

**Work Plan for 2008/09 – Finance and Management Policy Committee**

<b>Work Programme Area</b>	<b>Date of committee meetings</b>	<b>Anticipated completion date</b>	<b>Submitted to Council target date</b>	<b>Contact Officer (Contact details)</b>
<ul style="list-style-type: none"> <li>• A review of the financial strategy</li> <li>• A review of the capital investment strategy</li> <li>• A charging policy for fees and charges</li> <li>• Quarterly financial and budget-monitoring 2007/08</li> </ul>	23 October 2008	September 2009	Delegated	Kevin Stackhouse (595811)
Comments, Compliments & Complaints Report	23 October 2008	Ongoing	Delegated	Pam Carroll (595784)
FOI Requests (linked to Complaints)	23 October 2008	September 2008		Nigel Glossop (595703)
Quarterly Performance Reports	4 December 2008	October 2008	Delegated	David Clamp (595729)
Performance Management Framework and Delivering the Outcomes of the Derbyshire	4 December 2008	1 October 2008	Delegated	David Clamp (595729)

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<ul style="list-style-type: none"> <li>• A review of the Asset Management Plan and Disposals Policy</li> <li>• Quarterly financial and budget-monitoring 2008/9</li> </ul>	4 December 2008	November 2008	Delegated	Kevin Stackhouse (595811)
Review ICT Strategy	4 December 2008	December 2008	Delegated	Nigel Glossop (595703)
Review Procurement Strategy	4 December 2008	December 2008	Delegated	Nigel Glossop (595703)
FOI Publication scheme	4 December 2008	November 2008	Delegated	Nigel Glossop (595703)
Finance and Management Committee consider:- <ul style="list-style-type: none"> <li>• Finance Committee's Budget and spending bid proposal</li> <li>• Consolidated (Council) budget proposals 2009/10</li> <li>• Updated medium-term</li> </ul>	15 January 2009 (Special Budget Meeting)	December 2008	Delegated	Kevin Stackhouse (595811)

<ul style="list-style-type: none"> <li>financial projections</li> <li>• Overall revenue and capital budget proposals for consultation</li> <li>• Council Tax Base 2009/10 and Estimated Collection Fund Balance 2008/09</li> <li>• Quarterly financial and budget-monitoring 2008/9</li> </ul>				
<p>Consultation with Business Community and Partners</p>	<p>15 January 2009 (Special Budget Meeting)</p>	<p>December 2008</p>	<p>Delegated</p>	<p>Kevin Stackhouse (595811)</p>
<p>Consider Corporate Plan and Budgets for 2009/14</p>	<p>17 February 2009</p>	<p>January 2009</p>	<p>Council 26 February 2009</p>	<p>Jayne Jones (595800)</p>
<p>Quarterly Performance Reports</p>	<p>17 February 2009</p>	<p>January 2009</p>	<p>Delegated</p>	<p>David Clamp (595729)</p>
<ul style="list-style-type: none"> <li>• Quarterly financial and budget-monitoring 2008/9</li> <li>• Report from Overview and Scrutiny Committee</li> <li>• Final budget proposals</li> </ul>	<p>17 February 2009</p>	<p>January 2009</p>	<p>Delegated</p>	<p>Kevin Stackhouse (595811)</p>

<p>and medium term spending plans</p> <ul style="list-style-type: none"> <li>Treasury Management Strategy 2009/10</li> </ul>				
Budget monitoring – provisional out-turn 2008/9	30 April 2009	March 2009	Delegated	Kevin Stackhouse (595811)
Corporate Equalities and Fairness Annual Progress Report and review of Strategy Achieving level 3 of the Equality Standard for Local Government By March 2010	30 April 2009	March 2009	Delegated	David Clamp (595729)
Community Cohesion/Social Inclusion Strategy	30 April 2009	March 2009	Delegated	David Clamp (595729)
Approve the Annual Governance Statement as part of the Final Accounts for 2008/9	30 April 2009	March 2009	Delegated	Andrea McCaskie (595831)
County/European Parliamentary Election Report	30 April 2009	March 2009	Delegated	Andrea McCaskie (595831)

Corporate Training Report	May 2009	March 2009	Delegated	David Clamp (595729)
Workforce Development Strategy	May 2009	March 2009	Delegated	David Clamp (595729)
Communications Annual Report	June 2009	May 2009	Delegated	David Clamp (595729)
Consultation Annual Report	June 2009	May 2009	Delegated	David Clamp (595729)
Budget out-turn and final accounts for 2007/8 and an early indication on how it affects the MTFP	June 2009	May 2009	Delegated	Kevin Stackhouse (595811)
Annual Business Improvement Review (including Procurement)	June 2009	May 2009	Delegated	Nigel Glossop (595703)
<ul style="list-style-type: none"> <li>• Final Budget Out-turn 2008/9</li> <li>• Treasury Management Annual Report 2008/9</li> <li>• Statement of Accounts</li> </ul>	June 2009	May 2009	Delegated	Kevin Stackhouse (595811)

2008/9 (subject to Audit)				
<ul style="list-style-type: none"> <li>• Review of MTFP ahead of the 2009/10 budget-round</li> <li>• Quarterly financial and budget-monitoring 2008/9</li> </ul>	September 2009	August 2009	Delegated	Kevin Stackhouse (595811)