
REPORT TO:	FINANCE AND MANAGEMENT COMMITTEE (SPECIAL)	AGENDA ITEM:7
DATE OF MEETING:	30th JULY 2020	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	VICKI SUMMERFIELD 01283 595939 victoria.summerfield@southderbyshire.gov.uk	DOC: s/finance/committee/2019-20/July/budget outturn report 2020
SUBJECT:	FINAL REVENUE BUDGET OUT-TURN 2019/20	REF:
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

1.1 To approve the final outturn position for:

- The General Fund Revenue Account 2019/20
- The Housing Revenue Account 2019/20
- The Collection Fund 2019/20
- The Balance of Reserves at 31st March 2020.

1.2 That a net appropriation of £2,760,376 in 2019/20 is made from the General Fund Reserve to other Earmarked Reserves and a net appropriation of £110,566 is made from the HRA General Reserve to Earmarked Reserves as detailed in the report.

1.3 That the Committee note the following contributions and adjustments have been made to Bad Debt and Appeal Provisions in 2019/20:

Sundry Debtors	69,873	General Fund
Temporary Accommodation	-1,676	General Fund
Housing Benefit Overpayments	28,036	General Fund
Council Tax Arrears	-73,562	General Fund
Business Rates Arrears	-112,808	General Fund
Business Rates Appeals	-294,542	General Fund
Planning Appeals	19,500	General Fund
Housing Rent Arrears	117,827	HRA

2.0 Purpose of Report

2.1 To detail the final out-turn position for 2019/20 on the Council's revenue accounts. The report also details the financial position on these accounts as at 31st March 2020 compared to that estimated in the Council's Medium-Term Financial Plan (MTFP). Details of the Collection Fund position, together with details of provisions and reserves is also provided.

2.2 This report is divided into the following sections:

- Section 3 – General Fund Revenue Account and Collection Fund 2019/20
- Section 4 – Housing Revenue Account 2019/20
- Section 5 – Reserves as at 31st March 2020

- Appendix 1 - General Fund Account 2019/20
- Appendix 2 –The Collection Fund 2019/20
- Appendix 3 – Earmarked reserves 2019/20

3.0 GENERAL FUND REVENUE ACCOUNT

3.1 Apart from Council Housing, day-to-day income and expenditure on Council services is accounted for in the General Fund. The net expenditure is financed by:

- General Government Grant
- Retained Business Rates
- New Homes Bonus
- Council Tax

3.2 The Budget for 2019/20, which was approved in February 2019, estimated a budget deficit of £622,044 for 2019/20. Following the update of the Medium-term Financial Plan (MTFP) in March 2020, this was revised to a deficit of £262,591 as summarised in the following table

	£
Base Budget	12,702,388
Reverse out Depreciation	-842,289
Minimum / Voluntary Revenue Provisions	328,635
Contingent Sums	598,902
Total Estimated Spend	12,787,636
Financing	-12,525,045
Estimated Deficit	262,591

Final Budget Outturn 2019/20 - Summary

3.3 **Appendix 1** details the final outturn on the General Fund for 2019/20 with a comparison to the approved budget.

3.4 The appendix shows that the General Fund achieved a surplus, after appropriations, of £818,311 for the year.

3.5 This was £1,080,902 greater than budgeted. This level of variance was higher than expected and previously reported and was mainly due to lower expenditure and higher levels of unbudgeted income from Business Rates, investments and fees. The update to Committee on 2nd July 2020 reported an approximate surplus of £701,614.

Overview of Income and Expenditure 2019/20

3.7 Although there was an overall surplus, this was after meeting some additional cost pressures. Variances have been reported in monitoring reports during the year, with actual figures now finalised. An analysis of the major variances is shown in the following tables with commentary in the sections that follow.

GENERAL FUND BUDGET VARIANCE 2019/20

	£'000
Salary savings (vacancies, maternity etc.) - F&M	424
Salary savings (vacancies, maternity etc.) - E&D	265
Salary savings (vacancies, maternity etc.) - H&C	81
Total Employee	770
Business Rates	1,052
Planning Income	293
Investment Income	122
Benefits	110
HRA Recharge	78
Derbyshire County Council Contributions	70
No Requirement for a By-Election	54
Environmental Services Income	52
Industrial Unit Income	44
Street Naming Income	27
Legal Fee Income	24
Forest England Contribution for Rosliston	20
Land Charges and Licensing Income	18
Training Costs	14
Vehicle Hire	12
Vehicle Spare Parts	9
Other Variances (net)	3
Total Favourable Variances	2,772
Flooding Works	-5
Banking Transaction Costs	-8
Mobile Phones Overspend	-15
Animal Welfare Act Costs	-23
Planning Appeals Provision	-28
Planning Software Upgrade	-36
Professional Fees	-39
Bad Debt Provision	-52
Head of Service Recruitment	-81
Agency and Consultancy Costs	-601
Accounting Adjustments	-803
Total Adverse Variances	-1691
TOTAL FAVOURABLE VARIANCE	1081

Variations

- 3.8 Salary savings in year relate to vacancies and maternity (£770k) and are mostly offset by agency and consultancy to support service areas (£601k) plus recruitment costs for the new Head of Service posts (£81k). Due to current vacancies, a saving in employee training has also been realised (£14k).
- 3.9 Investment income is greater than budget due to the large value of cash deposits held by the Council. Cash investments have been higher in year due to lower service and capital expenditure as reported. £4m is currently invested in a longer-term high interest account with an average return of 4%. The MTFP was updated in October to include an additional £100k of investment income. The receipt in year has exceeded the total budget on the General Fund by £122k.

- 3.10 Planning applications are significantly higher than forecast and have remained consistently high throughout the year. An increase above that budgeted for potential Planning Appeal costs of £28k has been seen but this is more than offset by the increased income. An earmarked reserve contribution of £56k has been transferred as part of the year-end process for the additional fee income from the increase of planning fees by 20%. No draw down was required in year for the software upgrade (£36k) as this has been offset against the 20% income noted above.
- 3.11 Contributions from Derbyshire County Council are higher than budget on waste disposal (£53k) due to higher levels of green waste and recycling in March at the beginning of the Covid-19 pandemic. Additional income has also been received for the service charge paid for use of the Civic Offices (£17k).
- 3.12 Food Safety and Pollution Reduction income is higher than budgeted and was consistently higher than budget throughout the year. Fee income generated through food safety certificates generally exceeds the budget year-on-year. Costs have been incurred for kennelling due to seizing 26 animals under the Animal Welfare Act. It is hoped that these costs can be recovered after prosecution but the increased income in other Environmental services more than offsets this cost.
- 3.13 A budget is always included for the potential requirement for a By-Election each year. No Election was required and therefore a saving of £46k has been made. Additional income has also been received from the Government for settlement of costs for the General Election in 2017 (£10k).
- 3.14 Commercial lets have achieved greater levels of income than budgeted due to the void units being lower than anticipated.
- 3.15 Street Naming income has seen a large volume of applications in line with the growth of the District.
- 3.16 Forestry England has contributed £20k towards the on-going service costs at Rosliston Forestry Centre whilst the tender for future delivery on the site is undertaken. Fee income is lower than budget (£23k) due to inclement weather during 2019/20.
- 3.17 Licensing and Land Charges income is higher than budget which is in line with prior years.
- 3.18 Legal Services income received in year was unbudgeted and has been generated for costs in relation to a successful legal challenge in court. Costs have been received that partially offset this surplus and are noted in the table on Professional Fees at 3.23.
- 3.19 Additional Benefit Overpayment Income was received in year (£46k) and the percentage of Local Authority error rates were lower than budgeted for Allowances (£170k) but slightly higher on Rebates (£106k).
- 3.20 A new fleet of vehicles were acquired in 2018/19 and therefore spare parts for vehicles and vehicle hire are lower than budgeted in 2019/20.
- 3.21 Recharges from the General Fund to the HRA are updated as part of the year-end process. Areas of additional expenditure on Senior Management, Customer Services and support from Grounds Maintenance has resulted in a larger than budgeted recharge.
- 3.22 Mobile phone costs have exceeded the budget by approximately 75% in year. This has been subject to a separate investigation and reported to the Audit Sub-Committee.

3.23 Professional fees have been higher than budget, details of which are covered in the following table:

	£'000
Lower External Audit Fee	25
Democratic and Elected Members Underspend	7
Housing Strategy Underspend	4
Support with Software Upgrade	-5
NNDR Rateable Value Finder Fee	-15
Legal Fees	-15
Support with GDPR and Fraud	-16
Tree Inspections and Play Facility Audit	-24
	-39

3.24 Accounting adjustments are made as part of the year-end process and in line with Accounting Standards. The main adjustments are for growth which has been earmarked in line with approval from this Committee, earmarked capital contributions also approved by this Committee, Minimum Revenue and Voluntary Revenue provisions as reported within the MTFP plus the reversal of depreciation and revaluation adjustments.

Retained Business Rates

3.25 An analysis of income retained directly in the General Fund is shown in the following table.

	£
Precept Payments	10,718,262
Tariff paid to Derby City Council	-6,524,883
Pool Contribution	-594,000
Surplus	423,781
Business Rates Reliefs	1,492,080
Retained Business Rates	5,515,240
Reversal of Current Year Surplus	-423,781
Declared Deficit	-293,538
General Fund Receipt	<u>4,797,921</u>

3.26 Business rates generated a surplus in 2019/20, of which the Council's share was approximately £424k as shown in the previous table. This was due to a reduction in the appeals provision and bad debt provision plus greater growth than budgeted; *this is detailed later in the report from paragraph 3.43.*

Provision for Bad Debts

3.27 Under accounting regulations, the Council has to provide for debts that may become uncollectable and which may need to be written-off. Provisions are based on a calculation that considers the risk of a debt becoming uncollectable.

3.28 The provisions made in 2019/20 and charged against the General Fund are shown in the following table.

Sundry Debtors	£74,617
Temporary Accommodation	£5,458
Housing Benefit Overpayments	£72,406
Total	£152,481

3.29 The total contribution of £152,481, as shown in the above table, was greater than that budgeted of £100,000.

3.30 Sundry Debt has increased in year due to a higher level of S106 invoices outstanding with Developers. These debts are being actively chased but the impact of COVID-19 has caused issues regarding contact with Developers and customer cash flow. This is being closely monitored.

Temporary Accommodation - Bed and Breakfast Charges

3.31 These charges arise where the Council has to incur costs under its duties to provide temporary accommodation for homeless people. The Council is entitled to recover the costs, but this is generally difficult as people concerned are unlikely to have the means to pay.

3.32 The Council is responsible for pursuing recovery of the amount owed and this is generally difficult.

3.33 In addition, the Council has an earmarked reserve, which relates to Government grants not fully utilised from previous years, to fund initiatives to prevent the incidence of homelessness occurring. This is overseen by the Housing and Community Services Committee.

Housing Benefit Overpayments

3.34 These relate to overpayments whether they have occurred through processing error, claimant misinformation or fraud. The recovery is usually slow and may take several years where an overpayment is being deducted from on-going benefit. Depending on how the overpayment occurred, on average, around 40% is reimbursed through the housing benefit subsidy system in the year that the overpayment occurred.

Net Cost of Housing Benefit

3.35 The cost of Housing Benefits decreased overall by £110k as shown in the following table.

	Actual £'000	Estimate £'000	Variance £'000
Rent Allowances Paid	8,588	10,085	1,497
Rent Allowances Subsidy	-8,459	-9,782	-1,323
Net Cost of Rent Allowances	129	303	174

Rent Rebates Paid	5,532	6,105	573
Rent Rebates Subsidy	-5,365	-6,045	-680
Net Cost of Rent Rebates	167	60	-107

Net Cost of Benefits Paid	296	363	67
Overpayments Recovered (Rent Allowances)	-238	-195	43

Overall Cost of Housing Benefit	58	168	110
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3.36 The cost of benefits falling on the Council is sensitive to small changes given the amount involved. It is important that the Council maximises its subsidy through robust processing. The total cost of benefits paid and administered was approximately £14m in 2019/20.

3.37 The previous table shows that the net cost of benefits paid was approximately £67k less than that estimated. Overpayments recovered were budgeted at £195k against an actual recovery of £238k. Any overpayments recovered are a direct benefit to the General Fund.

Transfers between Reserves

3.40 Numerous transfers are required between the General Reserve and other Reserves held by the Council as part of the year-end process. These transfers are split between expenditure that is incurred and financed from earmarked reserves, together with amounts received in advance and capital receipts, which need to be transferred into earmarked reserves to meet future expenditure.

3.41 In addition, certain budget managers have made requests to transfer underspends from budgets in the year into 2020/21, to meet on-going commitments. Several of these have already been approved by the Committee. All proposed transfers are detailed in the following table.

Transfers from General Reserve to other Usable Reserves	£'000
S106 movement in year	2,464
District Growth	581
Vehicle Replacement Fund	59
Planning - additional 20% fee receipt unspent	58
Business Change - revenue contribution	52
Welfare Reform, Fraud and Compliance	42
Planning - future Local Plan provision	36
Government Funding - EU Exit	35
ICT Strategy Contribution due to under spend	29
Health Partnership contribution	27
Homelessness Prevention	19
Transfer of turnover share from Rosliston Forestry Centre Café	17
Planning - Government grant for future resource cover	15
Get Active in the Forest contribution	13
Safer Communities	11
Corporate training under spend	10
Environmental Education	7
New Town Centre reserve top up	5
	3,480

Transfers from other Usable Reserves to the General Reserve	£'000
Electoral Registration	-4
Building Control transition costs	-6
Pensions reserve draw down	-8
Youth Engagement - draw down for service delivery	-20
Operational Services Public Open Spaces draw down	-26
Cultural Services Public Open Spaces draw down	-68
Garden Village - Government funding drawdown by Derby City	-86
Public Buildings repairs in year	-129
	-347
	3,133
	3,133
Accounting Adjustments between General and other Reserves	
Transfer of pension deficit adjustments to Pension Reserve	-2,237
Accounting Adjustments transferred to Unusable Reserves	-418
Transfer of land sales to Capital Receipts and Deferred Capital Receipts Reserve	1,956
	-699
	-699
TOTAL ADJUSTMENTS	2,434
	2,434

3.42 **Appendix 4** details the proposed adjustments to Earmarked Reserves. The overall effect on the General Reserve following the surplus on the General Fund, together with these transfers to other Reserves is detailed in Section 5.

THE COLLECTION FUND

3.43 The Collection Fund is the statutory account that records the collection of Council Tax and Business Rates and shows how that income has been distributed to the Government and other Preceptors on the Fund, including this Council.

3.44 During the year, Council Tax and Business Rates performed better than estimated, mainly due to growth of the District and reductions in provisions. The final outturn on the Fund for 2019/20 is detailed in **Appendix 2**.

Council Tax collectable

3.45 Overall collection generated a surplus in the year of £2.49m. This maintained a cumulative fund balance of £3.31m as at 31st March 2020 – an increase of £1.84m compared to that estimated. This was mainly due to an increase in Council Tax collectable from a greater number of properties compared to that estimated plus a reduction in the bad debt provision.

3.46 The amount due to South Derbyshire is approximately £342k (10.3% of £3,310k). This amount remains in the Collection Fund pending the 2020/21 budget round, when the surplus on the Fund has to be declared in setting the Council Tax for the following year. Depending on the on-going performance of Council Tax, at this point any surplus due to the General Fund will be included in the MTFP.

Business Rates

3.47 As highlighted earlier in the report, this part of the Fund generated a surplus in 2019/20 of £1,059k, compared to an estimated deficit of £1k. This was due to a

release of the appeals provision plus a slightly higher level of chargeable Businesses than originally forecast.

Business Rates Appeals

- 3.48 Under accounting regulations, the Council has to provide against a certain amount of appeals being successful.
- 3.49 During 2019/20, the majority of the appeals dating back to 2010 have now been settled. The provision made against these appeals was higher than required and has therefore resulted in a release of part of the provision.
- 3.50 The provision for appeals bought forward from 2018/19 was £1.98m. This was reduced to £1.74m after a review of the remaining outstanding appeals on file.

4.0 HOUSING REVENUE ACCOUNT (HRA)

- 4.1 The Council is required to account separately for income and expenditure in providing Council Housing. The approved HRA Budget for 2019/20 was set with a surplus of £193k.
- 4.2 This surplus was revised to a reduced surplus of £136k in February 2020, following a review of capital expenditure for major repairs. At the end of the third quarter, the surplus was projected to be higher at £403k.

Final Outturn 2019/20

- 4.3 Final performance on the HRA is shown in the following table.

HRA SURPLUS 2019/20			
	BUDGET	ACTUAL	VARIANCE
	£000	£000	£000
Total Income	-12,414	-12,337	-77
Contribution to Capital & New Build	3,188	2,572	616
Responsive & Planned Maintenance	3,162	2,788	374
Interest on Debt and Investments	1,713	1,393	320
Supervision & Management	1,817	1,764	53
Supported Housing & Careline Services	829	810	19
Provision for Bad Debts	100	136	-36
Provision for Debt Repayment	1,424	1,424	0
Asset Replacement Contribution	45	45	0
ICT Reserve contribution	0	66	-66
Accounting Adjustments	0	-2	2
Surplus	-136	-1,341	1,205

- 4.4 The table shows that the HRA generated a surplus greater than that estimated, and there were some more significant variances within the overall variance figure of £1,205k as shown in the above table.
- 4.5 A number of these variances were known but not to the full extent realised and were reported to the Committee as part of the final monitoring report earlier in July.

4.6 Interest on debt was lower due to the interest rate on the variable element of the debt portfolio (£10m) having been settled at 0.75% compared to that budgeted of 2.50%. Interest received from investments was also significantly higher than budgeted due to the Council having more funds on deposit than in previous years as noted earlier in the report.

Other Variances

4.7 The main favourable variances related to supervision and management and repairs and maintenance. There were savings made in year on vacancies (£354k) and training (£17k) but these were more than offset by agency costs (£408k) to support services.

4.8 Due to the delayed start to appointment of a contractor, repairs and maintenance were significantly underspent in year. It is likely that the delay due to COVID-19 at the start of 2020/21 will mean the HRA will also underspend again. The underspend totalled £490k.

4.9 Capital expenditure in year was lower than budgeted. The contribution to capital from revenue resources is a statutory requirement through a depreciation charge. Depreciation charged to revenue is then reversed in reserves but can only be used to fund capital items. In year, the depreciation was lower than initially forecast due to a smaller movement than expected on revaluation of dwellings. An additional contribution of £700k has also been made to fund future capital projects.

4.10 Rental income was lower in year due to void properties and Right to Buy losses. Both will continue to be a risk to the HRA going forward, although it is hoped that losses from void properties will fall due to the start of a contractor and the initial impact of lockdown due to COVID-19 starting to soften.

4.11 A contribution of £66k is proposed to the HRA ICT Reserve to set-aside sums for future upgrades and mobile working.

4.12 As noted earlier in the report, the recharge from the General Fund to the HRA was higher by £78k in year.

4.13 The provision for bad debts is based on the level of rent arrears at each year-end. The level of arrears and associated bad debts provision is shown in the following table.

	2018	2019	2020
Debt outstanding	£	£	£
Leaseholders	1,706	6,071	3,804
Current Tenants	255,424	300,512	435,928
Former Tenants	129,389	100,527	114,849
	386,519	407,110	554,581
Bad debt provision	234,127	251,240	369,067

4.14 The level of arrears has increased by £147k in the year. The bad debt provision required has increased from £251k to £369k, with an increase of £136k after write-offs (compared to an estimate of £100k) required as shown in the following table.

	£
Bad debt provision b/fwd	251,240
Less write-offs in 2018/19	-18,253
Remaining provision	<u>232,987</u>
Provision required	<u>369,067</u>
Top-up required to HRA	<u>136,080</u>

4.15 Universal credit is starting to show an impact on arrears and the Housing team are working with tenants and monitoring the arrears position closely.

4.16 Overall, the effect of the HRA surplus on the HRA's General Reserve is detailed in **Section 5**.

5.0 **RESERVES**

General Fund Reserve

5.1 Following the out-turn figures detailed in *Section 3*, the position on the General Fund Reserve Balance is summarised in the following table.

General Fund Reserve	Budget £'000	Actual £'000	Variance £'000
Balance b/fwd 1st April 2019	-10,426	-10,426	0
Prior Period Adjustment to 2018/19 Surplus	0	-1,361	-1,361
Add: Deficit / (Surplus) for year as reported in Statement of Accounts	263	-3,990	-4,253
Add: Asset Replacement and Renewal Fund Contribution	400	400	0
Add: ICT and Digital Strategy Contribution	210	210	0
Add: Funding for Capital Projects	592	127	-465
Add: Accumulated Absences Adjustment	0	1	1
Transfer to Earmarked, Capital and Unusable Reserves	0	2,434	2,434
Closing Balance as at 31st March 2020	-8,961	-12,605	-3,644

5.2 The table shows that the level of general reserves was greater than estimated at March 2020 by around £3.64m, after allowing for the transfers in reserves of £2.4m as detailed in Section 3 of the report. This improved position is due to a better out turn as detailed in Section 3 plus an update to the final surplus position reported in 2018/19. The above balance is still subject to audit.

5.3 A review of Housing Benefit Overpayments has been undertaken and a Debtor has been created in the Financial Management System of £1.7m for revenue unrecognised in previous years. The bad debt provision has also been increased by £0.4m to bring the total General Fund increase to £1.3m. This is a one-off event and will cover potential future year increases on bad det provision.

5.4 The contributions towards capital works that were unspent in year will be maintained in the Reserve. They will be drawn down as expenditure is incurred to complete the relevant schemes in 2020/21.

Earmarked Reserves

- 5.5 The Council maintains earmarked reserves that are held, at the Council's discretion, for specific purposes. These are to meet one-off items of expenditure, together with areas where costs are incurred over several years, for example, vehicle and ICT replacements together with repairs and maintenance and where external funding may be received in advance of expenditure.
- 5.6 Annual contributions are made to these reserves from other accounts and reserves and they are drawn-down to finance expenditure in revenue and capital accounts as required.
- 5.7 Once established, earmarked reserves can only be used for that specific purpose. Other reserves may be established through a legal agreement or contractual commitment.
- 5.8 The Council's earmarked reserves are detailed in **Appendix 3**. This shows the overall change on individual balances during 2019/20, including the appropriations detailed earlier in the report in Section 3.

Housing Revenue Account (HRA) Reserve

- 5.9 Section 4 detailed the final account of the HRA, and this highlighted a surplus for 2019/20 of £1.34m.
- 5.10 The HRA reserve balance totals £7.06m as at 31st March 2020. This is £1.21m higher than estimated - mainly due to the lower overall expenditure in 2019/20.
- 5.11 The reserve balance is shown in the following table.

HRA General Reserve	Budget £'000	Actual £'000	Variance £'000
Balance b/fwd 1st April 2019	-6,919	-6,919	0
Add: Surplus for year	-136	-1,813	-1,677
Transfer to Earmarked, Capital and Unusable Reserves	0	474	474
Less: Accumulated Absences Adjustment	0	-2	-2
Closing Balance as at 31st March 2020	-7,055	-8,260	-1,205

7.0 Financial Implications

- 7.1 As set out and detailed in the report.

8.0 Corporate Implications

- 8.1 As detailed in the report.

9.0 Community Implications

9.1 The production of financial information in a timely manner is an important part of stewardship and accountability for public resources. It aims to give electors, those subject to locally levied taxes and charges, Elected Members of the Council, employees and other interested parties clearer information about the Council's finances and its financial standing.

10.0 Background Papers

10.1 None

GENERAL FUND OUTTURN 2019/20 - APPENDIX 1

COST CENTRE		ACTUAL	BUDGET	VARIANCE TO BUDGET	DETAIL
ACG00	Emergency Planning	21,305	16,000	-5,305	Flooding
ACL00	Local Land Charges	-4,824	21,017	25,841	Fav salaries £56k, income £10k, comp main £4k; adv support £44k
CCE00	Grounds Maintenance	511,683	611,680	99,998	Fav salaries £60k, HRA recharge £31k training £9k, fees £7k; adv materials £5k, dep'n £2k
CCE10	Countryside Recreation & Management	13,909	13,944	36	
CCF00	Tourism Policy, Marketing & Development	59,903	59,903	0	
CEE00	Food Safety	70,883	78,225	7,343	Fav salaries £18k, fee income £44k; adv agency & consultancy £55k
CEE10	Pollution Reduction	286,695	289,151	2,456	Fav salaries £4k, income £6k; adv training £3k, prof fees £4k
CEE50	Pest Control	8,849	14,445	5,596	Fav salaries £7k; adv income £2k
CEE60	Public Health	-3,232	200	3,432	Fav County contribution
CEE70	Licensing	-14,339	6,405	20,744	Fav Salaries £12k, fee income £8k, prof fees £4k; adv training £3k
CEE80	Public Conveniences	56,627	49,747	-6,880	Fav prior year accrual release for grant pays £13k; adv dep'n £20k
CEH00	Community Safety (Safety Services)	174,062	161,314	-12,748	Fav salaries £5k, fees £4k, training £1k; adv Animal Welfare Act £23k
CES00	Street Cleansing (not chargeable to highways)	329,763	349,738	19,976	Fav vehicle hire £12k, fees £10k; adv materials £2k
CEW00	Household Waste Collection	1,590,230	1,473,548	-116,682	Fav salaries £69k, extra collections £11k, County income £49k; adv agency £173k, dep'n £73k
CEW10	Trade Waste Collection	-132,981	-98,663	34,318	Fav insurance £13k, fee income £32k; adv waste disposal £11k
CEW20	Recycling	361,899	371,936	10,037	Fav County income £53k; adv recycling collection income £5k, waste disposal £38k
CEW50	Operational Services Central Admin	167,446	166,565	-881	Adv salaries
CPB00	Building Regulations	35,200	35,200	-0	
CPC10	Planning Delivery	48,961	216,753	167,792	Fav salaries £17k, fees £299k; adv agency £79k, training £5k, software upgrade £36k, appeals £28k

CPD10	Planning Policy	281,199	289,570	8,370	Fav salaries £16k; adv training £2k, fee income £6k
CPD30	Business Systems & Information Unit	-38,399	-11,615	26,784	Fav fee income £27k
CPE10	Environmental Education	84,502	79,908	-4,594	Lost income due to COVID
CPH70	Promotion and Marketing of the Area	248,239	248,239	0	
CPL00	Community Development	10,000	10,000	0	
HTK10	Environmental Maintenance (Other Roads)	20,001	20,001	-0	
HTP10	Off-Street Parking	108,856	97,428	-11,428	Adv car parking deficit from prior year £9k, dep'n £2k
KGW00	Welfare Services	-1,430	1,800	3,230	Reimbursement of funeral - staffing costs incurred in other cost centres
NAC60	Public Transport	29,206	28,516	-690	Fav contract cleaning £8k; adv relocation of bus shelter £9k
PSX90	Transport Services	589,094	588,802	-292	Fav salaries £2k, spare parts £8k, fuel £4k; adv insurance £10k, subs £4k
Environmental and Development Services Total		4,913,307	5,189,760	276,453	

AAD00	Democratic Representation & Management	77,041	75,882	-1,160	Fav salaries £9k, prof fees £2k, training £1k; adv agency £5k, complaints investigation £5k, HRA recharge £3k
AAM00	Corporate Management	50,947	50,408	-539	
AAM01	Corporate Finance Management	47,549	56,331	8,782	Fav Ex Audit fees £25k; adv GDPR DCC unbudgeted £11k, HRA recharge £6k
ABP00	Funded Pension Schemes	263,503	262,112	-1,391	
ABQ00	Planning Agreements	0	0	0	
ABU00	Increase/Decrease in Provision for Bad Debts	152,480	100,000	-52,480	£5k B&B, £72k benefits, £75k sundry
ACA00	Council Tax Collection	139,142	153,920	14,778	Fav salaries £10k, training £5k, prof fees £3k; adv court fees £3k
ACA40	Non-Domestic Rates Collection	-68,218	-93,000	-24,782	Adv RV finder £18k, Analyse Local unbudgeted £6k
ACD00	Elected Members	294,168	307,188	13,020	Fav Members Allows £4k, tools £2k, training £2k, prof fees £5k, expenses £6k; adv HRA recharge £6k
ACE00	Registration of Electors	53,156	48,647	-4,509	Adv printing £5k
ACE10	Conducting Elections	202,912	284,572	81,660	Fav salaries £28k, General Election fees 2017 £10k, no bi-election £44k
ACT01	Parish Councils	362,429	361,876	-553	
CPH40	Business Change	147,552	147,804	252	

CPH50	Digital Services	54,408	69,699	15,291	Fav salaries £18k; adv agency £3k
HTT00	Concessionary Fares	-870	0	870	
KGF00	Revenues & Benefits Support & Management	32,307	44,901	12,594	Fav salaries £12k
KGL00	Rent Allowances Paid	-109,206	107,535	216,741	Overpays £43k, 3% cost of admin budgeted but actual 1.5%
KGN00	Rent Rebates	167,392	61,049	-106,343	1% cost of admin budgeted, actual £3%
KGP00	Housing Benefits Administration	281,060	297,921	16,861	Fav salaries £12k, training £5k
KGR00	Corporate Fraud	30,314	25,336	-4,978	Adv fraud Derby City £5k
KJE40	Caretaking	82,471	106,624	24,154	Fav salaries £19k, County service chg £17k, void clean £3k; adv agency £6k, HRA recharge £9k
PSX40	Senior Management	470,265	402,168	-68,098	Fav salaries £15k, HRA recharge £18k; adv agency £17k, training £1k, D2N2 £2k, HoS recruitment £81k
PSX50	Reprographic/Print Room	104,453	109,824	5,370	Fav tools £5k, printing £4k; adv postage £1k, HRA recharge £3k
PSX55	Financial Services	330,062	324,750	-5,312	Fav salaries £17k, training £2k; adv agency & recruit £13k, furniture £2k, HRA recharge £9k
PSX56	Internal Audit	107,807	105,703	-2,104	Fav HRA recharge £1k; adv inflation increase not budgeted £3k
PSX57	Merchant Banking Services	69,642	62,701	-6,942	Fav HRA recharges £1k; adv banking charges £8k
PSX60	ICT Support	575,624	560,611	-15,012	Adv mobile phones £15k
PSX65	Legal Services	190,452	250,741	60,289	Fav salaries £142k, fee income £24k, training £2k; adv agency £89k, staff adv £4k, legal fees £15k
PSX74	Performance and Policy	67,458	96,045	28,587	Fav salaries £29k
PSX75	Personnel/HR	256,119	258,149	2,030	Fav salaries £11k; adv agency £9k
PSX76	Communications	87,231	117,480	30,249	Fav salaries £53k, comp main £10k; adv agency £25k, HRA recharges £7k
PSX77	Customer Services	344,901	376,333	31,432	Fav salaries £2k, postage £15k, HRA recharge £23k; adv agency £4k, prof fees £5k
PSX78	Health & Safety	37,150	28,992	-8,158	Fav HRA recharge £3k; adv desks £8k, assessments £3k
PSX81	Admin Offices & Depot	425,353	489,546	64,193	Fav salaries £36k, HRA recharge £38k, trade waste £3k, NNDR £6k, asset reval £39k, dep'n £17k; adv agency & recruit £46k, training £2k, R&M £19k, utilities £8k
PSX85	Estate Management	-777,034	-269,867	507,167	Fav salaries £13k, income £44k, HRA recharge £6k, asset reval £489k; adv agency & recruit £37k, insurance £8k
PSX95	Protective Clothing	22,344	25,000	2,656	Less requirement

PSX96	Procurement	16,806	17,360	554	
W4A00	Interest & Investment Income (GF)	-299,789	-177,755	122,034	Investment income
W6A00	IAS19 Pensions Adjustment (GF)	0	0	-0	
W7A00	External Interest Payable (GF)	257	700	443	
Finance and Management Total		4,289,638	5,247,283	957,645	

ACT00	General Grants, Bequests & Donations	292,500	294,536	2,036	Grants over budgeted
CCA00	Melbourne Assembly Rooms	-4,017	2,390	6,407	Fav repairs £1k, asset reval £5k
CCA10	Arts Development & Support	14,737	15,290	553	
CCA40	Events Management	104,657	134,234	29,578	Fav salaries £24k, fees £1k, events costs £1k, tools £2k, NNDR £2k
CCA50	Midway Community Centre	12,433	13,057	623	Fav fee income £4k, tools £1k; adv utilities £4k
CCA60	Stenson Fields Community Centre	23,808	26,496	2,688	Fav tools £6k; adv salaries £2k, fee income £1k
CCD00	Community Centres	172,609	184,464	11,854	Fav salaries (Hof) £27k; adv training £1k, utilities £2k, furniture reps £4k, dep'n £8k
CCD10	Get Active in the Forest	27,630	27,630	0	
CCD20	Sports Development & Community Recreation	161,759	161,759	-0	
CCD30	Indoor Sports & Recreation Facilities	365,756	338,856	-26,900	Fav utilities £7k, income £17k, asset reval £29k; adv dep'n £80k
CCD40	Outdoor Sports & Recreation Facilities (SSP)	1,047	47	-1,001	
CCD50	Playschemes	19,510	19,510	0	
CCE20	Allotments	-1,838	-2,067	-229	
CCF10	Village Halls	4	163	159	
CCF20	Rosliston Forestry Centre	261,882	223,143	-38,739	Fav r&m £8k, tools & mats £12k, advertising £4k, FC contribution £20k; adv salaries £5k, utilities £3k, laundry £5k, insurance £2k, fees £33k, asset reval £32k, dep'n £3k
CEA00	Cemeteries	15,333	14,962	-371	Fav fee income £16k, prof fees £1k; adv reps £17k
CEA30	Closed Churchyards	7,111	6,271	-840	Adv grounds works
CEE20	Housing Standards	67,753	81,418	13,665	Fav HMO penalty £3k, court fees £3k, enforcement works income £8k
CEG00	Community Safety (Crime Reduction)	133,587	133,587	-0	
CEK00	Defences Against Flooding	47,813	50,684	2,871	HRA recharge
CPH20	Market Undertakings	-5,826	-9,624	-3,798	Adv trade waste £2k, subs £1k, utilities £1k

KGA00	Housing Strategy	83,280	96,182	12,902	Fav salaries £7k, printing £1k, prof fees £3k, other £2k
KGE10	Administration of Renovation & Improvement Grants	54,683	46,682	-8,001	Fav BCF income £14k; adv salaries £16k, agency £6k
KGH10	Bed / Breakfast Accommodation	6,500	6,500	-0	
KGH30	Pre-tenancy Services	178,362	178,362	0	
KGX20	Other Housing Support Costs (GF)	23,450	25,072	1,622	Fav comp main £2k
KJE70	Community Parks & Open Spaces	262,317	195,741	-66,576	Fav salaries £46k, asset reval £3k; adv agency £69k, prof fees £24k, dep'n £23k
Housing and Community Services Total		2,326,838	2,265,345	-61,493	

W2A00	Taxation & non-specific grant income (GF)	-13,577,164	-12,525,045	1,052,119	NNDR reliefs
W3A00	Contingent Sums (GF)	460,883	41,621	-419,262	Accounting adjustments; reversal of depreciation, growth trf and MRP/VRP adjustment
W8A00	Other Operating Income & Expenditure (GF)	768,187	43,627	-724,560	Accounting adjustments; reversal of revaluation, capital adjustments
GENERAL FUND SURPLUS 2019/20		-818,312	262,591	1,080,902	

Collection Fund Account 2019/20

	Actual 2018/19 £'000	Estimate 2019/20 £'000	Actual 2019/20 £'000	Variance 2019/20 £'000
COUNCIL TAX - INCOME & EXPENDITURE				
Council Tax collectable	57,261	61,270	62,162	892
County Council Precept	-41,302	-44,054	-44,054	0
Police and Crime Commissioner Precept	-6,253	-7,213	-7,213	0
Fire and Rescue Authority Precept	-2,427	-2,538	-2,538	0
SDDC Precept	-5,169	-5,405	-5,405	0
SDDC Parish Precepts	-773	-798	-798	0
Bad Debt Provision Movement	-440	-613	337	950
Surplus for the year	897	649	2,491	1,842

COUNCIL TAX BALANCE				
Opening balance as at 1st April	1,422	1,819	1,819	0
Surplus paid to County Council	-367	-733	-733	0
Surplus paid to Police and Crime Commissioner	-56	-112	-112	0
Surplus paid to Fire and Rescue Authority	-22	-45	-45	0
Surplus paid to SDDC	-55	-110	-110	0
Surplus for the year (as detailed above)	897	649	2,491	1,842
Closing balance as at 31st March	1,819	1,468	3,310	1,842

BUSINESS RATES - INCOME & EXPENDITURE				
NNDR collectable	25,225	27,070	27,253	183
Central Government Precept	0	-13,398	-13,398	0
SDDC Precept	-13,338	-10,718	-10,718	0
County Council Precept	-13,071	-2,412	-2,412	0
Fire and Rescue Authority Precept	-267	-268	-268	0
Cost of Collection	-91	-91	-91	0
Transitional Protection Payments	771	705	635	-70
Bad Debt Provision Movement	-250	-242	-183	59
Provision for Appeals	72	-646	241	887
Surplus / Deficit (-) for the year	-949	0	1,059	1,059

BUSINESS RATES BALANCE				
Opening balance as at 1st April	-192	-377	-377	0
Surplus paid to Central Government	382	-285	-285	0
Deficit paid by County Council	306	459	459	0
Deficit paid by Fire and Rescue Authority	69	5	5	0
Deficit paid by SDDC	7	294	294	0
Surplus for the year (as detailed above)	-949	0	1,059	1,059
Closing balance as at 31st March	-377	96	1,155	1,059

List of Earmarked Reserves 2019/20

	Balance b/fwd April 2019 £	Movement 2019/20 £	Balance c/fwd March 2020 £
Specific Grants/Earmarked Reserves			
Homelessness Prevention	248,735	19,059	267,794
Schools Sport Partnership Project	228,469	27,480	255,949
Rosliston Forestry Centre - Capital Works	149,620	-24,330	125,290
Rosliston Forestry Centre - Café Reserve	23,080	17,493	40,573
IT Reserve	461,842	-12,436	449,406
Local Plan - Consultation and Implementation	108,904	36,329	145,233
Operational Services Public Open Space	0	146,906	146,906
Vehicle, Plant and Replacement Fund (including HRA)	134,289	217,796	352,085
Environmental Education	9,709	6,705	16,414
Dilapidation Works - Factory Site as per Lease Agreement	10,869	0	10,869
Heritage Lottery Grants	18,000	-18,000	0
New Town Centre Project Fund	38,521	5,196	43,717
Electoral Registration	4,058	-4,058	-0
Planning - Staffing and Support Costs	123,775	15,000	138,775
Planning - 20% Fee Increase	33,048	57,550	90,598
Software upgrades to GIS/LLPG	9,000	0	9,000
Pensions Reserve	138,769	-8,481	130,288
Corporate Training	53,035	10,000	63,035
Welfare Reform, Fraud & Compliance	249,447	42,420	291,867
District Growth	985,000	136,759	1,121,759
Business Change and Transformation	0	52,000	52,000
Garden Village Fund	163,570	-85,716	77,854
EU Exit Funding	17,484	34,968	52,452
Economic Regeneration Fund	1,000,000	0	1,000,000
Building Control Transition	20,000	-6,291	13,709
Public Buildings Maintenance	130,059	121,404	251,463
Asset Replacement and Renewal Fund	130,000	64,316	194,316
Cultural Services Public Open Space	0	412,775	412,775
Parks Improvement Fund	16,071	0	16,071
Finance Staffing and Resource Costs	30,000	0	30,000
District Conservation Works	10,000	0	10,000
HRA Software Upgrade	120,955	65,566	186,521
Swadlincote Woodlands - S106	50,774	-10,825	39,949
South Derbyshire Partnership Reserve	4,237	380	4,617
Community Safety and Crime Reduction	351,691	10,769	362,460
Young People's Cultural Partnership / Arts Development	7,306	0	7,306
Public Open Space - Commuted Sums	1,140,441	-653,746	486,695
Youth Engagement Partnership	603,638	-19,609	584,029
Get Active in the Forest Partnership	60,528	12,895	73,423
Maurice Lea Park NHLF Grant	23,012	0	23,012
Tetron Point Storm Water Basin - S106 UK Coal	53,012	0	53,012
Total	6,960,947	670,274	7,631,221
Section 106 - Earmarked Funds	8,118,871	2,200,668	10,319,539
TOTAL EARMARKED/SPECIFIC RESERVES	15,079,818	2,870,942	17,950,760

