

MINUTES of the ANNUAL MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 16th May 2019
at 6.00pm

PRESENT:-

Conservative Group

Councillor Muller (Vice-Chairman) and Councillors Angliss, Atkin, Billings, Brady, Ms. Bridgen, Mrs. Brown, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Ms. Haines, Hewlett, MacPherson, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Ms. Wheelton and Whittenham.

Labour Group

Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart and Taylor.

CL/1 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Tilley (Labour Group)

CL/2 **ELECTION**

The election of the following Members at the District Council Elections held on 2nd May 2019 was reported to Council:-

Aston Ward

Neil Atkin
Daniel Corbin
Peter Watson

Church Gresley Ward

Jane Perry
Gordon Rhind
Trevor Southerd

Etwall Ward

Lisa Brown
David Muller

Hatton Ward

Andrew Roberts

Hilton Ward

Andrew Billings
Julie Patten
Jason Whittenham

Linton Ward

Melanie Bridgen
Daniel Pegg

Melbourne Ward

Martin Fitzpatrick
James Hewlett

Midway Ward

David Angliss
Paul Dunn
Robert Pearson

Newhall and Stanton Ward

Repton Ward

Sean Bambrick
Kevin Richards
Linda Stuart

Andrew Churchill
Kerry Haines

Seales Ward

Andrew Brady
Amy Wheelton

Stenson Ward

David Shepherd
Lakhvinder Pal Singh

Swadlincote Ward

Nora Yvonne Heath
Mick Mulgrew
Neil Tilley

Willington and Findern Ward

Martyn Ford
Andrew MacPherson

Woodville Ward

Michael Dawson
Malcolm Gee
Steve Taylor

CL/3 **MINUTES OF COUNCIL**

The Open Minutes of the Council Meeting held on the 11th April 2019 (CL/142-CL/159) were approved as a true record.

Councillor Taylor wished for his attendance to be noted in the Minutes of the last meeting.

CL/4 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/5 **APPOINTMENT OF THE LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Ford was Leader of the Conservative Group and Councillor Richards was Leader of the Labour Group.

RESOLVED:-

That Councillor Ford be appointed Leader of the Council for the ensuing year.

Abstentions: Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/6 **APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Billings was the Deputy Leader of the Conservative Group and Councillor Southerd was the Deputy Leader of the Labour Group.

RESOLVED:-

That Councillor Billings be appointed Deputy Leader of the Council for the ensuing year.

Abstentions: Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/7 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Vice-Chairman of the Council congratulated all new and re-elected Councillors and thanked the former Chairman of the Council for his work and dedication.

CL/8 **ANNOUNCEMENTS FROM THE LEADER**

The Leader joined the Chairman in congratulating and welcoming all new Councillors and thanked those Officers involved in facilitating the Elections.

CL/9 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive welcomed the new Members and wished to note the upcoming training sessions, particularly Code of Conduct, Planning and Licensing training. Council was informed that despite the European Election on 23rd May 2019, Civic Council would be held as planned at the Town Hall and that the polling station would be provided at the Civic Offices.

CL/10 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

CL/11 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

CL/12 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018/19**

RESOLVED:

Council received the Annual Report of the Overview and Scrutiny Committee for 2018/19.

CL/13 **ADDITION TO THE COUNCIL'S LIST OF OUTSIDE BODIES**

The Strategic Director (Service Delivery) presented the report, which was welcomed by Council.

RESOLVED:

Council agreed to the addition of a new organisation, Central Building Control Partnership – Partnership Advisory Board, to its List of Outside Bodies.

Council agreed to the appointment of a Member to serve as the Council's representative on this Body.

CL/14 **CYCLE OF MEETINGS 2019/2020**

RESOLVED:

In accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, Council approved the cycle of Meetings for 2019/2020 (Appendix A to the report).

CL/15 **TEMPORARY APPOINTMENT OF DISTRICT COUNCILLORS TO PARISH COUNCILS**

The Head of Legal and Democratic Services presented the report identifying which Parish Councils would be affected and the process involved in drafting the Order.

Councillors MacPherson and Billings sought clarification on the engagement of parish councils in the elections process. The Head of Legal and Democratic Services responded advising that the parish clerks receive communications advising of the nomination process.

RESOLVED:

1.1 Council approved that the Chief Executive be authorised to appoint District Councillors to Parish Councils in accordance with the procedure set out in Appendix 1 to the report.

1.2 Council approved that the Chief Executive report any such appointments to the next meeting of Council.

CL/16 **OPEN MINUTES**

Council received and considered the open minutes of its Committees.

RESOLVED:-

That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-

Licensing and Appeals Sub-Committee	09.04.19	LAS/45-LAS/47
Environmental and Development Services	17.04.19	EDS/106-EDS/118
Housing and Community Services	23.04.19	HCS/100-HCS/110
Licensing and Appeals Sub-Committee	24.04.19	LAS/52-LAS/54

CL/17 **POLITICAL PROPORTIONALITY**

It was reported that the Council's duty to determine the allocation of seats was prescribed by the Local Government and Housing Act 1989, as modified by the Local Government (Committees and Political Groups) Regulations 1990.

A report was submitted which confirmed the political composition of the Council. It also set out the requirements to review representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council.

RESOLVED:-

- (1) Council approved and adopted the recommended allocation of seats to the Political Groups for the municipal year 2019/20.***
- (2) Council allocated seats between the Political Groups as set out at Annexe 'A' and invited the two Groups to make nominations to fill the seats.***

CL/18 **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2018/19**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2019/20.

RESOLVED:-

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the ensuing year, as set out at Annexe "B" to these Minutes be received and noted.***
- (2) That the appointments of Chairmen and Vice-Chairmen be approved as indicated.***

CL/19 **COMPOSITION OF SUBSTITUTE PANELS**

Members reviewed the composition of the Substitute Panels for 2018/19.

RESOLVED:-

That the nominations of Members to serve on Substitute Panels, as set out at Annexe "C" to these Minutes, be received and noted.

CL/20 **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2018/19**

The Leader of the Council announced a number of revisions to the Outside Bodies representation list.

RESOLVED:-

Council approved the amended schedule of persons nominated to serve on Outside Bodies for 2018/19, as set out at Annexe “D” to these Minutes.

CL/21 **APPOINTMENT OF MEMBER CHAMPIONS**

The Leader proposed a future review of the Member Champions which would be submitted as a report to Council at a future date.

RESOLVED:-

That Council approves to a future review of the schedule of Members Champions for 2019/20.

CL/22 **APPOINTMENT OF CHAIRMEN AT AREA FORUMS**

RESOLVED:-

That the following Chairmen be appointed to the Area Forums as indicated below:-

Etwall Area Forum – Councillor Mrs Brown

Linton Area Forum – Councillor Pegg

Melbourne Area Forum – Councillor Hewlett

Newhall Area Forum – Councillor Dunn

Repton Area Forum – Councillor MacPherson

Swadlincote Area Forum – Councillor Rhind

CL/23 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Council Meeting held on 11th April 2019 (Minute Nos.CL/160-CL/163) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

EXEMPT MINUTES

Council received and considered the Exempt Minutes of its committees.

RESOLVED:-

That the Exempt Minutes of the following Committees be approved as a true record:-

<i>Committee</i>	<i>Date</i>	<i>Minute No.'s</i>
<i>Licensing and Appeals Sub-Committee</i>	<i>09.04.19</i>	<i>LAS/48-LAS/51</i>
<i>Environmental & Development Services</i>	<i>17.04.19</i>	<i>EDS/119-EDS/120</i>
<i>Housing and Community Services</i>	<i>23.04.19</i>	<i>HCS/111-HCS/113</i>
<i>Licensing and Appeals Sub-Committee</i>	<i>24.04.19</i>	<i>LAS/55</i>
<i>Finance and Management</i>	<i>25.04.19</i>	<i>FM/178-FM/183</i>

The meeting terminated at 6.45pm.

COUNCILLOR D MULLER

VICE-CHAIRMAN OF THE DISTRICT COUNCIL

Annexe B

COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS **2019/2020**

FINANCE AND MANAGEMENT COMMITTEE (13)

Conservative Group (8)

Councillor Watson (Chairman), Councillor Fitzpatrick (Vice-Chairman) and Councillors Angliss, Billings, Mrs. Brown, Ford, MacPherson and Roberts

Labour Group (5)

Councillors Dr. Pearson, Richards, Rhind, Southerd, and Taylor

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)

Conservative Group (8)

Councillor MacPherson (Chairman), Councillor Mrs. Haines (Vice-Chairman) and Councillors Billings, Mrs. Brown, Dawson, Fitzpatrick, Mrs. Patten and Whittenham

Labour Group (5)

Councillors Dunn, Mrs. Heath, Singh, Taylor and Tilley

HOUSING AND COMMUNITY SERVICES COMMITTEE (13)

Conservative Group (8)

Councillor Roberts (Chairman), Councillor Pegg (Vice-Chairman) and Councillors Atkin, Churchill, Corbin, Mrs. Haines, Dr. Perry and Mrs. Wheelton

Labour Group (5)

Councillors Mrs. Heath, Mulgrew, Rhind, Richards and Shepherd

PLANNING COMMITTEE (13)

Conservative Group (8)

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Brady, Ford, Muller, Watson and Mrs. Wheelton

Labour Group (5)

Councillors Gee, Dr. Pearson, Shepherd, Southerd and Tilley

LICENSING AND APPEALS COMMITTEE (15)

Conservative Group (9)

Councillor Mrs. Patten (Chairman) and Councillors Angliss, Mrs. Bridgen, Hewlett, Muller, Pegg, Watson, Mrs. Wheelton and Whittenham

Labour Group (6)

Councillors Dunn, Mrs. Heath, Rhind, Richards, Shepherd and Southerd

OVERVIEW AND SCRUTINY COMMITTEE (8)

Conservative Group (5)

Councillor Hewlett (Chairman), Councillor Brady (Vice-Chairman) and Councillors Atkin, Corbin and Dawson

Labour Group (3)

Councillors Bambrick, Gee and Mrs. Stuart

STANDARDS COMMITTEE (6)

Conservative Group (4)

Councillor Mrs. Bridgen, Mrs. Haines and Muller

Labour Group (2)

Councillors Dr. Pearson and Singh

JOINT CONSULTATIVE COMMITTEE (5)

Conservative Group (3)

Councillors Billings, Ford and Watson

Labour Group (2)

Councillors Richards and Southerd

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)

Conservative Group (2)

Councillors Corbin and Muller

Labour Group (1)

Councillor Shepherd

AUDIT SUB-COMMITTEE (5)

Conservative Group (3)

Councillor Whittenham (Chairman), Councillor Atkin (Vice-Chairman) and Councillor Churchill

Labour Group (2)

Councillors Dunn and Shepherd

HERITAGE GRANTS SUB-COMMITTEE (4)

Conservative Group (2)

Councillors Brady and Whittenham

Labour Group (2)

Councillor Southerd and Taylor

SINGLE STATUS STEERING GROUP (3)

Conservative Group (2)

Councillors

Labour Group (1)

Councillor

COMMUNITY PARTNERSHIP SCHEME ASSESSMENT PANEL (5)

Conservative Group (3)

Councillors Brady, Ford and Watson

Labour Group (2)

Councillors

CORE STRATEGY WORKING PANEL (5)

Conservative Group (3)

Councillors Billings, MacPherson and Roberts

Labour Group (2)

Councillors

LOCAL PLAN OFFICER/MEMBER WORKING GROUP (6)

Conservative Group (4)

Councillor Fitzpatrick, Ford, MacPherson and Watson

Labour Group (2)

Councillors

SERVICE AND FINANCIAL PLANNING WORKING GROUP (5)

Conservative Group (3)

Councillors Fitzpatrick, Ford and Watson

Labour Group (2)

Councillors

Annexe C

SUBSTITUTE PANELS 2019/2020

FINANCE AND MANAGEMENT COMMITTEE

Conservative Group (8)

Councillors Mrs. Bridgen, Corbin, Churchill, Dawson, Mrs. Haines, Mrs. Patten, Pegg and Dr. Perry

Labour Group (5)

Councillors Dunn, Mrs. Heath, Shepherd, Singh and Tilley

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

Conservative Group (8)

Councillors Brady, Corbin, Churchill, Ford, Dr. Perry, Roberts and Mrs. Wheelton

Labour Group (5)

Councillors Dr. Pearson, Rhind, Richards, Shepherd and Southerd

HOUSING AND COMMUNITY SERVICES COMMITTEE

Conservative Group (8)

Councillors Billings, Brady, Mrs. Brown, Dawson, Fitzpatrick, Ford, MacPherson and Watson

Labour Group (5)

Councillors Dr. Pearson, Singh, Southerd, Taylor and Tilley

PLANNING COMMITTEE

Conservative Group (8)

Councillors Billings, Churchill, Dawson, Mrs. Haines, Hewlett, MacPherson, Mrs. Patten, and Whittenham

Labour Group (5)

Councillors Dunn, Mulgrew, Rhind, Richards and Taylor

JOINT CONSULTATIVE COMMITTEE

Conservative Group (3)

Councillors

Labour Group (2)

Councillors Richards and Southerd

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

Conservative Group (2)

Councillors

Labour Group (1)

Councillor

HERITAGE GRANTS SUB-COMMITTEE

Conservative Group (3)

Councillors

Labour Group (1)

Councillors

SINGLE STATUS STEERING GROUP

Conservative Group (2)

Councillor

Labour Group (1)

Councillor

COMMUNITY PARTNERSHIP SCHEME ASSESSMENT PANEL

Conservative Group (3)

Councillors

Labour Group (2)

Councillors

Annexe D

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS
REPRESENTATIVES OF THE COUNCIL
ON OUTSIDE BODIES FOR 2019/20**

<i>Organisation</i>	<i>Representative(s)</i>
1. Acre Lane, Shardlow Sand & Gravel Site Liaison Committee	Councillor P Watson Councillor D Corbin (sub)
2. Arts Derbyshire	Councillor J Hewlett
3. Active Derbyshire	Councillor D Pegg
4. Association of Retained Council Houses Ltd. (ARCH)	Councillor A Roberts Strategic Director (Service Delivery)
5. Central Midlands Audit Partnership Board	Chairman of the Finance and Management Committee Vice-Chairman of the Finance and Management Committee (sub)
6. Citizens Advice South Derbyshire and City (CASDAC)	Councillor J Hewlett
7. Community Arts Project (“People Express”) Management Committee	Councillor J Hewlett Councillor Dr. J Perry
8. Community Transport (Swadlincote) Management Committee	Councillor D Muller
9. D2 Joint Committee For Economic Prosperity	Councillor M Ford Councillor A Billings (sub)
10. Derby Airfield Consultative Committee	Councillor M Ford
11. Derby and Derbyshire Strategic Leadership Forum	Councillor M Ford Councillor A Billings (sub) Chief Executive Monitoring Officer (sub)
12. Derby and Sandiacre Canal Trust Ltd	Councillor P Watson
13. Derbyshire Hate Crime Practitioners Network Meeting	Councillor Mrs J Patten
14. Derbyshire Partnership Forum	Councillor M Ford
15. Derbyshire Police and Crime Panel	Councillor Mrs. A Wheelton Councillor D Muller (sub)
16. Donington Park Racing Circuit Liaison Committee	Councillor P Watson Councillor N Atkin (sub) Councillor D Corbin (sub)
17. East Midlands Airport Independent Consultative Committee	Councillor M Ford Councillor A Billings (sub)
18. East Midlands Airport Liaison	Aston, Melbourne and Repton Ward

Committee	Members
19. East Midlands Arts	Councillor Mrs. J Patten
20. East Midlands Councils	Councillor M Ford
21. Elvaston Quarry Waste Disposal Site Liaison Committee	Councillor P Watson Councillor N Atkin
22. Environmental Education Project Steering Group	
23. Goseley Community Centre Committee	Councillor M Dawson Councillor S Taylor
24. Heart of the Forest Forum	Councillor Mrs. A Wheelton
25. Hilton Harriers Mease Management Committee	Councillor Mrs. J Patten
26. Homestart	Councillor A Roberts Councillor D Pegg
27. Local Government Association (London)	Councillor M Ford (General Assembly)
28. Local Government Information Unit	Councillor M Ford Councillor A Billings (sub)
29. Melbourne Sporting Partnership	Chief Executive
30. New Albion Revised Liaison Committee	Councillor A MacPherson
31. Parking and Traffic Regulations (outside London) Adjudication Joint Committee	Councillor A MacPherson
32. Pingle Artificial Turf Pitch Management Group	Councillor D Pegg
33. Relate	Councillor Mrs. J Patten
34. Rosliston and Caldwell Village Hall Management Committee	Councillor Mrs. M Bridgen
35. Rosliston Forestry Centre Management Executive	Councillor A Roberts
36. Rosliston Forestry Community Group	Councillor Mrs. M Bridgen
37. Rural Action Derbyshire	Councillor Mrs. A Wheelton
38. Safer South Derbyshire Partnership Strategic Group	Councillor M Ford Councillor A Billings (sub)
39. Shardlow Heritage Trust Council of Management	Councillor N Atkin
40. Sharpe's Pottery Heritage & Arts Trust Ltd.	Councillor Mrs. J Patten Councillor A Brady
41. Sir John Port and John Osbourne Almshouses Charitable Trust	Councillor D Muller
42. Social Care Forum	
43. South Derbyshire CVS	Councillor D Muller
44. South Derbyshire Mental Health	Councillor J Hewlett

Association	
45. South Derbyshire Music Trust Management Committee	Councillor Mrs. K Haines
46. South Derbyshire Partnership	Councillor M Ford Councillor A Billings Councillor K Richards Councillor T Southerd (sub) Head of Economic Development
47. South Derbyshire Strategic Sports Group	Councillor D Pegg Councillor D Corbin (sub)
48. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee	Councillor P Watson Councillor D Corbin (sub)
49. Toyota Community Liaison Committee	Councillor Mrs. L Brown Councillor D Muller
50. Willshee's Skip Hire Ltd Site Liaison Committee	Councillor D Pegg