

**Work Plan for 2008/09 – Finance and Management Policy Committee**

<b>Work Programme Area</b>	<b>Date of committee meetings</b>	<b>Anticipated completion date</b>	<b>Submitted to Council target date</b>	<b>Contact Officer (Contact details)</b>
Budget monitoring – provisional out-turn 2008/9	30 April 2009	March 2009	Delegated	Kevin Stackhouse (595811)
Corporate Equalities and Fairness Annual Progress Report and review of Strategy Achieving level 3 of the Equality Standard for Local Government By March 2010	30 April 2009	March 2009	Delegated	David Clamp (595729)
Community Cohesion/Social Inclusion Strategy	30 April 2009	March 2009	Delegated	David Clamp (595729)
County/European Parliamentary Election Report	30 April 2009	March 2009	Delegated	Andrea McCaskie (595831)
Corporate Training Report	May 2009	March 2009	Delegated	David Clamp (595729)
Workforce Development	May 2009	March 2009	Delegated	David Clamp (595729)

Strategy				
Approve the Annual Governance Statement as part of the Final Accounts for 2008/9	June 2009	May 2009	Delegated	Andrea McCaskie (595831)
Communications Annual Report	June 2009	May 2009	Delegated	David Clamp (595729)
Consultation Annual Report	June 2009	May 2009	Delegated	David Clamp (595729)
Budget out-turn and final accounts for 2007/8 and an early indication on how it affects the MTFP	June 2009	May 2009	Delegated	Kevin Stackhouse (595811)
Annual Business Improvement Review (including Procurement)	June 2009	May 2009	Delegated	Nigel Glossop (595703)
<ul style="list-style-type: none"> <li>• Final Budget Out-turn 2008/9</li> <li>• Treasury Management Annual Report 2008/9</li> <li>• Statement of Accounts</li> </ul>	June 2009	May 2009	Delegated	Kevin Stackhouse (595811)

2008/9 (subject to Audit)				
<ul style="list-style-type: none"><li>• Review of MTFP ahead of the 2009/10 budget-round</li><li>• Quarterly financial and budget-monitoring 2008/9</li></ul>	September 2009	August 2009	Delegated	Kevin Stackhouse (595811)