD's are not subject to independent examination but will be considered through the Council's Committee process.

Statement of Community Involvement (SCI) sets out how the Council intends to engage and consult local communities and others in the preparation of the Local Plan and Development Management matters. South Derbyshire's SCI can be found at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/local_plan/statement_of_community_involvement/default.asp

Annual Monitoring Report (AMR) reviews the progress in the preparation of the Local Plan documents against the milestones set out in the Local Development Scheme and assesses the extent to which development plan

policies are being achieved. South Derbyshire's most recent AMR can be found at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/local_plan/annual_monitoring_reports/default.asp

The relationship of each of the Local Plan documents can be found in Appendix 1.

4 Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA)

All DPD's are subject to a SA and a SEA. The SA is an iterative process that is integral to the document's preparation as a means of assessing their potential social, environmental and economic effects.

The Council will also conduct an Environmental Assessment in accordance with the requirements of the EU Directive 2001/42/EC. The Council appointed a Planning Policy Officer with particular responsibility for SA matters in December 2005, which has enabled in-house expertise to be developed together with the progress of a monitoring framework.

The SA was published for consultation during the Regulation 18 consultation on the Draft Local Plan Part 1, which took place from 27th September to 15th November 2013. Following a review of the comments received during this consultation, the SA was updated and published for a further consultation (alongside the Local Plan Part 1 Regulation 19 consultation) from 10th March -22nd April 2014.

5 Links with other Strategies and Plans

The Local Plan will have regard to other Council Strategies such as those for Housing, Economic Development, Tourism, Heritage and Leisure. Work is ongoing with other parts of the Council to develop a joint approach to establishing and maintaining a robust and credible evidence base. This joint approach to data collection will be used to support the preparation and monitoring of the Local Plan. Additionally regard will be had to the Council's Corporate Plan 2009-2014 which the Local Plan will help deliver many of the aspirations within it and South Derbyshire's Sustainable Communities Strategy.

South Derbyshire is part of the Derby Housing Market Area (HMA) along with Amber Valley and Derby City with support from Derbyshire County Council. Given the functional relationship (housing markets and travel to work patterns) between the Derby HMA there has been joint working on the Authorities Local Plan's through the collation of a joint evidence base.

6 Adopted Local Plan Document

The following document has been adopted and is subject to ongoing monitoring. In the event of a formal review being necessary, this will be highlighted in the Annual Monitoring Report:

Document	Date of Adoption
1. Statement of Community Involvement	March 2006

7 Evidence

Government guidance emphasises the need for a robust evidence base in the preparation of Local Plans. South Derbyshire District Council will continue to undertake studies, research and public consultation in preparation of the Local Plan. Many of the studies have been undertaken on a HMA wide basis. Specific research and studies carried out to date include:

Research/Study

EDS 21st August – Item 7 (Appendix)

Sustainability Appraisal	In house	Ongoing
Habitats Regulations Screening Assessment	In house	September 2013
Infrastructure Delivery Plan	In house	March 2014
South Derbyshire's Five Year Housing Land Supply (2014-2019)	In house	May 2014
SHLAA	In house	Ongoing
Derby HMA Education Position Statement	In house	October 2012
Derby Urban Area Transport Position Statement	In house	November 2012
Derby HMA Strategic Housing Market Assessment Update *	Consultants	July 2013
Derby HMA Employment Land Review Forecasts Update*	Consultants	March 2013
Derby HMA Housing Requirements Study *	Consultants	2012
Derby Housing Market Area Water Cycle Study *	Consultants	2010
Derbyshire Gypsy and Traveller Accommodation Assessment * (Currently being updated)	Consultants	2008
Derby HMA Employment Land Review	Consultants	March 2008
South Derbyshire District Council Employment Land Review	Consultants	2007
South Derbyshire Level 1 Strategic Flood Risk Assessment (SFRA)	Consultants	2008

* Joint studies commissioned with Derby City Council and Amber Valley Borough Council and/or Derbyshire County Council.

Further information on the Derby HMA joint evidence base can be found at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/local_plan/evidence_base/hma_joint_evidence_base/default.asp whilst further information on South Derbyshire's evidence base can be found at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/local_plan/evidence_base/default.asp

8 Consultations to date

Seven consultations have been undertaken in the preparation of the Local Plan Part 1. The consultations undertaken are:

- Issues and ideas, January 2009 - 3 April 2009
- Issues and Alternative Options, January 2010 - 31 May 2010
- Your Neighborhood Talk to Us, 8 February 2011 – 3 May 2011
- Options for Housing Growth, 12 July 2011 - 30 September 2011
- Preferred Growth Strategy, 4 October - 21 December 2012
- Draft Local Plan Part 1, 27 September – 15th November 2013 (the deadline for the consultation statement was extended until the 22nd November 2013)
- Pre-Submission Local Plan Part 1, 10th March -22nd April (Regulation 19 consultation)

Further information on these consultations can be found at: http://www.south-derbys.gov.uk/planning_and_building_control/planning_policy/local_plan/local_plan_part1/default.asp

9 Resources

The preparation of the Local Plan is led by the Planning Policy Team and comprises the Planning Policy Manager, two Planning Policy Officers, one Planning Policy Officer (Sustainability), one Assistant Planning Policy Officer, 1.5 Planning Assistants, one Conservation and Heritage Officer and one Design Excellence Officer. The work of the team will also be complemented by officers from other services with specialist knowledge within South Derbyshire District Council, such as Development Management, Housing and Economic Development. External resources may also be called upon such as the County Council and consultants for certain projects. However, as far as possible surveys and studies will be undertaken in house.

The team has other responsibilities in addition to preparing the Local Plan including:

- Providing advice and evidence to Development Management
- Neighbourhood planning support
- Compiling and maintaining an evidence base for the Local Plan and wider uses
- Maintaining a Duty to Co-operate.

10 Monitoring

The Council is required to produce and make available to the public an Annual Monitoring Report (AMR). The AMR should review the progress in the preparation of the Local Plan against the milestones set out in the Local Development Scheme and assess the extent to which development plan policies are being implemented, through the use of a range of indicators.

The introduction of the Localism Act in November 2011 removed the statutory requirement for local planning authorities to submit an AMR to the Secretary of State. However authorities still have a duty to monitor and report its activities to the local community.

The Council have produced nine AMR's with the most recent covering the period 2013/14. The Council has detailed databases for monitoring residential and employment land availability. The Council also holds detailed information regarding retail and leisure which are updated and form a key aspect of the annual monitoring. The residential and employment database is maintained by Derbyshire County Council as all Derbyshire Local Authorities use the same system in accordance with an agreed protocol. The AMR will monitor the progress in meeting the milestones in the LDS and inform a review of the document when necessary.

11 Risk Management

The Council does not have control over all aspects associated with the preparation of the Local Plan. Completion of the Plan relies upon input to the process from a wide variety of individuals and organisations ranging from members of the public to the Secretary of State. All those involved will have their own priorities and processes that need to be dealt with and may not reflect the timescales placed on the Council by legislation. The Council will endeavor to ensure that working relationships with external groups and organisations move forward and continue towards joined up working.

In preparing the LDS, the Council has identified some of the main areas of risk and their impacts, and potential ways to overcome these to ensure that the LDS timetable is delivered.

Area of risk	Impact	Mitigation
Inadequate staff resources	Unable to produce the Local Plan on time and to a decent standard due to lack of in house skills/resources for evidential work.	<ul style="list-style-type: none"> • Employ temporary staff/consultants subject to resource availability. • Use staff from other departments within the Council. • Joint working with the HMA Authorities (Derby City and Amber Valley Borough Council).
Change of political leadership of the Council	Could cause delay in the preparation of the Local Plan	<ul style="list-style-type: none"> • Maintain the involvement of all parties in the District Council through Committee and also the Local Plan Member Working Group.
Changes to national policy requirements	New/emerging policy could generate new issues, which need to be addressed within the Local Plan, which require additional work and could delay the preparation of the local plan.	<ul style="list-style-type: none"> • Keep up to date on emerging National policies. • Revise the LDS.
Capacity of the Planning Inspectorate (PINS)	PINS unable to meet the demand for Local Plan examinations, resulting in a delay in adopting South Derbyshire's Local Plan.	<ul style="list-style-type: none"> • Close liaison with the Planning Inspectorate to ensure early warnings of any delays. • Programme of Local Plan production including revisions will be provided to the PINS.
Public consultation	Public concern and stakeholder involvement on planning issues is increasing. This could add to the time required to process representations made, delaying the preparation of the Local Plan.	<ul style="list-style-type: none"> • Employ temporary staff subject to resource availability. • Resources from other departments within the Council could be drawn upon to process representations.

Joint Working	Working with the HMA Authorities (Derby City and Amber Valley) could be problematic with political differences and conflict of interests occurring.	<ul style="list-style-type: none"> • Early and meaningful engagement with Members of all three Authorities. • Concise working arrangements with neighbouring local authorities.
Delay approval or require changes to the Local Plan by Council Members	Reports could miss council committee deadlines, or create unforeseen work, resulting in a slippage of timetable.	<ul style="list-style-type: none"> • Involve members through the preparation of the Local Plan, to ensure that the Councils priorities are reflected.
Local Plan found unsound	<p>If the Plan is found unsound at examination it could result in the withdrawal of the Plan.</p> <p>Extra work would be required for resubmission leading to failure to meet planned timescales.</p>	<ul style="list-style-type: none"> • Take PINS advice. • Ensure a robust evidence base with well documented community and stakeholder engagement. • Keep up to date with experience from other Local Authorities Public Examinations.
Incorporating change after Examination	The Planning Inspectorate could request changes to the Local Plan, which require further work than anticipated, leading to slippage on the Local Plans publication time.	<ul style="list-style-type: none"> • Allow for some inconsistency in the programme. • Use project management methods.
Legal Challenge	A legal challenge could result in the Local Plan being quashed.	<ul style="list-style-type: none"> • Ensure that the Local Plan has been prepared in accordance with legal and procedural requirements. • Act on pre submission PINS advice.

5 Schedule and Timetable of proposed Development Plan Documents

The profiles below set out the work and resources required in order to produce each DPD. The potential timings of each of the DPDs can be found below each document profile.

South Derbyshire Local Plan Part 1 (formally known as the Core Strategy)

Status	Development Plan Document
Geographical Area	South Derbyshire District
Conformity	Conform to legislation, case law and National Planning Policy Framework.
Description	<p>Local Plan Part 1 will provide a long term vision, objectives and strategy for the spatial development of South Derbyshire and provide a framework for promoting and controlling development. Part 1 will provide:</p> <ul style="list-style-type: none"> • Site allocations for strategic housing and employment sites across the District; • Development management policies that will be used in the determination of planning applications.

Joint Working	The Council recognises the importance of joint working between the Derby HMA and neighbouring authorities under the Duty to Co Operate. Work on this document has been closely aligned with Derby City and Amber Valley. There has been numerous pieces of evidence produced jointly with authorities within the Derby HMA, which can be found at: www.south-derbys.gov.uk/
Management	Director of Community & Planning ► Environment & Development Services Portfolio Holder ► Environment & Development Committee ► Full Council ► Evidence agreed by Local Plan Member Working Group
Internal Resource	South Derbyshire District Council - Planning Policy Team, Development Management team, Strategic Housing team, Community teams, Economic Development team.
External Resource	Derby City Council, Amber Valley Borough Council, Derbyshire County Council and other key stakeholders.
Community and Stakeholder Involvement	In accordance with the Town and Country Planning Regulations 2012 and as set out in the Councils Statement of Community Involvement.
Monitoring and Review	Progress on the preparation and production of the document will be carefully monitored to ensure that milestones in the LDS are met. Monitoring policies in this document will be a main feature of the AMR.
Timetable	
Stage	Date
Commencement of the process	2009 (start of aligned working within the Derby HMA)
Submission Consultation (Regulation 19)	March 10 th – April 22 nd 2014
Submission to Secretary of State (Regulation 22)	August 2014
Commencement of the Hearing Sessions	October 2014 (not within the control of SDDC)
Adoption by Council	February 2015

South Derbyshire Local Plan Part 2

Status	Development Plan Document
Geographical Area	South Derbyshire District Council
Conformity	Conform to legislation, case law and National Planning Policy Framework as well as Part 1 of the Local Plan.
Description	Local Plan Part 2 will cover non-strategic housing allocations and a full review of the settlement boundaries. It will include more detailed policies on retail including consideration of a Town Centre boundary. Other policies will include conservation and countryside policies.
Joint Working	There will be less need to work alongside Amber Valley and Derby City in such an aligned manner. Derbyshire County Council will be involved particularly in regards to highways and education expertise.
Management	Director of Community & Planning ► Environment & Development Services Portfolio Holder ► Environment & Development Committee ► Full Council ► Evidence agreed by Local Plan Member Working Group
Internal Resource	South Derbyshire District Council - Planning Policy Team, Development Management team, Strategic Housing team, Community teams, Economic Development team.
External Resource	Derby City Council, Amber Valley Borough Council, Derbyshire County

	Council and other key stakeholders.
Community and Stakeholder Involvement	In accordance with the Town and Country Planning Regulations 2012 and as set out in the Councils Statement of Community Involvement.
Monitoring and Review	Progress on the preparation and production of the document will be carefully monitored to ensure that milestones in the LDS are met Monitoring policies in this document will be a main feature of the AMR.
Timetable	
Stage	Date
Commencement of the process	April 2014
Options Consultations (Regulation 18)	December 2014
Proposed Submission Consultation (Regulation 19)	February 2015
Submission to Secretary of State (Regulation 22)	March 2015
Commencement of the Hearing Sessions	May 2015
Adoption by Council	August 2015

13 Schedule and Timetable of proposed Supplementary Planning Documents

Design SPD

Status	Supplementary planning Guidance
Geographical Area	South Derbyshire District
Conformity	Conform to National Planning Policy Framework and Guidance as well as Part 1 of the Local Plan
Description	Guidance for people assessing development and for those proposing it across the District. It will provide clear and concise design guidance for all types of development. The guidance will be split as: <ul style="list-style-type: none"> • Design Process • Design Principles
Joint Working	Derbyshire County Council
Management	Director of Community & Planning ► Environment & Development Services Portfolio Holder ► Environment & Development Committee ► Full Council
Internal resource	South Derbyshire District Council - Planning Policy Team, Development Management team, Strategic Housing team, Waste Collection team, Economic Development team, Tree Officer.
External Resource	Police Architectural Liaison, National Forest, Developers & House Builders
Community and Stakeholder Involvement	In accordance with the Town and Country Planning Regulations 2012 and as set out in the Councils Statement of Community Involvement.
Monitoring and Review.	Progress on the preparation and production of the document will be carefully monitored to ensure that milestones in the LDS are met. Monitoring policies in this document will be a main feature of the AMR.
Timetable	
Stage	Date
Commencement of the process	March 2014
Consultation	November 2014
Adoption by Council	March 2015

Car Parking Standards SPD (may be included as part of the Design SPD)

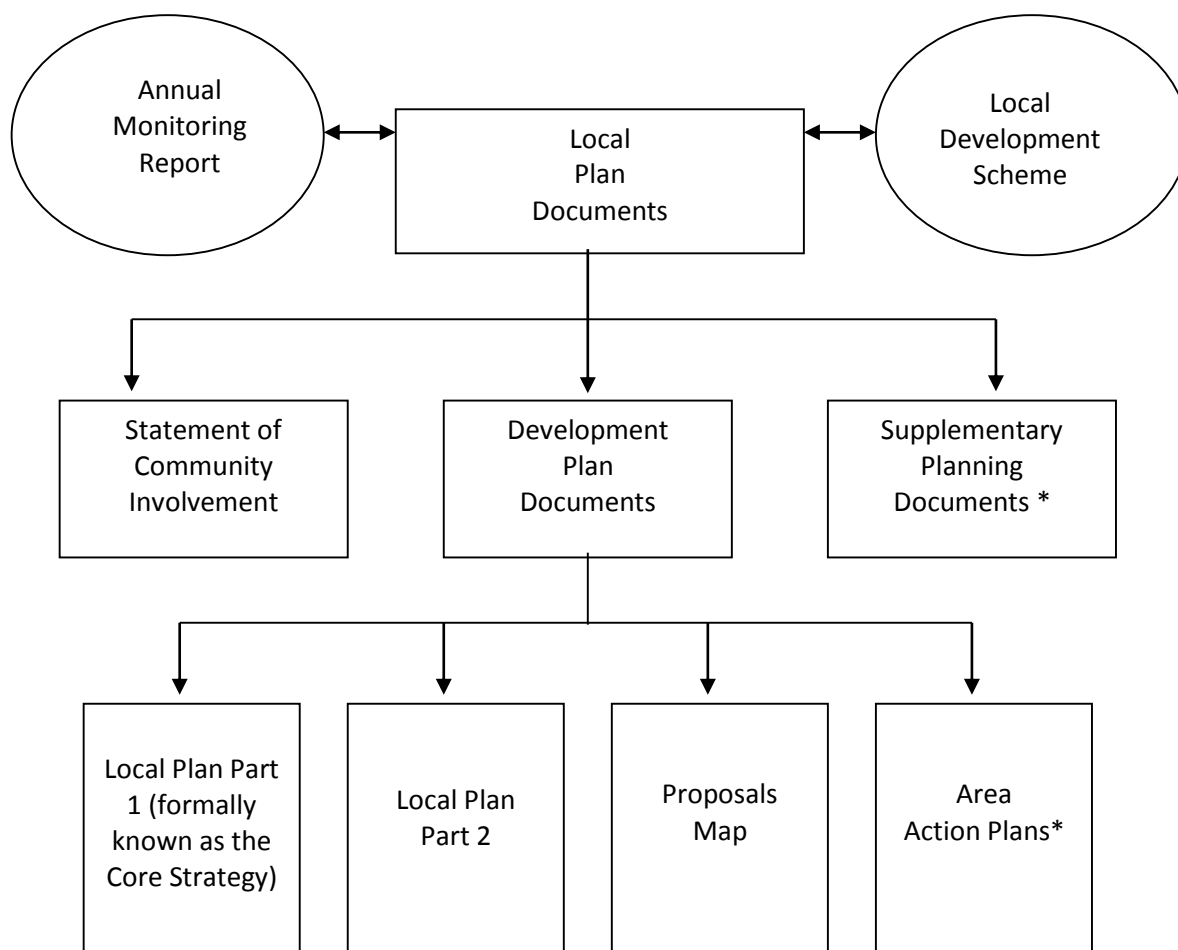
Status	Supplementary Planning Document
Geographical Area	South Derbyshire District
Conformity	Conform to National Planning Policy Framework & Guidance as well as Part 1 of the Local Plan.
Description	Guidance on car parking standards and requirements on all developments across the District.
Joint Working	Derbyshire County Council
Management	Director of Community & Planning ► Environmental & Development Services Portfolio Holder ► Environment & Development Committee ► Full Council
Internal Resource	South Derbyshire District Council - Planning Policy Team, Strategic Housing team, Development Management team, Waste Collection team Economic Development team, Tree Officer
External Resource	Police Architectural Liaison Officer
Community and Stakeholder Involvement	In accordance with the Town and Country Planning Regulations 2012 and as set out in the Councils Statement of Community Involvement.
Monitoring and Review	Progress on the preparation and production of the document will be carefully monitored to ensure that milestones in the LDS are met. Monitoring policies in this document will be a main feature of the AMR.
Timetable	
Stage	Date
Commencement of the process	March 2014
Consultation	November 2014
Adoption by Council	March 2015

Greenways SPD

Status	Supplementary Planning Document
Geographical Area	South Derbyshire District
Conformity	Conform to National Planning Policy Framework & Guidance as well as Part 1 of the Local Plan.
Description	Guidance and proposals on strategic multiuser routes for walkers, cyclists, horse riders and those with mobility difficulties across the District.
Joint Working	Derbyshire County Council who produce a County wide Green way Strategy
Management	Director of Community & Planning ► Environmental & Development Services Portfolio Holder ► Environment & Development Committee ► Full Council
Internal Resource	South Derbyshire District Council - Planning Policy Team, Development Management team, Economic Development team, Tree Officer, Open Space and Facilities Officer
External Resource	National Forest, Sustrans, Derbyshire County Council
Community and Stakeholder Involvement	In accordance with the Town and Country Planning Regulations 2012 and as set out in the Councils Statement of Community Involvement. This DPD will link to Derbyshire County Councils refresh of their Greenways Strategy.
Monitoring and Review	Progress on the preparation and production of the document will be

	carefully monitored to ensure that milestones in the LDS are met. Monitoring policies in this document will be a main feature of the AMR.
Timetable	
Stage	Date
Commencement of the process	December 2014
Consultation	April 2015
Adoption by Council	August 2015

Appendix 1: Chart to show the relationship between Local Plan documents



* Optional

Appendix 2 - Glossary of Terms

Adopted Local Plan	The South Derbyshire Local Plan formally adopted in May 1998
AMR	Annual Monitoring Report to chart progress of producing and implementing policies and proposals
Duty to Cooperate	A statutory duty placed on Local Planning Authorities to cooperate with other authorities and relevant bodies in the preparation of a DPD
LDD	Local Development Documents comprising DPDs and SPDs that together will make up the Local Plan
NPPF (National Planning Policy Framework)	Contains a range of planning policies set by National Government
Planning Inspectorate	An agency of Department of Communities and Local Government that provides independent adjudication on planning matters
Proposals Map	A map that identifies those areas to which specific policies apply.
SA	Sustainability Appraisal – a tool to ensure that policies in all LDD reflect sustainable development principle.
SCI	Statement of Community Involvement that sets out how the Council will consult the community and stakeholders on the preparation of planning documents and planning applications.
SEA	Strategic Environmental Assessment is a requirement of EU Directive 2001/42/EC and applies to plans and policies where impacts will be of a strategic nature.
SPD	Supplementary Planning Documents that provide additional detailed guidance to support policies in DPD.
SPG	Supplementary Planning Guidance provides additional guidance to support Local Plan Policies.

REPORT TO:	Environmental and Development Services	AGENDA ITEM: 8
DATE OF MEETING:	21st August 2014	CATEGORY: DELEGATED
REPORT FROM:	Director of Community and Planning Services	OPEN
MEMBERS' CONTACT POINT:	Sarah Arbon (Ext 8760) sarah.arbon@south-derbys.gov.uk	DOC:
SUBJECT:	Proposed Permanent Diversion of Public Footpath No 46 (Part) in the Parish of Swadlincote under section 257 of the Town and Country Planning Act 1990	REF:
WARD(S) AFFECTED:	Swadlincote	TERMS OF REFERENCE: EDS

1.0 Recommendations

- 1.1 That the Committee authorises the making of an Order under Section 257 of the Town and Country Planning Act 1990 in respect of the Proposed Permanent Diversion of Public Footpath No 46 (Part) in the Parish of Swadlincote; and
- 1.2 That the Committee agrees to the subsequent confirmation of the Order in the event of there being no objections received during the formal consultation stage.

2.0 Purpose of Report

- 2.1 To seek the Committee's authority to make an order to divert the above mentioned public footpath to enable the development of the site of 158 dwellings to be implemented.

3.0 Detail

- 3.1 The existing line of the footpath runs across the site west to east but is not direct as it runs to the north west before linking to Darklands Road. Between A-B it is open grassland and between B-C it is an existing 4m wide access track.
- 3.2 The application to divert the footpath was made on 28th February 2014. Informal consultation has been undertaken with all the relevant interest groups and organisations. Only one objection has been received from the Peak and Northern Footpaths Society. The objector made reference to Circular 1/09, which advises in paragraph 7.8 "*in considering potential revisions to an existing right of way that are necessary to accommodate the planned development, but which are acceptable to the public, any alternative alignment should avoid the use of estate roads for the*

purpose wherever possible and preference should be given to the use of made up estate paths through landscaped or open space areas away from vehicular traffic."

- 3.3** In this particular case the goal is to make the route as direct as possible and alternative routes along the Brook can be used. Part of the existing route runs along an access track with no pavement which is in conflict with vehicular traffic. A plan was sent to the objector that indicated that there would be both a cycleway and segregated pedestrian route running along the southern boundary adjacent to the brook and the pedestrian route would link to FP46 at the existing footbridge on the western boundary. The alternative route is not proposed as the diverted route but is considered relevant as due to the constraints of the site the amount of segregation (2m wide verge) is all that can be accommodated. The plan also included 'future routes' which are an aspiration of both this Council and the County Council to provide a link through to the golf course along the brook. Therefore, whilst this section of path would provide a direct route through the development it links into the wider area where there are segregated paths and cycleway routes adjacent to the brook which link to the wider area. Since receiving the above explanation and plan, the Peak and Northern Footpaths Society has removed its objection.
- 3.4** The proposed diversion would be direct route from the footbridge to the west to Darklands Lane to the east. If the Order takes effect then it will divert approximately 320 metres of Public Footpath No. 24, shown in bold, solid line between points A-B-C on the attached plan (Annexe A). The proposed alternative is approximately 309 metres in length and shown as a bold, broken line between points A-C.
- 3.5** The alternative footpaths will have a recorded width of 2 metres with a tarmac surface between A-C. A 2m wide grassed verge would separate pedestrians from the road and it would run immediately adjacent to the area of open space.
- 3.6** The Order can only be confirmed by the Council if, during the formal consultation process, no objections are received to it. If any objection is received the matter has to be referred to the Planning Inspectorate and a Local Inquiry must be held.

4.0 Financial Implications

- 4.1 The costs of the procedure (typically in the region of £2050 plus the costs of advertising) are charged to the applicant. However in the event of a public inquiry there will be costs in officer time to the Council. An inquiry also carries the risk of an application for costs against any party.

5.0 Corporate Implications

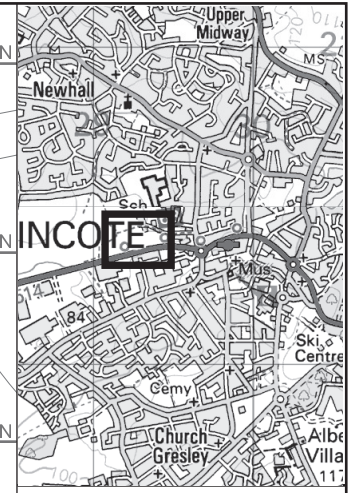
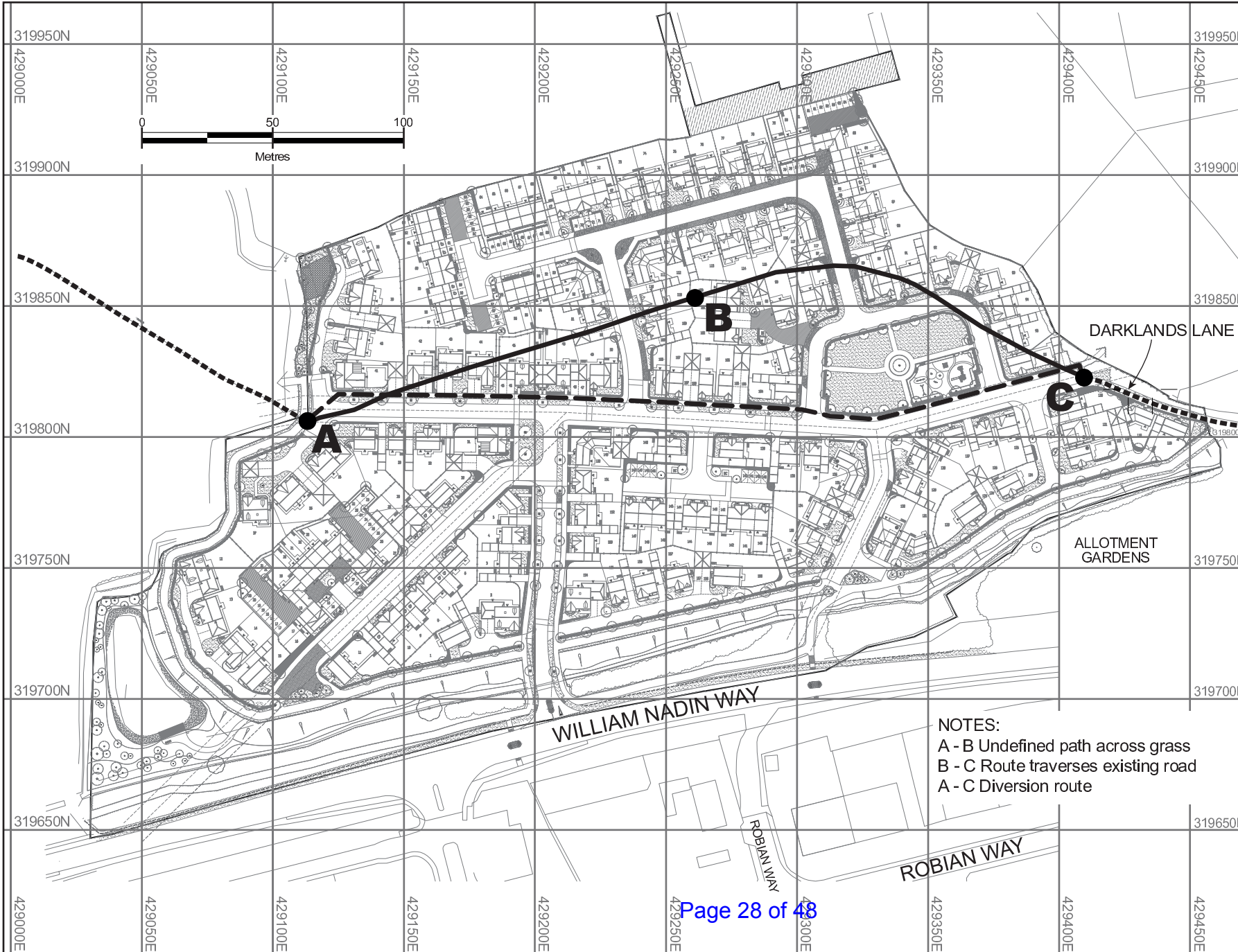
- 5.1 No specific implications relating to the Corporate Plan.

6.0 Community Implications

- 6.1 If the Order is confirmed the development can be allowed to proceed with a diversion along the new road network and a more pleasant and vehicle free alternative route would be constructed along the southern boundary adjacent to the Darklands Brook.

7.0 Background Papers

- 7.1 Planning application file 9/2013/0818.



**Town and Country
Planning Act 1990
Section 257**

South Derbyshire
District Council
Public Footpath No. 46
(No Parish)

**PUBLIC FOOTPATH
DIVERSION
ORDER 2012**

KEY

Existing footpath	-----
Footpath to be diverted	—————
Alternative footpath route	- - - - -

NOTES:
 A - B Undefined path across grass
 B - C Route traverses existing road
 A - C Diversion route

Ref: 9/2013/0818 Scale 1:2000 at A4

Community & Planning Services,
 South Derbyshire District Council,
 Civic Offices, Civic Way,
 Swadlincote,
 Derbyshire DE11 0AH

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REPORT TO:	Environmental and Development Services Committee	AGENDA ITEM: 9
DATE OF MEETING:	21st August 2014	CATEGORY: DELEGATED
REPORT FROM:	Director of Housing and Environmental Services	OPEN
MEMBERS' CONTACT POINT:	Adrian Lowery, 01283 595764, adrian.lowery@south-derbyshire.gov.uk Matthew Holford, 01283 595856, matthew.holford@south-derbys.gov.uk	DOC:
SUBJECT:	Review of the Rationalisation of Waste Bring Sites	REF:
WARD(S) AFFECTED:	All	TERMS OF REFERENCE:

1. Recommendations

- 1.1 The Committee is recommended to note the conclusion of the report; namely that the capacity of the existing bring sites is sufficient to meet demand and that there has been no increase in flytipping as a result of the reduction in bring sites.

2. Purpose of Report

- 2.1 To update Members on the outcome of the rationalisation of the number of recycling centres (bring sites) following the implementation of Committee Resolution EDS/44 (6th March 2014).

3. Detail

- 3.1 Environmental and Developmental Services agenda item 9 of the 6th March 2014 meeting sought approval from members for the reduction in bring sites from the then existing 83 sites to 10.
- 3.2 Members approved the proposals. However it was minuted that “*Members raised various points on whether the tonnage capacity of the retained sites would be adequate, fly tipping and the costs involved, whether the sites being removed were the correct ones and whether information could be provided regarding the tonnage of each site*”.
- 3.3 Members requested a further ‘early’ report providing details on the tonnage of material collected at the remaining bring sites and the implications of the reduction in bring sites on flytipping.

Tonnages Collected

- 3.4 Current site provision and capacity is shown in Table 1. The current bring site provision gives an annual capacity of 750 tonnes from a fortnightly collection. (The sites and waste streams within each site are not, in practice, collected on a strict fortnightly schedule. Collection frequencies are determined by actual demand at each location, but for the purposes of analysis a fortnightly collection is the averaged mean).
- 3.5 The tonnage figures for recycling collected at the current bring sites for the first quarter is 124.27 tonnes; see Table 2, which will give an estimated tonnage for the full year of 500 tonnes.

Table 1: Current recycling bring site capacity - tonnes.

AREA	ADDRESS	Total	glass	cans	plastics	Card	textiles	tetrapak
Castle Gresley	Bass's Crescent	1.1	0.83	0.09	0.18	0	0	0
Hatton	Station Road	3.96	0.83	0.37	0.55	1.65	0.28	0.28
Hilton	Main Street	3.59	0.83	0.28	0.55	1.65	0.28	0
Melbourne	High Street	4.04	1.1	0.18	0.55	1.65	0.28	0.28
Midway	Hillcrest	1.59	0.83	0.03	0.73	0	0	0
Overseal	Woodville Road	3.77	0.83	0.18	0.55	1.65	0.28	0.28
Shardlow	Wilne Lane	2.78	0.83	0.28	0.28	0.83	0.28	0.28
Swadlincote	Rink Drive	2.21	0.83	0.18	0.37	0.55	0	0.28
Ticknall	Ingleby Lane	2.12	0.83	0.09	0.37	0.83	0	0
Willington	Twyford Road	3.78	1.1	0.28	0.46	1.38	0.28	0.28
TOTAL CAPACITY		28.94						
Utilising an average of 26 collections per year gives annual capacity of over 750 tonnes								

Table 2: Tonnages collected from Recycling Centres Q1 2014/15

Material	Tonnage Quarter 1 2014/15
Glass	21
Cans & Tins	3
Plastics	7.68
Mixed Paper & Card	60.71
Drinks Cartons (TetraPak)	0.91
Textiles	30.97
Total all recyclables	124.27

3.6 The site and individual waste stream usage, demand and capacity is monitored regularly and adjustments can be made to collection frequencies to either increase or decrease capacity. The tonnages collected are incorporated into corporate performance indicators as part of overall recycling performance.

Flytipping Trends

3.7 The reduction of the number of bring sites in accordance with the Committee resolution was completed in the first week of April. Following this, officers have reviewed flytipping data over the following three months to determine if there have been any clear trends in flytipping incidents.

3.8 Flytipping has been steadily decreasing in South Derbyshire over the past few years. The number of reports from members of the public of flytipping incidents is recorded every month by the Council on a national database called Flycapture. Reported numbers of flytips in South Derbyshire reduced by 49% between 2007/8 (1,073 reported incidents) and 2013/14 (542 reported incidents).

3.9 The number of reported flytips since the removal of the bring sites have been compared to historical data over the same months of the year. The results are shown in Table 3 below;

Table 3: Total Reported Flytips Per Month

	2011	2012	2013	2014
January		55	39	65
February		44	46	56
March		86	34	59
April	76	47	44	48
May	76	73	49	38
June	70	50	36	20

3.10 As can be seen there is no evidence of a measurable increase in reports from the public of flytipping.

3.11 Historically, many of the incidents of side waste left at bring sites were removed by the Safer Neighbourhood Wardens as part of their routine patrols. These incidents were not logged as having been reported by the public and therefore they do not appear in the Flycapture flytipping statistics reported in Table 3 above.

3.12 For the past 3 years the Safer Neighbourhood Wardens have maintained their own database of incidents when they have proactively removed side waste from bring sites. By analysing this data it has been possible to assess any recent changes in side waste incidents. These figures are presented in Table 4 below;

Table 4: Total Number of Side Waste Incidents Proactively Removed by Wardens

	2012	2013	2014
January	0	10	2
February	2	9	3
March	4	5	5
April	9	10	0
May	7	4	0
June	1	6	3
TOTAL	23	44	13

3.13 The number of incidents of side waste left at bring sites and removed by the Safer Neighbourhood Wardens has reduced in 2014 compared to the same period in 2012 and 2013.

3.14 Based on these figures it can be concluded that there is no evidence that the loss of the bring sites has resulted in any adverse impact on flytipping in South Derbyshire.

4. Financial Implications

4.1 None.

5. Corporate Implications

5.1 The Council's Corporate Plan 2013/14 committed us to 'Develop the opportunities for increasing the range of materials recycled through the re-tendering exercise.' This is measured through the Proportion of Household waste recycled and composted. The change in bring site provision and the move to a more doorstep based system assisted in meeting this commitment.

6. Community Implications

6.1 Several of the removed bring sites generated complaints from local residents due to attracting fly tipping and anti-social behaviour. These concerns were previously generally outweighed by the convenience for and environmental benefits of recycling.

7. Background Papers

7.1 Environmental and Development Services Committee agenda item 9 report and minute for 6th March 2014.

REPORT TO:	Environmental & Development Services Committee	AGENDA ITEM:10
DATE OF MEETING:	21st August 2014	CATEGORY: DELEGATED
REPORT FROM:	Director of Community & Planning Services / Director of Housing & Environmental Services / Chief Executive	OPEN
MEMBERS' CONTACT POINT:	Stuart Batchelor (ext. 5820) Bob Ledger (ext. 5775) Frank McArdle (ext 5700)	DOC:
SUBJECT:	Corporate Plan 2009-15: Performance Management Report (1st April – 30th June 2014)	REF:
WARD (S) AFFECTED:	All	TERMS OF REFERENCE:

1.0 Recommendations

1.1 That Members:

- (a) Note the progress and achievements during the period 1st April to 30th June 2014, in relation to the Council's Corporate Plan 2009/15.
- (b) Review where progress has failed to achieve the specified target and consider the adequacy of the remedial action taken.

2.0 Purpose of Report

- 2.1 To report details of progress and achievements during the period 1st April to 30th June 2014, in relation to the Council's Corporate Plan 2009 –2015.
- 2.2 Details are provided in the respective appendices outlined below, which are attached to this report.
 - Progress against Corporate Plan 'key projects' as attached at Appendix A; and,
 - Progress against Corporate Plan 'performance measures' as attached at Appendix B.

3.0 Detail

Executive Summary

It is important that Members scrutinise the performance of the Council as part of the democratic process. This report reflects the first quarter's performance 2014/15 on the key targets the Council has set and approved.

Corporate Plan 2009/15

- 3.1 To provide context the Council's Corporate Plan 2009-15 Action Plan consists of four main 'themes' or 'priorities' (*Sustainable Growth & Opportunity: Safe & Secure: Lifestyle Choices: and Value For Money*).
- 3.2 In March 2014, the Corporate Plan was refreshed along the current themes, with an emphasis being placed on 'how our actions' will make a difference to our residents and stakeholders. In order to focus our actions, performance will be measured against a reduced number of actions or 'key projects' and performance measures.
- 3.3 Each 'theme' contains a number of 'outcomes' that help explain what the 'theme' is about. In order that the Council and its stakeholders are able to tell whether the 'outcomes' are being delivered, a number of 'key projects' (with a series of 'tasks/ milestones') and performance measures have been allocated to each 'outcome' that will be monitored either on a quarterly or annual basis.
- 3.4 This Committee is responsible for the delivery of 3 'outcomes' [*Developing economic and employment opportunities within the District; increasing recycling resulting in less waste being sent to landfill; and, sustainable planning*] within the '**Sustainable Growth & Opportunity**' theme.

Progress to 30th June 2014

'Key Projects'

- 3.5 Table 1 below; summarises the progress made against 'key projects.' It shows that 6 (75.0%) tasks for the quarter have been completed.

Table 1: Progress against Corporate Plan Projects (as at 30th June 2014)

Theme	'Completed' Tasks	'Failed' Tasks	'Not Applicable'	Total
Sustainable Growth & Opportunity	6 (75.0%)	2 (25.0%)	0	8 (100%)

- 3.6 Those tasks that have not been completed and the remedial action taken are summarised in Table 2 below.

Table 2: Corporate Plan – Key Projects– 'Failed' Tasks (as at 30th June 2014)

Project	Task 'not completed'	Remedial Action
GP 03 - Promote inward investment and business development	GP 03.1 - 1x Event Supported, 1x Publication prepared	Recruitment underway to fill the vacant Economic Development Officer post
GP 07 - Progress the South Derbyshire Local Plan	GP 07.1 - Complete pre-submission consultation on the Local Plan. Submit Local Plan to the Planning Inspectorate	Pre Submission consultation completed and Plan to be considered by Council on 3 July

Performance Measures

- 3.6 Table 3 below, provides a summary of performance against targets for both the current quarter and projected out turn for the year. It shows that three (75%) quarterly targets have been 'achieved'. No targets have been set for any of the proxy' measures. It is also predicted that all targets are 'on track' for the year end.

Table 3: Performance Measures – performance against targets (as at 30th June 2014)

Theme	Quarter Target			Total	Projected Annual Target		
	'Achieved'	'Failed'	'N/a' / Proxy ^{Note 1}		'On Track'	'At Risk'	'N/a' / Proxy ^{Note 1}
Sustainable Growth & Opportunity	3 (75.0%)	1 (25.0%)	6	10	4 (100%)	0	6

Note 1 Proxy Measures are outside the Council's direct control but provide an indication of the 'overall health of the district' For instance: A Council Strategy to 'improve employment opportunities in the area' may have an impact on the local unemployment rate

- 3.7 Table 4 below, summarises both the quarterly targets that have 'not been met' and where the projected annual target maybe 'at risk' of failure. Brief comments and remedial action taken is also provided.

Table 4: Performance Measures - targets 'at risk' of failure (as at 30th June 2014)

Description	Qtr 1 Target	Qtr 1 Actual	Comments and Planned Remedial Action
GM 07 - Speed of Planning applications	85%	84.5%	Target narrowly missed -

Managing Risks

- 3.8 The Council has a comprehensive risk register, which details all known service risks, control mechanisms and review dates. Table 4 overleaf outlines the main risks across the Sustainable Growth & Opportunity theme of the Corporate Plan.

Table 4: Managing Risks

Risk Description	Likelihood	Impact	Mitigating Action
Failure of tourism partnership (Main Responsible Officer – Chief Executive)	Tolerate the risk	Low	The partnership and its forward development should be reviewed annually, in discussion with partners.
Failure of Tourist Information Centre partnership (Main Responsible Officer – Chief Executive)	Tolerate the risk	Low	Annual review of risk
Failure of economic development partnership (Main Responsible Officer – Chief Executive)	Tolerate the risk	Low	Annual review of risk
Increase in fuel costs resulting in budget overspend (Main Responsible Officer – Director of Housing and Environmental Services)	Tolerate the risk	Medium	Ensure routes are fully optimised Monthly monitoring and reporting of actual spend against budget
Suitability of household waste for composting (Main Responsible Officer – Director of Housing and Environmental Services)	Treat the risk	Low	Keep abreast of on-going national discussions and maintain relations with partner contractors.
Failure of Sharpe’s Pottery Museum (Main Responsible Officer – Director of Community & Planning Services)	Tolerate the risk	Medium	Annual review of risk
Reduced Planning Fees (Main Responsible Officer Director of Community & Planning Services))	Tolerate the risk	Low	Six monthly monitoring
Judicial review and/or appeals against Planning decisions (Main Responsible Officer – Director of Community & Planning Services)	Treat the risk	Low	Annual review of risk

Maladministration leading to injustice (Main Responsible Officer – Director of Community & Planning Services)	Treat the risk	Low	Annual review of risk
Judicial Review / Ombudsman find rule against Building Control Decision (Main Responsible Officer – Director of Community & Planning Services)	Treat the risk	Low	Annual review of risk
Loss of market share below sustainable level (Main Responsible Officer – Director of Community & Planning Services)	Treat the risk	Low	Annual review of risk
Negligence resulting in loss to personal property (Main Responsible Officer – Director of Finance and Corporate Services)	Treat the risk	Low	Annual review of risk
Technical and legal problems/threats leading to delays in the adoption of the Local Plan documents (Main Responsible Officer – Director of Community & Planning Services)	Treat the risk	Medium	Ensure on-going monitoring and review, every six months as a minimum

Service Area Commentary

- 3.9 To assist Members in their assessment of progress made, the Lead Officer for each of the performance measures has provided some supplementary information on how the performance measures are supporting the delivery of the outcomes.
- 3.10 Within Community and Planning Service further progress has been made on the South Derbyshire Local Plan and in particular the final consultation prior to Council approval and submission. Support was provided to the events programme and in particular the National Forest Walking Festival was again successful.
- 3.11 In Housing and Environmental Services projects and performance are both on target and its pleasing to report significant increases in recycling and composting over the quarter compared to last year.

4.0 Financial Implications

- 4.1 There are no specific financial implications relating to this report. The need to continually improve whilst delivering the ambitions of the *Corporate Plan* will require a sustained efficiency programme, including the shifting of resources to the priority areas.

5.0 Corporate Implications

- 5.1 The Council aspires to be an “excellent” Council in order to deliver the service expectations of our communities.
- 5.2 This performance report evidences an improvement in how we are meeting those demands and expectations.
- 5.3 This report has no implications in respect of meeting the Public Sector Equality Duty of the Equalities Act 2010.

6.0 Conclusion

- 6.1 A high level of performance and improvements has delivered a range of outcomes for local communities.

GP 01 - Enhance the vitality of the district's town centres			
Quarter	Task	Progress	Status
1	GP 01.1 - 3 x Events Supported	3 x Farmers' Markets staged and new Swadlincote Markets stalls launched. Farmers' Market held at Festival of Leisure. Second, larger, Swadlincote Festival of Transport held attracting thousands of visitors.	Achieved
2	GP 01.2 - 3 x Events supported		
3	GP 01.3 - 3 x Events supported		
4	GP 01.4 - 3 x Events supported		

GP 02 - Deliver The National Forest Tourism Partnership Action Plan			
Quarter	Task	Progress	Status
1	GP 02.1- 1 x Edition of 'What's On'	Summer & Autumn edition of "What's On" published. Easter Farmers' Market held at Rosliston Forestry Centre. The National Forest Walking Festival 2014 supported. 12,316 enquiries handled by Tourist Information Centre	Achieved
2	GP 02.2 - 1 x Event representation		
3	GP 02.3 - 1 x Edition of 'What's On', 1x Visitor Guide published		
4	GP 02.4 - 1x Edition of 'What's On'		

GP 03 - Promote inward investment and business development			
Quarter	Task	Progress	Status
1	GP 03.1 - 1x Event Supported, 1x Publication prepared	Biggest ever Jobs & Careers Fair held attracting over 50 exhibitors offering 1,000+ jobs and some 650 visitors. Publication not completed - recruitment underway to refill vacant Economic Development Officer post.	Fail
2	GP 03.2 - 1x Publication prepared		
3	GP 03.3 - 1x Event Supported, 1 x Publication prepared		
4	GP 03.4 - 1 Publication prepared		

GP 04 - Regulate businesses in a way which promotes success for South Derbyshire's economy, as well as continuing to provide public protection			
Quarter	Task	Progress	Status
1	GP 04.1 - Deliver a health and safety advisory service for businesses across Derbyshire and Nottinghamshire on behalf of the Local Enterprise Partnership.	Advice delivered to 38 businesses across the region referred to us by the D2N2 Chamber of Commerce	Achieved
2	GP 04.2 - Complete an evaluation of the D2N2 health and safety advisory service including client feedback, case studies and a summary report for the LEP.		
3	GP 04.3 - Revise the Environmental Health enforcement policy to include the provisions of the Regulators Code.		
4	GP 04.4 - Amend all environmental health & operational procedures to reflect provisions of the Regulators Code and Better Business for All Pledge of Support. Support actions arising from the D2N2 "Better Business for All" regional steering group. Complete a BRDO outcomes & impacts review Develop action plan to implement review findings		

GP 05 - Review the commercial waste service and analyse the potential for development			
Quarter	Task	Progress	Status
1	GP 05.1 - Establish capacity for expansion within current resources. Establish potential market for commercial waste collections.	All baseline data has been collated and analysed, resource capacity is equal to potential market.	Achieved
2	GP 05.2 - Review, benchmark and restructure pricing schedules. Complete initial business case		
3	GP 05.3 - Explore marketing opportunities and develop marketing approach. Complete business case		
4	GP 05.4 -Implement expansion of commercial waste collections - dependent on outcome of business case.		

GP 06 - Deliver the key actions contained within the Contaminated Land Inspection Strategy			
Quarter	Task	Progress	Status
1	GP 06.1 Publish the Q1 contaminated land inspection report. Complete 1 phase 1 study of a high priority site.	Contaminated Land Inspection Strategy quarterly progress report submitted to ED&S Committee. SDDC directed Phase I study undertaken at 80ha site on land off Valley Road, Overseal.	Achieved
2	GP 06.2 Publish the Q2 contaminated land inspection report. Complete 2 Phase I studies of high priority sites. Develop detailed project plan for the delivery of ACUMEN landfill project		
3	GP 06.3 Publish the Q3 contaminated land inspection report, including progress to plan on the ACUMEN landfill project Complete 3 Phase I studies of high priority sites.		
4	GP 06.4 Publish the Q4 contaminated land inspection report, including progress to plan on the ACUMEN landfill project Complete 4 Phase I studies of high priority sites		

GP 07 - Progress the South Derbyshire Local Plan			
Quarter	Task	Progress	Status
1	GP 07.1 - Complete pre-submission consultation on the Local Plan. Submit Local Plan to the Planning Inspectorate	Pre Submission consultation completed and Plan to be considered by Council on 3rd July	Fail
2	GP 07.2 - Prepare for Local Plan examination - pre exam questions or meeting possible		
3	GP 07.3 - Undertake Local Plan examination		
4	GP 07.4 - Receive Inspectors Report confirming that South Derbyshire's Local Plan is sound		

GP 08 - Supporting our communities in neighbourhood planning,			
Quarter	Task	Progress	Status
1	GP 08.1 -Support interested communities	Update provided at Parish Liaison meeting and offer to support Parishes refreshed	Achieved
2	GP 08.2 - Support interested communities.		
3	GP 08.3 - Promote process to Parishes and Neighbourhoods.		
4	GP 08.4 - Support interested communities.		

SUSTAINABLE GROWTH & OPPORTUNITY- PERFORMANCE MEASURES 2014/15

Outcome	Measure	Actual / Out turn 2013/14	Target Quarter 1 2014/15	Actual Quarter 1 2014/15	Quarter Status	Annual Target 2014/15	Predicted Out turn 2014/15	Status	Comments/ Remedial Action
GO 1 - Developing economic and employment opportunities	GM 01 -Total Rateable Value of business premises (Proxy measure)	n/a	n/a	n/a	Proxy	n/a	n/a	Proxy	
	GM 02 -Unemployment Rate (Proxy measure)	1.50%	n/a	1.30%	Proxy	n/a	n/a	Proxy	
GO 2 - Increasing recycling resulting in less waste being landfilled	GM 03 -Household waste collected per head of population (in Kgs)	503.75	130.00	125.40	Green	510.00	510.00	Green	Waste disposal down 4% to q1,13-14 Tonnages to be confirmed
	GM 04 - Percentage of all household waste recycled and composted	48.10%	51.00%	55.00%	Green	50.00%	50.00%	Green	Green bin kerbside doubled to q1,13-14 brown bin compost up 20% to q1,13-14 Tonnages to be confirmed
	GM 05 - Percentage of kerbside collected household waste recycled and composted	New	51.22%	57.00%	Green	52%	52.00%	Green	Waste disposal down 4% to q1,13-14 Tonnages to be confirmed
GO 3 - Sustainable Planning	GM 06- Net additional commercial / employment floor space created (hectares) (Proxy measure)	n/a	n/a	n/a	Proxy	2.65	n/a	Proxy	
	GM 07 - Net additional homes provided (Proxy measure)	n/a	n/a	n/a	Proxy	673	n/a	Proxy	
	GM 08 - Speed of Planning applications	86.80%	85.00%	84.54%	Red	85.00%	85.00%	Green	Significant increase in applications and more capacity being created to manage workload.
	GM 09 - Number of quality development schemes delivered	100.00%	n/a	n/a	N/a	90.00%	n/a	N/a	Annual Target
	GM 10- Satisfaction with the Planning application process	n/a	n/a	n/a	N/a	80.00%	n/a	N/a	

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 11
DATE OF MEETING:	21ST AUGUST 2014	CATEGORY: DELEGATED
REPORT FROM:	Director of Community & Planning Services / Director of Housing & Environmental Services Stuart Batchelor (Ext. 5820) Bob Ledger (Ext. 5775)	OPEN
MEMBERS' CONTACT POINT:		DOC:
SUBJECT:	WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

**Environmental & Development Services Committee – 21st August, 2014
Work Programme 2014/15**

Work Programme Area	Date of Committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer (Contact details)
Rationalisation of bring sites – follow up report	21 st August 2014			Adrian Lowery, Direct Services Manager 01283 595764
Regulators Code	2nd October 2014			Matthew Holford, Environmental Health Manager (01283 595856)
Local Development Scheme	21 st August 2014			Nicola Sworowski Planning Policy Manager (01283 595983)
Quarterly performance	Aug 2014, Nov 2014, March 2015			
Local Plan Part 2 Consultation Report	Nov 2014			Nicola Sworowski Planning Policy Manager (01283 595983)
Swadlincote Conservation Area Management Plan - HLF	Nov 2014			Nicola Sworowski Planning Policy Manager (01283 595983)
Minerals and Waste	Nov 2014			Kevin Exley Planning Policy Officer 01283 228717

Work Programme Area	Date of Committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer (Contact details)
EMIMP (East Midlands InterModal Park) Update	Nov 2014			Tony Sylvester Planning Services Manager (01283 595743)
Car parking Standards Supplementary Planning Guidance				Richard Groves Planning Policy Officer 01283 595738
Design Supplementary Planning Guidance	February 2015			Richard Shaw Design Excellence Officer 01283 228764
Greenways Strategy	February 2015			Richard Groves Planning Policy Officer 01283 595738
Local Plan Part 1 Adoption	March 2015			Nicola Sworowski Planning Policy Manager (01283 595983)
Repton High Street – Air Quality	March 2015			Matt Holford Environmental Health Manager (01283 595856)
Local Plan Part 2 Draft Report	March 2015			Nicola Sworowski Planning Policy Manager (01283 595983)

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