

RECORD OF OPEN DECISIONS**FINANCE AND MANAGEMENT COMMITTEE**

At the Meeting of the Finance and Management Committee held on Thursday, 13th February 2020, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00pm on Friday, 21st February 2020.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive¹.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<u>Agenda Item No.</u>	<u>OPEN REPORTS</u>	<u>Urgent/ Call-in Exempt</u>
7.	<u>AGENDA ITEM</u> FINAL BUDGET PROPOSALS 2020/2021 AND FINANCIAL PLAN TO 2025	
	DECISION: 1.1 The Committee agreed the Council Tax increase of 1.95% for 2020/21 be recommended to Full Council on 26th February 2020. 1.2 The Committee agreed the estimated net General Fund Revenue Expenditure totalling £12,798,230 for 2020/21 be recommended to Full Council on 26th February 2020. 1.3 The Committee approved the Medium-term Financial Plan to 2025 on the Council's General Fund Revenue Account as detailed in Appendix 1 of the report. 1.4 The Committee Approved the Financial Plan for the Housing Revenue Account (HRA) to 2030 as detailed in Appendix 2 of the report. 1.5 The Committee approved a transfer of £500,000 from the Growth Provision earmarked reserve into the Vehicle Replacement earmarked reserve. 1.6 The Committee approved the revised HRA Recharge from the General Fund and the Base Budgets to be updated. 1.7 The Committee noted the Council's National Non-Domestic Rate Return (NNDR 1) for 2019/20, showing	

	<i>retained business rates of £11,200,979 for 2020/21 and £10,515,933 for 2019/20.</i>	
8.	<u>AGENDA ITEM</u> CAPITAL PROGRAMME BUDGET TO 2025	
	DECISION: <i>The Committee considered and approved the capital programme expenditure and funding to 2025.</i>	
9.	<u>AGENDA ITEM</u> TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2020/21	
	DECISION: <i>The Committee approved this report be deferred to Full Council on the 26th February 2020.</i>	
10.	<u>AGENDA ITEM</u> ANNUAL REPORT OF THE SECTION 151 OFFICER	
	DECISION: <i>1.1 The Committee considered and noted the Annual Report of the Section 151 Officer.</i> <i>1.2 The Committee noted that Council will have due regard to the Annual Report when approving the Budget for 2020/21 at Full Council on 26 February 2020 and when considering future proposals for new spending and the utilisation of resources.</i>	
11.	<u>AGENDA ITEM</u> PROPOSED LOCAL COUNCIL TAX REDUCTION SCHEME 2020/21	
	DECISION: <i>1.1 The Committee approved the existing Local Council Tax Reduction Scheme currently in place be continued in 2020/21.</i> <i>1.2 The Committee agreed that the detailed parameters be submitted to Full Council on 26 February 2020 for formal adoption.</i>	
12.	<u>AGENDA ITEM</u> CORPORATE MEASURES 2020-2024	
	DECISION: <i>1.1 The Committee approved the 35 Corporate measures that support the Corporate Plan for 2020-2024, in Appendix A,</i>	

	<p><i>Performance Dashboard 2020-2024, of the report.</i></p> <p><i>1.2 The Committee approved the detailed Performance Measure Report template, in Appendix B of the report.</i></p> <p><i>1.3 The Committee noted an indexed Performance Measure Report will be completed for each of the key performance indicators and reported to committee at the end of quarter 4 with the outturn figure for quarter 4 2019/2020.</i></p> <p><i>1.4 The Committee approved the proposed changes to the Committee Report incorporating changes to the way the overall performance against the Corporate Plan priorities be reported in section, 4.0 and 4.1 of the report, in Appendix C of the report.</i></p>	
13.	<p><u>AGENDA ITEM</u> TRANSFER OF HOUSING REPAIR CALLS INTO CUSTOMER SERVICES</p>	
	<p>DECISION:</p> <p><i>The Committee approved the transfer of Housing Repair calls into Customer Services and the creation of an additional Customer Services Advisor post on the Council's Establishment – which will be either a full time Modern Apprentice, or a part-time (18.5 hours a week) skilled Customer Services Advisor (see points 5.2 & 5.3 of the report).</i></p>	
14.	<p><u>AGENDA ITEM</u> DOMESTIC ABUSE PROCEDURE – MAKE A STAND CAMPAIGN</p>	
	<p>DECISION:</p> <p><i>1.1 The Committee noted progress against the 'Make a Stand' pledges as outlined in the report.</i></p> <p><i>1.2 The Committee approved the Domestic Abuse Procedure as per Appendix 1 of the report.</i></p> <p><i>1.3 The Committee agreed that the Strategic Director (Service Delivery) be appointed to champion work that the Council does to support people experiencing domestic abuse</i></p>	
15.	<p><u>AGENDA ITEM</u> SOCIAL MEDIA STRATEGY 2020 – 2021 AND SOCIAL MEDIA ACTION PLAN 2020 - 2021</p>	
	<p>DECISION:</p> <p><i>1.1 The Committee approved the Social Media Strategy 2020-2021 in Appendix A of the report.</i></p> <p><i>1.2 The Committee approved the Action Plan 2020-2021, in Appendix B of the report.</i></p>	

16.	<u>AGENDA ITEM</u> COMMITTEE WORK PROGRAMME	
	DECISION: <i>The Committee considered and approved the updated work programme</i>	

DATED: Friday, 14th February 2020

Chief Executive

- ¹ Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.

NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes. Insert both the agenda item number and its heading.