

REPORT TO:	ENVIROMENT AND DEVELOPMENT SERVICES COMMITTE	AGENDA ITEM:6
DATE OF MEETING:	26 May 2022	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN DOC:
MEMBERS' CONTACT POINT:	FRANK McARDLE (EXT. 5700)/ ALLISON THOMAS (EXT. 5811)	
SUBJECT:	SERVICE PLAN 2022/23	
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Service Plan for the Service Delivery Directorate and the Chief Executive's Directorate be approved as the basis for overall service delivery over the period 1 April 2022 to 31 March 2023.

2.0 Purpose of Report

2.1 To consider the Service Plan for the Service Delivery Directorate at **Appendix A** and the Chief Executive's Directorate at **Appendix B**

3.0 Detail

3.1 Service Plans are a key part of the Council's Performance Management Framework, acting as an important link between high-level plans and strategies, such as the Corporate Plan and Equality, Diversity and Inclusion Strategy as well as performance objectives established for employees.

3.2 The Service Plans contains information about:

- The Directorate
- Service performance, including key measures and projects
- Equality, diversity and inclusion actions
- Workforce and budget information
- Partnerships.

3.3 The Service Plans reflect the current priority themes and outcomes within the Corporate Plan 2020-24 and Sustainable Community Strategy 2009-29.

3.4 The Plan for the Service Delivery Directorate is presented to the Environment and Development Services Committee and the Housing and Community Services Committees. The Chief Executive's Service Plan is presented to the Environment and Development Services Committee for approval of the Licensing, Land Charges and Economic Development functions.

3.5 The Service Plans cover a one-year period and will be reviewed in March 2023 to ensure the measures remain relevant to the objectives set out in with the Corporate Plan and Sustainable Community Strategy.

3.6 Progress reports on the Service Plans will be made as part of the Performance Management Framework monitoring process.



4.0 Financial and Corporate Implications

4.1 All implications are detailed in the Service Plans.

5.0 Community Implications

5.1 All implications are detailed in the Service Plans.

