

## CALCULATION OF NON-CASHABLE GAIN UNDER BVPI 199 (a) 2007/08

### 2006/07 Actual

Proportion of sites (%) below standard in 05/06	15.7
Proportion of sites (%) below standard in 06/07	16.8

Reduction	-1.1
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Divide by 3 for qualifying credits	-0.4
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Add 0.8 b/f from 05/06	0.8
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	0.4
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Claim 3 in 06/07 and c/fwd 0.4 to 06/07	<b>0.4</b>
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Cost of Street Cleansing in 06/07 (£) (CC 215)	406,268
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Add Wardens on 150 17531	43,820
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<b>Total Cost</b>	450,088
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Divide by 1/32	14,065
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Multiply by qualifying credits	5,626
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Cost of Street Cleansing in 05/06 (£) (CC 215)	428,275
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Add Wardens on 150 17531	19,240
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Multiply by GDP deflator	1.0268
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<b>Upated cost for 05/06</b>	459,508
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Therefore increase to 06/07	-9,420
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Deduct this from total credits	15,047
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**Non-cashable efficiency**

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2008)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Actual</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £		
<b>Environmental Services</b>										
Reduction in number of untidy/dirty streets and highway sites.				21,712					No direct impact. Calculation in accordance with DEFRA guidance.	Reduction in BVPI 199 (a) from 27% in 04/05 to 15.7% in 05/06.
<b>Housing</b>										
Change in contract procurement practice for letting new Planned Maintenance programme - policy change from open tendering to partnership approach with selected contractors (one-off)	26,000	7,500							Cashable gain maintained and being reinvested in Housing Revenue Account.	BVPI 74 - increase in the level of tenant satisfaction (overall service) - 96% in 06/07 compared to 94% as previously measured in 03/04.
Improved performance in reletting of void properties.					31,529		32,554		Cashable gain maintained as additional rent in the Housing Revenue Account.	BVPI 212 - reduction in relet time from 45 days in 05/06 to 28 days in 06/07 and then 27 days in 07/08
Renegotiation with a new supplier to combine window with general cleaning on sheltered accommodation and at a reduced price.			20,287		5,155		5,323		Cashable gain maintained and being reinvested in Housing Revenue Account.	As BVPI 74 (above).
<b>Corporate Services</b>										
Reduction in staffing re: implementation of Customer First Service (deletion of 1 FTE post in Housing after transfer to Contact Centre)			3,079		18,968		19,585		Banked and built into Base Budget.	Extension of services into Contact Centre during the year.
Reduction in staffing re: implementation of Customer First Service (deletion of 1 FTE post in Environmental Health after transfer to Contact Centre)					16,187		22,283		Banked and built into Base Budget.	Extension of services into Contact Centre during the year.
Restructuring the accountancy unit and operate with 1 less post but provide through efficiencies the same level of service.			16,005		11,798		7,590		Banked and built into Base Budget.	Accounts closed on time and no qualifications.
Reshaping the commercial and licensing service in response to new duties by operating with less staffing resources but with no detriment to services provided			6,008		5,315		5,454		Banked and built into Base Budget.	BVPI 166a - 100% enforcement achieved against best practice checklist.

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2008)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Actual</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £		
<b>Procurement</b>										
Implementation of E-Government Partnership Programme - procurement of infrastructure, support and maintenance for web site and CRM system in particular.	23,890		192,360		105,057		108,471	Note - TBC	As evaluated by lead partner. Cash savings returned to Partnership for reinvestment.	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
Revised contract for IT servers and infrastructure - better pricing obtained through purchase rather than lease (one-off).			17,801						Transferred to I.T. reserve for future investment as per Council policy.	As above.
Revised contract and implementation of Business Tariff for mobile phones across the Council	29,856		30,480		31,297		32,314		Additional handsets purchased and proportion transferred to I.T. reserve.	As above.
Formal contract established to procure agency staff and function centralised - tendering obtained lower unit prices.			3,681		11,488		11,861		Overall, employee costs will be lower across the Council and this is reflected in the appropriate budgets.	As above.
Purchase of new telecomms system to replace historic one - better pricing and increased functionality.	18,500		17,866		18,345		18,941		Transferred to I.T. Reserve.	As above.
Centralisation and competitive tendering of various contracts.					27,125		43,086		Analysis reported to Committee on 1st May as part of the annual procurement report. These amounts have been banked and built into the Council's Base Budget.	As above.
Retendering of insurance contract and enter into a 5-year LTA (to 2010) to obtain guaranteed discount on premiums			57,038		58,567		60,470		Banked and built into Base Budget.	As above.
<b>Productive Time</b>										
Proactive management of sickness absence reduced number of days lost to sickness.		14,500				18,365		17,000	No direct impact.	Reduction in BVPI 12 from 9.38 days in 05/06, to 8.85 days in 06/07 and 8.45 days in 07/08.
<b>Transactions</b>										

EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2008)

Detail	2004/05 Actual		2005/06 Actual		2006/07 Actual		2007/08 Actual		Notes and impact on Budget	Quality Cross Check/ Indicator
	Cash	Non-Cash	Cash	Non-Cash	Cash	Non-Cash	Cash	Non-Cash		
	£	£	£	£	£	£	£	£		
Increasing use of web site as opposed to other forms of communication, in particular web forms and E-payments. Savings made on telephones, postage and personal contact.				7,755		10,945		12,129	Amount based on an industry standard formula. Classed mainly as "non-cash" and an actual cash element not easily quantified. Any direct cash savings will be spread in small amounts across various budgets.	Statistics show increasing use of web site and kiosks with greater usage of web forms and E-payments.
On-line recruitment - savings on production of recruitment packs and administration.						24,990		10,008	Mainly non-cash and is based on an industry standard cost of £6 per job pack.	Independent evidence shows increasing use of electronic applications.
E-procurement - implementation of electronic ordering and goods receipting via a "Marketplace."						30,840		62,856	Non Cash - based on Government's model of £24 per order.	Measured by electronic transactions on the Marketplace.
Electronic payments to suppliers and those receiving Benefit.		33,740		55,110		77,640		30,260	Non Cash - based on Government's model of £10 per transaction.	Increase in take up of benefit payments in the year, now at 72% by March 08.

Miscellaneous

Sale of sheltered housing units as surplus assets - interest accrued on sale proceeds			41,625		44,585		52,427		Check Average Interest Rate Each Year. Forms part of overall cash flow interest of the Council.	Capital receipt being reinvested into modernised facilities elsewhere in the District.
Increase in demand for residential development (major applications) measured by additional income (after allowing for price increases) from development control.			22,178		65,169				Additional income included in relevant budget round. Decrease in 07/08, so no efficiency claimed.	BVPI 109 - continuing improvement in the percentage of planning applications determined within the Standard.

**ANNUAL TOTALS**      98,246    55,740    428,408    84,577    450,584    162,780    420,359    132,253      **1,832,946 Check Total**

**CUMULATIVE TOTALS**      **526,654    140,317    977,238    303,097    1,397,597    435,350**

**OVERALL CUMULATIVE (CASH + NON-CASH)**  
**Achieved**  
**Target**

<b>666,971</b>	<b>1,280,335</b>	<b>1,832,946</b>
<b>240,000</b>	<b>470,000</b>	<b>710,000</b>

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2008)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Actual</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
Above Target			426,971		810,335		1,122,946			
<u>CASHABLE MUST BE AT LEAST 50%</u>										
Achieved			526,654		977,238		1,397,597			
Target			120,000		235,000		355,000			
Above Target			406,654		742,238		1,042,597			

## CALCULATION OF NON-CASHABLE GAIN UNDER BVPI 199 (a) 2006/07

### 2006/07 Actual

Proportion of sites (%) below standard in 05/06	15.7
Proportion of sites (%) below standard in 06/07	8.0

Reduction	7.7
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Divide by 3 for qualifying credits	2.6
Add 0.8 b/f from 05/06	0.8

	3.4
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Claim 3 in 06/07 and c/fwd 0.4 to 06/07	<b>3</b>
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Cost of Street Cleansing in 06/07 (£) (CC 215)	406,268
Add Wardens on 150 17531	43,820

<b>Total Cost</b>	<b>450,088</b>
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Divide by 1/32	14,065
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Multiply by qualifying credits	42,196
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Cost of Street Cleansing in 05/06 (£) (CC 215)	428,275
Add Wardens on 150 17531	19,240

Multiply by GDP deflator	1.0268
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<b>Upated cost for 05/06</b>	<b>459,508</b>
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Therefore increase to 06/07	-9,420
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Deduct this from total credits	51,616
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**Non-cashable efficiency**

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2007)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Projection</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>	
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £			
<b>Environmental Services</b>											
Reduction in number of untidy/dirty streets and highway sites.				21,712			51,616		53,010	No direct impact. Calculation in accordance with DEFRA guidance.	Reduction in BVPI 199 (a) from 27% in 04/05 to 15.7% in 05/06 to 8.0% in 06/07. Change in sweeping arrangements and use of wardens for enforcement.
<b>Housing</b>											
Change in contract procurement practice for letting new Planned Maintenance programme - policy change from open tendering to partnership approach with selected contractors (one-off)	26,000	7,500								Cashable gain maintained and being reinvested in Housing Revenue Account.	BVP1 74 - increase in the level of tenant satisfaction (overall service) - 96% in 06/07 compared to 94% as previously measured in 03/04.
Improved performance in reletting of void properties.						31,529				Cashable gain maintained as additional rent in the Housing Revenue Account.	BVPI 212 - reduction in relet time from 45 days in 05/06 to 28 days in 06/07.
Renegotiation with a new supplier to combine window with general cleaning on sheltered accommodation and at a reduced price.			20,287			5,155		5,294		Cashable gain maintained and being reinvested in Housing Revenue Account.	As BVPI 74 (above).
<b>Corporate Services</b>											
Reduction in staffing re: implementation of Customer First Service (deletion of 1 FTE post in Housing after transfer to Contact Centre)			3,079			18,968		19,480		Banked and built into Base Budget.	Extension of services into Contact Centre during the year.
Reduction in staffing re: implementation of Customer First Service (deletion of 1 FTE post in Environmental Health after transfer to Contact Centre)						16,187		22,165		Banked and built into Base Budget.	Extension of services into Contact Centre during the year.
Restructuring the accountancy unit and operate with 1 less post but provide through efficiencies the same level of service.			16,005			11,798		7,590		Banked and built into Base Budget.	Accounts closed on time and no qualifications.

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2007)

Detail	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Projection</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
Reshaping the commercial and licensing service in response to new duties by operating with less staffing resources but with no detriment to services provided			6,008		5,315		5,454		Banked and built into Base Budget.	BVPI 166a - 100% enforcement achieved against best practice checklist.
<b>Procurement</b>										
Implementation of E-Government Partnership Programme - procurement of infrastructure, support and maintenance for web site and CRM system in particular.	23,890		192,360		105,057		107,894		As evaluated by lead partner. Cash savings returned to Partnership for reinvestment.	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
Revised contract for IT servers and infrastructure - better pricing obtained through purchase rather than lease (one-off).			17,801						Transferred to I.T. reserve for future investment as per Council policy.	As above.
Revised contract and implementation of Business Tariff for mobile phones across the Council	29,856		30,480		31,297		32,142		Additional handsets purchased and proportion transferred to I.T. reserve.	As above.
Formal contract established to procure agency staff and function centralised - tendering obtained lower unit prices.			3,681		11,488		11,798		Overall, employee costs will be lower across the Council and this is reflected in the appropriate budgets.	As above.
Purchase of new telecomms system to replace historic one - better pricing and increased functionality.	18,500		17,866		18,345		18,840		Transferred to I.T. Reserve.	As above.
Centralisation and competitive tendering of various contracts.					27,125		45,000		Savings achieved on tendering contracts are as follows: Telephones £9,000, Stationery £470, Printer Consumables £2,500, Postage £2,800, gas £1,800, electricity £8,900, travel £105 and paper £1,550 Actual savings to-date included in the base budget for 2007/08.	As above.
Retendering of insurance contract and enter into a 5-year LTA (to 2010) to obtain guaranteed discount on premiums			57,038		58,567		60,148		Banked and built into Base Budget.	As above.
<b>Productive Time</b>										
Proactive management of sickness absence reduced number of days lost to sickness.		14,500				18,365			No direct impact.	Reduction in BVPI 12 in 06/07 to 8.85 days from 9.38 days in 05/06.



## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2007)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Projection</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £		
<b>Transactions</b>										
Increasing use of web site as opposed to other forms of communication, in particular web forms and E-payments. Savings made on telephones, postage and personal contact.				7,755		10,945		11,241	Amount based on an industry standard formula. Classed mainly as "non-cash" and an actual cash element not easily quantified. Any direct cash savings will be spread in small amounts across various budgets.	Statistics show increasing use of web site and kiosks with greater usage of web forms and E-payments.
On-line recruitment - savings on production of recruitment packs and administration.						24,990		25,665	Mainly non-cash and is based on an industry standard cost of £6 per job pack.	Independent evidence shows an increase in electronic applications in the calender year 2006.
E-procurement - implementation of electronic ordering and goods receipting via a "Marketplace."						30,840			Non Cash - based on Government's model of £24 per order.	Measured by electronic transactions on the Marketplace.
Electronic payments to suppliers and those receiving Benefit.		33,740		55,110		77,640		36,000	Non Cash - based on Government's model of £10 per transaction.	Increase in take up of benefit payments in the year (60% at year end compared with 10% at the start).
<b>Miscellaneous</b>										
Sale of sheltered housing units as surplus assets - interest accrued on sale proceeds			41,625		44,585		46,250		Check Average Interest Rate Each Year. Forms part of overall cash flow interest of the Council.	Capital receipt being reinvested into modernised facilities elsewhere in the District.
Increase in demand for residential development (major applications) measured by additional income (after allowing for price increases) from development control.			22,178		65,169				Additional income for 05/06 included in base budget during 06/07 budget round . Increase in 07/08 initially returned to General Reserves as part of 07/08 budget out-turn.	BVPI 109 - continuing improvement in the percentage of planning applications determined within the Standard.
<b>ANNUAL TOTALS</b>	98,246	55,740	428,408	84,577	450,584	214,396	382,054	125,915		<b>1,839,920</b>
<b>CUMULATIVE TOTALS</b>			<b>526,654</b>	<b>140,317</b>	<b>977,238</b>	<b>354,713</b>	<b>1,359,292</b>	<b>480,628</b>		

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2007)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Actual</u>		<u>2007/08 Projection</u>		<u>Notes and impact on Budget</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £		
<b><u>OVERALL CUMULATIVE (CASH + NON-CASH)</u></b>										
Achieved			666,971		1,331,951		1,839,920			
Target			240,000		470,000		710,000			
Above Target			426,971		861,951		1,129,920			
<b><u>CASHABLE MUST BE AT LEAST 50%</u></b>										
Achieved			526,654		977,238		1,359,292			
Target			120,000		235,000		355,000			
Above Target			406,654		742,238		1,004,292			

**EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)**

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £		
<b>ACTUAL and CONFIRMED SAVINGS RETURNED</b>										
<b>Environmental Services</b>										
Reduction in number of untidy/dirty streets and highway sites.				21,712		22,242		22,834	No direct impact. Calculation in accordance with DEFRA guidance. Monitor against actual percentage and costs in 06/07 and 07/08.	Reduction in BVPI 199 (a) from 27% in 04/05 to 15.7% in 05/06. Planned to reduce to 15% in 06/07 and 13% by 07/08.
<b>Housing</b>										
Change in contract procurement practice for letting new Planned Manitenance programme - policy change from open tendering to partnership approach with selected contractors (one-off)	26,000	7,500							Cashable gain maintained and reinvested in general HRA from 05/06.	BVP1 74 - increase in the level of tenant satisfaction with council homes (will be updated in October 2006).
Renegotiation with a new supplier to combine window with general cleaning on sheltered accommodation and at a reduced price.			20,287		20,782		21,335		Cashable gain maintained and will be reinvested in general HRA from 06/07.	As above.
<b>Corporate Services</b>										
Reduction in staffing re: implementation of Customer First (deletion of 1 FTE post in Housing after transfer to Contact Centre)			3,079		18,924		19,427		Will be reflected in review of MTFP in July 2006.	BVP1 74 - increase in the level of tenant satisfaction with council homes (will be updated in October 2006).

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
Restructuring the accountancy unit and operate with 1 less post but provide through efficiencies the same level of service.			16,005		11,798		7,590		As approved at F&M (April 05) - falls to £3,383 from 2008/09 onwards. Returned to central pot as part of 06/07 budget round	Accounts closed on time and no qualifications (review each year).
Reshaping the commercial and licensing service in response to new duties by operating with less staffing resources but with no detriment to services provided			6,008		5,315		5,454		As approved at F&M (April 05). Returned to central pot as part of 06/07 budget round	BVPI 166a - 100% enforcement achieved against best practice checklist.
<b>Procurement</b>										
Implementation of E-Government Partnership Programme - procurement of infrastructure, support and maintenance for web site and CRM in particular.	23,890		192,360		130,980		134,464		As evaluated by lead partner. GDP deflator used. Cash savings returned to Partnership for reinvestment.	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
Revised contract for IT servers and infrastructure - better pricing obtained through purchase rather than lease.			17,801						Transferred to I.T. reserve for future investment as per Council policy.	As above.
Revised contract and implementation of Buiness Tariff for mobile phones across the Council	29,856		30,480		31,224		32,054		Additional handsets purchased and proportion transferred to I.T. reserve.	As above.
Formal contract established to procure agency staff and function centralised - tendering obtained lower unit prices.			3,681		14,723		15,115		Overall, employee costs will be lower across the Council and this will be reflected in future budgets.	As above.

## EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
Purchase of new telecomms system to replace historic one - better pricing and increased functionality.	18,500		17,866		18,302		18,788		As approved at F&M (January 04). Transferred to I.T. Reserve.	As above.
Retendering of insurance contract and enter into a 5-year LTA (to 2010) to obtain guranteed discount on premiums			57,038		58,430		59,867		Council 22/09/05 - GDP deflator used. Returned to central pot as part of 06/07 budget round.	As above.
<b>Productive Time</b>										
Proactive management of sickness absence reduced number of days lost to sickness.		14,500							No direct impact.	Reduction in BVPI 12 in 04/05 only.
<b>Transactions</b>										
Increasing use of web site as opposed to other forms of communication, in particular web forms and E-payments. Savings made on telephones, postage and personal contact.				7,755		7,944		8,156	Amount based on a formula provided by SOCITM. However, classed mainly as "non-cash" and an actual cash element not easily quantified. Any direct cash savings will be spread in small amounts across various budgets. This is planned to increase and will be quantified on a periodic basis.	Statistics show increasing use of web site.
Payment by Direct Debit		33,740		55,110		60,000		60,000	Non Cash - based on EMM of £10 per transaction. Increase will depend upon continuing level HB payts.	PI's monitor payments being made.

**EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)**

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
<b>Miscellaneous</b>										
Sale of Bass's and Smallthorn sheltered housing units as surplus assets - interest accrued on sale proceeds			41,625		41,625		41,625		Check Average Interest Rate Each Year. Forms part of overall cash flow interest of the Council.	Capital receipt being reinvested into modern facilities elsewhere in the District.
Increase in demand for residential development measured by additional income (after allowing for price increases) from development control.			22,178						Additional income for 05/06 included in base budget during 06/07 budget round - need to review on an annual basis.	BVPI 200a - a LDS was submitted in accordance with legal requirements and a rolling programme maintained.

**EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)**

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
<b>ANNUAL TOTALS</b>	98,246	55,740	428,408	84,577	352,102	90,186	355,719	90,989	1,555,967	
<b>CUMULATIVE TOTALS</b>			526,654	140,317	878,755	230,504	1,234,475	321,493		
<b><u>OVERALL CUMULATIVE (CASH + NON-CASH)</u></b>										
Achieved			666,971		1,109,259		1,555,967			
Target			240,000		470,000		710,000			
Above Target			426,971		639,259		845,967			
<b><u>CASHABLE MUST BE AT LEAST 50%</u></b>										
Achieved			526,654		878,755		1,234,475			
Target			120,000		235,000		355,000			
Above Target			406,654		643,755		879,475			

**EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)**

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £	<u>Cash</u> £	<u>Non-Cash</u> £		

**FURTHER PLANNED SAVINGS IN THE PIPELINE (ESTIMATED FIGURES)**

**Housing**

Procurement arrangements for replacement of Piper Lifelines - central resource saved staff time in Housing.						5,000			No direct impact.	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
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**Corporate Services**

Streamlining budget monitoring.						2,000		2,000	No direct impact anticipated. Submitted as part of Forward Look 07/08.	Monitoring information produced within 10 days of period end in accordance with Use of Resources Judgement.
Further reduction in overall staffing re: development of Customer First.					24,200		24,200		Submitted as part of Forward Look 07/08.	Satisfaction survey required?
Electronic Agenda's and CRM integration					15,000	15,000	15,000	15,000	Submitted as part of Forward Look 07/08.	TBC.

**Procurement**



**EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)**

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
4-year contract for refuse freighters set up through ESPO .					20,000		20,000		As approved by EDS Committee (April 06)	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
As above for Wheelie Bins					10,000		10,000			As above.
Initial target set for central procurement - better prices for advertising, energy, external printing, postage, I.T. consumables and roll out of E-procurement.					80,000		80,000		Submitted as part of Forward Look 07/08.	As above.
<b>Transactions</b>										
Implementation of paperless direct debits.					12,000	2,500	12,000	2,500	Submitted as part of Forward Look 07/08.	Increase in payments by direct debit.
Implementation of E-recruitment - increasing proportion of the job application process now being undertaken electronically.						5,000		6,000	Will be additional amounts in 06/07 from centralising admin and electronic adverts (tbc).	Statistics show increasing use of web site and applications through "Job Go Public."
<b>Miscellaneous</b>										
Sale of Band Room at Coton - identified as asset surplus to requirements					2,250		4,500		Check Average Interest Rate Each Year. Forms part of overall cash flow interest of the Council.	TBC.

**EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)**

<u>Detail</u>	<u>2004/05 Actual</u>		<u>2005/06 Actual</u>		<u>2006/07 Project.</u>		<u>2007/08 Project.</u>		<u>Notes and impact on Financial Plan</u>	<u>Quality Cross Check/ Indicator</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£	£	£	£	£		
Sale of surplus land at Newton Solney					500		1,000		As above - as approved at F&M Committee (May 06).	TBC.
Target for other asset sales as identified in MTFP - to be identified and specific proposals approved in accordance with Disposals Policy.					4,500		9,000		As above. Submitted as part of Forward Look 07/08.	TBC.
Strategic/base budget reviews - target to drive forward further efficiency savings on an on-going basis.						40,000		40,000	Submitted as part of Forward Look 07/08.	TBC.

## CALCULATION OF NON-CASHABLE GAIN UNDER BVPI 199 (a)

### 2005/06 Actual

Proportion of sites (%) below standard in 04/05	27.0	
Proportion of sites (%) below standard in 05/06	15.7	
Reduction	11.3	
Divide by 3 for qualifying credits	3.8	
Claim 3 in 05/06 and carry forward 0.8 to 06/07	3	0.8
Cost of Street Cleansing in 05/06 (£)	426,621	
Divide by 1/32	13,332	
Multiply by qualifying credits	39,996	
Cost of Street Cleansing in 04/05 (£)	399,978	
Multiply by GDP deflator	1.0209	
Upated cost for 04/05	408,338	
Therefore increase to 05/06	18,283	
Deduct this from total credits	21,712	
		<b>Non-cashable efficiency</b>

## EFFICIENCY SAVINGS RECORD - MONITORING 06/07 (@ NOVEMBER 2006)

<u>Detail</u>	<u>Planned</u>		<u>Actual</u>		<u>Variance</u>	<u>Note/Comment</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		
<b>Environmental Services</b>						
Reduction in number of untidy/dirty streets and highway sites.		22,242		22,242	0	Latest monitoring indicates positive performance in line with the target.
<b>Housing</b>						
Tendering of cleaning contract to combine window and general cleaning on sheltered accommodation.	20,782		5,155		-15,627	Savings not as great as anticipated. Savings re-invested in HRA from 06/07.
<b>Corporate Services</b>						
Reduction in staffing re: implementation of Customer First Service (saving of 1 post in Housing after transfer to Contact Centre)	18,924		18,870		-54	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Reduction in staffing re: implementation of Customer First Service (saving of 1 post in Environmental Health after transfer to Contact Centre, wef 1/7/06)	24,206		16,187		-8,019	On-going savings to be included in the updated medium term financial plan 2007/10.
Restructuring the Accountancy Unit and operate with 1 less post but provide through efficiencies the same level of service.	11,798		11,798		0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Reshaping the Commercial and Licensing Unit in response to new duties by operating with less staffing resources but with no detriment to services provided	5,315		5,315		0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Streamline budget monitoring procedures		2,052		0	-2,052	Will now be implemented in 2007/08.
<b>Procurement</b>						
Implementation of E-Government Partnership Programme - procurement of infrastructure, support and maintenance for various projects.	130,980		130,980		0	On-going savings will be confirmed at year end together with any further reductions. Savings not available to this Council - they are reinvested within the partnership.

## EFFICIENCY SAVINGS RECORD - MONITORING 06/07 (@ NOVEMBER 2006)

<u>Detail</u>	<u>Planned</u>		<u>Actual</u>		<u>Variance</u>	<u>Note/Comment</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		
Revised contract and implementation of Buiness Tariff for mobile phones across the Council	31,224		31,224		0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Formal contract established to procure agency staff and function centralised - tendering obtained lower unit prices.	14,723		14,723		0	This represents a lower cost than would otherwise have been incurred under the previous arrangements.
Purchase of new telecomms system to replace historic one - better pricing and increased functionality.	18,302		18,302		0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Retendering of insurance contract and enter into a 5-year agreement (to 2010) to obtain guranteed discount on premiums	58,430		57,908		-522	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
E-procurement		12,660		2,700	-9,960	E-ordering commenced in September 06. Being phased in across the Council. The planned target may still be achieved.
Centralisation and competitive tendering of of various contracts	50,000	30,000	45,000	30,000	-5,000	To-date, acual savings achieved on tendering contracts are as follows: Telephones £9,000, Stationery £470, Printer Consumables £2,500, Postage £2,800, gas £1,800 and Electricity £8,900. Other contracts for Network Printers, Advertising and Travel are currently being tendered. It is anticipated that these will generate a further £20,000. These savings will be included in the updated medium term financial plan 2007/10
Replacement of Printers with Photocopiers	0		0		0	New project currently under review.

## EFFICIENCY SAVINGS RECORD - MONITORING 06/07 (@ NOVEMBER 2006)

<u>Detail</u>	<u>Planned</u>		<u>Actual</u>		<u>Variance</u>	<u>Note/Comment</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		

## Transactions

Increasing use of web site as opposed to other forms of communication, in particular web forms and E-payments. Savings made on telephones, postage and personal contact.		7,944		9,697	1,753	Based on usage as at August 2006.
Payments to suppliers and individuals electronically		60,000		99,940	39,940	Take - up of electronic payment of housing benefit substantially higher than anticipated. As at September 06, almost 50% being made electronically (calculation based upon national measurement model).
Distribution of Committee Agendas Electronically	15,000		15,750		750	As reported to Council in August 2006. Savings on printing and postage costs which will be reinvested back into improving quality of information for Members (1/2 year only in 06/07).
Integration of individual Systems into Customer Relationship Management System (for Customer Services)		15,000		15,000	0	Council Tax and Environmental Health systems on target
Paperless Direct Debits (the setting up of)	2,000	12,000	0	0	-14,000	Is being implemented now, but benefits will not accrue until 2007/08.
On-line Land Registry	0		800		800	On-going savings to be included in updated medium term financial plan 2007/10.
E-Recruitment		0			0	New project currently under review.
E-Tendering		0			0	New project currently under review.
Mobile Working - Environmental Health		0		3,640	3,640	Represents use of technology whilst working on-site. Creates additional capacity.

## EFFICIENCY SAVINGS RECORD - MONITORING 06/07 (@ NOVEMBER 2006)

<u>Detail</u>	<u>Planned</u>		<u>Actual</u>		<u>Variance</u>	<u>Note/Comment</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		

**Miscellaneous**

Sale of former sheltered housing units as surplus assets - interest accrued on sale proceeds	41,625		43,938		2,313	Implemented. Savings banked in 05/06 and included in the current medium term financial plan. Higher rate being achieved in 06/07 which will be reflected in overall interest due to the Council.
Other Land Disposals - interest accrued on sale proceeds from 06/07 onwards	4,500		4,750		250	As above

<b>TOTALS</b>	<b>447,809</b>	<b>161,898</b>	<b>420,700</b>	<b>183,219</b>	<b>-5,789</b>
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<b>GRAND TOTAL (CASH + NON-CASH)</b>		<b>609,707</b>		<b>603,919</b>	<b>-5,789</b>
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<b>GOVERNMENT TARGET</b>				<b>470,000</b>	
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