

**Finance and Management Committee
Work Programme for the Municipal Year 2022/23**

Work Programme Area	Date of Committee Meeting	Contact Officer (Contact details)
Corporate Resources & Chief Executive Service Plans 2022/23	9 June 2022	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk (07480 836879)
Corporate Plan Performance Monitoring 2021/22: Quarter 4	9 June 2022	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk (07480 836879)
Compliments, Comments, Complaints and FOI Requests: October 2021 to March 2022	9 June 2022	Kevin Stackhouse (Strategic Director) Kevin.stackhouse@southderbyshire.gov.uk (01283 595811)
Energy Rebate: Proposed Policy for Distributing Government Funding under a Discretionary Scheme	9 June 2022	Lizzie Barton (Head of Customer Services) Elizabeth.barton@southderbyshire.gov.uk (07552 248759)
Final Revenue Budget Outturn 2021/22	21 July 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Treasury Management Annual Report 2021/22	21 July 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk

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Final Capital Outturn 2021/22	21 July 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Equality, Diversity, and Inclusion Strategy and Action Plan 2021 to 2025 – Proposed Resourcing	21 July 2022	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk (07480 836879)
Annual Training Report 2021/22 and Priorities for 2022/23	21 July 2022	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk (07480 836879)
Discretionary Housing Payment Fund Enhancements 2022/2023	21 July 2022	Lizzie Barton (Head of Customer Services) Elizabeth.barton@southderbyshire.gov.uk (07552 248759)
Corporate Plan Performance Monitoring 2022/23: Quarter 1	25 August 2022	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk (07480 836879)
General Fund Revenue Financial Monitoring 2022/23	25 August 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Collection Fund Position 2022/23	25 August 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Housing Revenue Account Monitoring 2022/23	25 August 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk

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Capital Financial Monitoring 2022/23	25 August 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Treasury Update 2022/23	25 August 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Transformation Plan Update	25 August 2022	Anthony Baxter (Head of Business Change and IT) Anthony.baxter@southderbyshire.gov.uk
Financial Contribution Towards an Active Schools Partnership PE & School Sport Apprentice Through Amber Valley School Sport Partnership (AVSSP)	25 August 2022	Ian Gee (Active Schools Partnership Officer) Tony.gee@southderbyshire.gov.uk
Corporate Plan Performance Monitoring 2022/23: Quarter 2	24 November 2022	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk
General Fund Revenue Financial Monitoring 2022/23	24 November 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Housing Revenue Account Monitoring 2022/23	24 November 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Collection Fund Position 2022/23	24 November 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Capital Financial Monitoring 2022/23	24 November 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk

Treasury Update 2022/23	24 November 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
A Review of Earmarked Reserves	24 November 2022	Kevin Stackhouse (Strategic Director) Kevin.stackhouse@southderbyshire.gov.uk
Compliments, Comments, Complaints and FOI Requests: April 2022 to September 2022	24 November 2022	Kevin Stackhouse (Strategic Director) Kevin.stackhouse@southderbyshire.gov.uk
Annual Health and Safety Report 2021-22 and Action Plan 2022-23	24 November 2022	David Clamp David.clamp@southderbyshire.gov.uk
Recruitment and Selection Panel Appointment	24 November 2022	Frank McArdle (Chief Executive) David.clamp@southderbyshire.gov.uk
D2N2 Funding Programme for a pilot hydrogen fuelled waste collection service – amended recommendation.	24 November 2022	John Kinderman (Climate & Environment Officer) john.kinderman@southderbyshire.gov.uk
Service Base Budgets 2023/24	12 January 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Council Tax Base 2023/24 and Collection Fund Surplus 2022/23	12 January 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk

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Proposed Local Council Tax Support Scheme 2023/24	12 January 2023	Catherine Grimley (Head of Customer Services) Catherine.grimley@southderbyshire.gov.uk
Decarbonisation: Wave 2.1 Grant Bid	12 January 2022	Paul Whittingham (Head of Housing) Paul.whittingham@southderbyshire.gov.uk
Annual Statement of Accounts 2020/21	12 January 2022	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
General Fund Consolidated Budget 2022/23 and MTFP to 2028	09 February 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Housing Revenue Account Budget 2023/24 and Financial Plan to 2033	09 February 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Capital Programme Budget and Financing 2023 to 2028	09 February 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Audit of Accounts and Financial Statements	09 February 2023	Kevin Stackhouse (Strategic Director (Corporate Resources)) Kevin.stackhouse@southderbsyhire.gov.uk
Toyota City	09 February 2023	Frank McArdle (Chief Executive) Frank.mcardle@southderbyshire.gov.uk

Corporate Plan Performance Monitoring 2022/23: Quarter 3	16 March 2023	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk (07480 836879)
General Fund Revenue Financial Monitoring 2022/23	16 March 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Housing Revenue Account Financial Monitoring 2022/23	16 March 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Collection Fund Position 2022/23	16 March 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Capital Financial Monitoring 2022/23	16 March 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Treasury Update 2022/23	16 March 2023	Charlotte Jackson (Head of Finance) Charlotte.jackson@southderbyshire.gov.uk
Concurrent Functions – Unspent Allocations	16 March 2023	Kevin Stackhouse (Strategic Director (Corporate Resources)) Kevin.stackhouse@southderbyshire.gov.uk
Proposed Policy for Paying Market Supplements	TBC	Fiona Pittam (Head of Organisational Development & Performance) Fiona.pittam@southderbyshire.gov.uk