

BOARD MEETING OF THE SOUTH DERBYSHIRE
LOCAL STRATEGIC PARTNERSHIP

Held at the Civic Offices, Civic Way, Swadlincote
on 18th May 2006 at 9.30 a.m.

PRESENT:-

Local Authorities Sector

Councillor Joyce Sanders (Derbyshire County Council), District Councillors Mrs. Heather Wheeler, Barrie Whyman M.B.E.[Vice Chair] and Frank McArdle (Chief Executive, South Derbyshire District Council).

Other Public Sector

Chief Superintendent Tony Hurrell, [Chair] (Derbyshire Constabulary), and Vicki Price (Derbyshire Dales and South Derbyshire Primary Care Trust).

Private Sector

Karen Bradley (Toyota UK Ltd), Colleen Hempson (Nottingham East Midlands Airport), John Oake (Sharpe's Pottery Heritage and Arts Trust), and David Parkin (Derbyshire Chamber & Business Link).

Voluntary/Community Sector

John Powderly (Derbyshire Rural Community Council), Jo Smith (South Derbyshire CVS), and Graeme Royall (South Derbyshire Citizens' Advice Bureau). Gary Wain (Groundwork Erewash Valley).

Also in Attendance

Derbyshire Action on Smoking

Linda Saxe

Derbyshire Constabulary

Jack Russell.

Derbyshire County Council

Jane Cox (Acting Partnerships Manager Derbyshire County Council).

South Derbyshire District Council

Ian Reid (Deputy Chief Executive), Mike Greenway (Principal Policy Officer), Frazer Power (Democratic Services Officer) and Peter Woolrich (Policy Officer).

APOLOGIES

Apologies for non-attendance at the Meeting were submitted on behalf of Councillor Mrs Evadne Robbins (Derbyshire Association of Local Councils) Julie Batten (People Express), Karen Jones (Trident Housing Association), Ian Philiskirk (Swadlincote and District Chamber of Trade and Commerce), Councillor John Wilkins (South Derbyshire District Council), Glenys Williams (Old Post Regeneration Association Ltd) and John Gibb (Connexions Derbyshire).

LSP/55. **DERBYSHIRE ACTION ON SMOKING – SMOKE FREE WORKPLACES AND THE DERBYSHIRE SMOKE FREE CHARTER**

The Partnership considered a report and received a presentation on the Derbyshire Action on Smoking – Smoke Free Workplaces and the Derbyshire Smoke Free Charter from Linda Saxe.

The Meeting was advised that the Derbyshire Action on Smoking Strategy had eight objectives and was designed to address the many areas of work being undertaken in moving towards the goal of a Smoke Free Derbyshire. It was noted that the Action Plan would run from 2005 to 2008 and comprise of eight key objectives.

Objective 1 proposes to increase the membership of the Alliance to include other organisations that have a significant contribution to make to tobacco control.

Objective 2 introduces measures to control the supply of tobacco to children.

Objective 3 focuses on the hospitality industry and the pubs project.

Objective 4 relates to measures to encourage workplaces to become smoke free.

Objective 5 deals with communications and awareness raising initiatives.

Objective 6 outlines measures to support NHS and Local Authority premises to become smoke free.

Objective 7 deals with the setting up and expansion of a smoke free homes project.

Objective 8 is concerned with supporting local Stop Smoking Services.

The LSP was informed that reducing the prevalence of smoking remained one of the primary targets in the “Choosing Health” White Paper published in November 2004. The White Paper set out the Government’s intention to act in England so that:

- By the end of 2006, all Government departments and the NHS will be smoke free.
- By the end of 2007, all enclosed public spaces and workplaces, other than licensed premises, will subject to legislation, be smoke free.
- By the end of 2008 arrangements for licensed premises will be in place.

The LSP was requested to support the following measures:

- Protecting non-smokers from the damaging effects of second hand smoke.
- Educating and informing local people about the dangers of smoking and second hand smoke.
- Encouraging and supporting smokers who want to give up and promote local stop smoking services.

RESOLVED:-

That the LSP endorse the principles which underpin the Derbyshire Action on Smoking – Smoke Free Workplaces and the Derbyshire Smoke Free Charter and requests that individual Partner organisations consider the Charter to see if they can sign up to it.

LSP/56. **DECLARATIONS OF INTEREST**

There were no declarations of interest at this Meeting.

LSP/57. **MINUTES**

The Minutes of the Board Meeting held on 16th March 2006 were taken as read, approved as a true record and signed by the Chair. Replying to a question from Jo Smith in respect of Minutes Number 52, it was confirmed that a presentation on the work of COMPACT would be given at the Board Meeting on the 21st September 2006.

LSP/58. **MATTERS ARISING**

Reference was made to Minute Number 51, Response to Consultation on the New Primary Care Trust Arrangements in Trent; Ensuring a Patient-led NHS. The Board was advised of the Strategic Health Authority decision to approve option 2, Derby City and Derbyshire County PCTs, excluding Glossop.

RESOLVED:-

That the Secretariat be requested to write to the Trent Strategic Health Authority asking that the Authority provide details of the rationale underlying its decision to approve option 2 “Derby City and Derbyshire County PCTs, excluding Glossop” as there was a widely held view that this was not the preferred option.

LSP/59. **DEVELOPING THE 2ND COMMUNITY STRATEGY ACTION PLAN**

The Board considered a report on the first draft proposals of the next Community Strategy Action Plan. The Meeting was advised that the Strategic Co-ordinating Group (SCG) had commissioned each of the six working groups to develop a new action plan for their chapter of the strategy. The groups had consulted their Members to identify potential actions. It was noted that the SCG and the working groups had worked on the basis that the priorities for each theme remained the same as these were set by the strategy itself.

It was noted that the SCG had discussed the first drafts of each groups' action plan and had resolved that the groups needed to focus them further by identifying five to six key priority actions. The SCG would then consider the second draft of the plan on 15th June 2006. The final drafts would then be considered by the Board at its Meeting on 6th July 2006 in readiness for the formal launch at the LSP Forum Meeting on 27th July 2006.

The Board were asked to consider the inclusion of a flagship action around the issue of learning skills development. This would be an action that the LSP would take responsibility for delivery, using the significant knowledge available across the Partnership.

Following discussion it was agreed that the inclusion of the flagship action be supported.

RESOLVED:-

That the LSP:

- (1) Support the flagship project and notes that action on the project will be undertaken and reported back to a future Board Meeting.***
- (2) Having considered the first draft of the Community Strategy Action Plan note the progress made and agree to consider the comments from the Chairs of each of the working groups.***

LSP/60. **LSP COMMUNICATIONS AND CONSULTATION STRATEGY**

The Board considered the draft LSP Communications and Consultation Strategy document together with a supplementary report on this matter.

The Meeting was advised the success of the LSP rested on the ability of the partners to work together to add value over and above the work of their organisation and to respond to the needs of the community. To support this process, it was important that communications between partners and with the wider community were effective and efficient. The LSP needed to establish clear routes of communications between partners and with the wider South Derbyshire Community.

The Strategy had two parts, the first part dealt with how the LSP would communicate with the wider community and its partners, the second part described the methods the LSP would use to ensure that the wider community could communicate with the partnership and begin to be involved in the planning and delivery of services.

The Communication and Consultation Strategy was based on the following principles:-

That there was a need to:

- Agree standards for communications between partners on LSP business.
- Create an LSP brand so that the work of the LSP was attributable to the partnership.
- Add value to existing communication and consultation methods.
- Use existing communication and consultation routes wherever possible.
- Only develop something new where a gap has been identified.
- Avoid duplication of effort.

The Board was advised that the Strategic Co-ordinating Group (SCG) would be responsible for the overall performance management of the Communication and Consultation Strategy, and that the Creating Opportunities For All Theme Group would be responsible for implementing the strategy which would be incorporated within the groups' action plan for 2006/07.

The Board noted that a series of best practice guidelines would be produced for use by partners to help in the implementation of this Strategy.

RESOLVED:-

That the LSP note the Communications and Consultation Strategy and agreed that any comments on it be forwarded to Jo Smith by 5th June 2006 with a view to adopting the final version of the Strategy at its Meeting on 6th July 2006.

LSP/61. **MR. TONY HURRELL, CHAIR OF THE SOUTH DERBYSHIRE LOCAL STRATEGIC PARTNERSHIP**

At this point in the Meeting, the Chief Executive of South Derbyshire District Council, Frank McArdle advised that this would be the last LSP Board that the Chairman, Mr. Tony Hurrell would be attending as he would be retiring from the Derbyshire Constabulary later in the summer.

All Members of the Partnership present at the Meeting expressed their thanks to Mr. Hurrell for his work in chairing of the Meetings of the LSP.

LSP/62. **FORUM MEETING THURSDAY 27TH JULY 2006**

The Board considered a report which set out proposals for the next Forum event on Thursday 27th July 2006.

The Meeting was advised that a significant part of the Forum event was to launch the 2nd Community Strategy Action Plan and that it was proposed that short presentations would be given on each of the six chapters similar to the event in July 2005 when the first plan was launched. It would also be necessary to illustrate key achievements from the 1st action plan. Options to enable this would be for a similar format as used at last year's Forum event with three of the Working Group Chairs presenting two themes each. Alternatively there would be an option for similar activity as that at the AGM in January 2006 involving presentations by people about how the actions in the 2nd Action Plan had contributed to improving the quality of people's lives in South Derbyshire.

RESOLVED:-

That the LSP:

- (1) Agrees the proposals for the LSP Forum event on 27th July as set out in the report.***
- (2) Approves the mock programme together with the inclusion of the flagship protect, to be used as a guide at this stage, with the final programme being submitted for approval to the Board Meeting on 6th July 2006.***

LSP/63. **UPDATE ON WHOLE SPEND PROFILE**

A copy of the Profile of Spend Across the Partnership Base within South Derbyshire 2005/6, Preliminary Analysis document was circulated to all Members of the LSP present at the Meeting.

RESOLVED:-

- (1) That LSP partners be requested to provide information to the District Council's Principal Policy Officer detailing their***

organisation's investments in 2005/2006 that support the LSP's vision and priorities.

- (2) That the LSP note that a report incorporating the financial information requested at (1) above together with details as to whether the funding is discretionary will be submitted to the next Board Meeting on 6th July 2006.*

LSP/64. **RETIREMENT OF MR. PETER WOOLRICH, ECONOMIC DEVELOPMENT OFFICER, SOUTH DERBYSHIRE DISTRICT COUNCIL**

The Deputy Chief Executive, Mr. I Reid advised the Meeting that Mr. Peter Woolrich Policy Officer at the District Council would be retiring on 26th May 2006. All Members of the Board present at the Meeting expressed their thanks to Mr. Woolrich for his work in helping the development of the LSP.

LSP/65. **BUSINESS PLAN MONITORING REPORT 2005/06**

A copy of the 2005/2006 Business Plan Report was circulated to all Members of the LSP present at the Meeting. The report provided information on the monitoring of progress of projects delivered with the assistance of an annual grant of £150,000 from Derby and Derbyshire Economic Partnership (DDEP).

The Board was advised that a grant of £150,000 had been awarded from DDEP to spend in both the 2004/5 and 2005/6 financial years. The Vibrant Economy Working Group had been tasked the management of the overall process and it was noted that South Derbyshire District Council was acting as the Accountable Body.

The Board was informed that the table set out in the report illustrated end of year performance against targets in 2005/6, in summary full DDEP grant had been expended, leverage targets had been met, apart from late expenditure on a Regeneration Study and the bulk of Output Targets were also met. The Board noted that progress in finalising an Investment Plan for the current year was in progress and would be reported to the next Board Meeting on 6th July 2006.

RESOLVED:-

That the Board note progress against targets for the 2005/6 Business Plan.

LSP/66. **ROLLING LIST OF BOARD AGENDA ITEMS**

A copy of a report in respect of a Rolling List of Future Board Meeting Items was circulated to all LSP Members present at the Meeting.

RESOLVED:-

That the following matters be included on agendas for future LSP meetings:

LSP MEETING 6TH JULY 2006

Agenda Items

- ***Youth Matters Green Paper.***
- ***Final Arrangements Forum Event 27th July 2006.***
- ***2nd Action Plan – approval of final draft.***
- ***Whole spend profile.***
- ***Business Plan Monitoring Report 2006/7.***
- ***Presentation and adoption of LSP logo.***

LSP FORUM EVENT 27TH JULY 2006

Agenda Item

LSP Forum Meeting

LSP MEETING 21ST SEPTEMBER 2006

Agenda Items

- ***Finance and Resource Planning indicative DDEP Projects for 2007/8.***
- ***COMPACT.***

LSP BOARD MEETING 16TH NOVEMBER 2006

Agenda Item

Preliminary arrangements – Annual General Meeting 25th January 2007.

LSP ANNUAL GENERAL MEETING 25TH JANUARY 2007

Agenda Item

LSP Annual General Meeting.

LSP/67. **WORKING GROUP UPDATES/PERFORMANCE**

The Meeting noted that this matter had been dealt with earlier in the agenda.

LSP/68. **ANY OTHER BUSINESS**

Jo Smith of South Derbyshire CVS informed the Meeting that she would be undertaking a sponsored walk around the South Derbyshire District boundary for a Cancer Charity and indicated that she would be pleased to accept sponsorship from Board Members.

Karen Bradley of Toyota UK Limited advised the Meeting that Toyota UK would shortly be undertaking consultation with the local community to establish how the community understood and viewed the role of Toyota in this part of Derbyshire. It was confirmed that the information gained from this exercise would be reported to a future LSP Board Meeting.

Vicki Price of the Derbyshire Dales and South Derbyshire Primary Care Trust advised the Meeting of the Big Lottery Well-Being Fund of £165 million available across England to fund 3 strands of activity: diet, physical activity and mental health. The Regional Public Health Group of Government Office was co-ordinating the bid for the East Midlands. The Meeting was advised that at a local level, Vicki Price and Mary Hague were keen to ensure that the LSP priorities within the Healthier Communities Subgroup of the LSP were fed through to the co-ordinating group.

LSP/69. **DATES OF FUTURE MEETINGS**

The Board noted that future Board Meetings would be held on the following dates:

Thursday 6th July 2006 – South Derbyshire District Council
Thursday 27th July 2006 – Forum Event – Bretby Conference Centre
Thursday 21st September 2006 – South Derbyshire District Council

T. HURRELL

CHAIR

The Meeting terminated at 11.45 a.m.