

**RECORD OF OPEN DECISIONS****FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on Thursday 15<sup>th</sup> June 2017, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00pm on Friday 23<sup>rd</sup> June 2017.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive<sup>1</sup>.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<b><u>Agenda Item No.</u></b>	<b><u>OPEN REPORTS</u></b>	<b><u>Urgent/ Call-in Exempt</u></b>
7.	<b><u>AGENDA ITEM</u></b> CORPORATE PLAN 2016-21: PERFORMANCE REPORT (JAN 1 – MAR 31 2017)	
	<b>DECISION:</b> <i>That progress against performance targets were approved.</i>	
8.	<b><u>AGENDA ITEM</u></b> CORPORATE EQUALITIES ANNUAL REPORT 2016/17 AND ACTION PLAN 2017/18	
	<b>DECISION:</b> <i>1.1 Members approved, for publication, the Corporate Equalities Annual Report for 2016/17 as detailed in Appendix A of the report.</i> <i>1.2 Members approved the Corporate Equalities and Safeguarding Action Plan for 2017/18, as detailed in Appendix B of the report.</i>	
9.	<b><u>AGENDA ITEM</u></b> ANNUAL TRAINING REPORT 2016/17 AND PRIORITIES FOR 2017/18	
	<b>DECISION:</b> <i>1.1 Members approved the priority areas for training and development during 2017/18, which are linked to the delivery of the key priorities of the Council's Corporate Plan.</i> <i>1.2 Members noted the range of training activities and actions provided during 2016/17.</i>	
10.	<b><u>AGENDA ITEM</u></b> ANNUAL HEALTH AND SAFETY REPORT 2016/17 AND ACTION PLAN 2017/18	
	<b>DECISION:</b> <i>Members reviewed the key health and safety achievements</i>	

	<i>and performance for the year ending March 2017 and endorsed the health and safety action plan that sets down the priority actions for 2017/18.</i>	
11.	<b><u>AGENDA ITEM</u></b> COMPLIMENTS, COMPLAINTS & FREEDOM OF INFORMATION REQUESTS 1 OCTOBER 2016 TO 31 MARCH 2017	
	<b>DECISION:</b> <i>Members considered and noted the complaints and FOI requests, as detailed in the report.</i>	
12.	<b><u>AGENDA ITEM</u></b> CONSULTATION ANNUAL REPORT 2016/17	
	<b>DECISION:</b> <i>1.1 Members noted the key consultation achievements for 2016/17 as detailed in Appendix A to the report.</i> <i>1.2 Members agreed the consultation action plan for 2017/18 as detailed in Appendix B to the report.</i>	
13.	<b><u>AGENDA ITEM</u></b> COMMUNICATIONS ANNUAL REPORT 2016-17	
	<b>DECISION:</b> <i>1.1 Members noted the Annual Communications Dashboard 2016/17 in Appendix A to the report.</i> <i>1.2 Members approved the Communications Annual Report 2016/17, as detailed in Appendix B.</i>	
14.	<b><u>AGENDA ITEM</u></b> SERVICE PLANS 2017/18	
	<b>DECISION:</b> <i>Members approved the Service Plans for Finance and Corporate Services (Appendix A) and the Chief Executive's Directorate (Appendix B) as basis for service delivery over the period 1 April 2017 to 31 March 2018.</i>	
15.	<b><u>AGENDA ITEM</u></b> ROSLISTON FORESTRY CENTRE – RESERVE FUNDS	
	<b>DECISION:</b> <i>Members approved the use of identified reserves for use as part of the management contract transfer and on site developments at Rosliston Forestry Centre.</i>	
16.	<b><u>AGENDA ITEM</u></b> COMMITTEE WORK PROGRAMME	
	<b>DECISION:</b> <i>Members considered and approved the updated work programme.</i>	

DATED: Friday 16<sup>th</sup> June 2017  
Chief Executive

- <sup>1</sup> Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- <sup>2</sup> NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- <sup>3</sup> Insert both the agenda item number and its heading.