

AUDIT SUB-COMMITTEE

7 September 2022

PRESENT:-

Labour Group

Councillor Dunn (Chair) and Councillor Shepherd (Vice-Chair).

Conservative Group

Councillor Atkin and Bridgen

Non-Grouped

Councillor Wheelton

AS/13 **APOLOGIES**

The Sub-Committee was informed that apologies had been received from Councillor Atkin.

AS/14 **DECLARATIONS OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

AS/15 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO.10**

The Sub-Committee was informed that no questions from members of the public had been received.

AS/16 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Sub-Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED

AS/17 **INTERNAL AUDIT PROGRESS REPORT**

The Audit Manager presented the report informing the Sub-Committee of the position of the Audit Plan and gave an overview of the Dashboard, jobs completed, recommendations and customer satisfaction. The Audit Manager

updated the Sub-Committee regarding the revenue system noting that recommendations had been completed.

Members requested an update regarding the Orchard system and stock control.

The Head of Housing informed the Sub-Committee that the repairs system (Orchard) used was still in the process of being updated and noted that very few Council materials were kept on Council premises as materials were mainly managed electronically by suppliers and added that the Council's internal procedures regarding stock were sufficient but would be reviewed and updated with the support of IT. The Head of Housing advised the Sub-Committee that a report would be submitted to Overview and Scrutiny Committee regarding a number of Housing issues.

The Chair of the Sub-Committee sought clarity regarding the responsibility for PCI compliance.

The Strategic Director (Corporate Resources) confirmed that it was his responsibility and noted that the risk in relation to taking over the telephone payments would be reviewed following the appointment of a new Head of Customer Services in October.

The Strategic Director (Corporate Resources) addressed the Sub-Committee and advised the Members that the external auditor would be attending the next Sub-Committee meeting in December and noted that the outstanding External Audit for 2021 was expected to be completed within the next few weeks.

RESOLVED:

The Sub-Committee considered the report of the Audit Manager as per Appendix 1 to the report, and any issues identified be subject to a follow-up report as appropriate.

AS/18 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the Committee Work Programme to Members.

RESOLVED:-

The Committee considered and approved the updated work programme.

AS/19 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

AS/20 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Sub-Committee was informed that no questions from Members of the Council had been received.

The Meeting terminated at 17:05 hours

COUNCILLOR P DUNN

CHAIR