

**THE BRETBY CREMATORIUM JOINT COMMITTEE**

Minutes of the Annual General Meeting of the Bretby Crematorium Joint Committee held at the Town Hall, Burton upon Trent on Wednesday, 18<sup>th</sup> June, 2003.

**PRESENT**

**for East Staffordshire Borough Council**

Councillor T. M. Dawn  
Councillor Mrs. S. J. Gent  
Councillor C. F. Insley C.B.E.  
Councillor Mrs. E. J. Staples  
Councillor Ms. A. White

**for South Derbyshire District Council**

Councillor W. Dunn  
Councillor Mrs. B. Renwick  
Councillor Mrs. H. K. Wheeler

Mr. C. Ward (Clerk), Mr. I. Marriner (Environmental Health Manager), Mr. N. French (Crematorium Manager) and Mr. P. G. Davies (Committee Clerk) were also present.

Ms. R. McGoldrick (Customer Services Officer – South Derbyshire District Council) was also present.

An apology for absence was received from Councillor R. W. Southern.

**LOCAL GOVERNMENT AND HOUSING ACT 1989 –**

**MEMBERSHIP OF JOINT COMMITTEE**

In accordance with the Local Government and Housing Act, 1989, the Clerk advised that there were no changes to the Members of the Joint Committee.

### APPOINTMENT OF CHAIRMAN

**Resolved:**

That Councillor Mrs. H. K Wheeler be appointed Chairman for the ensuing year.

### APPOINTMENT OF VICE-CHAIRMAN

**Resolved:**

That Councillor Mrs. E. J. Staples be appointed Vice-Chairman for the ensuing year.

### MINUTES

The Minutes of the Meeting held on 27<sup>th</sup> November, 2002 were approved and signed as a correct record.

### REPORT OF THE CREMATORIUM MANAGER

(CM)

(a) Statistics

The Crematorium Manager submitted statistical information on the Crematorium since it came into operation. The Joint Committee noted that between the opening of the Crematorium on 15<sup>th</sup> March, 1975 and 31<sup>st</sup> May, 2003 there had been a total of 33,497 cremations.

The Joint Committee noted annual cremation figures for the last five years.

(b) Survey Analysis

The Joint Committee received, for information, survey analysis from the applicants for cremation (usually the main mourners).

(c) Extension to the Anglesey Chapel and Car Park

The Crematorium Manager reported Tenders had been invited for the extension to the Anglesey Chapel and Car Park.

The Joint Committee noted that work was due to start in August 2003.

### ANNUAL REPORT OF THE JOINT COMMITTEE

(Clerk)

The Clerk submitted a Report pointing out that by Clause 20 of the Agreement dated 1<sup>st</sup> April, 1974 the Joint Committee was required to send to each of the Constituent Authorities a Report on the operation of the Joint Committee during the year.

**Resolved:**

That subject to reference being made to the Chairman and Vice-Chairman of the Joint Committee the Annual Report of the Joint Committee be approved for submission to each of the Constituent Authorities.

**VOTE OF THANKS**

The Chairman extended her thanks for the contributions Councillor T. M. Dawn had made to the Committee as both Chairman and Vice-Chairman over several years. She also thanked Paul Shaddock for his service to the Joint Committee and welcomed Ian Marriner who had assumed overall responsibility for the Crematorium.

**DATE AND VENUE FOR NEXT MEETING**

**Resolved:**

That the next meeting of the Joint Committee be held on Wednesday, 26<sup>th</sup> November, 2003 at 3.00pm at Bretby Crematorium.

Chairman

**THE BRETBY CREMATORIUM JOINT COMMITTEE**

Minutes of a Meeting of the Bretby Crematorium Scrutiny Panel held at Bretby Crematorium on Wednesday, 10<sup>th</sup> September 2003.

**PRESENT**

**for East Staffordshire Borough Council**

Councillor T M Dawn (Vice-Chairman in the Chair)  
Councillor Mrs S J Gent

**for South Derbyshire District Council**

Councillor Mrs B Renwick  
Councillor R W Southern

Apologies for absence were received from Councillors W Dunn, C F Insley, CBE and Ms A White (Chairman).

**Officers Present**

Mr P G Davies (Clerk to the Scrutiny Panel)  
Mr N French (Crematorium Manager)  
Mr I Marriner (Environmental Health Manager)

**LOCAL GOVERNMENT AND HOUSING ACT 1989 –  
MEMBERSHIP OF THE SCRUTINY PANEL**

In accordance with the Local Government and Housing Act 1989, the Clerk advised that there were no changes in the Membership of the Scrutiny Panel.

**MINUTES**

The Minutes of the Meeting of the Scrutiny Panel held on 30<sup>th</sup> July 2003 were approved and signed as a correct record.

**THIRD SCRUTINY PANEL REVIEW**

The Scrutiny Panel considered the Third Report of the Scrutiny Panel on the following:

- Utilities, Energy Savings and Sustainability
- Performance Indicators

Appendices 1 (Information on Gas and Electricity Contracts) and 2 (Sustainable Policies adopted by East Staffordshire Borough Council) were circulated at the Meeting.

The Scrutiny Panel made several amendments to the Report, after which it was

**Resolved:**

That the Report, as amended, be approved for submission to the Joint Committee.

**DATE OF NEXT MEETING**

**Resolved:**

That the next Meeting of the Scrutiny Panel be held on 26<sup>th</sup> November 2003 immediately following the Meeting of the Joint Committee.

Chairman.

**THE BRETBY CREMATORIUM JOINT COMMITTEE**

Minutes of a Meeting of the Bretby Crematorium Scrutiny Panel held at the Civic Offices, Swadlincote on Wednesday, 26<sup>th</sup> November 2003.

**PRESENT**

**for East Staffordshire Borough Council**

Councillor Ms A White (Chairman)  
Councillor T M Dawn (Vice-Chairman)  
Councillor Mrs S J Gent  
Councillor C F Insley CBE

**for South Derbyshire District Council**

Councillor W Dunn  
Councillor Mrs B Renwick  
Councillor R W Southern

**Officers Present**

Mr P G Davies (Clerk to the Scrutiny Panel)  
Mr C Dean (Scrutiny Lead Officer)  
Mr N French (Crematorium Manager)  
Mr I Marriner (Environmental Health Manager)  
Ms R McGoldrick (Customer Services Officer – SDDC)

**LOCAL GOVERNMENT AND HOUSING ACT 1989 –  
MEMBERSHIP OF THE SCRUTINY PANEL**

In accordance with the Local Government and Housing Act 1989, the Clerk advised that there were no changes in the Membership of the Scrutiny Panel.

**MINUTES**

The Minutes of the Meeting of the Scrutiny Panel held on 10<sup>th</sup> September 2003 were approved and signed as a correct record.

**FOURTH SCRUTINY PANEL REVIEW**

Members concurred that the fourth Review should involve a re-appraisal of the Agreement which constituted the Joint Committee.

**Resolved:**

That Officers liaise with the Chairman and Vice-Chairman in drafting the terms of reference for the forthcoming Review of the constitution of the Joint Committee for submission to the next Meeting of the Scrutiny Panel.

**DATE OF NEXT MEETING**

**Resolved:**

That the next Meeting of the Scrutiny Panel be held on 28<sup>th</sup> January 2004 at Bretby Crematorium.

Chairman.

