

APPENDIX 1: GOVERNANCE WORK PLAN 2015/16

Work Area	Timescale	Responsible Officer (s)	Action/Comment
Continue to review the Local Code of Corporate Governance and to monitor the Governance Work Plan for the year	½ yearly review	Legal and Democratic Services Manager	As per this report. Further review planned for June 2016 prior to completion of the Annual Governance Statement for 2015/16.
Development and implementation of a new Corporate Plan to 2019	September 2015 to December 2015	Senior Management Team	Member workshops completed. First draft of themes and priorities now being reviewed. Outline plan expected to be approved by the Council in January 2016.
Review of the Council's Constitution	July 2015	Legal and Democratic Services Manager	The Constitution is being reviewed and updated on an ongoing basis.
Strengthening the Council's Business Continuity arrangements	September 2015	Director of Finance and Corporate Services	Work plan was agreed by the Resilience Liaison Forum in April 2015. This has now been completed with further development work identified and being progressed.
Reviewing the Declarations of Interest Procedure	August 2015	Legal and Democratic Services Manager / Director of Finance and Corporate Services	The internal audit review has been completed. Agreed actions following the report will be implemented in due course.