

RECORD OF OPEN DECISIONS**FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on 8th September 2011, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00 p.m. on Friday, 16th September 2011.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>
7.	<u>AGENDA ITEM</u> AUDIT SUB-COMMITTEE DECISION: That the Minutes of the Audit Sub-Committee Meeting held on 23rd June 2011 are received and any recommendations contained therein are approved and adopted.	
8.	<u>AGENDA ITEM</u> MORTGAGE INTEREST RATE DECISION: That the Local Average Rate of interest for the period October 2011 to March 2012 is declared at 5.13%.	
9.	<u>AGENDA ITEM</u> ANNUAL TRAINING REPORT 2010/11 AND PRIORITIES FOR 2011/12 DECISION: (1) That the Committee approves the priority areas for training and development during 2011/12, which are linked to the delivery of the key priorities of the Council's Corporate Plan 2009/14. (2) That Members note the range of training activities and actions provided during 2010/11.	
10.	<u>AGENDA ITEM</u> CORPORATE COMMUNICATIONS STRATEGY ANNUAL REPORT 2010/11 AND ACTION PLAN 2011/12 DECISION: (1) That the Communications Action Plan and the Corporate Campaigns are approved as submitted. (2) That Members note the key communication achievements for the year ending 31st March 2011.	

11.	<u>AGENDA ITEM</u> WORKFORCE DEVELOPMENT STRATEGY ANNUAL REPORT 2010-11 AND ACTION PLAN 2010/14	
	<u>DECISION:</u> (1) That the refreshed Workforce Development Strategy 2009/14 and Action Plan are approved as submitted. (2) That Members note the key achievements and progress made on the Action Plan for the year ending 31st March 2011.	
12.	<u>AGENDA ITEM</u> ICT STRATEGY 2011 TO 2014	
	<u>DECISION:</u> (1) That the updated Information and Communication Technology Strategy for 2011/14 and associated Action Plan are approved as submitted. (2) That the Committee delegates responsibility to the Head of Corporate Services to ensure that the ICT Strategy is kept up to date with any necessary minor amendments.	
13.	<u>AGENDA ITEM</u> CORPORATE PLAN 2009 TO 2014: PERFORMANCE MANAGEMENT REPORT (1ST APRIL – 30TH JUNE 2011)	
	<u>DECISION:</u> That the Committee notes the progress for the period 1st April to 30th June 2011 in relation to the Council's Corporate Plan 2009-14.	
14.	<u>AGENDA ITEM</u> BUDGET AND FINANCIAL MONITORING 2011/12	
	<u>DECISION:</u> That the latest budget and financial monitoring figures for 2011/12 are accepted.	
15.	<u>AGENDA ITEM</u> A REVIEW OF THE COUNCIL'S CAPITAL INVESTMENT EVALUATION FRAMEWORK.	
	<u>DECISION:</u> (1) That the updated Capital Investment Evaluation Framework is approved as submitted. (2) That the Committee appoints a working group to assess bids for new capital investment and to report back to the Committee at its Meeting on 1st December 2011. (3) That the Working Group comprises three Members, being Councillors Watson and Wheeler (Conservative Group) and Councillor Wilkins (Labour Group).	
16.	<u>AGENDA ITEM</u> WORK PROGRAMME	
	<u>DECISION:</u> That the Committee receives the updated work programme.	

DATED: 9th September 2011

Chief Executive

¹ Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.

² NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.

³ Insert both the agenda item number and its heading.