

## **Derby HMA Joint Advisory Board – Proposed Terms of Reference**

### **1. Role**

To advise on spatial planning and implementation matters of mutual concern within the Derby Housing Market Area (HMA), including delivery of the New Growth Point (NGP)

### **2. Key Tasks**

To coordinate the Derby HMA NGP partnership to deliver the required quantity and quality of growth in the HMA, setting up project teams to assist this as required

To advise on the preparation of development plans, including the Regional Spatial Strategy and LDF plans of agreed mutual interest. This will include the coordination of Core Strategies and preparation of a joint Site Allocations DPD for the Derby Principal Urban Area.

To give advice on investment priorities and programming associated with spatial planning within the HMA

To identify and make links to other funding sources (e.g. emda ) and public / private investment programmes, including advising on ways existing funding can be enhanced

To ensure project assurance for any relevant joint or cross boundary projects funded from NGP or other sources

To disseminate NGP progress updates, information on latest Government guidance and related initiatives, and national and local best practice, to all partners

To advise on and review the activities of the HMA Co-ordinator and other HMA posts (*see agenda item 5*)

To liaise on planning, infrastructure and funding issues with the 6Cs Programme Management Board, the Green Infrastructure Board and the other HMA Boards within the 6Cs area

To ensure the appropriate monitoring of relevant projects and funding

### **3. Membership**

One Council member each from:

Derby City Council

Derbyshire County Council  
Amber Valley Borough Council  
South Derbyshire District Council

Member substitutes will be allowed. The Board will be supported by officers from the constituent Councils.

Additional observer members: GOEM, Erewash and relevant public agencies

The Chair of the meeting will rotate for each meeting.

#### **4. Frequency of Meetings**

The Board will meet as and when required to discuss matters within its remit and to meet specific programme deadlines/ requirements. It is anticipated that this will normally involve 3-4 meetings each year.