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Our Ref

Your Ref

Date: 09 November 2022

Dear Councillor,

Housing and Community Services Committee

A Meeting of the **Housing and Community Services Committee** will be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Thursday, 17 November 2022 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Labour Group**

Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair) and Councillors Dunn, Heath, Richards and Shepherd.

Conservative Group

Councillors Corbin, Ford, Lemmon, Patten, Redfern and Smith

Independent Group

Councillors Roberts

AGENDA

Open to Public and Press

- | | | |
|-----------|---|----------------|
| 1 | Apologies and to note any Substitutes appointed for the Meeting. | |
| 2 | To note any declarations of interest arising from any items on the Agenda | |
| 3 | To receive any questions by members of the public pursuant to Council Procedure Rule No.10. | |
| 4 | To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11. | |
| 5 | CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2022-2023 QUARTER 2 – (1 APRIL TO 30 SEPTEMBER) | 4 - 34 |
| 6 | SWADLINCOTE WOODLANDS UPDATE | 35 - 38 |
| 7 | REPURPOSING OF SHOPMOBILITY GRANT TO SOUTH DERBYSHIRE CVS | 39 - 51 |
| 8 | COMMUNITY AND ENVIRONMENTAL PARTNERSHIP GRANT SCHEME | 52 - 55 |
| 9 | ADOPTION OF MEMORIAL BENCH SCHEME | 56 - 73 |
| 10 | BEAT THE STREET | 74 - 90 |
| 11 | COMMITTEE WORK PROGRAMME | 91 - 95 |

Exclusion of the Public and Press:

- 12** The Chairman may therefore move:-
- That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 13** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 14** PREMISES IN MELBOURNE
- 15** LONG TERM LEASE TO EGGINTON PARISH COUNCIL
- 16** LAND AT NETHERSEAL
- 17** DELETION OF QUANTITY SURVEYOR POST CREATION OF FINANCE AND CONTRACTS OFFICER

REPORT TO:	HOUSING AND COMMUNITY SERVICES	AGENDA ITEM: 5
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN DOC:
MEMBERS' CONTACT POINT:	KEVIN STACKHOUSE (5811)	
SUBJECT:	CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2022-2023 QUARTER 2 – (1 APRIL TO 30 SEPTEMBER)	
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That the Committee approves progress against performance targets set out in the Corporate Plan 2020 - 2024.
- 1.2 That the Risk Register for the Committee's services are reviewed.

2.0 Purpose of the Report

- 2.1 To report progress against the Corporate Plan under the priorities of Our Environment, Our People and Our Future.

3.0 Executive summary

- 3.1 The Corporate Plan 2020 – 2024 was approved following extensive consultation into South Derbyshire's needs, categorising them under three key priorities: Our Environment, Our People and Our Future. The Corporate Plan is central to the Council's work – it sets out its values and vision for South Derbyshire and defines its priorities for delivering high-quality services.
- 3.2 This Committee is responsible for overseeing the delivery of the key priorities and the following key aims:

Our Environment

- *Enhance the attractiveness of South Derbyshire*

Our People

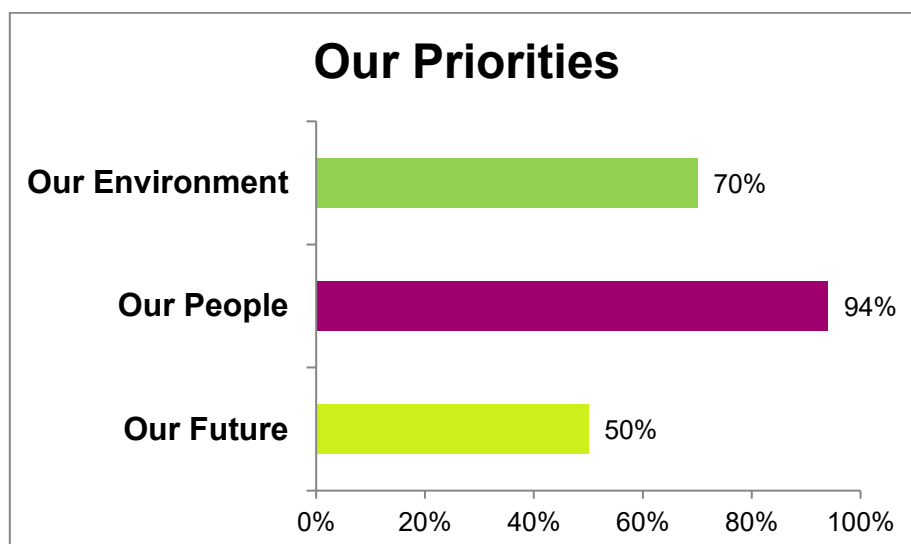
- *Engage with our communities*
- *Supporting and safeguarding the most vulnerable*



4.0 Performance Detail

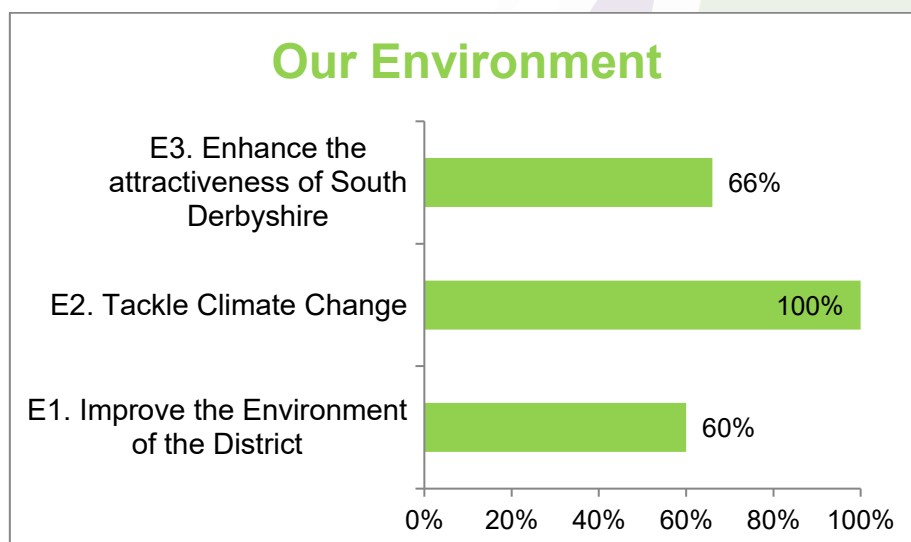
4.1 Overall Council performance against the priorities– Quarter two 2022-2023.

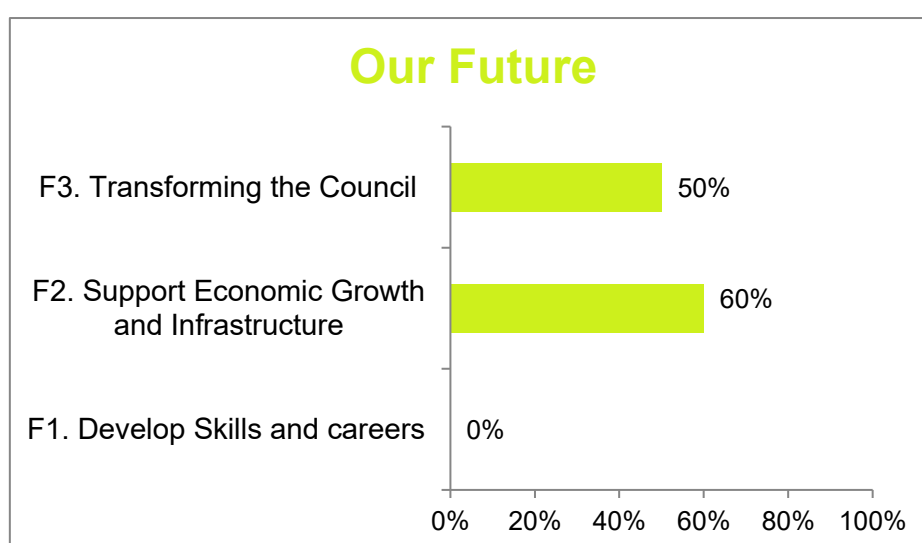
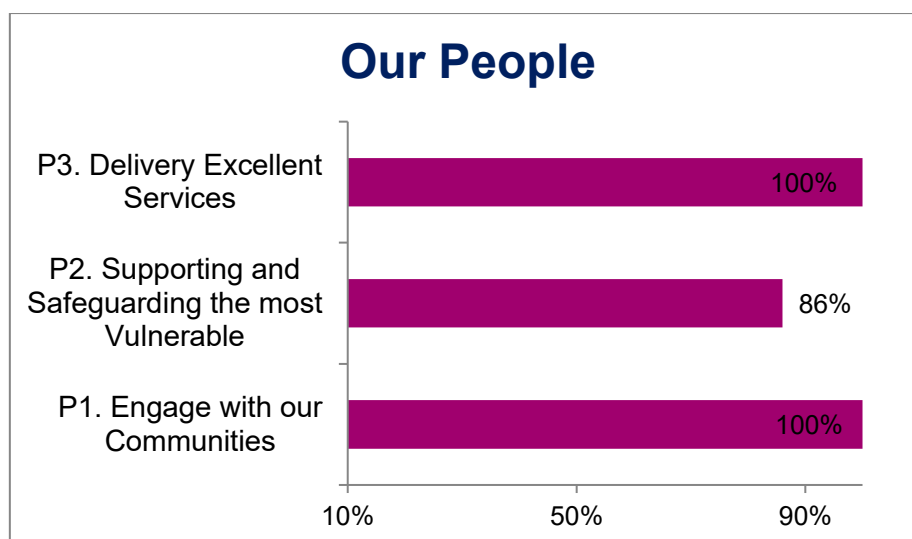
The below chart provides an overview for the percentage of measures that are on track to achieve the annual target.



4.2 Overall Council performance against key aims – Quarter two 2022-2023.

The below charts provide an overview for the percentage of measures that are on track to achieve the annual target within each key aim of the Corporate Plan.





- 4.3 Of the 35 measures which support the progress of the Corporate Plan 20-24, 19 are green, five are amber, eight are red and three are grey.

Overall, 77% of the key aims within the Corporate Plan are on track. As at quarter two, 70% of indicators are on track for Our Environment, 94% are on track for Our People and 50% are on track for Our Future.

- 4.4 This Committee is responsible for overseeing the delivery of seven Corporate measures.

Below outlines the six (86%) measure(s) for this Committee that are on track (green, amber or grey) for the quarter:

- The number of Green Flag Awards for South Derbyshire parks
- Number of Anti-Social Behaviour (ASB) interventions by type
- Number of households prevented from Homelessness



- Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group
- Number of new and existing Community Groups supported
- Deliver the Planned Maintenance Housing programme over four years.

4.5 Below outlines the one (14%) measure for this Committee that is not on track (red) for the quarter:

- Average time taken to re-let Council homes.

For more detailed information please refer to **Appendix B**, Performance Measure Report Index.

4.6 An overview of performance can be found in the Performance Dashboard in **Appendix A**. A detailed update of the quarterly outturn of each performance measure including actions to sustain or improve performance is included in the detailed Performance Measure Report Index in **Appendix B**.

4.7 Questions regarding performance are welcomed from the Committee in relation to the Corporate performance measures that fall under its responsibility and are referenced in the detailed Performance Measure Report Index in **Appendix B**

5.0 **Financial and Implications**

None directly.

6.0 **Corporate Implications**

6.1 **Employment Implications**

None directly.

6.2 **Legal Implications**

None directly.

6.3 **Corporate Plan Implications**

This report updates the Committee on the progress against the key measures agreed in the Corporate Plan and demonstrates how the Council's key aims under the priorities, Our Environment, Our People and Our Future contribute to that aspiration.

6.4 **Risk Impact**

The Risk Register for the Committee's services is detailed in **Appendix C**. This includes the register, risk mitigation plans and any further actions for the relevant departmental risks. Each risk has been identified and assessed against the Corporate Plan aims which are considered to be the most significant risks to the Council in



achieving its main objectives. The Risk Register details a risk matrix to summarise how each identified risk has been rated.

The following risks have been updated for quarter two on the Service Delivery Risk Register:

- SD1 – Loss of income to the Housing Revenue Account. Update to further actions regarding the possible rent increase cap.
- SD3 – Safety Standards. Controls in mitigating actions and the further actions have been updated regarding recruitment.
- SD5 Reduction in funding for Cultural and Community Services. Controls in mitigating actions have been updated and the further actions.
- SD6 Ageing infrastructure at Rosliston. The further actions have been updated on the new lease.
- SD11 – Tree Management. Update to further actions regarding the advert to recruit an assistant tree officer.
- SD 12 – Ageing infrastructure at Greenbank Leisure Centre. Update to further actions regarding 'Built Facility Strategy' to support the Facilities Planning Model (FPM) work.

7.0 Community Impact

7.1 Consultation

None required.

7.2 Equality and Diversity Impact

Not applicable in the context of the report.

7.3 Social Value Impact

Not applicable in the context of the report.

7.4 Environmental Sustainability

Not applicable in the context of the report.

8.0 Appendices

Appendix A – Performance Dashboard 2020-2024

Appendix B – Performance Measure Report Index

Appendix C – Service Delivery Risk Register



Priority	Key Aim	Outcome	Ref	How success will be measured	Q4 2020-2021: Apr - Mar	Q4 2021-2022: Apr - Mar	Q1 2022-2023: Apr-Jun	Q2 2022-2023: Apr-Sept	Annual Target 22-23	Plan Target 2020-2024	Head of Service	Strategic Lead	Committee	
Our Environment	Keeping a clean, green District for future generations	E1. Improve the environment of the District	E1.1 Reduce waste and increase composting and recycling	E1.1A	Household waste collected per head of population	460kgs	416kgs	110kgs	209kgs	Downward Trend	Sustain during Y1 and Y2. See a downward trend in Yrs. 3 and 4	Gary Charlton, Head of Operational Services	Strategic Director, Service Delivery	E&DS
				E1.1B	% of collected waste recycled and composted	47%	46%	49%	47%	Upward Trend	Sustain during Y1 and Y2. See an upward trend in Yrs. 3 and 4	Gary Charlton, Head of Operational Services	Strategic Director, Service Delivery	E&DS
			E1.2 Reduce fly tipping and litter through education, engagement and zero tolerance enforcement action where appropriate	E1.2A	Number of fly tipping incidents	1003	604	139	286	Downward trend as a four 4-year mean <764	Downward trend over four years	Matt Holford, Head of Environmental Services	Strategic Director, Service Delivery	E&DS
				E1.2B	Improve the quality of the District through the Local Environmental Quality Survey	Report in Q1 21/22	93.79% of streets meet grade B or higher	93.79% of streets meet grade B or higher	93.79% of streets meet grade B or higher	>95% (Grade B or above)	>95% (Grade B or above)	Gary Charlton, Head of Operational Services	Strategic Director, Service Delivery	E&DS
			E1.3 Enhance biodiversity across the District	E1.3A	% of eligible new homes and commercial developments to achieve net gain in Biodiversity by a minimum of 10% compared to the sites pre development baseline.	66.7%	66.7%	0	0	85%	85%	Steffan Saunders, Head of Planning and Strategic Housing	Strategic Director, Service Delivery	E&DS
		E2. Tackle climate change	E2.1 Strive to make South Derbyshire District Council carbon neutral by 2030	E2.1A	Reduce South Derbyshire District Council carbon emissions	Achieved	Achieved	Achieved	Achieved	Downward Trend in Carbon Emissions	Reduce C02 emissions through the achievement of actions in the South Derbyshire Climate and Environment Action Plan 2020-24 (C&EAP)	Matt Holford, Head of Environmental Services	Strategic Director, Service Delivery	E&DS
			E2.2 Work with residents, businesses and partners to reduce their carbon footprint	E2.2A	% of new homes to meet water efficiency targets as set out in the Part G optional standard of 110 litres of potable water usage per person per day	100%	75.6%	64%	75%	85%	85%	Steffan Saunders, Head of Planning and Strategic Housing	Strategic Director, Service Delivery	E&DS
		E3. Enhance the attractiveness of South Derbyshire	E3.1 Enhance the appeal of Swadlincote town centre as a place to visit	E3.1A	Increase Swadlincote Town Centre visitor satisfaction	55%	60% (new report in Q3)	60% (new report in Q3)	60% (new report in Q3)	Upward Trend (Close gap to National small towns average)	National small towns average 72%. Target to be above the National average by 2023/24	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS
			E3.2 Improve public spaces to create an environment for people to enjoy	E3.2A	The number of Green Flag Awards for South Derbyshire parks	Achieved	Achieved 3 Green Flag Awards in 2021/22	3 parks currently hold the Green Flag Award	3 Green Flag Award now gained for 2022	Four Green Flags	Increase from two green flag park awards to four by 2024	Sean McBurney, Head of Cultural and Community Services	Strategic Director, Service Delivery	H&CS
				E3.2B	Proportion of good quality housing development schemes	Out turn unavailable	Out turn unavailable	Out turn unavailable - Reported annually in Q4 22/23)	Out turn unavailable - Reported annually in Q4 22/23)	90%	% of schemes which score high	Steffan Saunders, Head of Planning and Strategic Housing	Strategic Director, Service Delivery	E&DS
Our Future	Future needs of the District	P1. Engage with our communities	P1.1 Support and celebrate volunteering, community groups and the voluntary sector	P1.1A	Number of new and existing Community Groups supported	153 groups	160 groups	33 groups	87 groups	Upward trend on the average over two years >157	Year 1 -2(Proxy)- collate baseline data. Year 3-4 we will show an increase on the average over two years	Sean McBurney, Head of Cultural and Community Services	Strategic Director, Service Delivery	H&CS
			P1.2 Help tackle anti-social behaviour & crime through strong and proportionate action	P1.2A	Number of ASB interventions by type	Minimal	Moderate	Moderate	Moderate	'Moderate' or 'High'	Performance to be rated as 'High' or 'Moderate'	Matt Holford, Head of Environmental Services	Strategic Director, Service Delivery	H&CS
		P2. Supporting and safeguarding the most vulnerable	P2.1 With partners encourage independent living and keep residents healthy and happy in their homes.	P2.1A	Number of households prevented from Homelessness	265 cases	261 cases	52 cases	79 cases	Proxy	Proxy Measure to show service activity	Paul Whittingham, Head of Housing	Strategic Director, Service Delivery	H&CS
				P2.1B	Continue to undertake interventions per year to keep families out of fuel poverty	276	210	48	Cumulative target - 70, Actual - 104	> 160 interventions	300 interventions (2020-21) Target to be reviewed thereafter.	Matt Holford, Head of Environmental Services	Strategic Director, Service Delivery	E&DS
			P2.2 Promote health and wellbeing across the District	P2.2A	Deliver the objectives identified in the South Derbyshire Health & Wellbeing Group	Ongoing delivery of plan	Delivery of Health and Wellbeing Action Plan over 2021-22	Action plan developed and adopted	Achieved	100% of actions delivered	100% of actions identified delivered	Sean McBurney, Head of Cultural and Community Services	Strategic Director, Service Delivery	H&CS
			P2.3 Improve the condition of housing stock and public buildings.	P2.3A	Deliver the Planned Maintenance Housing programme over four years	114.10% (£ 2,377,625	89.1% (£2,116,365.65)	18.38% (£1,927,550)	34.25% - £660,135.65	100% against the annual budget 2022-23	100% spend against the planned maintenance budget	Paul Whittingham, Head of Housing	Strategic Director, Service Delivery	H&CS
				P2.3B	Develop and deliver the Public Buildings programme over four years	Carry out further surveys on 12 more of the Public Buildings portfolio.	30% (44 surveys)	26% (10 surveys)	52% (20 surveys)	25% (38 surveys undertaken)	100% of surveys undertaken	Steve Baker, Head of Corporate Property	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
				P2.3C	Average time taken to re-let Council homes	200 days average	156 days	183 days	183	Median Quartile Performance (Benchmark via Housemark)	Median Quartile Performance (Benchmark via Housemark)	Paul Whittingham, Head of Housing	Strategic Director, Service Delivery	H&CS
			P2.4 Support social mobility to ensure people have the opportunity to access skilled jobs, higher and further education.	P2.4A	Deliver the objectives identified in the Supporting Aspirations Plan	Research and data analysis	Supporting Aspirations Action Plan adopted.	Achieved	Reported in Q4	Deliver the year one objectives identified in the Supporting Aspirations Plan	Deliver the objectives identified in the Supporting Aspirations Plan	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS

C P E O P L E	Working with communities and meeting the f											
	P3. Deliver Excellent Services											
O U R F U T U R E	P3.1 Ensuring consistency in the way the Council deal with service users	P3.1A	Increase the number of customers who interact digitally as a first choice	Total: 22,242	Total: 24,405	Total: 6,021	Total: 16,344	Upward trend	Upward Trend	Catherine Grimley, Head of Customer Services	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.2A	P3.2 Have in place methods of communication that enables customers to provide and receive information.	0	744 self serve and 115 face to face	2,470	4,496	Downward Trend	Downward trend in Face to Face interactions	Catherine Grimley, Head of Customer Services	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.3A	P3.3 Ensuring technology enables us to effectively connect with our communities.	Total: 98,099	Total: 99,165	Total: 22,872	Total: 45,412	Downward Trend	Downward Trend	Catherine Grimley, Head of Customer Services	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.3B	Increase digital engagement (Twitter, Instagram, Facebook)	43,850	49,181	51,990	51,762	Upward Trend	Upward Trend	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.4A	P3.4 Investing in our workforce	Survey postponed until 21-22	Target not achieved	Achieved	246 staff attended staff briefing sessions on Flexible Working Policy in July 2022	proxy - establish baseline data	Annual increase in the number of staff who have engaged with the Council	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.4B	Number of apprenticeships	5 (1.5% of head count)	6 (1.84% of head count)	6 (1.84% of head count)	6 (1.82% of head count)	>2.3% of head count	>2.3% of head count	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.4C	Average number of staff days lost due to sickness	12.93	10.28	2.47	2.02	Downward Trend	Downward Trend	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		P3.4D	% of employees that consider that the Council has a positive health and safety culture	Postponed until early 22/23	Postponed until early 22-23	27 employees trained	n/a	proxy - establish baseline data	Upward Trend in Health and Safety mandatory training and up to date health and safety policy	Fiona Pittam, Head of Organisational Development & Performance	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
	F1. Develop skills and careers	F1.1A	F1.1 Attract and retain skilled jobs in the District	32,000 Impacted by Covid-19	31,000 Impacted by Covid-19	31,000 Impacted by Covid-19. (Reported annually in Q4 22/23)	31,000 Impacted by Covid-19. (Reported annually in Q4 22/23)	Upward Trend	Upward Trend	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS
		F1.2A	F1.2 Support unemployed residents back into work									
	F2. Support economic growth and infrastructure	F2.1A	F2.1 Encourage and support business development and new investment in the District	4,140 sqm	1,665 sqm	1,665 sqm (Reported annually in Q4 22/23)	1,665 sqm (Reported annually in Q4 22/23)	Upward Trend	net annual growth in commercial floorspace of 12,269.5 sqm	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS
		F2.1B	Total Rateable Value of businesses in the District	£67,341,926	£67,234,722	£67,279,062	£67,207,674	Upward trend (on 21/22 Q4 as baseline)	Upward trend (on 21/22 Q4 as baseline)	Mike Roylance, Head of Economic Development and Growth	Frank McArdle, Chief Executive	E&DS
		F2.2A	F2.2 Enable the delivery of housing across all tenures to meet Local Plan targets	100%	60.9%	50%	60%	90% within 8-13 weeks or as agreed with the applicant	90% within 8-13 weeks or as agreed with the applicant	Steffan Saunders, Head of Planning and Strategic Housing	Strategic Director, Service Delivery	E&DS
		F2.2B	% of planning applications determined within the statutory period	98%	90.50%	88%	86%	>90%	>90%	Steffan Saunders, Head of Planning and Strategic Housing	Strategic Director, Service Delivery	E&DS
		F2.3A	F2.3 Influence the improvement of infrastructure to meet the demands of growth.	94%	100%	100% (annual return in Q4 22/23)	100% (annual return in Q4 22/23)	90%	90%	Steffan Saunders, Head of Planning and Strategic Housing	Strategic Director, Service Delivery	E&DS
	F3. Transforming the Council	F3.1A	F3.1 Provide modern ways of working that support the Council to deliver services to meet changing needs.	On target	85%	On target	On target	Deliver 100% against action plan	Deliver 100% against action plan	Anthony Baxter, Head of Business Change and ICT	Kevin Stackhouse, Strategic Director, Corporate Resources	F&M
		F3.2A	F3.2 Source appropriate commercial investment opportunities for the Council	On target	No change from last quarter	No change from last quarter	No change from last quarter		Y1 – Form a working group & Action Plan Y2 – deliver against action plan and sustain an upward trend in revenue	Gary Charlton, Head of Operational Services	Strategic Director, Service Delivery	F&M

Corporate Plan 2020-2024

Performance Measure Report

Housing and Community Services Committee

Team: Organisational Development and Performance

Date: November 2022

Performance Measure Report Index

Corporate Plan 2020-2024

Summary

The Corporate Plan 2020-2024 has 35 Corporate Measures which underpin the Council's three priorities Our Environment, Our People, Our Future.

The following Committees are responsible for overseeing the delivery of the following key aims and outcomes:

Environmental and Development Services Committee (E&DS) are responsible for 17 Corporate measures under the key aims:

- E1. Improve the environment of the District
- E2. Tackle climate change
- E3 Enhance the attractiveness of South Derbyshire
- P2. Supporting and safeguarding the most vulnerable
- F1. Develop skills and careers
- F2. Support economic growth and infrastructure

Housing and Community Services Committee (H&CS) are responsible for seven corporate measures under the key aims:

- E3. Enhance the attractiveness of South Derbyshire
- P1. Engage with our communities
- P2. Supporting and safeguarding the most vulnerable

Finance and Management Committee (F&M) are responsible for 11 corporate measures under the key aims:

- P2. Supporting and safeguarding the most vulnerable
- P3. Deliver Excellent Services
- F3. Transforming the Council

Housing and Community Services Committee (H&CS) are responsible for the following seven corporate measures

Our Environment

Measure

- The number of Green Flag Awards for South Derbyshire parks

Our People

Measure

- Number of new and existing community groups supported
- Number of Anti-social behaviour (ASB) interventions by type
- % of households prevented from homelessness
- Deliver the objectives identified in the South Derbyshire Health and Wellbeing Group
- Deliver the Planned Maintenance Housing programme over four years
- Average time taken to re-let Council homes

Priority: Our Environment					
E3.2 Improve public spaces to create an environment for people to enjoy					
Measure and Reference	E3.2A The number of Green Flag Awards for South Derbyshire parks		Committee	H&CS	
Definition	To measure the outcome of Green Flag inspections on parks or other green spaces within South Derbyshire.		Why this is Important	To ensure that everybody has access to quality attractive green and open spaces. Green Flag standard green spaces are important for mental and physical health and wellbeing, children’s development and play, natural heritage including ecosystems and biodiversity.	
What Good Looks Like	Increase the Green Flag Awards for South Derbyshire green spaces by two so that there are four Green Flag Awards in South Derbyshire by 2024				
History of this Indicator	At present there are two Green Flag green spaces in South Derbyshire, Eureka Park and Maurice Lea Memorial Park.				
2019/20 Baseline Data	Two Green Flag Parks in 2019				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	4 Green flags by 2024	Achieved	Achieved	Achieved	Achieved
2021/22	4 Green flags by 2024	Achieved	Achieved	Achieved	Achieved 3 Green Flag Awards in 2021/22
2022/23	Four Green Flags by 2024	3 parks currently hold the Green Flag Award	3 Green Flag Award now gained for 2022		
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
Three Green Flag Awards 2022 gained for Eureka Park, Swadlincote Woods and Maurice Lea Memorial Park.			Cadley Park will be submitted in 2023/4		

Priority: Our People

P1.1 Support and celebrate volunteering, community groups and the voluntary sector

Measure and Reference		P1.1A Number of new and existing Community Groups supported	Committee	H&CS	
Definition		The number of Community Groups (including Parish Councils) that are supported by the Services within the District Council.	Why this is Important	The Service offers support to Community Groups; however, this is not always recorded to gauge the level of impact on the Community	
What Good Looks Like		First year will be benchmarking and then see an increase in the numbers of groups supported.			
History of this Indicator		No historical monitoring of this indicator			
2019/20 Baseline Data		None			
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	Proxy	28	66	113	153
2021/22	Proxy	24	65	112	160
2022/23	Upward Trend on two-year average (>157)	33 groups	87 groups		
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
Organisations supported were: Arts Melbourne CIC Aston upon Trent Parish Council Belmont Bowls Club Belmont Primary School Bus Park Cafe, Swadlincote Citizen's Advice Mid Mercia East Midlands Special Needs Circle Elvaston Parish Council Etwall Bowls Club & Etwall Parish Council Etwall Parish Council Eureka Park Bowls Club Family Support Derbyshire Findern Parish Council Goseley Activity Project Gresley Old Hall Community Welfare Centre Hartshorne Parish Council Hatton Parish Council Hilton Harriers FC Hilton Parish Council Hilton Village Hall John Port Alms Houses Etwall John Port Spencer Academy Linton Parish Council Linton Village Hall Magic Attic			During quarter two 54 groups were supported which is a significant increase on the 33 groups which were supported during quarter one.		

Melbourne Assembly Rooms Melbourne Rugby Football Club MSP Netherseal Village Hall Committee Newhall Juniors FC Newton Solney Parish Council Overseal Parish Meeting People Express People Express Repton Parish Council Rosliston Parish Council Rosliston Pre School Royal Oak Boxing Club Rural Action Derbyshire Scropton Parish Council Shardlow Inland Port Festival Sharpe's Pottery Museum & Heritage Trust Sharpe's Pottery Museum & Heritage Trust Sinfin & Stenson Fields Asian over 60s Social & Welfare Club Social Club South Derbyshire CVS South Derbyshire Miners Preservation Group Swad in Bloom Swadlincote Town Centre Development Group Tara Buddhist Centre, Etwall Tenants Voice Meeting The Old Post Regeneration Assoc Ltd , Newhall Wednesday Night Project Woodville Parish Council Woodville Schools Federation Youth of Hatton	
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Priority: Our People					
P1.2 Help tackle anti-social behaviour & crime through strong and proportionate action					
Measure and Reference	P1.2A Number of ASB interventions by type	Committee	H&CS		
Definition	The effectiveness of the delivery of the services will be assessed as High, Moderate, Minor or Minimal based on a comparison of the changes in numbers of anti-social behaviour complaints and relevant interventions	Why this is Important	This is intended to show the service activity around interventions and the result of the interventions.		
What Good Looks Like	The assessment will be based on the matrix shown and calculated in accordance with the separate published methodology				
History of this Indicator	No historical monitoring of this indicator				
2019/20 Baseline Data	In 2019/20 there were 2893 reports of relevant forms of Anti-social behaviour (ASB) which were received by Derbyshire Constabulary and South Derbyshire District Council and 95 formal legal interventions of the type described in the detailed methodology				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	‘Moderate’ or ‘High’	Minimal	Minimal	Minimal	Minimal
2021/22	‘Moderate’ or ‘High’	Moderate	Moderate	Moderate	Moderate
2022/23	'Moderate' or 'High'	Moderate	Moderate		
Performance Overview - Quarterly Update Based on provisional data for quarter two, there was an overall increase in ASB reports of 9% to the Police and Council compared to the same period in 2019-20. Over the same period there was a 28% increase in formal interventions to deal with ASB.			Actions to sustain or improve performance During quarter two a public consultation has been carried out in relation to the retention of existing Public Spaces Protection Orders. Also, a Shared Prosperity Fund bid included funding for additional Community Safety Enforcement staff.		

Priority: Our People

P2.1 With partners encourage independent living and keep residents healthy and happy in their homes.

Measure and Reference	P2.1A Number of households prevented from Homelessness		Committee	H&CS	
Definition	The purpose of the performance indicator is to measure the total number of homeless cases whereby homelessness was prevented or relieved.		Why this is Important	To demonstrate the effectiveness of the Councils services in preventing homelessness from occurring.	
What Good Looks Like	Good performance would be to increase the level of prevention work to prevent households from becoming homeless and have a reduced level of relief work which focuses on supporting households in secure accommodation after they have become homeless.				
History of this Indicator	This is a new performance indicator which is guided by the Homeless Reduction Act 2017.				
2019/20 Baseline Data	During Q4 a total of 103 cases were either prevented or relieved.				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	Proxy	64 cases total	127 cases	203 cases	265 cases
2021/22	Proxy	85 cases	164 cases	233 cases	261 cases
2022/23	Proxy	52 cases	79 cases		
Performance Overview - Quarterly Update			Actions to sustain or improve performance		
Of the total 95 homeless cases that were closed over quarter one and quarter two, 83.16% (79) of these were closed with a positive outcome of the client being housed. Please see below a table outlining a breakdown of categories clients were housed in:			<ul style="list-style-type: none">• 35k Household Support Fund Phase 2 and 15k New Home Furnishing Fund has been utilised.• A new Housing Solutions Supervisor has been recruited.• A New Senior Housing Options Officer is due to start in post in Q3 2022/23, which will bring fresh ideas in prevention and resourceful tools.• Agency staff has been drafted in to cover the Temporary Accommodation Officer post, which will bring a new approach to adapt and streamline procedures.• Call Before you Serve is able to be utilised again, which will assist in referrals to be done at an early stage of household threatened with homelessness, which will aid in negotiation of successful prevention levels.• Household Support Fund Phase 3 is on the horizon, which will bring		
Reason for Closure		Count of Reason for Closure			
1. Accepted a Council Stock Part VI Offer		14			
2. Accepted a Registered Provider VI Offer		22			
5. Accepted an offer of supported Housing.		16			
6. Secured Private Sector Accommodation		27			
7. Go from a Prevention case to a Relief Case.		1			
8. Go from a Relief case to Full duty Case.		4			
9. Contact lost		3			
10. Other		8			
Total cases closed Apr - Sep		95			

Total Cases Housed Apr - Sep	79
Total Cases Not Housed Apr - Sep	16

%age of cases housed	83.16%
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Total Prevented Cases Closed	57
Total Relief Cases Closed	29
Total Main Duty Cases Closed	9

The ratio of prevention to relief cases is as follows:

Quarter two – 66% prevented cases v 34% relieved cases.

In Quarter two, the Household Support Fund Phase 2 was rolled out with an additional £35k in homelessness prevention funds and £15K to support with furnishing new homes, which has aided positively in prevention levels for Q2 2022/23.

Extra staff resource was allocated within the Solutions team by way of a housing options officer and an housing administration officer, which helped with the capacity to support the Household Support Fund Phase 2 and the increase of footfall through the service.

New Horizons have been allocated a flexible fund to aid in their efforts to support DA households, which has contributed to improvements for Q2 2022/23.

further additional monies to assist with prevention levels.

Priority: Our People					
P2.2 Promote health and wellbeing across the District					
Measure and Reference	P2.2A Deliver the objectives identified in the South Derbyshire Health & Wellbeing Group		Committee	H&CS	
Definition	Delivery against the key themes identified in the Health and Wellbeing Group Action Plan as appropriate to the Council.		Why this is Important	To support the overall health and wellbeing of South Derbyshire residents.	
What Good Looks Like	Achieve project milestones: The current key themes are: <ul style="list-style-type: none">• Health inequalities between different communities are reduced.• People are supported to improve both their physical and mental wellbeing.• Older people, people with dementia and other long-term conditions and their carers have a good quality of life, retain their independence. for as long as possible, and receive the support they need at the end of their lives.• Social Connectedness – reducing social isolation and loneliness.• Supporting communities to respond to and recover from the impact of the Covid 19 pandemic.				
History of this Indicator	No historical monitoring of this indicator				
2019/20 Baseline Data	Not applicable				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	100% of actions delivered	Action plan developed and adopted	Ongoing delivery of the action plan by partners	Ongoing delivery of the action plan by partners	Ongoing delivery of plan
2021/22	100% of actions delivered	Draft action plan to be ratified	Action Plan adopted at SDP Co ordinating Group and Board Meeting	100% of actions delivered	Delivery of Health and Wellbeing Action Plan over 2021-22
2022/23	100% of actions delivered	Action plan developed and adopted	Achieved		
Performance Overview - Quarterly Update There are five objectives identified in the Healthier Communities Plan (HCP) which are due to be delivered during 2022/23. The Team aimed to deliver two of these objectives (objective number two and four) by then end of quarter two. Objective two: People are supported to improve both their physical and Mental wellbeing: Work is now complete on Supporting Families to			Actions to sustain or improve performance Continue to have a flexible action plan that can adjust to the needs of the community and wider system. Allowing funding to be fluid in order to meet this need.		

be Active in the Outdoors. Supporting pre-school and primary young people and families to be active in outdoor environments. Partners from DCC Children's Services, Joined Up Care Derbyshire, DCC Public Health and South Derbyshire CVS have come together to address the increasing levels of inactivity among children and young people. The priority area for the group is to 'support young people and families to be active in outdoor environments.' To understand this further the group have commissioned Sustrans to engage with the community. Supported by the steering group, Sustrans have carried out community engagement through parent and carer surveys, pop up events which have taken place alongside the summer playscheme sessions and resident focus groups. A full report is now available. Work around action implementation is set to start within Qtr3.

Objective Four: Social Connectedness:

reducing social isolation and loneliness among older adults and residents.

Delivery of the Get Active programme, social walks have continued to be delivered throughout Quarter 1/2. We have trained 3 more Volunteer Walk Leaders and we have 1 x new Chair Based Exercise (CBE) instructor trained. The instructor has delivered several community taster sessions and is planning on assisting at a number of existing sessions. Within Q1/2 we have produced the latest Adult Activity Brochure outlining over 50 activity sessions that are available throughout the district for those aged 50+. We have trained a new Nordic Walking instructor and sessions have been delivered at Elvaston Castle and Rosliston Forestry Centre. All of these activities highlighted are helping to reduce the loneliness and isolation of the residents of South Derbyshire as well as increasing the opportunities for residents sustain or increase physical activities.

South Derbyshire CVS are co-ordinating the local approach to the Connect South Derbyshire project which has been delivered over the course of this year. Three community networks comprising of 37 actively engaged community members, have been established in Hilton, Etwall and Church Broughton, and Hatton. These networks encompass residents, community group members, community group leaders and faith group leaders who all have an interest in their local area. South Derbyshire CVS facilitate and support the networks to explore what is important to them and any actions that they would like to take, with the aim of reducing social isolation and loneliness. Activities that have

taken place as a result of these networks include a dementia friendly event held in Hilton, a monthly community café in Etwall and a board game evening in Hatton for new families in the area. The network in Hilton is exploring the possibility of starting a coffee morning in a community room with the support of SDDC Housing Team.

One the challenges that has been highlighted is that some community members are finding it difficult to return to normal activities since the pandemic due to a loss in confidence. As a result, the steering group has created a resource document for community groups to use to support to create a welcoming space for new and existing group members.

Priority: Our People

P2.3 Improve the condition of housing stock and public buildings.

Measure and Reference	P2.3A Deliver the Planned Maintenance Housing programme over four years			Committee	H&CS
Definition	Each financial year a programme of planned maintenance will be drawn up which addresses statutory and other guidance for maintaining homes up to any regulatory standard and safety standard			Why this is Important	To ensure that Council properties are being maintained through a programme of planned and contracted works
What Good Looks Like	Deliver 100% of the planned maintenance project over four years. The annual maintenance and expenditure plan will be reported to Housing and Community Services Committee and progress measured against this plan.				
History of this Indicator	No historical monitoring of this indicator; The plan will change annually subject to stock condition surveys and any other property fitness assessment.				
2019/20 Baseline Data	Not applicable				
Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	100% against the annual plan for 2020-21	35% (£594,406)	88.95% (£1,188,813)	95.6% (£1,783,219)	114.10% (£2,377,625)
2021/22	100% against the annual plan 2020-21	111.5% (£662,477.87)	105.6% (£1,255,878.14)	77.5% (£1,841,719.16)	89.1% (£2,116,365.65)
2022/23	100% against the annual budget 2022-23	18.38% (£1,927,550)	34.25% - £660,135.65		
Performance Overview - Quarterly Update				Actions to sustain or improve performance	
Currently slightly behind on spend against budget for quarter two but no concerns. Rewire programme slightly behind. The focus has been on EICR's. New Project Officer – Electrical has started and will now look to increase the number of rewires. Kitchen programme for 2022-2023 now complete. Bathroom and roof programmes were due to				Carry on in Quarter three as we have Quarter two and continue to monitor performance. Increase number of rewires, which we are seeing in Void properties. Continue to monitor spend on CO2 and Smoke/Heat Alarms. The data is being closely monitored by the Quantity Surveyor and shared with both Improvement and Repairs teams.	

start September 2022. These have now been pushed back to January 2023 due to staffing issues.

The changes to Smoke/CO Alarm Regulations came into force on 1st October 2022. We are now installing CO2 detectors to all properties that have a gas boiler. We will see an increase in spend on this workstream. This will be covered by the underspend on Kitchens and Bathrooms.

All budgets being monitored closely by Asset and Improvement Manager and Quantity Surveyor. Monthly budget meetings held with the finance.

Priority: Our People

P2.3 Improve the condition of housing stock and public buildings.

Measure and Reference	P2.3C Average time taken to re-let Council homes	Committee	H&CS
Definition	This indicator measures the average time (in calendar days) to re-let all vacant Council properties during the reporting period.	Why this is Important	Re-letting Council homes in a timely manner reduces the amount of rent loss (£) and ensures stock is available to allocate to applicants on the waiting list.
What Good Looks Like	This measure will be benchmarked via Housemark, the benchmarking provider for Housing Services. Good performance would be to achieve 'Median Quartile' performance when benchmarked against a similar peer group.		
History of this Indicator	This is a new indicator and will report against the average time to re-let all Council homes.		
2019/20 Baseline Data	During Q4 the average re-let time was 157 days (this includes all council properties, irrespective of whether major or minor repair work was carried out) The average re-let time for 2019/20 was 122 days.		

Reporting Year	Annual Target	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2020/21	Median Quartile Performance (Benchmark via Housemark)	206 days	209 days	192 days	200 days
2021/22	Median Quartile Performance (Benchmark via Housemark)	190 days	174 days	160 days	156 days
2022/23		183 days	183 days		

Performance Overview - Quarterly Update	Actions to sustain or improve performance
<p>The average days for re-letting void properties has remained consistent over the last two quarters. The reason for this is that quarter two has once again seen the letting of properties that have been void for a considerable period, amongst some shorter-term void properties, which has driven the overall average number of days up.</p> <p>The reasons for the extended length of these voids were expanded upon in the Quarter one report but to summarise, these included:</p> <ul style="list-style-type: none"> - Delaying advertisements of several properties in a certain area due to long-term ASB issues. - Delays in completion of Electrical Safety (EICR) checks and receipt of certification for these checks under newly agreed protocols. - New management of voids on the contractor side. - New Internal processes for void management. 	<ul style="list-style-type: none"> - Joint visits with the contractor in order to "sign off" void works. - Improved reporting of contractor turnaround times for general and electrical works. - Weekly reviews of progress. - Joint Survey with contractors to agree specification. - New process for Variation Order sign-off. - Engagement of a secondary contractor (Neweys) to complete electrical checks. <p>More robust agreement of expected completion dates.</p>

The position at the end of the quarter was:

Status	No of Properties
Undergoing Safety Checks	39
Undergoing General Repairs	24
Ready to Let	12
Awaiting Meter Clearance	7
Undergoing Initial Survey	6
Awaiting Asbestos Survey	4
Undergoing Improvement Works	4

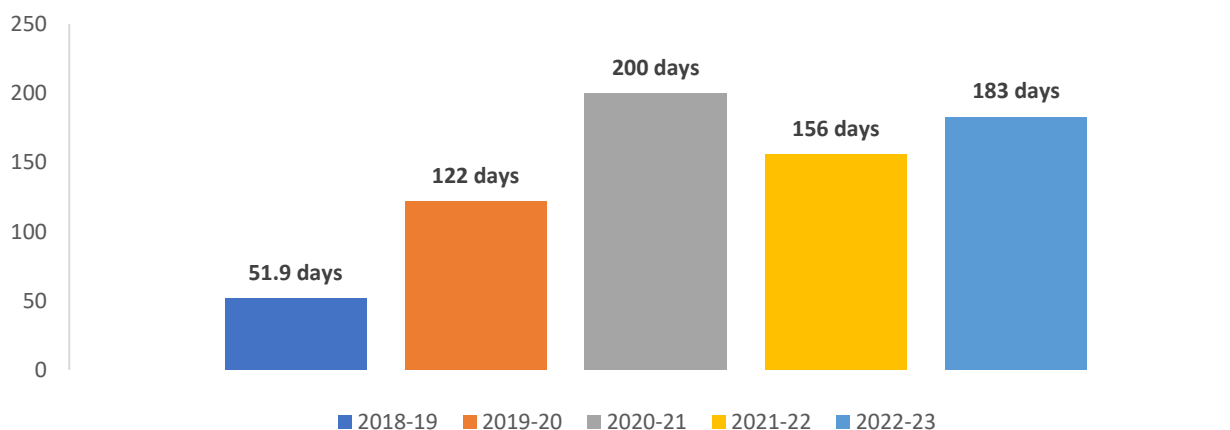
- Implementation of a new process for clearance/topping up of pre-payment utility meters.

- Procurement of debit card to allow for speedier crediting of utility meters.

- Ongoing training of SDDC staff in new void processes.

The clearance and the topping up of pre-pay utility meters which are not smart meters is being addressed through the provision of debit cards for staff to make utility payments and working more closely with customers to prevent meters being handed over in debt at the point the tenancy is terminated.

Average time taken to re-let Council homes



Quarter 2, 2022-2023 Service Delivery Risk Register

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD1	Loss of income to the Housing Revenue Account (HRA)	Reduction of income through the Impact of: Universal Credit (UC) (increase rent arrears) Void Properties (rent loss) Right to buy properties (rent loss)	Loss of income into the (HRA)	Financial	4	2	8	<ul style="list-style-type: none"> A revised Income Management Policy has been approved by Housing and Community Services Committee and new operational/ IT procedures implemented. New dwellings mitigate revenue lost through Right to Buy (RTB). New Builds can still be purchased under (RTB) after three years for Secure Tenancies. Daily monitoring of UC, and income management. The Housing Service has made operational changes to deal with this increase which have been subject to a successful audit review. Programme in place to reduce the void rent loss. Council House Development Group is in place. 	3	1	3	<ul style="list-style-type: none"> Increased focus on collection of rent and other housing debt. Monitoring and review of arrears, evictions and rent loss due to voids. Council House development group to develop a pipeline of development schemes. Await confirmation of possible Rent Increase Cap 	Further action update to reference Rent Increase Cap.	Head of Housing Services
SD3	Safety standards	Failure to comply with basic safety standards in flats/blocks with communal areas.	Risk to property and life	Compliance	2	4	8	<p>Housing Safety policies are now in place for:</p> <ul style="list-style-type: none"> ➤ Fire ➤ Lift ➤ Electrical ➤ Gas ➤ Asbestos ➤ Legionella <ul style="list-style-type: none"> A recent Internal Audit of Housing Safety has confirmed that the systems in place provide "reasonable assurance" in this area. Contracts are in place to deliver property improvements for all aspects of property safety. Recruited an Asset and Compliance post. Agency staff in place to cover Heating, Electrical, Fire safety Project Officer Roles. Posts have been regraded through the JEQ process to assist in permanent recruitment. 	2	4	8	<ul style="list-style-type: none"> Monitoring and carrying out safety checks as per the Housing Safety Policies. Reconfiguring software (lifespan) to manage this. Recruitment exercise to be completed after JEQ regrading agreed. 	Mitigating actions and further actions updated in Q2 to reference Project Officer role/JEQ and recruitment.	Head of Housing Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD5	Reduction in funding for Cultural and Community Services	Reduction of Council funding into Cultural and Community Services. Unable to source external funding to service.	There is likely to be additional funding needed to replace income lost through Covid-19.	Financial	3	3	9	<ul style="list-style-type: none"> Forward budget planning over several years, to cover the medium-term- up to and including 2023/24. Approvals received for reserve spend to secure staffing initially for Active Communities. The Council receives an annual Community Safety funding allocation from the Police and Crime Commissioner (PCC) of £25,000. In December 2021, the new PCC confirmed that this level of funding will continue for a further three years. The Council receives an annual Basic Command Unit funding allocation of £35,000 from the Chief Superintendent. This annual allocation, currently with no long-term commitment. A new three-year sponsorship of the Environmental Education Project with Rolls Royce has been confirmed. Government Funding via the National Leisure Recovery Fund (NLRFF) for the Leisure Centres has been received. No more post covid support for leisure – working with Max associates to look at soft market testing for potential future delivery and/or negotiate potential contract extension Active Derbyshire Partnership may help to open up other funding potentials related to Physical Activity. 	3	3	9	<ul style="list-style-type: none"> Maintain current funding contribution that the Council makes towards the Active Communities service Continue to seek and secure relevant external funding opportunities to continued support service delivery. Monthly assessment of income and expenditure. Review reserves and potentially use to fund projects if needed. 	Mitigating actions updated in Q2	Head of Cultural and Community Services
SD6	Ageing infrastructure at Rosliston Forestry Centre	Need to upgrade infrastructure at Rosliston Forestry Centre	Unable to deliver services at Rosliston.	Strategic	2	3	6	<ul style="list-style-type: none"> Condition survey updated as part of future procurement exercise for new contractor, informed by a wider strategic review. Focus on implementing infrastructure requirements identified in external consultant's report. Capital Programme bid successful with most projects supported. Engage tenants and keep Senior Leadership Team informed Covid-19 pandemic has enabled an opportunity to do some minor health and safety works whilst the site was closed to the public. Vision for site to be reviewed considering the pandemic, informed by the wider climate emergency debate 	2	3	6	<ul style="list-style-type: none"> Work commenced on the delivery of capital projects. Collaboration with Head of Corporate Property on improvements to the Planned Preventative Maintenance (PPM). Regular meetings held at operational and strategic levels with Forestry England. Work on new lease is progressing well – heads of terms agreed – detail on new lease will be ready by end of year. 	No change in Q2	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD7	Failure to meet housing delivery targets set out in the five-year supply	Economic slowdown, material or labour shortages, supply chain issues. There has been a small decrease in housing completions during the COVID pandemic.	A loss of control of new developments and reduced likelihood of achieving the necessary section 106 contributions and the potential for developments to the approved in unsustainable locations	Strategic	4	3	12	<ul style="list-style-type: none"> Local Plan is in place which sets out the five-year supply. In August E&DS Committee approved that the local plan should have a review undertaken which will identify sufficient sites to provide an up-to-date five-year housing land supply. Active pursuit of schemes and opportunities. Increased focus on facilitating prompt commencement of development. Current five-year housing land supply rate at 6.15 years- most sites started are building at a rate above that originally anticipated such that 1029 were completed in 2020/21. Despite a small reduction on the previous year the council has maintained its five-year housing land supply and a strong bounce back from COVID is already occurring. Support government proposals to offer flexibility in supply and delivery requirements in light of COVID-19 effects. Local Plan issues and options consultation to be reported to the Local Plan working group and EDS committee over the summer to identify additional sites. Consultation on the Issues and Options is taking place between 10 October and 5 December 2022 and this is likely to lead to additional options for site allocations. 	2	3	6	<ul style="list-style-type: none"> Develop action plan(s) where necessary. Monitoring/review of performance ongoing. 	Mitigating actions updated in Q2 to reference the consultation on Local Plan.	Head of Planning and Strategic Housing
SD9	Melbourne Sports Park	Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with external funders.	MSP negatively affected by Covid-19 with no income generation for several months. Some external grants success to support this impact but not all.	Financial	2	3	6	<ul style="list-style-type: none"> Scheme to deliver additional car parking on site completed. Drainage scheme on MSP site and adjacent landowners complete. Improved rugby pitches playability should increase income generation from bar and catering. Work on three new tennis courts completed. Improvements to third rugby pitch and training area underway. These projects will aid future viability. Development sub-committee to be re-established to look at future works/developments at the site. Council representative on the Sub-Committee. 	2	3	6	<ul style="list-style-type: none"> Regular Artificial Grass Pitch (AGP) Steering Group meetings. Matter under regular review at MSP Board meetings. Key funder in attendance at AGP steering group meetings. MSP Board meeting business plan income targets, however close monitoring is required. 	No change in Q2	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
SD11	Tree Management	Failure to manage the Council's tree stock in line with adopted Tree Management policy.	Breach of tree policy and/or accident/incident involving trees.	Strategic	4	3	12	<ul style="list-style-type: none"> Review of approved Tree Management Policy completed. Zurich Municipal has provided support to assess the Council's risk on its Tree Policy and Strategy. A new tree policy and management plan has been agreed by committee on 17 March 2022 Unable to recruit an assistant tree officer so have gained approval to revise the structure of the Parks and Green Spaces to facilitate the flexible retirement of the current post holder and the creation of an additional tree officer (at a more senior level) to enable the sharing of knowledge and experience. 	3	3	9	<ul style="list-style-type: none"> The new Policy requires implementing and backlog of work procured and prioritised. A budget has been agreed. External support for tree inspections is being procured. Advert gone out to recruit an assistant tree officer 	Further actions updated in Q2 to include recruitment of assistance tree officer.	Head of Cultural and Community Services
SD12	Ageing Infrastructure at Greenbank Leisure Centre	Infrastructure at Greenbank Leisure Centre including pipework to pool and roof structure needs investment.	Unable to deliver services at Greenbank Leisure Centre	Strategic	3	3	9	<ul style="list-style-type: none"> Building condition survey is being updated and a planned preventative maintenance (PPM) programme put in place by Head of Corporate Property. Complete the necessary works identified in external consultant's report, informed by a wider strategic review (SOPM) Improvements made to pool pipework and roof. Ensure that there is sufficient capital funding to complete the necessary works and revenue funding for on-going PPM. Facility Planning Model (FPM) being undertaken to assess strategic need of leisure stock through to 2038. The FPM work above is now complete and will inform the Local Plan. Further work is being undertaken on the SOPM. 	3	3	9	<ul style="list-style-type: none"> Review of the operational management and deliverability of PPM Options presented by FPM to be assessed and presented to Members in the future Also Built Facility Strategy to be commissioned to support FPM 	Further actions updated in Q2 to reference the Built Facility Strategy.	Head of Cultural and Community Services
SD15	Leisure Centres	Due to the National Lockdowns and control of coronavirus measures.	The Council's Leisure Contractor can no longer sustain its business	Strategic Financial	2	3	6	<ul style="list-style-type: none"> Application to Government for National Leisure Recovery Fund (NLRF) successful and distribution being arranged. Increase risk to leisure providers viability nationally due to rising utility costs. Pre-planning within the budget setting process and close working relationship with leisure contractor. Monthly contract meetings are taking place to track contractor financial and operational performance. 	2	3	6	<ul style="list-style-type: none"> Monthly assessment of Leisure Contractor finances and assessment of Council support through monthly contract meetings. Contingency plans are also being developed should the contractor not be able to deliver the contract at short notice. Final settlement of financial negotiations during Covid closure is complete. 	Update to further actions in Q2 Monthly contract meetings taking place to track financial and operational performance.	Head of Cultural and Community Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
												<ul style="list-style-type: none"> End of year accounts have been received from contractor. It is clear that the trading conditions have been challenging but participation is now increasing. Continual monitoring is essential. 		
SD16	Voluntary and Community Sector	A reduction in resources for partners who deliver services for or on behalf of the Council.	Evidence that this is occurring with CVS and Citizens Advice having core funding reduced in recent years	Strategic Financial	2	3	6	<ul style="list-style-type: none"> It is considered that the Council is undertaking as much action as is reasonably possible at this stage to mitigate the risk. The Council's current grant funding has been increased in 2022/23. The Council employs a dedicated Community Partnership Officer to support the voluntary sector and local organisations. Capacity in the sector is starting to recover in light of Covid-19 and the Council is working to support the relevant organisations. 	2	3	6	<ul style="list-style-type: none"> The Council continues to work with the Voluntary and Community sector to ensure its funding delivers the Council's Corporate Plan objectives. 	No change in Q2	Head of Community and Cultural Services
SD17	Sustainable Urban Drainage features (Suds)	Failure to manage the Suds in line with national guidance	Serious accident at a Suds feature, and / or failure of feature to prevent flooding	Operational Strategic Financial	3	4	12	<ul style="list-style-type: none"> A recent report by Alliance Consulting has highlighted risks associated with SUDs features that the Council has adopted / is due to adopt. There are potentially nine sites. The Council has a capital budget to implement the findings of the Alliance report on Council-owned sites. The Council no longer adopts SUDs as part of new developments. These are transferred to Severn Trent Water subject to them meeting appropriate standards. 	2	3	6	<ul style="list-style-type: none"> The Council has reviewed the independent SUDs report and is undertaking all reasonable and practicable actions to mitigate any risks. 	No change to rating in Q2	Head of Community and Cultural Services
SD18	Fluctuations in recycle prices	Failure to monitor and report fluctuations in recycle prices	An escalation in the cost of delivering the recycling service.	Operational Financial	2	3	6	<ul style="list-style-type: none"> At the time of awarding new recycling contracts in July 2021, an assessment of material prices over the last 30 months was undertaken. This showed that prices fluctuate from month to month. In assessing the bids, using the lowest material prices from the last 30 months was considered the most prudent way to budget for the service through the Medium-Term Financial Plan (MTFP), with a reserve established to bank any income over that budgeted to cover any periods where income falls below that budgeted. A quarterly update within the Revenue Monitoring Report is presented by the Head of Finance to Finance and Management Committee to allow Members to keep this under review. This 	2	3	6	<ul style="list-style-type: none"> Continue to report quarterly on recycle income 	No Change to rating in Q2.	Head of Operational Services

REF	RISK TITLE & DESCRIPTION	RISK CAUSE	RISK IMPACT	RISK CATEGORY Strategic Operational Financial Knowledge management Compliance, Partnership	Current Risk Rating (See table below for guidance)			CONTROLS IN PLACE TO MITIGATE THE RISK	Risk Rating after mitigations (See table below for guidance)			FURTHER ACTION REQUIRED	SUMMARY OF CHANGE SINCE LAST QUARTER	RISK OWNER
					LIKELIHOOD	IMPACT	RISK RATING		LIKELIHOOD	IMPACT	RISK RATING			
								position should be fully reviewed following the initial two-year period.						
SD19	Animal welfare costs	Significant increase in dog ownership, illegal dog breeding, stray dogs and poor animal welfare	Substantial costs from animals taken into possession which have been found to be suffering. The Council currently has possession of approx. 30 animals following recent operations	Financial, Compliance, Partnership	4	3	12	<ul style="list-style-type: none">• Powers under s20 of the Animal Welfare Act.• Mutual support agreement with RSPCA• Dog fostering scheme agreed with a dog fostering charity• No win no fee agreement with a third-party Financial Investigator to enable the Council to pursue Proceeds of Crime Act action against offenders to recover costs.• Additional budget has been proposed for the 2023/24 financial year in the draft budget	2	3	6	<ul style="list-style-type: none">• Ongoing monitoring required of the CEH00 R4400 budget to review the effects of the existing mitigations	Updated to reflect changes to the mitigations during Q2	Head of Environmental Services

Risk Matrix Template

The table below outlines how the impact and likelihood of the risk is scored using the threshold and description as guidance.

1.1

Impact	Very High (4)	4	8	12	16	<div>12-16</div> <div>6-9</div> <div>1 - 4</div>	Significant Risk Medium Risk Low Risk
	High (3)	3	6	9	12		
	Medium (2)	2	4	6	8		
	Low (1)	1	2	3	4		
			Remote (1)	Possible (2)	Probable (3)	Highly Probable (4)	
		Likelihood					

Impact	Thresholds and Description
1 – Low	Limited impact on service objectives if any, section objectives unlikely to be met, financial loss less than £10,000, no media attention
2 – Medium	Slight delay in achievement of service objectives, minor injuries, financial loss over £50,000k, adverse local media attention, breaches of local procedures
3 – High	Significant threat to Council objectives. Non-statutory duties not achieved, permanent injury, financial loss over £100,000, negative national media attention, litigation expected, serious issues raised through inspection, breakdown of confidence of partners.
4 – Very high	Objectives cannot be delivered. Statutory duties not achieved, death, financial loss over £500,000 adverse national media attention, litigation almost certain, prosecutions, breaches of law, inspection highlights inadequate service, Council unable to work with partner organisation
Likelihood	Thresholds and Description
1 – Remote	May occur only in exceptional circumstances (e.g. once in 10 years)
2 – Possible	Unlikely to occur but could at some time (e.g. once in three years)
3 – Probable (in two years)	Fairly likely to occur at some time or under certain circumstances (e.g. once in two years)
4 – Highly probable (in 12 months)	Will probably occur at some time or in most circumstances (e.g. once in 12 months)

Service Delivery Risk Matrix

The below table summarises the risk likelihood and impact for risks after controls have been put in place to mitigate the risk.

Impact	Very High (4)		SD3, SD9		
	High (3)		SD6, SD7, SD15, SD16, SD17, SD18, SD19	SD5, SD12	SD11
	Medium (2)				
	Low (1)			SD1	
		Remote (1)	Possible (2)	Probable (3)	Highly Probable (4)
		Likelihood			

SD1	Loss of income to the Housing Revenue Account (HRA)	Reduction of income through the Impact of: Universal Credit (UC) (increase rent arrears) Void Properties (rent loss) and right to buy properties (rent loss)
SD3	Safety standards	Failure to comply with basic safety standards in flats/blocks with communal areas.
SD5	Reduction in funding for Cultural and Community Services	Reduction of Council funding into Cultural and Community Services. Unable to source external funding to service.
SD6	Ageing infrastructure at Rosliston Forestry Centre	Need to upgrade Infrastructure at Rosliston Forestry Centre
SD7	Failure to meet housing delivery targets set out in the five-year supply	Economic slowdown, material or labour shortages, supply chain issues. There has been a small decrease in housing completions during the COVID pandemic.
SD9	Melbourne Sports Park	Failure to deliver against external funder requirements at the Melbourne Sports Park (MSP). Ongoing discussions with national funders.
SD11	Tree Management	Failure to manage the Council's tree stock in line with adopted Tree Management policy.
SD12	Ageing Infrastructure at Greenbank Leisure Centre	Infrastructure at Greenbank Leisure Centre including pipework to pool and roof structure needs investment.
SD15	Leisure Centres	Due to the National Lockdowns and control of coronavirus measures.
SD16	Voluntary and Community Sector	A reduction in resources for partners who deliver services for or on behalf of the Council
SD 17	Sustainable Urban Drainage features (Suds)	Failure to manage the Suds in line with national guidance
SD18	Monitor fluctuations in recycle prices	Failure to monitor and report fluctuations in recycle prices
SD19	Animal Welfare Costs	Significant increase in dog ownership, illegal dog breeding and poor animal welfare

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM:6
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY:
		RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHRIS WORMAN (Ex 5774) PARKS AND GREEN SPACES MANAGER	DOC:
SUBJECT:	SWADLINCOTE WOODLANDS UPDATE	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS

1.0 Recommendation

1.1 That members note that the Local Nature Reserve status for Swadlincote Woodlands has been granted and that the Committee approves protection of Swadlincote Woodlands with a Fields in Trust deed of dedication designation.

2.0 Purpose of the report

2.1 The report updates members on the progress on the Local Nature Reserve status for Swadlincote Woodlands and seeks members approval to protect the site with Fields in Trust

3.0 Executive Summary

3.1 This report highlights the progress being made on improvements to Swadlincote Woodlands and seeks approval to protect the site with Fields in Trust .

4.0 Detail

4.1 Local Nature Reserve (LNR) status for Swadlincote Woodlands has been approved by Natural England and has also been declared by the Council through formal notices on-site and in the local papers. Natural England are in the process of updating their on-line public register with the LNR boundary and site details. We expect this to be completed by early December.

4.2 In respect to the capital grant funding to prepare for LNR status, we have awarded an external contract following tendering for the design and full replacement of all directional signs, pathmarkers and entrance boards throughout Swadlincote Woodlands. Several internal designs reviews have taken place and we now have final designs for these elements. The new entrance boards will significantly improve the advertisement of the Woodlands at vehicle and pedestrian entrances, particularly to visitors unfamiliar with the

area. Planning permission is required for the entrance boards and this has now been submitted. We expect a decision hopefully in the beginning of the new year.

4.3 We are also in the early stages of designing new interpretation boards for the Woodlands, to provide visitors with information on the industrial history of the site and its development into the Woodlands, its wildlife, position within the National Forest and also a new and refreshed visitors map. We are working with Active Communities to develop a new fitness trail for the Woodlands. We were successful in our match funding bid to The National Forest for the interpretation boards (£3000) and are also negotiating a contribution for their branding on our other signage.

We hope to have all of the new signage installed early within the New Year, subject to planning consent on the entrance boards.

4.4 At the September meeting members agreed to protect Cadley Park and Eureka Park with a Fields in Trust designation and expressed a wish to protect Swadlincote Woodlands with the same designation. Therefore members are asked to approve the submission of Swadlincote Woods for protection with Fields in Trust.

5.0 Financial Implications

5.1 There are no direct financial implications for the Council seeking protection with Fields in Trust although having a protected designation has proved to be an advantage when seeking external funding opportunities

5.2 Improvement works are being funded from the approved capital budget for Swadlincote Woodlands.

6.0 Corporate Implications

Employment Implications

6.1 Not applicable.

Legal Implications

6.2 Once completed the restriction within the Deed is registered with the Land Registry, meaning any check that is made on the land will highlight the protection that is on it and prevent disposal, generally meaning sale or lease, without the consent of Fields in Trust. A Deed can either be charitable or non-charitable. If it is the former then both Fields in Trust and charity law will ensure the protection, whilst if it is the latter then Fields in Trust will ensure the protection.

Corporate Plan Implications

6.3 The works at Swadlincote Woodlands, and its legal designations contribute to all the priority areas in the Council's Corporate Plan, contributing to Our Environment, Our People and Our Future through protecting and supporting investment, independent living, leisure, and cultural activity and focus on the community as residents and customers.

7.0 Community Impact

Consultations

7.1 Consultations have been carried out with internal identified stakeholders who have no objections.

Equality and Diversity Impact

7.2 Green Spaces support community cohesion and the improvements at Swadlincote Woodlands and the Fields in Trust protection allows access for all members of our community.

Social Value Impact

7.3 Green spaces are used by all members of our communities and are a key element of supporting healthy, sustainable and liveable communities.

Environmental Sustainability

7.4 The granting of Local Nature Reserve status for Swadlincote Woodlands supports the sustainable management of the woodlands.

8.0 Conclusions

8.1 That the Committee note the granting of Local Nature Reserve status for Swadlincote Woodlands and approve the protection of Swadlincote Woodlands with a Fields in Trust deed of dedication designation

9.0 Background Papers

Appendix 1 Map of Swadlincote Woodlands

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REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	SALLY HEMSLEY, COMMUNITY PARTNERSHIP OFFICER TEL: 07799 049615 sally.hemsley@southderbyshire.gov.uk	DOC:
SUBJECT:	REPURPOSING OF SHOPMOBILITY GRANT TO SOUTH DERBYSHIRE CVS	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS07

1.0 Recommendations

- 1.1 To consider the proposal (attached as Appendix 1) from South Derbyshire CVS to repurpose the Shopmobility Service into a wider, more inclusive accessible community transport service.
- 1.2 That the Committee accepts the proposal in order that a new Service Level Agreement can be drawn up and the 2022/23 grant of £12,123 (previously paid to South Derbyshire CVS to operate the Shopmobility service) can be paid to support the delivery of the widened accessible community transport service on a trial basis for a year.
- 1.3 That the Committee decides whether a limited Mobility Scooter Service should be retained on a trial basis as part of the repurposed Shopmobility proposal.
- 1.4 That consideration is given to the request from South Derbyshire CVS for secure storage for one mobility scooter at the Council Offices or other suitable Council premises in Swadlincote town center (If there is a desire from Committee for South Derbyshire CVS to continue with a limited Mobility Scooter service).

2.0 Purpose of the Report

- 2.1 To provide the Committee with sufficient information on which a decision can be made to accept South Derbyshire CVS's proposal to repurpose the Shopmobility Service (and hence the supporting grant from the Council) into a wider, more inclusive accessible community transport service

- 2.2 To outline the main aim of the proposal (attached in full as Appendix 1) which is to help people to shop and access services in Swadlincote independently, especially older people and those with disabilities.

3.0 Executive Summary

- 3.1 The main aim of the proposal (attached in full as Appendix 1) is to help people to shop and access services in Swadlincote independently, especially older people and those with disabilities using an accessible vehicle owned by Swadlincote Community Transport at times when the vehicle is not currently being used. This widened service would be operated by South Derbyshire CVS through a Service Level Agreement with the Council and supported by the annual grant previously provided to CVS from the Council for the Shopmobility service.

4.0 Detail

- 4.1 Some years ago, South Derbyshire CVS (SDCVS) became the beneficiaries of five battery powered mobility scooters and a range of wheelchairs from Shopmobility when the organisation ceased to exist. A Service Level Agreement (SLA) is in place between South Derbyshire District Council and SDCVS in which an annual grant enables SDCVS to manage the arrangements to hire these out free of charge to local residents and maintain and insure the equipment.
- 4.2 Due to a declining demand for the mobility scooter hire service and changing trends in the demand for accessible transport evidenced by research carried out by SDCVS, it is being proposed that the offer is widened and improved to add value and make it more inclusive. It has been agreed between the Community Partnership Officer and Roger Moors, CEO of SDCVS that the 2022/23 SLA payment of £12,123 will not be made until the proposal for a repurposed Shopmobility Service (and hence the grant provided by SDDC to support it) has been accepted by The Council.
- 4.3 The main aim of the proposal (attached in full as Appendix 1) is to help people to shop and access services in Swadlincote independently, especially older people and those with disabilities.
- 4.4 SDCVS are proposing to offer a weekly flexible responsive transport solution for registered residents of Swadlincote and surrounding areas to improve accessibility to the town centre. The service, which would operate on one day a week between 10.30am and 2.30pm, will pick up residents from their own doorstep and be provided in liaison with Swadlincote Community Transport using their wheelchair accessible minibus when not in use by the organisation. The service will complement the existing community transport provision and will operate along the same lines. SDCVS already have clients supported through their other projects, who they feel would benefit from using the widened service. The pick-up and drop off times would be arranged according to clients' needs, as would the length of time in the town centre.
- 4.5 SDCVS have indicated that if suitable storage could be found, they would keep one mobility scooter available to book on a first come-first served basis so that a minimal scooter hire service could still be provided alongside the accessible minibus service, at least initially to monitor demand going forward. Any additional demand would be referred to the commercial provider in Swadlincote, Forever Mobility.

4.6 SDCVS have asked if the Council would have secure storage facilities for the mobility scooter in Swadlincote town centre as there are no suitable secure storage facilities at “The Hive”, SDCVS’s new premises. SDCVS staff/volunteers would still manage the scooter hire arrangements.

4.7 SDCVS are proposing to sell the mobility scooters and wheelchairs which are excess to requirements.

5.0 Financial Implications

5.1 The annual grant of £12,123 falls within existing council budgets and there will be no change to the level of grant.

6.0 Corporate Implications

Employment Implications

6.1 There are no employment implications for the Council.

Legal Implications

6.2 The Service Level Agreement will ensure that all required insurances and cover for any liabilities connected with the proposal will be in place.

Corporate Plan Implications

6.3 The repurposed Shopmobility proposal from SDCVS meets the “Our People” priority in the Council’s Corporate Plan 2020-24, “Working with Communities and meeting the future needs of the district”.

Risk Impact

6.4 Any risks associated with the operation of the accessible community transport service will be identified and managed through the Service Level Agreement.

7.0 Community Impact

Consultation

7.1 Research has been carried out by SDCVS which evidences the changing needs and demand in relation to accessible community transport solutions in the Swadlincote area.

Equality and Diversity Impact

7.2 The proposal from SDCVS is based on providing an inclusive, accessible community transport solution to meet a wider range of needs.

Social Value Impact

7.3 This proposal will have a positive impact in terms of social value. It will help improve health and wellbeing by supporting people to independently access the services they

need and help reduce social isolation. It has the potential to help change for the better some aspects of people's lives which they will value.

Environmental Sustainability

- 7.4 The proposal is based on providing an accessible community public transport scheme, lessening the need for travel in individual private cars or taxis.

8.0 Conclusions

- 8.1 Considering research undertaken by South Derbyshire CVS and the declining usage of the current Shopmobility arrangement, a new accessible more inclusive community transport solution for getting people into Swadlincote to access independently the services and facilities they need should be trialled by South Derbyshire CVS.
- 8.2 The current annual grant of £12,123 provided by South Derbyshire District Council should now be used to support the trial of the new accessible more inclusive community transport solution which will be reviewed on an annual basis.

9.0 Background Papers

Appendix 1: CVS Shopmobility SLA Proposal Oct 2022



SDDC	Shopmobility SLA Proposal
Author	Roger Moors
Date	3 rd October 2022
Confidential	Yes
Purpose	For information/discussion/decision
Length	8 Pages
Financial Implications	Yes

Background

Some years ago, SDCVS became the beneficiaries of the of the old Shopmobility assets namely five large battery powered scooters and a range of wheelchairs.

Prior to the pandemic, these assets were used spasmodically to encourage and enable local residents to have access to the town centre shopping area when visiting Swadlincote either by car or public transport. Users were given free hire for the duration of their visit thereby relinquishing them of the need to bring their own accessibility aid with them. The rationale was that in addition to supporting people with mobility issues the scheme would encourage greater take up of shopping facilities in the town.

The SDDC grant monies have enabled SDCVS to:

- Manage the arrangement
- Maintain and insure the equipment (NB insurance is quite expensive given the nature of the asset and its usage)

The actual take-up of the facility historically has been very modest indeed and during the pandemic, the assets were repurposed to assist with mobility in the vaccination centres at Oaklands and in Derby. The assets have now been returned. In relation to the investment made by the District Council we do not believe the grant to be a good use of public funds currently and indeed provides just one form of accessibly need.

Proposal Outline

SDCVS wish to propose the repurposing of the Shopmobility grant. We wish to continue to support people to access services and shop independently in Swadlincote (especially older people and those with disabilities) but utilise the investment to widen accessibility and make the support more inclusive.

Recent research undertaken by our charity has revealed changing trends in the demand for 'free to access' mobility scooters.

Instead we believe a responsive mini bus service, provided one day a week to augment the limited Dial a ride provision of Ashbourne Community Transport should be made available to local residents evidencing issues of disability, ill-health or other limiting conditions/issues.

The aim of this proposal is to provide a flexible town centre accessibility offer which can:

- Support significantly more beneficiaries to access the town.
- Work in tandem with shopkeepers in Swadlincote.
- Provide better value for money for SDDC.

We'd propose this as a pilot programme with a review after 12 months to gauge qualitative and quantitative data and to assess impact.

Pandemic and Cost of Living impacts

SDCVS have witnessed a continued reluctance on the part of many local elderly residents to leave their home; they often lack confidence or their physical health has deteriorated. Loneliness and isolation are now significant issues which the charity seeks to address on a daily basis.

In addition, the consequential cost of living crisis means that many don't have the means to pay for taxis or public transport to come into town.

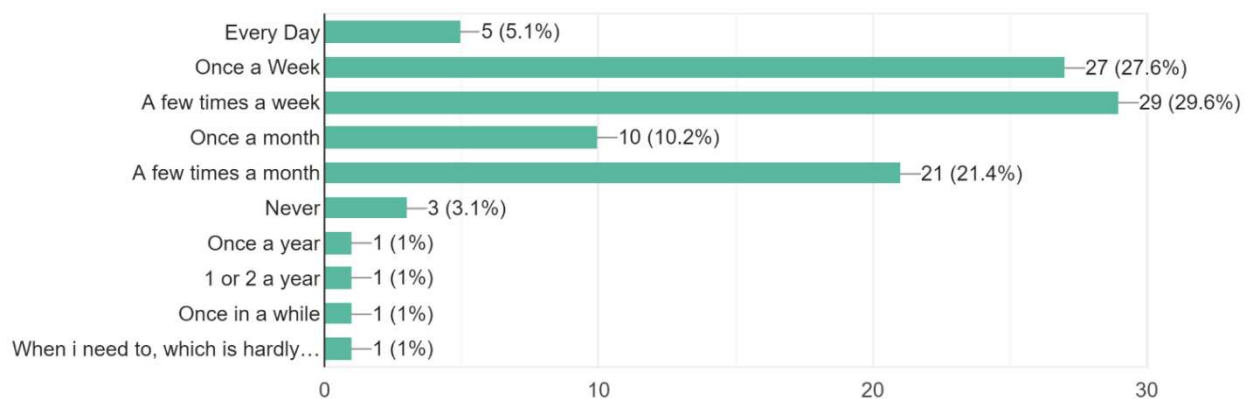
Recent Research on Town Centre Accessibility

During June 2022, SDCVS undertook some research to understand the accessibility issues of residents who might use Swadlincote for shopping.

98 responses were secured from people deemed to have accessibility issues. Below are some of the data outputs from that research.

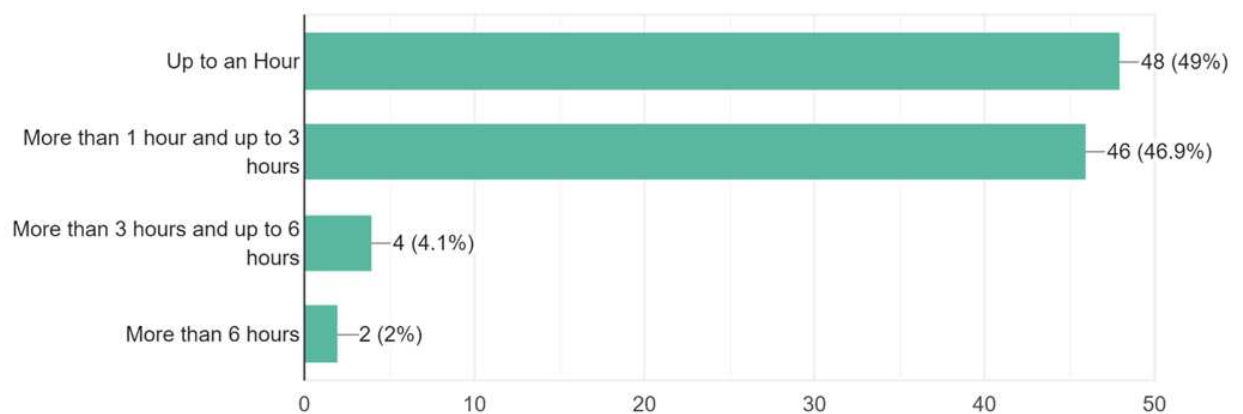
How frequently do you visit Swadlincote Centre? Please tick one

98 responses



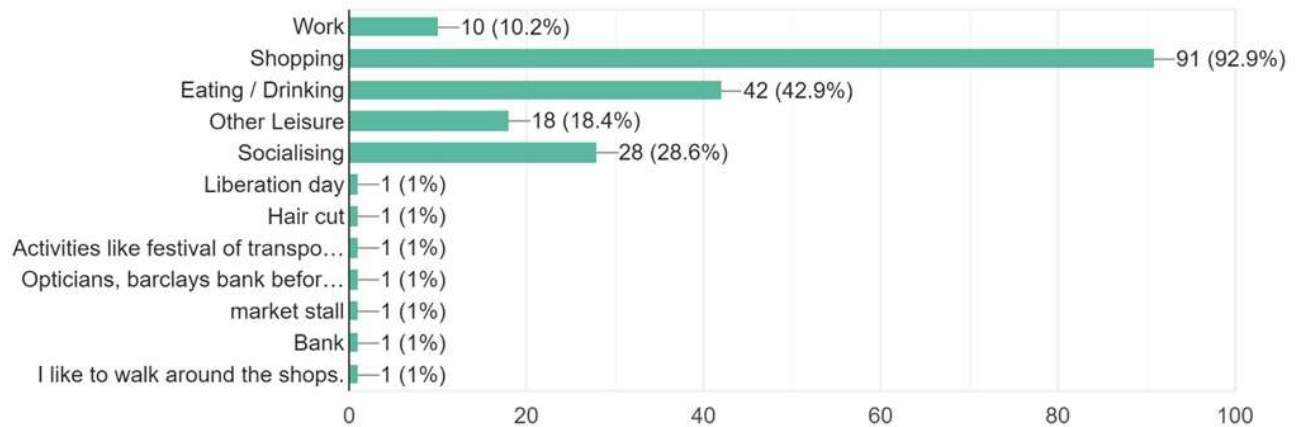
On average, how long do you spend in the Town Centre each visit? Please tick one

98 responses



What activities/reasons do you generally visit Swadlincote Town Centre for? Please tick all that apply

98 responses



How do you usually travel into Swadlincote Town Centre? Please tick the most frequently used mode

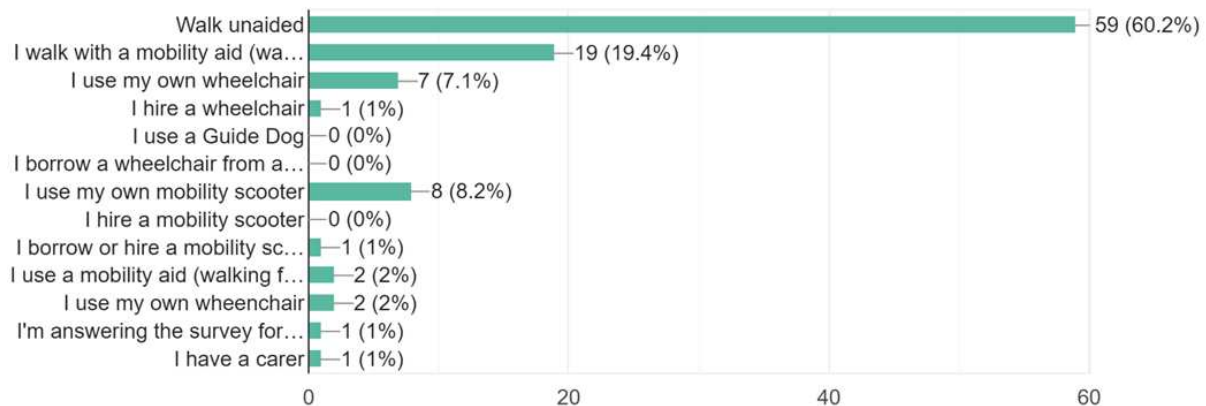
98 responses



NB the use of a private car suggests regular access to a vehicle but in fact many responders rely heavily on relatives and neighbours to bring them in

When you are at the Town Centre, how do you usually move around to visit the shops and other businesses? Please tick the most frequent method

98 responses



This small survey identifies that **only 1% of respondents hire a wheelchair and 1% hire/borrow a scooter.**

Proposal

SDCVS would like to propose the repurposing of the annual Shopmobility SLA grant provided by SDDC to offer a flexible responsive transport solution for registered local residents of Swadlincote and surrounding areas to improve accessibility to the town centre.

A responsive service would be provided one day a week to augment the limited Dial a ride provision of Ashbourne Community Transport (see below) and be available to local residents able to evidence issues of disability, ill-health or other limiting conditions/issues.

Utilising existing vehicle capacity of Swadlincote Community Transport (available between 10.30am and 2.30pm) we aim to offer a 'Thursday Shop' first come first served, bookable collection and drop off service focussing on the outlying areas of Midway, Newhall, Church Gresley, and Woodville.

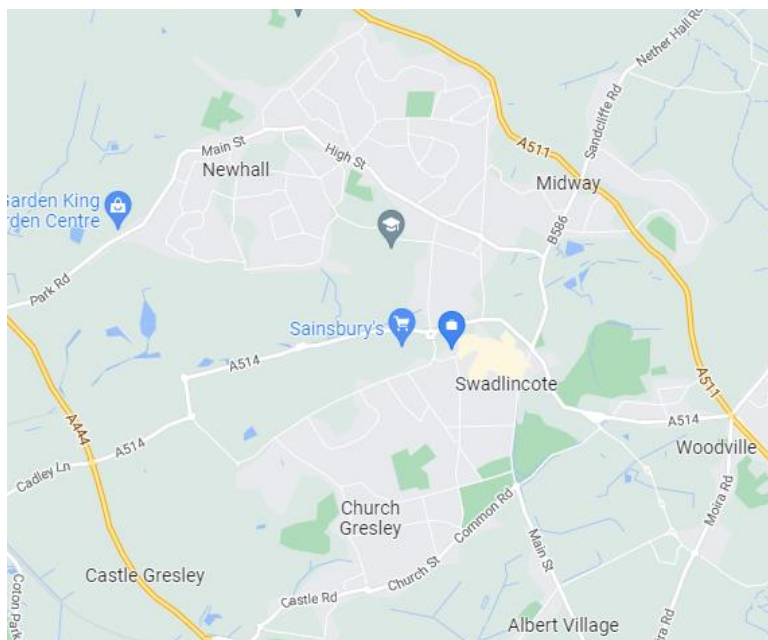
Users will need to book in advance to reserve their seat, with some limits being imposed on the extent to which any one individual could use the service in any given month. Users will need to become registered members of the service and provide evidence of the difficulties which impact on their ability to access the town centre. SDCVS staff will facilitate this process. Membership will be free.

The vehicle will be a 'wheelchair' accessible minibus with a maximum capacity of 14. (reduced if seats are taken out for more wheelchairs).

The minibus will be driven by an authorised and trained volunteer **and/or** a qualified approved driver from the Community Transport provider.

Our costs have accounted for a CT driver (see below) but we feel volunteer involvement would help support the group during their travels.

The collection route will be responsive each week to the location of the demand. If demand is such that a supplementary collection and drop off service is required, the driver will undertake a second run on any given Thursday.



Charges

In order to avoid issues of 'market disruption' and the undercutting of existing provision, we intend to mirror the charging regime of the Community Transport offer currently operating.

Membership to the scheme will be by registration but Free. Thereafter, fares will be charged as follows:

£2.50 Adult single

£4.50 Adult return

Gold Card holders travel for free after 9.30am weekdays. Gold Card is a DCC travel, discount and library card for older people and people with certain disabilities.

At this stage, we are unable to know the level of income this will generate given that we anticipate that a large proportion of the users may be Gold card holders. As this is a pilot in the first 12 months, we hope to review and modify the service once a pattern of use is established.

Demand for the service

SDCVS already has a large database of beneficiaries who have known accessibility issues due to pre-existing health conditions or post pandemic problems. Beneficiaries of the following services:

- Home from Hospital
- SDCVS Befriending
- Foodbank
- Active Travel (Hospital & GP Appointments)
- Home Handy Person Service
- Mental Health Advocacy & Support

.... provided by SDCVS and living in and around Swadlincote provide ample demand for this service. In addition, and subject to capacity, the charity will liaise with other health agencies, to make it known that we offer this service.

Existing Dial a Ride Service

Derbyshire Connect is for people of any age who are unable to use conventional bus services because of mobility difficulties or because they live in areas where bus services may be limited. All vehicles carry passengers in wheelchairs. Gold Card holders can use Derbyshire Connect services free-of-charge.

Derbyshire Connect South is run by Ashbourne Community Transport on behalf of Derbyshire County Council on Wednesdays (see below)

Wednesday
Melbourne, Stanton by bridge, Ingleby, Ticknall, Formarke, Calke, Smisby To Swadlincote Pick-ups start at: 09:00 Returns at: 12:00
Swadlincote, Woodville, Midway, Newhall, Walton Park Swadlincote Circular Pick-ups start at: 13:00 Returns at: 16:00

Fares:

See above.

We have spoken to Swadlincote Community Transport and they confirm that they do not provide any service of this nature. We have also consulted Ashbourne Community Transport and they confirm that whilst they provide the Wednesday service as above, our offer would not impact on them.

Added Value

Transport into Swadlincote and the economic regeneration of the town is just one beneficial impact of this service proposal. Recently, SDCVS began participation in a town centre retailers' group. Our aim ultimately would be to develop a loyalty or discount offer in various retail outlets (coffee shops etc) for members of the service and indeed other beneficiaries of SDCVS.

Additionally, we see the ride to and from town as a way of encouraging social interaction amongst SDCVS beneficiaries many of whom who may be lonely and isolated or have struggled with confidence, post Covid.

Beneficiaries will include

- Disabled
- Elderly and infirm
- Residents lacking confidence to leave home

Impact of the loss of free Scooter Hire

As mentioned earlier, the Shopmobility service has been focussed on supporting the vaccine roll out for several years and with the equipment having been off-site there would be no perceived loss. Additionally, a commercial supplier, Forever Mobility offer a paid-for service in town. We are unable to secure data as to the take up of their offer as this is commercially sensitive but the hire costs are as follows:

Wheel chair hire is £10.00 for the day and £25.00 for the week. £50.00 deposit

Scooter: £20.00 for the day and £70.00 for the week. £50.00 deposit

NB We would consider keeping and utilising one mobility scooter for hire should a storage solution be available. SDCVS no longer has storage facilities available.

Covering the costs: Managing the arrangement

In discussions with SCT, we believe that the £12k grant could be utilised as follows:

- 50 'single day' transport service offers

To include

- Hire of Van, insurances
- Fuel based on an average of 20 miles round journey per day

Costs estimated @ £6200 NB this arrangement includes a driver (from the Community Transport provider)

- Volunteer Recruitment/Training/Checks and Insurance

Costs estimated @ £500

- Booking/Administration

Costs estimated @ £3000

- Marketing and communications

Costs estimated @ £500

- Contribution to core costs of SDCVS

Costs estimated @ £1800 (15%)

Once established, we believe that between 400 and 600-person journeys into Swadlincote per year will be enabled through this arrangement.

SDCVS would endeavour to seek additional funding resources where possible to add additional benefits to the scheme.

Summary

The impact of the pandemic and our experience of the Shopmobility scheme over many years brings us to conclude that a new provision to support accessibility to the town centre is now required.

The repurposing of this grant and the development of new accessibility solution will mean:

- Shops and facilities with Swadlincote are more accessible to the elderly, disabled and infirm
- Loneliness and isolation can be combatted

Roger Moors

CEO

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	SALLY HEMSLEY, TEL: 07799 049615 sally.hemsley@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMUNITY AND ENVIRONMENTAL PARTNERSHIP GRANT SCHEME	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HS07

1.0 Recommendations

- 1.1 That the Committee accepts the recommendations of the Community and Environmental Partnership Grant Scheme Assessment Panel, to award grants as detailed in section 4 of this report.

2.0 Purpose of the Report

- 2.1 To inform the Committee of the applications for Community and Environmental Partnership Grant Scheme (CEPGS) funding received by the Council.
- 2.2 To seek approval to award grants in line with the recommendations of the Committee's appointed Assessment Panel, established to consider such applications.

3.0 Executive Summary

- 3.1 The CEPGS is continuing to operate according to processes and procedures as previously agreed and reported to the Committee.
- 3.2 Two new capital grant applications were reviewed by the Assessment Panel, requesting £31,581.29 against a remaining unallocated budget of £39,131.98 which is available until end of March 2023
- 3.3 The projects recommended to receive grant support are as follows:
 - a) Up to £6,581.29 to Etwall Parish Council towards the purchase and installation of four floodlights for the bowling green used by Etwall Bowls Club. This represents 50% of the total capital project costs.
 - b) Up to £25,000 to Melbourne Rugby Football Club towards the construction of a steel portal framed building sited next to the rugby pitches to house equipment and toilet facilities. This represents 32% of the total capital project costs.

4.0 Detail

- 4.1 The CEPGS offers capital grants of up to £25,000 to support projects brought forward from the voluntary and community sector (VCS). A sum of £250,000 has been allocated to the scheme since October 2019, to enable grants to be made in support of applications received during the current funding cycle.
- 4.2 An Assessment Panel comprising three Councillors, with support from the Community Partnership Officer, met on 18 October 2022 to consider the applications that had been submitted. The Panel is Chaired by the Chairman of the Housing and Community Services Committee.
- 4.3 The submitted applications were assessed against the published set criteria and recommendations about grant distribution are proposed for approval by the Committee.

Applications

- 4.4 The following applications were received and considered for capital funding:
- a) Etwall Parish Council (*grant applied for £6,581.29, 50% of a total project cost of £13,162.57*) as a contribution towards the purchase and installation of four floodlights on the bowling green used by Etwall Bowls Club. The Parish Council is a trustee of the King George V Playing Fields Trust in Etwall and holds the trust in perpetuity for the physical recreation and wellbeing of the local community
- b) Melbourne Rugby Football Club (*grant applied for £25,000, 32% of a total capital project cost of £77,342.19*) as a contribution towards the construction of a steel portal framed building sited next to the rugby pitches to house equipment and toilet facilities. This is the maximum grant that can be applied for under the CEPGS.

Assessment Panel

- 4.5 The Community and Environmental Partnership Grant Scheme Assessment Panel met on 18 October 2022 to review the applications against the questions and criteria previously agreed. The criteria included links with corporate priorities, security of external funding, sustainability, value of other contributions, value for money, community involvement, risk, and commitment to equal opportunities.
- 4.6 Prior to making a recommendation, the Assessment Panel considered the Scheme's current budget position regarding capital monies. The Scheme had a remaining unallocated budget of £39,131.98 prior to the allocation of any grants. It was, therefore, identified that there was sufficient funding for the recommended grants to be covered in full, should they meet the Scheme's criteria.

Assessment Panel Recommendations

- 4.7 The Assessment Panel's recommendation for the distribution of grants is as follows:
- **Up to £6,581.29 (a maximum of 50% of the project capital costs) to Etwall Parish Council** as a contribution towards the purchase and installation of four floodlights for the bowling green used by Etwall Bowls Club.

- **Up to £25,000 (the maximum grant amount that can be awarded under the CEPGS) to Melbourne Rugby Football Club** as a contribution towards the construction of a steel portal framed building sited next to the rugby pitches to house equipment and toilet facilities.

- 4.8 All grant offers for building-based projects are required to evidence appropriate planning / building control permissions
- 4.9 VAT on project costs are only covered where the organisation is not VAT registered and cannot reclaim VAT paid.
- 4.10 All offers made are subject to the current published standard terms and conditions.

5.0 Financial Implications

- 5.1 The award of grants falls within the remaining unallocated CEPGS budget of £39,131.98 The total of the grants recommended for award is up to £31,581.29 allowing a balance of £7,550.69 (3% of initial allocation of funds) to be allocated prior to March 2023.
- 5.2 It is anticipated that all remaining funds will be recommended for allocation at the next grant panel, date to be identified, during 2022/2023.

6.0 Corporate Implications

Employment Implications

- 6.1 There are no employment implications arising from this report.

Legal Implications

- 6.2 There are no legal implications arising from this report.

Corporate Plan Implications

- 6.3 The scheme contributes to all the priority areas in the Council's Corporate Plan, with individual projects contributing to Our Environment, Our People and Our Future through delivering inward investment, independent living, leisure, and cultural activity and focus on the community as residents and customers.
- 6.4 The projects supported will also address outcomes that contribute to the Sustainable Community Strategy themes of Children and Young People, Healthier Communities, Safer and Stronger Communities, as well as Sustainable Development.

Risk Impact

- 6.5 The Community and Environmental Partnership Grant Scheme Assessment Panel assesses all applications against set criteria which includes identifying potential risks associated with each project and the management of those risks

7.0 Community Impact

Consultation

- 7.1 The impact on the community, the amount of community involvement and consultation for each individual project has been assessed as part of the appraisal process.

Equality and Diversity Impact

- 7.2 The Community and Environmental Partnership Grant Scheme Assessment Panel assesses all the applications against set criteria which includes commitment to equality and diversity.

Social Value Impact

- 7.3 The projects which applicants put forward for consideration to the CEPGS are generated by the communities themselves based on identified needs and are projects which are of significant value to that community. Communities value the positive changes that can be made to their lives through these funded projects.

Environmental Sustainability

- 7.4 The application form which applicants complete for the CEPGS asks about impacts on the environment. The Community and Environmental Partnership Grant Scheme Assessment Panel considers environmental sustainability when assessing the applications.

8.0 Conclusions

- 8.1 The Community and Environmental Partnership Grant Scheme continues to provide the Council with an excellent means to directly support a variety of community partners in improving the quality of life for residents. It also enables community partners to lever additional external funding into the district from other funding sources.
- 8.2 The CEPGS continues to achieve a wide geographical spread of funded projects across the South Derbyshire district. In a review of the scheme looking at grants awarded since 2012, community projects in Aston, Barrow on Trent, Burnaston, Church Broughton, Church Gresley, Egginton, Etwall, Findern, Hatton, Hilton, Linton, Melbourne, Newhall, Newton Solney, Overseal, Repton, Rosliston, Shardlow, Smisby, Swadlincote, Ticknall, Weston upon Trent, Willington and Woodville have been supported through the CEPGS.
- 8.3 The CEPGS supports a variety of community projects. The review of the CEPGS recorded the types of projects supported since 2012. These included play and recreation, arts, increasing/improving support services, improving community facilities, sports equipment/improvements to sports provision, environmental improvements and new community facilities.
- 8.4 The Community and Environmental Partnership Grant Scheme also continues to offer a direct line of communication with the community and voluntary sector.

REPORT TO:	HOUSING AND COMMUNITIES COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY:
		RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHRISTOPHER WORMAN PARKS & GREEN SPACES MANAGER	DOC:
SUBJECT:	ADOPTION OF MEMORIAL BENCH SCHEME	
WARD(S) AFFECTED:	ALL WARDS	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That the Committee support the introduction of a Memorial Bench Scheme for District Council managed cemeteries, parks and green spaces.

2.0 Purpose of the Report

- 2.1 To standardise the style, locations and number of memorial benches available across our sites.

3.0 Executive Summary

- 3.1 The Council manages many cemeteries, parks and green spaces across the district, none of which have a scheme dedicated to memorial benches. With the number of enquiries regarding memorial benches increasing, it has become necessary for the District Council to put into place a scheme outlining the permitted locations and the styles/types of suitable memorial benches for our parks and green spaces.

4.0 Detail

- 4.1 South Derbyshire District Council understands and respects the wishes of its residents to remember loved ones through memorial seats and benches.
- 4.2 Over recent years and particularly since the start of the Covid pandemic there has been an increase in the number of enquiries regarding the installation of memorial benches on District Council managed sites.
- 4.3 Previously, where memorial benches have been permitted, the supply and installation of the benches have been undertaken by the families and their appointed contractors. This has led to a wide variety of benches on sites, some of which are more robust than others.

- 4.4 The scheme identifies 6 styles of benches and the types of sites they would be suitable for. These have been identified following research of suitable suppliers, costs and availability of supply.
- 4.5 The scheme details the process families would need to follow when looking at locating a memorial bench on a District Council managed site.

5.0 Financial Implications

- 5.1 The cost for the bench, its installation and a period of regularly maintenance would be met by the families. The scheme details a breakdown of these associated costs.

6.0 Corporate Implications

Employment Implications

- 6.1 None

Legal Implications

- 6.2 There are no legal implications from the memorial bench scheme.

Corporate Plan Implications

- 6.3 This supports a number of corporate plan objectives

Our Future

Influence the improvement of infrastructure to meet the demands of growth

Our People

Deliver excellent customer service.

Our Environment

Enhance the attractiveness of South Derbyshire

Improve public spaces to create an environment for people to enjoy

Risk Impact

- 6.4 By adopting an agreed policy with a choice of standardized benches we reduce the risks of inappropriate benches being installed and the associated reputational damage that could arise.

7.0 Community Impact

- 7.1 The provision of suitable seating across our sites will improve the attractiveness of our areas.

7.1 Equality and Diversity Impact

None Known

7.2 Social Value Impact

Use of local contractors to install benches.

Helps maintain a sense of place for local residents

Adds to the existing park bench facilities for anyone to use.

7.3 Environmental Sustainability

Consideration has been given to the products being used and the suitability and expected lifespan.

8.0 Conclusions

- 8.1 That the Committee support the introduction of the Memorial Bench Scheme to cover our cemeteries, parks and open spaces.

9.0 Background Papers

Appendix 1 Memorial Bench Scheme – Sept 2022.

Appendix 2 Overview of current distribution and state of repair of benches across sites

Memorial Bench Scheme

Parks & Green Spaces
September 2022

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Version Control

Version	Description of version	Effective Date
1		Sept 2022

Approvals

Approved by	Date

Associated Documentation

Description of documentation



1.0 Introduction

South Derbyshire District Council understands and respects the wishes of its residents to remember loved ones through memorial seats and benches.

With the number of enquiries regarding memorial benches increasing, it has become necessary for the District Council to put into place a scheme outlining the permitted locations and the styles/types of suitable memorial benches for our parks and open spaces.

2.0 Content

This document contains information relevant to the process of purchasing and installing a new memorial bench on land managed by the District Council. Although this scheme applies to the installation of new memorial benches, where existing benches are deemed past their lifespan and are not repairable, they will be removed and the new policy for consistency will apply.

3.0 Scope

3.1 All new and replacement memorial benches can now only be purchased through the District Council; families are no longer permitted to supply their own benches and/or plaques. The description and cost will depend on the location and the permitted style of bench.

3.2 Sites suitable for bench installations:

Parks & Recreation Grounds	Cemeteries & Remembrance Areas	Open Spaces
Maurice Lea Memorial Park	Church Gresley Cemetery	Swadlincote Woodlands
Eureka Park	Newhall Cemetery	The Sandholes, Midway
Newhall Park	Marston on Dove Cemetery	Princess Diana Memorial Garden
Cadley Urban Park	Findern Cemetery	Midway Fishponds
Oversetts Recreation Ground	Etwall Cemetery	
Woodhouse Recreation Ground, Swadlincote	Church Gresley War Memorial Garden **	

Other recreation grounds and open space areas may be considered on application.

** Benches for siting within Church Gresley War Memorial Garden will only be considered where it can be demonstrated the deceased had a military/forces background.

3.3 Each request will be considered on an individual basis.

- 3.4 The District Council retains the right to refuse or limit the number of benches at a site.
- 3.5 The exact location for the siting of a bench will be selected in consultation with the applicant. Locations will be chosen to minimise maintenance and vandalism. Remote locations with poor access for maintenance and repairs will not be considered.

4.0 Procedure

- 4.1 All applications must be made on the form at the end of this document.
- 4.2 Benches will be purchased by the District Council from their approved suppliers. Orders will be placed twice per year – 1st September and 1st March (or nearest working day).
- 4.3 The type of bench is limited to the approved designs detailed in this document.
- 4.4 All benches should be paid for by the applicant before the bench is ordered from the approved supplier. This fee will include an additional fee to cover maintenance for a 5-year period.
- 4.5 Where appropriate the bench will be fitted with a slabbed area under and directly in front of the bench to allow for ease of use by the public.
- 4.6 Memorial plaques fitted to benches must be provided by the bench supplier. Wording for the customisable stainless steel memorial plaque will be provided to the Council before the bench is ordered. The inscription must be agreed with the Council.
- 4.7 No additional mementoes e.g. vases, statues, flowers, wreaths, balloons or other ornamentation shall be permitted on or around the bench.
- 4.8 The Council accepts no liability for damage to any benches from vandalism, third parties or whilst the Council carries out routine maintenance around the bench.
- 4.9 The Council reserves the right to remove any memorial benches that have been damaged and deemed by the District Council to be beyond economical repair.
- 4.10 The Council will maintain the bench in line with the manufacturers recommended maintenance regime for the bench.
- 4.11 The Council accepts no replacement liability for the plaque or the bench at the end of its useful life. Any replacements of benches or plaques will be the responsibility of the original applicant.
- 4.12 Any maintenance carried out by a third party will be in strict agreement with the Council.
- 4.13 The applicant should ensure at all times that the Facilities Officer within the Parks and Green Spaces Team at South Derbyshire District Council is in possession of current contact details. It is important that we are able to contact you should there be a need to.



Bench types:

Heavy duty Georgian with Polyboard Slats (can come in RAL4004, Eureka at additional cost) - suitable for cemeteries, parks and some open spaces



Georgian with Iroko Slats (can come in RAL4004, Eureka at additional cost) - suitable for some cemeteries, parks and open spaces



Cavendish in Iroko - suitable for some cemeteries and natural sites



Hawthorn in Iroko – suitable for woodland and natural sites



Clarendon Seat in Green, with feet not shown (can come in RAL 4004, Eureka at additional cost)
- suitable for some parks



Carlisle with Iroko Slats - suitable for some parks and open spaces



PRICE LIST

Cost per bench (as at 28th July 2022)

Name of Bench	Cost of bench (inc. fixings)	Plaque	Delivery	Installation	Maintenance (5 year period)	TOTAL
Heavy duty Georgian with polyboard slats	£749.00	£116.00	£77.00	£495.00 *	£250.00	£1687.00
Heavy duty Georgian with polyboard slats (Eureka – RAL 4004)	£816.00	£116.00	£77.00	£495.00 *	£250.00	£1754.00
Georgian with Iroko Slats	£606.00	£116.00	£77.00	£495.00 *	£375.00	£1669.00
Georgian with Iroko Slats (Eureka) RAL4004	£673.00	£116.00	£77.00	£495.00 *	£375.00	£1736.00
Cavendish in Iroko	£607.00	£116.00	£77.00	£495.00 *	£375.00	£1670.00
Hawthorn in Iroko	£548.00	£116.00	£68.00	£495.00 *	£375.00	£1602.00
Clarendon in Green	£675.00	£116.00	£77.00	£495.00 *	£375.00	£1738.00
Clarendon (Eureka - RAL4004)	£742.00	£116.00	£77.00	£495.00 *	£375.00	£1805.00
Carlisle with Iroko Slats	£607.00	£116.00	£52.00	£495.00 *	£375.00	£1645.00

* Installation costs will be reduced by £330 where a bench is to be sited on an existing base or hardstanding.

5.0 Review of scheme

This scheme will be reviewed annually especially with regards to the updating of costs associated with the scheme.

Application Form

Applicant details:

Name:	
Address:	
Postcode:	
Telephone Number:	
Email address:	
Name of site:	
Preferred location within site:	
Preferred style of bench:	
Name of Deceased:	

Plaque Inscription:

Please write your inscription below, inserting one letter in each square of the grid. Please remember to include a space after a comma, apostrophe or full stop. (Maximum 5 lines of 36 letters/spaces).

[illegible]

Please check the inscription before submission.

A proof of the plaque will be provided by the supplier for approval prior to an official order being placed.

Cemetery	Etwall	Last update	
No	Name	RAG	
1	Dawber	Amber	
2	Randall	Amber	
3	No Name	Amber	
Cemetery	Marston	Last update	
No	Name	RAG	
1	Langton	Green	
2	Gittins	Amber	
3	Norman	Green	
4	Turner	Green	
5	Makasis	Green	
6	Doris	Amber	
7	Wilson	Green	
8	Brocun	Amber	
9	Ginniver	Amber	
10	Fardoe	Green	
11	Spendlove	Green	
12	Chapman	Red	
Cemetery	Newhall	Last update	
No	Name	RAG	
1	Wileman	Green	
2	Hardwick-Pri	Green	
3	No Name	Green	
4	Kovalev	Green	
5	Parker	Green	
6	Fisher	Green	
7	Kirkham	Green	
8	Balfour	Green	
9	Fitzpatrick	Green	

Cemetery	Gresley	Last update
No	Name	RAG
1	Moult	Green
2	Hylton	Green
3	Carney	Green
4	Yeomans	Amber
5	Harvey	Green
6	Chris (Johnsc	Green
7	Tagg	Green
8	Taylor	Green
9	No Name	Green
10	Twigg	Green
11	Dschietzig	Green
12	Logie	Green
13	Kyle (Hudsor	Green
14	No Name	Green

Cemetery	Etwall	Last update	22.9.22
No	Name	RAG	
1	Dawber	Amber	
2	Randall	Amber	
3	No Name	Amber	

Cemetery	Marston	Last update	22.9.22
No	Name	RAG	
1	Langton	Green	
2	Gittins	Amber	
3	Norman	Green	
4	Turner	Green	
5	Makasis	Green	
6	Doris	Amber	
7	Wilson	Green	
8	Brocun	Amber	
9	Ginniver	Amber	
10	Fardoe	Green	
11	Spendlove	Green	
12	Chapman	Red	

Cemetery	Newhall	Last update	28.9.22
No	Name	RAG	
1	Wileman	Green	
2	Hardwick-Price	Green	
3	No Name	Green	
4	Kovalev	Green	
5	Parker	Green	
6	Fisher	Green	
7	Kirkham	Green	
8	Balfour	Green	
9	Fitzpatrick	Green	

Cemetery	Gresley	Last update	28.9.22
No	Name	RAG	
1	Moult	Green	
2	Hylton	Green	
3	Carney	Green	
4	Yeomans	Amber	
5	Harvey	Green	
6	Chris (Johnson?)	Green	
7	Tagg	Green	
8	Taylor	Green	
9	No Name	Green	
10	Twigg	Green	
11	Dschietzig	Green	
12	Logie	Green	
13	Kyle (Hudson?)	Green	
14	No Name	Green	

Unconsecrated Area

A	No name	Amber	
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REPORT TO:	HOUSING AND COMMUNITY SERVICE COMMITTEE	AGENDA ITEM: 10
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	SEAN MCBURNEY – HEAD OF CULTURAL & COMMUNITY SERVICES – sean.mcburney@southderbyshire.gov.uk	DOC:
SUBJECT:	BEAT THE STREET	
WARD(S) AFFECTED:	ALL WARDS	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 To approve the financial contribution from earmarked reserves to fund the 12-month physical activity and active travel intervention project called Beat the Street.

2.0 Purpose of the Report

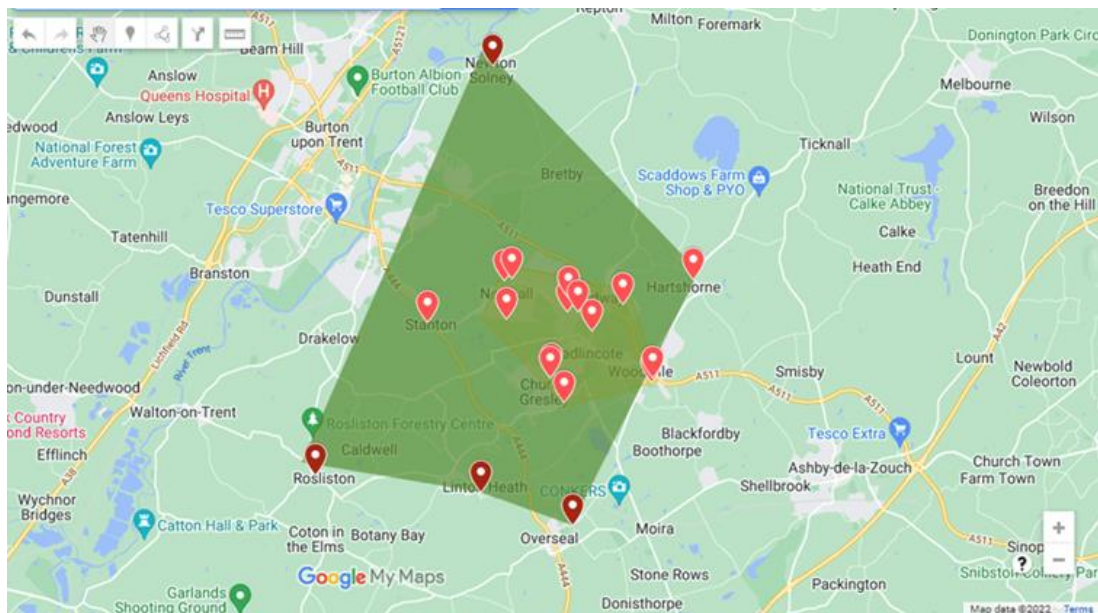
- 2.1 To detail what the 12month project entails.
- 2.2 To highlight the key benefits to the district and its communities.
- 2.3 To detail the financial contributions required and other funding opportunities from partners.

3.0 Executive Summary

- 3.1 Beat the Street is a mass participation behaviour change programme which transforms activity levels and improves mental and physical well-being across a community.
- 3.2 Beat the Street covers an entire local population, targeting priority groups and has a simple game at its heart. The game incentivises people to get active together with their community and shows people how making small changes to every-day life can have big benefits.
- 3.3 The game phase is at the core, enclosed by a planning stage and post-game support for partners and residents to help deliver long-term, sustainable change. In addition to the behaviour change, the programme provides partners with a huge amount of data and insight; evidence and evaluation are key.

4.0 Detail

- 4.1 The Beat the Street game takes place over a 4 or 6-week period across an entire local area. We place RFID sensors called “Beat Boxes” on street furniture, parks and green spaces. Local residents are provided with RFID cards and then walk, run, cycle or roll between boxes, tapping their cards on the boxes and earning points for themselves and their team as they do so. The game is displayed on a website where leaderboards contain school, workplace and community teams all on a journey together. Social and traditional media and marketing materials help create an engaging programme that attracts some of the hardest to reach in the population.
- 4.2 Adults and children provide health and demographic data via online registration which also allows them to join a team. Social media and newsletters keep players updated on progress and engaged with local events and activities.
- 4.3 Surveys conducted post game and 6 & 12 months later provide evidence of sustained behaviour and attitudinal change.
- 4.4 Following the game local partners work together to sign-post participants to ongoing activities and support residents to remain active. The Beat the Street communication platforms remain active for 6-12 months post game which provides a trusted brand to signpost and motivate residents. The programme provides evidence of improvement to physical and mental wellbeing, social cohesion, addressing inequalities and active travel.
- 4.5 Beat the Street is backed by a wealth of evidence. In fact, Sport England see Beat the Street as one of the most cost-effective ways to lift populations out of inactivity and therefore tackle stubborn health inequalities. With Sport England’s support, in the past 3 years the programme was a huge success, reaching 401,964 participants in 27 areas and more importantly provided evidence of sustainable behaviour change and reaching areas of deprivation.
- 4.6 Beat the Street meets many outcomes outside of physical activity which can tie into existing initiatives across the county and help reach strategy objectives around public health.
 - Getting participants to visit local green spaces
 - Showcasing cultural sites.
 - Increasing active travel levels across Swadlincote.
 - Supporting local businesses
 - Growing the social economy
- 4.7 In addition to this, the programme will provide South Derbyshire District Council (SDDC) and other local partners with a huge amount of data and insight, which can then be used to aide future commissioning decisions.
- 4.8 Intelligent Health – the company behind this initiative. take on all the responsibilities of delivery. However, they will have regular project calls with relevant persons at **SDDC** and listen for guidance and direction to best suit the needs of local residents.
- 4.9 It would take place across the area in green (this can be adjusted if desired)..



4.10

4.11 It would include the **19** schools listed below, many community groups and local businesses. The programme would look to engage **5229** participants

School	
Overseal Primary School	208
Newhall Community Junior School	289
Newhall Infant School	263
Stanton Primary School	127
Woodville Infant School	260
Eureka Primary School	138
Hartshorne CoFE Primary School	104
Rosliston CoFE Primary School	69
Woodville CoFE Junior School	319
Newton Solney CoFE (Aided) Infant School	56
Belmont Primary School	397
Linton Primary School	297
Fairmeadows Foundation Primary School	240
Pennine Way Junior Academy	379
St Edward's Catholic Academy	233
Springfield Junior School	213
Church Gresley Infant and Nursery School	334
Elmsleigh Infant & Nursery School	180
St George's CoFE Primary School	210

4.12 The 12-month programme would include 2/3 months of engagement work prior to the game-phase. This includes the recruitment of the local Engagement Coordinator, the bringing together of local partners and stakeholders in the Steering Group and contacting of local community groups and businesses to tell them about the game and how they can get involved.

4.13 The game phase would be planned to happen around Easter time, as the weather improves and to coincide with launch of Cadley Park (new urban park).

4.14 This comprehensive 12-month behaviour change programme with full evaluation and insight collection includes:

- Recruitment and salary of a local Engagement Coordinator who would work full-time for 6-months (approx. £25k per annum)

- A designated Project Manager
- A designated Client and Programme Manager
- Full mapping and risk assessment of Beat Box locations
- Beat Boxes, installed, decommissioned and maintained across the whole area
- A huge amount of data and insight from the people of Swadlincote as they complete a health questionnaire when registering
- A specific Beat the Street Swadlincote website with live leaderboards and player log-in
- All game materials including thousands of Beat the Street Swadlincote branded RFID cards and printed maps
- A £3,800 prize fund
- A curated box of materials sorted and delivered to every participating primary school in the area including parent packs and banners
- In-depth evaluation reports provided at the end of the game, 6 months post-game and 12-months post game detailing the social and financial benefits of the programme
- An online dashboard so that SDDC can view the statistics and data of the game in real-time
- The creation and chairing of a local Steering Group, bringing together local leaders and representatives from groups across the VCSE sector, social prescribing, active travel and the environment to share insight.
- A full marketing campaign including social media campaigns, local press and newsletters
- Full support from Engagement Team and Marketing Team at Intelligent Health head office

5.0 Financial Implications

- 5.1 The cost for the 12-month programme would be £89,180 (excl VAT) and this would include a 6 month Engagement Coordinator post for 25 hrs per week. However, we have secured 40% funding from Sport England, meaning the contribution from SDDC will be £53,508 (excl VAT). This will come from earmarked reserves. So, no impact on general fund.
- 5.2 Derbyshire County Council Public Health team have offered to contribute £5,000 to the project and The National Forest Company have offered to contribute £10,000 to the project. Other partners may contribute as well once we have agreed we are delivering this project. However, SDDC would have to pay intelligent Health the initial £53,508 (excl VAT) to initiate the project and then SDDC would receive funding from other partners to subsidise.
- 5.3 This is the only product like this on the market so procurement exemptions will need to be agreed. Chesterfield NHS – our procurement function is aware of this product and supplier.

6.0 Corporate Implications

Employment Implications

- 6.1 The Engagement Coordinator will be employed directly by Intelligent Health. Our Active Schools Partnership team will help promote within schools. This initiative fits

in with many of the Cultural & Communities Service priorities that many of the team will be helping to promote and sign post residents and communities to this project.

Legal Implications

- 6.2 A Service level agreement and data sharing agreement will be drawn up and agreed between Intelligent Health & SDDC,

Corporate Plan Implications

- 6.3 This project will support several corporate plan objectives.
- Work with residents, businesses, and partners to reduce their carbon footprint.
 - Enhance the appeal of Swadlincote town centre as a place to visit.
 - Improve public spaces to create an environment for people to enjoy.

Risk Impact

- 6.4 This product is recognized and endorsed by Sport England and Active Derbyshire. In the past 3 years Beat the Street has engaged with over 400,000 participants in 27 different areas with successful results. More locally Chesterfield & Derby City have delivered Beat the Street. So, from their successful track record partnering with Intelligent Health to deliver Beat the Street will have minimal risks. Risks will also be minimised with a robust service level agreement and data sharing agreement.

7.0 Community Impact

Consultation

- 7.1 The initiation phase of this project will bring together community groups and stakeholders to help shape the delivery. Also, there are surveys to participants through out the delivery and legacy phases.

Equality and Diversity Impact

- 7.2 The game and project are extremely inclusive and aim to target the hardest to reach when it comes to physical activity.

Social Value Impact

- 7.3 There will be significant social value delivered from this intervention. The programme provides evidence of improvement to physical and mental wellbeing, social cohesion, addressing inequalities and active travel. As well as delivering positive experiences for children and young people.

Environmental Sustainability

- 7.4 This project will help support Active Travel across the region.
- 7.5 All materials used for this project are recyclable – maps, cards etc. The Beat Boxes are then serviced and deployed to another area once our game has finished.

8.0 Conclusions

- 8.1 That the committee supports the approval of the financial contribution of £64,209 (to cover VAT) from earmarked reserves to initiate the project.
- 8.2 The committee also supports the partnering with other organisations for additional funding to offset this initial cost. Such as National Forest Company, Public Health, and Active Derbyshire.

9.0 Background Papers

Beat the Street Presentation

Notes:

- * Category – Please see the Committee Terms Of Reference in [Responsibility for Functions - Committees](#). This shows which committee is responsible for each function and whether it has delegated authority to make a decision, or needs to refer it elsewhere with a recommendation.
- ** Open/Exempt - All reports should be considered in the open section of the meeting, unless it is likely that exempt information would be disclosed. Please see the [Access to Information Procedure Rules](#) for more guidance.
- *** Committee Terms Of Reference in [Responsibility for Functions - Committees](#).



Intelligent Health combine technology with behaviour change to build more active communities, reduce costs to local and national government and transform lives.



“A person’s health is determined by a range of social, environmental and economic factors. Tackling these can improve health outcomes and release pressure on our health system.”
Dr William Bird MBE, CEO





WHY DID WE CREATE BEAT THE STREET?

Inactivity is causing significant damage to the physical and mental well-being of our society



77%

of disease in
Europe
is due to lifestyle

The World Health Organisation



80%

of children in
England don't get the
recommended 60
minutes of activity a day

Health Survey for England 2016



38%

of adults in England
aren't meeting
recommended
activity guidelines

Sport England



£7.4bn

estimated to cost the UK
every year

UK Government



35%

less active by 2030
than the 1960s
if current trends
continue

UK Government



AND WHY DOES THIS MATTER?

The positive benefits of physical activity are well documented

- Physical and mental health
- Community cohesion
- Reduction in public health spend
- Increase in productivity



Source: Public Health England

HOW DOES BEAT THE STREET

Place-based

- Turns a whole town into a game, taking activity to where people live, work and play
- High profile community initiative

Gamifier

- Fun activities to engage a broad audience

At Scale

- One million participants
- Mainly families play

Inclusive

- 13% of town
- RFID tech and Internet of Things ensures access for all
- Reaches most inactive and those with long term conditions

Connects

- Connects people to their town and communities
- Gets people outdoors and in green spaces

Evidenced

- Increases activity for adults and children
- Improves mental health and improves air quality
- Uses rich location data from Beat Boxes



Partnerships

At the start of a programme a local Steering Group is created bringing together partners including: Travel, Education, Health, Green Space, Culture, Voluntary and Physical Activity sectors.

Steering Group and Intelligent Health create in-game promotion of local partners and exit route plan before the game to support residents to remain active and connected.

This is all communicated via detailed content plan across media channels.



12-month programme in 3 phases





THE IMPACT

Transforming activity levels and improving our environment

70%

of inactive adults
**Are active 12
months later**

73%

of inactive children
**Are active
12 months
later**

76%

of players play
**BEAT THE STREET
TOGETHER**
at weekends/evenings

33%

reduction in
AIR POLLUTION
outside schools

Beat the Street has sub-branding called Go

Based on the 5 ways of wellbeing it works in two ways:

1. As a call to action for players
 2. Platform for stakeholders
- and sits across social, web and e-newsletter content throughout the programme.

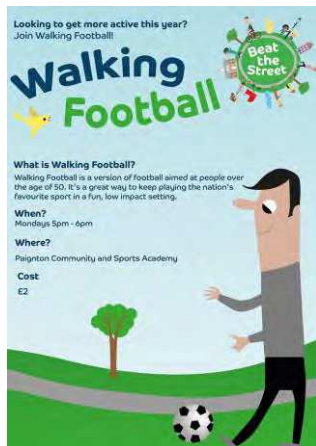


Sustain Phase

Steering Group and Intelligent Health create exit route plan before the game with the following type of outputs:

Participants

1. Mapping walking/cycling routes across the city for post game promotion
2. Identify current and new entry-level activities
3. plan for sustainability- develop exit routes to support residents





Beat the Street
connecting
communities

REPORT TO:	HOUSING AND COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 11
DATE OF MEETING:	17 NOVEMBER 2022	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE REOURCES)	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595 5848/5722 democraticservices@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Housing and Community Services Committee – 17 November 2022 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered By Last 5 Committees		
Contribution to ActiveDerbyshire	10 March 2022	Hannah Peate Active Communities & Health Partnership Manager (01283 595973)
Corporate Plan 2020-24 Performance Report Quarter 3	10 March 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Tree, Woodlands, And Hedgerow Management Policy	10 March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Community And Environmental Partnership Grants Scheme	10 March 2022	Eugene Minogue Head of Cultural & Community Services 07917 541274
Public Open Space (Pos) – Historical Adoptions	19 April 2022	Chris Worman Parks and Green Spaces Manager 01283 595774
County Wide Homeless Strategy	19 April 2022	Paul Whittingham Head of Housing (01283) 595984
Council House Relets	19 April 2022	Paul Whittingham Head of Housing (01283) 595984

Sustainable Warmth Funding And Low Carbon Homes	19 April 2022	Matt Holford Head of Environmental Services (01283) 595856
Service Plan 2022/23	1 June 2022	James Taylor Communications Manager (01283 228705)
Corporate Plan 2020-24: Performance Report (2020-2021 Quarter 4 – (1 April to 31 March)	1 June 2022	Jennifer Doughty Corporate Performance and Policy Officer (01283) 228746
Recruitment Of Active Schools' Partnership (Asp) Bikeability Instructor	1 June 2022	Ian Gee Active Schools Partnership Officer (07472310737)
Derbyshire County Council Consultation On Independent Living Service Provision	1 June 2022	Paul Whittingham Head of Housing (01283) 595984
Corporate Plan 2020-24: Performance Report (2022-2023 Quarter 1 – (1 April to 30 June)	18 August 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Financial Contribution Towards An Active Schools Partnership PE & School Sport Apprentice Through Amber Valley School Sport Partnership (AVSSP)	18 August 2022	Ian Gee Active Schools Partnership Office (01283) 288751
Community and Environmental Partnerships Grant Scheme	18 August 2022	Sally Hemsley Community Partnership Officer (01283 (595894)
SDDC Supported Voluntary & Community Sector Organisations: Overview Reports 2021-22	29 September 2022	Sally Hemsley Community Partnership Officer (01283 (595894)
Fields In Trust Protection of Green Spaces	29 September 2022	Chris Worman Parks and Green Spaces Manager 01283 595774

Catering Concession Opportunities on Parks and Green Spaces	29 September 2022	Chris Worman Parks and Green Spaces Manager 01283 595774
Provisional Programme of Reports To Be Considered by Committee		
Corporate Plan Performance Report Q2	17 November 2022	Clare Booth Corporate Performance & Policy Officer (01283) 595788
Swadlincote Woodlands Local Nature Reserve Status	17 November 2022	Chris Worman Parks and Green Spaces Manager 01283 595774
Repurposing of Shopmobility Grant to South Derbyshire CVS	17 November 2022	Sally Hemsley Community Partnership Officer (01283 (595894)
Community and Environmental Partnership Grant Scheme	17 November 2022	Sally Hemsley Community Partnership Officer (01283 (595894)
Adoption of Memorial Bench Scheme	17 November 2022	Chris Worman Parks and Green Spaces Manager 01283 595774
Beat the Street	17 November 2022	
Housing Regulator -new tenant satisfaction measures	02 February 2023	Paul Whittingham Head of Housing (01283) 595984
Foundations adaptations services review	02 February 2023	Paul Whittingham Head of Housing (01283) 595984
Tenancy Strategy and Tenancy Policy	02 February 2023	Paul Whittingham Head of Housing (01283) 595984

DCC Careline Consultation – Independent Living Services Working Group	09 March 2023	Paul Whittingham Head of Housing (01283) 595984
Health and Housing Strategy 2021-23	TBC	Eileen Jackson Strategic Housing Manager (01213) 595763
Policy on Access to Allotments	TBC	Head of Cultural & Community Services 07917 541274
Development and refurbishment Options Appraisals	TBC	Paul Whittingham Head of Housing (01283) 595984
Careline Services Digital Switch Strategy	TBC	Paul Whittingham Head of Housing (01283) 595984