

Draft Scoping Document

The current scoping document is set out below and a minor change has been made with regard to the Corporate Plan priorities.

Name of Review/Project:

Mobility Shop/scooter hire.
Youth Information Shop

Terms of reference:

Please provide details of relevant Corporate Plan Themes and Priorities:

Theme 3 – Lifestyle Choices
Theme 1 – Economic Development.

Key Issues and Aim(s) of the Review

Information on potential longer opening times so that more people can access facilities.

Why should the review take place now?

Timely.
To look now because of growth of area.
Influx of people.

Potential outcome/s

Make sure service more available and visible

What will not be included:

DAB – need not be included but could also grow with care.

Risks:

Costs for DCC expanding services.

Members undertaking the Review (if a sub-group is to be used):

I would be happy to lead the review.

Possible co-options:

Service users.

Which policy committee(s) does it relate to?

Community Safety.

Key stakeholders/ consultees:

DCC / volunteers / CVS.

Potential contributors and research required:

Potential visits:

Yes to service provider.

Are there any Budgetary Implications?

No.

Officer support required:

Director of Community Services

Period for Review:

Start date:

Approximate meeting dates:

Proposed completion date:

Report date(s) to committees:

Publicity (e.g. of recommendations)

Date Scoping Document Completed: _____