REPORT TO: COUNCIL AGENDA ITEM: 10

DATE OF 26<sup>th</sup> FEBRUARY 2018 CATEGORY: MEETING: DELEGATED

REPORT FROM: CHIEF EXECUTIVE OPEN

MEMBERS' ARDIP KAUR DOC:

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SUBJECT: CONFLICTS OF INTEREST POLICY REF:

WARD(S) ALL

AFFECTED:

## 1.0 Recommendations

1.1 That Council approve the amended Conflicts of Interest Policy (**Appendix A** to this report), to be included within Part 5 of the Council's Constitution.

## 2.0 Purpose of Report

2.1 To consider the Council's amended Conflicts of Interest Policy.

### 3.0 Detail

- 3.1 The Conflicts of Interest Policy was drafted as a guide to both Members and officers with regards to potential conflicts of interest. The document is to be read alongside the Members Code of Conduct and the Employees Code of Conduct.
- 3.2 The document aims to provide further guidance with regard to what conflicts Members and officers should record in relation to their work with the Council. There is guidance on the definition of a potential conflict, the identification of such and managing conflicts of interest.
- 3.3 An additional paragraph has been inserted at 3.2 of the policy document to ensure transparency and integrity, where there is officer responsibility for engaging or supervising contractors.

#### 4.0 Financial Implications

4.1 None directly arising from this report.

### 5.0 Corporate Implications

5.1 The Conflicts of Interest Policy will provide a clear and effective resource within the Council's Constitution. It will provide guidance on how conflicts of interest should be managed to ensure both Members and officers are informed.

# 6.0 Community Implications

6.1 None arising directly from this report.

# 7.0 Background Papers

| 7.1 | Conflicts of Interest Policy |  |  |
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