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<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>18TH JANUARY 2012</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN PARAGRAPH NO: N/A</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>PAUL SPENCER (01283 595722) paul.spencer@south-derbys.gov.uk</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>WORK PROGRAMME</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: N/A</b>

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## **1.0 Recommendations**

- 1.1 That the Overview and Scrutiny Committee considers its work programme and agrees the review area(s) for the next meeting.
- 1.2 That the Committee considers the proposal to bring forward slightly the annual scrutiny focus session, which looks at work programming.

## **2.0 Purpose of Report**

- 2.1 To enable the Committee to review and update its work programme.

## **3.0 Detail**

- 3.1 The Overview and Scrutiny Committee agrees an annual work programme, which is reviewed at each meeting. Attached at Annexe 'A' is the updated work programme for 2011/12. Members are asked to consider the work programme for future meetings and particularly the review areas to be included on the agenda for the next meeting.
- 3.2 As part of the focus session in June 2011, consideration was given to a paper from the Centre for Public Scrutiny (CfPS) on work programming and specifically the annual process for review. In recent years, the Committee has held an annual event in June, culminating in a formal meeting, to determine the work programme for the year ahead. The CfPS advocates a slightly earlier start to the process, which is shown in an extract of its document reproduced at Annexe 'B'. Our current approach means there is only one meeting of the Committee prior to the summer recess. At the focus session, there was broad support for the timetable to be moved forward slightly to a model similar to that attached. Members are now asked to consider this formally.
- 3.3 If this approach is acceptable, the annual focus session would be brought forward and it is suggested that it precedes the Committee meeting scheduled for 18th March. This would enable a consultation process to be undertaken through February to gather Members and other stakeholders' views, before formulating a long list of potential review areas. This would also fit in well with the annual report to Council, to

give a clearer picture of the reviews planned in the work programme for the year ahead.

- 3.4 Verbal updates will also be provided on the task group for Mobile Telephone coverage and about the review of Early Years Provision.

#### **4.0 Financial Implications**

- 4.1 There are no financial implications arising from this report.

#### **5.0 Corporate Implications**

- 5.1 None arising directly from this report.

#### **6.0 Background Papers**

- 6.1 Scoping documents for reviews and previous Committee reports.