

# RECORD OF OPEN DECISIONS

## FINANCE AND MANAGEMENT COMMITTEE

At the Meeting of the Finance and Management Committee held on 23rd October 2008, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00 p.m. on Friday, 31st October 2008.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive<sup>1</sup>.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<b><u>OPEN REPORTS</u></b>	<u>Urgent/ Call-in Exempt</u>
7.	<b><u>AGENDA ITEM</u></b> AUDIT SUB-COMMITTEE	
	<b><u>DECISION:</u></b> That the Open Minutes of the Audit Sub-Committee Meeting held on 25th September 2008 be received.	
8.	<b><u>AGENDA ITEM</u></b> A REVIEW OF THE COUNCIL'S FINANCIAL STRATEGY	
	<b><u>DECISION:</u></b> That the Council's Financial Strategy is approved as submitted.	
9.	<b><u>AGENDA ITEM</u></b> A REVIEW OF THE COUNCIL'S CAPITAL INVESTMENT STRATEGY	
	<b><u>DECISION:</u></b> That the updated Capital Investment Strategy is approved as submitted.	
10.	<b><u>AGENDA ITEM</u></b> ADOPTION OF A FEES AND CHARGES POLICY	
	<b><u>DECISION:</u></b> (1) That the proposed Fees and Charges Policy as detailed at Annexe SMB1 to the Signed Minute Book be adopted as part of the Council's Financial Strategy. (2) That all current fees and charges are reviewed against the Council's proposed framework during 2009/10 and 2010/11. (3) That the review of individual charges and any proposed changes are considered and approved by the appropriate policy committee, subject to any financial implications being ratified by this Committee.	
11.	<b><u>AGENDA ITEM</u></b> BUDGET AND FINANCIAL MONITORING 2008/09	
	<b><u>DECISION:</u></b> (1) That the latest budget and financial monitoring figures for	

	2008/09 be approved. (2) That the ongoing remedial actions to contain the projected overspend within the base budget continue and that this is reported back in the next monitoring report.	
12.	<b><u>AGENDA ITEM</u></b> VALUE FOR MONEY ANNUAL REVIEW	
	<b><u>DECISION:</u></b> That the Committee notes the report and the ongoing improvements to managing and improving Value for Money.	
13.	<b><u>AGENDA ITEM</u></b> CORPORATE ANTI-FRAUD AND CORRUPTION POLICY	
	<b><u>DECISION:</u></b> That the Committee approves the Anti-Fraud and Corruption Policy, a copy of which is incorporated in the Signed Minute Book at Annexe SMB2.	
14.	<b><u>AGENDA ITEM</u></b> HATE INCIDENTS REPORTING PROCEDURE	
	<b><u>DECISION:</u></b> That the Hate Incidents Reporting Procedure, a copy of which is incorporated in the Signed Minute Book at Annexe SMB3 is adopted and published.	
15.	<b><u>AGENDA ITEM</u></b> IMPROVING LOCAL ACCOUNTABILITY – CONSULTATION ON THE WHITE PAPER: COMMUNITIES IN CONTROL	
	<b><u>DECISION:</u></b> (1) That the briefing be noted. (2) That the Council responds to the 13 consultation questions and in doing so submits this matter for consideration by the Overview and Scrutiny Committee. (3) That the Director of Corporate Services, in consultation with the Leader, the Chairman of the Finance and Management Committee, the Opposition Group Leader and the Chairman of the Overview and Scrutiny Committee be authorised to finalise the consultation response.	
16.	<b><u>AGENDA ITEM</u></b> COMPLAINTS & FREEDOM OF INFORMATION REQUESTS – 1ST APRIL 2008 TO 30TH SEPTEMBER 2008	
	<b><u>DECISION:</u></b> That the report be noted.	
17.	<b><u>AGENDA ITEM</u></b> STOCK OPTION APPRAISAL	
	<b><u>DECISION:</u></b> (1) That the Committee agrees to revisit the 2004 Stock Option Appraisal (SOA) process leading to a report to Members in March 2009. (2) That the Head of Housing be authorised to establish a Review Group and finalise Terms of Reference and recruitment to places not held by Members as shown at Appendix 1 to the report. (3) That Councillors Grant and Hewlett be appointed to serve on this Review Group and that the Labour Group confirms its Nomination in due course.	

	<p>(4) That the Committee confirms the indicative event timetable for the SOA Review Group as attached at Appendix 2 to the report.</p> <p>(5) That the Committee authorises suspension of Contract Procedure Rules (Tendering Provision) and delegates to the Head of Housing, subject to the approval of the Director of Corporate Services, to appoint a lead consultant for the period of the Appraisal and with timeliness, to enable them to be in place to support the SOA Group. The cost of this lead consultancy not to exceed £15,000.</p> <p>(6) That authority be delegated to the SOA Review Group, subject to the approval of the Director of Corporate Services, the authority to appoint, within Financial Regulations, an Independent Tenant Adviser for the period of the Appraisal.</p> <p>(7) That a working budget of £50,000 for the Appraisal process be approved.</p> <p>(8) That the Head of Housing be authorised to hold exploratory discussions with CLG and the Government Office for the East Midlands on process and timetable, to ensure the Appraisal meets all party's requirements.</p> <p>(9) That as the report has service delivery implications, it is noted that this matter was considered by the Housing and Community Services Committee at its Meeting on 16th October 2008.</p>	
18.	<p><b>AGENDA ITEM</b> EXTRA CARE HOUSING PROJECT: SITE OF WILLOUGHBY HOUSE/GRANVILLE COURT</p> <p><b>DECISION:</b>  <p>(1) That Officers continue to progress options for the redevelopment of the Willoughby House and Granville Court sheltered housing properties into a new Extra Care Housing project.</p> <p>(2) That it be confirmed that the project fits within the Investment and Resource Strategy for Affordable Housing, as approved at the February 2008 cycle of Committee Meetings and amended by this report i.e. Sheltered Housing Vision and Standards, to include the replacement of elderly persons' accommodation with that of a higher standard.</p> <p>(3) That the buildings and associated land at Granville Court and Willoughby House be contributed at nil cost to the overall development project. Before this transaction is enacted, the approval of the Council's auditors is required to ensure that it is exempt from government 'pooling' rules, as they relate to the disposal of housing assets.</p> <p>(4) That as the report has service delivery implications, it is noted that this matter was considered by the Housing and Community Services Committee at its Meeting on 16th October 2008.</p> </p>	
19.	<p><b>AGENDA ITEM</b> VALIDATION OF STOCK CONDITION INFORMATION RELATING TO HOUSING STOCK</p> <p><b>DECISION:</b></p>	

	<p>(1) That the Committee approves the full proportional validation of the Housing Services stock condition by employing an external specialist to undertake external and sample internal surveys of the stock to ensure compliance with the Decent Homes Standard by 2010 and to ensure data is robust enough to complement the HRA business plan.</p> <p>(2) That an advert is placed for companies interested in providing the stock condition expertise required and then a tender exercise is undertaken amongst those interested companies. The appointment process will include the Chairman of Housing and Community Services Committee.</p> <p>(3) That a budget of £85,000 be approved to cover both the stock condition survey and the production of information to enable Energy Performance Certificates to be readily produced.</p> <p>(4) That as the report has service delivery implications, it is noted that this matter was considered by the Housing and Community Services Committee at its Meeting on 16th October 2008.</p>	
20.	<b><u>AGENDA ITEM</u></b> WORK PROGRAMME	
	<b><u>DECISION:</u></b> That the Committee approves the updated Work Programme.	

DATED: 24th October 2008  
Chief Executive

- <sup>1</sup> Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- <sup>2</sup> NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- <sup>3</sup> Insert both the agenda item number and its heading.