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Our Ref

Your Ref

Date: 16th June 2021

Dear Councillor,

Council

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held at **Grove Hall**, Greenbank Leisure Centre, Civic Way, Swadlincote, DE11 0AD on **Thursday, 24 June 2021** at **18:00** to transact the business set out on the attached agenda.

Yours faithfully,

Chief Executive

To:-

Labour Group

Councillor Gee (Chair), Councillor Dunn (Vice-Chair) and Councillors Bambrick, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

Conservative Group

Councillors Ackroyd, Atkin, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett, Lemmon, Muller, Patten, Redfern, Smith and Watson.

Independent Group

Councillors Angliss, Dawson, Fitzpatrick, MacPherson and Roberts.



AGENDA

Open to Public and Press

- 1 Apologies.
- 2 To confirm the Open Minutes of the following Council Meetings:
 - 15th April 2021 **4 - 9**
 - Annual Council 20th May 2021 **10 - 26**
 - Civic Council 27th May 2021 **27 - 28**
- 3 To receive any declarations of interest arising from any items on the Agenda
- 4 To receive any announcements from the Chairman, Leader and Head of Paid Service.
- 5 To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 6 To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 7 To consider any notices of motion in order of which they have been received.
- 8 HILTON, MARSTON-ON-DOVE AND HOON NEIGHBOURHOOD DEVELOPMENT PLAN **29 - 191**
- 9 CYCLE OF MEETINGS 2021-22 **192 - 194**
- 10 To receive and consider the Open Minutes of the following Area Forums:
 - Repton Area Forum Minutes 19.01.21 **195 - 204**

Etwell Area Forum Minutes 20.01.21	205 - 212
Linton Area Forum Minutes 26.01.21	213 - 221
Newhall Area Forum Minutes 27.01.21	222 - 230
Swadlincote Area Forum Minutes 02.02.21	231 - 240
Melbourne Area Forum Minutes 04.02.21	241 - 249

- 11** To review the compositions of Committees, Sub-Committees and Working Panels.
- 12** To review the compositions of Substitute Panels.
- 13** To review representation on Outside Bodies.
- 14** To review Member Champions.

Exclusion of the Public and Press:

- 15** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 16** To confirm the Exempt Minutes of the following Council Meetings:
15th April 2021
Annual Council 20th May 2021
- 17** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

MINUTES of the MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held via Microsoft Teams
on Thursday, 15th April 2021
at 6.00pm

PRESENT:

Labour Group

Councillors Bambrick, Dunn, Gee, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

Conservative Group

Councillor Muller (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett and Watson.

Independent Group

Councillors Angliss, Fitzpatrick, MacPherson and Roberts.

Non-Grouped

Councillor Wheelton.

CL/115 **APOLOGIES**

Council was informed that apologies had been received from Councillor Dawson.

CL/116 **TO CONFIRM THE OPEN MINUTES OF THE COUNCIL MEETING**

The Open Minutes of the Council Meeting held on the 14th January 2021 (CL/62 – CL/79) were approved as a true record.

CL/117 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/118 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman offered condolences on behalf of all the officers, fellow Councillors and the people of South Derbyshire to her Majesty Queen Elizabeth and the Royal Family on the death of his Royal Highness the Duke of Edinburgh. The Chairman informed Members that there would be a letter of condolence sent from himself, Group Leaders and the Chief Executive to the Queen and that he would be attending a remembrance service for Prince Philip at Derby Cathedral. The Chairman thanked Councillor Churchill for his leadership of the Conservative Group during the last few months.

CL/119 ANNOUNCEMENTS FROM THE LEADER

The Leader of the Council informed Members that the decision to take household recycling inhouse had been exemplar and congratulated the teams involved.

The Leader raised concern regarding the communication from the Minister for Housing, Communities and Local Government regarding local meetings but made it clear that until himself and the Chief Executive both felt it risk free, Committee meetings would continue to be held virtually.

Members were informed that both the Leader and the Chief Executive had met with the Clinical Commissioning Group to reenforce the need for healthcare provision to be included within the Drakelow Development as per the Section 106 requirements and that Countryside. The Developer at Drakelow had identified a parcel and of land where healthcare provision will be built. It was also noted that improved Healthcare provision to serve the Infinity Garden Village development would also be pursued.

The Leader passed his Condolences to the Queen and the Royal household on the death of Prince Philip, the Duke of Edinburgh and closed by asking all to remain cautious as we moved out of lockdown restrictions.

The Leader invited Cllr Brown to make an announcement as the acting Leader of the Opposition Group, who endorsed the Leader's concerns regarding virtual meetings and the safety of Members and staff. The Leader thanked Councillor Churchill for his time as Leader of the Conservative group.

CL/120 ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE

The Head of Paid Service gave his condolences regarding Prince Philip and urged caution in how we moved forward as we came out of lockdown restrictions. He informed Members that the number of Covid Wardens had been increased to enforce social distancing to ensure that the low rate of infection within South Derbyshire is maintained.

Council was informed about the proposed legal action through the judicial process asking the Government to reconsider the cessation of virtual meetings after the 6th May.

The Head of Paid Service announced that there would be regular update reports to future Council Meetings regarding the Freeport.

CL/121 QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10

Council was informed that no questions had been received.

CL/122 QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

Council was informed that no questions had been received.

CL/123 **TO CONSIDER ANY NOTICES OF MOTION IN ORDER OF WHICH THEY HAVE BEEN RECEIVED**

In Accordance with Council Procedure Rule No. 12 Councillor Wheelton moved the following motion.

“I propose the motion that when referring to councillors in all contexts (be that verbally or in writing), additional prefixes such as “Mrs” or academic achievements such as “Dr” are no longer used, except where requested by a councillor.”

RESOLVED:

The Council approved that when referring to Councillors in all contexts, additional prefixes be no longer used, except where requested by a Councillor.

In Accordance with Council Procedure Rule No. 12 Councillor Richards moved the following motion.

“This Council requires the Chief Executive to undertake a feasibility study into the potential for this Council to create a wholly owned Development Company in order that we could if necessary, build homes on our land, carry out maintenance, repairs and refurbishments to our housing stock and thus reduce our reliance on outside contractors, and to present his findings at the earliest opportunity to a future meeting of the Council.”

RESOLVED:

Council approved for the Chief Executive to undertake a feasibility study into the potential for South Derbyshire District Council to create a wholly owned Development Company in order to build homes on its land, carry out maintenance, repairs and refurbishments to its housing stock and to present his findings to a future meeting of the Council.

CL/124 **PAY POLICY STATEMENT 2021-22**

The Service Director (Corporate Resources) presented the report to Members explaining it was a statutory annual statement showing how South Derbyshire District Council determined its pay and allowances, in particular for senior staff and that it looked at pay multiples of staff.

It was noted that Councillor Pearson requested that future statements include the Hutton Benchmarking so that it would demonstrate where South Derbyshire District Council sits in relation to this.

RESOLVED:

Council approved the Pay Policy Statement for the financial year 2021/2022 for publication.

CL/125 **CONTRACT PROCEDURE RULES**

The Service Director (Corporate Resources) presented the report to Council regarding the review of Procedure Rules that are imbedded within the Council's Constitution, he explained that the rules describe how officers should procure goods and services and manage contracts.

It was noted that Councillor Pearson welcomed the update of rules and requested that Internal Audit look at the figure of £25,00 in relation to the requirement to go out to tender for contracts to ensure the figure remains at the right level.

Councillor Churchill raised queries regarding EU Law for the free movement of goods and services and British Standards and how social benefits of tenders are measured within the value for money aspect and monitored following a successful tender bid.

The Service Director (Corporate Resources) agreed to check to see if the EU legal points were still relevant and up to date. Members were informed that social value was taken into account proportionally when tenders were evaluated and that further definitive guidance of how to measure social value in procurement was expected later in the year following a national review. Members were also informed that social and environmental aspects were included within the contracts and monitored through good contract management.

RESOLVED:

The updated Contract Procedure Rules as detailed in Appendix 1 of the were approved by Council and adopted into Part 4 (Section 28) of the Constitution.

CL/126 **CYCLE OF MEETINGS 2021-22**

The Head of Legal and Democratic Services presented the report to Members and requested that the cycle of Meetings be approved.

RESOLVED:

Council approved the cycle of Meetings for 2021/22.

CL/127 **TO RECEIVE AND CONSIDER THE OPEN MINUTES OF THE FOLLOWING COMMITTEES:**

Council received and considered the open minutes of its Committees.

RESOLVED:

That the open minutes of the following Committees were approved as a true record.

Committee	Date	Minute References
Planning	25 th June 2019	PL/26 – PL/39
Planning	16 th July 2019	PL/40 – PL/52

CL/128 TO REVIEW THE COMPOSITIONS OF COMMITTEES, SUB-COMMITTEES, AND WORKING PANELS

Members reviewed the composition of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.

RESOLVED:

Council approved the following changes to its Committees:

Standards Committee

Councillor Southerd 3rd Nomme

CL/129 TO REVIEW THE COMPOSITION OF SUBSTITUTE PANELS

Council was informed that there were no changes to the composition of Substitute Panels.

CL/130 TO REVIEW REPRESENTATION ON OUTSIDE BODIES

Members reviewed the representation on Outside Bodies.

RESOLVED:

Council approved changes to its representation on Outside Bodies:

Derbyshire Partnership Forum

Remove Councillor Churchill and appoint Councillor Brown as the representative on the Derbyshire Partnership Forum

CL/131 TO REVIEW OF REPRESENTATION OF MEMBER CHAMPIONS

Members were informed that there were no changes to the Representation of Member Champions.

CL/132 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

TO CONFIRM THE EXEMPT MINUTES OF THE COUNCIL MEETING

The Exempt Minutes of the Council Meeting held on the 14th January 2021 (CL/62 – CL/79) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

The meeting terminated at 19:30 hours.

COUNCILLOR D MULLER
CHAIRMAN OF THE DISTRICT COUNCIL

MINUTES of the ANNUAL MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at Grove Hall, Swadlincote
on Thursday, 20th May 2021
at 6.00pm

PRESENT:

Labour Group

Councillors Bambrick, Dunn, Gee, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

Conservative Group

Councillor Muller (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Ackroyd, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett, Lemmon, Redfern, Smith and Watson.

Independent Group

Councillors Angliss, Dawson, Fitzpatrick, MacPherson and Roberts.

Non-Grouped

Councillor Wheelton.

CL/1 **APOLOGIES**

Council was informed that no apologies had been received.

CL/2 **ELECTION**

The election of the following Members at the District Council by-elections held on 6th May 2021 was reported to Council:

Church Gresley Ward

Roger Redfern

Hilton Ward

Gillian Lemmon

Peter Smith

Seales Ward

Simon Ackroyd

CL/3 **TO CONFIRM THE OPEN MINUTES OF THE COUNCIL MEETINGS**

The Open Minutes of the Council Meetings held on the 14th January 2021 (CL/62-CL/79), the 24th February 2021 and 1st March 2021 (CL/84-CL103) were approved as a true record.

CL/4 **DECLARATIONS OF INTEREST**

Councillor Fitzpatrick and Councillor Angliss declared pecuniary interests in item CL/16 of the agenda by virtue of being Leader and Deputy Leader of the Independent Group.

CL/5 **TO APPOINT THE LEADER OF THE COUNCIL**

RESOLVED:

That Councillor Richards be appointed Leader of the Council for the remainder ensuing year.

Under Rule 16.5 of the Council Procedure rules Members requested that a recorded vote be taken.

The Members who voted in favour of the resolution above were:

Councillors: Angliss, Bambrick, Dawson, Dunn, Fitzpatrick, Gee, Heath, MacPherson, Mulgrew, Pearson, Pegg, Rhind, Richards, Roberts, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

The Members who voted against the above resolution were:

Councillors: Ackroyd, Atkin, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett, Lemmon, Muller, Patten, Redfern, Smith. and Watson.

Members who abstained were:

Councillor Wheelton

CL/6 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council welcomed the new Members to the Council. He reflected on the last 17 months of the pandemic and thanked all staff and Members for their hard work and dedication to the residents of South Derbyshire during that time. He thanked IT for their support during virtual Committee and Council meetings. The Chairman informed Members of the engagement he had attended to celebrate and recognise local people who had made contributions to South Derbyshire and that he had represented South Derbyshire District Council at a Memorial Service for Prince Phillip.

CL/8 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council extended a warm welcome to new Members. The Leader praised the collaborative work of the Council and the voluntary sector to serve the community during the last 17 months. The Leader announced that in the nature of equality the use of Chairman and Vice-Chairman of Committees would be replaced by Chair and Vice-Chair.

CL/9 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service thanked the new Returning Officer and staff who worked tirelessly during the elections.

CL/10 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

CL/11 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/12 **TO CONSIDER ANY NOTICES OF MOTION**

Council was informed that no notices of motion had been received.

CL/13 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE**

Councillor Bambrick presented the report to Council and thanked Members of the Overview and Scrutiny Committee for their work during the last 12 months.

RESOLVED:

That Council received the Annual Report of the Overview and Scrutiny Committee for 2020/21.

CL/14 **CYCLE OF MEETINGS 2021-22**

The Head of Legal and Democratic Services presented the report to Council highlighting the amended dates following approval at the 15th April 21 Council Meeting.

RESOLVED:

Council approved, in accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, the cycle of Council and Committee meetings for 2021/22 as per Appendix A to the report.

CL/15 **OVERVIEW AND SCRUTINY – INTERNAL AUDIT REVIEW**

The Monitoring Officer presented the Report to Council and asked for approval of the recommendations.

RESOLVED:

1.1 That Council considered the Overview and Scrutiny Internal Audit Review attached as Appendix 1 of the report.

1.2 That Council considered the 'Conclusions' and 'Suggested Actions' outlined in Appendix 1 of the report.

CL/16 MEMBERS ALLOWANCES SCHEME

The Head of Legal and Democratic Services presented the report to Council requesting that Members approve the recommendations within the report.

Councillor Watson did not agree with the proposed recommendation and suggested that this should not be approved.

Councillor Richards proposed an amendment to the substantive motion, which ensured that it included any political group that was formally registered with the Electoral Commission.

RESOLVED:

The Council considered the amendment to the Members' Allowance Scheme, following advice received from the Chair of the Independent Remuneration Panel regarding payment of a Special Responsibility Allowance to the Leader and Deputy Leader of a second Opposition Group, which must be formally registered with the Electoral Commission.

CL/17 POLITICAL PROPORTIONALITY

The Head of Legal and Democratic Services presented the report to Council requesting that Members approve the recommendations contained within the report.

The Leader of the Council proposed that the recommendations be amended as follows:

Committee	Membership	Labour Group	Conservative Group	Independent Group	Non – Grouped
Finance & Management	13	7	5	1	
Environmental & Development Services	13	5	5	2	1
Housing & Community Services	13	5	6	2	
Planning	13	5	5	2	1
Licensing & Appeals	15	6	7	2	
Overview & Scrutiny	8	3	3	1	1
Standards	6	3	3	0	
Joint Consultative	5	2	2	1	
Etwall Leisure Centre JMC	3	1	1	1	
Audit Sub	5	2	2	1	
Heritage Grants Sub	4	2	2	0	

RESOLVED:

1.1 That Council approved and adopted the amendment to the recommended allocation of seats to the Political Groups and Non-Grouped Members for the municipal year 2021/22 in

1.2 That the Council allocated seats between the Political Groups and Non-Grouped Members as per the amendment to Annexe ‘A’ of the report.

CL/18 **TO APPOINT MEMBERS TO SERVE ON COMMITTEES, SUB-COMMITTEES, AND WORKING PANELS FOR THE MUNICIPAL YEAR**

Council was advised that Group Leaders would submit in writing the appointments for the composition of Committees, Sub-Committees and Working Panels for the municipal year.

RESOLVED:

(1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the remainder of the ensuing year, as set out at Annexe “B” to these Minutes be received and noted.

(2) That the appointments of Chair and Vice-Chair be approved as indicated in Annexe B” to these Minutes.

CL/19 **TO APPOINT THE SUBSTITUTE PANELS**

Council was advised that Group Leaders would submit in writing the appointments for the composition of Substitute Panels for the municipal year.

RESOLVED:

That the nominations of Members to serve on Substitute Panels, as set out at Annexe “C” to these Minutes, be received and noted.

CL/20 **TO APPOINT REPRESENTATIVES ON OUTSIDE BODIES**

Council was advised that Group Leaders would submit in writing the Representatives on Outside Bodies for the municipal year.

RESOLVED:

That the nominations of Members to serve on Outside Bodies, as set out at Annexe “D” to these Minutes, be received and noted.

CL/21 **TO APPOINT MEMBER CHAMPIONS**

Council was advised that Group Leaders would submit in writing the Representatives of Member Champions for the municipal year.

RESOLVED:

That the nominations of Members to serve as Member Champions, as set out at Annexe “E” to these Minutes, be received and noted.

CL/22 **TO APPOINT CHAIRS OF AREA FORUMS**

The Leader of the Council advised of the appointment of Labour Group Chairs of Area Forums.

Councillor Bridgen advised Council that she would submit in writing the Conservative Group Chairs to be appointed.

RESOLVED:

That the following Chairs be appointed to the Area Forums as indicated below:-

***Newhall Area Forum Councillor Bambrick
Swadlincote Area Forum Councillor Rhind***

CL/23 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

TO CONFIRM THE EXEMPT MINUTES OF THE COUNCIL MEETING

The Exempt Minutes of the Council Meetings held on the 14th January 2021 (CL/80-CL/83) and the 24th February 2021 (CL/104- CL/105) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

The meeting terminated at 18:55 hours.

COUNCILLOR M GEE
CHAIRMAN OF THE DISTRICT COUNCIL

ANNEXE B

COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS
2021/22

FINANCE AND MANAGEMENT COMMITTEE (13)

Labour Group (7)

Councillor Pearson (Chair), Councillor Tilley (Vice-Chair)
Councillors Rhind, Richards, Singh, Southerd and Taylor

Conservative Group (5)

Councillors Ackroyd, Bridgen, Lemmon, Redfern and Watson

Independent Group (1)

Councillor Fitzpatrick

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)

Labour Group (5)

Councillor Taylor (Chair), Councillor Heath (Vice-Chair)
Councillors, Dunn, Singh, and Tilley

Conservative Group (5)

Councillors Brown, Corbin, Haines, Patten and Redfern

Independent Group (2)

Councillors Fitzpatrick and MacPherson

Non-Grouped (1)

Councillor Wheelton

HOUSING AND COMMUNITY SERVICES COMMITTEE (13)

Labour Group (5)

Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair)
Councillors Pegg, Richards and Shepherd.

Conservative Group (6)

Councillors Ackroyd, Churchill, Corbin, Ford, Hewlett and Smith

Independent Group (2) [Page 17 of 249](#)

Councillors Dawson and Roberts

PLANNING COMMITTEE (13)

Labour Group (5)

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair)
Councillors Gee, Pearson, and Southerd

Conservative Group (5)

Councillors Bridgen, Brown, Lemmon, Muller and Watson

Independent Group (2)

Councillors Angliss and Dawson

Non-Grouped (1)

Councillor Wheelton

LICENSING AND APPEALS COMMITTEE (15)

Labour Group (6)

Councillor Gee (Chair)
Councillors, Dunn, Rhind, Richards, Southerd and Taylor

Conservative Group (7)

Councillors Ackroyd, Bridgen, Haines, Hewlett, Patten, Redfern and Watson

Independent Group (2)

Councillors Angliss and MacPherson

OVERVIEW AND SCRUTINY COMMITTEE (8)

Labour Group (3)

Councillor Bambrick (Chair), Councillor Stuart (Vice-Chair)
Councillor Gee

Conservative Group (3)

Councillors Atkin, Hewlett and Smith

Independent Group (1)

Councillor Roberts

Non-Grouped(1)

Councillor Wheelton

STANDARDS COMMITTEE (6)

Labour Group (3)

Councillors Pearson, Singh and Southerd

Conservative Group (3)

Councillors Haines, Muller and Redfern

JOINT CONSULTATIVE COMMITTEE (5)

Labour Group (2)

Councillors Richards and Southerd

Conservative Group (2)

Councillors Ford and Muller

Independent Group (1)

Councillor Fitzpatrick

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)

Labour Group (1)

Councillor Singh (Chair)

Conservative Group (1)

Councillor Muller

Independent Group (1)

Councillor Angliss

AUDIT SUB-COMMITTEE (5)

Labour Group (2)

Councillor Dunn (Chair), Councillor Shepherd (Vice-Chair)

Conservative Group (2)

Councillors Atkin and Ford

Independent (1)

Councillor MacPherson

HERITAGE GRANTS SUB-COMMITTEE (4)

Labour Group (2)

Councillors Southerd and Taylor

Conservative Group (2)

Councillor Hewlett

SUBSTITUTE PANELS 2021/22

FINANCE AND MANAGEMENT COMMITTEE

Labour Group (7)

Councillors Heath, Gee, Mulgrew, Pegg and Stuart

Conservative Group (5)

Councillors Brown, Churchill, Haines, Muller and Smith

Independent Group (1)

Councillor Angliss

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

Labour Group (5)

Councillors Pegg, Rhind, Richards, Shepherd and Southerd

Conservative Group (5)

Councillors Atkin, Bridgen, Churchill, Lemmon and Muller

Independent Group (2)

Councillors Dawson and Roberts

HOUSING AND COMMUNITY SERVICES COMMITTEE

Labour Group (5)

Councillors Dunn, Pearson, Singh, Southerd and Tilley

Conservative Group (6)

Councillors Bridgen, Brown and Watson

Independent Group (2)

Councillors Angliss and Fitzpatrick

PLANNING COMMITTEE

Labour Group (5)

Councillors Dunn, Pegg, Rhind, Richards and Taylor

Conservative Group (5)

Councillors Ackroyd, Haines, Hewlett, Patten and Redfern

Independent Group (2)

Councillors MacPherson and Roberts

JOINT CONSULTATIVE COMMITTEE

Labour Group (2)

Councillors Rhind and Taylor

Conservative Group (2)

Councillors Atkin and Watson

Independent Group (1)

Councillor Angliss

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

Labour (1)

Councillor Shepherd

Conservative Group (1)

Independent Group (1)

HERITAGE GRANTS SUB-COMMITTEE

Labour Group (2)

Councillors Shepherd and Tilley

Conservative Group (2)

Councillor Brown

ANNEXE D

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS
REPRESENTATIVES OF THE COUNCIL
ON OUTSIDE BODIES FOR 2021/22**

Organisation	Representative(s)
1. Acre Lane, Shardlow Sand & Gravel Site Liaison Committee	Councillor P Watson
2. Arts Derbyshire	Councillor G Rhind
3. Active Derbyshire	Councillor D Pegg
4. Association of Retained Council Houses Ltd. (ARCH)	Councillor D Rhind Strategic Director (Service Delivery)
5. Central Midlands Audit Partnership Board	Councillor P Dunn Audit Sub-Committee Vice-Chair (sub)
6. Citizens Advice South Derbyshire and City (CASDAC)	Councillor D Shepherd
7. Community Arts Project (“People Express”) Management Committee	Councillor M Mulgrew
8. Community Transport (Swadlincote) Management Committee	Councillor N Tilley
9. D2 Joint Committee For Economic Prosperity	Councillor K Richards Councillor T Southerd (sub)
10. Derby Airfield Consultative Committee	Councillor M Ford
11. Derby and Derbyshire Strategic Leadership Forum	Councillor K Richards Councillor T Southerd (sub) Chief Executive Monitoring Officer (sub)
12. Derby and Sandiacre Canal Trust Ltd	Councillor D Shepherd
13. Derbyshire Hate Crime Practitioners Network Meeting	Councillor L Singh
14. Derbyshire Partnership Forum	Councillor K Richards
15. Derbyshire Police and Crime Panel	Councillor G Rhind Councillor M Mulgrew (sub)
16. Donington Park Racing Circuit Liaison Committee	Councillor P Watson Councillor N Atkin (sub)
17. East Midlands Airport Independent Consultative Committee	Councillor S Taylor Councillor M Fitzpatrick
18. East Midlands Airport Liaison Committee	Councillor S Taylor Melbourne and Repton Ward Members
19. East Midlands Arts	Councillor S Taylor
20. East Midlands Councils	Councillor K Richards

21. Elvaston Quarry Waste Disposal Site Liaison Committee	Councillor P Watson
22. Environmental Education Project Steering Group	Councillor D Pegg
23. Goseley Community Centre Committee	Councillor M Gee Councillor S Taylor
24. Heart of the Forest Forum	Councillor S Taylor
25. Hilton Harriers Mease Management Committee	A Member of Hilton Ward
26. Homestart	Councillor V Heath
27. Local Government Association (London)	Councillor K Richards (General Assembly) Councillor T Southerd (Rural Commission) Councillor S Taylor (Urban Commission)
28. Local Government Information Unit	Councillor K Richards Councillor T Southerd (sub)
29. Melbourne Sporting Partnership	Strategic Director (Service Delivery)
30. New Albion Revised Liaison Committee	Councillor S Taylor
31. Parking and Traffic Regulations (outside London) Adjudication Joint Committee	Councillor R Pearson
32. Pingle Artificial Turf Pitch Management Group	Councillor M Mulgrew
33. Relate	Councillor T Southerd
34. Rosliston and Caldwell Village Hall Management Committee	Councillor D Pegg
35. Rosliston Forestry Centre Management Executive	Councillor G Rhind Councillor S Taylor
36. Rosliston Forestry Community Group	Councillor D Pegg
37. Rural Action Derbyshire	Councillor T Southerd
38. Safer South Derbyshire Partnership Strategic Group	Councillor K Richards Councillor G Rhind (sub)
39. Shardlow Heritage Trust Council of Management	Councillor N Atkin
40. Sharpe's Pottery Heritage & Arts Trust Ltd.	Councillor S Taylor + Officer
41. Sir John Port and John Osbourne Almshouses Charitable Trust	Councillor D Muller
42. Social Care Forum	Councillor G Rhind Councillor M Mulgrew
43. South Derbyshire CVS	Councillor G Rhind Councillor K Richards
44. South Derbyshire Mental Health	Councillor TBA

Association	
45. South Derbyshire Music Trust Management Committee	Councillor S Taylor
46. South Derbyshire Partnership	Councillor K Richards Councillor T Southerd Councillor M Bridgen Strategic Director (Service Delivery)
47. South Derbyshire Strategic Sports Group	Councillor N Tilley Councillor R Pearson (sub)
48. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee	Councillor P Watson Councillor A MacPherson
49. Toyota Community Liaison Committee	Councillor K Richards Councillor S Taylor
50. Willshee's Skip Hire Ltd Site Liaison Committee	Councillor D Pegg
51. Central Building Control Partnership – Partnership Advisory Board	Councillor S Taylor

ANNEXE E

MEMBER CHAMPIONS 2021/22

Armed Forces Covenant	Councillor Atkin
Arts & Culture	Councillor Hewlett
Consultation, Communication & Engagement	Councillor Pearson
Corporate Plan	Councillor Ford Councillor Pearson
Design (Planning)	Councillor Tilley
Engagement	Councillor Ford
Environment, Waste & Recycling	Councillor Taylor
Equality & Diversity	Councillor Singh
Health & Safety	Councillor Watson Councillor Taylor
Health & Wellbeing	Councillor Bambrick
Historic Environment	Councillor Southerd
Information Technology	Councillor Tilley
Older People	Councillor Gee
Performance & Data Quality	Councillor Pearson
Procurement & Business Improvement	Councillor Southerd
Risk Management	Councillor Taylor
Safeguarding	Councillor Pegg
Training	Councillor Ford Councillor Southerd
Voluntary Sector	Councillor Rhind
Young People	Councillor Pegg

MINUTES of the CIVIC MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at Grove Hall, Swadlincote
on Thursday, 27th May 2021
at 5.00pm

PRESENT:

Labour Group

Councillors Bambrick, Dunn, Gee, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

Conservative Group

Councillor Muller (Chair), Councillor Atkin (Vice-Chair) and Councillors Ackroyd, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett, Lemmon, Redfern, Smith and Watson.

Independent Group

Councillors Angliss, Dawson, Fitzpatrick, MacPherson and Roberts.

CC/1

APOLOGIES

Council was informed that apologies had been received from Councillor Hewlett (Conservative Group) and Wheelton (Non- Grouped).

CC/2

TO ELECT THE CHAIR OF THE COUNCIL

It was proposed and seconded that Councillor Gee be elected as Chair of the Council for the 2021/22 local government year.

RESOLVED:-

That Councillor Gee be elected Chair of the Council for the ensuing year.

(Councillor Gee then made the Declaration of Acceptance of Office of Chair, thanking the Members for the honour conferred upon him).

CC/3

TO ELECT THE VICE-CHAIR OF THE COUNCIL

It was proposed and seconded that Councillor Dunn be elected as Vice-Chair of the Council for the 2021/22 local government year.

RESOLVED:-

That Councillor Dunn be elected Vice-Chair of the Council for the ensuing year.

(Councillor Dunn then made the Declaration of Acceptance of Office of Vice-Chair and thanked Members for the honour conferred upon him).

CC/4 **CHAIR'S COMMUNICATIONS AND OTHER ANNOUNCEMENTS**

The Chair named the Rainbow's Hospice as the Chair's Charity for the ensuing year.

CC/5 **LONG SERVICE AWARDS**

The Chair announced that a long service award had been made to Adrian Bennett for 20 years' service as at 31st March 2021, he was not able to attend the meeting in person.

CC/6 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

The meeting terminated at 17:30 hours.

COUNCILLOR M GEE
CHAIR OF THE DISTRICT COUNCIL

REPORT TO:	COUNCIL	AGENDA ITEM: 8
DATE OF MEETING:	24th JUNE 2021	CATEGORY: RECOMMENDED
REPORT FROM:	ALLISON THOMAS: STRATEGIC DIRECTOR - SERVICE DELIVERY	OPEN
MEMBERS' CONTACT POINT:	STEFFAN SAUNDERS, 07971 604326 steffan.saunders@southderbyshire.gov.uk	DOC:
SUBJECT:	HILTON, MARSTON-ON-DOVE AND HOON NEIGHBOURHOOD DEVELOPMENT PLAN	REF:
WARD(S) AFFECTED:	HILTON, MARSTON-ON-DOVE AND HOON	TERMS OF REFERENCE: EDS

1.0 Recommendations

- 1.1 That Council considers the Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan (Appendix 1), together with the Examiner's Report and recommended modifications (Appendix 2).
- 1.2 That Council agrees to the recommended modifications identified by the independent Examiner to ensure that the draft Neighbourhood Development Plan meets all necessary legal requirements at this stage to allow it to proceed to referendum.
- 1.3 That Council agrees to the amended Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan (Appendix 3) proceeding to referendum.

2.0 Purpose of Report

- 2.1 To confirm that the communities of Hilton, Marston-on-Dove and Hoon have prepared a draft Neighbourhood Development Plan (NDP/the Plan).
- 2.2 To enable Council to review the NDP following receipt of the independent Examiner's report and if satisfied, consider whether the Plan should proceed to referendum.

3.0 Executive Summary

- 3.1 The Hilton, Marston-on-Dove and Hoon NDP, together with supporting documents, was submitted by Hilton Parish Council, in its capacity as the designated qualifying body, to the Council in May 2020. In accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012, the

Council publicised the Plan and invited comments from organisations and individuals. This consultation ran for six weeks, closing on 19 October 2020.

- 3.2 An independent Examiner, Derek Stebbing B.A. (Hons), Dip. E.P., MRTPI, was appointed to examine the NDP and recommend whether any modifications were required to enable the Plan to proceed to referendum, having met all the legal requirements. The Examiner recommends that, subject to the modifications set out in his report, that the Plan proceeds to referendum.
- 3.3 The Council as the Local Planning Authority is now required to decide whether to accept the Examiner's report, including the recommended modifications to the NDP and determine whether the Plan should proceed to referendum.
- 3.4 As soon as possible after considering the Examiner's recommendations and deciding how the NDP should progress, the Council must publish its decisions in a Decision Statement as required by the Town & Country Planning Act 1990, schedule 4B paragraph 12.

4.0 Detail

- 4.1 NDPs were introduced by the Localism Act 2011. Once a NDP is 'made' it forms part of the statutory development plan, along with the adopted Local Plan.
- 4.2 Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Communities can set out where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided. Neighbourhood planning provides a powerful set of tools for communities to get their preferred types of development, where these ambitions are aligned with strategic needs and priorities as set out in the adopted Local Plan.
- 4.3 Local communities can choose to set planning policies through a NDP to be used in determining planning applications. Neighbourhood planning is not a legal requirement but rather a right, which communities in England can choose to use.
- 4.4 Neighbourhood planning enables communities to play a much stronger role in shaping the areas in which they live and work and in supporting new development proposals. This is because unlike the parish, village or town plans that communities may have prepared, a NDP forms part of the development plan and sits alongside the Local Plan prepared by the local planning authority. Decisions on planning applications will be made using both the Local Plan and the NDP, together with any other material considerations.
- 4.5 The draft Hilton, Marston-on-Dove and Hoon NDP has been submitted by Hilton Parish Council. Subject to the modifications recommended by the

Examiner, it is considered that the Plan meets the basic conditions of the 1990 Act Schedule 4B in that:

- It has regard to national policy and advice issued by the Secretary of State
- It contributes to the achievement of sustainable development
- It is in general conformity with the strategic policies contained in the Local Plan
- It does not breach and is otherwise compatible with EU obligations.

4.6 The independent Examiner cannot recommend that the draft report goes to referendum if it does not meet the basic conditions or comply with the definition of a NDP.

4.7 As per the Town and Country Planning Act 1990, Schedule 4B paragraph 14, the Council is responsible for making the arrangements for the referendum to take place.

4.8 Council is asked to consider the submitted draft NDP (Appendix 1) and the Examiner's Report (Appendix 2). Further to this, Council is asked to confirm the modifications recommended in the Examiner's report and agree to allow the modified draft NDP (Appendix 3) to proceed to referendum.

4.9 As soon as possible after considering the Examiner's recommendations and deciding whether to take forward the draft NDP, the Local Planning Authority must publish its decisions in a Decision Statement, as required by the Town and Country Planning Act 1990, schedule 4B paragraph 12.

4.10 Rules covering the polls for the referendum are contained in the Neighbourhood Planning (Referendum) Regulations 2012 (as amended by the Neighbourhood Planning (Referendum) (Amendment) Regulations 2013 and the Neighbourhood Planning (Prescribed Dates) Regulations 2012.

4.11 A NDP attains the same development plan status as the Local Plan once it has been approved at a referendum. Applications for planning permission must be determined in accordance with the development plan unless material considerations indicate otherwise.

5.0 Financial Implications

5.1 Costs of the referendum are initially met by the Council. Following the referendum, a fixed grant can be claimed from the Ministry of Housing, Communities and Local Government to defray the costs.

6.0 Corporate Implications

Employment Implications

6.1 None bar the staffing of the referendum.

Legal Implications

6.2 There are no other legal, personnel or other corporate implications apart from those covered in the report.

Corporate Plan Implications

6.3 The Neighbourhood Plan contains a number of policies consistent with the Corporate Plan. These include:

- to enhance biodiversity across the District (Our Environment)
- to improve public spaces to create an environment for people to enjoy. (Our Environment)
- Promote health and wellbeing across the District. (Our People)
- To influence the improvement of infrastructure to meet the demands of growth. (Our Future)
- Enable the delivery of housing across all tenures to meet Local Plan targets (our Future)

Risk Impact

6.4 None.

7.0 Community Impact

Consultation

7.1 None directly arising from this report.

Equality and Diversity Impact

7.2 Taking the report to referendum will allow the people of Hilton, Marston-on-Dove and Hoon wards to be directly involved in setting policy for local planning decisions.

Social Value Impact

7.3 The NDP has been prepared by Hilton Parish Council involving volunteers from the local community. This community involvement is encouraged by the 2011 Localism Act.

Environmental Sustainability

7.4 The Plan, once made, will contribute to the sustainable development of the designated area.

8.0 Conclusions

8.1 That the Hilton, Marston-on-Dove and Hoon NDP, once amended in accordance with the modifications set out in the Examiner's report, meets the necessary legal requirements and as such, it is recommended that the Plan proceeds to referendum.

9.0 Background Papers

Appendix 1 - Submitted draft Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan, 2020 – 2035

Appendix 2 - Report on Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan, 2020 – 2035

Appendix 3 - Modified Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan, 2020 - 2035

**Hilton,
Marston on Dove
& Hoon**

**Neighbourhood
Development Plan
2020 - 2035**



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Foreword

The village of Hilton in South Derbyshire is a rapidly changing area which needs time to deal with the influx of new development of the past 25 years and for the infrastructure to meet the needs of residents in a sustainable manner.

The South Derbyshire District Council (SDDC) Local Plan, adopted in 2017, designates Hilton as a 'Key Service Village' in the Local Plan Settlement Hierarchy. It is the second largest settlement in the district.

SDDC has designated Hilton, together with the neighbouring hamlets of Marston on Dove and Hoon, as a Neighbourhood Development Plan area as shown on page 6. This area coincides with the historical church parish.

The SDDC Local Plan also stated that developments must not compromise the District's heritage assets, landscape and rural character, which must be protected, conserved and enhanced. This is what has formed the basis of our plan.

The Neighbourhood Development Plan has been produced by a working party of Hilton Parish Council, the responsible body, consisting of councillors and a group of enthusiastic volunteers. The Neighbourhood Plan Steering Group has full delegated powers, and has regularly reported to the Parish Council who have reviewed and approved progress. Hilton Parish Council has supported the production of the plan through its many stages.

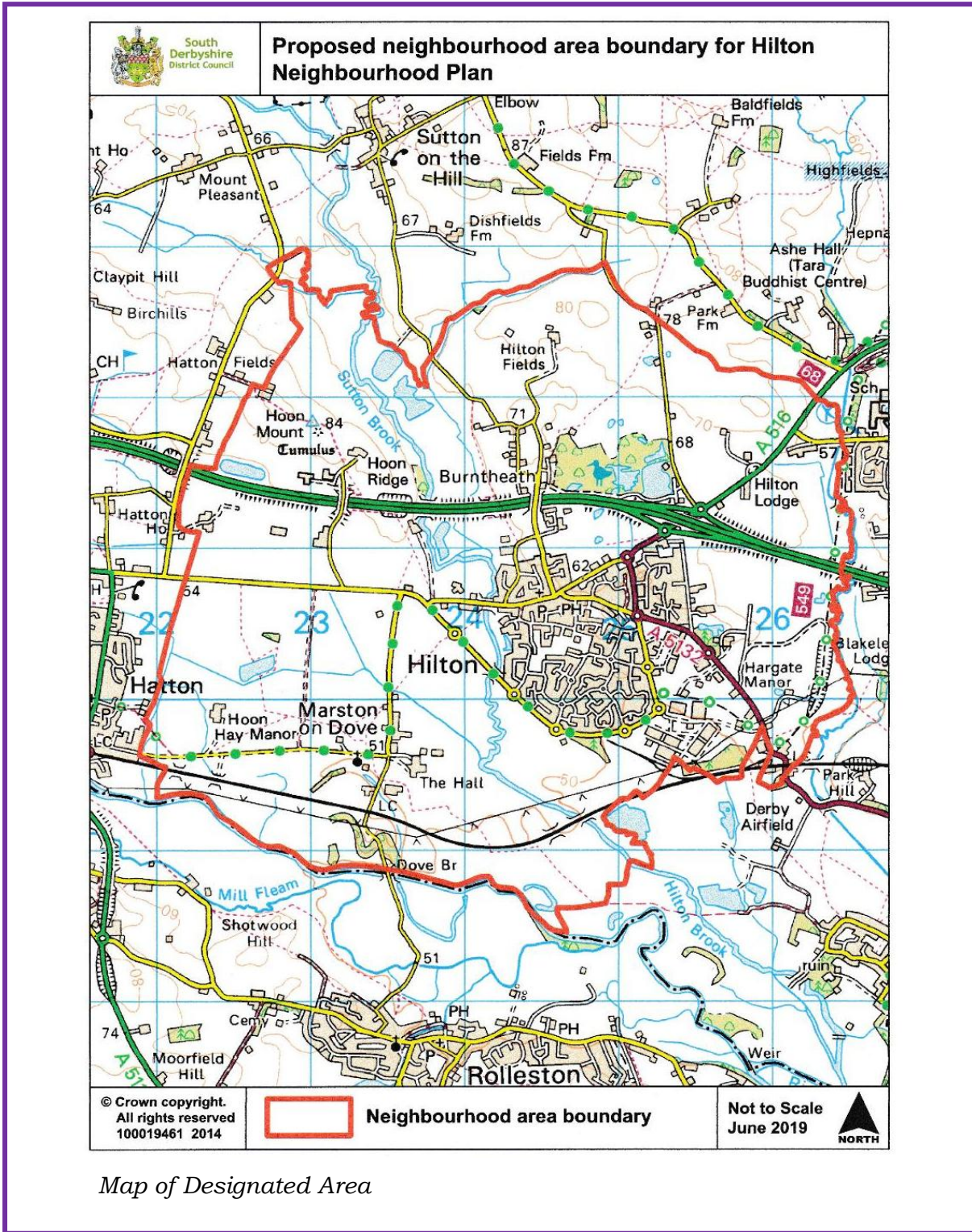
Our plan reflects the views of residents, businesses and interested parties in the parish covering all areas including housing, traffic and transport, business, environment, leisure and amenities, following detailed consultation.

Hilton Parish Council agreed to produce a Neighbourhood Development Plan covering the Designated Area in September 2017. The Steering group was established following the launch meeting in January 2018. Working groups focusing on each aspect of the plan were formed feeding information to the engagement group who developed the surveys which formed the basis of the plan.

Policies resulting from the consultation of residents are set out in each section of the plan, e.g. H1, T1, etc. However some policies which are not

related to planning matters have been designated as Community Policies, eg. CP-T1.

Hilton Parish Council is very grateful for the work carried out by the Neighbourhood Plan Steering Group and the working groups.



Introduction

The Neighbourhood Development Plan and the planning system

The Localism Act, introduced by the Government in November 2011, aims to devolve more decision making powers from central government to communities, councils and individuals so that policies better meet the needs of local people. One of the key aspects of this is for communities to produce Neighbourhood Development Plans which are in line with higher level planning policies. Neighbourhood Development Plans must all comply with a basic set of conditions as set out in the Localism legislation.

The following is taken from the UK Government's Planning Portal website:

'Only a draft Neighbourhood Plan or Order that meets each set of basic conditions can be put to a referendum and be made. The basic conditions are set out in paragraph 8(2) of Schedule 4B to the Town and Country Planning Act 1990 as applied to neighbourhood plans by section 38A of the Planning and Compulsory Purchase Act 2004, Revision date: 06 03 2014.'

The basic criteria which neighbourhood plans must comply with are:

1. Having regard to national policies and advice contained in guidance issued by the Secretary of State, it is appropriate to make the neighbourhood plan.
2. The making of the neighbourhood plan contributes to the achievement of sustainable development.
3. The making of the neighbourhood plan is in general conformity with the strategic policies contained in the development plan for the area of authority (South Derbyshire District Council).
4. The making of the neighbourhood plan does not breach, and is otherwise compatible with, EU obligations.
5. Prescribed conditions are met in relation to the plan and prescribed matters have been complied with in connection with the proposal for the neighbourhood plan.

Members of the steering group consulted closely with South Derbyshire District Council, AECOM and a planning consultant, to ensure that all the above conditions were complied with in creating a robust plan for the area.

AECOM were consulted as the area had grown so rapidly that it qualifies for extra support of this nature under the planning guidelines.

About Hilton, Marston on Dove and Hoon

Hilton, Marston on Dove and Hoon, the Designated Area of the Neighbourhood Plan, is a pleasant area situated in green and gently rolling countryside with excellent road and rail links. Land ownership during and since the Second World War has played a significant part in shaping its current situation as the fastest growing settlement in South Derbyshire. Most of the surrounding area is productive farmland.

Hilton is the principal village, with currently around 3,300 houses located on the junction of the A516 and A5132, with Marston and Hoon located a mile to the west off side roads, each consisting of a dozen or so dwellings. Hoon is better classified as a hamlet.

The Designated Area had a combined population of 8,900 in mid-2017; however this is set to grow substantially over the next few years as more than 500 houses are currently under construction or have planning permission in Hilton.

The growth of Hilton far exceeds that of its near neighbours: since 2001 Hilton has grown by 114%, while the comparable figures for other nearby settlements are Willington 28%, Melbourne 15%, Findern 12%, Etwall and Hatton 11% and Repton under 10%.

Hilton has a facilities deficit compared with other places in Derbyshire with a similar population; for example it does not have a café, care home, butchers, bakers, library, swimming pool or petrol station.

Hilton lies to the south and west of two main cross country routes, the A50 running west to east and the A38 from south to north. There are two mainline railway stations a few miles away at Tutbury to the west and Willington to the east. The main line from Derby to Stoke and Crewe runs south of the village. The road and rail networks provide excellent communication links for those commuting to the nearby towns of Burton on Trent and Uttoxeter; the cities of Derby, Nottingham, Stoke and Birmingham and further afield. Significant local employers include Nestlé, Rolls-Royce, Toyota, Bombardier and JCB as well as many service industries.

To the west of Hilton lies Hilton Brook which drains into the River Dove. The Hilton Brook and the Derby - Stoke railway line form the southern boundary of Hilton. The area of land to the west and south of Hilton is prone to flooding. The soils surrounding the villages are alluvial with a high degree of gravel in them but nevertheless provide productive farmland. North of the A50 lie flooded gravel workings which are now a designated Site of Special Scientific Interest (SSSI). The village of Marston on Dove is at 50m above sea level, rising to 60m for Hilton and to 82m for Hoon Mount where the hamlet of Hoon is situated.

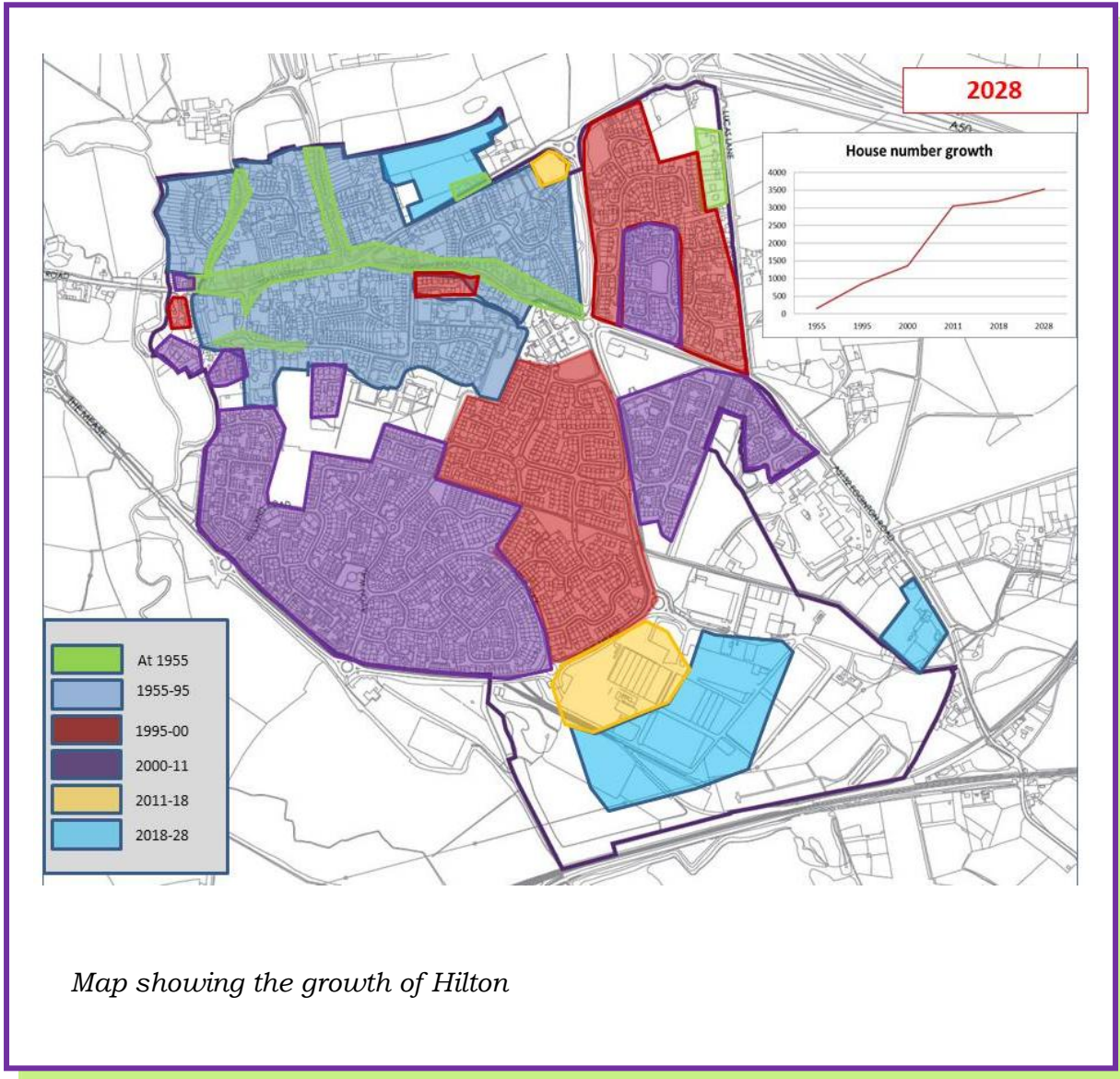
In 1942, three of the farms lying immediately to the south of Hilton were requisitioned by the War Department for use as a US Army camp, many times the size of Hilton, which was then a ribbon development along Main Street and Egginton Road. After the war the land continued in use as a Central Vehicle Storage depot by the Ministry of Defence before being acquired by St. Modwen in 1992. Parts of this brownfield site were sectioned off and have been developed for housing, additional shops, a doctor's surgery, a pub and road infrastructure for the village. This has led to a split centre for Hilton. Most of the new development lies to the south and west of Main Street.

Hilton is a dormitory village with residents commuting to work in a wide range of locations across the East and West Midlands, but particularly Derby and Burton on Trent. See table below:

Location of work	Hilton	South Derbyshire	England
Less than 10km	30.2%	48.4%	52.3%
10km to less than 30km	28.7%	23.9%	21.0%
30km and over	14.7%	10.4%	8.0%
Work mainly at or from home	20.5%	10.6%	10.3%
Other	5.8%	6.8%	8.5%
Average distance travelled to work	26.7km	16.4km	14.9km

Source: ONS 2011, AECOM Calculations

The following map shows how rapidly Hilton has grown over the last 25 years. Prior to that there had been modest infill development along Back Lane, West Avenue, Shady Grove, Cherry Tree Close and Willowfields.



Map showing the growth of Hilton



Examples of pre-war cottages

The pre-war cottages, farms, pubs and shops along Main Street and Egginton Road had evolved organically and form the older part of Hilton.

Many of these dwellings open directly onto the pavement of Main Street. Wakelyn Hall, dated 1625, is the notable exception set back from the road.



Houses on Main Street and Wakelyn Hall



Methodist Chapel, Main Street and St Mary's, Marston on Dove

Serving the villages are two churches: the Methodist Chapel on Main Street and St Mary's, a mile away, in Marston on Dove. These are outnumbered by the pubs: the Old Talbot, the King's Head, the Hilton House Hotel and the Hilton Brook.



Old Talbot Pub



Hilton House Hotel

The King's Head

Hilton Brook



In addition there is Hilton Primary School, on Peacroft Lane, which has 850 children on its roll. Primary Education was supplemented in September 2019 by the opening of The Mease Spencer Academy in Hilton.



Hilton Primary School, Peacroft Lane

An outline of the villages would not be complete without mentioning the Park and Memorial Meadow south of Back Lane with the neighbouring Hilton Village Hall and Scout Hut. Further recreational facilities are provided at The Mease Pavilion south of The Mease and the Cricket Club to the west on Marston Lane.

Notable employers/businesses in Hilton are Don Amott's Leisure Kingdom, Hilton Garage, Bowler's, Alpha Construction, Talbot Turf and shops which include Aldi and a small Tesco. There are two small industrial estates. These businesses do not just serve Hilton but the wider hinterland bringing in trade and traffic.

Sustainability statement

The Designated Area needs to develop in a sustainable way in line with government policy to achieve net zero emissions by 2050. The impact on the environment will inform all the other policies in this plan. We will encourage safe active travel through increased connectivity and improve public transport to serve all areas. We will promote energy efficiency and the use and production of renewable energy. We will protect our green spaces, support tree planting, safeguard biodiversity, improve air quality and reduce the impact of noise, light and air pollution. We will reduce waste by boosting recycling and composting.

Well-being statement

It is recognised that for a community to thrive as a well-ordered social unit, the general well-being of the residents needs to be addressed.

There are several aspects to well-being including the general safe connectedness of various aspects of village life. This is addressed through the policies T1 and T3 on paths and cycle paths. Connectedness also means that those older residents do not have to move away from friends, neighbours and relatives to seek sheltered housing or care home facilities. This is addressed through policy H1A. Social connectedness can also be promoted by venues for meeting which is encouraged through policy L3.

Well-being also means an environment that encourages being active. This is also addressed through the policies T1 and T3 on paths and cycle paths but also by the provision of sports facilities, allotments, etc. These requirements are addressed through policies L1 and E3.

Adult education is not only another venue for meeting but also for improving the life opportunities for residents. This is addressed through policy CP-ED1.

In any modern community there will be issues of noise and pollution. The major source of noise in the Designated Area is from the A50. It runs on a raised roadway for most of the time and skirts the northern area. Policy N1 addresses the maintenance of the level of well-being from noise disturbance.

Associated with the noise from the A50 is the problem of air pollution. Again the major source is from vehicles both on the A50 and within the Designated Area. Policies H4, H6 and A1 address this issue.

Policy N1 Noise mitigation

A 200 metre wide exclusion zone along the length of the A50 as it passes through the Designated Area will be kept free from any housing development.

In addition, the planting of trees and hedgerows within this zone will be encouraged to mitigate the noise outside of the exclusion zone.

Policy A1 Air quality

In addition to the noise exclusion zone and the planting of green infrastructure to help absorb air pollution*, there will be 'no idling zones' for parked cars in the vicinity of public buildings, commercial premises and schools i.e. on Peacroft Lane and the immediate area on Egginton Road around the junction with Peacroft Lane and on the Mease and Carsington Road.

*In accordance with the latest Government guidance on air quality, Paragraph 008 ref ID;32-008-20191101.

<https://www.gov.uk/guidance/air-quality--3>

Housing

As detailed above, in the Designated Area, Hilton has seen rapid expansion of the housing stock over the last approximately 25 years. Whilst this is generally understood and accepted as being the best use of the large brown field site that was previously owned by the Ministry of Defence, this phase of the development is drawing to a close and attention is now passing to the use of green field sites in and around Hilton.

The policies that have been derived from the survey of the residents can in large part be seen as a consequence of the issues that have arisen from the rapid expansion of Hilton; the survey shows that the community does not wish to proliferate what are seen to be the shortcomings of the housing policies/decisions of the past. In particular, the *housing needs* (as opposed to the supply) have not been addressed and as a result, the current housing stock does not serve the future needs of Hilton and the surrounding Designated Area.

The first area where this mismatch can be seen is in the result of the survey which shows a need for better housing provision at both ends of the age spectrum. This result is independent of the age of the respondents.

Housing delivery

The Local Plan only extends to 2028. In the survey, the residents were given the opportunity to express their opinion on the delivery of housing for the period 2028 to 2035. The response was emphatic that there should be no more housing built in this timescale. Again, this result was independent of age or even how long residents had lived in the Designated Area.

The desire for a moratorium on house building is seen as being a reflection that the services and amenities provided in Hilton need to 'catch up' with the size of the community. This is evident from elsewhere in the survey results. However, it is recognised that policies formulated on this basis would be contrary to Paragraph 13 of the National Planning Policy Framework (NPPF).

The housing policies in this plan recognise a more practical interpretation of the survey which could help inform the successor plan to the current Local Plan.

Policy H1 Housing delivery

Proposals for the residential development of the sites in Policy H1A and H1B will be supported subject to the criteria in those policies.

Elsewhere in the neighbourhood area, residential development will be restricted to that which is already allocated for residential development in the Local Plan and any additional unidentified brownfield sites within the settlement boundary as defined in the current Local Plan.

Policy H1A The Mease mixed use site

Development of this site will be supported if it includes all the following elements:

- **A minimum of ten and maximum of 20 sheltered bungalows of which a minimum of 25% must be M4 (3)* standard.**
- **A Residential Care Home of up to a maximum of 40 beds.**
- **A minimum of seven ground floor retail units with one or two-bed affordable accommodation above ground floor level.**

Policy H1B Lucas Lane potential development site

Development of this site will be supported if the development retains the amenity value of Lucas Lane in line with Policies E4 and E5 meets Policy N1 and includes all the following elements:

- **Low density housing of up to 8 dwellings along the southern boundary of the site consistent with policies H3, H4, H5 and H6.**
- **Allotments, a community orchard, woodland and a community farm based on the existing farm buildings consistent with Policy E3.**

This Neighbourhood Plan incorporates the allocation of the number of houses in SDDC Local Plans Part 1 and Part 2. To address the specific housing needs of Hilton and the surrounding area, a population forecast has been developed to assess the objective housing need of the area. Taking a share of another area's housing need does not accord with the bigger requirement to reduce the use of car journeys and to address the environmental targets. The result is that two potential sites within the settlement boundary are proposed. It is the intention that these developments will help reduce the facilities deficit identified in the residents' survey, directly or through S106 funding.

The Mease mixed use site is appropriate to address the shortfall in retail units identified in the residents' survey, specifically a bakers, butchers, café, restaurant and allows for other similar businesses.

The survey also revealed the need for a residential care home and the population forecast for Hilton shows that a care home of up to 40 beds can easily be supported by the ageing population. Similarly there has been no sheltered housing bungalows built in Hilton since the 1960s; another need identified by the survey.

The site could support up to 20 bungalows equalling the size of the existing sheltered housing in Hilton. Of these a proportion would be M4 (3)* standard as required by Derbyshire County Council (DCC) policy for older people. This proposal is in line with DCC's policy for South Derbyshire and the AECOM Housing Needs Assessment for Hilton. **

*See www.gov.uk/guidance/housing-optional-technical-standards

** See yourvillageyourvoice108648237.files.wordpress.com/2019/08/hilton-hna-final-1.pdf

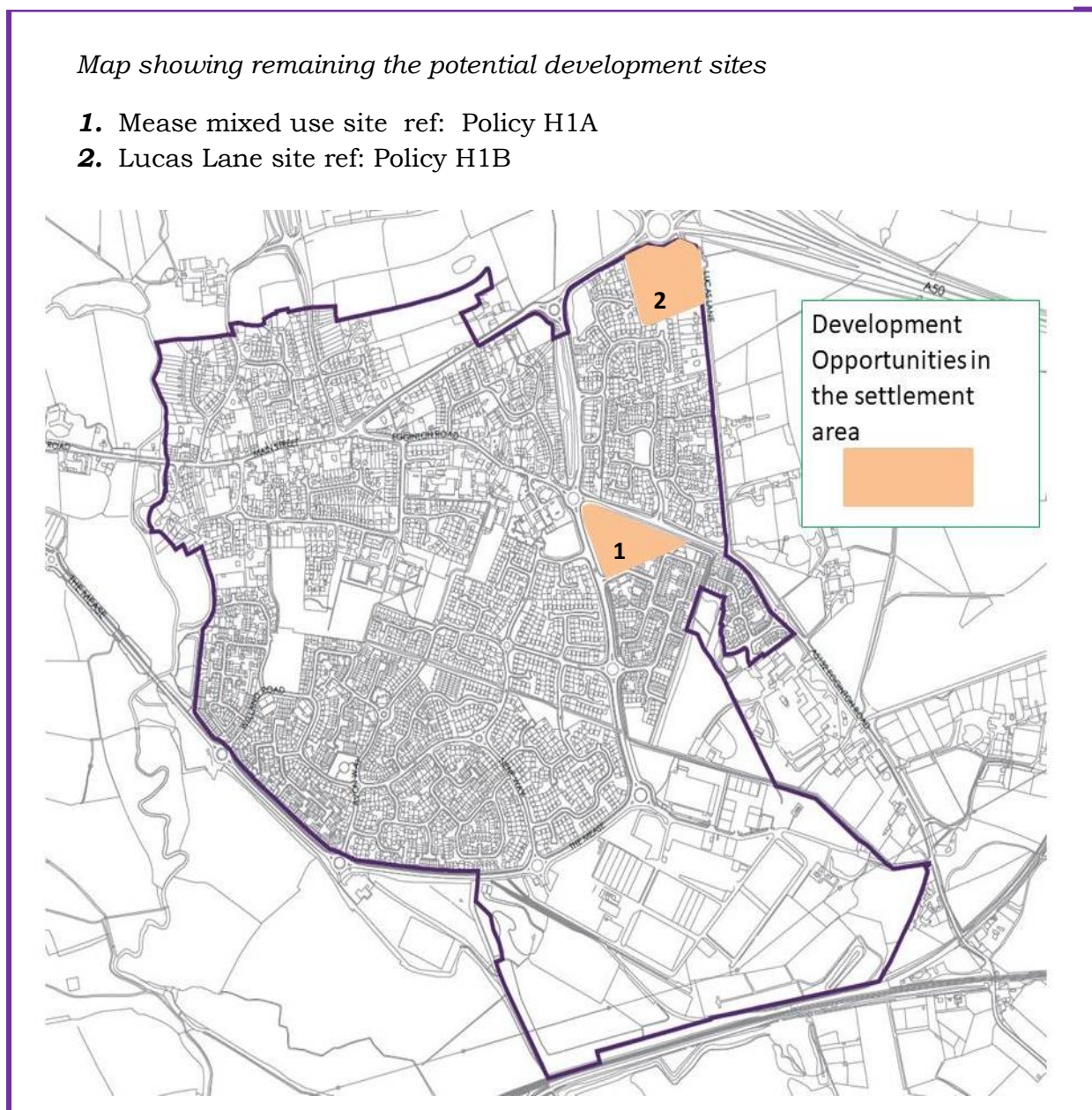
The site would also incorporate a 40 space car park to serve the needs of visitors to the care home, parking for the flats and possibly some of the sheltered housing, leaving some space for general parking

The Lucas Lane site is most unsuitable for complete redevelopment as a housing estate as the Northern and Eastern parts of the site are close to the A50 resulting in an excessive noise level which is above the accepted levels, although the interior noise levels could be made acceptable. There may also be air quality issues. Policy N1 would limit the extent of development on the site.

Lucas Lane itself is a valued amenity for the community providing an attractive landscape and is popular with walkers, cyclists and dog walkers. It also provides a safe route for school children from Derby Road to Egginton Road.

If residential housing is proposed in line with the policy, the number of houses would have to be small enough such that the redevelopment of Lucas Lane itself was not necessary i.e. it retains its grass verges, current width and remains a ‘shared space’ for pedestrians and traffic.

The environmental policies in the Local Plan combined with the noise policy in this plan ensure that Policy H1B is fully compliant with the criteria of Paragraph 122 of the NPPF.



Housing mix

The survey re-enforced the issue that past development had not adequately addressed the housing mix. In particular, the lack of bungalows was highlighted as a glaring oversight with only 13 bungalows built as part of developments over the past 20 years. A policy for a more balanced development of dwellings was overwhelming supported.

Policy H2 Housing mix

Housing developments of five or more dwellings, including in the Local Plan planned development, should conform to the following proportion of dwelling types; exceptions will be considered on a case by case basis:

- **25% 1 or 2 bedroom, 40% 3 bedroom and 35% 4 or 5 bedrooms;**
- **25% of all developments to be bungalows.**



Some of the few bungalows in Hilton

Requirements for housing

There has long been an issue with parking in some areas of the recent developments. In the past, little regard was given to how many spaces should be made available and where parking provision should be made. This has resulted in parking being a real problem in those areas with the highest housing density which not only affects the routine service of bin collection, but also represents a safety hazard for the access of emergency vehicles. The ability to convert a garage into another living area may also contribute to the overall problem. A comprehensive parking survey has informed the following policy.

In addition, the residents' survey revealed a need for the housing to be environmentally friendly and a desire for 'family sized gardens'. The resulting policy was overwhelmingly supported by the residents.



Parking problems in Wildhay Brook

Policy H3 Requirements of housing: Residential car parking

New residential development must provide the following permanently available off-road parking:

- **1 bedroom – 1+ space**
- **2 bedroom – 2+ space**
- **3 bedroom – 3+ space**

For clarity a garage will not count towards this requirement as garages are not permanently available for parking. The configuration of parking spaces should be adjacent to the house and with a parallel layout.

Policy H4 Requirements of housing: homes designed for energy efficiency

New development and significant extensions should demonstrate a high level of sustainable design and construction and be optimised for energy efficiency, targeting zero carbon emissions. This includes:

- **Siting and orientation to optimise passive solar gain and lighting.**
- **High quality, thermally efficient building materials.**
- **Energy efficiency measures above that required by building regulations.**
- **On-site renewable energy generation such as ground or air-source heat pumps and solar thermal and Photo Voltaic panels.**
- **Electric Vehicle charging point for every dwelling.**
- **Permeable surfaces, sustainable drainage systems (SuDs) and accessible cycle storage.**
- **Adequate separation distances between sources of air pollution and residents.**
- **Unnecessary external lighting will not be allowed to minimise the impact on nocturnal species.**



South facing roofs with solar panels

Policy H5 Gardens

New build family houses must have a family sized garden.

The minimum size for a garden will be 70 square metres for a 2-bedroom dwelling and 100 square metres for 3 or more bedrooms.

Flats will have communal garden space of 35 square metres per bedroom.

Housing design

The survey revealed that there was general feeling that the developments of the recent past were not particularly coherent leading to a loss of character for Hilton. In order to achieve this housing design must at least meet at BREEAM* four-star rating. The following policy received overwhelming support.

*Building Research Establishment Environmental Assessment Method.

Policy H6 Housing design

Residential development should reflect the character and density of the immediate surrounding area and use building materials consistent with neighbouring properties.

- **Use green infrastructure, in particular trees, to create a barrier between sources of pollution and residents.**
- **All new developments should include footpaths to encourage and facilitate walking.**
- **We should ensure that every home in the Designated Area is within half a mile of a postbox, in line with Ofcom policy.**
- **All new development must include proposals which make walking, cycling and public transport more attractive, including safe pedestrian access to link up with existing paths, cycling routes and public transport.**



Different styles of housing design in Hilton



Modern styles of housing in Hilton

Transport

Hilton, together with the neighbouring communities of Hoon and Marston on Dove, is a thriving and expanding community which has good road transport links to other parts of the East Midlands. However within the village there are a number of issues of concern to residents which are addressed in this plan. They include parking, bus services, cycle paths, traffic and speed management, particularly on Main Street and the Mease, and safe walking and cycling routes.

In developing our transport policies we have also borne in mind the need to develop a sustainable transport policy for the future. Some residents would like to see a railway station for Hilton built near the former Egginton Junction

In order to assess exactly how much traffic was using the roads around Hilton, the Parish Council commissioned a traffic survey which was carried out by Derbyshire County Council (DCC) in June 2018. The results of that survey have been used to inform the policies developed in this plan

Around 37 per cent of residents in the Designated Area use their cars every day with another 51 per cent using them occasionally. Just six per cent never use their cars locally and a further six per cent do not have a car.



Traffic in Main Street

Traffic and speed management

The two issues of traffic going through Hilton, particularly in Main Street, and speeding generated the greatest number of comments in the transport section during the consultation process. Residents living along Main Street and nearby reported heavy traffic using the street as people take the shortest route from Hatton to Derby or Willington rather than travelling around The Mease with its seven roundabouts.

Heavy traffic is also an issue on the roundabout near Tesco and Aldi, making it difficult for residents to cross the road, particularly at rush hours.

Speeding is an issue on both Derby Road and The Mease where the speed limit is currently 40mph.

Derbyshire County Council (DCC) is responsible for traffic and transport in the county and, at the time of writing, is considering measures to address the problems of heavy traffic and speeding in Hilton.



Speeding is a problem in Hilton

Parking

In addition to the issue of sufficient parking being provided in new developments (see Policy H3) more car parking is required around the village. The existing car park near the Post Office in Main Street is frequently full and so are the car parks at the Witham Close shops. A site for a further public car park will be sought in line with policy H1A to relieve this situation.

The existing school in Peacroft Lane attracts large volumes of traffic at the start and end of each school day and the same will apply to the new primary school on The Mease. Diversionary car parks will be sought for both of these locations.



Main Street car park

Community Policy CP-T1

Highway safety and traffic management

Implement the traffic/speed management controls as agreed with DCC and evidenced in the 2018 survey. Work with DCC to implement the parking policy referenced in Policy H1A.

Policy T1 Active Travel

All new development must include proposals which make walking, cycling and public transport more attractive, including safe pedestrian access to link up with existing paths, cycling routes and public transport.

Policy T2 Access to schools

All new housing developments must include proposals for safe travel to school, including provision of new pedestrian crossings over the Mease at the new primary school and on the A50 slip roads.

Community Policy CP-T2 School access

Reduce indiscriminate parking at both the new school and the existing Peacroft Lane site.

Cycle paths

Cycling is a popular activity throughout the Designated Area and should be encouraged if we are to see more sustainable transport in future. However there are a limited number of dedicated cycle paths and those there are need to be improved.

We propose to work with DCC to seek improvements to the existing cycle paths and ensure that new developments take cycling into account.

Policy T3 Cycle paths and cycle parking

Development proposals must contribute to the creation and improvement of a safe, direct and convenient cycle route network, between homes and local destinations and to the wider cycle network.

Safe and secure storage/parking must be provided at destinations e.g. Village Hall, Wellbrook Medical Centre, shops, schools etc.



One of the few cycle paths on the outskirts of Hilton

Safe walking and cycling routes

Walking and cycling provide dual benefits of improving the health of the community whilst going some way to addressing traffic problems. The Derbyshire Cycling Plan 2016 – 2030 and The South Derbyshire Cycle Action Plan 2016 – 2021 both have the strategic aims of:

- 1) Infrastructure Connectivity – Provide high quality connective routes, in all cycling environments, supporting all forms of cycling, creating and supporting economic growth.
- 2) Increased participation: Behaviour change approaches and targeted participation programmes at community level will support and enable more people to cycle. Closing the gaps in participation and reducing health inequalities.

It is evident from the survey that over 95% of respondents want to improve the safety of pedestrians and cyclists and provide good connectivity ensuring safe routes to Hilton Primary School, The Mease Spencer Academy and John Port School in Etwall.

In addition opportunities should be taken to provide safe routes to access leisure facilities and sports grounds (such as the Mease Pavilion, Etwall Leisure Centre and Hilton Cricket club) and safe routes to church. Good connectivity that provides access to the railway stations at Hatton and Willington - and access to places of work connecting with cycle routes to Derby and Burton would reduce traffic and improve health and wellbeing.

Opportunities must be taken to improve the connectivity of current cycle routes, which are disjointed and switch from off-road to on-road in areas of high traffic. In particular cycle access to John Port School has many areas of concern:

- Cycle route at Tesco Roundabout not clearly defined.
- Cycle route out of Village A5132 (Talbot Turf to A50 Slip road) on road no crossing point to current cycle path under the A50.
- Cycle route across busy A50 slip roads.
- The cycle route then ends at junction of A516 and Derby Road and does not start again until just before Etwall Leisure Centre.

Alternative access to John Port School using Great Northern Greenway is poorly used as it regularly floods in winter and access is poor across the busy A5132 just before the railway crossing.

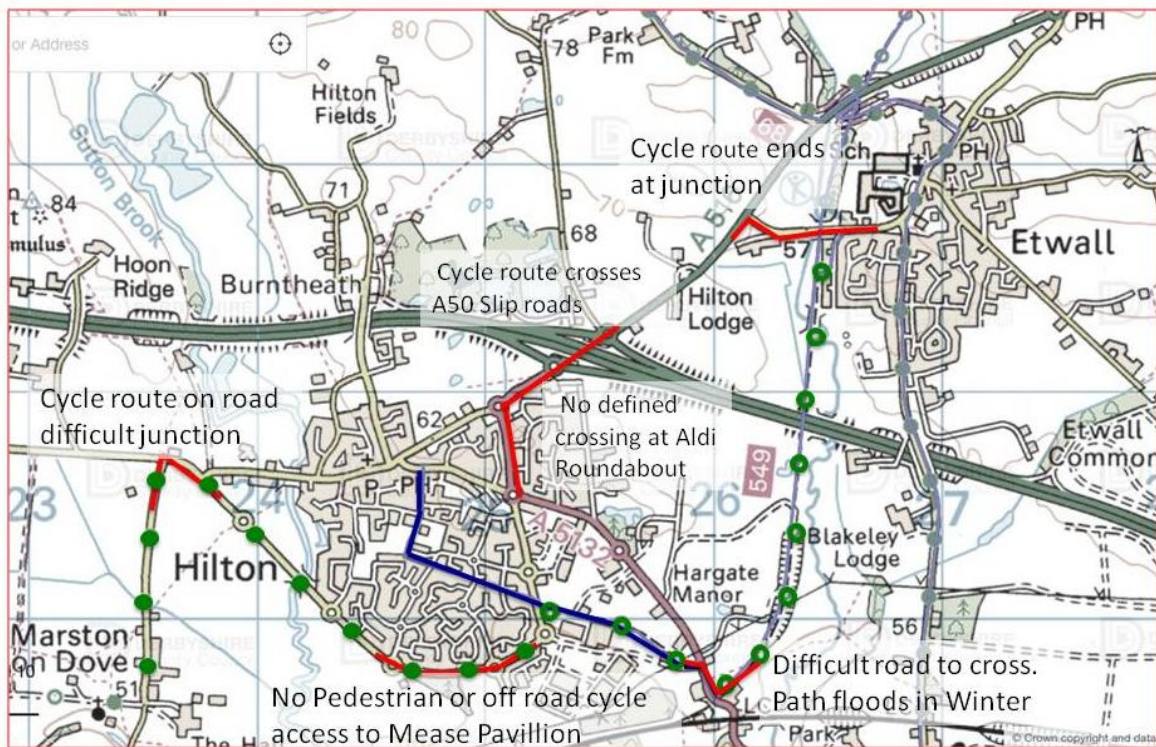
Hilton has links to national cycle routes 54 to Mickleover and Burton on Trent, 549 to Doveridge and 68 to Ashbourne. Opportunities should be taken to improve connectivity which is currently poor with significant on road sections and busy junctions to negotiate.

Community Policy CP-T3 Cycle routes

Improve the provision of cycle lanes in the Designated Area, particularly those routes between homes and local destinations and the wider cycle network.



The Greenway in Hilton



- Cycle route concern areas
- Local cycle route
- National Cycle Route on road
- National Cycle Route off road

Existing cycle routes highlighting concerns in the Designated Area

Bus services

Trent Barton operates bus services through Hilton every half an hour in each direction on routes to both Derby and Burton upon Trent. The route these services take through the village was controversially changed a few years ago, with buses no longer running through Main Street but running through newer parts of the village instead. This has resulted in complaints from elderly people living in the older part of the village that they can no longer access bus services.

In order to address this we propose to liaise with Trent Barton and encourage them to review the routes of their services and the location of bus stops.

Community Policy CP-T4 Bus services

All opportunities will be explored, including developer contributions to improve provision of bus services within the Designated Area, particularly for the elderly and disabled.



The local Villager bus and a bus stop

Environment

The natural environment of the Designated Area is an important part of its character and visual appeal. For many people, living in the area gives them direct access to the countryside providing recreation and general amenity. There was overwhelming support in the consultation that this should be preserved and enhanced where possible.

Historical features

There are the 11 listed buildings in the Designated Area; apart from the Church, which is Grade 1, they are all Grade 2.

- Marston Church
- Lychgate – North East of the Church
- Marston Hall
- Sudale and Hazeldene
- Wakelyn Hall
- Old Talbot Inn
- Hargate House
- Hilton Lodge
- Lodge Cottage
- Hoon Ridge
- Hilton Field Farmhouse

The tumulus at Hoon Mount is a Scheduled Monument.



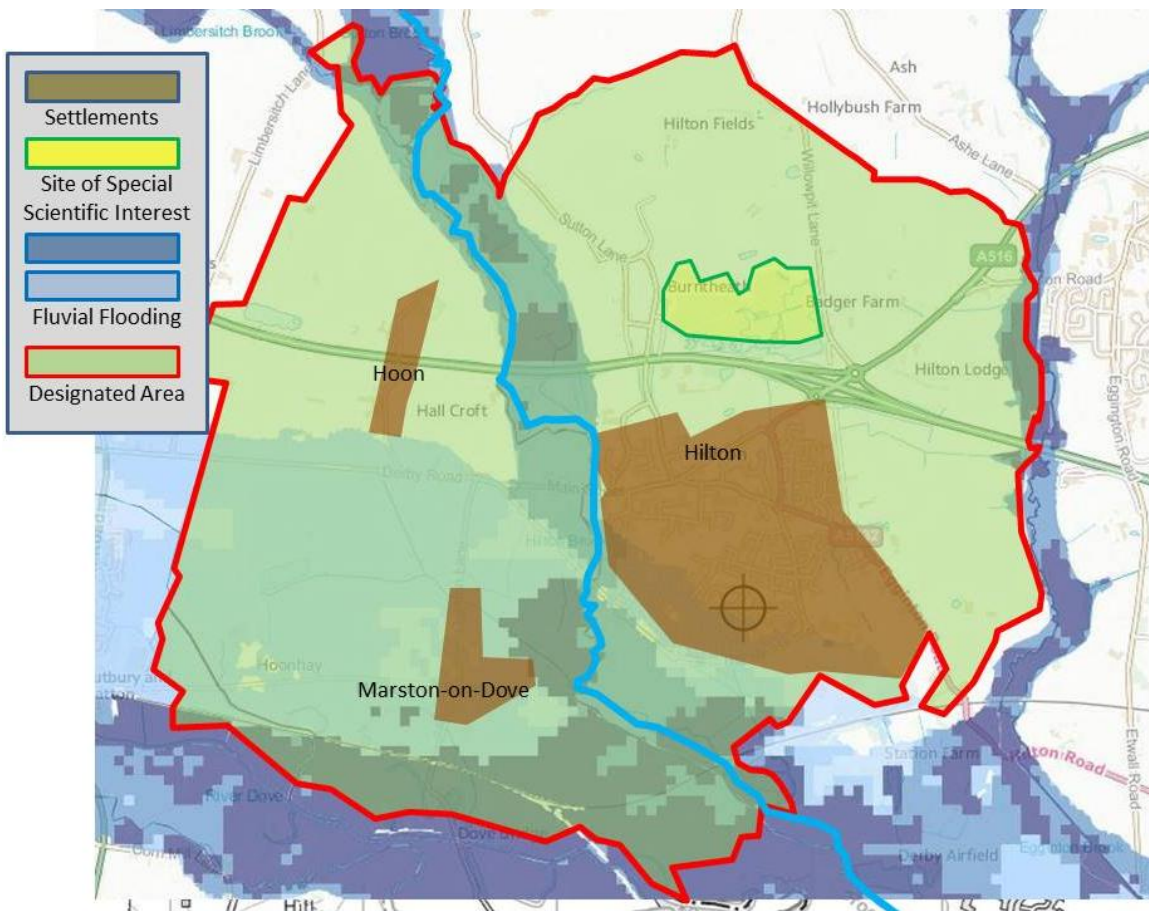
St Mary's Church at Marston and Wakelyn Hall

Flooding

The Hilton Brook transects the area from north to south, with the Etwall Brook forming the east boundary. The area of land between Hilton and Marston-on-Dove is at medium to high risk of fluvial flooding; this has been the case several times in recent years. There is a residual low risk of flooding extending into the west/south west of the Hilton village settlement and Marston-on-Dove.



The area is prone to flooding



Map showing the areas at risk of flooding

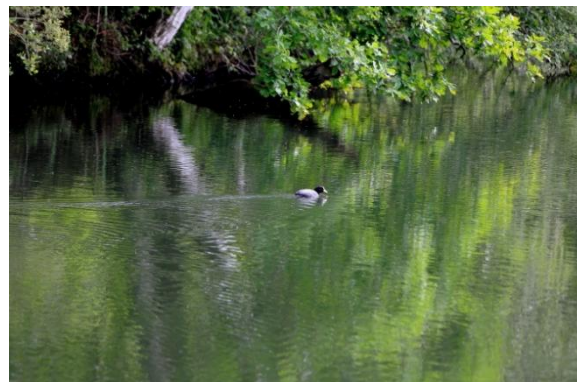
Policy F1 Flood mitigation

Opportunities will be taken with landowners and statutory bodies to explore better water management of upland areas to reduce the flow of floodwater, including the use of sustainable drainage systems, landscaping, green roofs, rainwater harvesting and tree planting.

Site of Special Scientific Interest

Hilton Nature Reserve, which is owned and managed by Derbyshire Wildlife Trust, is located just north of the A50. It is an area of biological and geological interest.

The reserve supports species that are fast declining in this country including the great crested newt and black poplar. It is well-known for its dragonflies and damselflies. Fifteen species have been recorded here, among them the emperor and ruddy darter dragonflies and the emerald and red-eyed damselflies.



Images of Hilton Nature Reserve

Green spaces

The residents of Hilton, in particular, are very concerned that future housing development may result in the loss of existing green spaces, further reducing the overall amenity value of those areas.



Path next to Hilton Brook and the Memorial Meadow

The consultation process was conclusive that residents wanted to preserve green spaces within the settlement area and that, where possible that these should be expanded.

Nineteen Local Green Spaces have been identified, agreed and designated in, and adjacent to, the settlement area, as shown on the map on page 43.

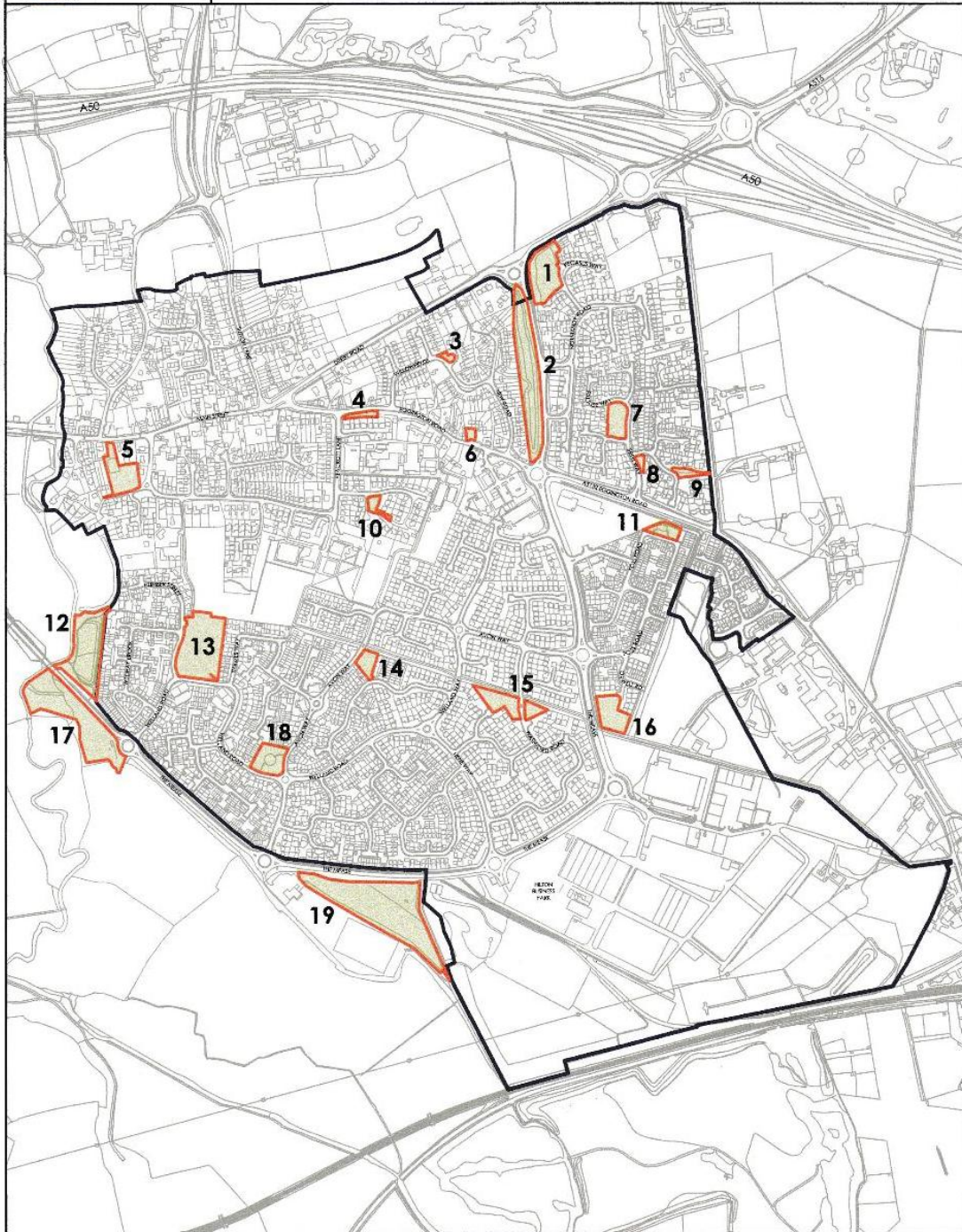
1. Land off Pegasus Way
2. Tree-lined grass verge on A5132
3. Green area in Willowfields
4. 'Roma's Garden' – memorial area
5. Village Green and Play area
6. Off Egginton Road
7. Bren Way
8. Enfield Close/Bren Way
9. Enfield Close
10. Bancroft Close
11. Foss Road Play area
12. Mease Meadows
13. Memorial Meadow
14. Trusley Brook
15. Washford Road
16. Orwell Road
17. Nature Reserve
18. Welland Road Play Area
19. South of The Mease

Policy E1 Green Spaces

Designated Local Green Spaces (LGS) are listed above and illustrated on the map on page 43. Development on these areas will not be permitted unless deemed strictly necessary under SDDC Policy BNE8. New developments should enhance and improve green infrastructure, in addition to the designated LGS, including provision of new open spaces, footpaths and cycleways. Any sustainable drainage areas must be put forward for designation as LGS.



Local Green Spaces in Hilton



 Local Green Space	 Settlement Boundary	© Crown copyright. All rights reserved. 100019461 2014.	 NORTH
		Scale: 1:10000 at A4	

Map showing the designated Green Spaces

Retaining village identity

Hilton is a large village with 3,300 houses, and 8,500 people; Marston-on-Dove is a small farming community, centred around the Parish church; Hoon is a dispersed community of farms. In particular concern was expressed during the consultation that future housing developments would result in an expansion of Hilton which would consume Marston-on-Dove resulting in a loss of its individual character.



A view across the fields to Marston on Dove

Policy E2 Retaining village identity

Existing separation between the villages in the Designated Area should be maintained to ensure retention of individual character. Any development in the area between the villages must be required to demonstrate that it reinforces the setting of the settlements and their separate identities.

Community land

Currently there is just one plot of land on Sutton Lane, Hilton which is available for residents' allotments in the Designated Area. The consultation identified a strong interest in more allotments, as well as other forms of community gardening.



Allotments off Sutton Lane

Policy E3 Community land

Development proposals which increase land for community gardening, orchards and allotments will be supported and given priority.

Nature conservation

The consultation highlighted that residents were very keen on protecting and developing hedgerows, trees, landscapes and wildlife habitats. Much of that has been lost during the most recent housing developments and it is a particular priority that any new developments are mindful of preserving and promoting indigenous flora and fauna.



Hilton Brook from Uttoxeter Road

Policy E4 Nature conservation

All new development must demonstrate a high level of landscaping and planting in keeping with the local area, create new habitats through the planting of native species, and maintain and extend linked habitats to provide green wildlife corridors. Where possible they should integrate existing trees, hedges and vegetation.

Policy E5 Biodiversity

Any proposals that would result in a net loss of biodiversity will not be accepted.

Housing and commercial development must deliver no net loss to biodiversity and achieve a net gain. If significant impacts are identified appropriate mitigation or compensation measures will be required. These measures should be targeted to benefit local conservation priorities as identified in the Lowland Derbyshire Biodiversity Action Plan.

Local wildlife sites, such as Hilton Nature Reserve, will be protected from development.

Leisure, amenities and services

Over the last 20 years, Hilton has doubled in size. However the supporting facilities have not evolved at that same rate of growth. Marston-on-Dove and Hoon are small rural settlements so there are no community facilities other than the Parish Church and cemetery at Marston.

According to the National Planning Policy Framework Section 8, planning policies and decisions should aim to achieve healthy, inclusive and safe places which promote social interaction, are safe and accessible, and enable and support healthy lifestyles. Also they should provide the social, recreational and cultural facilities and services the community needs.

Recreational facilities

Hilton Village Hall, located near the Primary School, is home to many local interest groups and a church; it is available for event/meeting hire. Nearby is the Scout Hut. The Mease Pavilion supports a number of groups and is adjacent to the sports pitches in the south of the village.

There are four separate play areas for young children throughout Hilton and a skateboard park near to the Village Hall. Adjacent to the hall are the main sports pitches and artificial turf areas; there is a cricket pitch and facilities in Marston. The consultation highlighted that the facilities were generally good for under-11s but were considered poorer for older children and adults.

Grace Church uses the Village Hall for its services. The Parish Church is at Marston-on-Dove and there is a Wesleyan Chapel in Main Street, Hilton.

A mobile library visits the Village Hall on a monthly basis.

Future plans include an extension to Village Hall.

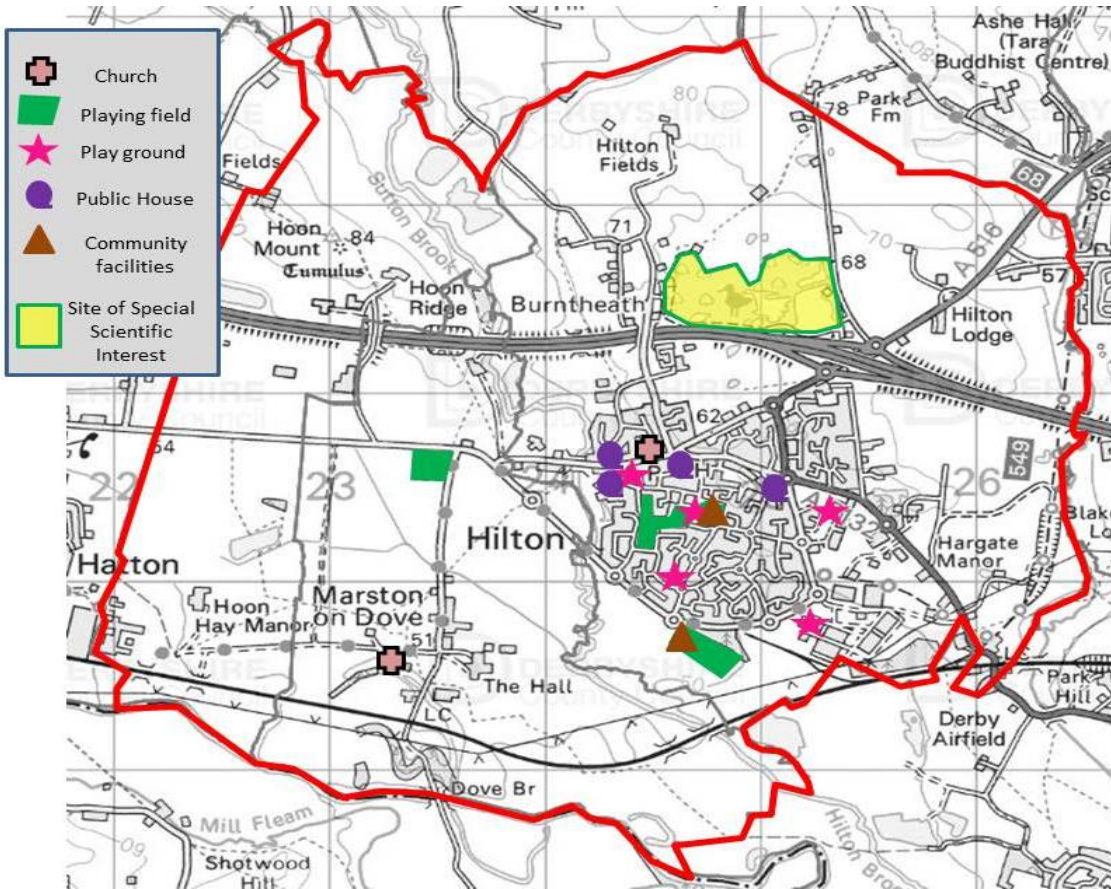


Children's play areas in Hilton

Policy L1 Recreational facilities

Developer contributions through Section 106 agreements will be sought from new residential development to fund sport and play facilities. These may be enhancements to existing facilities, or the provision of new facilities, depending on the size and location of any new development.

Provision and/or improvements are required of outdoor children's play areas and provision for a range of outdoor activities and sports will be encouraged.



Map showing community facilities in Hilton

Healthcare

Whilst the Medical Centre has been developed it does not have enough capacity to support the needs of the local residents. This results in many people travelling to neighbouring villages to access primary care.

Within the vicinity of the centre, there is a private dental practice, a physiotherapist, opticians, two chemists and a veterinary practice.



Wellbrook Medical Centre

Policy L2 Healthcare facilities

Developer contributions will be sought to improve the quality and accessibility of health and social care facilities including integrated community health facilities.

Amenities and leisure

Within Hilton there are four pubs, the Hilton Brook being the most recent addition since 2000. Apart from eating in a pub, there are just three places to dine out: the Hilton House Hotel, The Shed and The Mandarin Chinese Restaurant. The consultation identified that many people felt that the local choice was too restrictive: there are limited places for a coffee, snacks or casual meeting and there are too few restaurants.

Although Hilton has a Tesco Express and an Aldi store, there are no places for more local produce such as a baker, butcher, delicatessen or cake shop.

The area includes an estate agent, post office and is well served with beauty and hair salons.



Retail facilities at Witham Close

Community Policy CP-L1 Witham Close improvements

We will work with the owners of Witham Close to provide a pavement and better lighting on the west side of the road to assist pedestrians approaching from the old part of the village.

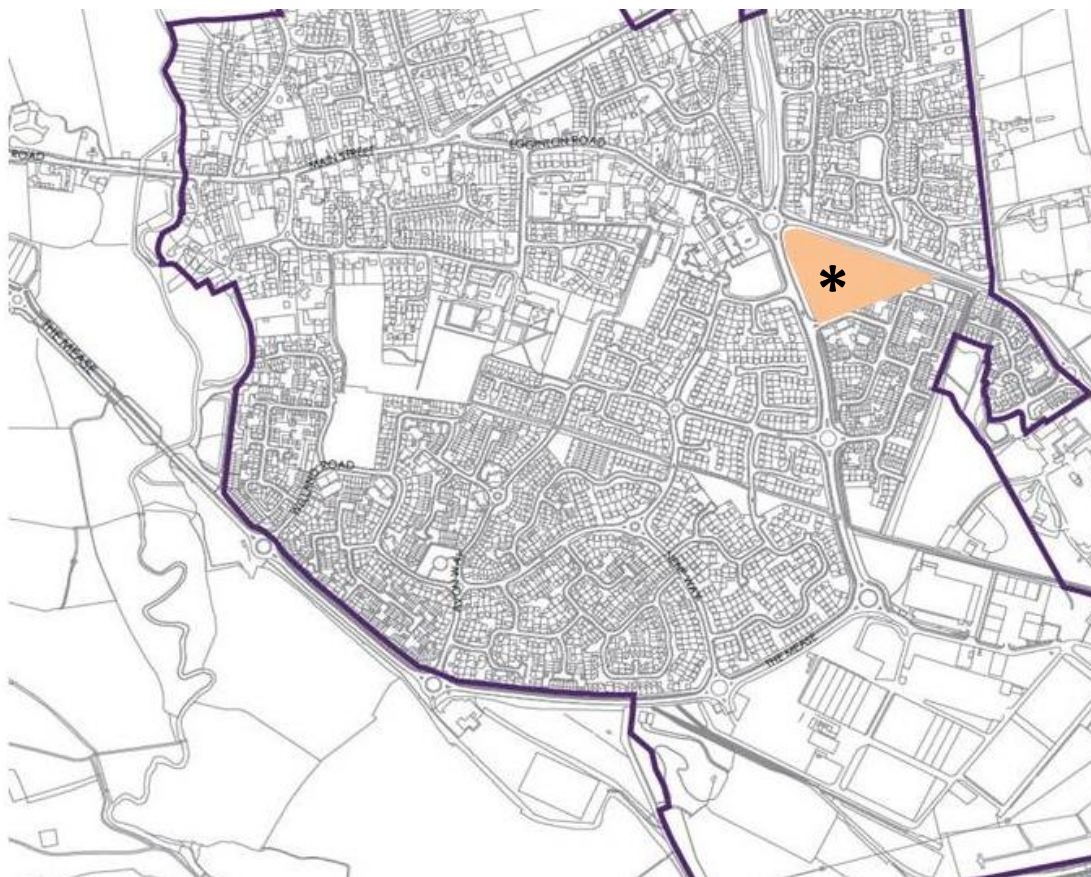
Policy L3 Hilton village shopping centre development

Hilton Parish Council and South Derbyshire District Council will promote the development of the site shown on the map below for mixed use that would enhance the local shopping area.

A minimum of 7 retail units for business use A1, A3 and A5 together with general parking for up to 40 cars.

Priority will be given to those proposals that address the resident's need as identified in the survey.

Map showing mixed use development site



Education

The majority of children and young people in the area are served by the Hilton Primary School and John Port Spencer Academy in Etwall. Primary Education was supplemented from September 2019 by The Mease Spencer Academy in Hilton.

There is no provision in the Designated Area for non-formal education, especially for adults. A significant number of people in the consultation expressed a wish to see a provision in the local area.

Community Policy CP-ED1 Adult Education

Engage with local educational organisations to establish Adult Education opportunities.



The new primary school, opened in September 2019

Business

The Designated Area is home to around 100 business organisations including farms, employing between them 800-1000 people with a combined annual turnover in the region of £250m. The vast majority of these companies are located in this area due to the easy access to the main road network. Very few local residents are employed by these businesses.

There are six sites within the Designated Area which provide units from which companies can trade. Further units will become available on the St Modwen's estate south of The Mease and Badger Farm on Willowpit Lane.

There are many sole traders who operate from residential properties either through specific property conversions, using an existing room as an office, or simply parking space for the business van.

The Neighbourhood Development Plan supports opportunities for people to work from home, or close by, to improve local employment and to promote its social advantages.

Availability of business units

During the consultation many respondents raised the issue that there were not enough units available for small businesses away from domestic properties but within the Designated Area. In the event that conversions to houses were requested the concern was that the planning authority would not view these favourably.



Business units on Hilton Business Park

Policy B1 Business units

Appropriate development proposals for small-scale¹ and micro-businesses² will be encouraged through conversion of existing buildings (including houses) across the Neighbourhood Plan area, or new buildings within the existing settlement boundary. Business use will be restricted to Class A, B1, C1, C2, D1 and D2 and then subject to all the other constraints of the policies in this plan.

Any such use will need to demonstrate that the effects including access and parking does not affect residential or other public amenity. Off Street parking and the provision of EV charging points appropriate to the demand as required.

¹ Defined as using buildings of around 150-200m³ floor area.

² EU definition is less than ten employees and turnover under £2m.

Policy B2 Home working

Development that facilitates home working (such as the addition of office or workshop space) will be permitted as long as the effects including access and parking does not affect residential or public amenity.



Working from home

Policy B3

Conversion of business property to domestic use

Proposals for the redevelopment or change of use of existing business use to non-employment uses will only be permitted if the existing use is no longer economically viable and the site has been actively marketed at a reasonable price for at least 12 months without restriction.

Broadband provision

Businesses rely on high-speed, reliable internet connections. The consultation identified a concern amongst people who wanted to operate their business from the Designated Area that the broadband was not sufficiently reliable at high speeds.

Policy B4 Broadband

New development must enable the enhancement of digital infrastructure in the area and incorporate full fibre connections, including ducting capable of accommodating more than one digital infrastructure provider.

Vision for the future

As our village and neighbourhood develops, that development will be shaped by us, its residents.

We will ensure that infrastructure, services and amenities are driven by the needs of this community, not by commercial or political imperatives and take into account the impact on the wider environment.

The Neighbourhood Development Plan will ensure that Hilton and its environs retain their semi-rural identity and remain a safe and sustainable village in which people in every stage and from every walk of life can enjoy living.

A place we are proud to call our home.



New developments rooted in the past

Notes

Supporting Documents

The Neighbourhood Development Plan is sponsored by the Hilton Parish Council.

All supporting evidence and survey results are available to view on our website <https://yourvillageyourvoice.org.uk/>

Photography Credits

All photography © **Russell Pollard** apart from the following two images;

Page 13, Hilton Primary School photo, with thanks to Headteacher, Mr Kevan Lomas.

Page 54, The Mease Academy artist impression, with thanks to Principal, Mrs Julia Hart.

Page 56, working from home photo, with thanks to Mrs Chris Nield.



Intelligent Plans
and examinations

Report on Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan 2020-2035

An Examination undertaken for South Derbyshire District Council with the support of Hilton Parish Council on the 2020 Submission version of the Plan.

Independent Examiner: Derek Stebbing BA (Hons) Dip EP MRTPI

Date of Report: 26 May 2021

Intelligent Plans and Examinations (IPE) Ltd, 3 Princes Street, Bath BA1 1HL

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Main Findings - Executive Summary

From my examination of the Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan (the Plan) and its supporting documentation including the representations made, I have concluded that subject to the modifications set out in this report, the Plan meets the Basic Conditions.

I have also concluded that:

- the Plan has been prepared and submitted for examination by a qualifying body – Hilton Parish Council (the Parish Council);
- the Plan has been prepared for an area properly designated – the Hilton Neighbourhood Area, as identified on the Map at Page 6 of the Plan;
- the Plan specifies the period to which it is to take effect – from 2020 to 2035; and,
- the policies relate to the development and use of land for a designated Neighbourhood Plan Area.

I recommend that the Plan, once modified, proceeds to referendum on the basis that it has met all the relevant legal requirements.

I have considered whether the referendum area should extend beyond the designated area to which the Plan relates and have concluded that it should not.

1. Introduction and Background

Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan 2020-2035

- 1.1 Hilton Parish is situated in south-west Derbyshire, within the district of South Derbyshire, with a population of 7,714 at the 2011 Census. The largest settlement in the Parish is Hilton village. The settlement of Marston-on-Dove is very much smaller and lies, together with the Parish of Hoon to the west of Hilton. Since 2011, the population has further increased and is presently around 8,900 reflecting significant residential development during the past ten years.
- 1.2 Hilton lies to the south and west of two major cross-country routes, the A50 which is a link between the M1 and M6 motorways via Derby and Stoke-on-Trent, and the A38 which provides links southwards to the West Midlands and northwards to Nottinghamshire. The A50 by-passes Hilton village along an elevated section of road opened in 1995 and links onto the Derby Southern by-pass to the east of Hilton. There is a junction from the A50 to the A516/A5132 north-east of the village, and the A516 provides a direct link to Mickleover and the centre of Derby.

- 1.3 The excellent road communications have made Hilton an attractive residential location for people commuting to work in surrounding towns and cities, such as Uttoxeter, Burton upon Trent, Derby, Nottingham and Birmingham.
- 1.4 During the Second World War, a large tract of land to the south of Hilton village was requisitioned by the Government to be used as an Army base. After the end of the war, the base was retained and in due course became an MoD storage facility. The site was sold for residential and light industrial development in 1992, and the progressive development of this brownfield site has led to much of the recent increase in the population of the village.
- 1.5 There are 11 Listed Buildings within the Plan area, of which St Mary's Church at Marston-on-Dove is a Grade I Listed Building. The tumulus at Hoon Mount is a Scheduled Monument.
- 1.6 The Hilton Nature Reserve, located north of the A50 at the site of former gravel pits, is a designated Site of Special Scientific Interest (SSSI). The site is owned and managed by the Derbyshire Wildlife Trust.

The Independent Examiner

- 1.7 As the Plan has now reached the examination stage, I have been appointed as the examiner of the Plan by South Derbyshire District Council (the District Council), with the agreement of the Parish Council.
- 1.8 I am a chartered town planner, with over 45 years of experience in planning. I have worked in both the public and private sectors and have experience of examining both local plans and neighbourhood plans. I have also served on a Government working group considering measures to improve the local plan system and undertaken peer reviews on behalf of the Planning Advisory Service. I therefore have the appropriate qualifications and experience to carry out this independent examination.
- 1.9 I am independent of the qualifying body and the local authority and do not have an interest in any of the land that may be affected by the Plan.

The Scope of the Examination

- 1.10 As the independent examiner, I am required to produce this report and recommend either:
 - (a) that the neighbourhood plan is submitted to a referendum without changes; or
 - (b) that modifications are made and that the modified neighbourhood plan is submitted to a referendum; or
 - (c) that the neighbourhood plan does not proceed to a referendum on the basis that it does not meet the necessary legal requirements.

1.11 The scope of the examination is set out in Paragraph 8(1) of Schedule 4B to the Town and Country Planning Act 1990 (as amended) ('the 1990 Act'). The examiner must consider:

- Whether the plan meets the Basic Conditions.
- Whether the plan complies with provisions under s.38A and s.38B of the Planning and Compulsory Purchase Act 2004 (as amended) ('the 2004 Act'). These are:
 - it has been prepared and submitted for examination by a qualifying body, for an area that has been properly designated by the local planning authority;
 - it sets out policies in relation to the development and use of land;
 - it specifies the period during which it has effect;
 - it does not include provisions and policies for 'excluded development'; and
 - it is the only neighbourhood plan for the area and does not relate to land outside the designated neighbourhood area.
- Whether the referendum boundary should be extended beyond the designated area, should the plan proceed to referendum.
- Such matters as prescribed in the Neighbourhood Planning (General) Regulations 2012 (as amended) ('the 2012 Regulations').

1.12 I have considered only matters that fall within Paragraph 8(1) of Schedule 4B to the 1990 Act, with one exception. That is the requirement that the Plan is compatible with the Human Rights Convention.

The Basic Conditions

1.13 The 'Basic Conditions' are set out in Paragraph 8(2) of Schedule 4B to the 1990 Act. In order to meet the Basic Conditions, the neighbourhood plan must:

- have regard to national policies and advice contained in guidance issued by the Secretary of State;
- contribute to the achievement of sustainable development;
- be in general conformity with the strategic policies of the development plan for the area;

- be compatible with and not breach European Union (EU) obligations (under retained EU law)¹; and
- meet prescribed conditions and comply with prescribed matters.

1.14 Regulation 32 of the 2012 Regulations prescribes a further Basic Condition for a neighbourhood plan. This requires that the making of the Neighbourhood Plan does not breach the requirements of Chapter 8 of Part 6 of the Conservation of Habitats and Species Regulations 2017 ('the Habitats Regulations').²

2. Approach to the Examination

Planning Policy Context

2.1 The Development Plan for this part of South Derbyshire District Council (SDDC/the District Council), not including documents relating to excluded minerals and waste development, consists of the three parts of the South Derbyshire Local Plan (SDLP). Part 1 covers the period 2011 to 2028 and is the strategic element of the Plan, setting the vision, objectives and strategy for the spatial development of South Derbyshire. It also sets out the scale of housing and employment development required within the District over the Local Plan period, allocates strategic sites and contains policies used in the determination of planning applications. Part 2 includes other (non- strategic) housing allocations and detailed development management policies. Part 1 was formally adopted on 13 June 2016, and Part 2 was adopted on 2 November 2017. In addition to the two parts of the SDLP, there is also a Local Green Spaces Plan, which was formally adopted as part of the Development Plan by the District Council on 24 September 2020.

2.2 The Basic Conditions Statement (at Section 3) provides an assessment of how each of the Policies proposed in the Plan have regard to national policy (at Table 1) and are in general conformity with the relevant strategic policies in the adopted Local Plan (at Table 3). Having been adopted in 2016/17, the Local Plan provides a relatively up-to-date strategic planning context for the Neighbourhood Plan, and this has enabled the Neighbourhood Plan and its Policies to be prepared.

2.3 The planning policy for England is set out principally in the National Planning Policy Framework (NPPF). The Planning Practice Guidance (PPG) offers guidance on how this policy should be implemented. A revised NPPF was published on 19 February 2019 (and updated on 19 June 2019). All references in this report are to the 2019 NPPF and its accompanying PPG.

¹ The existing body of environmental regulation is retained in UK law.

² This revised Basic Condition came into force on 28 December 2018 through the Conservation of Habitats and Species and Planning (Various Amendments) (England and Wales) Regulations 2018.

Submitted Documents

- 2.4 I have considered all policy, guidance and other reference documents I consider relevant to the examination, including those submitted which comprise:
- the draft Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan 2020-2035 (Submission Version) (2020);
 - the Environmental Statement (August 2020), incorporating both the Strategic Environmental Assessment and the Habitats Regulations Screening Determination (April 2020);
 - the Basic Conditions Statement (May 2020);
 - the Consultation Statement (undated), and
 - all the representations that have been made in accordance with the Regulation 16 consultation.³
- 2.5 I have also considered the supporting evidence documents that have informed the preparation of the Plan, including the following documents:
- Parking Survey (undated);
 - Hilton (South Derbyshire) Housing Needs Assessment (HNA) (AECOM) (June 2019);
 - Local Amenity Comparison Between Villages in the District (undated);
 - Requirement for Care Home places in South Derbyshire (undated);
 - Housing Policy Evidence Paper (undated);
 - Hilton Traffic Survey (June -July 2018);
 - Bungalows built as part of developments in Hilton 2000-2019 (undated); and
 - Land off Lucas Lane, Hilton - Environmental Noise Assessment (Entran Limited) (June 2019).⁴

Preliminary Questions

- 2.6 Following my appointment as the independent examiner and my initial review of the draft Plan, its supporting documents and representations made at the Regulation 16 stage, I wrote to the District Council and the Parish Council on 10 February 2021⁵ seeking further clarification and information on six matters contained in the submission Plan, as follows:
- Firstly, I noted that Policy N1 (Noise Mitigation) refers to a 200 metres wide exclusion zone along the length of the A50 as it passes through the designated area. I invited the Parish Council to provide me with a note setting out the evidence sources for this proposed exclusion zone. I further noted that I assumed that the 200 metres distance is a measurement of 100 metres each side of the road (or

³ View at: <https://www.southderbyshire.gov.uk/our-services/planning-and-building-control/planning/planning-policy/current-consultations-version-two/hiltonreg16>

⁴ View at: <https://yourvillageyourvoice.org.uk/>

⁵ View at: [https://www.hiltonparishcouncil.org.uk/uploads/examiner-procedural-matters-and-questions-hilton-marston-on-dove-hoon-ndp-100221-\(1\).docx](https://www.hiltonparishcouncil.org.uk/uploads/examiner-procedural-matters-and-questions-hilton-marston-on-dove-hoon-ndp-100221-(1).docx)

from the centre line of the road) and is a 'blanket' proposal regardless of other developments/policy notations that may exist along the length of the road, but I sought clarification on those points. In that respect, I noted that, should I find the Policy to be appropriately justified, the Plan will need to include a Policy map (at a suitable scale) to define the exclusion zone, and I also invited the Parish Council to provide a suitable map showing the notation. Finally, I commented that I was more specifically concerned with the impact of the proposed exclusion zone upon the Lucas Lane housing allocation site (Policy H1B), and, if necessary, an inset map at a larger scale should be provided for that specific length of the A50.

- Secondly, with regard to Policy A1 (Air Quality), I stated that it is not possible through land use planning policies to designate 'no idling zones' for parked cars in the vicinity of public buildings etc. Where appropriate, this would be a matter of Road Traffic law, and as drafted would seem to only apply to cars rather than other vehicles, such as commercial vehicles. I noted that, as drafted, the Policy is therefore flawed. I invited the Parish Council to consider redrafting the Policy to seek, in broader terms, to implement measures that will improve air quality within the Plan area, which may well extend beyond the issue of vehicle emissions.
- Thirdly, with regard to Housing Delivery and Policies H1/H1A/H1B (The Mease and Lucas Lane), I noted that, as drafted, parts of the section on Housing Delivery and the second paragraph of Policy H1 are potentially not consistent with national planning policies. This issue had been raised clearly in the Regulation 16 response by South Derbyshire District Council. I noted that the Plan will need to express support for new residential development during the Plan period up to 2035, subject of course to satisfying all other relevant Policies in the Plan, for example development within the Hilton settlement boundary. I therefore invited the Parish Council to provide me with a note setting out potential revised text for the second paragraph of Policy H1 which addresses the above points, and revised text for the supporting justification under the heading of "Housing Delivery" on page 16 of the Plan.
- Fourthly, with regard to Policy H2 (Housing Mix), I noted that the proposed housing mix set out in this Policy for developments of five or more dwellings is at variance with the outcomes of the Hilton Housing Needs Assessment (HNA) (June 2019) (AECOM), for example in the percentage requirement for 4 or 5 bedroom dwellings. I therefore invited the Parish Council to provide me with a note setting out the specific justification for the proposed housing mix, rather than incorporating the suggested housing mix indicated by South Derbyshire District Council in their previous Regulation 14 consultation response.

- Fifthly, with regard to Policy H6 (Housing Design), I noted that within this Policy, the requirement for every home to be within half a mile of a post box is not a land use planning policy regarding housing design, but a matter for other agencies, primarily Royal Mail Group Ltd. Therefore, I further noted that, as drafted, the Policy is presently flawed. I invited the Parish Council, in respect of this Policy, to consider whether new residential developments should be located within suitable walking distance (which is often stated to be 800 metres) of facilities such as local shops, parks and recreational facilities, etc., which I consider to be a more appropriate planning requirement. I indicated that I would be grateful to receive a note on this matter.
- Finally, with regard to Policy T3 (Cycle Paths and Cycle Parking), I noted that, as drafted, this Policy partially duplicates other Policies, notably elements of Policies H6 and T1. In my assessment, the content of Policy T3 could be incorporated within an amended and extended Policy T1 (Active Travel) to promote and support cycling and the provision of cycle paths etc., and I invited the Parish Council to consider this matter and advise me of their view.

2.7 In response to my letter of 10 February 2021, the Parish Council provided me with responses to the questions on 22 February 2021.⁶ I have taken account of the additional information contained in these responses as part of my full assessment of the draft Plan, alongside the documents listed at paragraph 2.4 and 2.5 above.

Site Visit

2.8 I made an unaccompanied site visit to the Neighbourhood Plan Area on 20 March 2021 to familiarise myself with it and visit relevant sites and areas referenced in the Plan, evidential documents and representations.

Written Representations with or without Public Hearing

2.9 This examination has been dealt with by written representations. I considered hearing sessions to be unnecessary as the consultation responses clearly articulated the objections and comments regarding the Plan and presented arguments for and against the Plan's suitability to proceed to a referendum. I am satisfied that the material supplied is sufficiently comprehensive for me to be able to deal with the matters raised under the written representation procedure, and that there was not a requirement to convene a public hearing as part of this examination. In all cases the information provided has enabled me to reach a conclusion on the matters concerned.

⁶ View at: <https://www.hiltonparishcouncil.org.uk/uploads/examiner-procedural-matters-and-questions-response-hpc-22-02-21.pdf>

Modifications

- 2.10 Where necessary, I have recommended modifications to the Plan (**PMs**) in this report in order that it meets the Basic Conditions and other legal requirements. For ease of reference, I have listed these modifications in full in the Appendix.

3. Procedural Compliance and Human Rights

Qualifying Body and Neighbourhood Plan Area

- 3.1 The Plan has been prepared and submitted for examination by the Hilton Parish Council. An application to the District Council for the Parish Council area to be designated a neighbourhood planning area was made on 17 November 2017 and was approved by the District Council on 6 March 2018, following public consultation between 19 December 2017 and 9 February 2018.
- 3.2 The designated Neighbourhood Area comprises the whole of the Parishes of Hilton, Marston-on-Dove and Hoon. The designated area is shown on the maps at Page 3 in the Basic Conditions Statement and on the map at Page 6 in the submission Plan. The Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan is the only Neighbourhood Plan in the designated area.
- 3.3 Hilton Parish Council is the designated body for the preparation of the Plan. The preparation of the Plan has been led by a Neighbourhood Plan Steering Group (NPSG), which was established in July 2017, initially comprising two Parish Councillors and six residents. In September 2017, the NPSG was formally constituted as a committee of the Parish Council.

Plan Period

- 3.4 The draft Plan specifies (on the front cover) the period to which it is to take effect, which is for the period 2020 to 2035. This encompasses the remaining part of the plan period for the adopted SDLP (up to 2028) and part of the plan period for a future Local Plan Review.

Neighbourhood Plan Preparation and Consultation

- 3.5 The Consultation Statement and its Appendix sets out a full record of the Plan's preparation and its associated engagement and consultation activity. Initially, a launch meeting was held in January 2018, attended by about 50 people, at which volunteers were sought to join Working Groups to cover the themes of housing, transport, the environment, education, leisure and business. The Working Groups then identified the key issues on those topics for the first consultation with residents, which took place in June/July 2018.

- 3.6 The first consultation involved a survey questionnaire being distributed to every house in the Designated Area, supported by the opportunity to complete the survey on-line (using 'SurveyMonkey'). The consultation exercise was supported by local publicity, for example through the local community magazine '*Hilton and Dove Valley Life*', leaflets, posters and the use of social media platforms.
- 3.7 A total of 928 surveys were completed and returned, and the Working Groups analysed the responses and commenced work on the development of Policies to address the main issues and concerns that were raised.
- 3.8 A second community consultation exercise entitled 'The Next Step' took place in February/March 2019. This took the form of a further questionnaire survey which included questions on the emerging Policy themes. A total of 731 surveys were completed at this stage, and the Working Groups again analysed the responses for each of their respective topics.
- 3.9 A planning consultant was appointed in early-2019 to provide advice and assistance on the supporting evidence necessary to support the emerging Policies, and a number of the documents listed at paragraph 2.5 above were prepared. The draft Policies were then discussed with the District Council, and the Council's comments were taken into account in the preparation of the draft Plan for Regulation 14 consultation.
- 3.10 The Regulation 14 draft Plan was published for public consultation from 29 October to 9 December 2019. The Plan was sent to the relevant statutory bodies, including the District Council and Derbyshire County Council, stakeholders and local organisations, and was accompanied by local publicity, the use of social media and a direct mailing to over 500 people who were on the Steering Group's database. A total of 223 responses were received from statutory bodies, developers and local residents, following which the draft Plan was amended where considered appropriate to take account of the responses.
- 3.11 At its meeting held on 15 May 2020, the Parish Council resolved to formally submit the Plan to the District Council for examination under Regulation 15, and the Plan was duly submitted shortly thereafter. Regulation 16 consultation was then held for a period of six weeks from 7 September to 19 October 2020. I have taken account of the 19 responses then received, including an on-line petition with 242 supporters submitted via 'SurveyMonkey' expressing support for Policy H1 in the Plan, as well as the Consultation Statement. I am satisfied that a transparent, fair and inclusive consultation process has been followed for the Plan, that has had regard to advice in the PPG on plan preparation and is procedurally compliant in accordance with the legal requirements.

Development and Use of Land

3.12 The draft Plan sets out policies in relation to the development and use of land in accordance with s.38A of the 2004 Act, with the exception of certain aspects of Policies A1 and H6 (see paragraphs 4.22 and 4.35 below, respectively).

Excluded Development

3.13 From my review of the documents before me, the draft Plan does not include policies or proposals that relate to any of the categories of excluded development.⁷

Human Rights

3.14 Neither the District Council nor any other party has raised any issues concerning a breach of, or incompatibility with Convention rights (within the meaning of the Human Rights Act 1998). From my assessment of the Plan, its accompanying supporting documents and the consultation responses made to the Plan at the Regulations 14 and 16 stages, I am satisfied that the Plan has had regard to the fundamental rights and freedoms guaranteed under the European Convention on Human Rights and complies with the Human Rights Act 1998. I consider that none of the objectives and Policies in the Plan will have a negative impact on groups with protected characteristics. Many will have a positive impact.

4. Compliance with the Basic Conditions

EU Obligations

4.1 The District Council issued a Strategic Environmental Assessment (SEA) Screening Determination in April 2020 in accordance with the Environmental Assessment of Plans and Programmes Regulations 2004 ('the SEA Regulations'). This Screening Determination concludes that the Policies in the draft Plan will not have significant effects in relation to any of the criteria set out in Schedule 1 of the SEA Regulations, and therefore the Plan does not need to be subject to a SEA report. The Screening Determination was the subject of consultation with the Environment Agency, Natural England and Historic England, and none of these bodies raised any concerns such that a SEA would be required for the Plan.

4.2 I have considered the SEA screening process and assessment set out at Section 3 of the Screening Determination and I am satisfied that a proportionate approach has been taken and that the Plan was screened to take full account of any potential environmental impacts upon interests of environmental, health, historic and heritage importance.

⁷ The meaning of 'excluded development' is set out in s.61K of the 1990 Act.

- 4.3 The Plan was also screened by the District Council in order to establish whether the Plan required Habitats Regulations Assessment (HRA) under the Habitats Regulations. South Derbyshire and its surrounding districts contain six sites of European importance, The River Mease Special Area of Conservation (SAC), the West Midlands Mosses SAC, the Cannock Chase SAC, the Bees Nests and Green Clay Pits SAC, the Gang Mine SAC and the Peak District Dales SAC. None of these sites are within 19 kilometres of the Plan area, although the nearest part of the River Mease catchment (but not falling within the designated SAC area) is some 13 kilometres from the Plan area. The HRA Screening Assessment, which is also contained within the Screening Determination, concluded that the draft Plan did not require a stage 2 HRA (Appropriate Assessment) because of the distance of the Plan area from the sites of European importance and that no likely significant effects are likely to occur with regards to the integrity of those protected sites. I have noted that Natural England has agreed with that conclusion.
- 4.4 Therefore, I consider that on the basis of the information provided and my independent consideration of the Environmental Statement and the Plan itself, I am satisfied that the Plan is compatible with EU obligations under retained EU law.

Main Assessment

- 4.5 The NPPF states (at paragraph 29) that "*Neighbourhood planning gives communities the power to develop a shared vision for their area. Neighbourhood plans can shape, direct and help to deliver sustainable development, by influencing local planning decisions as part of the statutory development plan*" and also that "*Neighbourhood plans should not promote less development than set out in the strategic policies for the area, or undermine those strategic policies*". The NPPF (at paragraph 11) also sets out the presumption in favour of sustainable development. It goes on to state (at paragraph 13) that neighbourhood plans should support the delivery of strategic policies contained in local plans; and should shape and direct development that is outside of these strategic policies.
- 4.6 Having considered above whether the Plan complies with various legal and procedural requirements, it is now necessary to deal with the question of whether it complies with the remaining Basic Conditions (see paragraph 1.13 of this report), particularly the regard it pays to national policy and guidance, the contribution it makes to sustainable development and whether it is in general conformity with strategic Development Plan policies.
- 4.7 I test the Plan against the Basic Conditions by considering specific issues of compliance of the Plan's 24 Policies, which address the following themes: Well-being; Housing; Transport; Environment; Leisure, Amenities and Services; Education; and Business. As part of that assessment, I consider whether the Policies in the Plan are sufficiently clear and

unambiguous, having regard to advice in the PPG. A policy should be drafted with sufficient clarity that a decision maker can apply it consistently and with confidence when determining planning applications. It should be concise, precise and supported by appropriate evidence.⁸ I recommend some modifications as a result.

Overview

- 4.8 The Plan is addressing a period up to 2035 and seeks to provide a clear planning framework to guide residents, businesses, the District Council and developers as to how the community wish to shape future development in the Plan area during that period. Pages 14-57 of the Plan contain specific Policies in respect of each of the themes listed above.
- 4.9 Page 7 of the Plan provides an introduction to the Plan following the designation of the Parishes as a Neighbourhood Area in March 2018 and includes a map of the designated area (on page 6).
- 4.10 Pages 8-13 of the Plan provides a general description of the Parish, including details of its recent growth, its social and community facilities and the main aspects of its local economy.
- 4.11 The Plan's Vision is set out on page 58. It states that *"As our village develops, that development will be shaped by us, its residents. We will ensure that infrastructure, services and amenities are driven by the needs of this community, not by commercial and political imperatives and take into account the impact on the wider environment. The Neighbourhood Development Plan will ensure that Hilton and its environs retain their semi-rural identity and remain a safe and sustainable village in which people in every stage and from every walk of life can enjoy living. A place we are proud to call our home."* The Plan does not contain any specific objectives leading from this Vision.
- 4.12 The Basic Conditions Statement describes how the Plan and its Policies have regard to national policies contained in the NPPF and contribute to the achievement of sustainable development. Tables 1-3 within Section 3 of the Basic Conditions Statement set out in detail how each of the Plan's 24 Policies have regard to national policies contained in the NPPF (Table 1), contribute to the achievement of sustainable development (Table 2) and are in general conformity with the strategic policies in the adopted SDLP 2011-2028 (Table 3).
- 4.13 I consider that overall, subject to the detailed modifications I recommend to specific Policies below, that individually and collectively the Plan's Policies will contribute to the achievement of sustainable patterns of development. There are also a number of detailed matters which require amendment to ensure that the Policies have the necessary regard to national policy and are in general conformity with the strategic policies of

⁸ PPG Reference ID: 41- 041-20140306.

the District Council. Accordingly, I recommend modifications in this report in order to address these matters.

Specific Issues of Compliance

4.14 I turn now to consider each of the proposed Policies in the draft Plan, and I take into account, where appropriate, the representations that have been made concerning the Policies.

Well-being Statement

4.15 Pages 14 and 15 of the draft Plan set out a general statement of well-being for residents within the Plan area. In addition to promoting improved connectivity for residents by footpaths and cycleways, it also addresses other aspects of health and well-being, such as sports facilities, allotments and the promotion of social activities.

4.16 It focuses in particular on the issues of noise and air quality within Hilton village, and contains two Policies (Policies N1 and A1) to address noise mitigation and air quality respectively.

4.17 Policy N1 (Noise mitigation) states that a 200 metre-wide exclusion zone along the length of the A50 as it passes through the Plan area will be kept free from any housing development. Additionally, it states that the planting of trees and hedgerows within this zone will be encouraged to mitigate the noise outside of the exclusion zone. Upon my initial assessment of the Plan, I was concerned that, as drafted, the Policy fails to provide sufficient clarity regarding its precise extent in spatial terms within the Plan area, including whether the measurement of 200 metres is taken from the centre line of the A50 or from other points along the road. I noted that the Policy failed to contain a plan showing the proposed exclusion zone, and I was specifically concerned regarding the impact of the proposed exclusion zone upon the Lucas Lane housing allocation site (Policy H1B). I therefore raised a preliminary question to the District Council and Parish Council seeking further information on these matters (as set out at paragraph 2.6 above).

4.18 The Parish Council provided me with a detailed response to this question on 22 February 2021, noting that traffic levels along the A50 have risen considerably since the by-pass was opened and that an independent environmental noise assessment for the Lucas Lane site had been commissioned from Entran Limited in 2019. The Parish Council provided a diagrammatic illustration of the extent of the proposed exclusion zone along the eastern section of the A50 as it by-passes Hilton, but not for the whole extent of the route, together with a further diagrammatic illustration of a possible site layout at the Lucas Lane site.

4.19 I have given very careful consideration to this Policy and its potential impact upon development proposals within the Plan area. I have also visited many parts of the Plan area close to the A50 road during the

course of my site visit, including the Lucas Lane site and its surroundings. It is clear that the A50 is a busy road, providing a direct link between the M1 and M6 motorways. That strategic role for the road has been reflected by many improvements along its length, including the Derby Southern by-pass and the Hilton by-pass. I have also studied the noise assessment report prepared by Entran Limited, as this constitutes the primary evidence source to support the Policy, albeit only in respect of a section of the A50 route.

- 4.20 In my assessment, the evidence supporting the Policy does not justify the designation of a 200 metre-wide exclusion zone along the length of the A50 through the Plan area. Crucially, I note that the Entran Limited report does not recommend any form of 'exclusion zone'. Indeed, at paragraph 7.3, with regard to the Lucas Lane site it states, inter alia, that *"... assessments indicate that the noise levels across the site are deemed to be suitable. Provided sufficient mitigation measures are employed, the proposed development will comply with the identified criteria"*.
- 4.21 Therefore, I consider that, as drafted, the Policy is not fully justified and requires amendment to have regard to national policy advice, principally paragraph 180 of the NPPF. The primary purpose of the Policy should be to mitigate the potential impacts of noise generated by traffic using the A50 and other major roads in the Plan area upon both new and existing developments, and not to designate a relatively arbitrary development exclusion zone. I therefore recommend modification **PM1** in order to revise the text of this Policy.
- 4.22 Policy A1 (Air quality) states that, in addition to the noise exclusion zone and the planting of green infrastructure to help absorb air pollution, there will be 'no idling zones' for parked cars in the vicinity of public buildings, commercial premises and schools within the Plan area. Upon my initial assessment of the Plan, I considered that the Policy, as drafted, is flawed in that it is not possible through land use planning policies to designate 'no idling zones' for parked cars in the vicinity of public buildings etc. Where appropriate, this would be a matter of Road Traffic law, which is not a planning function. I therefore raised a preliminary question in which I invited the Parish Council to consider redrafting the Policy to seek, in broader terms, to implement measures that will improve air quality within the Plan area, which may well extend beyond the issue of vehicle emissions. The Parish Council provided some replacement draft text for the Policy in their response dated 22 February 2021. Subject to some further amendment, to take account of the fact that I recommend the modification of Policy N1 (see above), I consider that the draft replacement text for this Policy is more appropriate and constitutes an effective land use planning policy. I therefore recommend modification **PM2** in order to revise the text of this Policy.
- 4.23 With the amendments to the Plan encompassed by recommended modifications PM1 and PM2, I consider that the draft Plan's Policies for Well-being in the Plan area are in general conformity with the strategic

policies of the SDLP, have regard to national guidance, would contribute to the achievement of sustainable development and so would meet the Basic Conditions.

Housing

- 4.24 Pages 16-26 of the draft Plan address various issues concerning the provision of new housing within the Plan area, and contain six Policies, (Policies H1-H6) which address housing delivery including the identification of two housing allocation sites, housing mix, residential car parking standards, homes designed for energy efficiency, gardens and housing design.
- 4.25 Policy H1 (Housing delivery) states that proposals for the residential development of the sites in Policies H1A and H1B (see below) will be subject to the criteria set out within those Policies. However, the Policy is preceded by supporting text which states that, as the adopted Local Plan only extends to 2028 and as this Plan extends to 2035, there should be a moratorium on house building within the Plan area during the period 2028-2035, following an emphatic view expressed in a survey of residents. It goes on to state that *"the housing policies in this plan recognise a more practical interpretation of the (residents) survey which could help inform the successor plan to the current Local Plan"*.
- 4.26 Following my initial assessment of the Plan, I raised my concerns that this supporting text and that also part of the text of the Policy is not consistent with national planning policies as one of the preliminary questions to the Parish Council. I invited the Parish Council to provide me with a note setting out potential revised text to address my concerns. I have taken account of the Parish Council's response in my further assessment of the Policy.
- 4.27 The proposed moratorium on further house building within the Plan area during the period 2028-2035 fails to have regard to national policy contained in the NPPF, notably paragraph 13, and in so doing conspicuously fails to assist in meeting the Government's national policy objective to identify additional housing sites, which can be delivered through up-to-date development plans, of which this Plan is a part. I have noted the District Council's strong representations on this point, and it is the case that any such moratorium would mean that the Plan would fail to satisfy the Basic Conditions. I therefore recommend the deletion of the text preceding Policy H1, together with amendments to the text of the Policy, as part of modification **PM3** (see also below).
- 4.28 Policy H1A (The Mease mixed use site) relates to the proposed redevelopment of a large site east of The Mease and south of Egginton Road in Hilton. The site is also covered by Policy L3 (see paragraph 4.59 below), and recommended modification PM10 addresses necessary amendments to that Policy. Policy H1A states that development of the site will be supported if it includes between 10 and 20 sheltered bungalows (of which at least 25%

must be to Building Regulation M4(3) standard), a residential care home with a maximum of 40 beds and a minimum of seven ground floor retail units with one or two-bed affordable accommodation above ground floor level. In visiting the site as part of my site visit and addressing the requirements as set out in this Policy. I am concerned that the Policy is setting policy requirements that potentially could threaten the viability of achieving a satisfactory and well-planned redevelopment of this important previously developed site. I consider that the Policy should set a more positive approach to the redevelopment of the site, in order to support the objective of increasing the delivery of additional housing. I also consider that detailed inset maps (at a larger scale than the map on page 19 in the Plan), to show the site boundaries of both this site and the Lucas Lane site (Policy H1B) with greater accuracy, are necessary within the Plan. The recommended amendments to this Policy are also addressed by modification **PM3**.

- 4.29 Policy H1B (Lucas Lane potential development site) states that development of this site will be supported if the development retains the amenity value of Lucas Lane in line with Policies E4 and E5, and meets Policy N1, and includes low density housing of up to eight dwellings, allotments, a community orchard, woodland and a community farm based on the existing farm buildings.
- 4.30 I visited this site during the course of my site visit, taking particular account of the site's proximity to the A50 and the environmental noise assessment for the site commissioned from Entran Limited in 2019, as referenced at paragraph 4.19 above. I have considered the various representations that have been made concerning this Policy, including those made by the District Council at the Regulation 14 consultation stage, and those made on behalf of the prospective developers of the site. I also note that an outline planning permission was granted in September 2020 for the development of up to 57 dwellings at the site. I consider that this represents a commitment which should be recognised in the Plan and therefore, this Policy requires amendment to reflect the established planning position and the amendments that are recommended to other Policies in the Plan. The necessary amendments are addressed by recommended modification **PM3**.
- 4.31 As part of my assessment of Policies H1, H1A and H1B, I have taken into consideration those representations that have been made concerning these Policies. These included representations seeking the inclusion of additional housing allocation sites in the Plan, with sites to the north of Egginton Road and east of Lucas Lane, land east of Sutton Lane and land at Elm Tree Farm being proposed for inclusion in the Plan. I visited each of these sites during the course of my site visit. In my assessment, following the amendments to Policies H1, H1A and H1B that are set out in **PM3**, the Plan will be able to meet presently identified housing requirements for the period up to 2028. For the period beyond 2028 up to 2035, the Plan should be reviewed to take account of any future policies and land allocations that are contained in the Local Plan Review. The extent of any possible further

housing requirements for that period is not known at the present time. However, as modified, Policy H1 will enable proposals that are in conformity with the Plan's Policies to come forward up to 2035. Therefore, I do not consider that any further housing allocations in the Plan are necessary at this time, pending the advancement of the Local Plan Review.

- 4.32 Policy H2 (Housing mix) sets out a proposed housing mix for new residential developments of five or more dwellings within the Plan area. As part of my initial assessment of the Plan, I noted that the proposed housing mix is at variance to that suggested in the Hilton Housing Needs Assessment (HNA). I raised this matter as a preliminary question to the Parish Council, also noting that the District Council had raised a similar point at the Regulation 14 consultation stage. The Parish Council responded on 22 February 2021 stating, inter alia, that "*The housing mix was discussed with SDDC after their Regulation 14 response. This resulted in the mix that now appears in the Neighbourhood Plan*". In my experience, the proportion of 4/5 bedroom dwellings included in the proposed housing mix is unusually high. However, on the basis that the proposed mix has been agreed with the District Council, I am satisfied that the Policy is in general conformity with the District Council's policies. I recommend one amendment to the Policy text as modification **PM4**.
- 4.33 Policy H3 (Requirements of housing: residential car parking) sets out a car parking standard for new residential developments in the Plan area. However, it also states that garages will not count towards the requirement "*as garages are not permanently available for parking*". This is contrary to established practice in that, where provided, garages are generally regarded by local planning authorities, for development management purposes, as part of the off-street parking requirement. I consider that the Policy requires some amendment to remove this qualification, and also the requirement that parking spaces should have a parallel layout to the house. Whilst this is the preferable form of provision, it is not always possible to achieve, for example where a separate parking court to serve a number of dwellings may be required. Recommended modification **PM5** addresses the amendments to the Policy.
- 4.34 Policy H4 (Requirements of housing: homes designed for energy efficiency) sets out a range of design and energy efficiency measures that should be included within new developments in the Plan area. Whilst the majority of the measures are appropriate and in line with national and local policies to promote sustainable design and construction, the Policy cannot specify measures that exceed Building Regulations requirements. I also consider that the clause relating to air pollution will be better addressed by the recommended modification to Policy A1 and can therefore be removed from this Policy. Recommended modification **PM6** addresses the amendments to this Policy.
- 4.35 Policy H5 (Gardens) sets out minimum garden sizes for new housing built within the Plan area. It states that new build family houses must have a family sized garden. Whilst the sentiment of this statement is understood,

it would be clearer for users of the Plan if the Policy stated that its purpose is to ensure that all new dwellings, regardless of their size, are provided with adequate private amenity space. I therefore recommend modification **PM7** to address an amendment to the Policy text.

- 4.36 Policy H6 (Housing design) states that residential development should reflect the character and density of the immediate surrounding area and use building materials consistent with neighbourhood properties. It then sets out four design criteria which should be incorporated in development proposals. Upon my initial assessment of the Plan, I was concerned that the third criterion, that every new home in the Plan area should be within half a mile of a post box, is a matter for other agencies, primarily Royal Mail Group Ltd. I therefore raised a preliminary question with the Parish Council on this point, inviting the Parish Council to consider redrafting this particular criterion to reflect more appropriate planning-related requirements, such as being within suitable distance of facilities such as local shops, parks and recreational facilities, etc. The Parish Council has provided some suggested replacement text, which I consider to be appropriate, subject to one minor amendment, and this is addressed by recommended modification **PM8**. In respect of the fourth criterion concerning the incorporation of sustainable transport measures, I noted (in a preliminary question relating to Policy T3, as referenced at paragraph 2.6 above) that there is some duplication between the requirements of this Policy, Policy T1 and Policy T3. Following the Parish Council's response (see paragraph 4.43 below), I also recommend the deletion of the fourth criterion as part of modification **PM8**, as the matters concerned will be addressed by amendments to Policy T1 (see also PM9).
- 4.37 With recommended modifications PM3-PM8, I consider that the draft Plan's section on Housing and its accompanying Policies (Policies H1-H6) is in general conformity with the strategic policies of the SDLP, has regard to national guidance, would contribute to the achievement of sustainable development and so would meet the Basic Conditions.

Transport

- 4.38 Pages 27-36 of the draft Plan address various issues concerning Transport within the Plan area, and contain three Policies, (Policies T1-T3) and four Community Policies (CP-T1-CP-T4), which address the issues of parking; highway safety and traffic management; active travel; access to schools; cycle paths and cycle parking; cycle routes; and bus services in the Plan area
- 4.39 Community Policy CP1-T1 relates to traffic speed management and refers to the provision of additional public car parking as part of Policy H1A. As pages 5-6 of the Plan make clear, this (and other Community Policies – see paragraphs 4.42, 4.44-4.45, 4.61 and 4.63 below) deal with matters which are not related land use planning matters, and as such they do not form part of my examination or part of the statutory Neighbourhood Plan.

- 4.40 Policy T1 (Active Travel) promotes the inclusion of proposals which make walking, cycling and public transport more attractive as part of new developments within the Plan area. I consider that this Policy is justified and will assist in promoting the increased use of sustainable forms of transport by new and existing residents within the Plan area. However, as noted at paragraph 4.36 above and paragraph 4.43 below, I have considered that Policies H6 and T3 duplicate matters covered by this Policy. In my assessment, this Policy should contain the Plan's requirements for the promotion of sustainable travel measures, including cycling initiatives. Following the Parish Council's response to my preliminary question on this matter, which suggested replacement and extended text for this Policy, I therefore recommend modification **PM9** to revise the text of the Policy, to include matters covered by Policy H6 (see PM8) and T3 (see PM11).
- 4.41 Policy T2 (Access to schools) states that all new housing developments must include proposals for safe travel to school, including the provision of new pedestrian crossings over The Mease in the vicinity of the new Primary School and on the A50 slip roads. In respect of this latter requirement, Highways England has stated in its representation that any proposed crossings of the A50 slip roads must meet the agency's necessary safety and design standards. I consider that the Policy should be amended to reflect this point, and this is addressed by recommended modification **PM10**.
- 4.42 Community Policy CP1-T2 seeks to reduce indiscriminate car parking in the vicinity of the schools within the Plan area. This Policy has not formed part of my examination.
- 4.43 Policy T3 (Cycle paths and cycle parking) states that development proposals must contribute to the creation and improvement of a safe, direct and convenient cycle route network, and that safe and secure cycle parking should be provided at various village shops and facilities. Upon my initial assessment of the Plan, I noted that the requirements of this Policy partially duplicate the requirements of other Policies, notably Policies H6 and T1. I therefore raised a preliminary question on this matter inviting the Parish Council to consider redrafting Policy T1, which I consider to be the primary Policy in the Plan for the promotion of cycling, to incorporate the matters covered by this Policy. As noted above, the Parish Council has provided suitable replacement and extended text for Policy T1, and therefore I consider that this Policy can be deleted from the Plan. Accordingly, modification **PM11** recommends the deletion of the Policy.
- 4.44 Community Policy CP1-T3 seeks to improve the provision of cycle lanes in the Plan area. This Policy has not formed part of my examination.
- 4.45 Community Policy CP1-T4 concerns the provision of bus services within the Plan area and seeks to explore opportunities to improve provision, particularly for the elderly and disabled. This Policy has not formed part of

my examination.

- 4.46 With recommended modifications PM9-PM11, I consider that the draft Plan's Policies for Transport are in general conformity with the strategic policies of the SDLP, have regard to national guidance, would contribute to the achievement of sustainable development and so would meet the Basic Conditions.

Environment

- 4.47 Pages 36-47 of the draft Plan cover the theme of the Environment within the Plan area. This section of the Plan contains six Policies (Policies F1 and E1-E5) addressing the topics of flood mitigation; Green Spaces; retaining village identity; community land; nature conservation; and biodiversity.
- 4.48 Policy F1 (Flood mitigation) states that opportunities will be taken with landowners and statutory bodies to explore better water management of upland areas to reduce the flow of floodwater, including the use of sustainable drainage systems, landscaping, green roofs, rainwater harvesting and tree planting. I consider that the Policy is appropriately drafted and is consistent with national policy advice to seek to reduce flood risk.
- 4.49 Policy E1 (Green spaces) proposes the designation of 19 Local Green Spaces, which are all within and around Hilton village and are identified on the map at page 43 in the Plan.
- 4.50 SDDC has prepared and adopted (on 24 September 2020) a Local Green Spaces Plan⁹ for the district, which now comprises part of the adopted Development Plan for the Hilton Plan area, together with the SDLP (Parts 1 and 2). All of the 19 proposed Local Green Spaces set out in the Plan are designated within the adopted SDDC Local Green Spaces Plan and, therefore, I do not consider the sites in any further detail within this report. Nevertheless, I visited each of the sites during the course of my site visit to familiarise myself with their specific characteristics. I also noted that the site titles and addresses within the Plan are not entirely consistent with those listed in the adopted Local Green Spaces Plan, and I consider that there should be a consistent approach for the benefit of users of both Plans to ensure clarity. Furthermore, I am not satisfied that Policy E1 is consistent with Policy BNE8 in the adopted SDLP, and that the Policy text requires some amendments accordingly. I therefore recommend modification **PM12** in order to address these matters.
- 4.51 Policy E2 (Retaining village identity) states that the existing separation between the villages in the Plan area should be maintained to ensure retention of individual character. In this respect, the Policy is more

⁹ View at: <https://www.southderbyshire.gov.uk/our-services/planning-and-building-control/planning/planning-policy/local-plan/local-green-spaces-plan>

specifically concerned with safeguarding the gap between the settlements of Hilton and Marston-on-Dove. In my assessment, the principle of this Policy is justified as it is clear that development within the areas between settlements could progressively result in a loss of character within the smaller settlements. However, I consider that, as drafted, the Policy does not provide an effective development management policy for the assessment of planning applications by the District Council. I therefore recommend revised text for this Policy and this is addressed by modification **PM13**.

- 4.52 Policy E3 (Community land) states that development proposals which increase land for community gardening, orchards and allotments will be supported and given priority. All planning applications must be considered on their own merits, and therefore the Policy should not indicate that certain applications will be given priority. Subject to an amendment to delete that reference, I consider that the Policy is justified and reflects the community's land use aspirations. I recommend modification **PM14** to address the amendment to this Policy.
- 4.53 Policy E4 (Nature conservation) seeks to ensure that all new development must demonstrate a high level of landscaping and planting in keeping with the local area, create new habitats and maintain and extend linked habitats to provide wildlife corridors. Subject to some amendments to the Policy text, in order to improve the effectiveness of the Policy for development management purposes, I consider that it is justified and again reflects the community's aspirations for the promotion of nature conservation in the Plan area. Recommended modification **PM15** addresses the amendments to the Policy text.
- 4.54 Policy E5 (Biodiversity) seeks to protect and enhance biodiversity within the Plan area, and states that proposals for housing and commercial development should seek to achieve biodiversity net gain. Some amendments to the text of the Policy are necessary, again to improve its effectiveness for development management purposes by the District Council, and these are addressed by modification **PM16**.
- 4.55 With the amendments to the Plan encompassed by recommended modifications PM12-PM16, I consider that the draft Plan's Policies for the Environment in the Plan area are in general conformity with the strategic policies of the SDLP, have regard to national guidance, would contribute to the achievement of sustainable development and so would meet the Basic Conditions.

Leisure, Amenities and Services

- 4.56 Pages 48-53 of the draft Plan cover the theme of Leisure, Amenities and Services within the Plan area. This section of the Plan contains three Policies (Policies L1-L3) and one Community Policy (CP-L1), and seeks to ensure that the provision of recreational, healthcare and retail facilities

within the Plan area, but most especially in Hilton, meets the needs of the growing community.

- 4.57 Policy L1 (Recreational facilities) states that developer contributions will be sought through Section 106 agreements linked to planning permissions for new residential development for improvements to the sports and play facilities within the Plan area. Subject to one amendment, I consider that the Policy is appropriately drafted and clearly relates to one of the priorities for improvements to community infrastructure linked to future residential development proposals in the Plan area. Recommended modification **PM17** addresses the necessary amendment to the Policy.
- 4.58 Policy L2 (Healthcare facilities) also seeks to secure developer contributions to improve the quality and accessibility of health and social care facilities within the Plan area. I consider that the Policy is justified and again reflects one of the Plan's priorities for improvements to community infrastructure. However, the Policy requires some amendments in order to provide greater clarity for users of the Plan. Recommended modification **PM18** addresses the necessary amendments to the Policy.
- 4.59 Policy L3 (Hilton village shopping centre development) relates to a large site east of The Mease and south of Egginton Road in Hilton, which is a proposed housing and mixed-use development site in the Plan covered by Policy H1A (see paragraph 4.28 above). Policy L3 relates to one element of the preferred form of development at the site. I have given careful consideration as to the necessity for the Policy, as it potentially leads to some possible confusion for users of the Plan, even more so as there are no cross-references in the Plan between Policies H1A and L3. Additionally, neither Policy H1A nor Policy L3 are accompanied by a detailed inset map (at a larger scale than the maps presently included in the Plan), linked to the Policies and showing the site boundaries with greater accuracy. As noted above, I have recommended the inclusion of such inset maps for both Policies H1A and H1B.
- 4.60 In my assessment, Policy L3 can be justified as it forms an important part of the Plan's objectives to improve community services and facilities in Hilton. However, the text of the Policy requires some significant amendments: firstly, to make full reference to Policy H1A and its accompanying inset map; secondly, to reflect the revised Use Class Order introduced in September 2020; and thirdly, to provide improved clarity for users of the Plan. Furthermore, I note that the Policy as drafted stipulates that a minimum of seven retail units should be provided at the site. The District Council has raised a representation that a retail proposal of six units can be supported, but that the requirements of Policy L3, as drafted, could hinder potential development opportunities. I conclude on this point that the Policy should indicate that a development of at least six retail units within Use Class E should be specified. Recommended modification **PM19** encompasses the necessary amendments to the Policy.

- 4.61 Community Policy CP1-L1 concerns the provision of improved street lighting and pavements at Witham Close in Hilton. This Policy has not formed part of my examination.
- 4.62 With the recommended modifications PM17-PM19, I consider that the draft Plan's Policies for Leisure, Amenities and Services are in general conformity with the strategic policies of the SDLP, have regard to national guidance, would contribute to the achievement of sustainable development and so would meet the Basic Conditions.

Education

- 4.63 Page 54 of the draft Plan addresses educational provision in the Plan area. This section does not include any land-use planning policies but does contain one Community Policy (Policy CP-ED1) which concerns adult education. This Policy has not formed part of my examination.

Business

- 4.64 Pages 55-57 of the draft Plan cover the theme of Business within the Plan area. This section of the Plan contains four Policies (Policies B1-B4) and seeks to support and encourage opportunities for business development and growth in the Plan area, including home working.
- 4.65 Policy B1 (Business units) seeks to encourage the development of new business units within the existing Hilton settlement boundary and the conversion of existing buildings for business use across the Plan area. It states that business uses will be restricted to Use Classes A, B1, C1, C2, D1 and D2. These Use Classes relate to the previous Use Class Order, prior to the introduction by the Government of a revised Use Class Order in September 2020.¹⁰ The Policy therefore requires amendment to reflect those revisions. Furthermore, I do not consider that it is appropriate to define Use Classes C1 and C2 within the scope of this Policy, as any planning proposals for the use of residential properties for business use will need to be assessed principally against other Policies in this Plan and the Local Plan in order to ensure that the impacts of such proposals, for example concerning noise and car parking, are acceptable. The recommended amendments to the Policy are addressed by modification **PM20**.
- 4.66 Policy B2 (Home working) promotes and supports home working within the Plan area. Two amendments are necessary to the text of the Policy, and these are addressed by recommended modification **PM21**.
- 4.67 Policy B3 (Conversion of business property to domestic use) states that proposals for the redevelopment or change of use of existing business use to non-employment uses will only be supported if the existing use is no

¹⁰ View at: [The Town and Country Planning \(Use Classes\) \(Amendment\) \(England\) Regulations 2020 \(legislation.gov.uk\)](https://www.legislation.gov.uk)

longer economically viable and the site has been actively marketed for at least 12 months. Whilst the principle of retaining existing properties that are in business use for their continued use for employment purposes is acceptable, the Policy does need to reflect the fact that permitted development rights do exist for the change of use of some properties falling within certain categories of employment use to residential use. Additionally, amendments are also needed to the text of the Policy and its title for improved clarity. These matters are addressed by recommended modification **PM22**.

4.68 Policy B4 (Broadband) seeks to ensure that new development within the Plan area makes provision for the enhancement of digital infrastructure incorporating full fibre broadband connections. An amendment is necessary to the text of the Policy and this is addressed by recommended modification **PM23**.

4.69 With the recommended modifications PM20-23 to Policies B1-B4, I consider that the draft Plan's section on Business is in general conformity with the strategic policies of the SDLP, have regard to national guidance, would contribute to the achievement of sustainable development and so would meet the Basic Conditions.

Other Matters

4.70 There is the likelihood that there will be a need to formally review the Plan during the Plan period, particularly following a future review of the South Derbyshire Local Plan, which presently extends to 2028. The Plan as drafted does not contain a statement regarding a potential future review during the period up to 2035 to take account of a Local Plan Review, and I consider this to be an omission. I therefore recommend modification **PM24** to add a further paragraph to the final section of the Plan in order to address this point.

Concluding Remarks

4.71 I consider that, with the recommended modifications to the Plan as summarised above and set out in full in the accompanying Appendix, the Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan 2020-2035 meets the Basic Conditions for neighbourhood plans. As an advisory comment, when the Plan is being redrafted to take account of the recommended modifications in this report, it should be re-checked for any typographical errors and any other consequential changes, etc.

5. Conclusions

Summary

- 5.1 The Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan 2020-2035 has been duly prepared in compliance with the procedural requirements. My examination has investigated whether the Plan meets the Basic Conditions and other legal requirements for neighbourhood plans. I have had regard to all the responses made following consultation on the Plan, and the supporting documents submitted with the Plan together with the Parish Council's responses to my preliminary questions.
- 5.2 I have made recommendations to modify certain Policies and other matters to ensure that the Plan meets the Basic Conditions and other legal requirements. I recommend that the Plan, once modified, proceeds to referendum.

The Referendum and its Area

- 5.3 I have considered whether or not the referendum area should be extended beyond the designated area to which the Plan relates. The Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan 2020-2035, as modified, has no Policies or proposals which I consider significant enough to have an impact beyond the designated Neighbourhood boundary, requiring the referendum to extend to areas beyond the Plan boundary. I recommend that the boundary for the purposes of any future referendum on the Plan should be the boundary of the designated Neighbourhood Area.

Overview

- 5.4 It is clear that the Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan is the product of much hard work undertaken since 2017 by the Parish Council, its Neighbourhood Plan Steering Group and the many individuals and stakeholders who have contributed to the preparation and development of the Plan. In my assessment, the Plan reflects the land use aspirations and objectives of the Hilton communities for the future planning of their Parish up to 2035. The output is a Plan which should help guide the area's development over that period, making a positive contribution to informing decision-making on planning applications by South Derbyshire District Council.

Derek Stebbing

Examiner

Appendix: Modifications

Proposed modification number (PM)	Page no./ other reference	Modification
PM1	Page 15	<p><u>Policy N1 – Noise Mitigation</u></p> <p>Delete Policy text in full, and replace with:</p> <p>“Proposals for new development on sites within the Plan area that are close to the major road network, and principally the A50 road, shall be accompanied by a noise assessment report to identify any mitigation measures that may be necessary to avoid any adverse impacts upon health and the quality of life for residents, employees and others occupying the development.</p> <p>Where required, such measures shall include additional landscaping, including the planting of trees and hedgerows, and relevant building design features.”</p>
PM2	Page 15	<p><u>Policy A1 – Air Quality</u></p> <p>Delete Policy text in full, and replace with:</p> <p>“Proposals for new development within the Plan area shall, where required, include an assessment of air quality impacts within the vicinity of the proposed development site arising from traffic serving the development. Proposals which are assessed as leading to a deterioration of existing measured air quality will not be supported.”</p>
PM3	Pages 16-18	<p><u>Policy H1 – Housing Delivery</u></p> <p>Pages 16 and 17– delete all supporting text under the heading of ‘Housing delivery’.</p> <p>Page 18 – delete the final paragraph of text on this page in full, and replace with:</p> <p>“The Lucas Lane residential development site is situated close to the A50, and development proposals will need to be accompanied by a noise assessment</p>

		<p>report and, if necessary, by suitable noise mitigation measures.”</p> <p><u>Policy H1</u></p> <p>Delete second paragraph of Policy text and replace with:</p> <p>“Elsewhere in the Plan area, proposals for new residential development within the Hilton settlement boundary will be supported where they comply with all relevant Policies in this Plan. Proposals for residential development beyond the Hilton settlement boundary will not be supported unless they meet the national and local criteria for appropriate development within the countryside.”</p> <p><u>Policy H1A</u></p> <p>Amend title of this Policy to read: “The Mease mixed use development site”.</p> <p>Delete existing Policy text in full, and replace with:</p> <p>“Proposals for the mixed-use redevelopment of this site, as shown on Map _*, will be supported where proposals include:</p> <ul style="list-style-type: none"> i) an appropriate level of new residential dwellings, including affordable housing, and ii) specialist residential accommodation for older persons, and iii) the provision of retail units within Use Class E and associated car parking provision as set out in Policy L3. <p>Development proposals should comply with all relevant Policies in this Plan.”</p> <p><u>Policy H1B</u></p> <p>Amend title of this Policy to read: “Lucas Lane housing development site”.</p>
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		<p>Delete existing Policy text in full, and replace with:</p> <p>“Proposals for the residential development of this site, as shown on Map _*, will be supported where proposals include:</p> <ul style="list-style-type: none"> i) an appropriate level of new residential dwellings, including affordable housing, and ii) an appropriate landscaping scheme which safeguards the amenity value of Lucas Lane, and iii) noise mitigation measures, if required following a noise assessment report, in accordance with Policy N1, and iv) open space and amenity areas in accordance with the District Council’s standards. <p>Development proposals should comply with all relevant Policies in this Plan.</p> <p>(Outline planning permission was granted in 2020 for the development of up to 57 dwellings at this site.)”</p> <p>*Insert two Inset Maps of a suitable scale in the Plan, to show the boundaries of the sites covered by Policies H1A and H1B, and to be referenced with the Policies as above.</p>
PM4	Page 20	<p><u>Policy H2 – Housing Mix</u></p> <p>Delete the words “including in the Local Plan planned development,” from the Policy text.</p>
PM5	Page 22	<p><u>Policy H3 – Requirements of housing: residential car parking</u></p> <p>Delete the first sentence of the second paragraph of Policy text.</p> <p>Delete the words “and with a parallel layout” from the second sentence of the second paragraph of Policy text.</p>

PM6	Page 22	<p><u>Policy H4 – Requirements of housing: homes designed for energy efficiency</u></p> <p>Delete the words “above that required by building regulations.” in the third bullet point clause of the Policy text and replace with: “which contribute to achieving reduced energy usage.”</p> <p>Delete the text of the seventh bullet point clause in full.</p> <p>Delete the word “allowed” in the eighth bullet point clause and replace with “supported”.</p>
PM7	Page 23	<p><u>Policy H5 – Gardens</u></p> <p>Delete the first sentence of Policy text and replace with:</p> <p>“New housing within the Plan area should make provision for adequate private amenity space for each dwelling as follows:”.</p> <p>Insert bullet points ahead of each of the subsequent two sentences of Policy text.</p>
PM8	Page 24	<p><u>Policy H6 – Housing Design</u></p> <p>Delete the text of the third bullet point criterion in full and replace with:</p> <p>“All new development should be located within 800 metres walking distance of shops, parks, recreational facilities and services including medical services.”</p> <p>Delete the text of the fourth bullet point criterion in full.</p>
PM9	Page 30	<p><u>Policy T1 – Active Travel</u></p> <p>Delete existing Policy text in full, and replace with:</p> <p>“All proposals for new development in the Plan area should include proposals which make walking, cycling and public transport more attractive, including safe pedestrian access to provide links to</p>

		<p>existing footpaths, cycling routes and public transport.</p> <p>Development proposals should contribute to the creation and improvement of a safe, direct and convenient cycle route network, between homes and local destinations, such as schools and shops, and to the wider cycle network.</p> <p>Safe and secure storage and parking for cycles should be provided at local facilities, including the Village Hall, the Wellbrook Medical Centre, shops and schools."</p>
PM10	Page 30	<p><u>Policy T2 – Access to Schools</u></p> <p>Add new second sentence of Policy text as follows:</p> <p>"Any proposals for new pedestrian crossings on the A50 slip roads will be subject to the agreement of Highways England."</p>
PM11	Page 31	<p><u>Policy T3 – Cycle Paths and Cycle Parking</u></p> <p>Delete the Policy and its text in full and amend the Contents page accordingly.</p>
PM12	Page 43	<p><u>Policy E1 – Green Spaces</u></p> <p>Amend the title of the Policy to read: "Local Green Spaces".</p> <p>Delete Policy text in full, and replace with:</p> <p>"The 19 sites listed above and shown on the map on page 43 are all designated as Local Green Spaces in the adopted SDDC Local Green Spaces Plan.</p> <p>In accordance with Policy BNE8 in the adopted Local Plan, the Local Green Spaces will be protected from development except in very special circumstances or for the following limited types of development where they preserve the openness of the Local</p>

		<p>Green Space and do not harm the purpose for its designation:</p> <p>i) The construction of a new building providing essential facilities for outdoor sport. Outdoor recreation, cemeteries, allotments or other uses of the open land;</p> <p>ii) The carrying out of an engineering or other operation.”</p> <p>Amend the list of sites set out on page 43 to read as follows:</p> <p>“1. Land off Pegasus Way</p> <p>2. Land between A5132 and New Road</p> <p>3. Willowfields</p> <p>4. South of Egginton Road/Corner of Peacraft Lane (‘Roma’s Garden’)</p> <p>5. South of Main Street (Village Green and Play Area)</p> <p>6. Land north of Egginton Road</p> <p>7. Bren Way</p> <p>8. Corner of Bren Way/Enfield Close</p> <p>9. Enfield Close</p> <p>10. Bancroft Close</p> <p>11. Foss Road (Play Area)</p> <p>12. Mease Meadow</p> <p>13. Humber Street/Welland Road (Memorial Meadow)</p> <p>14. Amenity area south of cycle route, Avon Way (Trusley Brook)</p> <p>15. Amenity area south of cycle route, Washford Road (Orwell Road)</p> <p>16. Amenity area adjoining cycle route, The Mease</p> <p>17. Land adjacent to Hilton Brook, The Mease</p>
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		<p>18. Wellavon Playground, Welland Road/Avon Way</p> <p>19. Woodland, South of The Mease”</p>
PM13	Page 44	<p><u>Policy E2 – Retaining Village Identity</u></p> <p>Amend the title of the Policy to read: “Safeguarding Village Identity”.</p> <p>Delete Policy text in full, and replace with:</p> <p>“Development proposals within the countryside beyond the Hilton settlement boundary, as shown on the map on page 43, will be assessed in terms of their impact upon the character of the area and the settlements and hamlets that lie within the countryside. Proposals which would result in the loss of the character and identity of such settlements will not be supported.”</p>
PM14	Page 45	<p><u>Policy E3 – Community Land</u></p> <p>Delete the words “and given priority” from the text of the Policy.</p>
PM15	Page 46	<p><u>Policy E4 – Nature Conservation</u></p> <p>Delete Policy text in full, and replace with:</p> <p>“Development proposals in the Plan area should include landscaping schemes, which seek to retain and protect existing wildlife habitats, create new habitats through the planting of native species and maintain and extend linked habitats to provide wildlife corridors. Where possible, they should integrate existing trees, hedgerows and vegetation.”</p>
PM16	Page 47	<p><u>Policy E5 – Biodiversity</u></p> <p>In the second line of Policy text, delete the word “accepted” and replace with “supported”</p> <p>In the second sentence of Policy text, delete existing text and replace with: “Proposals for new residential and commercial development in the Plan area should seek to deliver no net loss to</p>

		<p>biodiversity and achieve a measurable net gain.”</p> <p>In the fifth sentence of Policy text, amend text to read: “All designated Local Wildlife Sites and the Hilton Nature Reserve SSSI will be protected from development.”</p>
PM17	Page 49	<p><u>Policy L1 – Recreational Facilities</u></p> <p>Amend first sentence of Policy text to read:</p> <p>“Developer contributions through Section 106 Agreements will be sought from new residential developments permitted in the Plan area for the improvement and enhancement of sports and children’s play facilities.”</p>
PM18	Page 51	<p><u>Policy L2 – Healthcare Facilities</u></p> <p>Delete the Policy text in full, and replace with:</p> <p>“Developer contributions through Section 106 Agreements will be sought from new residential developments permitted in the Plan area for the improvement and accessibility of health and social care facilities, including integrated community health facilities.”</p>
PM19	Page 53	<p><u>Policy L3 – Hilton Village Shopping Centre Development</u></p> <p>Delete Policy text in full, and replace with:</p> <p>“Hilton Parish Council will support the inclusion of retail units as part of the wider development proposals for The Mease housing allocation site, as defined on Inset Map 1, and set out in Policy H1A.</p> <p>The development of at least six retail units falling within Class E of the Use Class Order 2020 will be supported together with parking provision for up to 40 cars and adequate servicing arrangements for larger vehicles.”</p>

PM20	Page 56	<p><u>Policy B1 – Business units</u></p> <p>Delete first paragraph of Policy text in full, and replace with:</p> <p>“Appropriate development proposals for small-scale and micro-businesses will be supported through the conversion of existing buildings within the Plan area, or by the development of new buildings within the Hilton settlement boundary. Business use will be restricted to commercial, business and services uses falling within Class E of the Use Class Order 2020 and will be subject to the requirements of other relevant Policies in this Plan.”</p>
PM21	Page 56	<p><u>Policy B2 – Home working</u></p> <p>Delete the word “permitted” within the second line of Policy text and replace with “supported”.</p> <p>Delete the word “does” in the third line of Policy text and replace with “do”.</p>
PM22	Page 57	<p><u>Policy B3 – Conversion of business property to domestic use</u></p> <p>Amend title of Policy to read: “Proposals for the redevelopment or conversion of business properties”.</p> <p>Delete existing Policy text in full and replace with:</p> <p>“Proposals for the redevelopment or change of use of properties currently in business use to other uses, including residential use, will only be supported if the existing use is no longer economically viable and the property has been actively marketed for at least 12 months without restriction.</p> <p>This Policy only applies to those proposals which require planning permission, and not to proposals for which Permitted Development rights are applicable.”</p>

PM23	Page 57	<p><u>Policy B4 – Broadband</u></p> <p>Amend Policy text to read as follows:</p> <p>“Proposals for new development in the Plan area should enable the enhancement of digital infrastructure and incorporate full fibre broadband connections, including ducting capable of accommodating more than one digital infrastructure provider.”</p>
PM24	Page 58	<p><u>Vision for the future</u></p> <p>Add new paragraph, to follow existing text, as follows:</p> <p>“When necessary, we shall keep the Plan up to date by undertaking a formal review of its Policies and proposals, particularly when the current South Derbyshire Local Plan is reviewed to extend beyond 2028. We shall need to take account of any implications arising from that Local Plan Review, to ensure that this Plan remains an important part of the statutory development plan for the Parish.”</p>

**Hilton,
Marston on Dove
& Hoon**

**Neighbourhood
Development Plan
2020 - 2035**



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Foreword

The village of Hilton in South Derbyshire is a rapidly changing area which needs time to deal with the influx of new development of the past 25 years and for the infrastructure to meet the needs of residents in a sustainable manner.

The South Derbyshire District Council (SDDC) Local Plan, adopted in 2017, designates Hilton as a 'Key Service Village' in the Local Plan Settlement Hierarchy. It is the second largest settlement in the district.

SDDC has designated Hilton, together with the neighbouring hamlets of Marston on Dove and Hoon, as a Neighbourhood Development Plan area as shown on page 6. This area coincides with the historical church parish.

The SDDC Local Plan also stated that developments must not compromise the District's heritage assets, landscape and rural character, which must be protected, conserved and enhanced. This is what has formed the basis of our plan.

The Neighbourhood Development Plan has been produced by a working party of Hilton Parish Council, the responsible body, consisting of councillors and a group of enthusiastic volunteers. The Neighbourhood Plan Steering Group has full delegated powers, and has regularly reported to the Parish Council who have reviewed and approved progress. Hilton Parish Council has supported the production of the plan through its many stages.

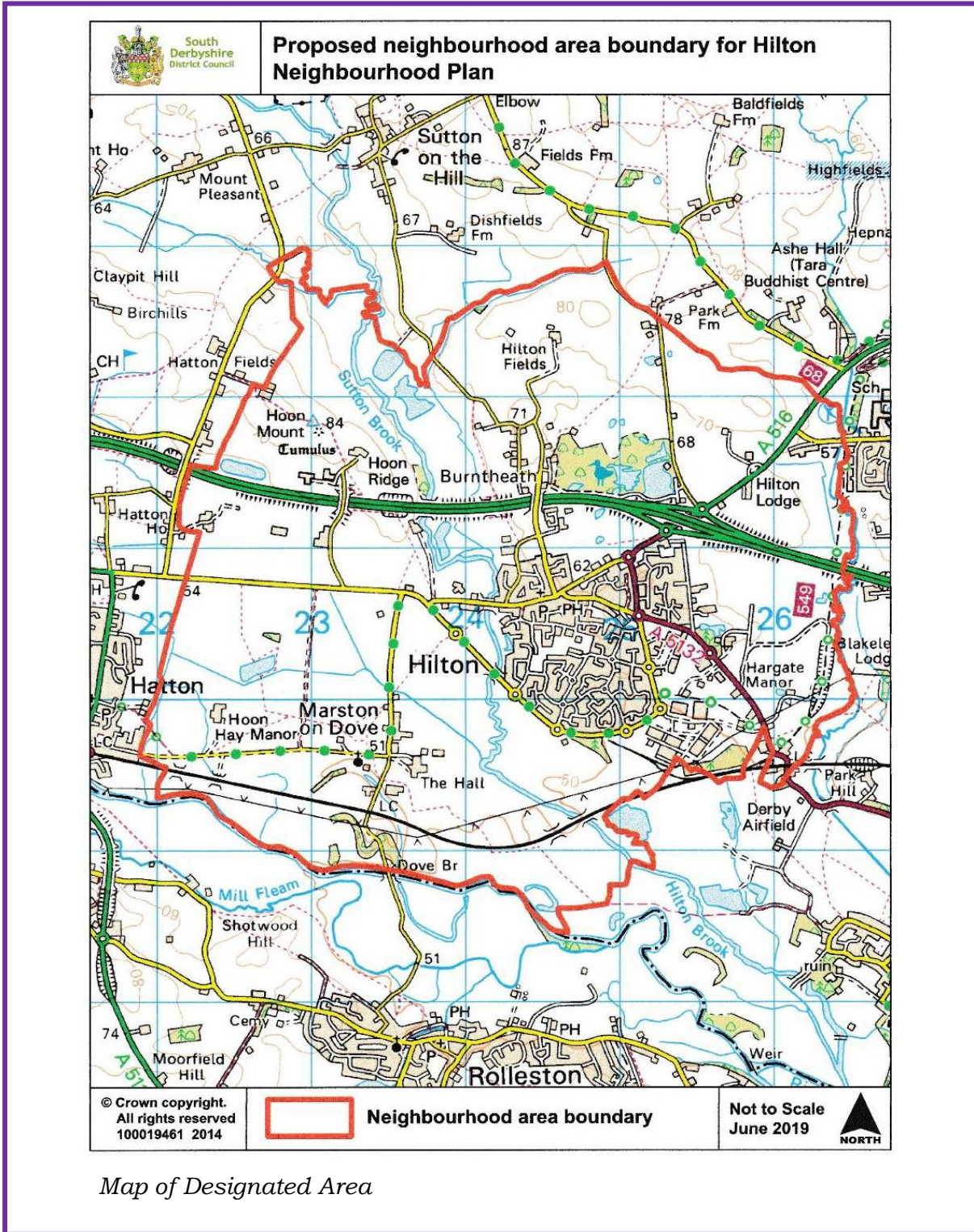
Our plan reflects the views of residents, businesses and interested parties in the parish covering all areas including housing, traffic and transport, business, environment, leisure and amenities, following detailed consultation.

Hilton Parish Council agreed to produce a Neighbourhood Development Plan covering the Designated Area in September 2017. The Steering group was established following the launch meeting in January 2018. Working groups focusing on each aspect of the plan were formed feeding information to the engagement group who developed the surveys which formed the basis of the plan.

Policies resulting from the consultation of residents are set out in each section of the plan, e.g. H1, T1, etc. However some policies which are not

related to planning matters have been designated as Community Policies, eg. CP-T1.

Hilton Parish Council is very grateful for the work carried out by the Neighbourhood Plan Steering Group and the working groups.



Introduction

The Neighbourhood Development Plan and the planning system

The Localism Act, introduced by the Government in November 2011, aims to devolve more decision making powers from central government to communities, councils and individuals so that policies better meet the needs of local people. One of the key aspects of this is for communities to produce Neighbourhood Development Plans which are in line with higher level planning policies. Neighbourhood Development Plans must all comply with a basic set of conditions as set out in the Localism legislation.

The following is taken from the UK Government's Planning Portal website:

'Only a draft Neighbourhood Plan or Order that meets each set of basic conditions can be put to a referendum and be made. The basic conditions are set out in paragraph 8(2) of Schedule 4B to the Town and Country Planning Act 1990 as applied to neighbourhood plans by section 38A of the Planning and Compulsory Purchase Act 2004, Revision date: 06 03 2014.'

The basic criteria which neighbourhood plans must comply with are:

1. Having regard to national policies and advice contained in guidance issued by the Secretary of State, it is appropriate to make the neighbourhood plan.
2. The making of the neighbourhood plan contributes to the achievement of sustainable development.
3. The making of the neighbourhood plan is in general conformity with the strategic policies contained in the development plan for the area of authority (South Derbyshire District Council).
4. The making of the neighbourhood plan does not breach, and is otherwise compatible with, EU obligations.
5. Prescribed conditions are met in relation to the plan and prescribed matters have been complied with in connection with the proposal for the neighbourhood plan.

Members of the steering group consulted closely with South Derbyshire District Council, AECOM and a planning consultant, to ensure that all the above conditions were complied with in creating a robust plan for the area.

AECOM were consulted as the area had grown so rapidly that it qualifies for extra support of this nature under the planning guidelines.

About Hilton, Marston on Dove and Hoon

Hilton, Marston on Dove and Hoon, the Designated Area of the Neighbourhood Plan, is a pleasant area situated in green and gently rolling countryside with excellent road and rail links. Land ownership during and since the Second World War has played a significant part in shaping its current situation as the fastest growing settlement in South Derbyshire. Most of the surrounding area is productive farmland.

Hilton is the principal village, with currently around 3,300 houses located on the junction of the A516 and A5132, with Marston and Hoon located a mile to the west off side roads, each consisting of a dozen or so dwellings. Hoon is better classified as a hamlet.

The Designated Area had a combined population of 8,900 in mid-2017; however this is set to grow substantially over the next few years as more than 500 houses are currently under construction or have planning permission in Hilton.

The growth of Hilton far exceeds that of its near neighbours: since 2001 Hilton has grown by 114%, while the comparable figures for other nearby settlements are Willington 28%, Melbourne 15%, Findern 12%, Etwall and Hatton 11% and Repton under 10%.

Hilton has a facilities deficit compared with other places in Derbyshire with a similar population; for example it does not have a café, care home, butchers, bakers, library, swimming pool or petrol station.

Hilton lies to the south and west of two main cross country routes, the A50 running west to east and the A38 from south to north. There are two mainline railway stations a few miles away at Tutbury to the west and Willington to the east. The main line from Derby to Stoke and Crewe runs south of the village. The road and rail networks provide excellent communication links for those commuting to the nearby towns of Burton on Trent and Uttoxeter; the cities of Derby, Nottingham, Stoke and Birmingham and further afield. Significant local employers include Nestlé, Rolls-Royce, Toyota, Bombardier and JCB as well as many service industries.

To the west of Hilton lies Hilton Brook which drains into the River Dove. The Hilton Brook and the Derby - Stoke railway line form the southern boundary of Hilton. The area of land to the west and south of Hilton is prone to flooding. The soils surrounding the villages are alluvial with a high degree of gravel in them but nevertheless provide productive farmland. North of the A50 lie flooded gravel workings which are now a designated Site of Special Scientific Interest (SSSI). The village of Marston on Dove is at 50m above sea level, rising to 60m for Hilton and to 82m for Hoon Mount where the hamlet of Hoon is situated.

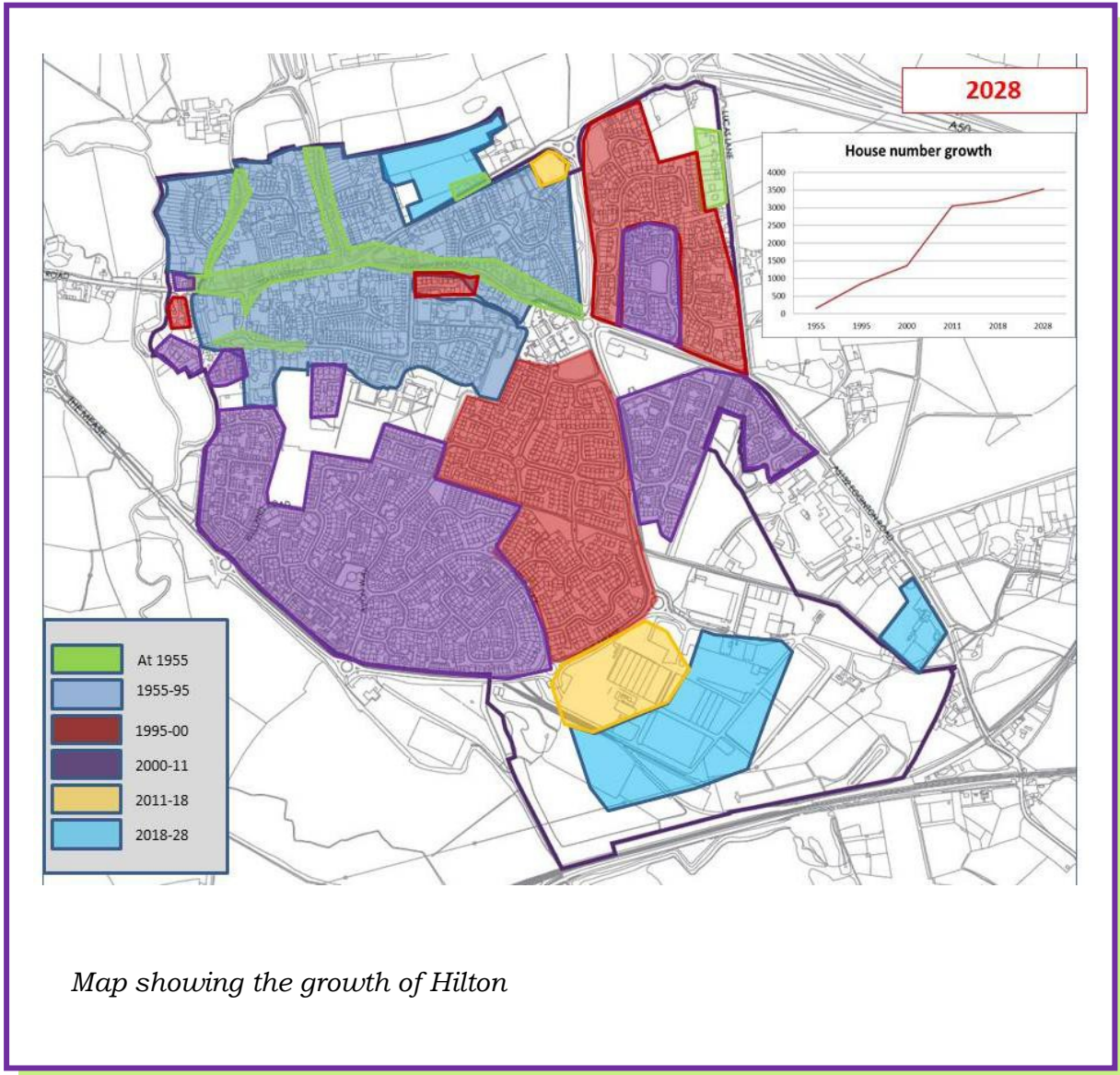
In 1942, three of the farms lying immediately to the south of Hilton were requisitioned by the War Department for use as a US Army camp, many times the size of Hilton, which was then a ribbon development along Main Street and Egginton Road. After the war the land continued in use as a Central Vehicle Storage depot by the Ministry of Defence before being acquired by St. Modwen in 1992. Parts of this brownfield site were sectioned off and have been developed for housing, additional shops, a doctor's surgery, a pub and road infrastructure for the village. This has led to a split centre for Hilton. Most of the new development lies to the south and west of Main Street.

Hilton is a dormitory village with residents commuting to work in a wide range of locations across the East and West Midlands, but particularly Derby and Burton on Trent. See table below:

Location of work	Hilton	South Derbyshire	England
Less than 10km	30.2%	48.4%	52.3%
10km to less than 30km	28.7%	23.9%	21.0%
30km and over	14.7%	10.4%	8.0%
Work mainly at or from home	20.5%	10.6%	10.3%
Other	5.8%	6.8%	8.5%
Average distance travelled to work	26.7km	16.4km	14.9km

Source: ONS 2011, AECOM Calculations

The following map shows how rapidly Hilton has grown over the last 25 years. Prior to that there had been modest infill development along Back Lane, West Avenue, Shady Grove, Cherry Tree Close and Willowfields.



Map showing the growth of Hilton



Examples of pre-war cottages

The pre-war cottages, farms, pubs and shops along Main Street and Egginton Road had evolved organically and form the older part of Hilton.

Many of these dwellings open directly onto the pavement of Main Street. Wakelyn Hall, dated 1625, is the notable exception set back from the road.



Houses on Main Street and Wakelyn Hall



Methodist Chapel, Main Street and St Mary's, Marston on Dove

Serving the villages are two churches: the Methodist Chapel on Main Street and St Mary's, a mile away, in Marston on Dove. These are outnumbered by the pubs: the Old Talbot, the King's Head, the Hilton House Hotel and the Hilton Brook.



Old Talbot Pub



Hilton House Hotel

The King's Head

Hilton Brook



In addition there is Hilton Primary School, on Peacroft Lane, which has 850 children on its roll. Primary Education was supplemented in September 2019 by the opening of The Mease Spencer Academy in Hilton.



Hilton Primary School, Peacroft Lane

An outline of the villages would not be complete without mentioning the Park and Memorial Meadow south of Back Lane with the neighbouring Hilton Village Hall and Scout Hut. Further recreational facilities are provided at The Mease Pavilion south of The Mease and the Cricket Club to the west on Marston Lane.

Notable employers/businesses in Hilton are Don Amott's Leisure Kingdom, Hilton Garage, Bowler's, Alpha Construction, Talbot Turf and shops which include Aldi and a small Tesco. There are two small industrial estates. These businesses do not just serve Hilton but the wider hinterland bringing in trade and traffic.

Sustainability statement

The Designated Area needs to develop in a sustainable way in line with government policy to achieve net zero emissions by 2050. The impact on the environment will inform all the other policies in this plan. We will encourage safe active travel through increased connectivity and improve public transport to serve all areas. We will promote energy efficiency and the use and production of renewable energy. We will protect our green spaces, support tree planting, safeguard biodiversity, improve air quality and reduce the impact of noise, light and air pollution. We will reduce waste by boosting recycling and composting.

Well-being statement

It is recognised that for a community to thrive as a well-ordered social unit, the general well-being of the residents needs to be addressed.

There are several aspects to well-being including the general safe connectedness of various aspects of village life. This is addressed through the policies T1 and T3 on paths and cycle paths. Connectedness also means that those older residents do not have to move away from friends, neighbours and relatives to seek sheltered housing or care home facilities. This is addressed through policy H1A. Social connectedness can also be promoted by venues for meeting which is encouraged through policy L3.

Well-being also means an environment that encourages being active. This is also addressed through the policies T1 and T3 on paths and cycle paths but also by the provision of sports facilities, allotments, etc. These requirements are addressed through policies L1 and E3.

Adult education is not only another venue for meeting but also for improving the life opportunities for residents. This is addressed through policy CP-ED1.

In any modern community there will be issues of noise and pollution. The major source of noise in the Designated Area is from the A50. It runs on a raised roadway for most of the time and skirts the northern area. Policy N1 addresses the maintenance of the level of well-being from noise disturbance.

Associated with the noise from the A50 is the problem of air pollution. Again the major source is from vehicles both on the A50 and within the Designated Area. Policies H4, H6 and A1 address this issue.

Policy N1 Noise mitigation

Proposals for new development on sites within the Plan area that are close to the major road network, and principally the A50 road, shall be accompanied by a noise assessment report to identify any mitigation measures that may be necessary to avoid any adverse impacts upon health and the quality of life for residents, employees and others occupying the development.

Where required, such measures shall include additional landscaping, including the planting of trees and hedgerows, and relevant building design features.

Policy A1 Air quality

Proposals for new development within the Plan area shall, where required, include an assessment of air quality impacts within the vicinity of the proposed development site arising from traffic serving the development.

Proposals which are assessed as leading to a deterioration of existing measured air quality will not be supported.

*In accordance with the latest Government guidance on air quality, Paragraph 008 ref ID;32-008-20191101.

<https://www.gov.uk/guidance/air-quality--3>

Housing

As detailed above, in the Designated Area, Hilton has seen rapid expansion of the housing stock over the last approximately 25 years. Whilst this is generally understood and accepted as being the best use of the large brown field site that was previously owned by the Ministry of Defence, this phase of the development is drawing to a close and attention is now passing to the use of green field sites in and around Hilton.

The policies that have been derived from the survey of the residents can in large part be seen as a consequence of the issues that have arisen from the rapid expansion of Hilton; the survey shows that the community does not wish to proliferate what are seen to be the shortcomings of the housing policies/decisions of the past. In particular, the *housing needs* (as opposed to the supply) have not been addressed and as a result, the current housing stock does not serve the future needs of Hilton and the surrounding Designated Area.

The first area where this mismatch can be seen is in the result of the survey which shows a need for better housing provision at both ends of the age spectrum. This result is independent of the age of the respondents.

Housing delivery

Policy H1 Housing delivery

Proposals for the residential development of the sites in Policy H1A and H1B will be supported subject to the criteria in those policies.

Elsewhere in the Plan area, proposals for new residential development within the Hilton settlement boundary will be supported where they comply with all relevant Policies in this Plan. Proposals for residential development beyond the Hilton settlement boundary will not be supported unless they meet the national and local criteria for appropriate development within the countryside.

Policy H1A The Mease mixed use development site

Proposals for the mixed-use redevelopment of this site, as shown on Map 1, will be supported where proposals include:

- i) an appropriate level of new residential dwellings, including affordable housing and
- ii) specialist residential accommodation for older persons, and
- iii) the provision of retail units within Use Class E and associated car parking provision as set out in Policy L3.

Development proposals should comply with all relevant Policies in this Plan.

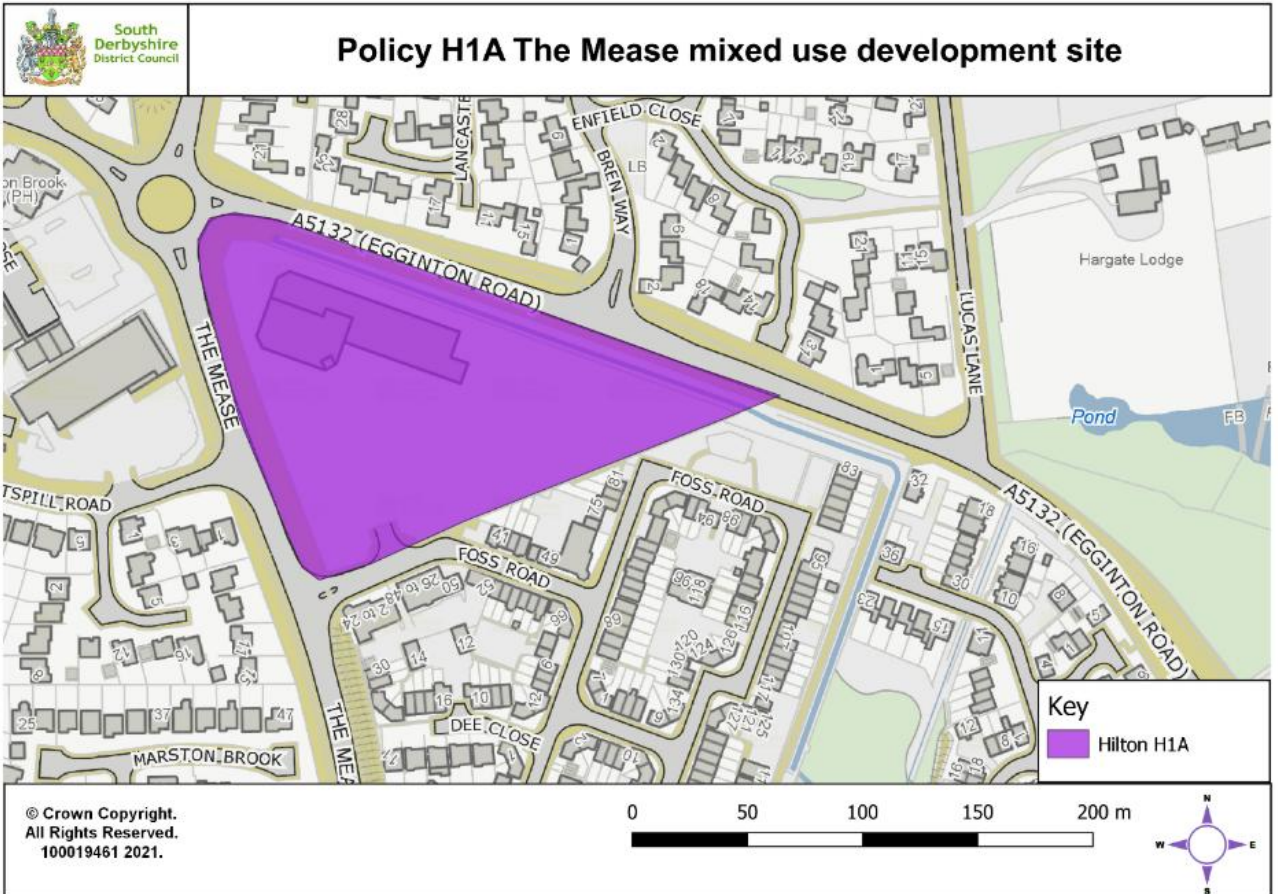
Policy H1B Lucas Lane housing development site

Proposals for the residential development of this site, as shown on Map 2, will be supported where proposals include:

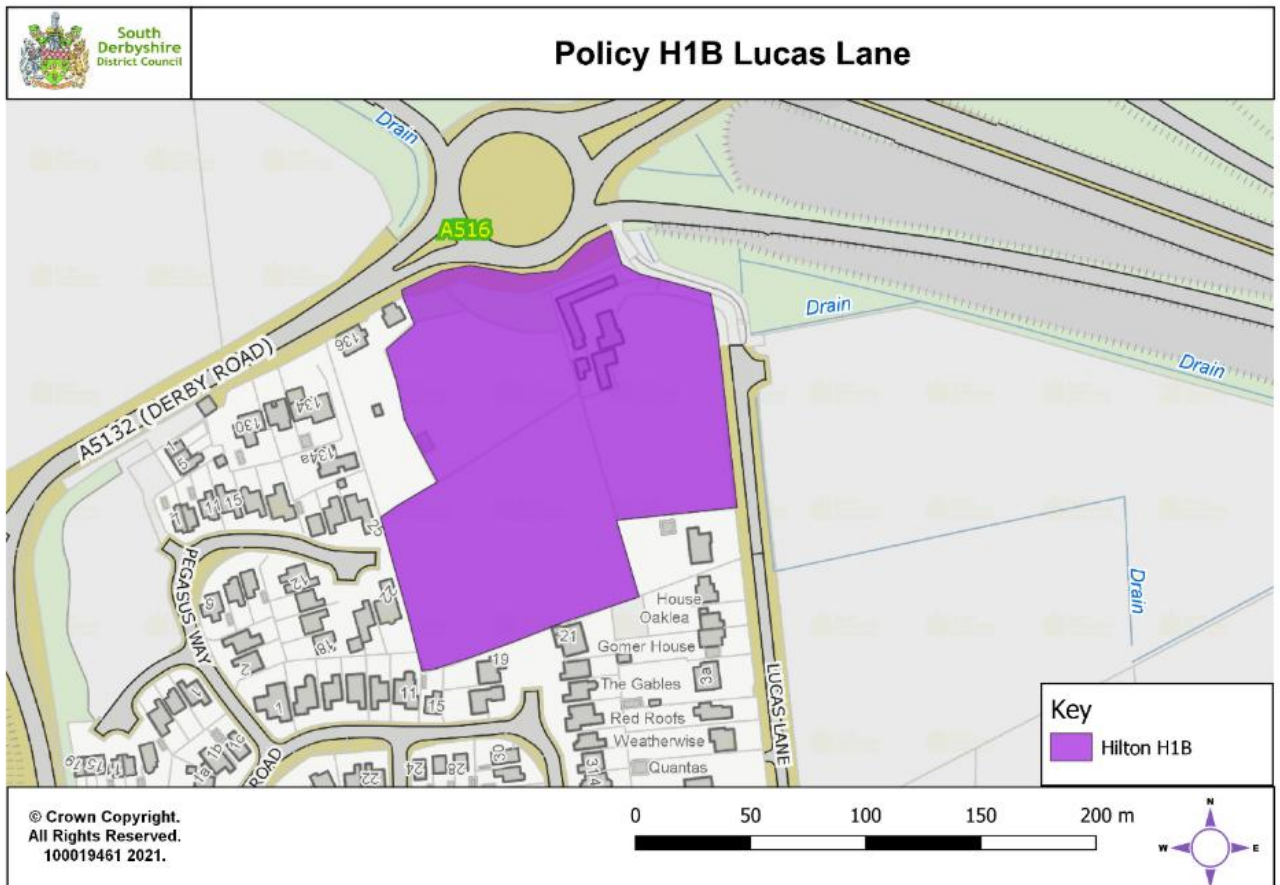
- i) an appropriate level of new residential dwellings, including affordable housing, and
- ii) an appropriate landscaping scheme which safeguards the amenity value of Lucas Lane, and
- iii) noise mitigation measures, if required following a noise assessment report, in accordance with Policy N1, and
- iv) open space and amenity areas in accordance with the District Council's standards

Development proposals should comply with all relevant Policies in this Plan.

(Outline planning permission was granted in 2020 for the development of up to 57 dwellings at this site.)



Map 1 above, H1A The Mease mixed use development site & Map 2, below, H1B Lucas Lane development site



This Neighbourhood Plan incorporates the allocation of the number of houses in SDDC Local Plans Part 1 and Part 2. To address the specific housing needs of Hilton and the surrounding area, a population forecast has been developed to assess the objective housing need of the area. Taking a share of another area's housing need does not accord with the bigger requirement to reduce the use of car journeys and to address the environmental targets. The result is that two potential sites within the settlement boundary are proposed. It is the intention that these developments will help reduce the facilities deficit identified in the residents' survey, directly or through S106 funding.

The Mease mixed use site is appropriate to address the shortfall in retail units identified in the residents' survey, specifically a bakers, butchers, café, restaurant and allows for other similar businesses.

The survey also revealed the need for a residential care home and the population forecast for Hilton shows that a care home of up to 40 beds can easily be supported by the ageing population. Similarly there has been no sheltered housing bungalows built in Hilton since the 1960s; another need identified by the survey.

The site could support up to 20 bungalows equalling the size of the existing sheltered housing in Hilton. Of these a proportion would be M4 (3)* standard as required by Derbyshire County Council (DCC) policy for older people. This proposal is in line with DCC's policy for South Derbyshire and the AECOM Housing Needs Assessment for Hilton. **

*See www.gov.uk/guidance/housing-optional-technical-standards

** See yourvillageyourvoice108648237.files.wordpress.com/2019/08/hilton-hna-final-1.pdf

The site would also incorporate a 40 space car park to serve the needs of visitors to the care home, parking for the flats and possibly some of the sheltered housing, leaving some space for general parking

The Lucas Lane residential development site is situated close to the A50, and development proposals will need to be accompanied by a noise assessment report and, if necessary, by suitable noise mitigation measures.

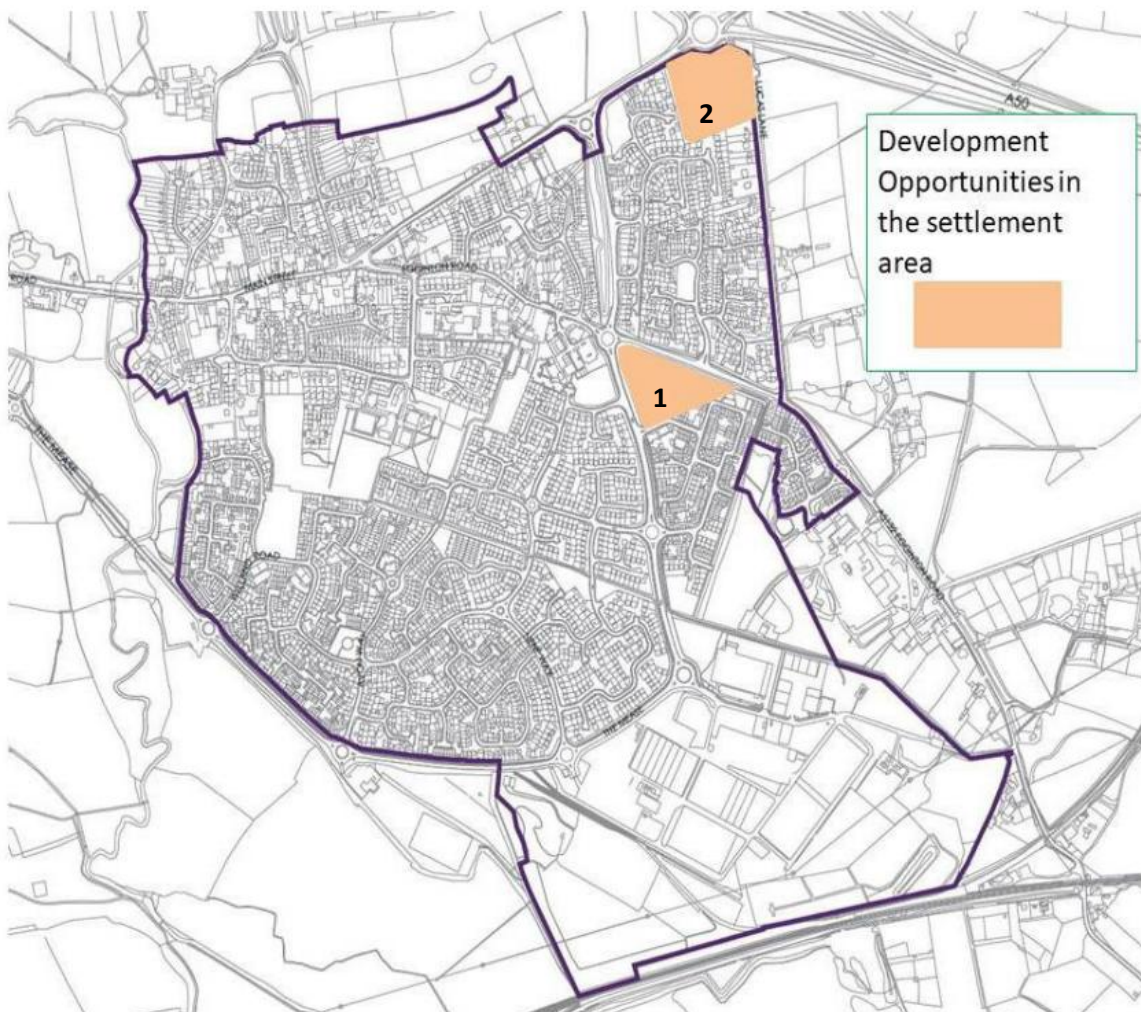
Lucas Lane itself is a valued amenity for the community providing an attractive landscape and is popular with walkers, cyclists and dog walkers. It also provides a safe route for school children from Derby Road to Egginton Road.

If residential housing is proposed in line with the policy, the number of houses would have to be small enough such that the redevelopment of Lucas Lane itself was not necessary i.e. it retains its grass verges, current width and remains a 'shared space' for pedestrians and traffic.

The environmental policies in the Local Plan combined with the noise policy in this plan ensure that Policy H1B is fully compliant with the criteria of Paragraph 122 of the NPPF.

Map showing remaining the potential development sites

- 1.** Mease mixed use site ref: Policy H1A
- 2.** Lucas Lane site ref: Policy H1B



Housing mix

The survey re-enforced the issue that past development had not adequately addressed the housing mix. In particular, the lack of bungalows was highlighted as a glaring oversight with only 13 bungalows built as part of developments over the past 20 years. A policy for a more balanced development of dwellings was overwhelmingly supported.

Policy H2 Housing mix

Housing developments of five or more dwellings, should conform to the following proportion of dwelling types; exceptions will be considered on a case by case basis:

- **25% 1 or 2 bedroom, 40% 3 bedroom and 35% 4 or 5 bedrooms;**
- **25% of all developments to be bungalows.**



Some of the few bungalows in Hilton

Requirements for housing

There has long been an issue with parking in some areas of the recent developments. In the past, little regard was given to how many spaces should be made available and where parking provision should be made. This has resulted in parking being a real problem in those areas with the highest housing density which not only affects the routine service of bin collection, but also represents a safety hazard for the access of emergency vehicles. The ability to convert a garage into another living area may also contribute to the overall problem. A comprehensive parking survey has informed the following policy.

In addition, the residents' survey revealed a need for the housing to be environmentally friendly and a desire for 'family sized gardens'. The resulting policy was overwhelmingly supported by the residents.



Parking problems in Wildhay Brook

Policy H3 Requirements of housing: Residential car parking

New residential development must provide the following permanently available off-road parking:

- **1 bedroom – 1+ space**
- **2 bedroom – 2+ space**
- **3 bedroom – 3+ space**

The configuration of parking spaces should be adjacent to the house.

Policy H4 Requirements of housing: homes designed for energy efficiency

New development and significant extensions should demonstrate a high level of sustainable design and construction and be optimised for energy efficiency, targeting zero carbon emissions. This includes:

- **Siting and orientation to optimise passive solar gain and lighting.**
- **High quality, thermally efficient building materials.**
- **Energy efficiency measures which contribute to achieving reduced energy usage**
- **On-site renewable energy generation such as ground or air-source heat pumps and solar thermal and Photo Voltaic panels.**
- **Electric Vehicle charging point for every dwelling.**
- **Permeable surfaces, sustainable drainage systems (SuDs) and accessible cycle storage.**
- **Unnecessary external lighting will not be supported to minimise the impact on nocturnal species.**



South facing roofs with solar panels

Policy H5 Gardens

New housing within the Plan area should make provision for adequate private amenity space for each dwelling as follows:.

- **The minimum size for a garden will be 70 square metres for a 2-bedroom dwelling and 100 square metres for 3 or more bedrooms.**
- **Flats will have communal garden space of 35 square metres per bedroom.**

Housing design

The survey revealed that there was general feeling that the developments of the recent past were not particularly coherent leading to a loss of character for Hilton. In order to achieve this housing design must at least meet at BREEAM* four-star rating. The following policy received overwhelming support.

*Building Research Establishment Environmental Assessment Method.

Policy H6 Housing design

Residential development should reflect the character and density of the immediate surrounding area and use building materials consistent with neighbouring properties.

- **Use green infrastructure, in particular trees, to create a barrier between sources of pollution and residents.**
- **All new developments should include footpaths to encourage and facilitate walking.**
- **All new development should be located within 800 metres walking distance of shops, parks, recreational facilities and services including medical facilities.**



Different styles of housing design in Hilton



Modern styles of housing in Hilton

Transport

Hilton, together with the neighbouring communities of Hoon and Marston on Dove, is a thriving and expanding community which has good road transport links to other parts of the East Midlands. However within the village there are a number of issues of concern to residents which are addressed in this plan. They include parking, bus services, cycle paths, traffic and speed management, particularly on Main Street and the Mease, and safe walking and cycling routes.

In developing our transport policies we have also borne in mind the need to develop a sustainable transport policy for the future. Some residents would like to see a railway station for Hilton built near the former Egginton Junction

In order to assess exactly how much traffic was using the roads around Hilton, the Parish Council commissioned a traffic survey which was carried out by Derbyshire County Council (DCC) in June 2018. The results of that survey have been used to inform the policies developed in this plan

Around 37 per cent of residents in the Designated Area use their cars every day with another 51 per cent using them occasionally. Just six per cent never use their cars locally and a further six per cent do not have a car.



Traffic in Main Street

Traffic and speed management

The two issues of traffic going through Hilton, particularly in Main Street, and speeding generated the greatest number of comments in the transport section during the consultation process. Residents living along Main Street and nearby reported heavy traffic using the street as people take the shortest route from Hatton to Derby or Willington rather than travelling around The Mease with its seven roundabouts.

Heavy traffic is also an issue on the roundabout near Tesco and Aldi, making it difficult for residents to cross the road, particularly at rush hours.

Speeding is an issue on both Derby Road and The Mease where the speed limit is currently 40mph.

Derbyshire County Council (DCC) is responsible for traffic and transport in the county and, at the time of writing, is considering measures to address the problems of heavy traffic and speeding in Hilton.



Speeding is a problem in Hilton

Parking

In addition to the issue of sufficient parking being provided in new developments (see Policy H3) more car parking is required around the village. The existing car park near the Post Office in Main Street is frequently full and so are the car parks at the Witham Close shops. A site for a further public car park will be sought in line with policy H1A to relieve this situation.

The existing school in Peacroft Lane attracts large volumes of traffic at the start and end of each school day and the same will apply to the new primary school on The Mease. Diversionary car parks will be sought for both of these locations.



Main Street car park

Community Policy CP-T1

Highway safety and traffic management

Implement the traffic/speed management controls as agreed with DCC and evidenced in the 2018 survey. Work with DCC to implement the parking policy referenced in Policy H1A.

Policy T1 Active Travel

All proposals for new development in the Plan area should include proposals which make walking, cycling and public transport more attractive, including safe pedestrian access to provide links to existing footpaths, cycling routes and public transport.

Development proposals should contribute to the creation and improvement of a safe, direct and convenient cycle route network, between homes and local destinations, such as schools and shops, and to the wider cycle network.

Safe and secure storage and parking for cycles should be provided at local facilities, including the Village Hall, the Wellbrook Medical Centre, shops and schools.

Policy T2 Access to schools

All new housing developments must include proposals for safe travel to school, including provision of new pedestrian crossings over the Mease at the new primary school and on the A50 slip roads.

Any proposals for new pedestrian crossings on the A50 slip roads will be subject to the agreement of Highways England.

Community Policy CP-T2 School access

Reduce indiscriminate parking at both the new school and the existing Peacroft Lane site.



One of the few cycle paths on the outskirts of Hilton

Safe walking and cycling routes

Walking and cycling provide dual benefits of improving the health of the community whilst going some way to addressing traffic problems. The Derbyshire Cycling Plan 2016 – 2030 and The South Derbyshire Cycle Action Plan 2016 – 2021 both have the strategic aims of:

- 1) Infrastructure Connectivity – Provide high quality connective routes, in all cycling environments, supporting all forms of cycling, creating and supporting economic growth.
- 2) Increased participation: Behaviour change approaches and targeted participation programmes at community level will support and enable more people to cycle. Closing the gaps in participation and reducing health inequalities.

It is evident from the survey that over 95% of respondents want to improve the safety of pedestrians and cyclists and provide good connectivity ensuring safe routes to Hilton Primary School, The Mease Spencer Academy and John Port School in Etwall.

In addition opportunities should be taken to provide safe routes to access leisure facilities and sports grounds (such as the Mease Pavilion, Etwall Leisure Centre and Hilton Cricket club) and safe routes to church. Good connectivity that provides access to the railway stations at Hatton and Willington - and access to places of work connecting with cycle routes to Derby and Burton would reduce traffic and improve health and wellbeing.

Opportunities must be taken to improve the connectivity of current cycle routes, which are disjointed and switch from off-road to on-road in areas of high traffic. In particular cycle access to John Port School has many areas of concern:

- Cycle route at Tesco Roundabout not clearly defined.
- Cycle route out of Village A5132 (Talbot Turf to A50 Slip road) on road no crossing point to current cycle path under the A50.
- Cycle route across busy A50 slip roads.
- The cycle route then ends at junction of A516 and Derby Road and does not start again until just before Etwall Leisure Centre.

Alternative access to John Port School using Great Northern Greenway is poorly used as it regularly floods in winter and access is poor across the busy A5132 just before the railway crossing.

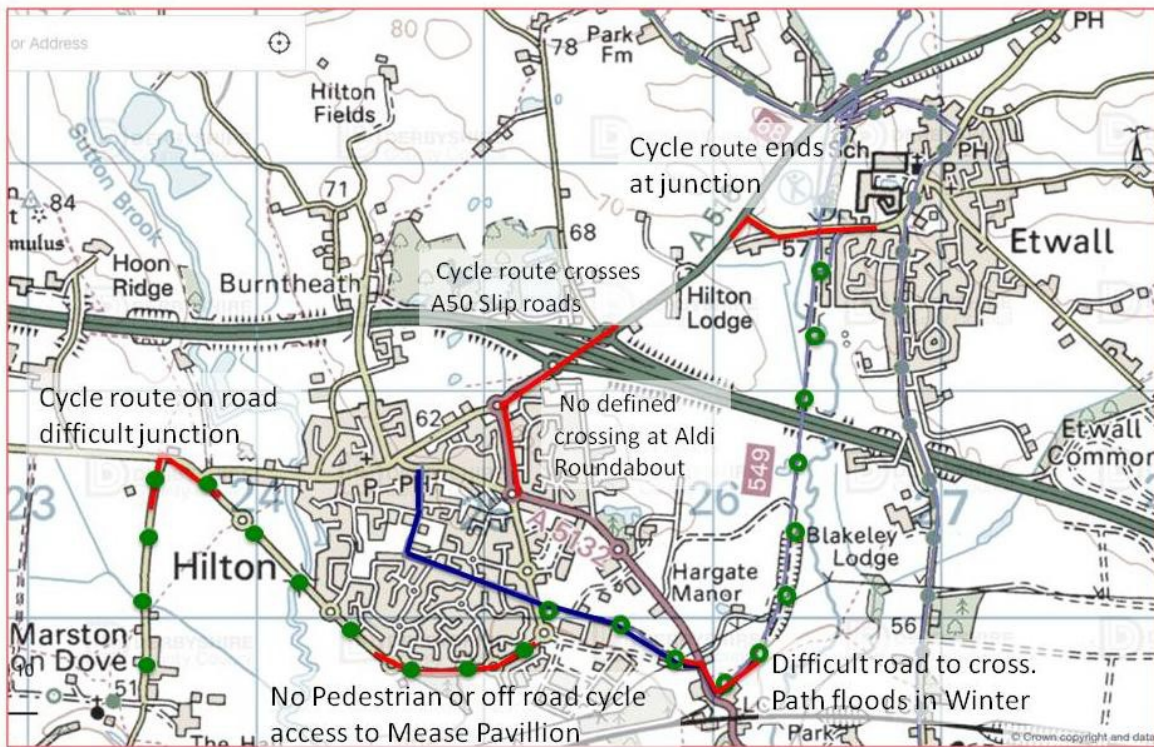
Hilton has links to national cycle routes 54 to Mickleover and Burton on Trent, 549 to Doveridge and 68 to Ashbourne. Opportunities should be taken to improve connectivity which is currently poor with significant on road sections and busy junctions to negotiate.

Community Policy CP-T3 Cycle routes

Improve the provision of cycle lanes in the Designated Area, particularly those routes between homes and local destinations and the wider cycle network.



The Greenway in Hilton



- Cycle route concern areas
- Local cycle route
- National Cycle Route on road
- National Cycle Route off road

Existing cycle routes highlighting concerns in the Designated Area

Bus services

Trent Barton operates bus services through Hilton every half an hour in each direction on routes to both Derby and Burton upon Trent. The route these services take through the village was controversially changed a few years ago, with buses no longer running through Main Street but running through newer parts of the village instead. This has resulted in complaints from elderly people living in the older part of the village that they can no longer access bus services.

In order to address this we propose to liaise with Trent Barton and encourage them to review the routes of their services and the location of bus stops.

Community Policy CP-T4 Bus services

All opportunities will be explored, including developer contributions to improve provision of bus services within the Designated Area, particularly for the elderly and disabled.



The local Villager bus and a bus stop

Environment

The natural environment of the Designated Area is an important part of its character and visual appeal. For many people, living in the area gives them direct access to the countryside providing recreation and general amenity. There was overwhelming support in the consultation that this should be preserved and enhanced where possible.

Historical features

There are the 11 listed buildings in the Designated Area; apart from the Church, which is Grade 1, they are all Grade 2.

- Marston Church
- Lychgate – North East of the Church
- Marston Hall
- Sudale and Hazeldene
- Wakelyn Hall
- Old Talbot Inn
- Hargate House
- Hilton Lodge
- Lodge Cottage
- Hoon Ridge
- Hilton Field Farmhouse

The tumulus at Hoon Mount is a Scheduled Monument.



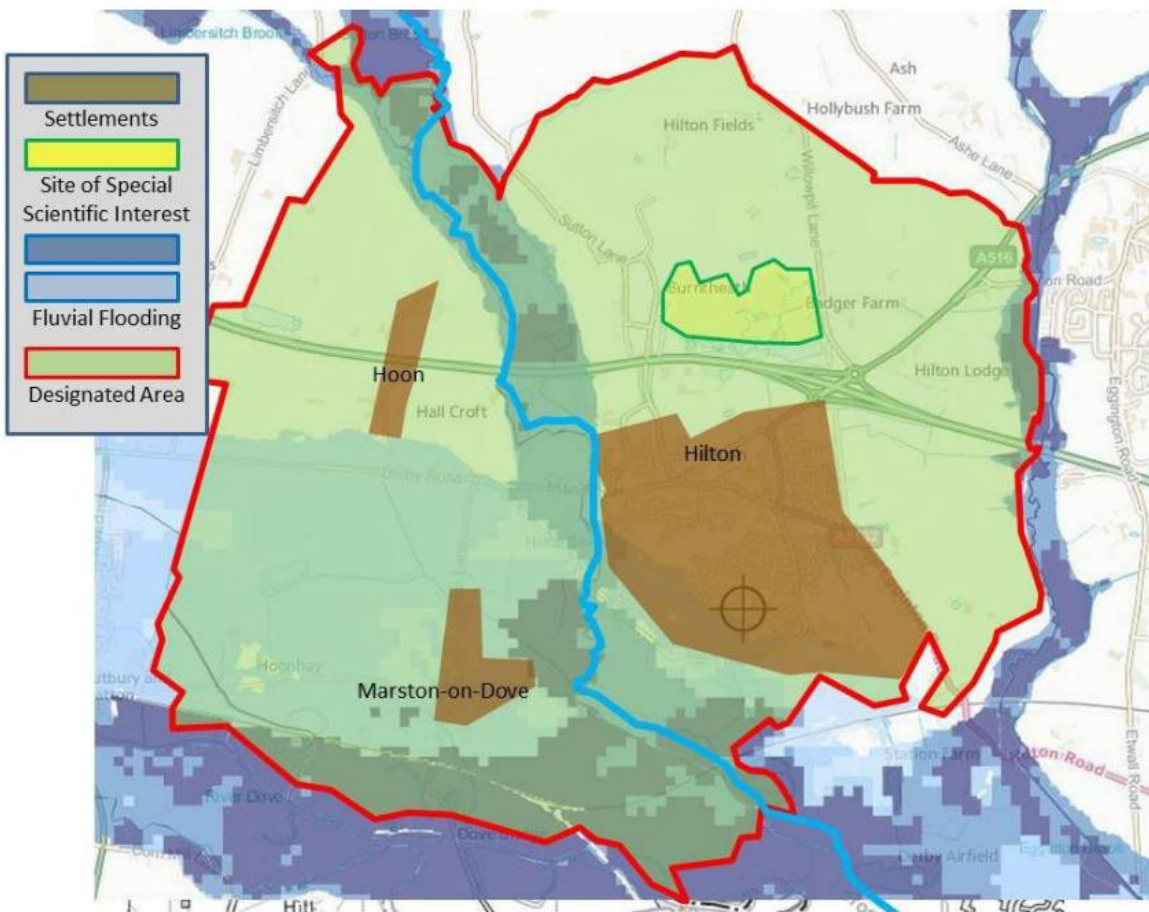
St Mary's Church at Marston and Wakelyn Hall

Flooding

The Hilton Brook transects the area from north to south, with the Etwall Brook forming the east boundary. The area of land between Hilton and Marston-on-Dove is at medium to high risk of fluvial flooding; this has been the case several times in recent years. There is a residual low risk of flooding extending into the west/south west of the Hilton village settlement and Marston-on-Dove.



The area is prone to flooding



Map showing the areas at risk of flooding

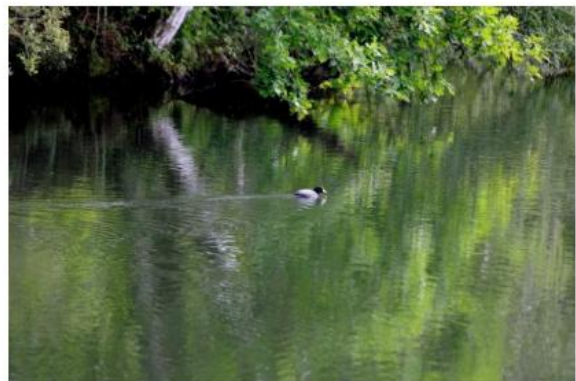
Policy F1 Flood mitigation

Opportunities will be taken with landowners and statutory bodies to explore better water management of upland areas to reduce the flow of floodwater, including the use of sustainable drainage systems, landscaping, green roofs, rainwater harvesting and tree planting.

Site of Special Scientific Interest

Hilton Nature Reserve, which is owned and managed by Derbyshire Wildlife Trust, is located just north of the A50. It is an area of biological and geological interest.

The reserve supports species that are fast declining in this country including the great crested newt and black poplar. It is well-known for its dragonflies and damselflies. Fifteen species have been recorded here, among them the emperor and ruddy darter dragonflies and the emerald and red-eyed damselflies.



Images of Hilton Nature Reserve

Green spaces

The residents of Hilton, in particular, are very concerned that future housing development may result in the loss of existing green spaces, further reducing the overall amenity value of those areas.



Path next to Hilton Brook and the Memorial Meadow

The consultation process was conclusive that residents wanted to preserve green spaces within the settlement area and that, where possible that these should be expanded.

Nineteen Local Green Spaces have been identified, agreed and designated in, and adjacent to, the settlement area, as shown on the map on page 43.

1. Land off Pegasus Way
2. Land between A5132 and New Road
3. Willowfields
4. South of Egginton Road/ Corner of Peacroft Lane ('Roma's Garden')
5. South of Main Street (Village Green and Play area)
6. Land north of Egginton Road
7. Bren Way
8. Corner of Bren Way / Enfield Close
9. Enfield Close
10. Bancroft Close
11. Foss Road (Play area)
12. Mease Meadow
13. Humber Street / Welland Road (Memorial Meadow)
14. Amenity area south of cycle route, Avon Way (Trusley Brook)
15. Amenity area south of cycle route, Washford Road (Orwell Road)
16. Amenity area adjoining cycle route, The Mease
17. Land adjacent to Hilton Brook, The Mease
18. Wellavon Playground, Welland Road / Avon Way
19. Woodland, South of The Mease

Policy E1 Local Green Spaces

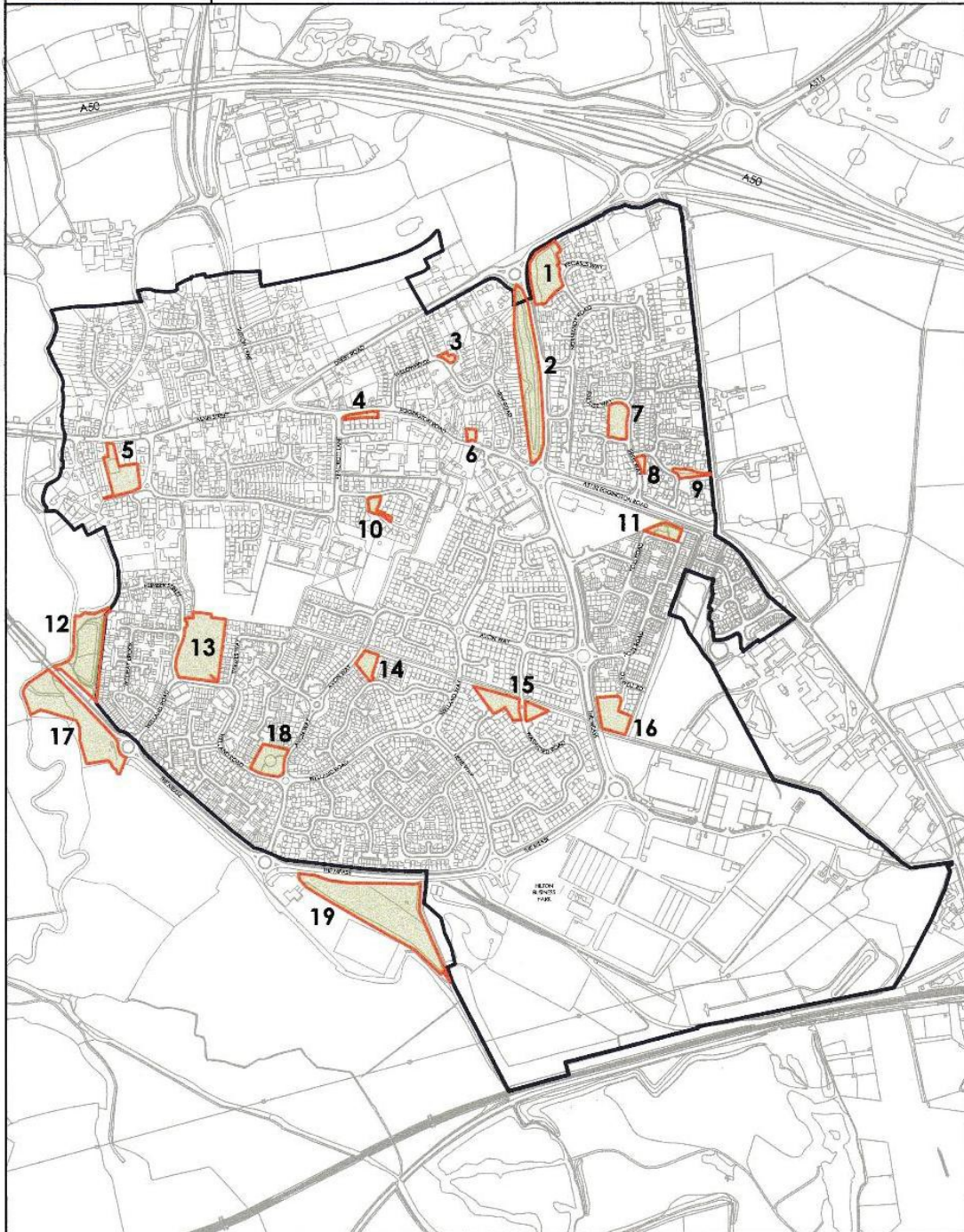
The 19 sites listed above and shown on the map on page 43 are all designated as Local Green Spaces in the adopted SDDC Local Green Spaces Plan.

In accordance with Policy BNE8 in the adopted Local Plan, the Local Green Spaces will be protected from development except in very special circumstances or for the following limited types of development where they preserve the openness of the Local Green Space and do not harm the purpose for its designation:

- i) The construction of a new building providing essential facilities for outdoor sport. Outdoor recreation, cemeteries, allotments or other uses of the open land;**
- ii) The carrying out of an engineering or other operation.**



Local Green Spaces in Hilton



 Local Green Space	 Settlement Boundary	© Crown copyright. All rights reserved. 100019461 2014.	 NORTH
		Scale: 1:10000 at A4	

Map showing the designated Green Spaces

Retaining village identity

Hilton is a large village with 3,300 houses, and 8,500 people; Marston-on-Dove is a small farming community, centred around the Parish church; Hoon is a dispersed community of farms. In particular concern was expressed during the consultation that future housing developments would result in an expansion of Hilton which would consume Marston-on-Dove resulting in a loss of its individual character.



A view across the fields to Marston on Dove

Policy E2 Safeguarding Village Identity

Development proposals within the countryside beyond the Hilton settlement boundary, as shown on the map on page 43, will be assessed in terms of their impact upon the character of the area and the settlements and hamlets that lie within the countryside. Proposals which would result in the loss of the character and identify of such settlements will not be supported.

Community land

Currently there is just one plot of land on Sutton Lane, Hilton which is available for residents' allotments in the Designated Area. The consultation identified a strong interest in more allotments, as well as other forms of community gardening.



Allotments off Sutton Lane

Policy E3 Community land

Development proposals which increase land for community gardening, orchards and allotments will be supported.

Nature conservation

The consultation highlighted that residents were very keen on protecting and developing hedgerows, trees, landscapes and wildlife habitats. Much of that has been lost during the most recent housing developments and it is a particular priority that any new developments are mindful of preserving and promoting indigenous flora and fauna.



Hilton Brook from Uttoxeter Road

Policy E4 Nature conservation

Development proposals in the Plan area should include landscaping schemes, which seek to retain and protect existing wildlife habitats, create new habitats through the planting of native species and maintain and extend linked habitats to provide wildlife corridors. Where possible, they should integrate existing trees, hedgerows, and vegetation.

Policy E5 Biodiversity

Any proposals that would result in a net loss of biodiversity will not be supported.

Proposals for new residential and commercial development in the Plan area should seek to deliver no net loss to biodiversity and achieve a measurable net gain. If significant impacts are identified appropriate mitigation or compensation measures will be required. These measures should be targeted to benefit local conservation priorities as identified in the Lowland Derbyshire Biodiversity Action Plan.

All designated Local Wildlife Sites and the Hilton Nature Reserve SSSI, will be protected from development.

Leisure, amenities and services

Over the last 20 years, Hilton has doubled in size. However the supporting facilities have not evolved at that same rate of growth. Marston-on-Dove and Hoon are small rural settlements so there are no community facilities other than the Parish Church and cemetery at Marston.

According to the National Planning Policy Framework Section 8, planning policies and decisions should aim to achieve healthy, inclusive and safe places which promote social interaction, are safe and accessible, and enable and support healthy lifestyles. Also they should provide the social, recreational and cultural facilities and services the community needs.

Recreational facilities

Hilton Village Hall, located near the Primary School, is home to many local interest groups and a church; it is available for event/meeting hire. Nearby is the Scout Hut. The Mease Pavilion supports a number of groups and is adjacent to the sports pitches in the south of the village.

There are four separate play areas for young children throughout Hilton and a skateboard park near to the Village Hall. Adjacent to the hall are the main sports pitches and artificial turf areas; there is a cricket pitch and facilities in Marston. The consultation highlighted that the facilities were generally good for under-11s but were considered poorer for older children and adults.

Grace Church uses the Village Hall for its services. The Parish Church is at Marston-on-Dove and there is a Wesleyan Chapel in Main Street, Hilton.

A mobile library visits the Village Hall on a monthly basis.

Future plans include an extension to Village Hall.

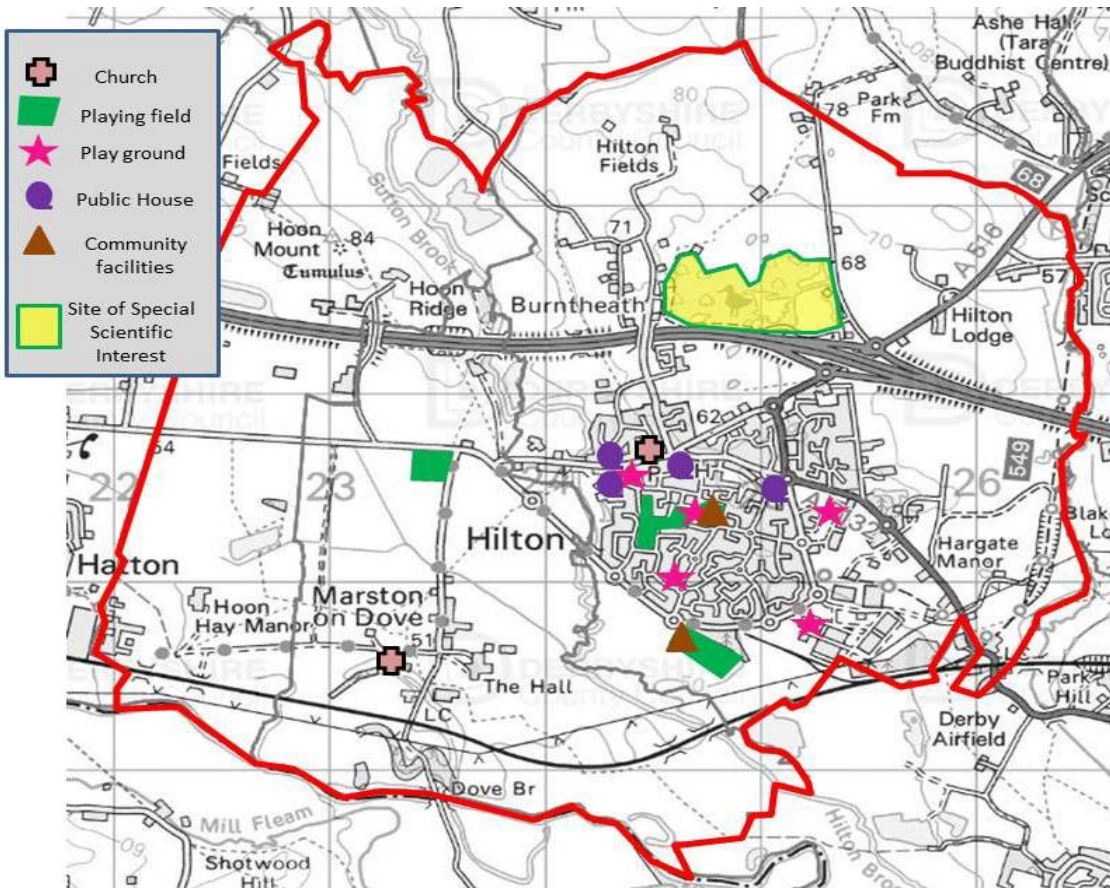


Children's play areas in Hilton

Policy L1 Recreational facilities

Developer contributions through Section 106 Agreements will be sought from new residential developments permitted in the Plan area for the improvement and enhancement of sports and children's play facilities. These may be enhancements to existing facilities, or the provision of new facilities, depending on the size and location of any new development.

Provision and/or improvements are required of outdoor children's play areas and provision for a range of outdoor activities and sports will be encouraged.



Map showing community facilities in Hilton

Healthcare

Whilst the Medical Centre has been developed it does not have enough capacity to support the needs of the local residents. This results in many people travelling to neighbouring villages to access primary care.

Within the vicinity of the centre, there is a private dental practice, a physiotherapist, opticians, two chemists and a veterinary practice.



Wellbrook Medical Centre

Policy L2 Healthcare facilities

Developer contributions through Section 106 Agreements will be sought from new residential developments permitted in the Plan area for the improvement and accessibility of health and social care facilities, including integrated community health facilities.

Amenities and leisure

Within Hilton there are four pubs, the Hilton Brook being the most recent addition since 2000. Apart from eating in a pub, there are just three places to dine out: the Hilton House Hotel, The Shed and The Mandarin Chinese Restaurant. The consultation identified that many people felt that the local choice was too restrictive: there are limited places for a coffee, snacks or casual meeting and there are too few restaurants.

Although Hilton has a Tesco Express and an Aldi store, there are no places for more local produce such as a baker, butcher, delicatessen or cake shop.

The area includes an estate agent, post office and is well served with beauty and hair salons.



Retail facilities at Witham Close

Community Policy CP-L1 Witham Close improvements

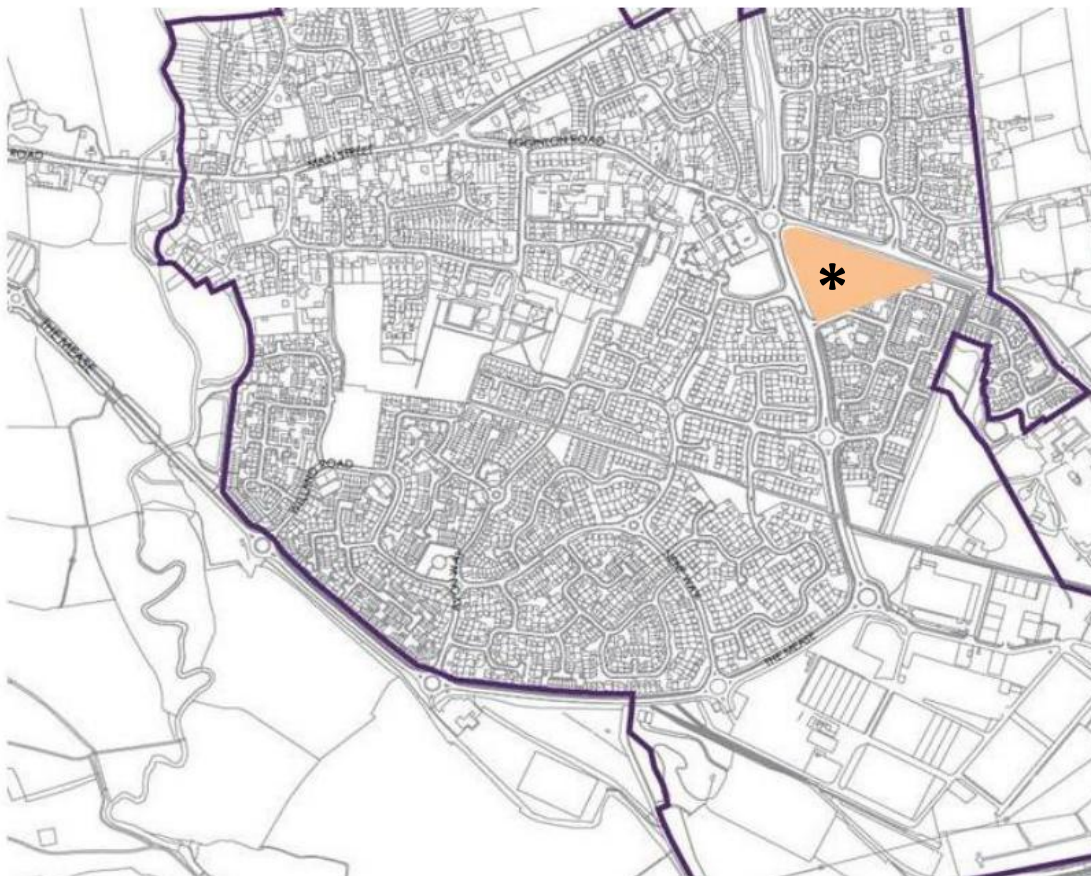
We will work with the owners of Witham Close to provide a pavement and better lighting on the west side of the road to assist pedestrians approaching from the old part of the village.

Policy L3 Hilton village shopping centre development

Hilton Parish Council will support the inclusion of retail units as part of the wider development proposals for The Mease housing allocation site, as defined on Inset Map 1, and set out in Policy H1A.

The development of at least six retail units falling within Class E of the Use Class Order 2020 will be supported together with parking provision for up to 40 cars and adequate servicing arrangements for larger vehicles.

Map showing mixed use development site



Education

The majority of children and young people in the area are served by the Hilton Primary School and John Port Spencer Academy in Etwall. Primary Education was supplemented from September 2019 by The Mease Spencer Academy in Hilton.

There is no provision in the Designated Area for non-formal education, especially for adults. A significant number of people in the consultation expressed a wish to see a provision in the local area.

Community Policy CP-ED1 Adult Education

Engage with local educational organisations to establish Adult Education opportunities.



The new primary school, opened in September 2019

Business

The Designated Area is home to around 100 business organisations including farms, employing between them 800-1000 people with a combined annual turnover in the region of £250m. The vast majority of these companies are located in this area due to the easy access to the main road network. Very few local residents are employed by these businesses.

There are six sites within the Designated Area which provide units from which companies can trade. Further units will become available on the St Modwen's estate south of The Mease and Badger Farm on Willowpit Lane.

There are many sole traders who operate from residential properties either through specific property conversions, using an existing room as an office, or simply parking space for the business van.

The Neighbourhood Development Plan supports opportunities for people to work from home, or close by, to improve local employment and to promote its social advantages.

Availability of business units

During the consultation many respondents raised the issue that there were not enough units available for small businesses away from domestic properties but within the Designated Area. In the event that conversions to houses were requested the concern was that the planning authority would not view these favourably.



Business units on Hilton Business Park

Policy B1 Business units

Appropriate development proposals for small-scale¹ and micro-businesses² will be supported through conversion of existing buildings within the Plan area, or by the development of new buildings within the Hilton settlement boundary. Business use will be restricted to commercial, business and services uses falling within Class E of the Use Class Order 2020 and will be subject to the requirements of other relevant Policies in this Plan.

Any such use will need to demonstrate that the effects including access and parking does not affect residential or other public amenity. Off street parking and the provision of EV charging points appropriate to the demand as required.

¹ Defined as using buildings of around 150-200m³ floor area.

² EU definition is less than ten employees and turnover under £2m.

Policy B2 Home working

Development that facilitates home working (such as the addition of office or workshop space) will be supported as long as the effects including access and parking do not affect residential or public amenity.



Working from home

Policy B3 Proposals for the redevelopment or conversion of business properties

Proposals for the redevelopment or change of use of properties currently in business use to other uses, including residential use, will only be supported if the existing use is no longer economically viable and the property has been actively marketed for at least 12 months without restriction.

This Policy only applies to those proposals which require planning permission, and not to proposals for which Permitted Development rights are applicable.

Broadband provision

Businesses rely on high-speed, reliable internet connections. The consultation identified a concern amongst people who wanted to operate their business from the Designated Area that the broadband was not sufficiently reliable at high speeds.

Policy B4 Broadband

Proposals for new development in the Plan area should enable the enhancement of digital infrastructure and incorporate full fibre broadband connections, including ducting capable of accommodating more than one digital infrastructure provider.

Vision for the future

As our village and neighbourhood develops, that development will be shaped by us, its residents.

We will ensure that infrastructure, services and amenities are driven by the needs of this community, not by commercial or political imperatives and take into account the impact on the wider environment.

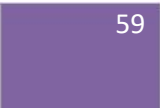
The Neighbourhood Development Plan will ensure that Hilton and its environs retain their semi-rural identity and remain a safe and sustainable village in which people in every stage and from every walk of life can enjoy living.

A place we are proud to call our home.

When necessary, we shall keep the Plan up to date by undertaking a formal review of its Policies and proposals, particularly when the current South Derbyshire Local Plan is reviewed to extend beyond 2028. We shall need to take account of any implications arising from that Local Plan Review, to ensure that this Plan remains an important part of the statutory development plan for the Parishes.



New developments rooted in the past



Notes

Supporting Documents

The Neighbourhood Development Plan is sponsored by the Hilton Parish Council.

All supporting evidence and survey results are available to view on our website <https://yourvillageyourvoice.org.uk/>

Photography Credits

All photography © **Russell Pollard** apart from the following three images;

Page 13, Hilton Primary School photo, with thanks to Headteacher, Mr Kevan Lomas.

Page 54, The Mease Academy artist impression, with thanks to Principal, Mrs Julia Hart.

Page 56, working from home photo, with thanks to Mrs Chris Nield.

REPORT TO:	COUNCIL	AGENDA ITEM: 9
DATE OF MEETING:	24 th JUNE 2021	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR (ext.5715) Ardip.Kaur@southderbyshire.gov.uk	DOC:
SUBJECT:	CYCLE OF MEETINGS 2021/22	REF:
WARD(S) AFFECTED:	ALL	

1.0 Recommendations

- 1.1 That, the revised cycle of Council and Committee meetings for 2021/22 (**Appendix A** to this report) be approved.

2.0 Purpose of Report/Detail

- 2.1 Following approval of a four weekly Planning Committee cycle, Council considers the revised cycle of Council and Committee meetings for 2021/22 attached at **Appendix A**.
- 2.2 The above was resolved by the Environmental and Development Services Committee on 27th May 2021.

3.0 Financial Implications

- 3.1 None.

4.0 Corporate Implications

- 4.1 None.

5.0 Community Implications

- 5.1 None.

6.0 Background Papers

- 6.1 None.

COMMITTEE AND COUNCIL MEETINGS 2021-22

Committee	Day	Date
ANNUAL COUNCIL	Thursday	13.05.21
CIVIC COUNCIL	Thursday	20.05.21
Environmental & Development Services	Thursday	27.05.21
Planning	Tuesday	01.06.21
Housing & Community Services	Thursday	03.06.21
Finance & Management	Thursday	10.06.21
Overview & Scrutiny	Wednesday	16.06.21
Planning	Tuesday	22.06.21
COUNCIL	Thursday	24.06.21
Audit Sub-Committee (Special)	Monday	28.06.21
Etwall JMC	Wednesday	07.07.21
Planning	Tuesday	20.07.21
Finance and Management (Special)	Thursday	22.07.21
Environmental & Development Services	Thursday	12.08.21
Planning	Tuesday	17.08.21
Housing & Community Services	Thursday	19.08.21
Finance & Management	Thursday	26.08.21
Overview & Scrutiny	Wednesday	01.09.21
Audit Sub-Committee	Wednesday	08.09.21
Planning	Tuesday	14.09.21
COUNCIL	Thursday	16.09.21
Etwall JMC	Wednesday	22.09.21
Environmental & Development Services	Thursday	23.09.21
Housing & Community Services	Thursday	30.09.21
Finance & Management	Thursday	07.10.21
Planning	Tuesday	12.10.21
Overview & Scrutiny	Wednesday	13.10.21
Audit Sub-Committee (Special)	Wednesday	20.10.21
Finance & Management (Special)	Thursday	21.10.21
COUNCIL	Thursday	04.11.21
Planning	Tuesday	09.11.21
Environmental & Development Services	Thursday	11.11.21
Housing & Community Services	Thursday	18.11.21
Overview & Scrutiny	Wednesday	24.11.21
Finance & Management	Thursday	25.11.21
Planning	Tuesday	07.12.21
Audit Sub-Committee	Wednesday	08.12.21
Environmental & Development Services (Special - Budget)	Tuesday	04.01.22
Etwall JMC	Wednesday	05.01.22
Housing & Community Services (Special – Budget)	Thursday	06.01.22
Planning	Tuesday	11.01.22
Overview & Scrutiny	Wednesday	12.01.22
Finance & Management (Special – Budget)	Thursday	13.01.22
COUNCIL	Thursday	20.01.22

COMMITTEE AND COUNCIL MEETINGS 2021-22

Environmental & Development Services	Tuesday	25.01.22
Housing & Community Services	Thursday	27.01.22
Planning	Tuesday	08.02.22
Overview & Scrutiny	Wednesday	09.02.22
Finance & Management	Thursday	10.02.22
COUNCIL	Wednesday	23.02.22
Environmental & Development Services	Thursday	03.03.22
Planning	Tuesday	08.03.22
Housing & Community Services	Thursday	10.03.22
Audit Sub-Committee	Wednesday	16.03.22
Finance & Management	Thursday	17.03.22
Overview & Scrutiny	Wednesday	30.03.22
Planning	Tuesday	05.04.22
Etwall JMC	Wednesday	06.04.22
COUNCIL	Thursday	14.04.22
Housing & Community Services	Tuesday	19.04.22
Environmental & Development Services	Wednesday	20.04.22
Finance & Management	Thursday	28.04.22
Planning	Tuesday	03.05.22
ANNUAL COUNCIL	Thursday	12.05.22
CIVIC COUNCIL	Thursday	19.05.22

SOUTH DERBYSHIRE AREA FORUM

REPTON – AREA 2

Meeting minutes – Tuesday, January 19, 2021

Microsoft Teams

PRESENT: -

South Derbyshire District Council representatives

Councillor Andrew MacPherson (Chair), Councillor Martyn Ford (Vice Chair), Councillor Neil Atkin, Councillor Andrew Churchill, Councillor Kevin Richards, Councillor David Shepherd

Frank McArdle – Chief Executive Officer
Ardip Kaur – Head of Legal & Democratic Services
Mary Bagley – Head of Cultural & Community Services
Chris Smith – Communities Team Manager
Dennis Bateman – Senior Community Safety Enforcement Officer
Laurie Coombs – Community Engagement Officer
Debbie Ward – Service Assistant (Taking notes)

Derbyshire County Council representatives

Councillor Neil Atkin, Councillor Linda Chilton, Councillor Martyn Ford
Aariana Sohal (DCC Adult Social Care and Health)

Derbyshire Police representatives

PCSO David Marley

Parish Council/ Meeting representatives

Barbara McArdle (Repton Parish Council), Councillor Richard Lisewski (Stenson Fields Parish Council), Councillor Paul Colleyshaw (Ticknall Parish Council)

Liz Gumbley – South Derbyshire CVS

Members of the public

Sue Carter

RA/1 1. Open meeting

a) Introductions and housekeeping



b) Apologies

Councillor Kerry Haines, PC Paul Trussell

c) Declarations of interest

None declared.

d) Chair's announcements

Thanks were extended to all staff, volunteers and workers from all public sector organisations and from the community and voluntary sector for the tremendous work they have done over the past 11 months in adapting their services to provide support to our residents and businesses during the pandemic.

COVID-19 Community testing

Residents were encouraged to make use of the COVID-19 community testing facilities currently open in South Derbyshire.

The three community testing centres at Grove Hall, Midway Community Centre and Gresley Old Hall remain open each day from 9am until 7pm on weekdays (last admission 6.15pm) and from 9am until 4pm at the weekend (last admission 3.15pm).

The test is available for those over the age of 11 who live in South Derbyshire and do not have symptoms. The testing will identify people with COVID-19, enable support for those who must self-isolate and drive infection rates down further in the County.

e) To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

f) Matters arising from the last minutes

Councillor Andrew Churchill queried whether a manually controlled barrier with obstacle detection is going to replace the existing barrier at Willington Level Crossing and does that mean that it will be a manned crossing as opposed to an automatic crossing with semi barriers.

Councillor Martyn Ford updated that the timings at Willington Level Crossing have changed from 30 seconds to 3 minutes and that the barrier will not be a manually controlled barrier but will be installed with lasers as an additional safety measure which will warn any oncoming trains if anything is stationary or there is any other object on the crossing by sending a signal in time to slow the oncoming train to a stop before it reaches the crossing.



RA/2 2. Police Safer Neighbourhood Team (SNT) report and police Q&A

PCSO David Marley provided the following update: -

- High visibility patrols have been maintained throughout all areas of Mercia.
- The Police have liaised with Derbyshire County Council (DCC), local councillors and the National Trust over parking concerns in Ticknall. Regular patrols and several tickets have been issued for parking offences, such as parking adjacent to the solid white double centre lines. Patrols in the area are ongoing.
- A vehicle was found on Moor Lane and a male was arrested for failing a drug swipe.
- School patrols have continued (when open). Outdoor school visits, including virtual assemblies and Head Teacher engagement has also been taking place throughout the area.
- Two drivers were dealt with for driving vehicles in a dangerous condition in Repton.
- Partnership working is ongoing with SDDC Community Safety Enforcement Officers (CSEO's) in respect to fly tipping at Red Lane, Repton and several other hotspot areas.
- Two drink drivers were caught in Willington.
- Foremark parking issues – following meetings and liaison with DCC Highways around restrictions, double yellow lines have been put down in the vicinity. Numerous tickets have been issued in respect to parking and vehicles have been seized for parking dangerously adjacent to the solid white double centre lines prior to the double yellow lines being put down. The new restrictions will now be enforced by DCC Traffic Enforcement Officers.
- Four vehicles were seized for having no insurance and/ or driving licence.
- Speed checks have been completed throughout all areas and tickets issued.
- A Willington male was arrested and put on remand following a breach of his Criminal Behaviour Order (CBO).
- Knife sweeps took place during Operation Sceptre, a National Knife Crime Initiative.
- Outdoor 'pop-up' Derbyshire Alert sign-up events have taken place in various locations.
- A Repton male was arrested, charged, remanded and sentenced for burglary in Findern.
- A cannabis grow was located at Elvaston Drive, Littleover.
- A warning was issued to a male caught smoking cannabis in Willington by PCSO Supervisor Kerry Wallington-Waite.

Councillor McPherson encouraged the meeting to sign up to Derbyshire Alert as it is a useful way of keeping up to date on what is happening in respect to local policing in your area.

Senior CSEO Dennis Bateman updated that due to successful partnership working and investigations with Melbourne SNT that two individuals have since been interviewed and enforcement action will be taken against them in respect to fly-tipping at Red Lane, Repton.



Paul Colleyshaw, Chair of Ticknall Parish Council raised that there has been no communication from either the Police or DCC Highways with Ticknall Parish Council regarding the parking issues outlined in PCSO Marley's update and politely requested the Ticknall Parish Council to be kept in the loop moving forward.

ACTION: Sgt Adrian Pegg/ PCSO Supervisor Kerry Wallington-Waite to liaise with Ticknall Parish Council over parking issues.

A member of the public asked what the current situation is in respect to drug trafficking since the lack of traffic on the roads since March 2020.

ACTION: Debbie Ward to forward on the contact details of the person that raised the question regarding drug trafficking to PC Paul Trussell for him to provide a response directly.

Councillor Richard Lisewski, Vice Chair of Stenson Fields Parish Council updated that there were three enforcements carried out towards the end of last year by CREST in relation to speeding and that 70 people (mostly locals) were caught speeding during this time. This confirms the long held belief that there are many people breaking the speed limits in Stenson Fields but on a positive note, due to the enforcement action taken people have generally started to slow down.

Councillor Lisewski extended thanks on behalf of Stenson Fields Parish Council to the SNT for all their hard work and the way in which they have been engaging with the Stenson Fields community.

Councillor Lisewski raised awareness that there is a general perception by residents that Parish Councillors, District Councillors and County Councillors have the power to change speed limits when they cannot. The help of the SNT to get this message across would be greatly appreciated.

Councillor Lisewski raised awareness that groups of people are congregating on the rural side of Wragley Way in the evening due to the amount of empty wine and spirit bottles which have been found there. It would therefore be appreciated if the SNT could add this location to their patrols.

ACTION: Sgt Adrian Pegg to add the rural side of Wragley Way to the SNT Patrol List following reports of alcohol being consumed there in an evening.

Councillor David Shepherd concurred with Councillor Lisewski in respect to speeding in Stenson Fields and thanked the Police for their assistance.

RA/3 **3. South Derbyshire Community Safety Partnership/ Safer Neighbourhood grants update**

Chris Smith provided the following update: -

After a short period of uncertainty during the first lockdown many of the Local Partnership meetings quickly resumed using Microsoft Teams, including Police and Partners ASB Meetings, Pub Watch meetings, Child Exploitation meetings and the Violence Alcohol and Licensing meetings.



During the first lockdown there was an increase in calls to Police service for Domestic related incidents, and as a result a new South Derbyshire Domestic Abuse Action Group was set up to ensure key partners and support services are working closely together to raise awareness of domestic abuse and promote what local support services are available.

The easing of the first lockdown also saw a large increase in ASB both in terms of neighbour issues, parking issues at Tourist sites and large groups of young people gathering and causing a nuisance in parks and open spaces across the District.

Over the Summer local police SNT Officers were in daily communication with the Councils Communities and Cultural Services Teams and the Councils Community Enforcement Officers and multi-agency meetings were introduced to deal with specific issues at Foremark Reservoir and Newhall Park. New CCTV cameras have also been installed at Maurice Lea Park.

The Partnerships Safer Homes scheme which is delivered by South Derbyshire CVS was temporarily suspended when lock down commenced in April and through to July the Safer Homes worker was redeployed and delivered over 160 essential medical and food parcels to vulnerable individuals who were unable to leave their property.

Safer and Stronger Neighbourhoods Funding

There have been no applications for funding this financial year from the Repton area.

Funding is still available to local community groups, parish councils, clubs & associations and not for profit organisations to make their community feel safer and stronger and to enhance the local community.

For more details, please visit the Council Website or contact Chris Smith or Debbie Ward in the Communities Team on community.safety@southderbyshire.gov.uk

Councillor McPherson asked what the closing date is for the Safer and Stronger Neighbourhoods Funding.

Chris Smith advised that applications are welcome anytime up until the end of February 2021.

RA/4 **4. Local community and voluntary sector projects/ update**

Liz Gumbley, Development Officer for South Derbyshire CVS (SDCVS) provided the following update: -

- **Home from Hospital** – provides practical support for vulnerable people leaving hospital e.g., simple shopping, ensuring that people's houses are warm and comfortable, supporting people to pay bills and go to appointments
- **Telephone Befriending Scheme** – prior to the Pandemic this service was 1-1 visits in people's homes. During lockdown, this service was transferred to a telephone befriending service where volunteers continue to support service users who are isolated and lonely



- **South Derbyshire Volunteer Force** – we have a pool of cleared volunteers so if anyone needs assistance e.g., GP surgeries for vaccine clinics or local groups that are looking for volunteers contact AnnetteJ@sdcvs.org.uk
- **Winter Giving Campaign** – to help feed families across South Derbyshire. So far £55,000 has been donated to this campaign and will continue until the spring – www.sdcvs.org.uk/donate
- **Community Forum** – Thursday, February 4, 2021 between 9:15 – 10:00am – the subject is ‘Walking For Wellness’ and covers the benefits of walking and some tips for safe walking – www.eventbrite.co.uk/e/community-forum-tickets-133326299551?aff=erelexpmlt
- **Children & Young People’s Network Meeting** – Tuesday 26 January starting at 10.00am. This gives the opportunity for voluntary/community organisations, schools, Public Health and other statutory agencies to work more in partnership to support children and young people in South Derbyshire. To book a place contact LizG@sdcvs.org.uk
- **Police Crime Commission Vulnerability Fund** – Grants from £50 to £1,000 are available. For more information and to get an application form please contact Liz Gumbley by email at LizG@sdcvs.org.uk or call 01283 219761.

For all other information please visit our website - www.sdcvs.org.uk

Councillor Martyn Ford extended thanks to all the team at SDCVS for the fantastic work they have been doing to help the residents of South Derbyshire during the pandemic.

RA/5 5. Local authority update and public Q&A

Frank McArdle provided the following update: -

COVID-19 Pandemic update

South Derbyshire’s response to the COVID-19 pandemic has been co-ordinated by the County Local Resilience Forum, the forum that guides our efforts in dealing with all local emergencies. All the work on the pandemic is overseen by a Strategic Coordinating Group, chaired by Derbyshire Police, this comprises senior representatives for health, social care, police, fire, military, local authorities, ministry of housing, communities and local government. South Derbyshire District Council’s Chief Executive sits on this group. Under this sits a range of sub-groups all dealing with specific areas of action from:

Maintaining Front Line Services – in particular, essential services and maintaining customer access to those. All organisations have had to adapt the way they do things.

Capacity in the Health and Social Care system – dealing with pressure on hospitals, care homes and supporting people in their own homes.

Community Response and Coordination – this has been a big area for us locally. Whether that be in ensuring the delivery of food parcels to vulnerable people who were shielding, providing prescription deliveries, supporting people being discharged from hospital, co-ordinating volunteers for services such as befriending,



supporting the local food bank and providing local testing facilities. A huge amount of effort has gone into this strand of work and partners should be rightly proud of the support they have provided to the local community at what has been and continues to be a very challenging time.

Frank McArdle reported that South Derbyshire continues to be well placed to respond to the pandemic. Unlike other areas across the County, South Derbyshire retained its Local Strategic Partnership in the form of the South Derbyshire Partnership meaning there were already structures in place to act quickly.

South Derbyshire is being held up as best practice in the County in this regard and other areas have been very complimentary about the strength and depth of the District's partnership arrangements.

Draft Equality, Diversity and Inclusion Strategy

South Derbyshire District Council is currently inviting residents to comment on the Council's draft Equality, Diversity and Inclusion Strategy 2021-25. Equality, diversity, and inclusion are an integral part of everyday life for South Derbyshire District Council and we are committed to ensuring that the services we provide are accessible to our residents, businesses, and visitors.

The Strategy and Action Plan for 2021-2025 sets out the Council's equality objectives for the next four years. In developing this strategy, the Council has consulted with Elected Members, Council Officers, Trade Unions, residents, community and faith-based groups through events held in partnership with SDCVS.

The Council is proud of the progress being made but before the final version of the Strategy is approved, any comments and feedback the Forum has is welcomed.

The strategy and Action Plan are available on the Council's website and can be viewed in the following link <https://www.southderbyshire.gov.uk/equality-diversity-and-inclusion> The deadline for comments is Thursday, 4 February 2021.

Christmas Waste Service Disruptions

Unfortunately, the brief spell of snow over the period between Christmas and New Year had a significant impact on all waste collection services and in particular recycling collections.

The recycling collections have been impacted by the increased amount of waste being generated at home due to the COVID-19 restrictions on households with tonnages presented for collection at times 30% above normal levels.

In normal times the Christmas week and the first two weeks of the new year see the highest volumes of waste presented for collection, these volumes are even higher than normal.



The three issues combined, tonnages due to COVID-19, increased tonnages due to Christmas and the loss of collection days due to Christmas/ weather have made it extremely difficult to catch up with collections.

The Council and its contractor have made every effort to get collections back to normal in as short a time as possible including additional resources and additional working days.

As of January 12, 2021, black and brown bin collections are back to normal. However, green bin collections are approximately one day behind. These collections are only delayed and not cancelled, therefore, residents should be advised to leave their bins out and they should be collected no later than the following working day.

Housing Services Update

Community Engagement

The 2020-23 Housing Customer Engagement Strategy Action Plan has been consulted on with Council tenants, Council employees and other social housing landlords. 185 tenants responded, with 82% saying that they found the Action Plan easy to read and understand. More information about the Strategy is available by contacting Community Engagement Officer, Laurie Coombs on 07891 071980.

Helping vulnerable residents stay warm and well at home in South Derbyshire

Householders living with cold sensitive health conditions who are unable to achieve affordable warmth are at high risk of needing extra support from the NHS and Adult Care.

The Council can provide support services at short notice and will work with referral partners to provide appropriate and cost-effective solutions for the NHS and Adult Care.

- Privately own or privately rent their house ✓
- Have a health condition made worse by the cold ✓
- Struggle to afford to keep their home warm ✓

People can self-refer/ contact us for advice through our generic email environmental.health@southderbyshire.gov.uk or stephanie.thandi@southderbyshire.gov.uk

Councillor Neil Atkin extended thanks to Frank McArdle and the rest of the team at SDDC in dealing with COVID-19.

Councillor Atkin raised awareness regarding imminent serious flooding across the District and asked whether there was any update in respect to this for members.

Frank McArdle confirmed that SDDC are on alert and will do whatever we can with the resources available and updated that Heather Wheeler MP has also been corresponding with SDDC in respect to this matter and that a message would be sent



out via Matt Holford, Head of Environmental Services once the relevant information has been collected and the bigger picture is known.

Councillor McPherson reminded the meeting that there are grants available for people affected by flooding.

Councillor Linda Chilton updated that DCC are very aware of the flooding situation and that people are working on it.

Councillor Chilton queried who the vaccinations at Oakland Village and elsewhere are for.

Frank McArdle updated that the vaccinations are currently being dealt with through doctor's surgeries for Swadlincote, which is a concentration of the population of circa 42k, so being a cohort from the urban centre and will then spread out from there.

Frank McArdle added that the Derby Arena (mass vaccination centre) is also on course to come on stream very soon.

Councillor Chilton raised awareness that following a Royal Derby Hospital Governors meeting that some of the Wards are dealing with four times the number of patients that they normal cope with and that staff are struggling with their own mental health and urged everyone to go and get their vaccination when the opportunity is given.

Councillor Ford extended thanks to Frank McArdle and the rest of the team at SDDC for all their hard work during the pandemic.

Councillor Churchill echoed Councillor Ford's thanks in respect to the work carried out by Frank McArdle and the team at SDDC and thanked SDDC for the advance notice that is now being given to residents when bins are not going to be collected as it reduces worry amongst residents and is greatly appreciated.

Frank McArdle raised awareness that over 15.2 million pounds was given out to companies during the first lockdown that could not trade because of the lockdown and since the second lockdown SDDC have a further 5.1 million pounds to distribute to those businesses that are struggling to stay afloat to keep them safe and ready to come back into a working environment when we come out of lockdown. SDDC officers have doubled up on their regular hours to distribute the funding available to those that need it as quickly and efficiently as possible.

RA/6 6. Summary of agreed actions

Action	Person responsible
Sgt Adrian Pegg/ PCSO Supervisor Kerry Wallington-Waite to liaise with Ticknall Parish Council over parking issues	Sgt Adrian Pegg
Debbie Ward to forward on the contact details of the person that raised the question regarding drug trafficking to PC	Debbie Ward



Paul Trussell for him to provide a response directly.	
Sgt Adrian Pegg to add the rural side of Wragley Way to the SNT Patrol List following reports of alcohol being consumed there in an evening.	Sgt Adrian Pegg

RA/7 **7. Close and date of next meeting**

TBC (May/ June 2021)

Councillor Andrew MacPherson
CHAIR

The meeting terminated at 7:10pm



SOUTH DERBYSHIRE AREA FORUM

ETWALL – AREA 1

Meeting minutes – Wednesday, January 20, 2021

Microsoft Teams

PRESENT: -

South Derbyshire District Council representatives

Councillor Lisa Brown (Chair), Councillor David Muller (Vice Chair), Councillor Jim Hewlett, Councillor Kevin Richards

Kevin Stackhouse – Director of Corporate Resources
Chris Smith – Communities Team Manager
Dennis Bateman – Senior Community Safety Enforcement Officer

Derbyshire County Council representatives

Aariana Sohal (Adult Social Care and Health)

Derbyshire Police representatives

Sgt Adrian Pegg

Parish Council/ Meeting representatives

Councillor Geoff Allen (Burnaston Parish Council), Councillor Miles Nesbitt (Egginton Parish Council), Councillor Anne du Celliee Muller, Councillor Dan Smith (Etwall Parish Council)

Annette Jennison – South Derbyshire CVS

Members of the public

Steve Cooper, Jean Parkinson

EA/1 1. Open meeting

a) Introductions and housekeeping

b) Apologies

Sir Henry Every Bt., Councillor Martyn Ford, PCSO Finbar Greville, Councillor Andy Roberts, Debbie Ward



c) Declarations of interest

None declared.

d) Chair's announcements

Thanks were extended to all staff, volunteers, and workers from all public sector organisations and the community and voluntary sector for the tremendous work they have done and are continuing to do throughout the pandemic.

The Chair reminded the meeting that there are three COVID-19 Testing Centres at Gresley Old Hall, Midway Community Centre and Grove Hall in Swadlincote that can be visited by residents of South Derbyshire.

e) To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

f) Matters arising from the last minutes

None.

EA/2 2. Police Safer Neighbourhood Team (SNT) report and police Q&A

Sergeant Adrian Pegg introduced himself to the meeting and provided the following update: -

Since the last forum meeting, we have had to work in very different times and ways. Most of the engagement side of our role such as the crime prevention events and school talks have not been possible, but we have found alternative ways to engage with schools in a socially distanced way.

We have achieved the following positive results since our last forum meeting plus many more: -

- Prohibition notice served on an owner of a vehicle with excessive smoke coming from the exhaust on Sutton lane, Hilton – the vehicle was seized.
- 6 vehicles were seized in Hatton and Hilton for having no insurance.
- A vehicle was stolen from Hilton and then located by the team.
- Knife sweeps have taken place during Operation Sceptre, a national knife crime initiative.
- Two individuals were arrested, charged and remanded for traffic offences and a burglary in Hatton, their vehicle was also seized.
- Outdoor 'pop-up' Derbyshire Alert sign-up events have taken place in various locations.
- Patrols and engagement throughout all areas has continued where possible, including with schools.
- Speed checks have been conducted throughout all areas on a regular basis.
- An outdoor cannabis grow was found in a field.



- Partnership working with SDDC Community Support Enforcement Officers (CSEO's) in relation to loose dogs found in Sutton Lane, Hilton. Several Community Protection Notice Warnings (CPNW's) were issued and one dog was seized.

Councillor Miles Nesbitt asked if the Police could pay some attention to speeding and dog fouling at Mickleover Country Park.

Sgt Pegg stated that the Police would investigate the issues of speeding. Dennis Bateman, Senior CSEO stated that dog fouling was something that his team deal with. Dennis provided his contact details and asked Councillor Nesbitt to contact him directly.

ACTION: SNT to investigate the speeding issues reported at Mickleover Country Park.

EA/3 [3. South Derbyshire Community Safety Partnership/ Safer Neighbourhood grants update](#)

Chris Smith provided the following update: -

After a short period of uncertainty during the first lockdown many of the Local Partnership meetings quickly resumed using Microsoft Teams, including Police and Partners ASB Meetings, Pub Watch meetings, Child Exploitation meetings and the Violence Alcohol and Licensing meetings.

During the first lockdown there was an increase in calls to Police service for Domestic related incidents, and as a result a new South Derbyshire Domestic Abuse Action Group was set up to ensure key partners and support services are working closely together to raise awareness of domestic abuse and promote what local support services are available.

The easing of the first lockdown also saw a large increase in ASB both in terms of neighbour issues, parking issues at Tourist sites and large groups of young people gathering and causing a nuisance in parks and open spaces across the District.

Over the Summer local police SNT Officers were in daily communication with the Councils Communities and Cultural Services Teams and the Councils Community Enforcement Officers and multi-agency meetings were introduced to deal with specific issues at Foremark Reservoir and Newhall Park. New CCTV cameras have also been installed at Maurice Lea Park.

The Partnerships Safer Homes scheme which is delivered by South Derbyshire CVS was temporarily suspended when lock down commenced in April and through to July the Safer Homes worker was redeployed and delivered over 160 essential medical and food parcels to vulnerable individuals who were unable to leave their property.



Safer and Stronger Neighbourhoods Funding

There has been one funding application this financial year for the Etwall area which has been approved and awarded for a sum of £1820 which went to Egginton Church towards the cost of alarms to prevent lead thefts and break ins.

Funding is still available to local community groups, parish councils, clubs & associations and not for profit organisations to make their community feel safer and stronger and to enhance the local community.

For more details, please visit the Council Website or contact Chris Smith or Debbie Ward in the Communities Team by email at community.safety@southderbyshire.gov.uk

EA/4 4. Local community and voluntary sector projects/ update

Annette Jennison provided a summary of how South Derbyshire CVS (SDCVS) has responded to COVID-19 and the services it is delivering.

SDCVS Since March 2020 lockdown: -

- Offices closed & all staff are working from home.
- Some services put on hold due to COVID-19 risk: face to face, befriending, active travel, social car and shop mobility.
- Other services – demand has soared and staff have been diverted to help with the food bank, befriending, shopping and collecting medication for the housebound.
- Huge increased need for volunteers – 180 recruited during March-May 2020. More are needed to support telephone befriending.

Launch of South Derbyshire Volunteer Force

We have recently launched our South Derbyshire Volunteer Force and hope to work with other local volunteer organisations to provide a joined-up volunteer service with many tasks & roles within the community, including shopping, foodbank, telephone befriending, collecting medications, driving, home DIY, gardening & many more.

The South Derbyshire Volunteer Force has been tasked with recruiting volunteers to help at vaccination clinics in Swadlincote - to help guide patients for parking & maintaining social distancing whilst attending for their vaccination.

We launched the recruitment drive on Friday 8th January & were amazed by the tremendous response with over 300 expressions of interest to date (20.01.21).

Since 8th January we have cleared over 70 new volunteers for referral to the NHS People Hub to cover vaccination clinics at Oakland Village in Swadlincote. Some are also covering clinics at the Derby Arena.

There are many volunteering roles available. However, we are hoping to recruit more volunteers for driving & also telephone befriending. For information email volunteer@sdvcs.org.uk



If you are an organisation with volunteer opportunities available you can contact us to help recruit your volunteers.

Launch of Winter Giving Campaign

Between March - October 2020, with the support of local people, we supplied 12,654 meals to 552 children and 854 adults.

Demand is growing, and that is why we are appealing for financial donations throughout the winter period to help feed families across South Derbyshire. There are people around us facing significant hardship due to redundancy, ill health, or changes to their personal circumstances.

We are asking people to make a financial donation so we can buy the right balance of food, and support those most in need this winter. £5 buys food for a child for 1 day £20 buys emergency food for a family for 3 days £50 buys food for a family for 1 week. To donate visit www.sdcdvs.org.uk/donate

If you know someone who needs a food parcel, please call 07534 263268 or email projectsupport@sdcdvs.org.uk

EA/5 **5. Local authority update and public Q&A**

Kevin Stackhouse updated: -

COVID-19 Pandemic update

South Derbyshire's response to the COVID-19 pandemic has been co-ordinated by the County Local Resilience Forum, the forum that guides our efforts in dealing with all local emergencies. All the work on the pandemic is overseen by a Strategic Coordinating Group, chaired by Derbyshire Police, this comprises senior representatives for health, social care, police, fire, military, local authorities, ministry of housing, communities and local government. South Derbyshire District Council's Chief Executive sits on this group. Under this sits a range of sub-groups all dealing with specific areas of action from:

Maintaining Front Line Services – in particular, essential services and maintaining customer access to those. All organisations have had to adapt the way they do things.

Capacity in the Health and Social Care system – dealing with pressure on hospitals, care homes and supporting people in their own homes.

Community Response and Coordination – this has been a big area for us locally. Whether that be in ensuring the delivery of food parcels to vulnerable people who were shielding, providing prescription deliveries, supporting people being discharged from hospital, co-ordinating volunteers for services such as befriending, supporting the local food bank and providing local testing facilities.

A huge amount of effort has gone into this strand of work and partners should be rightly proud of the support they have provided to the local community at what has been and continues to be a very challenging time.



Kevin Stackhouse reported that South Derbyshire continues to be well placed to respond to the pandemic. Unlike other areas across the County, South Derbyshire retained its Local Strategic Partnership in the form of the South Derbyshire Partnership meaning there were already structures in place to act quickly.

South Derbyshire is being held up as best practice in the County in this regard and other areas have been very complimentary about the strength and depth of the District's partnership arrangements.

Draft Equality, Diversity and Inclusion Strategy

South Derbyshire District Council is currently inviting residents to comment on the Council's draft Equality, Diversity and Inclusion Strategy 2021-25. Equality, diversity, and inclusion are an integral part of everyday life for South Derbyshire District Council and the Council is committed to ensuring that the services it provides are accessible to our residents, businesses, and visitors.

The Strategy and Action Plan for 2021-2025 sets out the Council's equality objectives for the next four years. In developing this strategy, the Council has consulted with Elected Members, Council Officers, Trade Unions, residents, community and faith-based groups through events held in partnership with SDCVS.

The Council is proud of the progress being made but before the final version of the Strategy is approved, any comments and feedback the Forum has is welcomed.

The strategy and Action Plan are available on the Council's website and can be viewed in the following link www.southderbyshire.gov.uk/equality-diversity-and-inclusion The deadline for comments is Thursday, 4 February 2021.

Christmas Waste Service Disruptions

Unfortunately, the brief spell of snow over the period between Christmas and New Year had a significant impact on all waste collection services and in particular recycling collections.

The recycling collections have been impacted by the increased amount of waste being generated at home due to the COVID-19 restrictions on households with tonnages presented for collection at times 30% above normal levels.

In normal times the Christmas week and the first two weeks of the new year see the highest volumes of waste presented for collection, these volumes are even higher than normal.

The three issues combined, tonnages due to COVID-19, increased tonnages due to Christmas and the loss of collection days due to Christmas/ weather have made it extremely difficult to catch up with collections.

The Council and its contractor have made every effort to get collections back to normal in as short a time as possible including additional resources and additional working days.



As of January 12, 2021, black and brown bin collections are back to normal. However, green bin collections are approximately one day behind. These collections are only delayed and not cancelled, therefore, residents should be advised to leave their bins out and they should be collected no later than the following working day.

Housing Services Update

Community Engagement

The 2020-23 Housing Customer Engagement Strategy Action Plan has been consulted on with Council tenants, Council employees and other social housing landlords. 185 tenants responded, with 82% saying that they found the Action Plan easy to read and understand. More information about the Strategy is available by contacting Community Engagement Officer, Laurie Coombs on 07891 071980.

Helping vulnerable residents stay warm and well at home in South Derbyshire.

Householders living with cold sensitive health conditions who are unable to achieve affordable warmth are at high risk of needing extra support from the NHS and Adult Care.

The Council can provide support services at short notice and will work with referral partners to provide appropriate and cost-effective solutions for the NHS and Adult Care.

- Privately own or privately rent their house ✓
- Have a health condition made worse by the cold ✓
- Struggle to afford to keep their home warm ✓

People can self-refer/contact us for advice through our generic email environmental.health@southderbyshire.gov.uk or stephanie.thandi@southderbyshire.gov.uk

Councillor Nesbitt asked whose responsibility it would be to remove rubbish that accumulates in ditches at the side of the road as there was an accumulation of rubbish in a ditch in Egginton. CSEO Dennis Bateman advised that it would depend on who owns the land and the best way forward would be to report the issue to the Clean Team at SDDC, (this can be done by contacting the Council via the SDDC website www.southderbyshire.gov.uk/our-services/street-care). If it is not SDDC land the Council could contact the landowners to request that they clear it.

Councillor Nesbitt also asked if there was still a COVID-19 testing centre open at Toyota. Kevin Stackhouse stated that the testing centre at Toyota was no longer open.

Sgt Pegg asked whether the Bretby Household Waste Recycling Centre (in Newhall) was currently open. It was confirmed by Councillor Kevin Richards that the centre is currently open.



EA/6 **6. Summary of agreed actions**

Action	Person responsible
SNT to investigate the speeding issues reported at Mickleover Country Park.	Sgt Adrian Pegg

EA/7 **7. Close and date of next meeting**

TBC (May/ June 2021)

Councillor Lisa Brown
CHAIR

The meeting terminated at 6:55pm



SOUTH DERBYSHIRE AREA FORUM

LINTON – AREA 6

Meeting minutes – Tuesday, January 26, 2021

Microsoft Teams

PRESENT: -

South Derbyshire District Council representatives

Councillor Amy Wheelton (Chair), Councillor Melanie Bridgen (Vice Chair), Councillor Dan Pegg, Councillor Kevin Richards

Allison Thomas – Strategic Director - Service Delivery
Chris Smith – Communities Team Manager
Debbie Ward – Service Assistant (Taking notes)

Derbyshire County Council representatives

Councillor Pat Murray, Aariana Sohal (Adult Social Care and Health), Councillor Stuart Swann

Derbyshire Police representatives

PC Joanna Saddington, PC Simpkin, PC Smethurst

Parish Council/ Meeting representatives

Councillor Claire Bradford, Councillor Karen Bradford (Coton in the Elms Parish Council), Councillor Paul Marbrow, Councillor Stephanie Marbrow (Rosliston Parish Council)

Julia Marshall – South Derbyshire CVS

Members of the public

Eddie Bisknell, Kate Brady, Sharon Cole, Mac Cummings, Jane Grant, Simon Hartland, Mervyn John

LA/1 1. Open meeting

a) Introductions and housekeeping

b) Apologies

None received.



c) Declarations of interest

None declared.

d) Chair's announcements

Councillor Amy Wheelton proposed Councillor Melanie Bridgen as Vice Chair, all were in favour.

Thanks were extended to all staff, volunteers and workers from all public sector organisations and the community and voluntary sector for the tremendous work they have done and are continuing to do throughout the pandemic.

Councillor Wheelton raised awareness that changes are soon taking place with regards to the three COVID-19 Community Testing Centres that have been operating in the Swadlincote Area. The three centres have been open since December and over 18,000 people have been tested. However, the Grove Hall centre will close on Friday, January 29 and Gresley Old Hall will close on Friday, February 5. The decision to close the centres comes from Central Government.

The Midway Community Centre will remain open each day from 9am until 7pm on weekdays (last admission 6.15pm) and from 9am until 4pm at the weekend (last admission 3.15pm) until further notice. Please encourage friends and family to make use of the testing facility whilst it remains open.

e) To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

f) Matters arising from the last minutes

None.

LA/2 2. Police Safer Neighbourhood Team (SNT) report and police Q&A

PC Joanna Saddington provided the following update: -

Following concerns raised by the public, the Police have been conducting speed operations throughout the area. PC Saddington explained that the information obtained from the operations gets collated and sent over to CREST so that they can build a bigger picture of a particular area, in relation to speeding. People caught speeding will be sent warning letters to alert them to the fact that they were caught.

Overt and covert anti-social behaviour (ASB) patrols have been taking place, following reports about groups of youths breaching COVID-19 guidelines.

Drugs patrols have continued as normal, as have school patrols.

The Police are also continuing to safeguard vulnerable people as much as possible which can be a challenge due to COVID-19 and limited face to face visits.



Councillor Dan Pegg asked whether the Police are still doing Community Speed Watch (CSW) Training for volunteers.

ACTION: PC Saddington to liaise with PCSO Supervisor Kerry Wallington-Waite and PCSO Karen Coldicott in respect to Councillor Dan Pegg's query regarding CSW Training and provide a response directly.

Councillor Paul Marbrow of Rosliston Parish Council asked what the Police's opinion would be if Rosliston Parish Council were to purchase and erect mobile illuminated 'Watch Your Speed' signs in the village.

PC Saddington confirmed that the Police would be in full support of the signs but would not be able to assist in obtaining the signs.

Allison Thomas suggested that Councillor Marbrow contact Simon Tranter, Traffic & Safety Manager at DCC in the first instance.

ACTION: Councillor Pat Murray to take back the request for illuminated 'Watch Your Speed' signs to DCC.

Councillor Wheelton extended thanks to the Police for their attendance and for everything they do to keep our communities safe.

Councillor Wheelton raised awareness that a booklet on rural crime prevention has been released this week by Derbyshire Police and urged people to read it. A link to the information can be found by visiting the following weblink: www.derbyshire.police.uk/advice/advice-and-information/rc/rural-crime/

LA/3 3. South Derbyshire Community Safety Partnership/ Safer Neighbourhood grants update

Chris Smith provided the following update: -

After a short period of uncertainty during the first lockdown many of the Local Partnership meetings quickly resumed using Microsoft Teams, including Police and Partners ASB Meetings, Pub Watch meetings, Child Exploitation meetings and the Violence Alcohol and Licensing meetings.

During the first lockdown there was an increase in calls to Police service for Domestic related incidents and as a result a new South Derbyshire Domestic Abuse Action Group was set up to ensure key partners and support services are working closely together to raise awareness of domestic abuse and promote what local support services are available.

The easing of the first lockdown also saw a large increase in ASB both in terms of neighbour issues, parking issues at Tourist sites and large groups of young people gathering and causing a nuisance in parks and open spaces across the District.

Over the Summer, local police SNT Officers were in daily communication with the Council's Communities and Cultural Services Teams and the Council's Community



Safety Enforcement Officers (CSEO's). Multi-agency meetings were introduced to deal with specific issues at Foremark Reservoir and Newhall Park. New CCTV cameras have also been installed at Maurice Lea Park.

The Partnership's Safer Homes scheme which is delivered by South Derbyshire CVS was temporarily suspended when lock down commenced in April and through to July the Safer Homes worker was redeployed and delivered over 160 essential medical and food parcels to vulnerable individuals who were unable to leave their property.

Safer and Stronger Neighbourhoods Funding

There has been one funding application this financial year which has been approved and awarded and that was for a sum of £1644 which went to Overseal Parish Council and contributed to a new CCTV system to provide clearer images to identify the individuals responsible for causing anti-social behaviour around Overseal Village Hall.

Funding is still available to local community groups, parish councils, clubs and associations and not for profit organisations to make their community feel safer and stronger and to enhance the local community.

For more details, please visit the Council Website or contact Chris Smith or Debbie Ward in the Communities Team on community.safety@southderbyshire.gov.uk

LA/4 **4. Local community and voluntary sector projects/ update**

Julia Marshall provided the following update: -

South Derbyshire CVS (SDCVS) offices remain closed but are very much open for business and have never been busier.

Following the first lockdown back in March 2020, the befriending service had to quickly change to be telephone based and a further 180 additional volunteers were recruited to assist with supporting the community by collecting shopping and prescriptions.

Active Travel scheme – this service was put on hold for a short while but SDCVS is now looking to gradually re-open.

Following an appeal for volunteers to help support the roll out of the COVID-19 vaccinations, over 300 applications were received. 70 of those volunteers have since been successfully engaged and have supported the roll out of vaccinations at both Oakland Village and Derby Arena.

If people are interested in becoming a volunteer with SDCVS please visit www.sd cvs.org.uk/volunteering to register your interest.

Home from Hospital scheme - supports people coming out of hospital or who are in danger of being admitted to hospital.

Social Prescribing – support for people who are lonely and isolated.



Online Community Forum – these forums are now being run monthly online. The next forum is around walking for health and how community groups can encourage that and how to set up safe walking programmes.

Winter Giving Campaign – the pandemic has put huge pressures on the food bank. Between March and October 2020, with the support of local people 12,654 meals were supplied to 552 children and 854 adults and the demand continues to grow.

If people would like to help with the campaign, donations can be made directly to SDCVS by visiting www.sd cvs.org.uk/donate

Funding pots – if people have ideas for community projects, please get in touch. There is plenty of funding available at present but unfortunately there is a shortage of people coming forward with ideas for projects.

Councillor Wheelton, Councillor Pegg and Councillor Bridgen extended their personal thanks to all the staff at SDCVS for the invaluable work that they do and the volunteers that have come forward to help during these extremely difficult times.

Councillor Bridgen asked whether the numbers are now met in respect to volunteers the COVID-19 vaccination centres.

Julia Marshall responded to say that although they are now able to respond in respect to community testing/ vaccination roll out it is still important to continue to recruit volunteers so that if a new crisis arrives, or demand increases there is a bank of volunteers in place that are ready to assist.

LA/5 **5. Local authority update and public Q&A**

Allison Thomas provided the following update: -

COVID-19 Pandemic update

South Derbyshire's response to the COVID-19 pandemic has been co-ordinated by the County Local Resilience Forum, the forum that guides efforts in dealing with all local emergencies. All the work on the pandemic is overseen by a Strategic Coordinating Group, chaired by Derbyshire Police, this comprises senior representatives for health, social care, police, fire, military, local authorities, ministry of housing, communities and local government. South Derbyshire District Council's Chief Executive sits on this group. Under this sits a range of sub-groups all dealing with specific areas of action from:

Maintaining Front Line Services – in particular, essential services and maintaining customer access to those. All organisations have had to adapt the way they do things.

Capacity in the Health and Social Care system – dealing with pressure on hospitals, care homes and supporting people in their own homes.

Community Response and Coordination – this has been a big area for partners locally. Whether that be in ensuring the delivery of food parcels to vulnerable people



who were shielding, providing prescription deliveries, supporting people being discharged from hospital, co-ordinating volunteers for services such as befriending, supporting the local food bank and providing local testing facilities. A huge amount of effort has gone into this strand of work and partners should be rightly proud of the support they have provided to the local community at what has been and continues to be a very challenging time.

Allison Thomas reported that South Derbyshire continues to be well placed to respond to the pandemic. Unlike other areas across the County, South Derbyshire retained its Local Strategic Partnership in the form of the South Derbyshire Partnership meaning there were already structures in place to act quickly.

South Derbyshire is being held up as best practice in the County in this regard and other areas have been very complimentary about the strength and depth of the District's partnership arrangements.

Draft Equality, Diversity and Inclusion Strategy

South Derbyshire District Council is currently inviting residents to comment on the Council's draft Equality, Diversity and Inclusion Strategy 2021-25. Equality, diversity, and inclusion are an integral part of everyday life for South Derbyshire District Council and the Council is committed to ensuring that the services it provides are accessible to our residents, businesses, and visitors.

The Strategy and Action Plan for 2021-2025 sets out the Council's equality objectives for the next four years. In developing this strategy, the Council has consulted with Elected Members, Council Officers, Trade Unions, residents, community and faith-based groups through events held in partnership with SDCVS.

The Council is proud of the progress being made but before the final version of the Strategy is approved, any comments and feedback the Forum has is welcomed.

The Strategy and Action Plan are available on the Council's website and can be viewed in the following link <https://www.southderbyshire.gov.uk/equality-diversity-and-inclusion> The deadline for comments is Thursday, 4 February 2021.

Christmas Waste Service Disruptions

Unfortunately, the brief spell of snow over the period between Christmas and New Year had a significant impact on all waste collection services and in particular recycling collections.

The recycling collections have been impacted by the increased amount of waste being generated at home due to the COVID-19 restrictions on households with tonnages presented for collection at times 30% above normal levels.

In normal times the Christmas week and the first two weeks of the new year see the highest volumes of waste presented for collection, these volumes are even higher than normal.



The three issues combined, tonnages due to COVID-19, increased tonnages due to Christmas and the loss of collection days due to Christmas/ weather have made it extremely difficult to catch up with collections.

The Council and its contractor have made every effort to get collections back to normal in as short a time as possible including additional resources and additional working days.

As of January 12, 2021, black and brown bin collections are back to normal. However, green bin collections are approximately one day behind. These collections are only delayed and not cancelled, therefore, residents should be advised to leave their bins out and they should be collected no later than the following working day.

Housing Services Update

Neighbourhood and Estate Management

Letters were sent to all Linton Road (Castle Gresley) residents following reports of incidents at the local shops. No further reports have been received.

Coton Croft, Linton – a neighbour dispute was investigated alongside the Police. No further reports have been received.

Community Engagement

The 2020-23 Housing Customer Engagement Strategy Action Plan has been consulted on with Council tenants, Council employees and other social housing landlords. 185 tenants responded, with 82% saying that they found the Action Plan easy to read and understand. More information about the strategy is available by contacting Community Engagement Officer, Laurie Coombs on 07891 071980.

Helping vulnerable residents stay warm and well at home in South Derbyshire.

Householders living with cold sensitive health conditions who are unable to achieve affordable warmth are at high risk of needing extra support from the NHS and Adult Care.

The Council can provide support services at short notice and will work with referral partners to provide appropriate and cost-effective solutions for the NHS and Adult Care.

- Privately own or privately rent their house ✓
- Have a health condition made worse by the cold ✓
- Struggle to afford to keep their home warm ✓

People can self-refer/ contact us for advice through our generic email environmental.health@southderbyshire.gov.uk or stephanie.thandi@southderbyshire.gov.uk



Councillor Paul Marbrow raised an ongoing issue with flooding in Rosliston in respect to an old Victorian culvert that runs down the centre of the village whereby a 12m section of the culvert remains three quarters blocked with tree roots, mud and brick ends.

Allison Thomas updated that the Rosliston flooding issue raised was discussed at the Flood Liaison Meeting held back in February 2020 and explained that whilst the culvert in question has been cleaned out since that meeting there are not sufficient manholes to allow a thorough clean. The County Council has plans for a project in the forthcoming financial year's capital programme which will provide additional manholes to enable DCC to carry out a full clean of the culvert. In addition, DCC has a project that they have secured funding for from the Department for Environment, Food & Rural Affairs (DEFRA) for some flood attenuation works further up steam, this is also programmed in for the coming year.

Allison Thomas also updated that following a conversation with Councillor Pegg regarding the work the County did on clearing the ditches with the riparian landowners the County Council has managed to get the collaboration and cooperation from all but one landowner to clear their ditches (DCC is to confirm whether enforcement action will be taken against the landowner who is not willing to cooperate).

AT has also been in touch with Cultural Community Services Team as there is some outstanding work to clear a ditch next to the Rosliston Forestry Centre, however, it is too wet currently to complete this work.

Councillor Paul Marbrow replied to say that they are not getting the feedback to give back to residents who are understandably anxious following previous flooding.

Councillor Pegg echoed Councillor Paul and Stephanie Marbrow's concerns and stated that there was a huge lack of communication between DCC and residents of Rosliston and asked what could be done to improve this.

Allison Thomas replied to say that she would pass on the comments raised about a lack of communication to DCC.

ACTION: Allison Thomas to copy in Councillor Pat Murray on communications with DCC regarding flooding in Rosliston so that he can provide updates and feedback to the residents of Rosliston via Rosliston Parish Council.

Councillor Pegg asked what is being done by DCC Highways regarding the ongoing Heavy Goods Vehicle (HGV) weight limit issue on Linton Road and speeding on the A444. Councillor Pegg also queried whether it would be possible for a crossing to be sited on the A444 to assist school children crossing the road.

Councillor Pat Murray responded to say that DCC Highways has already responded with an answer to Linton Parish Council in respect to the request to put in a crossing on the A444 following a visit to the site in question together with the previous Chairman of Linton Parish Council to assess whether it was viable or whether it came into the road construction.



Regarding the weight limit issue raised in respect to HGVs on Linton Road, Councillor Murray advised that DCC has provided several reports to Linton Parish Council advising that based on its assessments there is not a current need for a restriction and DCC is happy with the signage already in situ.

Councillor Murray raised awareness that on any emails that he raises with DCC, he always copies in SDDC and District Councillors to keep all parties in the loop and suggested that it would be useful in future if SDDC and District Councillors could do the same so that Councillor Murray can provide assistance and support with some of the things that are being raised by SDDC and District Councillors with DCC.

Councillor Murray updated that financing is now in place in respect to Walton Bridge and that it would be closed for repairs and maintenance from Monday, February 1, 2021 and thanked Councillor Wheelton and Walton Parish Council for their support.

In Overseal there has been works done at both sets of traffic lights and last week it was confirmed that the roads there have all been dealt with in terms of flooding.

Works have now been agreed in respect to road repairs on Hall Croft Avenue, Overseal and work is scheduled to start at the end of February 2021.

Willshees Recycling Centre is now up and running. There have been some issues and complaints raised by residents which are in the process of being addressed. A further update will be provided at the next meeting.

LA/6 **6. Summary of agreed actions**

Action	Person responsible
PC Saddington to liaise with PCSO Supervisor Kerry Wallington-Waite and PCSO Karen Coldicott and report back with an update.	PC Joanna Saddington
Councillor Pat Murray to take back the request for illuminated 'Watch Your Speed' signs to DCC.	Councillor Pat Murray
Allison Thomas to copy in Councillor Pat Murray on communications with DCC regarding flooding in Rosliston so that he can provide updates and feedback to the residents of Rosliston via Rosliston Parish Council.	Allison Thomas

LA/7 **7. Close and date of next meeting**

TBC (May/ June 2021)

Councillor Amy Wheelton
CHAIR

The meeting terminated at 6:59pm



SOUTH DERBYSHIRE AREA FORUM

NEWHALL – AREA 5

Meeting minutes – Wednesday, January 27, 2021

Microsoft Teams

PRESENT: -

South Derbyshire District Council representatives

Councillor Paul Dunn (Chair), Councillor Sean Bambrick, Councillor Mick Mulgrew, Councillor Kevin Richards, Councillor Linda Stuart

Frank McArdle – Chief Executive Officer
Chris Smith – Communities Team Manager
Ian Hey – Community Partnership Officer
Lee English – Active Communities & Health Officer
Debbie Ward – Service Assistant (Taking notes)

Derbyshire County Council representatives

Aariana Sohal (Adult Social Care & Health)

Derbyshire Police representatives

PCSO Jordan Edwards

Parish Council/ Meeting representatives

Roger Moors – South Derbyshire CVS

Members of the public

Chris Baldwin, Ian & Lucy Felthouse, Linda Harris, Richard House, Richard Smith

NA/1 1. Open meeting

a) Introductions and housekeeping

b) Apologies

Pat Bambrick, Ian Bottrill, Ron Hughes, Mike Lacey, Mary Richards, Mr Trim

c) Declarations of interest

None declared.



d) Chair's announcements

Thanks were extended to all staff, volunteers, and workers from all public sector organisations and the community and voluntary sector for the tremendous work they have done and are continuing to do throughout the pandemic.

The Chair reminded the meeting that there are three COVID-19 Testing Centres at Gresley Old Hall, Midway Community Centre and Grove Hall in Swadlincote that can be visited by residents of South Derbyshire.

e) To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

f) Matters arising from the last minutes

None.

NA/2 2. Police Safer Neighbourhood Team (SNT) report and police Q&A

PCSO Jordan Edwards provided the following update: -

Newhall Park continues to be a hotspot area for large groups of youths to congregate, particularly between the hours of 8-10pm at night.

There was a recent incident at Newhall Park involving three individuals carrying knives. The parents of the individuals in question have subsequently been spoken to.

A Community Protection Notice (CPN) was issued to a woman on Oversetts Road in respect to anti-social behaviour (ASB).

Councillor Dunn praised the Police for their innovative approach to engaging with the public via social media by providing informative yet sometimes comical updates via their SNT Facebook page.

Councillor Dunn extended thanks on behalf of former Hartshorne Parish Councillor, Jim Seaton in relation to the speeding enforcement action taken by the Police following the last Newhall Area Forum meeting.

PCSO Edwards updated that the Police have been carrying out an increasing number of speed checks across all areas of South Derbyshire.

Councillor Kevin Richards queried whether the pilot scheme being trialled of turning off the lights in hotspot areas such as Newhall Park at night to deter groups of youths from congregating and causing ASB had been a success.

PCSO Edwards updated that the scheme had been successful and has had a positive effect in the area at night-time.



3. South Derbyshire Community Safety Partnership/ Safer Neighbourhood grants update

Ian Hey provided the following update: -

After a short period of uncertainty during the first lockdown many of the Local Partnership meetings quickly resumed using Microsoft Teams, including Police and Partners ASB Meetings, Pub Watch meetings, Child Exploitation meetings and the Violence Alcohol and Licensing meetings.

During the first lockdown there was an increase in calls to Police service for Domestic related incidents, and as a result a new South Derbyshire Domestic Abuse Action Group was set up to ensure key partners and support services are working closely together to raise awareness of domestic abuse and promote what local support services are available.

The easing of the first lockdown also saw a large increase in ASB both in terms of neighbour issues, parking issues at Tourist sites and large groups of young people gathering and causing a nuisance in parks and open spaces across the District.

Over the Summer local police SNT Officers were in daily communication with the Councils Communities and Cultural Services Teams and the Councils Community Enforcement Officers and multi-agency meetings were introduced to deal with specific issues at Foremark Reservoir and Newhall Park. New CCTV cameras have also been installed at Maurice Lea Park.

The Partnerships Safer Homes scheme which is delivered by South Derbyshire CVS was temporarily suspended when lock down commenced in April and through to July the Safer Homes worker was redeployed and delivered over 160 essential medical and food parcels to vulnerable individuals who were unable to leave their property.

Safer and Stronger Neighbourhoods Funding

Two funding applications have been received and approved this financial year for a total sum of £3475 which went towards replacement security windows at Newhall Scout Hut and a Passport to Music project provided through People Express.

Funding is still available to local community groups, parish councils, clubs & associations and not for profit organisations to make their community feel safer and stronger and to enhance the local community.

For more details, please visit the Council Website or contact Chris Smith or Debbie Ward in the Communities Team at community.safety@southderbyshire.gov.uk

NA/4 **4. Local community and voluntary sector projects/ update**

Roger Moors, CEO of South Derbyshire CVS (SDCVS) provided the following update:
-



CVS have continued to provide help and support to residents of South Derbyshire throughout the pandemic and have intensified the services offered.

Foodbank operations have now moved to Hill Street Baptist Church in response to the increased demand for food provision during the pandemic. Over the last 6 months there has been a huge rise in demand for food and wrap around support, such as sign posting and moral support for people that have fallen on hard times. A closed door policy is in operation to ensure that each and every person is offered 30 minutes of one to one support during their appointment and to ensure that social distancing is observed.

The biggest area of growth for SDCVS has been the volunteer centre and since launching the 'South Derbyshire Volunteer Force' (SDVF) over 300 people have come forward to help support the roll out of COVID-19 vaccinations. Roger Moors extended thanks to everyone from Newhall and surrounding areas for their invaluable support.

The SDVC also helps to find suitable volunteers to support people who are lonely and isolated. Currently there are 129 volunteers supporting over 200 people in the community who are lonely and isolated and there is a waiting list for befrienders. Roger encouraged anyone who would like to help in this area to come forward and register their interest to become telephone befrienders.

Roger explained that one of the ways that SDCVS has been able to sustain and grow to respond to the additional demand on services has been through the promotion of the 'Winter Giving Campaign' and thanked the people of South Derbyshire for their kindness and generosity. So far, this financial year over £55,000 has been donated to the campaign which will continue until Spring 2021.

An important piece of work that SDCVS have been doing courtesy of a grant received from the South Derbyshire Partnership and Foundation Derbyshire is to look at social immobility issues in Newhall and surrounding areas. Roger raised awareness about a regular weekly 'Newhall Community Network' event which is held each Friday and encouraged people to attend to contribute towards this work. It is hoped that additional funding will be secured to take the project forward in 2021-22.

RM raised awareness there is an abundance of small grants available currently and encouraged the meeting to spread the word and welcomed applications from not for profit organisations, community groups and Parish Councils in Newhall and surrounding areas up until Wednesday, March 31, 2021.

Councillor Dunn passed on his thanks to the people of South Derbyshire in respect to the overwhelming response received in respect to the call for volunteers to assist with the roll out of the COVID-19 vaccination programme.

Councillor asked how people make appointments for the Food and Clothing bank. Roger Moors updated that Petra Parker is the main contact in respect to appointments for the Food Bank and that all her contact details can be found on the SDCVS website (www.sdcvs.org.uk/services/food-projects). Tel: 07458 305314 or email: projectsupport@sdcv.org.uk



Councillor Dunn urged the meeting to check on elderly friends and neighbours who may be struggling and who may not be computer literate and/ or have access to the internet to obtain contact details for SDCVS.

NA/5 **5. Local authority update and public Q&A**

Frank McArdle provided the following update: -

COVID-19 Pandemic update

South Derbyshire's response to the COVID-19 pandemic has been co-ordinated by the County Local Resilience Forum, the forum that guides our efforts in dealing with all local emergencies. All the work on the pandemic is overseen by a Strategic Coordinating Group, chaired by Derbyshire Police, this comprises senior representatives for health, social care, police, fire, military, local authorities, ministry of housing, communities and local government. South Derbyshire District Council's Chief Executive sits on this group. Under this sits a range of sub-groups all dealing with specific areas of action from:

Maintaining Front Line Services – in particular, essential services and maintaining customer access to those. All organisations have had to adapt the way they do things.

Capacity in the Health and Social Care system – dealing with pressure on hospitals, care homes and supporting people in their own homes.

Community Response and Coordination – this has been a big area for us locally. Whether that be in ensuring the delivery of food parcels to vulnerable people who were shielding, providing prescription deliveries, supporting people being discharged from hospital, co-ordinating volunteers for services such as befriending, supporting the local food bank and providing local testing facilities. A huge amount of effort has gone into this strand of work and partners should be rightly proud of the support they have provided to the local community at what has been and continues to be a very challenging time.

Frank McArdle reported that South Derbyshire continues to be well placed to respond to the pandemic. Unlike other areas across the County, South Derbyshire retained its Local Strategic Partnership in the form of the South Derbyshire Partnership meaning there were already structures in place to act quickly.

South Derbyshire is being held up as best practice in the County in this regard and other areas have been very complimentary about the strength and depth of the District's partnership arrangements.

Draft Equality, Diversity and Inclusion Strategy

South Derbyshire District Council is currently inviting residents to comment on the Council's draft Equality, Diversity and Inclusion Strategy 2021-25. Equality, diversity, and inclusion are an integral part of everyday life for South Derbyshire District Council and the Council is committed to ensuring that the services it provides are accessible to our residents, businesses, and visitors.



The Strategy and Action Plan for 2021-2025 sets out the Council's equality objectives for the next four years. In developing this strategy, the Council has consulted with Elected Members, Council Officers, Trade Unions, residents, community and faith-based groups through events held in partnership with SDCVS.

The Council is proud of the progress being made but before the final version of the Strategy is approved, any comments and feedback the Forum has is welcomed.

The strategy and Action Plan are available on the Council's website and can be viewed in the following link <https://www.southderbyshire.gov.uk/equality-diversity-and-inclusion> The deadline for comments is Thursday, 4 February 2021.

Christmas Waste Service Disruptions

Unfortunately, the brief spell of snow over the period between Christmas and New Year had a significant impact on all waste collection services and in particular recycling collections.

The recycling collections have been impacted by the increased amount of waste being generated at home due to the COVID-19 restrictions on households with tonnages presented for collection at times 30% above normal levels.

In normal times the Christmas week and the first two weeks of the new year see the highest volumes of waste presented for collection, these volumes are even higher than normal.

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The Council and its contractor have made every effort to get collections back to normal in as short a time as possible including additional resources and additional working days.

As of January 12, 2021, black and brown bin collections are back to normal. However, green bin collections are approximately one day behind. These collections are only delayed and not cancelled, therefore, residents should be advised to leave their bins out and they should be collected no later than the following working day.

Housing Services Update

Neighbourhood and Estate Management

Seven Community Protection Notice Warnings (CPNW) were issued for anti-social behaviour and condition of gardens, Two Fixed Penalty Notice (FPN) letters were issued, one for littering and the other for breaching a previously issued Community Protection Notice (CPN).



Community Engagement

The 2020-23 Housing Customer Engagement Strategy Action Plan has been consulted on with Council tenants, Council employees and other social housing landlords. 185 tenants responded, with 82% saying that they found the Action Plan easy to read and understand. More information about the Strategy is available by contacting Community Engagement Officer Laurie Coombs on 07891 071980.

Helping vulnerable residents stay warm and well at home in South Derbyshire.

Householders living with cold sensitive health conditions who are unable to achieve affordable warmth are at high risk of needing extra support from the NHS and Adult Care.

The Council can provide support services at short notice and will work with referral partners to provide appropriate and cost-effective solutions for the NHS and Adult Care.

- Privately own or privately rent their house ✓
- Have a health condition made worse by the cold ✓
- Struggle to afford to keep their home warm ✓

People can self-refer/contact us for advice through our generic email environmental.health@southderbyshire.gov.uk or stephanie.thandi@southderbyshire.gov.uk

Frank McArdle provided a response to matters raised by a Newhall resident by email in advance of the meeting as follows: -

Dog waste

“Since the first lockdown last March, there has been a marked increase in the amount of dog waste being left on pavements - the problem is particularly noticeable on Wood Lane, Newhall, towards the top, near the Chesterfield Arms but on the opposite side of the road”

ACTION: Communities Team to forward on the matter of dog fouling around the top of Wood Lane and the Chesterfield Arms to the Clean Team for further investigation.

Litter bins

“After various bouts of vandalism over the years, litter bins in the alleyway running from Bretby Road to High Street, Newhall, via Hawthorn Rise, have all been removed. None have ever been replaced, meaning that other than a single bin at the High Street end, near the new hairdresser’s, there are no bins, which has led to an increase in littering and dog waste being left”

ACTION: Communities Team to forward the matter raised regarding litter bins on to Operational Services.



Grit bins

“Grit bins are in short supply - living on Hawthorn Rise, which is on a considerable slope and also a cul-de-sac, can be a challenge in weather like we’ve had recently. Once snow gets driven on, then frozen over, the road becomes like an ice rink and incredibly difficult and unsafe to get cars off. Willow Drive is only slightly better since it’s flatter and not a cul-de-sac. I feel this area would benefit from a grit bin, making it easier and safer for keyworkers to get to and from work, and for delivery drivers to be safer as they attempt to deliver to the elderly and vulnerable. The public area of grass at the top of the street would be the ideal spot for this and would benefit many”

Frank McArdle advised that the request for a grit bin located at the top of Hawthorn Rise, Newhall will be assessed in due course by Operational Services in accordance with the SDDC grit bin policy.

Recycling

“I’d be really interested to know how much waste that goes into the green bins actually gets recycled. There are so many types of plastic that companies/councils claim can’t be recycled - I’d like to know how much our local council actually manages to get recycled and if any gets diverted to landfill”

Frank McArdle updated that over the last 12 months 6789.39 tonnes of waste was collected via the green bins and 89.92% of the waste collected was recycled.

A member of the public raised that a waste bin located opposite the Thorn Tree pub on Bretby Road, Newhall has recently been crashed into and requires replacement.

ACTION: Communities Team to forward on the report provided regarding the damaged waste bin located on Bretby Road to Operational Services.

NA/6 6. Summary of agreed actions

Action	Person responsible
Communities Team to forward on the matter of dog fouling around the top of Wood Lane and the Chesterfield Arms to the Clean Team for further investigation.	Communities Team/ Clean Team
Communities Team to forward the matter raised regarding litter bins on to Operational Services.	Communities Team/ Operational Services
Communities Team to forward on the report provided regarding the damaged waste bin located on Bretby Road to Operational Services.	Communities Team/ Operational Services



NA/7 **7. Close and date of next meeting**

TBC (May/ June 2021)

Councillor Paul Dunn
CHAIR

The meeting terminated at 6:53pm



SOUTH DERBYSHIRE AREA FORUM

SWADLINCOTE – AREA 4

Meeting minutes – Tuesday, February 2, 2021

Microsoft Teams

PRESENT: -

South Derbyshire District Council representatives

Councillor Gordon Rhind (Chair), Councillor Malcolm Gee, Councillor Vonnie Heath, Councillor Mick Mulgrew, Councillor Neil Tilley, Councillor Kevin Richards, Councillor Trevor Southerd

Frank McArdle – Chief Executive Officer
Chris Smith – Communities Team Manager
Claire Rawlins – Anti-social Behaviour Officer
Kate Allies – Environmental Development Manager
Anthony Baxter – IT and Business Change Manager
Ash Roberts – IT Infrastructure & Security Manager
Debbie Ward – Service Assistant (Taking notes)

Derbyshire County Council representatives

Councillor Linda Chilton, Councillor Stuart Swann

Derbyshire Police representatives

PCSO Jamie Gutberlet, PCSO Reece Beattie

Parish Council/ Meeting representatives

Councillor Eric Parker (Woodville Parish Council)

Cathy Miles – South Derbyshire CVS

Members of the public

Chris Baldwin, Carl Barratt, Jenny Burley, Alan Jones, Helen Kreft, Joan Riley, Ingrid Van der Weide

SA/1 **1. Open meeting**

a) Introductions and housekeeping



b) Apologies

Councillor Dr Jane Perry, Councillor Stephen Taylor

c) Declarations of interest

None declared.

d) Chair's announcements

Councillor Rhind raised awareness that changes are soon taking place with regards to the three COVID-19 Community Testing Centres that have been operating in the Swadlincote Area. The three centres have been open since December and over 18,000 people have been tested. However, the Grove Hall centre has now closed and Gresley Old Hall will close on Friday, February 5. The decision to close the centres comes from Central Government.

The Midway Community Centre will remain open each day from 9am until 7pm on weekdays (last admission 6.15pm) and from 9am until 4pm at the weekend (last admission 3.15pm) until further notice. Please encourage friends and family to make use of the testing facility whilst it remains open.

e) To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting however Councillor Neil Tilley raised that his attendance had not been recorded.

ACTION: Debbie Ward to add Councillor Neil Tilley's details to the previous minutes' attendance list.

f) Matters arising from the last minutes

A member of the public queried whether there was any further progress in respect to The Cutting in Hartshorne and added that there are sections of fence that is broken and the area is becoming very littered.

Councillor Rhind responded that other things have taken precedence since the last meeting and that the matter had not been forgotten and would be investigated further in due course.

ACTION: Communities Team to pass on the information provided regarding littering around The Cutting in Hartshorne to the Clean Team.

Frank McArdle updated that the surface of The Delph is now being treated regularly with very light (low-cost) maintenance to keep it in a stable condition that is safe for people to walk on.

Frank McArdle added that legal communications have been ongoing between SDDC and the contractor and that SDDC are now pursuing the manufacturer regarding the



physical makeup and internal structure of the blocks used. By Spring/ Summer 2021 the matter should be resolved.

SA/2 2. Police Safer Neighbourhood Team (SNT) report and police Q&A

PCSO Jamie Gutberlet and PCSO Reece Beattie provided the following SNT update:

-

Following concerns raised by residents in Swadlincote, speeding enforcement action has been taken in several hotspot locations in the area. PCSO Gutberlet updated that officers have now been trained on a laser gun which enables tickets to be issued on the spot, or a warning can be given, dependant on circumstances.

PCSO Beattie updated that things had been much quieter in recent months on the anti-social behaviour (ASB) front in Swadlincote.

Parking on pavements in the area continues to be an ongoing issue which officers have been paying close attention to and tickets/ warnings have been issued where appropriate.

School patrols have continued (when open) on a rotational basis.

Officers have attended COVID-19 breaches and several fines have been issued as a result.

Plain clothes officers have been patrolling hotspot areas in response to intelligence received in connection to drugs. PCSO Gutberlet encouraged people to come forward and report any suspicious activity so that it can be investigated further by the Police.

Vehicles have been seized in the area for having no insurance or valid driving license, including several electric scooters (e-scooters).

A member of the public asked what the Police were doing about the drug and anti-social behaviour in Nelson Street, Swadlincote?

Chris Smith updated that the issue raised had been passed on to the relevant Housing Officer at SDDC who was investigating the matter further and that the Police were also aware of the issue.

PCSO Gutberlet confirmed that he was aware of the issue and that the matter was in hand.

Councillor Stuart Swann raised concerns on behalf of a local resident regarding cars parked on the brow of the hill on Chiltern Road.

PCSO Gutberlet updated that a visit had been made to the location in question and that the vehicle was not found to be causing an obstruction at that time.

ACTION: PCSO Gutberlet to update the female complainant that raised parking issues on Chiltern Road



A member of the public raised concerns around double parking by the local convenience store situated on the corner of Woodville Road leading on to Goseley Avenue and explained that Arriva Buses have recently had to change their route due to this ongoing issue.

PCSO Gutberlet confirmed that the Police would keep an eye on the situation and would speak to anyone found double parking in the area and would also speak to Arriva Buses to determine a long-term solution to the problem.

ACTION: Police to speak with Arriva Buses regarding their route onto the Goseley Estate that has been blocked at times by double parking. The Police to monitor the area and advise anyone found to be double parked.

Councillor Linda Chilton added that Derbyshire County Council (DCC) is aware of the situation and have been in touch with both the local Police and Arriva Buses about it.

SA/3 3. South Derbyshire Community Safety Partnership/ Safer Neighbourhood grants update

Claire Rawlins provided the following update: -

After a short period of uncertainty during the first lockdown many of the Local Partnership meetings quickly resumed using Microsoft Teams, including Police and Partners ASB Meetings, Pub Watch meetings, Child Exploitation meetings and the Violence Alcohol and Licensing meetings.

During the first lockdown there was an increase in calls to Police service for Domestic related incidents, and as a result a new South Derbyshire Domestic Abuse Action Group was set up to ensure key partners and support services are working closely together to raise awareness of domestic abuse and promote what local support services are available.

The easing of the first lockdown also saw a large increase in ASB both in terms of neighbour issues, parking issues at Tourist sites and large groups of young people gathering and causing a nuisance in parks and open spaces across the District.

Over the Summer local police SNT Officers were in daily communication with the Councils Communities and Cultural Services Teams and the Councils Community Enforcement Officers and multi-agency meetings were introduced to deal with specific issues at Foremark Reservoir and Newhall Park. New CCTV cameras have also been installed at Maurice Lea Park.

The Partnerships Safer Homes scheme which is delivered by South Derbyshire CVS was temporarily suspended when lock down commenced in April and through to July the Safer Homes worker was redeployed and delivered over 160 essential medical and food parcels to vulnerable individuals who were unable to leave their property.



Safer and Stronger Neighbourhoods Funding

There have been two projects awarded funding since the last meeting. One was for a mosquito alarm at Gresley Old Hall which is designed to keep young people from gathering in specific areas and causing ASB. The other project was to provide a Community Garden Service to be staffed by volunteers.

Funding is still available to local community groups, parish councils, clubs & associations and not for profit organisations to make their community feel safer and stronger and to enhance the local community.

For more details, please visit the Council Website or contact Chris Smith or Debbie Ward in the Communities Team on community.safety@southderbyshire.gov.uk

Councillor Trevor Southerd asked whether the CCTV cameras installed at Maurice Lea Memorial Park have been effective at reducing anti-social behaviour.

Chris Smith responded that the cameras have helped together with patrols by SDDC Community Support Enforcement Officers (CSEO's) and the Police.

Councillor Southerd queried whether cycling at Maurice Lea Memorial Park is both legal and acceptable.

Chris Smith updated that he was not aware of any restrictions in relation to cycling at Maurice Lea Memorial Park and had not received any reports to date regarding individuals causing a nuisance on pedal cycles at the park.

ACTION: Chris Smith to speak with Cultural Services about the feasibility of incorporating a designated cycle lane at Maurice Lea Memorial Park.

SA/4 4. Local community and voluntary sector projects/ update

Cathy Miles provided the following South Derbyshire CVS (SDCVS) update: -

The SDCVS offices remain closed but staff are continuing to work from home.

The Food Bank has relocated from the SDCVS offices on Grove Street to Hill Street Baptist Church.

Since the pandemic started some services have had to be temporarily put on hold due to the risks associated with COVID-19, such as face to face befriending, active travel, social car and shop mobility. The Home from Hospital scheme also had to go to phone assessments but these are now gradually returning to home visits.

Demand for other services has soared, such as the Food Bank, telephone befriending, shopping and collecting medication for people that are not able to leave the house.

Community groups have continued to be supported and SDCVS quickly moved the Community Forums online. Community Forums are held every two weeks covering a wide range of topics.



There has been a huge increased need for volunteers since the beginning of the pandemic with 180 volunteers being recruited between March and May 2020.

SDCVS have launched the South Derbyshire Volunteer Force (SDVF) to bring partnerships together with other volunteer organisations. There are lots of tasks and roles to be fulfilled, such as shopping, helping with the Food Bank, telephone befriending and collecting medication.

The biggest area of growth for SDCVS has been the volunteer centre and since launching the SDVF in January 2021 over 300 people have come forward to help support the roll out of the COVID-19 vaccination programme. Cathy Miles extended thanks on behalf of SDCVS to everyone from Swadlincote and surrounding areas for their phenomenal response in respect to this.

Demand for the Food Bank and associated wrap-around support has increased significantly due to the increasing number of people facing financial hardship because of the pandemic. In response to this SDCVS launched the Winter Giving Campaign to encourage people to consider making a financial donation to provide the right balance of food and support for those most in need this winter. For more information about how to donate, visit the SDCVS website (www.sdcvs.org.uk/donate).

Covid Connectors is a recent project funded by Public Health England which aims to find people in the community who can get clear messages out quickly. The need for this has been highlighted due to the amount of false information that is circulated via social media platforms such as Facebook.

It has been decided that SDCVS will look to sell its existing office on Grove Street due to it not currently being fit for purpose. However, moving forward SDCVS would like to maintain a high street presence.

Frank McArdle extended huge thanks to the Community and Voluntary Sector for all the work they have done to date to help the residents of South Derbyshire since the beginning of the pandemic.

SA/5 **5. Local authority update and public Q&A**

Frank McArdle provided the following update: -

COVID-19 Pandemic update

South Derbyshire's response to the COVID-19 pandemic has been co-ordinated by the County Local Resilience Forum, the forum that guides our efforts in dealing with all local emergencies. All the work on the pandemic is overseen by a Strategic Coordinating Group, chaired by Derbyshire Police, this comprises senior representatives for health, social care, police, fire, military, local authorities, ministry of housing, communities and local government. South Derbyshire District Council's Chief Executive sits on this group. Under this sits a range of sub-groups all dealing with specific areas of action from:



Maintaining Front Line Services – in particular, essential services and maintaining customer access to those. All organisations have had to adapt the way they do things.

Capacity in the Health and Social Care system – dealing with pressure on hospitals, care homes and supporting people in their own homes.

Community Response and Coordination – this has been a big area for us locally. Whether that be in ensuring the delivery of food parcels to vulnerable people who were shielding, providing prescription deliveries, supporting people being discharged from hospital, co-ordinating volunteers for services such as befriending, supporting the local food bank and providing local testing facilities. A huge amount of effort has gone into this strand of work and partners should be rightly proud of the support they have provided to the local community at what has been and continues to be a very challenging time.

Frank McArdle reported that South Derbyshire continues to be well placed to respond to the pandemic. Unlike other areas across the County, South Derbyshire retained its Local Strategic Partnership in the form of the South Derbyshire Partnership meaning there were already structures in place to act quickly.

South Derbyshire is being held up as best practice in the County in this regard and other areas have been very complimentary about the strength and depth of the District's partnership arrangements.

Draft Equality, Diversity and Inclusion Strategy

South Derbyshire District Council is currently inviting residents to comment on the Council's draft Equality, Diversity and Inclusion Strategy 2021-25. Equality, diversity, and inclusion are an integral part of everyday life for South Derbyshire District Council and we are committed to ensuring that the services we provide are accessible to our residents, businesses, and visitors.

The Strategy and Action Plan for 2021-2025 sets out the Council's equality objectives for the next four years. In developing this strategy, the Council has consulted with Elected Members, Council Officers, Trade Unions, residents, community and faith-based groups through events held in partnership with SDCVS.

The Council is proud of the progress being made but before the final version of the Strategy is approved, any comments and feedback the Forum has is welcomed.

The strategy and Action Plan are available on the Council's website and can be viewed in the following link <https://www.southderbyshire.gov.uk/equality-diversity-and-inclusion> The deadline for comments is Thursday, 4 February 2021.

Christmas Waste Service Disruptions

Unfortunately, the brief spell of snow over the period between Christmas and New Year had a significant impact on all waste collection services and in particular recycling collections.



The recycling collections have been impacted by the increased amount of waste being generated at home due to the COVID-19 restrictions on households with tonnages presented for collection at times 30% above normal levels.

In normal times the Christmas week and the first two weeks of the new year see the highest volumes of waste presented for collection, these volumes are even higher than normal.

The three issues combined, tonnages due to COVID-19, increased tonnages due to Christmas and the loss of collection days due to Christmas/ weather have made it extremely difficult to catch up with collections.

The Council and its contractor have made every effort to get collections back to normal in as short a time as possible including additional resources and additional working days.

As of January 12, 2021, black and brown bin collections are back to normal. However, green bin collections are approximately one day behind. These collections are only delayed and not cancelled, therefore, residents should be advised to leave their bins out and they should be collected no later than the following working day.

Housing Services Update

Neighbourhood and Estate Management

Seven Community Protection Notice Warnings (CPNW) were issued for anti-social behaviour and condition of gardens, Two Fixed Penalty Notice (FPN) letters were issued, one for littering and the other for breaching a previously issued Community Protection Notice (CPN).

Community Engagement

The 2020-23 Housing Customer Engagement Strategy Action Plan has been consulted on with Council tenants, Council employees and other social housing landlords. 185 tenants responded, with 82% saying that they found the Action Plan easy to read and understand. More information about the Strategy is available by contacting Community Engagement Officer Laurie Coombs on 07891 071980.

Helping vulnerable residents stay warm and well at home in South Derbyshire.

Householders living with cold sensitive health conditions who are unable to achieve affordable warmth are at high risk of needing extra support from the NHS and Adult Care.

The Council can provide support services at short notice and will work with referral partners to provide appropriate and cost-effective solutions for the NHS and Adult Care.

- Privately own or privately rent their house ✓
- Have a health condition made worse by the cold ✓



- Struggle to afford to keep their home warm ✓

People can self-refer/contact us for advice through our generic email environmental.health@southderbyshire.gov.uk or stephanie.thandi@southderbyshire.gov.uk

Councillor Mick Mulgrew raised the issue of supermarkets and the number of people that are now being let in to shop with little or no control/ enforcement in place compared to how things were managed during the beginning of the pandemic.

Frank McArdle updated that SDDC have now engaged Covid Marshalls to patrol in and around Swadlincote Town Centre and that any COVID-19 breaches and/ or bad practice by supermarkets and takeaways will be addressed by the Marshalls to ensure that the rate of infection is minimised.

Councillor Mulgrew asked why Oakland Village is not appearing on the list of COVID-19 Vaccination Centres for residents in the Swadlincote area.

Frank McArdle explained that whilst both the NHS and local Social Care are jointly rolling out the COVID-19 vaccine programme and are aware of each other, they are in fact separate organisations who do not work together to determine who goes to which centre. Frank McArdle confirmed that he would try and speak with the Derby & Derbyshire Clinical Commissioning Group (CCG) again regarding this.

ACTION: Frank McArdle to contact Derby & Derbyshire CCG in respect to the Oakland Village COVID-19 Vaccination Centre not appearing as an option available to residents in the Swadlincote area.

A member of the public asked who was responsible for the railway cutting opposite the Railway Inn/ Swadlincote Windows, where Church Street joins Midway Road as the hedgerow there is starting to cause an obstruction on the footpath.

Frank McArdle advised that the land was owned by Gresley Investments and that he would contact them in the first instance.

ACTION: Frank McArdle to contact Gresley Investments regarding the overgrown hedgerow located by the railway cutting opposite the Railway Inn/ Swadlincote Windows where Church Street joins Midway Road.

Councillor Tilley raised the ongoing issue of cars queuing to visit McDonalds which is causing traffic along Civic Way to come to a standstill at peak times of the day, particularly on a Friday and Saturday.

Frank McArdle updated that DCC Highways are aware of the issue and as part of the construction of the Woodville Regeneration Route this will in turn lead to an evaluation of traffic coming down Civic Way including the turning into the retail park where McDonalds is situated.



Councillor Southerd added that he was assured by DCC Highways that there would be a traffic impact assessment (TIA) completed in relation to the new Woodville Regeneration Route and requested that enforcement action be taken.

ACTION: Frank McArdle to follow-up on the request made by Councillor Southerd regarding a Traffic Impact Assessment in relation to the Woodville Regeneration Route and the effect on traffic along Civic Way.

SA/6 **6. Summary of agreed actions**

Action	Person responsible
Debbie Ward to add Councillor Neil Tilley's details to the previous minutes' attendance list	Debbie Ward
Communities Team to pass on the information provided regarding littering around The Cutting in Hartshorne to the Clean Team	Debbie Ward
PCSO Gutberlet to update the female complainant that raised parking issues on Chiltern Road	PCSO Jamie Gutberlet
Police to speak with Arriva Buses regarding their route onto the Goseley Estate that has been blocked at times by double parking. The Police to monitor the area and advise anyone found to be double parked	PCSO Jamie Gutberlet
Chris Smith to speak with Cultural Services about the feasibility of incorporating a designated cycle lane at Maurice Lea Memorial Park	Chris Smith
Frank McArdle to contact Derby & Derbyshire CCG in respect to the Oakland Village COVID-19 Vaccination Centre not appearing as an option available to residents in the Swadlincote area.	Frank McArdle
Frank McArdle to follow-up on the request made by Councillor Southerd regarding a Traffic Impact Assessment in relation to the Woodville Regeneration Route and the effect on traffic along Civic Way	Frank McArdle

SA/7 **7. Close and date of next meeting**

TBC (May/ June 2021)

Councillor Gordon Rhind
CHAIR

The meeting terminated at 6:55pm



SOUTH DERBYSHIRE AREA FORUM

MELBOURNE – AREA 3

Meeting minutes – Thursday, February 4, 2021

Microsoft Teams

PRESENT: -

South Derbyshire District Council representatives

Councillor Jim Hewlett (Chair), Councillor Martin Fitzpatrick (Vice Chair), Councillor Daniel Corbin, Councillor Kevin Richards

Ardip Kaur – Head of Legal & Democratic Services
Chris Smith – Communities Team Manager
Claire Rawlins – Anti-social Behaviour Officer
Andy Coggins – 1st Line IT Support
Debbie Ward – Service Assistant (Taking notes)

Derbyshire County Council representatives

Councillor Neil Atkin, Councillor Linda Chilton
Aariana Sohal (Adult Social Care and Health)

Derbyshire Police representatives

PCSO Supervisor Kerry Wallington-Waite

Parish Council/ Meeting representatives

Councillor Jean Longley (Aston on Trent Parish Council), Councillor Catherine Blackmore, Alison Hicklin (Barrow on Trent Parish Council), Councillor Colin Bennett, Councillor Sarah Leuenberger (Elvaston Parish Council), Councillor Edward Hicklin, Councillor Sheila Hicklin (Melbourne Parish Council), Councillor Nancy Hawksworth (Shardlow & Great Wilne Parish Council)

Louise Scott – South Derbyshire CVS

Members of the public

Eddie Bisknell, Frank Hughes, Nici Scott-Moylan

MA/1 **1. Open meeting**

a) Introductions and housekeeping



b) Apologies

Councillor Peter Watson

c) Declarations of interest

None declared.

d) Chair's announcements

Thanks were extended to all staff, volunteers, and workers from all public sector organisations and the community and voluntary sector for the tremendous work they have done and are continuing to do throughout the pandemic.

Councillor Hewlett raised awareness that changes are soon taking place with regards to the three COVID-19 Community Testing Centres that have been operating in the Swadlincote Area. The three centres have been open since December and over 18,000 people have been tested. However, the Grove Hall centre will close on Friday, January 29 and Gresley Old Hall will close on Friday, February 5. The decision to close the centres comes from Central Government.

The Midway Community Centre will remain open each day from 9am until 7pm on weekdays (last admission 6.15pm) and from 9am until 4pm at the weekend (last admission 3.15pm) until further notice. Please encourage friends and family to make use of the testing facility whilst it remains open.

e) To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

f) Matters arising from the last minutes

Councillor Hewlett queried how many people participated in the Digital MOT update.

ACTION: Chris Smith to make enquires regarding how many people responded to the Digital MOT and report back.

MA/2 2. Police Safer Neighbourhood Team (SNT) report and police Q&A

PCSO Kerry Wallington-Waite provided the following update: -

- Speed checks have been completed including joint operations with the Road Policing Unit (RPU). Numerous tickets were issued as a result.
- School patrols and socially distanced engagement with the community has been ongoing throughout all areas of the District.
- Elvaston Castle parking issues - meetings and liaisons were held with Derbyshire County Council (DCC) Highways around restrictions which has resulted in double yellow lines being put down in the vicinity. These restrictions will now be enforced by DCC Traffic Enforcement Officers.



- Traffic offences found by the SNT: -
Six vehicles seized for having no insurance or licence in Swarkestone, Barrow on Trent, Melbourne & Chellaston.
Three tickets were issued for breaching weight limit restrictions on Swarkestone Bridge.
Driver arrested at Staunton Harold for failing a drug swipe.
Two drink drivers arrested in Melbourne.
- Knife sweeps were conducted during Operation Sceptre, a national knife crime initiative.
- Joint traffic op day in November with Swadlincote and Melbourne SNT throughout the District which resulted in five vehicles being caught with no insurance, including one electric scooter and three speeding tickets were issued.
- Male arrested and remanded to court following issues with a neighbour. The male was using threatening words and behaviour.
- Alcohol seized and several youths returned home over Halloween.
- Male arrested and given a Police caution following neighbour issues in Stanton by Bridge whereby threatening language was used.
- 'Pop-up' outdoor Derbyshire Alert sign-up events have taken place in various locations across the District.
- Two cannabis grows were found, one in Weston on Trent & one in Melbourne.
- A wanted male was caught by the SNT following a motorbike being driven poorly through Melbourne.

Councillor Linda Chilton raised the matter of people parking obstructively on bends in Melbourne and asked for confirmation that the Police are still paying attention to these sorts of matters.

PCSO KWW confirmed that obstructive parking is continuing to be monitored by the Police.

Councillor Chilton asked whether the alleged assault that took place at Lowes Lane in Melbourne yesterday afternoon had been reported to the Police.

PCSO KWW advised that there had been no offence reported.

Councillor Sheila Hicklin of Melbourne Parish Council raised awareness about drug use/ possible dealing taking place around Melbourne Ind. Estate and the Turnbarrel.

Councillor Atkin raised awareness regarding increased traffic along the A5132 due to planned road closures in Stenson village during March 2021.

Alison Hicklin, Barrow on Trent Parish Council Clerk requested that speed checks take place on the A5132 through Barrow on Trent if the road from Repton to Willington is going to be closed due to concerns regarding increased traffic and speeding that could possibly take place.

PCSO KWW confirmed that a note would be made to conduct speed checks as requested but that if speeding is an ongoing issue that residents should also report via the CREST website.



A member of the public raised awareness about cars speeding through Melbourne village, along Derby Road and up towards Woodhouses in the early hours of the morning on a Friday and Saturday night and asked whether the Police had been made aware of the issue.

PCSO Supervisor Kerry Wallington-Waite advised that the Police had not been made aware of the issue previously and would pass on the information to the RPU.

ACTION: PCSO Supervisor Kerry Wallington-Waite to make the Road Policing Unit aware of the issue raised regarding speeding cars through Melbourne village.

Councillor Martin Fitzpatrick updated that the bridge causeway between Repton and Willington is now open again although there are several sets of traffic lights on there. Councillor Fitzpatrick concurred with PCSO Supervisor Kerry Wallington-Waite and urged residents to report speeding matters via the CREST website.

Councillor Neil Atkin added that the bridge causeway between Repton and Willington is now open in a temporary state but could be closed at very short notice and that people should expect delays.

Councillor Hicklin asked how Melbourne Parish Council can find out more about incidents that are happening in Melbourne.

PCSO Supervisor Kerry Wallington-Waite updated that most incidents are reported on the Melbourne SNT Facebook page.

MA/3 **3. South Derbyshire Community Safety Partnership/ Safer Neighbourhood grants update**

Claire Rawlins provided the following update: -

After a short period of uncertainty during the first lockdown many of the Local Partnership meetings quickly resumed using Microsoft Teams, including Police and Partners ASB Meetings, Pub Watch meetings, Child Exploitation meetings and the Violence Alcohol and Licensing meetings.

During the first lockdown there was an increase in calls to Police service for Domestic related incidents, and as a result a new South Derbyshire Domestic Abuse Action Group was set up to ensure key partners and support services are working closely together to raise awareness of domestic abuse and promote what local support services are available.

The easing of the first lockdown also saw a large increase in ASB both in terms of neighbour issues, parking issues at Tourist sites and large groups of young people gathering and causing a nuisance in parks and open spaces across the District.

Over the Summer local police SNT Officers were in daily communication with the Councils Communities and Cultural Services Teams and the Councils Community Enforcement Officers and multi-agency meetings were introduced to deal with specific



issues at Foremark Reservoir and Newhall Park. New CCTV cameras have also been installed at Maurice Lea Park.

The Partnerships Safer Homes scheme which is delivered by South Derbyshire CVS was temporarily suspended when lock down commenced in April and through to July the Safer Homes worker was redeployed and delivered over 160 essential medical and food parcels to vulnerable individuals who were unable to leave their property.

Safer and Stronger Neighbourhoods Funding

There were no new funding applications received to date during this financial year.

Funding is still available to local community groups, parish councils, clubs & associations and not for profit organisations to make their community feel safer and stronger and to enhance the local community.

For more details, please visit the Council Website or contact Chris Smith or Debbie Ward in the Communities Team on community.safety@southderbyshire.gov.uk

MA/4 **4. Local community and voluntary sector projects/ update**

Louise Scott provided the following update: -

SDCVS Since March 2020 lockdown: -

- Offices closed & all staff are working from home.
- Some services put on hold due to COVID-19 risk: face to face, befriending, active travel, social car and shop mobility.
- Other services – demand has soared and staff have been diverted to help with the food bank, befriending, shopping and collecting medication for the housebound.
- Huge increased need for volunteers – 180 recruited during March-May 2020. More are needed to support telephone befriending.

Launch of South Derbyshire Volunteer Force

We have recently launched our South Derbyshire Volunteer Force and hope to work with other local volunteer organisations to provide a joined-up volunteer service with many tasks & roles within the community, including shopping, foodbank, telephone befriending, collecting medications, driving, home DIY, gardening & many more.

The South Derbyshire Volunteer Force has been tasked with recruiting volunteers to help at vaccination clinics in Swadlincote - to help guide patients for parking & maintaining social distancing whilst attending for their vaccination.

We launched the recruitment drive on Friday 8th January & were amazed by the tremendous response with over 300 expressions of interest to date (20.01.21).

Since 8th January we have cleared over 70 new volunteers for referral to the NHS People Hub to cover vaccination clinics at Oakland Village in Swadlincote. Some are also covering clinics at the Derby Arena.



There are many volunteering roles available. However, we are hoping to recruit more volunteers for driving & also telephone befriending. For information email volunteer@sdvcs.org.uk

If you are an organisation with volunteer opportunities available you can contact us to help recruit your volunteers.

Launch of Winter Giving Campaign

Between March - October 2020, with the support of local people, we supplied 12,654 meals to 552 children and 854 adults.

Demand is growing, and that is why we are appealing for financial donations throughout the winter period to help feed families across South Derbyshire. There are people around us facing significant hardship due to redundancy, ill health, or changes to their personal circumstances.

We are asking people to make a financial donation so we can buy the right balance of food, and support those most in need this winter. £5 buys food for a child for 1 day £20 buys emergency food for a family for 3 days £50 buys food for a family for 1 week. To donate visit www.sdcvs.org.uk/donate

If you know someone who needs a food parcel, please call 07534 263268 or email projectsupport@sdvcs.org.uk

For all other information please visit our website - www.sdcvs.org.uk

MA/5 **5. Local authority update and public Q&A**

Ardip Kaur provided the following update: -

COVID-19 Pandemic update

South Derbyshire's response to the COVID-19 pandemic has been co-ordinated by the County Local Resilience Forum, the forum that guides our efforts in dealing with all local emergencies. All the work on the pandemic is overseen by a Strategic Coordinating Group, chaired by Derbyshire Police, this comprises senior representatives for health, social care, police, fire, military, local authorities, ministry of housing, communities and local government. South Derbyshire District Council's Chief Executive sits on this group. Under this sits a range of sub-groups all dealing with specific areas of action from:

Maintaining Front Line Services – in particular, essential services and maintaining customer access to those. All organisations have had to adapt the way they do things.

Capacity in the Health and Social Care system – dealing with pressure on hospitals, care homes and supporting people in their own homes.

Community Response and Coordination – this has been a big area for us locally. Whether that be in ensuring the delivery of food parcels to vulnerable people



who were shielding, providing prescription deliveries, supporting people being discharged from hospital, co-ordinating volunteers for services such as befriending, supporting the local food bank and providing local testing facilities. A huge amount of effort has gone into this strand of work and partners should be rightly proud of the support they have provided to the local community at what has been and continues to be a very challenging time.

Ardip Kaur reported that South Derbyshire continues to be well placed to respond to the pandemic. Unlike other areas across the County, South Derbyshire retained its Local Strategic Partnership in the form of the South Derbyshire Partnership meaning there were already structures in place to act quickly.

South Derbyshire is being held up as best practice in the County in this regard and other areas have been very complimentary about the strength and depth of the District's partnership arrangements.

Draft Equality, Diversity and Inclusion Strategy

South Derbyshire District Council is currently inviting residents to comment on the Council's draft Equality, Diversity and Inclusion Strategy 2021-25. Equality, diversity, and inclusion are an integral part of everyday life for South Derbyshire District Council and we are committed to ensuring that the services we provide are accessible to our residents, businesses, and visitors.

The Strategy and Action Plan for 2021-2025 sets out the Council's equality objectives for the next four years. In developing this strategy, the Council has consulted with Elected Members, Council Officers, Trade Unions, residents, community and faith-based groups through events held in partnership with SDCVS.

The Council is proud of the progress being made but before the final version of the Strategy is approved, any comments and feedback the Forum has is welcomed.

The strategy and Action Plan are available on the Council's website and can be viewed in the following link <https://www.southderbyshire.gov.uk/equality-diversity-and-inclusion> The deadline for comments is Thursday, 4 February 2021.

Christmas Waste Service Disruptions

Unfortunately, the brief spell of snow over the period between Christmas and New Year had a significant impact on all waste collection services and in particular recycling collections.

The recycling collections have been impacted by the increased amount of waste being generated at home due to the COVID-19 restrictions on households with tonnages presented for collection at times 30% above normal levels.

In normal times the Christmas week and the first two weeks of the new year see the highest volumes of waste presented for collection, these volumes are even higher than normal.



The three issues combined, tonnages due to COVID-19, increased tonnages due to Christmas and the loss of collection days due to Christmas/ weather have made it extremely difficult to catch up with collections.

The Council and its contractor have made every effort to get collections back to normal in as short a time as possible including additional resources and additional working days.

As of January 12, 2021, black and brown bin collections are back to normal. However, green bin collections are approximately one day behind. These collections are only delayed and not cancelled, therefore, residents should be advised to leave their bins out and they should be collected no later than the following working day.

Housing Services Update

Neighbourhood and Estate Management

Two Community Protection Notice Warnings (CPNW) were issued for anti-social behaviour (ASB) and condition of gardens in the last six months.

Community Engagement

The 2020-23 Housing Customer Engagement Strategy Action Plan has been consulted on with Council tenants, Council employees and other social housing landlords. 185 tenants responded, with 82% saying that they found the Action Plan easy to read and understand. More information about the Strategy is available by contacting Community Engagement Officer Laurie Coombs on 07891 071980.

Helping vulnerable residents stay warm and well at home in South Derbyshire.

Householders living with cold sensitive health conditions who are unable to achieve affordable warmth are at high risk of needing extra support from the NHS and Adult Care.

The Council can provide support services at short notice and will work with referral partners to provide appropriate and cost-effective solutions for the NHS and Adult Care.

- Privately own or privately rent their house ✓
- Have a health condition made worse by the cold ✓
- Struggle to afford to keep their home warm ✓

People can self-refer/contact us for advice through our generic email environmental.health@southderbyshire.gov.uk or stephanie.thandi@southderbyshire.gov.uk



MA/6 **6. Summary of agreed actions**

Action	Person responsible
Chris Smith to make enquires regarding how many people responded to the Digital MOT and report back.	Chris Smith
PCSO Supervisor Kerry Wallington-Waite to make the Road Policing Unit aware of the issue raised regarding speeding cars through Melbourne village.	PCSO Supervisor Kerry Wallington-Waite

MA/7 **7. Close and date of next meeting**

TBC (May/ June 2021)

Councillor Jim Hewlett
CHAIR

The meeting terminated at 7:01pm

