Minutes of a Meeting of the **Strategic Co-ordinating Group**
Tuesday 16th September 2009 at 9.30 a.m.

At the South Derbyshire District Council Offices, Swadlincote

Present: Councillor Heather Wheeler (Leader – SDDC) LSP Board Chairman. (Chairman).
Jo Smith (Vice-Chairman of the LSP Board and Vibrant Communities Chairman).
Mary Hague (Healthier Communities Representative)
Maureen Evans (Children and Young People Trust).

In attendance:

Mark Alflat (South Derbyshire District Council).
Stuart Batchelor (South Derbyshire District Council).
Chris Smith (South Derbyshire District Council).
Debra Townsend (South Derbyshire District Council).
Mick Evans (Derbyshire County Council).

SCG/10 Apologies

Apologies were received from:-

Vicki Price (Healthier Communities Chairman), Sally Cope, Martin Guest, Frank McArdle, Mike Roylance (South Derbyshire District Council) and Supt. Andy Hough (Safer South Derbyshire Partnership).

SCG/11 Minutes of the SCG Meeting 16th June 2009

The Minutes of the Strategic Co-ordinating Group Meeting held on 16th June 2009 were agreed as a true record.

SCG/12 Minutes of the LSP Board 24th June 2009

The draft Minutes from the LSP Board of 25th March 2009 were circulated for information. No actions to progress.

Matters Arising

It was reported that Councillor Mike Lacey was now Derbyshire County Council's representative on the LSP Board. Stuart Batchelor reported that Icarus had now completed their work. He added that when the quarterly newssheets were completed they would be forwarded to Councillor Mrs. Wheeler and Jo Smith for approval before full distribution.

SCG/13 Health Profile

Mary Hague gave an update on the Health Profile, and advised that a full set of details were available on the website at www.apho.org.uk.

SB asked if there were likely to be any new projects. MH responded that she was unsure, however would provide a response to SB. **MH**

SCG/14 **Place Survey**

It was reported that the Ipsos Mori presentation and report were now available and would be accessible via the District Council's website. SB to do a presentation to the next LSP Board and next round of Theme Groups. **SB**

SB to provide JS an electronic copy of this report and press release. **SB**

SCG/15 **Sustainable Community Strategy and Action Plan**

It was reported that this had been completed as far as possible and the first draft of the Sustainable Community Strategy was handed to those present. JS agreed to call a Meeting of the working group to go through the document and highlight any necessary arrangements. It was confirmed that this needed to be published by the next Meeting of the LSP. **JS**

It was requested that those Members present look at the document by the end of next week and forward any comments or suggestions back to SB.

SB to circulate the draft document to other Board Members **SB**

SCG/16 **Derbyshire Community Strategy**

It was reported that this would go to the Derbyshire Partnership Forum for agreement on 25th September 2009, and following this, would become a live document.

It was agreed that Derbyshire County Council deliver a presentation on this item to the next LSP Board.

SCG/17 **Agenda Items of the LSP Board Meeting – 22nd October 2009**

It was agreed that the following be items on the agenda for the next Board Meeting:-

- Sustainable Community Strategy and Action Plan
- Place Survey.
- Derbyshire Community Strategy – final draft.
- Updates from working groups.

It was agreed that the next Meeting of the LSP Board be held at Melbourne Leisure Centre. The subsequent Meeting to be held at the PCT.

SCG/18 **Performance Monitoring**

A report was submitted detailing performance for each theme group, and key achievements/highlights were detailed for each of these.

SCG/19 **Any Other Business**

MH requested that they would like a link with South Derbyshire District Council regarding homelessness for 16/17 year olds. There had been a Meeting which South Derbyshire had not attended so were not aware of the protocol. Mark Alflat agreed to advise ME of the correct person to deal with.

SCG/20 **Date of the Next Meeting**

The date of the next Meeting was confirmed as Wednesday 11th November 2009 at 2.00 pm in the Committee Room, South Derbyshire District Council.

Meeting closed 10.50 am