

REPORT TO:	COUNCIL	AGENDA ITEM: 9
DATE OF MEETING:	15th APRIL 2021	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	KEVIN STACKHOUSE Kevin.stackhouse@south.derbyshire.gov.uk	DOC: H:/ks/live files/procurement/contracts/April 21/CPRs report
SUBJECT:	CONTRACT PROCEDURE RULES	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That the updated Contract Procedure Rules as detailed in Appendix 1 are approved and adopted into Part 4 (Section 28) of the Constitution.

2.0 Purpose of the Report

- 2.1 To update some changes to the current Contract Procedure Rules.

3.0 Executive Summary

- 3.1 Part 4 of the Constitution details the Rules of Procedure. This includes the Council's Contract Procedure Rules. These are designed to ensure that the procurement of contracts for goods and services is undertaken legally, provides Value for Money and contributes to the Council's Corporate Plan.
- 3.2 Periodically, these Rules need to be updated. This current update has incorporated environmental aims arising from the ISO 14001 Audit in 2020. This Audit focused on the Council's Environmental Management System and its arrangements for safeguarding and improving its environmental performance.
- 3.3 The Rules have also been updated to reflect the Council's Equality, Inclusion and Diversity Strategy approved by the Council in February 2021.
- 3.4 These updates have been included to ensure that environmental performance and the Council's Duty under Equality Legislation, are considered in the evaluation of tenders and the management of contracts.
- 3.5 There have also been some minor drafting amendments regarding job titles and dates.

4.0 Detail

- 4.1 The Contract Procedure Rules for approval are detailed in **Appendix 1**.

5.0 Financial Implications

5.1 None.

6.0 Corporate Implications

Employment Implications

6.1 None.

Legal Implications

6.2 None.

Corporate Plan Implications

6.3 The updates contribute to the Corporate Plan 2020-2024 aims and service level plans to support “Our environment, Our people, Our Future” through procurement exercises and contract management (including key performance indicators).

Risk Impact

6.4 To ensure the procurement of services and products identify the impact on the climate and environment.

7.0 Community Impact

Consultation

7.1 None.

Equality and Diversity Impact

7.2 As per section 3.3.

Social Value Impact

7.3 This is already considered in the process to some extent, although it is currently subject to review following updates to national guidance on strengthening the assessment of social value in procurement.

Environmental Sustainability

7.4 The updates contribute to the Council’s priorities to tackle Climate Change by ensuring this is considered in procurement exercises and contract management, ensuring key performance indicators capture environmental data where needed.

8.0 Background Papers

8.1 None

