

Action *What steps will we take to accomplish the above?*

Action	Indicator	Target	Who by?	Priority	By when?
Integrate service delivery with Corporate and Community Plans Policies 1,2,3,4	Reshaped Implementation Plan Await publication of those plans	All planned actions comply with those plans	Policy + Best Value unit + Planning managers	\$\$\$	After publication + 6 weeks
Prioritise staff deployment in core delivery areas Policies: all	Staff Numbers achieved	Resources devoted to Development Control maintained at present level	DCE + PSM	\$\$\$	September 2001/ March 2002 budget round
Review Delegation Agreement Policies 4,7,8,17	New Document none	Delegation and community protection in better balance	DCM	\$	December 2002
Apply Performance Management to resources and outputs Policies 1,5	National and local performance indicators See B V Plan	Government and local targets specified in B V Performance Plan	DCM	\$\$\$	September 2001
Complete and maintain staff reviews and implement training Policies 2,6,17	Applicability of training plan to Service delivery Appraisals yet to be agreed	All staff developing their roles in accord with this implementation plan	P S Manager + Unit Managers	\$\$\$	September 2001

Action	Indicator	Target	Who by?	Priority	By when?
Employ additional BCO to improve access, security, energy consumption, and waste recycling in buildings Policies 2,3,7,15	Numbers of Buildings attaining new standards Await budget round and service plan	100% of new buildings showing positive features meeting Agenda 21 +Crime reduction + Accessibility targets	New BCO with Economic Development Unit,, Local Plans Unit and D C officers	\$ \$ \$	Officer in post April 2002 Target by Sept 2002
Produce and negotiate policy with Parish Councils for them to monitor breaches of Planning Control Policies 2,8,9,11,12	Level of acceptance and adoption by Parish Councils none	Agreement of 30% of Parish Councils to implement policy	P S Manager + D C Manager +Legal Services Manager	\$	December 2002
Disseminate customer charter and plain English versions of all Supplementary Planning Guidance for comment Policies 8,9,14,16,17	Circulation level and response Charter disseminated to Parish Council's and on counter	25% response rate of which 75% acceptance or with suggestions for achievable positive improvement	Planning Services Manager +Unit Managers + Admin	\$ \$\$	June 2001 ongoing
Produce policy for public to address Committee site visits Policies 3,9,12,14	Committee resolution none	Introduction of policy allowing public to address site meetings	P S Mr + D C Manager + Legal Services Manager	\$ \$	September 2002
Review all documents in the light of feedback from stakeholders Policies 8,9,12,14,15,16,17	Number of new documents issued Extens?	All Supplementary Planning Guidance revised	D C Manager + Local Plan Manager and teams	\$ \$	December 2002

Action	Indicator	Target	Who by?	Priority	By when?
Active involvement in review of financial and accountancy services Policies 7,10,12,16,17	Level of improvement in cost accounting Monthly meetings set up by accountancy section No progress to more easily accessible system Sue inputting orders and invoices on own spreadsheets	User friendly new IT system and pro tem assistance from Accountancy Service	Building Control Manager + Best Value Review team	\$\$\$	September 2001
Prepare and implement a project plan for the Local Plan review Policies 11,13,15	Dates for achieving milestones Delayed by resignation of councillor Shirley recruited	Local Plan to committee before September, etc.	Local Plan Manager	\$\$\$	September 2001, ongoing
Implement consultation on the Local Plan Policies 8,9,16,17	Level of access to stakeholders achieved See above	All relevant stakeholders in appropriate manner/forum	Local Plan Manager and team	\$\$\$	September 2001
Develop Council's web page/ internet access and advertise it Policies 8,9,16	Level of access to e-mail Good progress on Local Plan page Application forms on	?	All	\$\$	March 2002
Prepare an Enforcement priority policy Policies 1,11,14,17	none		D C Manager	\$\$	March 2002

20/06/01 progress charted 31/08/01

