

**Please ask for Democratic Services**

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Our Ref

Your Ref

Date: 8<sup>th</sup> September 2021

Dear Councillor,

**Council**

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held at **Grove Hall**, Greenbank Leisure Centre, Civic Way, Swadlincote, DE11 0AD on **Thursday, 16 September 2021** at **18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:-

**Labour Group**

Councillor Gee (Chair), Councillor Dunn (Vice-Chair) and  
Councillors Bambrick, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd,  
Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillors Ackroyd, Atkin, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett,  
Lemmon, Muller, Patten, Redfern, Smith and Watson.

**Independent Group**

Councillors Angliss, Dawson, Fitzpatrick, MacPherson and Roberts.

## **AGENDA**

### **Open to Public and Press**

- 1** Apologies
- 2** To confirm the Open Minutes of the following Meetings:  
  
20th May 2021 (resubmitted) **6 - 22**  
  
24th June 2021 **23 - 27**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any announcements from the Chairman, Leader and Head of Paid Service.
- 5** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 6** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 7** To consider any notices of motion in order of which they have been received.  
  
In accordance with Council Procedure Rule No. 12, Councillor Tilley **28 - 28**  
will move the following motion  
  
In accordance with Council Procedure Rule No. 12, Councillor **29 - 30**  
Fitzpatrick will move the following motion
- 8** ANNUAL REPORT 2020-21 **31 - 43**
- 9** To receive and consider the Open Minutes of the following Committees:  
  
Overview and Scrutiny 2nd September 2020 **44 - 47**  
  
Planning Committee 22nd September 2020 **48 - 54**

Finance and Management Committee 8th October 2020	<b>55 - 58</b>
Overview and Scrutiny 14th October 2020	<b>59 - 61</b>
Planning Committee 20th October 2020	<b>62 - 68</b>
Planning Committee 17th November 2020	<b>69 - 73</b>
Overview and Scrutiny 25th November 2020	<b>74 - 76</b>
Finance and Management Committee 26th November 2020	<b>77 - 82</b>
Planning Committee 15th December 2020	<b>83 - 86</b>
Environmental and Development Committee 4th January 2021	<b>87 - 89</b>
Housing and Community Services Committee 5th January 2021	<b>90 - 92</b>
Finance and Management Committee 7th January 2021	<b>93 - 97</b>
Planning Committee 12th January 2021	<b>98 - 100</b>
Overview and Scrutiny 13th January 2021	<b>101 - 103</b>
Environmental and Development Services Committee 21st January 2021	<b>104 - 109</b>
Housing and Community Services Committee 28th January 2021	<b>110 - 113</b>

Planning Committee 9th February 2021	<b>114 - 117</b>
Overview and Scrutiny 10th February 2021	<b>118 - 120</b>
Finance and Management Committee 11th February 2021	<b>121 - 126</b>
Environmental and Development Services Committee 4th March 2021	<b>127 - 130</b>
Housing and Community Services Committee 11th March 2021	<b>131 - 134</b>
Finance and Management Committee 18th March 2021	<b>135 - 139</b>
Overview and Scrutiny 31st March 2021	<b>140 - 142</b>
Housing and Community Services Committee 20th April 2021	<b>143 - 145</b>
Environmental and Development Services Committee 21st April 2021	<b>146 - 148</b>
Finance and Management Committee 29th April 2021	<b>149 - 153</b>
<b>10</b> To review the compositions of Committees, Sub-Committees and Working Panels.	
<b>11</b> To review the compositions of Substitute Panels	
<b>12</b> To review representation on Outside Bodies	
<b>13</b> To review Member Champions.	

**Exclusion of the Public and Press:**

**14** The Chairman may therefore move:-

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

**15** To receive and consider the Exempt Minutes of the following Committees:

24th June 2021

**16** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

**17** To confirm the Exempt Minutes of the following Meetings:

Planning Committee 22nd September 2020

Finance and Management Committee 8th October 2020

Finance and Management Committee 26th November 2020

Finance and Management Committee 7th January 2021

Environmental and Development Services Committee 21st January 2021

Housing and Community Services Committee 28th January 2021

Planning Committee 9th February 2021

Finance and Management Committee 11th February 2021

Housing and Community Services Committee 11th March 2021

Finance and Management Committee 18th March 2021

Housing and Community Services Committee 20th April 2021

Environmental and Development Services Committee 21st April 2021

Finance and Management Committee 29th April 2021

MINUTES of the ANNUAL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at Grove Hall, Swadlincote  
on Thursday, 20<sup>th</sup> May 2021  
at 6.00pm

**PRESENT:**

**Labour Group**

Councillors Bambrick, Dunn, Gee, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillor Muller (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Ackroyd, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett, Lemmon, Redfern, Smith and Watson.

**Independent Group**

Councillors Angliss, Dawson, Fitzpatrick, MacPherson and Roberts.

**Non-Grouped**

Councillor Wheelton.

CL/1 **APOLOGIES**

Council was informed that no apologies had been received.

CL/2 **ELECTION**

The election of the following Members at the District Council by-elections held on 6th May 2021 was reported to Council:

**Church Gresley Ward**

Roger Redfern

**Hilton Ward**

Gillian Lemmon

Peter Smith

**Seales Ward**

Simon Ackroyd

CL/3 **TO CONFIRM THE OPEN MINUTES OF THE COUNCIL MEETINGS**

The Open Minutes of the Council Meetings held on the 14<sup>th</sup> January 2021 (CL/62-CL/79), the 24<sup>th</sup> February 2021 and 1<sup>st</sup> March 2021 (CL/84-CL103) were approved as a true record.

CL/4 **DECLARATIONS OF INTEREST**

Councillor Fitzpatrick and Councillor Angliss declared pecuniary interests in item CL/16 of the agenda by virtue of being Leader and Deputy Leader of the Independent Group.

CL/5 **TO APPOINT THE LEADER OF THE COUNCIL**

**RESOLVED:**

***That Councillor Richards be appointed Leader of the Council for the remainder ensuing year.***

Under Rule 16.5 of the Council Procedure rules Members requested that a recorded vote be taken.

The Members who voted in favour of the resolution above were:

Councillors: Angliss, Bambrick, Dawson, Dunn, Fitzpatrick, Gee, Heath, MacPherson, Mulgrew, Pearson, Pegg, Rhind, Richards, Roberts, Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

The Members who voted against the above resolution were:

Councillors: Ackroyd, Atkin, Bridgen, Brown, Churchill, Corbin, Ford, Haines, Hewlett, Lemmon, Muller, Patten, Redfern, Smith. and Watson.

Members who abstained were:

Councillor Wheelton

CL/6 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council welcomed the new Members to the Council. He reflected on the last 17 months of the pandemic and thanked all staff and Members for their hard work and dedication to the residents of South Derbyshire during that time. He thanked IT for their support during virtual Committee and Council meetings. The Chairman informed Members of the engagement he had attended to celebrate and recognise local people who had made contributions to South Derbyshire and that he had represented South Derbyshire District Council at a Memorial Service for Prince Phillip.

CL/8 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council extended a warm welcome to new Members. The Leader praised the collaborative work of the Council and the voluntary sector to serve the community during the last 17 months. The Leader announced that in the nature of equality the use of Chairman and Vice-Chairman of Committees would be replaced by Chair and Vice-Chair.

CL/9 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service thanked the new Returning Officer and staff who worked tirelessly during the elections.

CL/10 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

CL/11 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/12 **TO CONSIDER ANY NOTICES OF MOTION**

Council was informed that no notices of motion had been received.

CL/13 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE**

Councillor Bambrick presented the report to Council and thanked Members of the Overview and Scrutiny Committee for their work during the last 12 months.

**RESOLVED:**

***That Council received the Annual Report of the Overview and Scrutiny Committee for 2020/21.***

CL/14 **CYCLE OF MEETINGS 2021-22**

The Head of Legal and Democratic Services presented the report to Council highlighting the amended dates following approval at the 15<sup>th</sup> April 21 Council Meeting.

**RESOLVED:**

***Council approved, in accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, the cycle of Council and Committee meetings for 2021/22 as per Appendix A to the report.***

CL/15 **OVERVIEW AND SCRUTINY – INTERNAL AUDIT REVIEW**

The Monitoring Officer presented the Report to Council and asked for approval of the recommendations.

**RESOLVED:**

***1.1 That Council considered the Overview and Scrutiny Internal Audit Review attached as Appendix 1 of the report.***

***1.2 That Council considered the 'Conclusions' and 'Suggested Actions' outlined in Appendix 1 of the report.***



**CL/16 MEMBERS ALLOWANCES SCHEME**

The Head of Legal and Democratic Services presented the report to Council requesting that Members approve the recommendations within the report.

Councillor Watson did not agree with the proposed recommendation and suggested that this should not be approved.

Councillor Richards proposed an amendment to the substantive motion, which ensured that it included any political group that was formally registered with the Electoral Commission.

**RESOLVED:**

***The Council considered the amendment to the Members' Allowance Scheme, following advice received from the Chair of the Independent Remuneration Panel regarding payment of a Special Responsibility Allowance to the Leader and Deputy Leader of a second Opposition Group, which must be formally registered with the Electoral Commission.***

**CL/17 POLITICAL PROPORTIONALITY**

The Head of Legal and Democratic Services presented the report to Council requesting that Members approve the recommendations contained within the report.

The Leader of the Council proposed that the recommendations be amended as follows:

Committee	Membership	Labour Group	Conservative Group	Independent Group	Non – Grouped
Finance & Management	13	7	5	1	
Environmental & Development Services	13	5	5	2	1
Housing & Community Services	13	5	6	2	
Planning	13	5	5	2	1
Licensing & Appeals	15	6	7	2	
Overview & Scrutiny	8	3	3	1	1
Standards	6	3	3	0	
Joint Consultative	5	2	2	1	
Etwall Leisure Centre JMC	3	1	1	1	
Audit Sub	5	2	2	1	
Heritage Grants Sub	4	2	2	0	

**RESOLVED:**

- 1.1 That Council approved and adopted the amendment to the recommended allocation of seats to the Political Groups and Non-Grouped Members for the municipal year 2021/22 in***
- 1.2 That the Council allocated seats between the Political Groups and Non-Grouped Members as per the amendment to Annexe 'A' of the report.***

CL/18 **TO APPOINT MEMBERS TO SERVE ON COMMITTEES, SUB-COMMITTEES, AND WORKING PANELS FOR THE MUNICIPAL YEAR**

Council was advised that Group Leaders would submit in writing the appointments for the composition of Committees, Sub-Committees and Working Panels for the municipal year.

**RESOLVED:**

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the remainder of the ensuing year, as set out at Annexe "B" to these Minutes be received and noted.***
- (2) That the appointments of Chair and Vice-Chair be approved as indicated in Annexe B" to these Minutes.***

CL/19 **TO APPOINT THE SUBSTITUTE PANELS**

Council was advised that Group Leaders would submit in writing the appointments for the composition of Substitute Panels for the municipal year.

**RESOLVED:**

***That the nominations of Members to serve on Substitute Panels, as set out at Annexe "C" to these Minutes, be received and noted.***

CL/20 **TO APPOINT REPRESENTATIVES ON OUTSIDE BODIES**

Council was advised that Group Leaders would submit in writing the Representatives on Outside Bodies for the municipal year.

**RESOLVED:**

***That the nominations of Members to serve on Outside Bodies, as set out at Annexe "D" to these Minutes, be received and noted.***

CL/21 **TO APPOINT MEMBER CHAMPIONS**

Council was advised that Group Leaders would submit in writing the Representatives of Member Champions for the municipal year.

**RESOLVED:**

***That the nominations of Members to serve as Member Champions, as set out at Annexe “E” to these Minutes, be received and noted.***

CL/22 **TO APPOINT CHAIRS OF AREA FORUMS**

The Leader of the Council advised of the appointment of Labour Group Chairs of Area Forums.

Councillor Bridgen advised Council that she would submit in writing the Conservative Group Chairs to be appointed.

**RESOLVED:**

***That the following Chairs be appointed to the Area Forums as indicated below:-***

***Newhall Area Forum Councillor Bambrick  
Swadlincote Area Forum Councillor Rhind***

CL/23 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***

**TO CONFIRM THE EXEMPT MINUTES OF THE COUNCIL MEETING**

***The Exempt Minutes of the Council Meetings held on the 14<sup>th</sup> January 2021 (CL/80-CL/83) and the 24<sup>th</sup> February 2021 (CL/104- CL/105) were approved as a true record.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

***Council was informed that no questions had been received.***

The meeting terminated at 18:55 hours.

COUNCILLOR M GEE  
CHAIRMAN OF THE DISTRICT COUNCIL

# **COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS**

## **2021/22**

### **FINANCE AND MANAGEMENT COMMITTEE (13)**

#### **Labour Group (7)**

Councillor Pearson (Chair), Councillor Tilley (Vice-Chair)  
Councillors Rhind, Richards, Singh, Southerd and Taylor

#### **Conservative Group (5)**

Councillors Ackroyd, Bridgen, Lemmon, Redfern and Watson

#### **Independent Group (1)**

Councillor Fitzpatrick

### **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)**

#### **Labour Group (5)**

Councillor Taylor (Chair), Councillor Heath (Vice-Chair)  
Councillors, Dunn, Singh, and Tilley

#### **Conservative Group (5)**

Councillors Brown, Corbin, Haines, Patten and Redfern

#### **Independent Group (2)**

Councillors Fitzpatrick and MacPherson

#### **Non-Grouped (1)**

Councillor Wheelton

### **HOUSING AND COMMUNITY SERVICES COMMITTEE (13)**

#### **Labour Group (5)**

Councillor Rhind (Chair), Councillor Mulgrew (Vice-Chair)  
Councillors Pegg, Richards and Shepherd.

#### **Conservative Group (6)**

Councillors Ackroyd, Churchill, Corbin, Ford, Hewlett and Smith

#### **Independent Group (2)** [Page 13 of 153](#)

Councillors Dawson and Roberts

## **PLANNING COMMITTEE (13)**

### **Labour Group (5)**

Councillor Tilley (Chair), Councillor Shepherd (Vice-Chair)  
Councillors Gee, Pearson, and Southerd

### **Conservative Group (5)**

Councillors Bridgen, Brown, Lemmon, Muller and Watson

### **Independent Group (2)**

Councillors Angliss and Dawson

### **Non-Grouped (1)**

Councillor Wheelton

## **LICENSING AND APPEALS COMMITTEE (15)**

### **Labour Group (6)**

Councillor Gee (Chair)  
Councillors, Dunn, Rhind, Richards, Southerd and Taylor

### **Conservative Group (7)**

Councillors Ackroyd, Bridgen, Haines, Hewlett, Patten, Redfern and Watson

### **Independent Group (2)**

Councillors Angliss and MacPherson

## **OVERVIEW AND SCRUTINY COMMITTEE (8)**

### **Labour Group (3)**

Councillor Bambrick (Chair), Councillor Stuart (Vice-Chair)  
Councillor Gee

### **Conservative Group (3)**

Councillors Atkin, Hewlett and Smith

### **Independent Group (1)**

Councillor Roberts

### **Non-Grouped(1)**

Councillor Wheelton

## **STANDARDS COMMITTEE (6)**

### **Labour Group (3)**

Councillors Pearson, Singh and Southerd

### **Conservative Group (3)**

Councillors Haines, Muller and Redfern

## **JOINT CONSULTATIVE COMMITTEE (5)**

### **Labour Group (2)**

Councillors Richards and Southerd

### **Conservative Group (2)**

Councillors Ford and Muller

### **Independent Group (1)**

Councillor Fitzpatrick

## **ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)**

### **Labour Group (1)**

Councillor Shepherd (Chair)

### **Conservative Group (1)**

Councillor Muller

### **Independent Group (1)**

Councillor Angliss

## **AUDIT SUB-COMMITTEE (5)**

### **Labour Group (2)**

Councillor Dunn (Chair), Councillor Shepherd (Vice-Chair)

### **Conservative Group (2)**

Councillors Atkin and Ford

### **Independent (1)**

Councillor MacPherson

**HERITAGE GRANTS SUB-COMMITTEE (4)**

**Labour Group (2)**

Councillors Southerd and Taylor

**Conservative Group (2)**

Councillor Hewlett



# **SUBSTITUTE PANELS 2021/22**

## **FINANCE AND MANAGEMENT COMMITTEE**

### **Labour Group (7)**

Councillors Heath, Gee, Mulgrew, Pegg and Stuart

### **Conservative Group (5)**

Councillors Brown, Churchill, Haines, Muller and Smith

### **Independent Group (1)**

Councillor Angliss

## **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE**

### **Labour Group (5)**

Councillors Pegg, Rhind, Richards, Shepherd and Southerd

### **Conservative Group (5)**

Councillors Atkin, Bridgen, Churchill, Lemmon and Muller

### **Independent Group (2)**

Councillors Dawson and Roberts

## **HOUSING AND COMMUNITY SERVICES COMMITTEE**

### **Labour Group (5)**

Councillors Dunn, Pearson, Singh, Southerd and Tilley

### **Conservative Group (6)**

Councillors Bridgen, Brown and Watson

### **Independent Group (2)**

Councillors Angliss and Fitzpatrick

## **PLANNING COMMITTEE**

### **Labour Group (5)**

Councillors Dunn, Pegg, Rhind, Richards and Taylor

### **Conservative Group (5)**

Councillors Ackroyd, Haines, Hewlett, Patten and Redfern

### **Independent Group (2)**

Councillors MacPherson and Roberts

## **JOINT CONSULTATIVE COMMITTEE**

### **Labour Group (2)**

Councillors Rhind and Taylor

### **Conservative Group (2)**

Councillors Atkin and Watson

### **Independent Group (1)**

Councillor Angliss

## **ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE**

### **Labour (1)**

Councillor Shepherd

### **Conservative Group (1)**

### **Independent Group (1)**

## **HERITAGE GRANTS SUB-COMMITTEE**

### **Labour Group (2)**

Councillors Shepherd and Tilley

### **Conservative Group (2)**

Councillor Brown

## ANNEXE D

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS  
REPRESENTATIVES OF THE COUNCIL  
ON OUTSIDE BODIES FOR 2021/22**

<b>Organisation</b>	<b>Representative(s)</b>
<b>1. Acre Lane, Shardlow Sand &amp; Gravel Site Liaison Committee</b>	Councillor P Watson
<b>2. Arts Derbyshire</b>	Councillor G Rhind
<b>3. Active Derbyshire</b>	Councillor D Pegg
<b>4. Association of Retained Council Houses Ltd. (ARCH)</b>	Councillor D Rhind Strategic Director (Service Delivery)
<b>5. Central Midlands Audit Partnership Board</b>	Councillor P Dunn Audit Sub-Committee Vice-Chair (sub)
<b>6. Citizens Advice South Derbyshire and City (CASDAC)</b>	Councillor D Shepherd
<b>7. Community Arts Project ("People Express") Management Committee</b>	Councillor M Mulgrew
<b>8. Community Transport (Swadlincote) Management Committee</b>	Councillor N Tilley
<b>9. D2 Joint Committee For Economic Prosperity</b>	Councillor K Richards Councillor T Southerd (sub)
<b>10. Derby Airfield Consultative Committee</b>	Councillor M Ford
<b>11. Derby and Derbyshire Strategic Leadership Forum</b>	Councillor K Richards Councillor T Southerd (sub) Chief Executive Monitoring Officer (sub)
<b>12. Derby and Sandiacre Canal Trust Ltd</b>	Councillor D Shepherd
<b>13. Derbyshire Hate Crime Practitioners Network Meeting</b>	Councillor L Singh
<b>14. Derbyshire Partnership Forum</b>	Councillor K Richards
<b>15. Derbyshire Police and Crime Panel</b>	Councillor G Rhind Councillor M Mulgrew (sub)
<b>16. Donington Park Racing Circuit Liaison Committee</b>	Councillor P Watson Councillor N Atkin (sub)
<b>17. East Midlands Airport Independent Consultative Committee</b>	Councillor S Taylor Councillor M Fitzpatrick
<b>18. East Midlands Airport Liaison Committee</b>	Councillor S Taylor Melbourne and Repton Ward Members
<b>19. East Midlands Arts</b>	Councillor S Taylor
<b>20. East Midlands Councils</b>	Councillor K Richards

<b>21. Elvaston Quarry Waste Disposal Site Liaison Committee</b>	Councillor P Watson
<b>22. Environmental Education Project Steering Group</b>	Councillor D Pegg
<b>23. Goseley Community Centre Committee</b>	Councillor M Gee Councillor S Taylor
<b>24. Heart of the Forest Forum</b>	Councillor S Taylor
<b>25. Hilton Harriers Mease Management Committee</b>	A Member of Hilton Ward
<b>26. Homestart</b>	Councillor V Heath
<b>27. Local Government Association (London)</b>	Councillor K Richards (General Assembly) Councillor T Southerd (Rural Commission) Councillor S Taylor (Urban Commission)
<b>28. Local Government Information Unit</b>	Councillor K Richards Councillor T Southerd (sub)
<b>29. Melbourne Sporting Partnership</b>	Strategic Director (Service Delivery)
<b>30. New Albion Revised Liaison Committee</b>	Councillor S Taylor
<b>31. Parking and Traffic Regulations (outside London) Adjudication Joint Committee</b>	Councillor R Pearson
<b>32. Pingle Artificial Turf Pitch Management Group</b>	Councillor M Mulgrew
<b>33. Relate</b>	Councillor T Southerd
<b>34. Rosliston and Caldwell Village Hall Management Committee</b>	Councillor D Pegg
<b>35. Rosliston Forestry Centre Management Executive</b>	Councillor G Rhind Councillor S Taylor
<b>36. Rosliston Forestry Community Group</b>	Councillor D Pegg
<b>37. Rural Action Derbyshire</b>	Councillor T Southerd
<b>38. Safer South Derbyshire Partnership Strategic Group</b>	Councillor K Richards Councillor G Rhind (sub)
<b>39. Shardlow Heritage Trust Council of Management</b>	Councillor N Atkin
<b>40. Sharpe's Pottery Heritage &amp; Arts Trust Ltd.</b>	Councillor S Taylor + Officer
<b>41. Sir John Port and John Osbourne Almshouses Charitable Trust</b>	Councillor D Muller
<b>42. Social Care Forum</b>	Councillor G Rhind Councillor M Mulgrew
<b>43. South Derbyshire CVS</b>	Councillor G Rhind Councillor K Richards
<b>44. South Derbyshire Mental Health</b>	Councillor TBA

<b>Association</b>	
<b>45. South Derbyshire Music Trust Management Committee</b>	Councillor S Taylor
<b>46. South Derbyshire Partnership</b>	Councillor K Richards Councillor T Southerd Councillor M Bridgen Strategic Director (Service Delivery)
<b>47. South Derbyshire Strategic Sports Group</b>	Councillor N Tilley Councillor R Pearson (sub)
<b>48. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee</b>	Councillor P Watson Councillor A MacPherson
<b>49. Toyota Community Liaison Committee</b>	Councillor K Richards Councillor S Taylor
<b>50. Willshee's Skip Hire Ltd Site Liaison Committee</b>	Councillor D Pegg
<b>51. Central Building Control Partnership – Partnership Advisory Board</b>	Councillor S Taylor

## ANNEXE E

### **MEMBER CHAMPIONS 2021/22**

Armed Forces Covenant	Councillor Atkin
Arts & Culture	Councillor Hewlett
Consultation, Communication & Engagement	Councillor Pearson
Corporate Plan	Councillor Ford Councillor Pearson
Design (Planning)	Councillor Tilley
Engagement	Councillor Ford
Environment, Waste & Recycling	Councillor Taylor
Equality & Diversity	Councillor Singh
Health & Safety	Councillor Watson Councillor Taylor
Health & Wellbeing	Councillor Bambrick
Historic Environment	Councillor Southerd
Information Technology	Councillor Tilley
Older People	Councillor Gee
Performance & Data Quality	Councillor Pearson
Procurement & Business Improvement	Councillor Southerd
Risk Management	Councillor Taylor
Safeguarding	Councillor Pegg
Training	Councillor Ford Councillor Southerd
Voluntary Sector	Councillor Rhind
Young People	Councillor Pegg

MINUTES of the COUNCIL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at Grove Hall, Swadlincote  
on Thursday, 24<sup>th</sup> June 2021  
at 6.00pm

**PRESENT:**

**Labour Group**

Councillor Gee (Chair) and Councillor Dunn (Vice-Chair) and  
Councillors Bambrick, Heath, Mulgrew, Pearson, Pegg, Rhind, Richards,  
Shepherd, Singh, Southerd, Stuart, Taylor and Tilley.

**Conservative Group**

Councillors Ackroyd, Atkin, Bridgen, Brown, Churchill, Corbin, Ford, Haines,  
Lemmon, Muller, Patten, Redfern, Smith and Watson.

**Independent Group**

Councillors Angliss, Dawson, Fitzpatrick, MacPherson and Roberts.

CL/24 **APOLOGIES**

Council was informed that an apology for absence had been received from  
Councillor Hewlett.

CL/25 **TO CONFIRM THE OPEN MINUTES OF THE COUNCIL MEETINGS**

The Open Minutes of the Council Meetings held on the 15<sup>th</sup> April 2021 (CL/11-  
CL/132), 20<sup>th</sup> May 2021 (CL/1 – CL/23) and Civic Council Meeting on 27<sup>th</sup> May  
2021 (CC/1 – CC/6) were approved as a true record.

CL/26 **DECLARATIONS OF INTEREST**

Council was informed that no Declarations of Interest had been received.

CL/27 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council informed Council of his visits to Toyota and  
Sharpe's Pottery Museum and recommend all to visit.

CL/28 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council paid tribute to Benjamin Orton and thanked the  
Derbyshire Police Constabulary for the apprehension of the alleged culprits.

The Leader updated Members on the progress on the Freeport that would bring  
a huge investment of money into the arear and create up to 60,000 new jobs.

CL/29 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service thanked the Leader for his involvement with the Freeport.

Members were informed that a Notice of Election had been posted in relation to the Seales by-election.

CL/30 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

CL/31 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/32 **TO CONSIDER ANY NOTICES OF MOTION**

Council was informed that no notices of motion had been received.

CL/33 **HILTON, MARSTON-ON-DOVE AND HOON NEIGHBOURHOOD DEVELOPMENT PLAN**

The Strategic Director (Service Delivery) presented the report to Council noting that following consultation the Independent Inspector approved the Plan for a referendum, subject to a number of recommendations.

**RESOLVED:**

- 1.1 Council considered the Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan as per Appendix 1 of the report, together with the Examiner's Report and recommended modifications as per Appendix 2 of the report.***
- 1.2 Council agreed to the recommended modifications identified by the independent Examiner to ensure that the draft Neighbourhood Development Plan met all necessary legal requirements at that stage to allow it to proceed to referendum.***
- 1.3 Council agreed to the amended Hilton, Marston-on-Dove and Hoon Neighbourhood Development Plan as per Appendix 3 of the report, proceeding to referendum.***



**CL/34     CYCLE OF MEETINGS 2021-22**

The Monitoring Officer presented the report to Council highlighting the revised four weekly Planning Committee.

**RESOLVED:**

***Council approved, in accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, the cycle of Council and Committee meetings for 2021/22 as per Appendix A to the report.***

**CL/35     TO RECEIVE AND CONSIDER THE OPEN MINUTES OF THE FOLLOWING AREA FORUMS**

<b>Committee / Area Forum</b>	<b>Date</b>
Repton Area Forum	19 <sup>th</sup> January 2021
Etwall Area Forum	20 <sup>th</sup> January 2021
Linton Area Forum	26 <sup>th</sup> January 2021
Newhall Area Forum	27 <sup>th</sup> January 2021
Swadlincote Area Forum	2 <sup>nd</sup> February 2021
Melbourne Area Forum	4 <sup>th</sup> February 2021

**RESOLVED:**

***That the above Area Forum open minutes were received and approved as a true record.***

**CL/36     TO REVIEW THE COMPOSITIONS OF COMMITTEES, SUB-COMMITTEES, AND WORKING PANELS**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2021-22.

**RESOLVED:**

***Council approved the following changes to its Committees:***

**Environmental and Development Committee**

***Councillor Patten to be replaced by Councillor Smith***

**Housing and Community Services Committee**

***Councillor Hewlett to be replaced by Councillor Haines***

**Overview and Scrutiny Committee**

***Councillor Smith to be replaced by Councillor Patten***

**Licensing and Appeals Sub-Committee**

***Councillor Ackroyd to replace Councillor Smith***

**Community and Environment Partnership Grant Scheme Assessment Panel**

***Group Leaders would submit in writing the appointments***

**CL/37    TO REVIEW THE COMPOSITIONS OF THE SUBSTITUTE PANELS**

Members reviewed the composition of Substitute Panels for 2021-22

**RESOLVED:**

**Environmental and Development Committee**

***Councillor Atkin to be replaced by Cllr Ackroyd***

**Housing and Community Services Committee**

***Councillor Lemmon, Councillor Muller and Councillor Redfern to be added***

**CL/38    TO REVIEW REPRESENTATION ON OUTSIDE BODIES**

Members reviewed the Outside Bodies representation list.

**RESOLVED:**

***Council was informed no amendments were to be made.***

**CL/39    TO REVIEW MEMBER CHAMPIONS**

Members reviewed the Representation of Member Champions.

**RESOLVED:**

***Council was informed no amendments were to be made.***

CL/40 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:**

*That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.*

**TO CONFIRM THE EXEMPT MINUTES OF THE COUNCIL MEETING**

*The Exempt Minutes of the Council Meetings held on the 15<sup>th</sup> April 2021 (CL/133-CL/134) and Annual Council on 20<sup>th</sup> May 2021 (CL/1 – CL/23) were approved as a true record.*

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

*Council was informed that no questions had been received.*

The meeting terminated at 18:30 hours.

COUNCILLOR M GEE  
CHAIRMAN OF THE DISTRICT COUNCIL

## Agenda Item 7

In accordance with Council Procedure Rule No. 12, Councillor Tilley will move the following motion:

*“This Council believes planning works best when developers and the local community work together to shape local areas and deliver necessary new homes; and therefore, calls on the Government to protect the right of communities to object to individual planning applications”.*

In accordance with Council Procedure Rule No. 12, Councillor Fitzpatrick will move the following motion:

**Motion to Amend - SDDC – Procedure for considering a complaint that a member has breached the code of conduct.**

The current procedures set out twenty points of how SDDC will consider code of conduct complaints against members. It is a very important document which allows us to uphold our behavioural standards, but I believe it has a specific weakness.

Such as in the event that a member is investigated for possible breaches of conduct and that member is ultimately found to have no case to answer then the options for that member are limited solely to point 16 of the procedure.

***That point 16 states - Wherever there is a decision that the subject member has not breached the Code of Conduct, that decision shall be placed on the Council's website if the subject member wishes it to be.***

This single limited recourse of action for the subject member is as likely to raise new questions about the subject member as it is to "clear their name" and this may come after several months of difficulties for the subject member.

For example, I believe that for a member who may have been subject to many months of investigation, may whilst the investigation is underway have been suspended from their political party and /or lost position and influence at this council that the recourse to merely have a decision notice posted on the council website is inadequate.

Further since this present council was formed in May 2019 there have been a significant number of costly code of conduct investigations conducted by the authority as detailed in several financial reports to council. My recollection is that only one of these matters has reached the Standards Committee meaning that many others have not found evidence of a breach of the code of conduct by the member in question.

To me this means that either means the complaints could have been vexatious or that the investigator did not find the necessary evidence to prove a breach of the code of conduct, neither of which should be palatable to this council.

I propose that affording elected members more insight into the Code of Conduct complaint procedure can be gained by amending our procedures as follows;

16. Wherever there is a decision that the subject member has not breached the Code of Conduct, the subject member has the following options if they wish to use them.

A. That decision shall be placed on the Council's website.

Or

B. That a copy of the investigation report together with any other statements made by the subject member to the investigating officer can be disclosed to elected members in an exempt section at full council.

Or

C. The subject member can request that the investigation report together with any other statements made by the subject member to the investigating officer can be presented to the standards committee panel for them to note the reports.

It is my belief that this amendment will allow our council and elected members to uphold our standards to the highest level, restoring a balance between a member who raises a complaint and the subject member. This amendment could help prevent vexatious complaints and in such cases prevent the waste of public money and I further propose that this amendment should act retrospectively for complaints raised during this sitting Council back to May 2019.

<b>REPORT TO:</b>	<b>FULL COUNCIL</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>16<sup>th</sup> SEPTEMBER 2021</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>LEADERSHIP TEAM</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>FRANK McARDLE (01283 595700)</b> <a href="mailto:frank.mcardle@southderbyshire.gov.uk">frank.mcardle@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>ANNUAL REPORT 2020/21</b>	
<b>WARD (S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE:</b>

## **1.0 Recommendations**

- 1.1 That Elected Members approve, for publication, the Annual Report for 2020/21. This is attached in Appendix A.

## **2.0 Purpose of Report**

- 2.1 To inform Council of the annual report; this summarises how the Council works, what has been achieved during the financial year and the Council's financial performance.
- 2.2 The annual report demonstrates the Council's performance against the objectives in the Corporate Plan. It is presented in a format which can be easily understood by residents, tenants and stakeholders.

## **3.0 Detail**

- 3.1 The annual report presents information for residents and key stakeholders. Each year, revisions to the format and layout are proposed to ensure the report remains fit for purpose. This year, the report has adopted an infographic approach to demonstrate the performance against key performance indicators in the Corporate Plan.
- 3.2 This year's annual report also contains details of how the Council and partners have worked together to respond to the COVID-19 pandemic.
- 3.3 The Annual Report 2020/21 captures the work carried out by the Council as well as achievements in partnership with other organisations. Throughout the document it can be seen that:
- The themes of the Corporate Plan 2020-24 guide and capture all the work that the Council does. This is underlined by including sections for each of the key themes, Our Environment, Our People, Our Future.

- There continues to be a high level of achievement as a result of the Council's ongoing commitment to partnership working with a wide range of public, private and voluntary sector organisations.
- The Council is responsive to the needs and expectations of residents and communities. This is demonstrated by consultations carried out throughout the year on key policy documents across all services and corporately, for example on its new Equality, Diversity and Inclusion Strategy.
- The Council's work is enabling South Derbyshire to keep pace with its status as being one of the fastest growing Districts in the country with 174 affordable homes built in South Derbyshire during the year and a net increase of more than 1,000 in the District.
- South Derbyshire is 'a great place to invest'; the Council distributed more than £24 million in business grants to local businesses who were affected by the COVID-19 pandemic.

3.4 It is important for the Council to continue to inform the residents, businesses and partners of the work that has been completed, as well as its plans for the future. The annual report demonstrates the Council's vision of 'making South Derbyshire a great place to live, visit and invest'.

## **4.0 Financial Implications**

4.1 None

## **5.0 Corporate Implications**

5.1 This annual report is built around the themes of the Corporate Plan 2020-2024 – Our Environment, Our People, our Future. It includes a summary of the Council's draft financial performance for 2020/21.

## **6.0 Community Implications**

6.1 This report enables a better understanding of what the Council delivers, what has been achieved, what the Council provides in partnership and how it spends its money. This promotes the work of the Council and enhances its reputation.

## **7.0 Conclusions**

7.1 The annual report is built on the strong outcomes that have been achieved during 2020/21. All services have contributed to this annual report through their actions in delivering customer-focused services to residents, tenants and local businesses.

7.2 The draft annual report is available to view at Appendix A.





# South Derbyshire District Council

## Annual Report 2020/2021

Our Environment | Our People | Our Future

[www.southderbyshire.gov.uk](http://www.southderbyshire.gov.uk)

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**South  
Derbyshire**  
District Council



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16-17	Working in partnership
18-19	Summary of annual accounts

## South Derbyshire District Councillors

as at 1 September 2021

Conservative Labour Independent Group

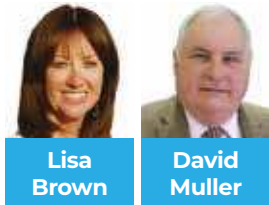
### Aston-on-Trent



### Church Gresley



### Etwell



### Hatton



### Hilton



### Linton



### Melbourne



### Midway



### Newhall and Stanton



### Repton



### Seales



### Stenson



### Swadlincote



### Willington and Findern Woodville





## Another successful year for South Derbyshire

**I am unbelievably proud of South Derbyshire District Council. The area has been named as one of the best places to live in England and who are we to argue? Without doubt, it is a uniquely beautiful place.**

South Derbyshire was judged 12th in the whole of England, ahead of South Cambridgeshire, Rugby and Tonbridge and Malling. Whether you are from Swadlincote, Melbourne, Ticknall, Newton Solney, Repton, or any other area in our District, there are many reasons for us all to be proud.

We are dedicated to ensuring South Derbyshire continues to thrive, that we become stronger, with everyone having the opportunity to achieve their potential. We pledge to work tirelessly for the residents of South Derbyshire - using our resources wisely to protect and enhance our unique environment, create more homes and jobs for our residents, and ensure that South Derbyshire is a great place to live, visit and invest.



**Councillor Kevin Richards**  
Council Leader

During my time as Leader, I have had a unique insight into the daily issues affecting many residents' lives and have had the opportunity to see first-hand the work that is done by the Council's dedicated staff in making a difference to people and safeguarding our most vulnerable.

We are doing well: we are achieving our aims and ambitions as set out in our Corporate Plan. However, I know there are improvements that need to be made, and this will only be achieved through being made aware of what needs to change. Your feedback is welcomed and helps us to continually improve our services.

We have many challenges ahead of us, particularly as we have faced probably one of the most challenging and difficult periods any of us has experienced. Working with partners, we will strive to make the District's future sustainable by creating an environment that supports job creation and provides affordable housing is to enable our young people to find work and live locally.

Sustainability is not just about jobs and housing. It is about protecting our natural environment and ensuring the Council can continue to meet its financial obligations, while continuing to deliver high-quality services. This year, we will continue to reduce the impact the Council has on the environment and help residents and businesses to do the same.

I look forward to working together to create a stronger, sustainable South Derbyshire we can all be proud of.



## An ambitious plan for South Derbyshire's future

**At the beginning of 2020 no one could have imagined the impact that COVID-19 pandemic would have on our everyday lives.**

During the year 2020/21 we have worked hard to maintain vital services to residents and local businesses.

We continue to make significant progress in delivering the aims and objectives of our Corporate Plan for the benefit of our residents, customers and partners.

Substantial investment will continue, including the regeneration of Swadlincote Town Centre, the delivery of new social and affordable homes and improvement of existing Council homes. The Council has made a strong commitment to continue to support and value our communities by promoting health, wellbeing, cultural, community safety and environmental initiatives. To help us to do this we will work with a wide range of partners and other agencies.

I would like to thank all who serve the Council for the dedication and commitment during one of the most difficult years in the Council's history.

The Council will continue on its journey to make South Derbyshire a great place to live, visit and invest.



**Frank McArdle**  
Chief Executive



# Corporate Plan

## The Council's Vision:

“To make South Derbyshire a great place to live, visit and invest.”



Covering the period 2020-24, this plan seeks to ensure that South Derbyshire remains a great place to live, visit and invest.

Information on the Council's performance against its objectives is available on the Council website: [www.southderbyshire.gov.uk/performance](http://www.southderbyshire.gov.uk/performance).

## Key aims for 2020-2024 are:

### Keeping a clean, green District for future generations

- Improve the environment of the District
- Tackle climate change
- Enhance the attractiveness of South Derbyshire

### Working with communities and meeting the future needs of the District

- Engage with our communities
- Supporting and safeguarding the most vulnerable
- Deliver excellent services

### Growing our District and our skills base

- Develop skills and careers
- Support economic growth and infrastructure
- Transforming the Council



# COVID-19 response

2020/21 has been dominated by COVID-19. South Derbyshire District Council has been committed to providing vital services to residents and local businesses during the pandemic.

The Council was one of very few in Derbyshire to continue providing all waste and recycling collections throughout the pandemic. Many residents left messages to the Waste and Recycling teams to thank them for their efforts.

Staff working in the Council's Parks and Open Spaces teams also worked hard to ensure that burials were able to take place and support was given to families when they had suffered a bereavement.

The Council followed Government guidelines and opened our parks, play areas and open spaces when it was safe to do so.

Positive action was taken to shift our resources and supported our partners with providing vital services to our residents, including those who were isolated and vulnerable.

Several rounds of Government grants were available to local businesses including those who had been forced to close during the pandemic and those who had remained open but whose business had been affected.

During the year, the Council was responsible for distributing £24 million in grants with further grants offered during the summer of 2021.

Environmental Health officers carried out inspections of premises including shops, cafes, restaurants and factories to ensure COVID-19 control measures were in place to protect both staff and customers.

Licensing officers also worked to provide pavement licences in line with Government guidance to businesses who met the criteria to improve capacity when social distancing measures were in place.

The Council accepted funding to employ two COVID-19 marshals to protect the public.

Working closely with Derbyshire County Council and Joint Military Command (East), the Council provided the first walk-in coronavirus testing centre in Derbyshire at Grove Hall in Swadlincote which opened in December 2020.

The Council also provided further testing sites at Midway Community Centre and Gresley Old Hall which allowed people over the age of 11 without symptoms to take a test to find if they had COVID-19.

The Council worked closely with South Derbyshire CVS to distribute food parcels to elderly and vulnerable residents who were in need.

The Council also worked in partnership with Derbyshire County Council and other agencies to produce a leaflet which went to every home in South Derbyshire with details of how people could access support such as benefits or help with making Council Tax or council housing rent payments as well as support to help with health and wellbeing.



## Our Environment

### Waste and recycling collections

One impact of the COVID-19 pandemic and the national lockdowns was an increase in the waste and recycling from each household.

During the year, the Operational Services team collected 47,055 tonnes of waste and recycling – an increase of 16 per cent on 2019/20. This is the equivalent of an extra one and a half trucks per day.

Fifty two per cent of the additional waste was recycled or composted. This led to an increase of seven per cent of waste recycled or composted during 2020/21.

We have continued to carry out all regular bin collections during the year.

**47,055 tonnes**  
of waste and recycling collected

**52%**  
additional waste has been recycled

Satisfaction with the town centre has increased by **6%**

### Fly tipping

The COVID-19 pandemic saw a large increase in fly tipping nationally.

The Community Safety Team was unable to prosecute due to court closures and also unable to carry out face-to-face interviews under caution and introduced major adaptations to their processes for carrying out investigations.

Despite the challenges faced, the money collected in fixed penalty notices for fly tipping was reinvested into sourcing additional equipment, such as surveillance CCTV – to help us better meet future our challenges.

Increase of **16%** on 2019/20  
equivalent of extra **1½ trucks per day**

One of very few councils to continue with **all bin collections**

Estimated **5,000** homes brought up to energy efficiency standards

**100%** of new homes met water efficiency targets

### Tackling climate change

The Public Protection and Housing Standards team has enforced new laws requiring private rented properties to meet legal minimum standards for energy efficiency which came into effect on 1 April 2020 – at the beginning of the first lockdown.

Despite the many challenges posed because of COVID-19 restrictions, all but eight of the estimated 5,000 private rented properties in South Derbyshire have been bought up to standard.

100 per cent of new homes met the water efficiency targets of 110 litres of potable water usage per person per day.

During 2020/21, the Council took steps to make South Derbyshire carbon neutral by 2030, achieving nine long-term actions from the South Derbyshire Climate and Environmental Action Plan 2021-24.

These include:

- launching the Healthy Homes Assistance Fund and Derbyshire Healthy Homes Programme
- the Council's new electricity contract is produced from 100 percent renewable, non-nuclear sources (wind, hydro, geo-thermal and solar)
- a revised Procurement Strategy and Guidance Manual has been approved to promote more sustainable and environmentally requirements for contractors to achieve.

**100%** of the actions in the Climate and Environment action plan carried out

Parks awarded with prestigious **Green Flag status**

**55%** of residents

recommend Swadlincote Town Centre as a place to visit

### Enhance the attractiveness of South Derbyshire

The Town Centre User Survey was carried out for the second time in autumn 2020.

Fifty five per cent of respondents would recommend a visit to Swadlincote Town Centre an increase from 49 per cent in May 2019.

### Green Flag status parks

South Derbyshire retained a prestigious Green Flag award at two of its parks: Maurice Lea Memorial Park in Church Gresley and Swadlincote's Eureka Park. Swadlincote Woodlands has been submitted for judging in 2021, taking the number of sites submitted to three.

By 2024 we aim to have four Green Flag awards for parks in South Derbyshire.



## Our People

### Anti-social behaviour

The COVID-19 pandemic saw the number of anti-social behaviour reports almost double on previous years. In response, the Council and Derbyshire Constabulary established a weekly tasking group to identify and target COVID-19 related anti-social behaviour.

The Council's Business Compliance Team developed an innovative outbreak mapping process to link outbreaks with breaches of COVID-19 regulations. This was recognised by the Local Government Association as an example of national excellence.

**26**  
Property Level  
Flood Resilience  
grants issued



**148**  
legal notices issued to  
private sector landlords



**276**  
fuel poverty  
interventions  
carried out



**Homelessness and  
rough sleeper  
review completed**



### Supporting and safeguarding the most vulnerable

The Council carried out 276 fuel efficiency interventions to directly contribute to reductions in the numbers of families living in fuel poverty in South Derbyshire. We also issued 148 legal notices to private landlords to improve the energy performance of their properties.

Following the damage caused by Storm Ciara and Storm Dennis in February 2020, 26 Property Level Flood Resilience Grants were issued to residents and businesses who had been affected.

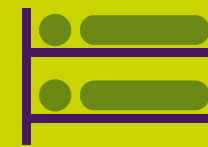
Following the launch of a new Healthy Home Assistance Fund (HHAF) in May 2020. £116,000 was spent in 24 properties making improvements to private homes occupied by vulnerable people, plus a further 23 improvements to domestic homes have been made through referrals to Derbyshire County Council's 'healthy properties' scheme to meet legal standards.

**£ 116,000**  
spent to make  
improvements  
in 24 private  
homes



**153** community  
groups supported

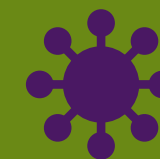
**Secured**  
temporary  
accommodation  
for rough sleepers



**Social media  
followers  
increased by  
10,000**



**COVID-19  
information on  
Council website**



**19.5%**  
of Council  
buildings  
surveyed



**22,242**  
customers  
interacted  
with the  
Council  
digitally



**Continued  
with planned  
housing  
repairs for  
tenants**



### Supporting the homeless and rough sleepers

The Council completed a comprehensive review of its Homelessness and Rough Sleeping Services and a new Homelessness Strategy was approved.

During the COVID-19 pandemic the Government introduced a rough sleeping initiative 'Everybody In'. The Council successfully secured sufficient temporary accommodation to use when bed and breakfast and other accommodation were not available.

The Council continued its planned maintenance programme of repairs including the safe delivery of roofing, boiler replacements, heating works, gas safety inspections, kitchens, bathrooms and rewiring renewals. This achieved a satisfaction level of 91 per cent for planned improvement works.

Detailed inspections of all 149 of the Council's assets are due to be carried out between 2020 and 2024. The target of completing 20 per cent in year one has been achieved, including the Civic Offices, Green Bank Leisure Centre, Depot, Town Hall and Melbourne Assembly Rooms.

### Delivering excellent services

We introduced a COVID-19 section on the South Derbyshire District Council website to keep residents informed on changes to services and introduced weekly COVID-19 briefings for staff to keep them informed of important changes as they were happening.

We supported campaigns to enable staff to access mental health support services.

The total number of customers who interacted digitally with the Council rose from 14,844 to 22,242 during the year.

We have also seen an increase of 1,065 Facebook followers across all accounts seeing the total number of social media fans rise from 33,888 in 2019-2020 to 43,850 in 2020-21.

# Our Future

## Business grants


In response to the COVID-19 pandemic, the Council has worked to distribute more than £24 million in business grants to local businesses who had been adversely affected.

This included businesses which were forced to close including non-essential retail, pubs, restaurants and cafes as well as those offering services such as hairdressing, tattooists and nail bars.

Grants were also available for businesses which were able to remain open during the pandemic but who had also been affected.

 **£24 million**  
distributed in business grants

Assisted parish councils with their  
  
Neighbourhood Plans

 **100%**  
of planning applications determined in time/with extensions

## Planning activities

The Council has continued year on year to increase the number of planning decisions made and new dwellings built. This included 174 new affordable homes.

We assisted parish councils with their Neighbourhood Plans with the Hilton Neighbourhood plan at examination stage and Melbourne at formal submission.

The Council saw good appeal success throughout the year particularly for the larger schemes with a non-policy compliant housing scheme for 28 homes dismissed at Weston on Trent.

Despite pressures on planning delivery resources, the effect of the COVID-19 pandemic and difficulties in obtaining timely responses from consultees, proactive dialogue with applicants has seen 100 per cent of decisions issued in time and/or with agreed extension to determination periods.

Ninety-eight per cent of planning applications were determined within the statutory period, well above national indicator of 65 per cent. These application types capture the largest proportion of investment within the District.

 **174**  
new affordable homes built

Continued success in  
planning appeals  


## Transforming the Council

The Business Change and Transformation Plan 2020- 2024 was delayed in its sign off due to the COVID-19 response and came into effect in late July 2020.

Despite this later start, the projects involved have delivered impressive results:

- A newly developed brand and digital marketing website 'Destination South Derbyshire' has been implemented.
- A business case to upgrade the Finance system was approved in September with the product being fully installed and used six months later to accord with the new financial year.
- Route optimisation business case was built and approved to procure a solution to reduce fuel and time in household waste collection by approximately 12 per cent.

An online booking solution has been procured and developed.

This means customers can interact with the Council such as booking school holiday activities and leisure bookings such as log cabins at Rosliston, to virtual business advice meetings to aid the local economy in its recovery.

**New online booking system procured and developed**  


  
**Destination South Derbyshire website launched**



**Route optimisation business case built to reduce fuel for bin collections by 12%**

**Business case to upgrade financial systems improved**  




## Community engagement and consultation

### One of the key priorities is 'Our People'.

The Council is committed to ensuring residents' views are taken into account when decisions are made and provides various ways for people to make their views known.

During 2020/21, several consultations were carried out to allow local people to have their say before decisions were made.

These included:

- Consultation on the Council's new Housing Maintenance and Repairs Strategy. 185 people took part by completing this survey
- Consultation on the new Economic Development Strategy
- Consultation on the new Homelessness and Rough Sleeper Strategy
- Consultation on the Equality, Diversity and Inclusion Strategy and Action Plan, 19 consultation events held with 102 people involved in the consultation

Following approval of the Coronavirus Act 2020 and subsequent regulations, the Council moved its Committee and Council meetings online, using Microsoft Teams.

These meetings allowed members of the press and public to attend virtually and take part in the democratic process.

### Elections

Elections to Derbyshire County Council and for the Derbyshire Police and Crime Commissioner due to take place in May 2020 were postponed and took place in May 2021 due to the COVID-19 pandemic.

Residents on the Electoral Register were contacted to ensure their details were correct to allow them to vote in the May 2021 elections.

### Swadlincote Town Centre Survey

In September 2020, residents were given the opportunity to have their say on Swadlincote Town Centre in an annual survey.

It asked for views of both town centre users and non-town centre users. The headline results show that more than half of the people who took part (55 per cent) would recommend Swadlincote Town Centre as a place to visit.

The results of the survey are used in a variety of ways, these include: developing regeneration projects, attracting funding, measuring the impact of events and festivals, creating town centre partnerships, planning projects and promoting investment.

## Focus on equality, diversity and inclusion:

### Key actions from the Equality, Diversity and Inclusion Strategy 2021-25:

#### Be a leader in equality, diversity and inclusion

- Using best practice to inform Council policies and activity
- Carry out an Equality Impact Assessment for changes to our services and policies
- Working with partners to be a leader in equality, diversity and inclusion



#### Enable a diverse workforce

- Access to training opportunities to enable a skilled workforce
- Monitor the workforce to reduce barriers to employment
- Promote and raise awareness of equality, diversity and inclusion



#### Deliver services that meet everyone's needs

- Enable access to our buildings, parks and open spaces
- Ensure Council services are accessible for customers
- Develop best practice to make homes in the District more accessible



#### Involve our diverse communities in decision-making

- Provide opportunities for individuals and groups to provide input to decision-making processes
- Ensure communications channels are accessible
- Continue to include individuals/groups in developing our plans



#### Understand our diverse communities

- Use feedback from our community to develop our services
- Host events which are inclusive
- To work with the community to reduce exclusion



### Helping victims of domestic abuse

South Derbyshire District Council has worked in partnership to offer a scheme offering help to victims of domestic abuse.

The New Horizons service has provided seven family units of accommodation (three above contract requirement) along with community-based support services supporting an extra six people either in or fleeing abusive situations.

During 2020/21 New Horizons successfully supported 91 households, consisting of 91 adults and 36 children who have accessed a range of support.

### Hospital Discharge Grant scheme

The Hospital Discharge Grant project has served as a lifeline for many of vulnerable residents specifically returning home from care settings or hospital or in some cases preventing hospital admission.

This year, the project has supported 20 people. Some cases are resolved by obtaining cookers and fridges, bedding etc to enable a care package to be possible.





# Working in Partnership

During the COVID-19 pandemic, the Council has actively worked in partnership with other organisations.

- Derbyshire County Council
- Public Health England
- NHS Derby and Derbyshire Clinical Commissioning Group (CCG)
- NHS Test and Trace
- University Hospital of Derby and Burton
- Central Government
- Local Resilience Forum (LRF)
- Joint Military Command (East)

This was vital in saving lives and helping stopping the spread of COVID-19.

## Partnership working with other organisations allows the Council to achieve much more than it could on its own.

There were numerous local groups that we would like to thank in providing their dedicated support with testing, vaccinations and supporting residents and local businesses.

## Other key partners the Council worked during the year include:

### DHOG - Derbyshire Homeless Officers

The Council is a member of this group which was successful in obtaining funding for rough sleeping/homelessness and with COVID-19 homelessness issues.



### Citizens Advice

South Derbyshire District Council helps to fund Citizens Advice so that it can continue providing vital support and advice on issues such as employment and debt.



### Derbyshire County Council / Parish Councils

South Derbyshire District Council, Derbyshire County Council and Parish Councils work together on projects designed to benefit local people.



### Law:Public



When required, Law: Public offers the Council's legal team additional expertise across its broad range of legal services.

### Forestry England

South Derbyshire District Council jointly owns Rosliston Forestry Centre in partnership with Forestry England.



### Active Nation

Active Nation manages the Green Bank Leisure Centre in Swadlincote and Etwell Leisure Centre in partnership with the Council.



### D2N2 Local Enterprise Partnership

South Derbyshire District Council is a member of the D2N2 Places and People and Skills Boards, which are made up of respected leaders from the area's businesses, skills and training providers, community and voluntary services organisations, and other councils to support a more prosperous and increasingly resilient and competitive economy.



### Homefinder Partnership



South Derbyshire Homefinder is a partnership between the Council and various housing associations in the District which works to help people find an affordable home. During the year it reviewed its role and scope.

### South Derbyshire Community Safety Partnership



This statutory partnership brings together agencies to reduce and prevent incidents of crime and anti-social behaviour in the District.

### South Derbyshire Community Voluntary Support (CVS)

The Council, working in partnership with South Derbyshire CVS Food Bank, distributed over 350 food parcels to local residents facing financial hardship, many of which were delivered to local homes by the Council's Community Safety Enforcement team. Residents were also referred to Marches Energy Agency for help with gas and electricity bills.



### South Derbyshire Skills & Employment Group



South Derbyshire District Council coordinates a partnership of educational institutions (schools, colleges and universities), businesses, providers, Derbyshire County Council and D2N2 to develop and implement solutions to bridging the skills gaps, address social mobility and open up opportunities that will enable individuals to achieve their potential, and raise aspirations across South Derbyshire.

### Active South Derbyshire

Active South Derbyshire is the collaborative approach by a wide range of partners who support and work together to improve opportunities within physical activity, health, sport and recreational opportunities and facilities across the District.



### The National Forest Company

The National Forest Company is a co-sponsor with Rolls-Royce of the Environmental Education Project, which works to develop knowledge, respect and understanding of the environment. It also supports events and walking schemes.



### South Derbyshire Active Schools Partnership



The partnership is managed by the Council's Active Communities and Health team. It has had great success with activities for young people including competitions and festivals, school games, leadership and volunteering and Bikeability.

### The South Derbyshire Partnership

This is a partnership of the public, private and voluntary sectors promoting South Derbyshire through five groups:

- safer communities
- sustainable development
- healthier communities
- children and young people
- stronger communities



### Nottingham City Council

The Council started working with Nottingham City Council last year to review the carbon footprint of South Derbyshire District Council housing stock. Nottingham City Council completed Energy Performance Certificate Surveys for 700 Council properties. This work will help meet the challenges of the Climate Emergency.



## Other partnerships the Council works in conjunction with include:

- Active Derbyshire
- Central Midlands Audit Partnership
- Derby County Community
- Derbyshire Traveller Issues Working Group
- Derbyshire Wildlife Trust
- Home Improvement Agency
- Local Energy Area Partnership
- People Express
- Primary Authority Partnerships
- Public Health England
- Safe and Sound Derbyshire
- Sharpe's Pottery Heritage & Arts Trust Limited
- Sport England
- The Football Foundation
- Trust for Conservation Volunteers

# Summary of accounts



## The Council's income

The Council's total income for 2020/21 was £55.30m, an increase compared to 2019/20 when income totalled £53.6m.

This came from grants, housing rents, Business Rates and Council Tax, together with fees and charges.

£18.30m	Government Grants
£0.30m	Other Grants
£10.00m	Fees & Charges
£0.40m	Interest
£12.00m	Housing Rents
£10.30m	Local Taxation
£4.00m	COVID-19 Government Grants
<b>£55.30m</b>	<b>Total</b>



## The Council's expenditure

The Council's revenue account shows the cost of running our services. In 2020/21, the Council spent £53.6m on delivering services. This was more than the £47.8m spent in 2019/20 and reflects the continued growth of the District.

£13.20m	Housing Benefits
£10.90m	Housing Related Services
£8.30m	Support Services
£6.20m	Environmental & Regulatory Services
£4.90m	Culture & Community Services
£5.60m	Planning & Development
£1.00m	Highways & Transport
£0.70m	Corporate & Democratic Core
£2.80m	Grants Issued to the Public - COVID-19
<b>£1.70m</b>	<b>Surplus</b>

## What the Council spent on land and property

The Council's capital account sets out the money spent on buying and improving land and property so the Council can offer first-class public facilities. In 2020/21, the Council spent £5.80 million on land and property assets. The Council financed this through a mixture of grants and contributions, together with investing its own capital receipts and reserves.

£0.50m	Property & Other Assets
£2.70m	Council House Improvements
£1.60m	Council House New Build
£0.50m	Private Sector Housing Renewal
£0.50m	Culture & Community Schemes
£0.00m	Environmental & Development Schemes
<b>£5.80m</b>	<b>Expenditure</b>

At the end of the financial year the Council draws up a balance sheet that shows how much land and buildings are worth, what the Council owes others, what others owe the Council, and how much cash the Council has.

## The Council's balance sheet: 31 March 2021

REVENUE RESERVES & BALANCES		NET ASSETS	
£21.60m	General Balances	£161.00m	Value of Land & Property
£43.30m	Unusable Reserves	£69.80m	Liquid Assets
£18.40m	Capital Reserves	£-126.00m	Less Money owed to us
£21.50m	Earmarked Reserves		
<b>£104.80m Net Worth</b>		<b>£104.80m Total</b>	

## Statement from the Strategic Director (Corporate Resources)

The Accounts (subject to Audit) show that the Council achieved a budget surplus in the year. This was mainly due to additional income and Government grants received to support costs associated with COVID-19. This additional funding has been carried forward to next year to meet on-going costs associated with the Pandemic.

The Council's level of Reserves remains healthy, with money set-aside to meet future costs due to a growing population, together with amounts required by law to act as a contingency.

The Council's income and expenditure was affected by COVID-19 with additional costs incurred to ensure services could be delivered safely. Due to the closure of leisure facilities, income was reduced compared to a normal operating year.

However, these additional costs were covered by Government funding which was provided to support all councils.

Overall, the Council finished the year in a stable and sustainable financial position.

The Council's longer-term financial plans do highlight some potential challenges, but this is kept under close review which allows sufficient time in which to take remedial action if this is required.

**Kevin Stackhouse**  
Strategic Director (Corporate Resources),  
South Derbyshire District Council







**South  
Derbyshire**  
District Council

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OVERVIEW AND SCRUTINY COMMITTEE

2<sup>nd</sup> September 2020

**PRESENT:-**

**Conservative Group**

Councillor Hewlett (Chairman), Councillor Brady (Vice-Chairman) and Councillors Atkin and Corbin

**Labour Group**

Councillors Bambrick, and Mrs Stuart

OS/01 **APOLOGIES**

Apologies were received from Councillor Dawson (Conservative Group) and Councillor Gee (Labour Group).

OS/02 **MINUTES**

The Open Minutes of the following Meetings were taken as read, approved as a true record and signed by the Chairman.

<b><u>Committee</u></b>	<b><u>Date</u></b>	<b><u>Minutes No's</u></b>
Overview and Scrutiny Committee	15.01.20	OS/38 – OS/46
Overview and Scrutiny Committee	12.02.20	OS/47 – OS/57

OS/03 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations of interest had been received.

OS/04 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/05 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/06 **PROCUREMENT**

The Strategic Director (Corporate Resources) delivered an overview of the report highlighting the support services provided by Derbyshire Support and

Facilities Services Limited and confirmed that the Appendix attached to the report set out the business case as to why the Council approved to go into a Shared Service arrangement for procurement.

Councillor Corbin raised queries regarding the level of procurement within the Council, the reasons for an agreement with the NHS, value for money and the issues regarding the tender for Rosliston Forestry Centre.

The Strategic Director (Corporate Resources) informed Members that the levels of procurement within the Council did not justify a dedicated Procurement Officer and that the shared service at Chesterfield was founded on a partnership based out of Derbyshire County Council with roots in local government. The Strategic Director (Corporate Resources) advised that the Shared Service provided resilience, capacity and full working knowledge of legislation and regulations required to manage the process effectively. The Strategic Director (Corporate Resources) confirmed that the tender for Rosliston Forestry Centre was halted but was not related to Procurement.

Members raised questions on the internal audit, procurement limits and requested confirmation that the Council followed due process during Covid-19.

The Strategic Director (Corporate Resources) confirmed that the internal auditors would look at the procedures and internal governance of Procurement and confirmed that procurement procedures had been adhered to throughout the Covid-19 restrictions and clarified the position regarding the different procurement limits.

Councillor Atkin raised a further question about the advertisement of tender opportunities.

The Strategic Director (Corporate Resources) confirmed that regulations specified where contracts should be advertised.

***RESOLVED:-***

***That the Committee noted the report and proposed any additional work within the scope of the review.***

OS/07 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE**

The Strategic Director (Corporate Resources) presented the report to the Committee on behalf of the Monitoring Officer, noting that no authorisations had been sought.

**RESOLVED:**

***To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.***

OS/08 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2019-20**

The Chairman appraised the Committee regarding the report and noted that there were no comments from Members in response to the report.

**RESOLVED:-**

***That Members gave further consideration to the Committee's Annual Report for 2019/20 and agreed to delegate amendments to the Legal and Democratic Services Manager for the completion of the Annual Report.***

OS/09 **COMMITTEE WORK PROGRAMME**

The Chairman noted that the usual Scoping Meeting had not occurred earlier in the year due to the Covid-19 restrictions and that a number of items had been held over including the County Council Proposed Cycle Network and that the Planning Policy Officer should be invited to attend the next Committee.

The Members discussed the Committee Work Programme and which items to include next year.

The Strategic Director (Corporate Resources) recommended a Scoping Meeting with the Strategic Director (Service Delivery) and Heads of Service to discuss a position statement and the future Committee Work Programme.

Members requested that Rosliston Forestry Centre be included in the Work Programme.

The Strategic Director (Corporate Resources) advised Members that a Rosliston Forestry Centre Working Group had been engaged and a statement paper could be prepared for Members to explain the situation.

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

OS/10 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER  
COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The Meeting terminated at 7:25 PM.

COUNCILLOR HEWLETT

CHAIRMAN

PLANNING COMMITTEE

22<sup>nd</sup> September 2020

**PRESENT:-**

**Conservative Group**

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Ford, Muller, Watson and Mrs. Wheelton

**Labour Group**

Councillors Dunn (substituting for Councillor Tilley), Dr Pearson, Gee, Shepherd and Taylor (substituting for Councillor Southerd).

**In Attendance**

Councillors Fitzpatrick and Mrs. Patten.

PL/61 **APOLOGIES**

The Committee was informed that apologies for absence had been received from Councillors Brady, Southerd and Tilley.

PL/62 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The Open Minutes of the following Meeting were reviewed, considered as a true record and approved by the Chairman.

<b>Committee</b>	<b>Date</b>	<b>Minute References</b>
Planning	30 <sup>th</sup> June 2020	PL/01 – PL/13

PL/63 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

PL/64 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.



**MATTERS DELEGATED TO COMMITTEE**

PL/65 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/66 **THE ERECTION OF 46 DWELLINGS INCLUDING NEW VEHICULAR AND PEDESTRIAN ACCESS, GARAGES, PARKING, ROADS, FOOTPATHS, INFRASTRUCTURE, DRAINAGE AND ATTENUATION/DETENTION BASIN, FOOTBRIDGE, LANDSCAPING AND OPEN SPACE ON LAND AT SK3925 1974, STATION ROAD, MELBOURNE, DERBY**

The Planning Delivery Team Leader appraised the Committee of the proposal and sought approval for amendments within the report, and informed Members that the application was brought before Committee at the request of Councillor Fitzpatrick. Members were informed that the County Highway Authority had no objections to the proposal.

An Objector and the Applicant's Agent attended the Meeting and addressed Members regarding the application.

Following concerns raised by the Objector regarding the position of the footpath and footbridge the Planning Delivery Team Leader clarified that the location was chosen as it would be well-overlooked and linked to the pedestrian footpath network rather than the road. It was further noted that if the bridge was to be moved it would be in a less well-observed space which could potentially attract anti-social behaviour. It was clarified that the removal of a small area of hedgerow would be necessary and that landscaping conditions would apply.

Councillor Shepherd and the Chairman supported the request for a pedestrian crossing on Station Road and Councillor Fitzpatrick addressed the Committee raising concerns about speeding on Station Road.

The Planning Delivery Team Leader advised Members that the developer had voluntarily contributed £8,000 towards road improvements and safety on Station Road and that a detailed response from the County Highway Authority was included in the report which included the installation of traffic calming and speeding road markings, but the Highway Authority advised that the development of 46 dwellings would not result in the requirement for the provision of a crossing.

***RESOLVED:***

***That planning permission be approved as per amended recommendation in the report of the Strategic Director (Service Delivery)***

PL/67 **THE VARIATION OF CONDITION 39 OF OUTLINE PERMISSION REF. 9/2017/0349 (RELATING TO THE RESIDENTIAL DEVELOPMENT OF UP TO 1,100 DWELLINGS, AN EXTRA CARE FACILITY, A LOCAL CENTRE COMPRISING: A SMALL SUPERMARKET WITH A FLOORSPACE NOT EXCEEDING 1000 SQM (NET); A SMALLER RETAIL UNIT WITH A TOTAL FLOORSPACE NOT EXCEEDING 200SQM (NET); A CAFE/RESTAURANT WITH A FLOORSPACE NOT EXCEEDING 200 SQM (NET); A PUBLIC HOUSE WITH A FLOORSPACE NOT EXCEEDING 650 SQM (NET); A DOCTORS SURGERY OR CRÈCHE; AND A COMMUNITY FACILITY, AS WELL AS A PRIMARY SCHOOL TOGETHER WITH ASSOCIATED PLAYING FIELDS AND THE PROVISION OF ASSOCIATED INFRASTRUCTURE (INCLUDING ROADS, FOOTPATHS, CYCLEWAYS, SUSTAINABLE URBAN DRAINAGE AND OPEN SPACE)) ON LAND AT NEW HOUSE FARM, ETWALL ROAD, MICKLEOVER, DERBY, DE3 0DN**

The Senior Planning Officer appraised the Committee of the proposal and sought approval for an additional condition to restrict the number of housebuilders to two before July 2023 and an informative regarding the Greenway. The Senior Planning Officer highlighted a condition attached to the existing approval which would prevent the occupation of no more than 317 dwellings until the works at the Kingsway junction on the A38 were completed.

An Objector and the Applicant's Agent attended the Meeting and addressed Members regarding this application.

**RESOLVED:**

***That planning permission be approved as per recommendation in the report of the Strategic Director (Service Delivery subject to a condition to restrict the number of housebuilders before July 2023 and an informative regarding the Greenway.***

PL/68 **APPROVAL OF RESERVED MATTERS (LAYOUT, SCALE, APPEARANCE AND LANDSCAPING) FOR ERECTION OF 148 DWELLINGS ALONG WITH CREATION OF ROADS AND PUBLIC OPEN SPACE PURSUANT TO OUTLINE PERMISSION REF. 9/2016/0882 (PHASE 3) ON LAND AT BROOMY FARM (EAST OF LINCOLN WAY AND SALISBURY DRIVE), WOODVILLE ROAD, HARTSHORNE, SWADLINCOTE**

The Senior Planning Officer appraised the Committee of the proposal and sought approval to amend the date within condition 1 and the removal of Condition 13 regarding boundary treatments. Approval was also requested for the removal of Condition 7 following clarification from County Highways that this would be dealt with under different legislation. The Senior Planning Officer asked that the Committee approve an additional condition to secure detailed landscaping with timescales.

The Senior Planning Officer explained that the application had been called in by Councillor Taylor due to the lack of a school drop off and pick up area on the

site for Granville Academy but Members were asked to note that the applicant had approached the Academy who was not willing to create a new access to the Academy on the grounds of site security and safeguarding concerns.

An Objector and the Applicant's Agent attended the Meeting and addressed Members regarding this application.

Councillor Taylor addressed the Committee regarding the lack of involvement of Local Members, the necessity for the school drop off and pick up point and asked that the opportunity be given to address this and find the best way forward for the local community and a query was raised regarding the renegotiation of the Section 106 Agreement in relation to the traffic mitigation sum.

The Committee was informed that notification was carried out accordingly with residents, Parish Councillors and Local Members and that the drop off and pick up point had been explored fully with the Academy Trust. It was further noted that as the application was Reserved Matters there would be no renegotiation of the Section 106 Agreement.

**RESOLVED:**

***That planning permission be deferred to allow for further discussions with the Academy Trust, pursuant to securing a school drop off/pick up area.***

PL/69

**OUTLINE APPLICATION CONSIDERING THE MATTER OF ACCESS AND THE MATTERS OF LAYOUT AND SCALE (IN PART) (MATTERS OF APPEARANCE AND LANDSCAPING RESERVED FOR LATER CONSIDERATION) FOR THE DEVELOPMENT OF UP TO 25 DWELLINGS WITH ASSOCIATED OPEN SPACE AND INFRASTRUCTURE AT LAND SOUTH OF CASTLE WAY, WILLINGTON, DERBY, DE65 6BT**

It was reported that Members of the Committee had attended a virtual site visit.

The Senior Planning Officer appraised the Committee of the application outlining the reasons for refusal that included the impact to the environment. It was further noted that the proposal was contrary to Policy H1 as it was not an affordable led site and was outside of the settlement boundary and it was also not in line with the Local Development Plan.

Councillor Ford and Councillor Watson addressed the Committee supporting the reasons for refusal.

**RESOLVED:**

***That planning permission be refused as recommended in the report of the Strategic Director (Service Delivery).***

PL/70     **THE ERECTION OF A RURAL WORKERS DWELLING AND ASSOCIATED WORKS TO SUPPORT THE EXISTING KENNELS AND CATTERY AT ASH FARM KENNELS, INGLEBY LANE, TICKNALL, DERBY, DE73 7HW**

The Planning Delivery Team Leader appraised the Committee of the proposal seeking approval of an updated recommendation to defer the application to allow the applicant and officers to consider additional information received from the applicant and the response to the additional information from the Agricultural Consultant to ensure that recommendations were based on the most up to date information.

**RESOLVED:**

***That planning permission be deferred to allow for officers to consider the additional information received and the response from the Agricultural Consultant.***

PL/71     **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2019/0491	Brook Lane, Scropton	Hilton	Dismissed	Delegated
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PL/72     **SECTION 106 INTERPRETATION AT PARK ROAD, NEWHALL**

The Planning Delivery Team Leader appraised the Committee of the report that related to Site A part of Swadlincote Woodlands and concerns raised about the interpretation of the affordable housing requirements on the site.

**RESOLVED:**

***That the Committee approved the issuing of a 'letter of comfort' to the site owners to clarify interpretation of relevant clauses in the Section 106 Agreement (s106) relating to the delivery of affordable housing as recommended in the report of the Head of Planning and Strategic Housing (Service Delivery).***

PL/73     **SECTION 106 VARIATION AT ACRESFORD ROAD, OVERSEAL**

The Planning Delivery Team Leader presented the report to the Committee regarding a variation to an application approved by the Committee in 2016.

**RESOLVED:**

***That the Committee approved the request to amend the Section 106 Agreement (S106) by means of a Deed of Variation (DoV) to alter the tenure mix and affordable rent type on site to allow all of the affordable homes to be let at social rent levels instead of the affordable rent and shared***

***ownership mix originally proposed as recommended in the report of the Head of Planning and Strategic Housing (Service Delivery).***

PL/74 **LAND AT SK2531 3702, LUCAS LANE, HILTON, DERBY**

The Senior Planning Officer presented the report to Members summarising why it was before them and explained that the previous resolution included the need to complete a Section 106 Legal Agreement before a decision could be issued. Members were also informed that the Council had been put on notice by Hilton Parish Council of their intent to seek a judicial review in respect to the weight that was afforded to the Neighbourhood Plan but it remained the officer's view that the advice given in July regarding the weight that could be afforded to the Neighbourhood Plan still stood.

The Chairman Moved to suspend standing orders at 20:29hrs

An Objector and the Applicant's Agent and attended the Meeting and addressed Members on this application.

Following comments made by the objector the Senior Planning clarified that the there was only a statutory obligation to publish a completed Section 106 Agreement and that as it was a legal agreement the parties who signed that agreement were the interested parties.

As the Local Ward Member Councillor Patten addressed Members and expressed concern about the delay to the Hilton Parish Neighbourhood Plan due to Covid-19.

The Head of Planning and Strategic Housing informed Members that the requirement to publish a number of hard copies of the plan at a number of locations did not happen due to Covid-19 but publication did take place at the earliest opportunity and that even though the plan was out for formal representation the officer's recommendation remained.

***RESOLVED:***

***That the Committee ratified its previous resolution on this application, made at the meeting on 1 July 2020, and endorsed the issuing of planning permission as per that resolution as recommended in the report of the Head of Planning and Strategic Housing (Service Delivery).***

PL/75 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

***RESOLVED:***

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be***

***transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**MINUTES**

***The Exempt Minutes of the Meeting held on 30<sup>th</sup> June 2020 were received.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 21:00 hours.

COUNCILLOR MRS L BROWN

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

8<sup>th</sup> October 2020

**PRESENT:**

**Conservative Group**

Councillor Watson (Chairman), Angliss (Vice-Chairman) and Councillors Mrs. Brown, Fitzpatrick, Ford, MacPherson, Pegg and Roberts.

**Labour Group**

Councillors Dr Pearson, Rhind, Richards, Southerd and Taylor.

**In Attendance**

Councillors Hewlett and Mrs. Wheelton.

FM/66 **APOLOGIES**

The Committee was informed that no apologies had been received.

FM/67 **DECLARATIONS OF INTEREST**

The Committee was informed Councillor Ford expressed an interest in item FM/79 by virtue of being a County Councillor.

FM/68 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/69 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed no questions from Members of the Council had been received.

FM/70 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE****FM/71 CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2020-2021 QUARTER 1 – 1 APRIL TO 30 JUNE 2020)**

The Head of Organisational Development and Performance presented the report to Members highlighting the key aims including which had been impacted by Covid-19. It was noted that employee absence would be discussed in a leadership meeting to address the issues and a follow-up paper would be presented to this Committee.

Members asked if there were any common denominators regarding absences and when the findings would be available. The Head of Organisational Development advised that the absences had many complex reasons and multiple factors had been recorded. The Chief Executive advised Members that discussions had taken place with Trade Unions and the report would be presented as soon as possible.

**RESOLVED:**

- 1.1     *The Committee considered progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2     *The Committee reviewed the Risk Register for the Committee's services.***

**FM/72 JOINT CONSULTATIVE COMMITTEE – TERMS OF REFERENCE**

The Strategic Director (Corporate Resources) delivered the Report to the Committee advising that the document had been requested at the last meeting of the Joint Consultative Committee and now required approval from Finance and Management as the parent Committee.

**RESOLVED:**

***The Committee approved the Terms of Reference for the Joint Consultative Committee and agreed they be included as part of the Council's Constitution as per Appendix 1 of the report.***

**FM/73 EVALUATION OF BIDS FOR NEW CAPITAL PROJECTS**

The Strategic Director (Corporate Resources) presented the Report to the Committee summarising the projects that had been successful in the evaluation process. Funding was expected to be available by April 2021.

Members were very satisfied with the proposals and thanked everyone who had been involved with the evaluation. Councillor Dr. Pearson sought clarification on the issues at Midway football pitch. The Chief Executive updated the Committee that work was underway which included drainage and the provision of storage on site.



**RESOLVED:**

- 1.1** *Members approved the proposed capital projects as detailed in Appendix 2 of the report.*
- 1.2** *The Committee agreed that the demolition of Bretby View and Bank House in Midland Road Swadlincote (£255,000) together with the purchase of Unit 1 George Holmes Business Park (£80,000) be financed from the Economic Regeneration Fund.*
- 1.3** *The Committee agreed that the remaining Overage payment of £484,000 received from the development of Midway Community Centre at Chestnut Avenue, be made available in the General Capital Receipts Reserve.*
- 1.4** *The Committee approved the total budgeted cost and financing of all proposed schemes as detailed in Appendix 3 of the report.*
- 1.5** *The Committee agreed that the proposed investment of up to £832,000 into Rosliston Forestry Centre be subject to a detailed schedule of works approved by the Strategic Director (Corporate Resources).*
- 1.6** *The Committee agreed that the phasing of proposed spending be kept under review pending the remaining capital receipts being received in 2020/21 as detailed in the report.*

**FM/74** **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

*The Committee considered and approved the updated work programme.*

**FM/75** **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)****RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL  
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

*The Committee was informed no questions had been received.*

**REVIEW OF HOUSING SERVICE**

*The Committee approved the recommendation in the report.*

**REVIEW OF OPERATIONAL SERVICES**

*The Committee approved the recommendation in the report.*

**EMEG WESTERN CORRIDOR**

*The Committee approved the recommendation in the report.*

**VISITOR INFORMATION PROPOSALS**

*The Committee approved the recommendations in the report.*

The meeting terminated at 8:15 pm.

COUNCILLOR P WATSON

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

14<sup>th</sup> October 2020

**PRESENT:-**

**Conservative Group**

Councillor Hewlett (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Atkin and Corbin.

**Labour Group**

Councillors Bambrick, Gee and Mrs Stuart.

OS/11 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/12 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that Councillors Atkin and Bambrick each declared an interest in item by OS/15 by virtue of being County Councillors.

OS/13 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/14 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/15 **Vision Derbyshire verbal request from the Chief Executive**

The Chief Executive sought agreement from Members to participate in the review of Vision Derbyshire and to receive full details of the project.

Members welcomed the opportunity to view the details of the project and requested the timeline for returning comments about the report and if the when the Government's White Paper was due to be published.

The Chief Executive expressed his understanding that the publication of the White Paper had been delayed until Spring 2021.

The Chairman proposed an examination of the Vision Derbyshire document be completed.

**RESOLVED:**

***That the Committee would review the report and prepare the initial findings to be brought to the Council Meeting on 5<sup>th</sup> November.***

OS/16 **CYCLE PROVISION**

The Planning Policy Officer delivered a presentation to the Committee providing an update on the Key Cycle Network in South Derbyshire highlighting the latest completed and proposed routes and advised that the Woodville to Swadlincote Regeneration Program would begin in October 2020 with completion in summer 2021.

Members raised questions about new housing estates being included, a safe crossing on Park Road, how routes are linked to neighbouring authorities, whether Hepworth Way included provision for cyclists and if maintenance was provided by the County Council.

The Planning Policy Officer advised that developers of new housing estates were including information about the Cycle Network in their promotional literature and that the County Council would be consulted on the safe crossing for Park Road. It was explained that key Network Routes would be linked with Staffordshire and Leicestershire that negotiations regarding Hepworth Way were under way and that Derbyshire County Council would be maintaining the routes.

OS/17 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee and advised Members that there was concern about possible duplication of projects on the Overview and Scrutiny Work Programme.

It was noted that the Covid-19 item suggested by Members was deemed to be a good subject for the Committee to examine. Other subjects agreed to be included on the Work Programme were Doctor's Surgeries, Vision Derbyshire, Waste and Recycling, Section 106 Funding and Play Provision.

The Strategic Director (Corporate Resources) agreed to provide a paper for the next Committee detailing changes within the Council during Covid-19.

Councillor Corbin requested confirmation that the criteria for Play Provisions had been used. The Strategic Director (Service Delivery) confirmed that this would be provided.

**RESOLVED:-**

*That the Committee considered and approved the updated work programme.*

OS/18 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

The Meeting terminated at 7:15 PM.

COUNCILLOR HEWLETT

CHAIRMAN

PLANNING COMMITTEE

20<sup>th</sup> October 2020

**PRESENT:-**

**Conservative Group**

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Ford, Muller, Watson and Mrs. Wheelton

**Labour Group**

Councillors Gee, Dr. Pearson, Shepherd, Southerd and Tilley

**In Attendance**

Councillors Mrs. Haines, Hewlett and Richards.

PL/78 **APOLOGIES**

The Committee was informed that no Apologies for absence had been received.

PL/79 **DECLARATIONS OF INTEREST**

Committee was informed that Councillor Ford declared a personal interest in regard to Item PL/82.

PL/80 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/81 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/82 **THE ERECTION OF A BUILDING TO HOUSE A BIOMASS PLANT AT SHADES FARM, UNNAMED ROAD FROM GEARY LANE TO TOWN FARM, BRETBY, BURTON ON TRENT, DE15 0RD**

It was reported that Members of the Committee had attended a virtual site visit.

The Planning Delivery Team Leader informed Members that the report was brought before Committee at the request of Councillor Mrs. Haines due local concerns. The Planning Delivery Team Leader appraised the Committee of the proposal highlighting that no concerns had been raised by the Highways Agency and that new sustainable energy and power generation was supported by local and national policies. Members were asked to approve additional conditions to ensure that no waste wood could be used and that the boiler fitted would be that as submitted within the supporting information. A third condition for a landscaping scheme was also recommended for approval.

The Applicant's Agent attended the Meeting and addressed Members on the application.

Councillor Haines addressed the Committee as a Local Member and raised queries about the size and location of the biomass boiler, the storage of pellets, whether all the power generated would be used for the site and sought clarity about an air quality and noise assessments.

The Planning Delivery Team Leader clarified the boiler size and that it would be situated along with the hopper where pellets were to be stored.

The Head of Environmental Services confirmed that a nationally accepted air screening assessment had been undertaken and as a consequence the stack height had increased to ensure safe air dispersion and that the noise level had been set very low.

Concerns were raised by Members regarding a fire risk assessment information in relation to the storage of pellets.

**RESOLVED:**

***That planning permission was approved as per the amended recommendation with an additional condition securing a scheme of fire risk management.***

PL/83

**THE DEMOLITION OF EXISTING BUILDINGS AND STRUCTURES AND  
THE ERECTION OF 25 DWELLINGS AND ASSOCIATED WORKS ON  
LAND OFF ORCHARD STREET, NEWHALL, SWADLINCOTE, DE11 0JS**

It was reported that Members of the Committee had attended a virtual site visit.

The Planning Officer appraised Members of the proposal and explained that it was before Committee in the interest of transparency as the Council owned of part of the site. Approval was sought for an amendment to Condition 2 and an additional Condition for delegated powers in relation to affordable housing and Homes England Funding.

**RESOLVED:**

*That planning permission was approved as per the amended recommendation in the report of the Strategic Director (Service Delivery) with the additional condition in relation to delegated powers.*

PL/84 **OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS, LAYOUT (EXCLUDING INTERNAL LAYOUT OF BUILDINGS) AND SCALE TO BE RESERVED) FOR SELECTED DEMOLITION OF OUTBUILDINGS (RETAINING OTHERS WITH THE EXISTING FARMHOUSE) ALONG WITH THE CONVERSION OF RETAINED OUTBUILDING AND THE ERECTION OF FURTHER BUILDINGS TO DELIVER A TOTAL OF 14 ADDITIONAL DWELLINGS WITH ASSOCIATED DRAINAGE AND ACCESS INFRASTRUCTURE ON LAND AT MICKLEMEADOW FARM, 233 RYKNELD ROAD, FINDERN, DERBY**

It was reported that Members of the Committee had attended a virtual site visit.

The Senior Planning Officer appraised the Committee of proposal and explained that it was before Members for approval as the site was not within a settlement boundary, was contrary to policy and did not fit into the Local Plan but that there were material considerations that weighed in favour of the development.

Members strongly supported the application as an improvement to the condition of the site.

**RESOLVED:**

*That planning permission be approved as per the recommendation in the report of the Strategic Director (Service Delivery).*

PL/85 **THE ERECTION OF TWO STOREY AND SINGLE STOREY REAR EXTENSIONS AND A DETACHED GARAGE WITH ASSOCIATED EXTERNAL LANDSCAPING AND THE INSTALLATION OF REPLACEMENT WINDOWS AT THE COTTAGE, 1 BLACKWELL LANE, MELBOURNE, DERBY, DE73 8JG**

The Planning Officer appraised the Committee of the proposal within a conservation area which was called in by Councillor Hewlett following local concerns.

An Objector attended the Meeting and addressed the Committee on the application.

The Planning Officer responded to comments raised by the Objector and explained that the rear extension would be mostly out of sight of key vantage points and that conditions would be in place to ensure character continuity.



Councillor Hewlett addressed Committee on behalf of the local residents and raised concerns regarding the height of the extension that would reduce the view of the conservation area.

Councillor Watson addressed the Committee in support of the officer's recommendations.

**RESOLVED:**

***That planning permission be approved as per the recommendation in the report of the Strategic Director (Service Delivery).***

PL/86 **TWO-STOREY EXTENSION AT 2 TRENT LANE, WESTON ON TRENT, DERBY, DE72 2BT**

The Planning Officer presented the application to the Committee outlining the key points within the proposal.

**RESOLVED:**

***That planning permission be approved as per the recommendation in the report of the Strategic Director (Service Delivery).***

PL/87 **ADDITIONAL ENVIRONMENTAL APPROVAL FOR PERMISSION REF. 9/2017/0021 (RELATING TO IMPROVEMENTS AND INCREASES TO VOLUME OF THE EXISTING DRAINAGE DITCHES) SO TO ALLOW FOR IMPLEMENTATION OF THE DEVELOPMENT ON OR BEFORE 1 MAY 2021 AT THULSTON FIELDS FARM, SNELSMOOR LANE, THULSTON, DERBY**

The Planning Delivery Team Leader appraised Members about the application and explained that it was brought before the Committee as it was a new type of approval, not within the Council's Scheme of Delegation, that was introduced as a temporary modification to the Business and Planning Act 2020 in response to the delays caused by the impact of Covid-19.

**RESOLVED:**

***That planning permission be approved as per the recommendation in the report of the Strategic Director (Service Delivery).***

PL/88 **ADDITIONAL ENVIRONMENTAL APPROVAL FOR PERMISSION REF. 9/2017/0420 AND RELEVANT DEMOLITION CONSENT REF. 9/2017/0285 (RELATING TO THE DEMOLITION AND REPLACEMENT TO THE SAME HEIGHT OF A ROADSIDE WALL) AT THE OLD RECTORY, TRUSLEY, ASHBOURNE, DE6 5JG**

The Planning Delivery Team Leader appraised Members regarding the application and explained that it was brought before the Committee as it was a new type of application not within the Council's Scheme of Delegation and that the new form of approval was introduced as a temporary modification to the Business and Planning Act 2020 in response to the delays caused by the impact of Covid-19.

**RESOLVED:**

***That planning permission be approved as per the recommendation in the report of the Strategic Director (Service Delivery).***

PL/89 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

DMPA/2019/0853	Milton Road, Repton	Repton	Dismissed	Delegated
DMPA/2020/0055	Coalpit Lane, Coton in the Elms	Seales	Dismissed	Delegated

PL/90 **REMOVAL OF BT PUBLIC TELEPHONES**

The Senior Planning Officer presented the report to the Committee regarding the proposed response to BT regarding the removal of public telephones.

**RESOLVED:**

- 1.1 That the Committee approved the feedback of objections (to BT) received from Willington and Etwall Parish Councils for the BT public payphones to remain at Castle Way Willington and Bellfield Road, Etwall.***
- 1.2 That the Committee approved the agreed response to the proposed removal of the other two BT public payphones without any objection.***

PL/91 **VARIATION TO AFFORDABLE HOUSING PROVISIONS WITHIN SECTION 106 AGREEMENT RELATING TO LAND SOUTH OF THE MEASE, HILTON, DERBY**

The Planning Delivery Team Leader presented the report to the Committee and highlighted the reasons for the proposed Deed of Variation to remove restrictions on five properties.

**RESOLVED:**

- 1.1 That the Committee endorses the request to remove the Designated Protected Areas (DPA) status of the specific plots on this site by means of a waiver request to Homes England for consideration to approve the request.**

PL/92 **VARIATION TO AFFORDABLE HOUSING CLAUSES WITHIN SECTION 106 AGREEMENT RELATING TO LAND AT DERBY ROAD AND STATION ROAD, HATTON**

The Planning Delivery Team Leader appraised the Committee of the proposed Deed of Variation so that the agreement aligned with affordable housing in relation to Section 106 Agreements and sought approval for a further two recommendations within the report.

**RESOLVED:**

- 1.1 That the Committee approves the request to amend the section 106 (s106) agreement by means of a Deed of Variation (DoV) to include a standard Mortgage in Possession (MiP) clause, give clarity to the affordable intermediate housing tenure by defining these dwellings explicitly as a shared ownership homes and capping the maximum delivery of these homes to 'up to 25%' of all the affordable housing delivery, and update the definition of Affordable Housing Provider (AHP) to refer to a not-for-profit AHP.**
- 1.2 That the Committee approves the request, if found to be necessary, to amend the s106 agreement by means of a DoV to capture a current section 73 application to vary the original permission.**
- 1.3 That the Committee delegate authority to the Head of Planning and Strategic Housing to agree the finer detail and wording of the obligations to be secured under the DoV.**

PL/93 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

**That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be**

***transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 20:25 hours.

COUNCILLOR MRS L BROWN

CHAIRMAN

PLANNING COMMITTEE

17<sup>th</sup> November 2020

**PRESENT:**

**Conservative Group**

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Ford, Muller, Watson and Mrs. Wheelton.

**Labour Group**

Councillors Gee, Dr. Pearson, Shepherd, Southerd and Tilley.

**In Attendance**

Councillor Richards

PL/94 **APOLOGIES**

The Committee was informed that no apologies for absence had been received.

PL/95 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The Open Minutes of the following Meeting were reviewed, considered as a true record and approved by the Chairman.

<b>Committee</b>	<b>Date</b>	<b>Minute References</b>
Planning	1 <sup>st</sup> July 2020	PL/16 – PL/28

PL/96 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

PL/97 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/98 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting

to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/99 **CHANGE OF USE FROM DWELLING (USE CLASS C3) TO A LARGE HOUSE IN MULTIPLE OCCUPATION (HMO) (SUI GENERIS USE) AND MINOR ALTERATIONS TO BUILDING AT 14 DOLES LANE, FINDERN, DERBY, DE65 6AX**

The Committee was informed that Members had attended a virtual site visit.

The Planning Delivery Team Leader appraised the Committee of the proposal and noted that the report was brought before Members at the request of Councillor Ford as at the time of publication the proposal was contrary to an objection from the County Highway Authority. Members were informed that on the receipt of new information the County Highway Authority had since confirmed that the objection was removed.

Councillor Ford addressed the Committee presenting concerns of the local community.

The Senior Planning Officer recapped the chronology of the application and the responses from the County Highway Authority and made clear that a condition was included to restrict the occupancy to seven persons.

It was noted that Members initial concern regarding the vehicles exiting the site had been allayed and they supported the need for more single person dwellings within South Derbyshire.

Council Tilley raised a query regarding parking spaces and access to the garages and possible future development of the garages. The Planning Delivery Team Leader clarified the parking position and informed Members that any further development would require a planning application ,

***RESOLVED:***

***That planning permission was approved as per recommendation in the report of the Strategic Director (Service Delivery), subject to an additional condition to ensure that the garages were to be used for the parking of vehicles only.***

PL/100 **THE FELLING OF A SYCAMORE TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NO. 130 AT 61 BRETBY HOLLOW, NEWHALL, SWADLINCOTE, DE11 0UE**

The Planning Delivery Team Leader appraised the Committee of the proposal and explained that this was brought before Members at the request of Councillor Richards. The Planning Delivery Team Leader highlighted a previous unsuccessful application to remove the tree was also refused at appeal in 2018.

Councillor Richards addressed the Committee as a Local Ward Member and requested that Members visit the site to get a view of the overbearing appearance of the tree.

The Planning Delivery Team Leader confirmed that photographs used within the presentation were taken the week prior to the Committee Meeting and that the advice of the Council's Tree Officer was that the tree could be managed through crown reductions and works to reduce its impact.

**RESOLVED:**

***That planning permission was refused as per amended recommendation in the report of the Strategic Director (Service Delivery), subject to conditions.***

PL/101 **THE CREATION OF 3NO. ARTIFICIAL GRASS TENNIS COURTS WITH 3M HIGH PERIMETER FENCING AT THE MELBOURNE SPORTS PAVILION, COCKSHUT LANE, MELBOURNE, DERBY**

Committee was informed that Members attended a virtual site visit.

The Head of Planning and Strategic Housing appraised the Committee of proposal and explained that the application was deferred by a Committee Meeting held in April 2019 to allow the Applicant to investigate additional parking at the site which was included within the application. The Head of Planning and Strategic Housing confirmed that conditions protected trees immediately north of the site, restricted the use of the courts and required an additional drainage scheme to be implemented.

An Objector and the Applicant attended the meeting and addressed the Committee regarding the application.

Following points raised by the speakers the Head of Planning and Strategic Housing informed Members that no floodlighting was proposed and that the distance of the courts from the boundary was considered sufficient in relation to both noise and any physical impact and that there would be no adverse effect on wildlife.

The Committee raised a query regarding ownership and maintenance of the hedge at the boundary of the site and sought clarity regarding the usage of the existing courts and the parking facilities. The Head of Planning and Strategic Housing confirmed that the hedge was in the ownership of the applicant, that there was no reason to dispute the statement regarding membership of the club provided by the applicant and additional parking facilities located a short distance from the courts would increase the number parking spaces.

**RESOLVED:**

***That planning permission was approved as per recommendation in the report of the Strategic Director (Service Delivery), subject to an additional condition relating to the management of an adjacent hedge.***

PL/102 **SECTION 106 VARIATION AT BOULTON MOOR, THULSTON**

The Planning Delivery Team Leader presented the report to the Committee and sought approval to update the Section 106 Agreement to include a Mortgagee in Possession clause.

**RESOLVED:**

- 1.1 That the Committee approved the request to amend the Section 106 Agreement (S106) and subsequent Deeds of Variation (DoV) by means of a further DoV to include a standard Mortgagee in Possession (MiP) clause into the agreement and other minor amends as the Strategic Housing Team feel appropriate.***
- 1.2 That the Committee delegate authority to the Head of Planning and Strategic Housing to agree the finer detail and wording of the obligations to be secured under the DoV.***



PL/103 **TREE PRESERVATION ORDER NO. 535 101 SCROPTON ROAD, HATTON**

The Planning Delivery Team Leader delivered the report requesting a Tree Preservation Order to the Committee explaining that a letter of objection had been received raising and number of concerns.

**RESOLVED:**

***That the Tree Preservation Order be confirmed.***

PL/104 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 19:40 hours.

COUNCILLOR MRS L BROWN

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

25<sup>th</sup> November 2020

**PRESENT:-**

**Conservative Group**

Councillor Hewlett (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Atkin and Corbin

**Labour Group**

Councillors Bambrick, Gee and Mrs Stuart

**In Attendance**

Councillors Angliss, Mrs. Bridgen, Mrs. Brown, Churchill, Fitzpatrick, Ford, Mrs. Haines, Mrs. Heath, Mrs. Patten, Dr. Pearson, Richards, Southerd, Tilley and Mrs. Wheelton.

OS/19 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/20 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that Councillor Atkin, Councillor Bambrick and Councillor Ford declared interests item OS/23 by virtue of being Derbyshire County Councillors.

OS/21 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/22 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/23 **VISION DERBYSHIRE – Verbal Update**

The Chief Executive provided a short history and summary of the Vision Derbyshire programme for Members noting that it would be too early in the process to make a recommendation. The Chief Executive advised Members that all supporting materials had been distributed and that a directive from Members was now required if work and funds were to be allocated to the project.

Members discussed the programme at length and enquired why the Vision Derbyshire programme was being pursued when Derby City Council had stepped away.

The Chief Executive explained that it was the future of local government that was being considered and that Derby City Council were heavily focussed on a recovery programme for the Covid-19 outbreak.

Councillors raised questions about the financial impact, funding of the programme and if employees would be affected. The Strategic Director (Corporate Resources) clarified that there was no allocated funding for the programme and that a full assessment would be required. The Chief Executive explained that savings suggested in the Price Waterhouse Cooper report did not indicate if staff costs were included and that the appropriate people would need to be in place to form a business plan for the programme.

Councillor Corbin raised concerns that Vision Derbyshire may have a detrimental impact on the current close relationship with the local community. The Chief Executive and Leader of the Council informed Members that the intention of Vision Derbyshire was to provide improvements in services to residents and to bring benefits and opportunities to the District.

Members suggested a pause the analysis of the programme until there was further direction from central government.

Councillor Corbin raised concern that large projects such as Climate Change would not be driven through by District or Borough Councils. The Strategic Director (Service Delivery) informed Members that initiatives such as Electric Cars and Healthy Homes could potentially move forward.

The Chief Executive confirmed that questions submitted in writing prior to the Committee would be answered, but a debate amongst Members would be the correct course of action. The Chief Executive confirmed that he would not accept any role or salary in Vision Derbyshire, if offered. The Leader advised Members likewise.

***RESOLVED:-***

***That the Committee noted the report and recommended that the Leader and Chief Executive continue to be involved with the Vision Derbyshire process, but not make any commitment at this stage.***

OS/24 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee.

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

OS/25 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The Meeting terminated at 20:00 hours.

COUNCILLOR HEWLETT

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

26<sup>th</sup> November 2020

**PRESENT:**

**Conservative Group**

Councillor Watson (Chairman), Angliss (Vice-Chairman) and Councillors Mrs. Brown, Fitzpatrick, Ford, MacPherson, Pegg and Roberts.

**Labour Group**

Councillors Dr Pearson, Rhind, Richards, Southerd and Taylor.

**In Attendance**

Councillor Mrs. Wheelton.

FM/81 **APOLOGIES**

The Committee were informed that no apologies had been received.

FM/82 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The minutes of the meetings held on 2<sup>nd</sup> July 2020 and 9<sup>th</sup> July 2020 were read and approved as a true record.

FM/83 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Ford declared an interest in Item FM/94 by virtue of being a County Councillor.

FM/84 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/85 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed a question had been received from Councillor Richards regarding IT performance and support during virtual Committees.

The Strategic Director (Corporate Resources) confirmed that the IT service had now been reviewed and was working at its optimum and that all Members should have connectivity to the Council's network and any problems need to be reported to directly IT.

FM/86 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE****FM/87 CORONAVIRUS (COVID-19) FINANCIAL IMPACT – UPDATE**

The Strategic Director presented the report outlining the summary of funding received from several grant schemes and the distribution to support local businesses, households on low incomes and individuals forced into self-isolation and that a clean audit of the administration of the funding and payments had been received from the Auditor.

Members acknowledged the scope of the report and thanked the team for their efforts in processing applications and issuing the monies. Members enquired about access to eligibility criteria for grants, discretionary payments and if any borderline applications had been reconsidered prior to the closing of the scheme on 31<sup>st</sup> August 2020.

The Strategic Director (Corporate Resources) responded to Members that the Council's web site had been updated to include details of the schemes although reports in the media had not provided clear information regarding eligibility. Discretionary payments had been awarded in two cases and any borderline cases had been revisited prior to all payments being issued before 30<sup>th</sup> September 2020 in accordance with the policy set up to support the process.

**RESOLVED:**

***The Committee considered and noted the financial impact of Covid-19 and deployment of Government Funding as detailed in the report.***

**FM/88 CORPORATE PLAN 2020-24: PERFORMANCE REPORT (2020-2021 QUARTER 2 – 1 JULY – 30 SEPTEMBER)**

The Head of Organisational Development and Performance delivered the Report advising Members that overall, the Corporate Plan Measures were 80% on track for Our Environment, 76% on track for People and 88% on track for Our Future. Three measures not on track were highlighted and no changes to the Risk Register were reported.

Members requested further information about the number and type of calls into customer services during Covid-19, if an alternative communication route had been identified to those residents that were digitally excluded and if there were figures available to show staff absences and turnover by service area.

Officers confirmed that call volumes had increased massively in particular regard to Track and Trace and Business Grants. An increase of activity on Facebook and Twitter had been noted with digital exclusion being reviewed in another report from the Head of Organisational Development and Performance and that absence figures would be available to Heads of Service.

**RESOLVED:**



**1.1     *The Committee considered progress against performance targets set out in the Corporate Plan 2020 - 2024.***

**1.2     *The Committee reviewed the Risk Register for the Committee's services.***

**FM/89    REVENUE FINANCIAL MONITORING 2020/21**

The Head of Finance presented the Report to the Committee which covered the General Fund and the Housing Revenue Account and gave a summary of the variances.

Members enquired if the savings for Christmas lighting in Swadlincote had been incorporated in the report and if staff had been advised of the income tax relief available for working from home. The Head of Finance confirmed that saving was not reflected in the report and communication had shared with staff regarding the availability of homeworking income tax relief. .

**RESOLVED:**

***The Committee considered and approved the latest revenue financial position for 2020/21 as detailed in the report.***

**FM/90    CAPITAL FINANCIAL MONITORING 2020/21**

The Head of Finance presented the Report to the Committee highlighting the main projects of the General Fund and the Housing Revenue Account and that an additional grant for flooding would be managed by the Environmental Health Officer.

Councillor Brown requested further details about the additional grant for flooding and the funds allocated to the Melbourne Assembly Rooms project be provided to all Members. The Head of Finance agreed to send an update by email to all Committee Members.

**RESOLVED:**

***The Committee considered and approved the latest capital financial position for 2020/21 as detailed in the report.***

**FM/91    TREASURY MANAGEMENT UPDATE 2020/21**

The Head of Finance presented the Report to the Committee providing the position of the cash accounts of the Council.

Councillor Brown requested further information on the investments in the report. The Head of Finance clarified that the money markets were the safest

area for the investments as returns were good and were monitored on a regular basis.

**RESOLVED:**

- 1.1 The Committee considered and approved the latest Treasury Management Update for quarter 2 2020/21 as detailed in Appendix 1 of the report.**
- 1.2 The Committee approved the updated Counterparty List for investments and bank deposits as detailed in Appendix 2 of the report.**

FM/92 **COMMENTS, COMPLIMENTS, COMPLAINTS & FREEDOM OF INFORMATION REQUESTS 01 APRIL 2020 TO 30 SEPTEMBER 2020**

The Strategic Director (Corporate Resources) presented the Report to the Committee which provided details of all the requests with comparable information against the previous year.

**RESOLVED:**

***The Committee considered and noted the comments, compliments, complaints and FOI requests as detailed in the report.***

FM/93 **MODERN SLAVERY STATEMENT**

The Head of Cultural and Community Services presented the Report to the Committee highlighting the main changes to the statement, the referral process and details of training available to staff.

Members requested that the Equality, Diversity and Inclusion policy be referenced in the statement.

**RESOLVED:**

- 1.1 The Committee considered and approved the revised Council Modern Slavery Statement as per Appendix 1 of the report.**
- 1.2 The Committee noted that in the future, the Strategic Director – Service Delivery be given delegated authority, in consultation with the Chairman of the Committee, to agree the Annual Statement, subject to there being no significant changes made. This is to be in line with Derbyshire County Council's Statement which is to be approved annually by its Director of Community Services.**
- 1.3 The Committee considered and approved the revised Modern Slavery Referral Procedure and Guidance for Council Employees as per Appendix 2 of the report.**

- 1.4 The Committee noted that the above recommendations were approved by the Housing and Communities Committee at its meeting on 19<sup>th</sup> November 2020.**

FM/94 **BETTER CARE FUNDING ALLOCATION – FINANCIAL POSITION**

The Strategic Housing Manager presented the Report to the Committee with an updated Action Plan for all schemes and advised Members regarding money allocated to successful projects. Approval was requested for £50,000 to be ringfenced for a newly emerging projects to address energy inefficiency in the District to support residents in poorly insulated homes.

Councillor Brown noted the details in the report regarding the elderly population and questioned the origin of the data and if there were other statistics available. The Strategic Housing Manager confirmed a previous report published earlier in the year contained more detailed statistics.

**RESOLVED:**

- 1.1 Following approval at Housing and Community Services Committee on 19<sup>th</sup> November 2020, this Committee noted the progress of schemes it has supported through the allocation of Better Care Funding (BCF) and welcomed the wider impact they are having on reducing pressure on front-line Council Services.**
- 1.2 The Committee approved the proposed Better Care Fund (BCF) Action Plan, timescales and revised allocations contained in Appendix 1 of the report.**
- 1.3 The Committee approved the use of £50k from the BCF allocation to be ringfenced for a new project and associated staffing costs to enable better targeting of resources based on recent stock condition data.**
- 1.4 The Committee approved changes highlighted within the Private Sector Housing Assistance Policy as per Appendix 2 of the report.**
- 1.5 The Committee noted that the Housing and Community Services Committee approved that delegated authority be granted to the Strategic Director (Service Delivery) in conjunction with the Chairman of the Committee to make any minor amendments to the Policy necessary to ensure its effective delivery. Any major changes would be brought to Committee for approval.**

FM/95 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

*The Committee considered and approved the updated work programme.*

FM/96 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**TO RECEIVE THE EXEMPT MINUTES OF THE FOLLOWING MEETING**

*The Committee approved the exempt minutes.*

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

*The Committee was informed no questions had been received.*

**COLLECTION RATES, DEBT RECOVERY AND WRITE OFFS**

*The Committee approved the recommendation in the report.*

The meeting terminated at 20:00 hours.

COUNCILLOR P WATSON

CHAIRMAN

PLANNING COMMITTEE

15<sup>th</sup> December 2020

**PRESENT:-**

**Conservative Group**

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Ford, Muller, Watson and Mrs. Wheelton.

**Labour Group**

Councillors Gee, Dr Pearson, Shepherd, Southerd and Tilley.

PL/105 **APOLOGIES**

The Committee was informed that no Apologies for absence had been received.

PL/106 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

PL/107 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/108 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/109 **APPROVAL OF RESERVED MATTERS (LAYOUT, SCALE, APPEARANCE AND LANDSCAPING) FOR ERECTION OF 148 DWELLINGS ALONG WITH CREATION OF ROADS AND PUBLIC OPEN SPACE PURSUANT TO OUTLINE PERMISSION REF. 9/2016/0882 (PHASE 3) ON LAND AT BROOMY FARM (EAST OF LINCOLN WAY AND SALISBURY DRIVE), WOODVILLE ROAD, HARTSHORNE, SWADLINCOTE**

The Head of Planning and Strategic Housing appraised the Committee of proposal which was deferred from the 22<sup>nd</sup> September 2020 meeting to allow

dialogue with Granville Academy Trust regarding the school drop off and pick up area. Members were updated on the outcome of the meeting with representatives of Granville Academy who confirmed that there was no requirement for additional entrance at that time.

The Applicant's Agent attended the Meeting and addressed the Committee regarding the application.

Councillor Taylor as the Local Ward Member addressed the Committee following concerns from the local community and the response from the Academy Trust and invited the Committee to consider a request for the Developer to reinstate the pickup and drop off area for possible future use.

The Head of Planning and Strategic Housing informed Members that there would be no difference to dwelling numbers if the drop off and pickup area was or was not included within the scheme.

Members felt that the drop off and pickup area was integral to the original outline approval and were disappointed with the response from the Academy and the apparent lack of concern about child safety and welfare.

The Head of Planning and Strategic Housing highlighted for future potential for an additional access which would allow connectivity for children from the proposed site to access the Academy on foot.

The Committee reinforced the opinion that the safeguarding of children was paramount.

**RESOLVED:**

***That planning permission be deferred to allow the applicant to enter into further dialogue with the Academy Trust regarding the drop off and pick up provision and access to the Academy.***

PL/110 **TWO-STOREY SIDE AND SINGLE STOREY REAR EXTENSION ALONG WITH DETACHED GARAGE AT 247 HEARTHCOTE ROAD, SWADLINCOTE, DE11 9DU**

The Committee was informed that a site visit had taken place in June 2019.

The Planning Delivery Team Leader appraised the Committee of the proposal at the request of Councillor Tilley based on local objections. The Planning Delivery Team Leader outlined a previously approved application that was submitted by the former owner of the site and was expected to be withdrawn.

An Objector attended the Meeting and addressed the Committee regarding the application.

Following concerns raised by the Objector the Planning Delivery Team Leader confirmed that a blanket Tree Preservation Order existed on the site and that



the plans submitted were to scale and that the impact on the neighbouring property had been duly considered.

Members requested further details in relation to landscaping and requested clarity regarding trees that had been removed despite the Tree Preservation Order.

The Planning Delivery Team Leader informed Members that conditions ensured that no further landscaping was to be removed from the site and confirmed that a number of self-set trees along the site frontage had been removed was considered as part of maintenance and their removal had no significant impact on screening.

Members raised concerns about the scale and design of the extensions, that were out of keeping to the host property and that the location of the garage would impact on the neighbouring property.

**RESOLVED:**

***That planning permission be refused contrary to the recommendation in the report of the Strategic Director (Service Delivery) on the grounds of amenity, design and over development.***

PL/111 **RETROSPECTIVE APPLICATION FOR THE PRUNING OF AN OAK COVERED BY SOUTH DERBYSHIRE TREE PRESERVATION ORDER 199 ON LAND AT 83 WOOD LANE, NEWHALL, SWADLINCOTE, DE11 0LX**

The Planning Delivery Team Leader appraised the Committee of proposal submitted by the Council for retrospective approval, as during emergency safety works additional crow lifting and pruning was carried out.

**RESOLVED:**

***That planning permission be approved as per recommendation in the report of the Strategic Director (Service Delivery).***

PL/112 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

DMOT/2019/1276	14 Alderslade	Aston	Dismissed	Delegated
	Close, Aston-			
	on-Trent			

PL/113 **DEED OF VARIATION – LAND SOUTH OF THE MEASE, HILTON**

The Head of Planning and Strategic Housing presented the report to Committee requesting approval for an amendment to a Section 106 Agreement to bring it in line with affordable housing provision.

**RESOLVED:**

***To endorse the request to amend the Section 106 to include a Mortgagee in Possession clause and other minor amendments.***

PL/114 **SECTION 106 VARIATION AT LAND TO THE REAR OF 53 AND 67 WOODVILLE ROAD, HARTSHORNE**

The Planning Delivery Team Lead presented the report to Committee requesting approval for an amendment to the planning reference within the original Section 106 Agreement in order for it to reflect a revised application received.

**RESOLVED:**

***To endorse the request to amend the Section 106 to vary the permission referred to (following a Section 73 application having been received).***

PL/115 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 19:40 hours.

COUNCILLOR MRS L BROWN

CHAIRMAN

## ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

4<sup>th</sup> January 2021

**OPEN**

### **PRESENT:-**

#### **Conservative Group**

Councillor MacPherson (Chairman), Councillor Mrs Haines (Vice-Chairman) and Councillors Brown, Churchill (substituting for Councillor Hewlett), Fitzpatrick and Ford.

#### **Labour Group**

Councillors Dunn, Mrs. Heath, Singh, Taylor and Tilley.

#### **In Attendance**

Councillors Richards and Mrs. Wheelton.

### EDS/70 **APOLOGIES**

The Committee was informed that apologies had been received from Councillors Hewlett and Mrs Patten.

### EDS/71 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

### EDS/72 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

### EDS/73 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

### **MATTERS DELEGATED TO COMMITTEE**

**EDS/74 SERVICE BASE BUDGETS 2021-22**

The Head of Finance presented the report to the Committee highlighting a summary of the budget for each service area of the Council, the ear marked reserves allocated to this Committee and environmental education.

Members enquired whether the results of the Ivanhoe Line feasibility study were available and raised queries regarding the changes to the Trade Waste Service, the Council Tax setting for 2021-22 and requested a definition for adverse salaries.

The Chief Executive confirmed that the Ivanhoe Line study had been submitted to central government and that a position statement would be requested and shared with Members. The Head of Finance advised the Members that the Trade Waste charges would be reviewed by the Head of Operational Services and reported to the Committee and that the Council Tax setting would be considered by the next Finance and Management Committee. The Head of Finance clarified that Adverse salaries related to salary cost increases.

**RESOLVED:**

- 1.1 That the proposed income and expenditure revenue budget for this Committee's services for 2021/22 as detailed in Appendix 1 of the report was considered and recommended to the Finance and Management Committee for approval.***
- 1.2 That the proposed fees and charges as detailed in Appendix 2 of the report for 2021/22 were considered and approved.***

**EDS/75 COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented the report to Members.

**RESOLVED:**

***That the Committee considered and approved the updated work programme.***

**EDS/76 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985****RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

EDS/77 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER  
COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The meeting terminated at 18:30 hours.

COUNCILLOR MACPHERSON

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

5<sup>th</sup> January 2021

**PRESENT:-**

**Conservative Group**

Councillor Pegg (Chairman) and  
Councillors Mrs. Brown (substituting for Councillor Atkin), Churchill,  
Dawson, Mrs Haines, Mrs Patten, Dr Perry and Watson (substituting for  
Councillor Corbin).

**Labour Group**

Councillors Heath, Mulgrew, Rhind, Richards and Shepherd.

**In Attendance**

Councillors Dunn, Southerd and Mrs. Wheelton.

HCS/59 **APOLOGIES**

The Committee was informed that apologies had been received from  
Councillors Atkin and Corbin.

HCS/60 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Shepherd declared a Personal  
Interest in Item HCS/63 by virtue of being a Trustee of a body that receives  
funding from South Derbyshire District Council.

HCS/61 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL  
PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public  
had been received.

HCS/62 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL  
PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council  
had been received.

**MATTERS DELEGATED TO COMMITTEE**

HCS/63 **SERVICE BASE BUDGETS 2021-22**

The Head of Finance presented the report to the Committee and highlighted  
the ear marked reserves, financial risks, restructures within Housing Services  
and Cultural Services and the transfer of budget from Housing Services to



Finance and Management Committee to cover repairs and maintenance for Greenbank Leisure Centre and Melbourne Assembly Rooms.

Members raised concerns about charges in relation to children's funerals. The Head of Finance confirmed that the Council would seek recompense directly from central government and there would be no charge to families.

**RESOLVED:-**

- 1.1 That the proposed income and expenditure revenue budget for this Committee's services for 2021/22 as detailed in Appendix 1 of the report was considered and recommended to the Finance and Management Committee for approval.***
- 1.2 That the proposed fees and charges as detailed in Appendix 2 of the report for 2021/22 were considered and approved by the Committee***
- 1.3 The Committee considered the level of any increases in Grants to Voluntary Bodies and agreed that a 2% increase in 2021/22 be referred to Finance and Management Committee.***

HCS/64 **HOUSING REVENUE ACCOUNT BUDGET, FINANCIAL PLAN AND PROPOSED RENT 2021-22**

The Head of Finance presented the report to the Committee and highlighted the medium-term financial plan for two years. The key financial risks on the Housing Revenue Account were outlined and the Committee was advised that any changes to the County Council grant would be reported to Members.

Members discussed the proposal of a 0% rent increase and sought clarity of the impact of that. The Head of Finance gave an overview of the impact of 0% increase regarding reserves, capital and revenue expenditure and debt repayment.

**RESOLVED:-**

- 1.1 The Committee did not agree that Council House Rents be increased by CPI plus 1% for Tenants with effect from 1<sup>st</sup> April 2021 in accordance with the Welfare Reform and Work Act 2016 and after conclusion of the Rents for Social Housing from 2020 consultation.***
- 1.2 That the proposed revenue income and expenditure for 2021/22, together with the 10-year Financial Plan for the Housing Revenue Account (HRA) as detailed in Appendix 1 of the report, were considered and referred to the Finance and Management Committee for approval.***
- 1.3 That the HRA be kept under review and measures identified to mitigate the financial risks detailed in the report and to maintain a sustainable financial position***

HCS/65 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented by the Strategic Director (Service Delivery).

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

HCS/66 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed that no questions had been received.***

The Meeting terminated at 18:55 hours.

COUNCILLOR D PEGG

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

7<sup>th</sup> January 2021

**PRESENT:**

**Conservative Group**

Councillor Watson (Chairman), Angliss (Vice-Chairman) and Councillors, Mrs. Bridgen (substituting for Councillor Pegg), Fitzpatrick, Ford, Mrs. Haines (substituting for Councillor Roberts), MacPherson and Dr Perry (substituting for Mrs. Brown).

**Labour Group**

Councillors Dr Pearson, Rhind, Richards, Southerd and Taylor.

**In Attendance**

Councillors Atkin, Dunn, Tilley and Mrs. Wheelton.

FM/100 **APOLOGIES**

Apologies for absence were received from Councillor Mrs. Brown, Pegg and Roberts.

FM/101 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The minutes of the Audit Sub-Committee meeting held on 13th July 2020 were read and approved as a true record.

FM/102 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest received.

FM/103 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/104 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed a question had been received from

FM/105 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE**FM/106 **ANNUAL STATEMENT OF ACCOUNT 2019-20**

The Strategic Director (Corporate Resources) presented the report to the Committee and gave the context regarding the late submission of the audited accounts and sought approval from the Committee for the Chairman to sign off the accounts.

**RESOLVED:**

***The Council's Annual Statement of Accounts for 2019/20 (as detailed in Appendix 1 of the report) were approved by the Committee and signed by the Chairman of the Committee for publication.***

FM/107 **SERVICE BASE BUDGETS 2021-22**

The Head of Finance delivered the Report to the Committee highlighting the recommendations, key points covered in the report and variants compared to previous budgets.

Members raised a queries regarding projected savings in relation to Members' expenses and the collection of debts and sought clarity regarding contributions to Parish Councils. The Head of Finance agreed to share information regarding Members' expenses before the next Committee Meeting and confirmed that due to the economic impact of Covid-19 actions to recover debts were reduced. It was also noted that the Head of Finance would add further detail regarding the contributions for Parish Councils. The Service Director (Corporate Resources) clarified that Parish Councils were asked to demonstrate how funding is spent in accordance with the Council's Corporate Plan.

**RESOLVED:**

- 1.1 The Committee considered the Committee's proposed revenue income and expenditure for 2021/22 as detailed in Appendix 1 of the report and approved that they be included in the consolidated proposals for the General Fund.***
- 1.2 The Committee considered and approved the proposed fees and charges for 2021/22 as detailed in Appendix 2 of the report.***
- 1.3 The Committee considered the level of any increase in contributions to Parish Councils in 2021/22 for Concurrent Functions and agreed that a 2% increase be implemented for 2021/22.***

**FM/108 COUNCIL TAX PREMIUM ON LONG-TERM EMPTY PROPERTIES**

The Strategic Director (Corporate Resources) presented the report to the Committee and sought approval for the increase of Council Tax for long term empty properties.

**RESOLVED:**

***The Committee agreed to increase the Council Tax Premium to 300% on properties empty beyond 10 years from 1 April 2021.***

**FM/109 DISCRETIONARY BUSINESS RATES RELIEF**

The Strategic Director (Corporate Resources) addressed the Committee regarding the key points within the report and highlighted the continued request for Active Nation to demonstrate how the discretionary relief was to be reinvested to benefit local facilities. Members were asked to consider and approve the recommendations within the report.

Councillor Pearson proposed that Active Nation regularly reported to the Housing and Community Services Committee regarding performance at Greenbank Leisure Centre

**RESOLVED:**

- 1.1 The Committee agreed granting Discretionary Relief for Charitable and Rural organisations for a period of two years to cover the financial years 2021/22 and 2022/23 to those organisations detailed in Appendix 1 of the report.***
- 1.2 The Committee recommended that Active Nation provides Housing and Community Services Committee with a regular update regarding overall performance at Greenbank Leisure Centre and demonstrate how the 20% discretionary relief will be reinvested back into the facilities.***

**FM/110 REFUSE COLLECTION ROUTE OPTIMISATION**

The Head of Operational Services presented the Report to the Committee and sought approval to commence a transformation project to optimise refuse collection routes and highlighted the benefits of route optimisation for the service. Members were informed that all Trade Unions had been made aware of the project and that an outline of the proposals had been shared with the refuse workforce.

**RESOLVED:**

- 1.1 The Committee endorsed the Business Case as per Appendix 1 of the report, which set out the basis for the requirement to***

*implement a route optimisation project and purchase the necessary consultancy and software.*

**1.2** *The Committee approved a contribution of £65,000 from the Growth provision for the implementation.*

**1.3** *The Committee approved the additional £7,000 per annum annual licence costs to be offset by reductions in the fuel budget.*

**1.4** *The Committee approved procurement through the most appropriate technology framework currently available.*

FM/111 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee and confirmed that other reports were to be added and that a Consolidated Budget report and a report concerning the Council Tax Reduction Scheme would be brought to the Committee in February.

**RESOLVED:**

*The Committee considered and approved the updated work programme noting that it be updated for the February and March meetings.*

FM/112 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**TO RECEIVE THE EXEMPT MINUTES OF THE FOLLOWING MEETING**

*The Committee approved the exempt minutes.*

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

*The Committee was informed no questions had been received.*



**COLLECTION RATES, DEBT RECOVERY AND WRITE OFFS**

***The Committee approved the recommendation in the report.***

The meeting terminated at 19:02 hours.

COUNCILLOR P WATSON

CHAIRMAN

PLANNING COMMITTEE

12<sup>th</sup> January 2021

**PRESENT:-**

**Conservative Group**

Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Ford, Muller, Watson and Mrs. Wheelton

**Labour Group**

Councillors Gee, Dr Pearson, Richards (substituting for Councillor Southerd), Shepherd and Tilley

**In Attendance**

Councillors Dunn and Taylor.

PL/116 **APOLOGIES**

The Committee was informed that Councillor Southerd had submitted Apologies for absence.

PL/117 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

PL/118 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

PL/119 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/120 **APPROVAL OF RESERVED MATTERS (LAYOUT, SCALE, APPEARANCE AND LANDSCAPING) FOR ERECTION OF 148 DWELLINGS ALONG WITH CREATION OF ROADS AND PUBLIC OPEN SPACE PURSUANT TO OUTLINE PERMISSION REF. 9/2016/0882 (PHASE 3) ON LAND AT**

**BROOMY FARM (EAST OF LINCOLN WAY AND SALISBURY DRIVE),  
WOODVILLE ROAD, HARTSHORNE, SWADLINCOTE**

The Head of Planning and Strategic Housing updated the Committee regarding the progress of a vehicle drop off area, through routes on the site giving access to various points along the Academy's boundary and additional pedestrian access gate to the Academy. Members were informed that the Academy's position remained that it had no objection to an access point to Thistle Close or similar area at some point in the future. The Head of Planning and Strategic Housing also sought approval for three additional conditions in relation to the provision of the drop off area, public open spaces and surfacing of the footpaths.

The Applicant's Agent attended the Committee Meeting and addressed Members regarding the application.

As a Local Ward Member, Councillor Taylor addressed the Committee highlighting the work undertaken by the Applicant to address previous concerns raised by the Committee and the disappointment of the Academy's response to an additional pedestrian access gate and suggested that the Committee write to the Academy expressing Members concerns and disappointment regarding the missed opportunity to provide safer routes and access to the Academy.

Members raised their disappointed with the response from the Academy regarding the installation of the pedestrian access gate.

***RESOLVED:***

***That planning permission be approved as per recommendation in the report of the Strategic Director (Service Delivery) with additional conditions related to the provision of a 'drop-off' area, removal of Permitted Development Rights within the Public Open Spaces, and details of the surfacing for all footpaths within the site. The Committee agreed that the Chairman, on behalf of the Committee write to the Academy expressing the concerns of Members and request that it enters into further dialogue regarding the additional pedestrian access.***

PL/121 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

DMPA/2019/1209	Breach Lane, Melbourne	Melbourne	Dismissed	Delegated
DMPA/2020/0420	Burbage, Etwall Lane, Burnaston	Etwall	Dismissed	Delegated
DMPN/2020/0535	Rectory Farm, Challaston Lane, Aston on Trent	Aston	Dismissed	Delegated

PL/122 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 18:45 hours.

COUNCILLOR MRS L BROWN

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

13<sup>th</sup> January 2021

**PRESENT:-**

**Conservative Group**

Councillor Hewlett (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Atkin and Corbin.

**Labour Group**

Councillors Bambrick, Gee and Mrs Stuart.

**In Attendance**

Councillors Mrs. Brown, Churchill, Fitzpatrick, MacPherson, Richards, Shepherd and Mrs. Wheelton.

OS/26 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/27 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

Councillor Atkin and Councillor Bambrick declared interests in item OS/31 by virtue of being a County Councillors.

OS/28 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/29 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/30 **CHALLENGES FACING GP SURGERIES – NHS PRESENTATION**

The NHS representative, Clive Newman, delivered a presentation to Members on how General Practice had responded during the Covid-19 pandemic.

Members raised questions about local surgeries and the processes for replacing and extending services in South Derbyshire and the cost associated for larger premises with extensive facilities. The NHS representative informed Members that a process for Section 106 funding had been developed and advised that it

would be a multi-million pounds cost to build a large surgery and that Section 106 funding would be a small part of the overall cost.

Members raised questions on the availability of General Practitioners for new facilities and the lead times for a GP appointments. The NHS representative clarified that whilst there as a nationwide shortage of qualified GPs, South Derbyshire was in a slightly better position and clarified that average waiting time for non-urgent appointments was 10-12 days.

The NHS representative agreed to share additional information and relevant NHS contact details with Members following the meeting.

OS/31 **CHALLENGES FACING VISION DERBYSHIRE – VERBAL UPDATE**

The Chief Executive advised Members that an update would be discussed at the Council meeting on Thursday, 14<sup>th</sup> January 2021 where all Members would have the benefit of taking part.

OS/32 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee.

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

OS/33 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The Meeting terminated at 19:40 hours.



CHAIRMAN

## ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

21st January 2021

**OPEN**

### **PRESENT:-**

#### **Conservative Group**

Councillors Mrs. Brown, Corbin, Ford, Mrs. Haines and Mrs. Patten.

#### **Labour Group**

Councillor Taylor (Chairman), Councillor Dunn (Vice-Chairman) and Councillors Heath, Singh and Tilley.

#### **Independent Group**

Councillors Fitzpatrick and MacPherson.

#### **In Attendance**

Councillors Mrs. Bridgen, Gee, Hewlett, Richards, Southerd and Mrs. Wheelton.

### EDS/78 **APOLOGIES**

The Committee was informed that no apologies had been received.

### EDS/79 **TO RECEIVE THE OPEN MINUTES**

The Open Minutes of the Meetings held on 13<sup>th</sup> August 2020, 15<sup>th</sup> September 2020, 24<sup>th</sup> September 2020 and 12<sup>th</sup> November 2020 were received.

### EDS/80 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declaration of Interest had been received.

### EDS/81 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

### EDS/82 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****EDS/83 PICTORIAL WILDFLOWER PLANTING TRIAL-OUTCOMES AND NEXT STEPS**

The Strategic Director (Service Delivery) presented the report to Members outlining the outcomes of the trial and the discussions with the County Council. The successful trials in Hilton, Repton and Ticknall were noted and Members were informed that officers would investigate why the site at William Nadin Way was not a success. The positive public support for the four year pilot was highlighted.

Members welcomed the excellent report and the worthy project and considered the mixed set of options for the continuation of the scheme. Members raised queries regarding outside events and the impact on increased litter, a communications campaign; the criteria for selecting the sites; and the clearance of arisings.

The Strategic Director (Service Delivery) and Head of Operational Services informed the Committee that discussions had taken place with the Licencing Team regarding this matter. An advertised sponsorship scheme was in place to provide additional planting on roundabouts. The Grounds Maintenance Manager had reviewed the District for suitable planting and sites where a different management regime could be piloted. It was confirmed that the sites selected were manageable within existing resources. Arising from the four pilot planting sites had been removed.

The Chairman recommended to the Committee that the scheme be extended District-wide in the long-term.

**RESOLVED:**

- 1.1 The Committee noted the outcome of the pictorial wildflower planting pilot scheme which was undertaken at four locations within the District during 2020.***
- 1.2 The Committee approved the continuation of wildflower planting in the four pilot areas in 2021, adapted to reflect the lessons learned in the initial scheme in 2020.***
- 1.3 The Committee welcomed Derbyshire County Council's agreement for the Council to trial a different mowing regime at four sites and at two "gateways" into the District to encourage indigenous/native wildflowers, under the terms of its Agency Agreement subject to the Committee's approval.***
- 1.4 The Committee endorsed a communications campaign under the banner "First Impressions" for the work on the "gateway" sites into the District.***

**1.5 The Committee noted that the above work would inform the potential development of a revised specification for its Agency Agreement with the County Council in the longer-term.**

**1.6 The Committee noted that the continuation of the wildflower trial and amendments to highway verge management on the proposed trial and gateway sites would be accommodated within existing budgets. However, should the Committee wish to see a District-wide expansion of the proposed trials in the longer-term then the resource implications of so doing would be the subject of a future report to this Committee and also be referred to the Finance and Management Committee for approval.**

#### EDS/84 **AUTHORITY MONITORING REPORT**

The Planning Policy Officer presented the report to Members outlining the key contents which featured the delivery of the Local Plan, Development Planning and the Housing Position Paper.

The Committee sought clarity on intermediate housing and details from the Conservation Officer on the heritage buildings noted at risk.

The Planning Policy Officer informed Members that intermediate housing referred to dwellings offered with shared ownership and the Strategic Director (Service Delivery) advised that a Member's briefing would be issued regarding the heritage buildings.

#### **RESOLVED:**

**The Committee noted the content of the Authority Monitoring Report (AMR) and authorised the publication of the document on the Council's website.**

#### EDS/85 **INTRODUCTION OF PRE-PLANNING APPLICATION CHARGING**

The Strategic Director (Service Delivery) introduced the report advising Members that a report regarding the charges had been discussed at a previous Committee.

The Head of Planning and Strategic Housing presented the Pre-Application Charging proposals to Members advising that the revenue generated would be re-invested into the Planning Service and that the final proposals would be available for Members to review at the next Committee in March.

Members enquired about the proposals to apply fees for single householders and listed buildings and requested justification for business being allowed a free service.

The Head of Planning and Strategic Housing advised the Committee that enquiries regarding listed buildings were mainly dealt with over the telephone

and that businesses bringing economic growth into the District were given incentives to invest in South Derbyshire and that further analysis of the charging mechanism would be completed and submitted with the final proposals.

**RESOLVED:**

- 1.1 The Committee endorsed the proposed Model 2 scheme in Appendix 1 of the report, for charging for planning pre-application advice to be provided by the Planning Service.***
- 1.2 The Committee granted delegated authority to the Head of Planning and Strategic Housing to produce, finalise and refine supporting guidance, detailed fees schedule, required documentation for submissions and application forms to deliver the scheme.***
- 1.3 The Committee agreed that proposals for how the potential income generated by the adoption of pre-application charging could be reinvested in the Planning Service, be the subject of separate reports to Environment and Development Services and Finance and Management Committees.***

EDS/86 **REVIEW OF PRIVATE HIRE FEES**

The Senior Licensing Officer outlined the content of the Report to Members highlighting that the purpose of the review was to ensure legal compliance.

**RESOLVED:**

- 1.1 The Committee approved the proposed fees for private hire drivers, vehicles and operators.***
- 1.2 The Committee agreed that the fees take effect from 1<sup>st</sup> March 2021.***

EDS/87 **ENVIRONMENT POLICY**

The Environmental Health Officer presented the report advising Members that the Environment Policy had been revised to reflect the ambitions and visions of the Corporate Plan and it would be published in accordance with international standard ISO 14001.

**RESOLVED:**

***The Committee approved the revised Environment Policy as per Appendix 1 of the report.***

**EDS/88 COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented the report to Members noting that a Review of Interim Waste Services Report was to be added to the Work Programme.

**RESOLVED:**

*That the Committee considered and approved the updated work programme.*

**EDS/89 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985****RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**EXEMPT MINUTES**

*The exempt Minutes of the Meetings held on 13<sup>th</sup> August 2020, 15<sup>th</sup> September 2020, 24<sup>th</sup> September 2020 and 12<sup>th</sup> November 2020 were received.*

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*



**SHARPE'S POTTERY MUSEUM**

*The Committee approved the recommendation in the report.*

**DRAFT FREEPORT PROPOSALS**

*The Committee approved the recommendation in the report.*

The meeting terminated at 20:05 hours.

COUNCILLOR TAYLOR

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

28<sup>th</sup> January 2021

**PRESENT:-**

**Labour Group**

Councillor Rhind (Chairman), Councillor Mulgrew (Vice-Chairman) and Councillors Heath, Pegg, Richards and Shepherd.

**Conservative Group**

Councillors Churchill, Corbin, Mrs. Haines and Watson (substituting for Councillor Atkin).

**Independent Group**

Councillors Dawson and Roberts

**In Attendance**

Councillors Dunn, Dr. Pearson, Southerd, Tilley and Mrs. Wheelton.

HCS/67 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Atkin.

HCS/68 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETINGS**

The Open Minutes of the Meetings held on 20<sup>th</sup> August 2020, 1<sup>st</sup> October 2020 and 19<sup>th</sup> November 2020 were noted and approved as a true record and signed by the Chairman.

HCS/69 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest from Members had been received.

HCS/70 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/71 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

**HCS/72    GREEN HOMES GRANT – LOCAL AUTHORITY DELIVERY PHASE 1B**

The Strategic Director (Service Delivery) presented the report to the Committee outlining the grant awarded and informed Members that an allocations policy would be developed along with the application criteria and qualification procedure to support the process. The Strategic Director highlighted a poll of households that had been conducted which demonstrated a high level of interest from residents.

Members were very pleased to note the announcement about the grant that would provide energy efficient solutions for many residents.

**RESOLVED:-**

***The Committee approved the proposed Allocation Policy for the Green Homes Grant – Local Authority Delivery Scheme Phase 1b.***

**HCS/73    DERBYSHIRE COUNTY COUNCIL ASSISTIVE TECHNOLOGY CONTRACT OPTIONS**

The Head of Housing Services presented the report to Members advising that a continuation of discussions with the County Council would be required to move the service into delivery.

**RESOLVED:-**

- 1.1 The Committee agreed that the Council continues to provide Assistive Technology (Careline) and Independent Living (Warden) services under the extended contract with Derbyshire County Council (DCC) until 31 March 2022.***
- 1.2 The Committee approved the proposed response to DCC on its proposals for future services at paragraph 4.4 of the report.***
- 1.3 The Committee agreed to continue to work with DCC and other providers to develop appropriate new services for implementation at the end of the current contract period the outcome of which will be reported to a future Committee.***

**HCS/74    SOCIAL HOUSING WHITE PAPER**

The Head of Housing Services presented the report to the Committee advising Members that the Government's white paper included seven key aspects including property safety and included a Regulator that would be appointed to inspect all housing provider's accommodation on a four-yearly basis.

**RESOLVED:-**

- 1.1 The Committee noted the implications for the Council's Housing Service of proposals contained in the Government's recently published Social Housing White Paper.**
- 1.2 The Committee agreed to consider the financial and legal implications of the proposals at a future meeting.**

HCS/75 **HOMELESSNESS AND ROUGH SLEEPING STRATEGY**

The Head of Housing Services presented the report and highlighted the external review, the major causes and factors that led to homelessness and noted that an internal review of processes would be undertaken to ensure preventive measures were included.

Members gave overwhelming support to the report and findings of the external review commenting that face-to-face facilities in the offices should be maintained for those who required this service.

**RESOLVED:-**

- 1.1 The Committee approved the draft Homelessness and Rough Sleeping Strategy and Action Plan for public consultation.**
- 1.2 The Committee agreed that the final version of the Strategy be presented to the Committee for ratification after the public consultation period.**

HCS/76 **HOUSING REVENUE ACCOUNT BUDGET, FINANCIAL PLAN AND PROPOSED RENT 2021-22**

The Strategic Director (Corporate Resources) presented the report and referred to the previous Housing and Community Services Committee where the item had been discussed.

**RESOLVED:-**

- 1.1 That the Committee agreed that Council House Rents be increased by CPI plus 0.5% (1% in total) for Tenants with effect from 1<sup>st</sup> April 2021 in accordance with the Welfare Reform and Work Act 2016 and after conclusion of the Rents for Social Housing from 2020 consultation.**
- 1.2 That the Committee considered the proposed revenue income and expenditure for 2021/22, together with the 10-year Financial Plan for the Housing Revenue Account (HRA) as detailed in Appendix 1 of the report and referred them to the Finance and Management Committee for approval.**
- 1.3 That the Committee agreed that the HRA be kept under review and measures identified to mitigate the financial risks detailed in the report and to maintain a sustainable financial position.**

HCS/77 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery).

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

HCS/78 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**MINUTES**

***The Exempt Minutes of the Meetings held on 20<sup>th</sup> August 2020, 1<sup>st</sup> October 2020 and 19<sup>th</sup> November 2020 were received.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed that no questions had been received.***

The Meeting terminated at 18:55 hours.

COUNCILLOR G RHIND

CHAIRMAN

PLANNING COMMITTEE

9<sup>th</sup> February 2021

**PRESENT:**

**Labour Group**

Councillors Tilley (Chairman) and Councillor Southerd (Vice-Chairman) and Councillors Gee, Dr Pearson and Shepherd.

**Conservative Group**

Councillors Mrs. Brown, Mrs. Bridgen, Ford, Muller and Watson.

**Independent Group**

Councillor Angliss, Dawson,

**Non-Grouped**

Councillor Mrs. Wheelton.

**In Attendance**

Councillors Bambrick, Mrs. Patten, Pegg, Rhind and Richards.

PL/123 **APOLOGIES**

The Committee was informed that no Apologies for absence had been received.

PL/124 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The Open Minutes of the following Meetings were reviewed, considered as a true record and approved by the Chairman. It was further noted that in the 28<sup>th</sup> July 2020 Minutes, Councillor Wheelton declared an interest in PL/42 and not PL/41 as previously recorded.

<b>Committee</b>	<b>Date</b>	<b>Minute References</b>
Planning	28 <sup>th</sup> July 2020	PL/29 – PL/44
Planning	25 <sup>th</sup> August 2020	PL/47 – PL/58

PL/125 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

PL/126 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****PL/127 REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members, as necessary. Consideration was then given thereto and decisions were reached as indicated.

**PL/128 THE REMOVAL OF CONDITION NO. 9 (RELATING TO SKYLARK HABITAT COMPENSATION) OF PERMISSION REF. 9/2017/1191 (RELATING TO OUTLINE PERMISSION (ALL MATTERS RESERVED FOR FUTURE APPROVAL) FOR RESIDENTIAL DEVELOPMENT OF UP TO 50 DWELLINGS WITH OPEN SPACE, DRAINAGE AND ASSOCIATED WORKS) ON LAND AT SK2730 1591, EAST OF EGGINTON ROAD AND NORTH OF JACKSONS LANE, ETWALL, DERBY**

The Head of Planning and Strategic Housing appraised the Committee of application highlighting that the proposal was included within the Local Plan and that Outline Planning Permission had been approved in 2019 and requested that the Management and Monitoring of the Skylark Habitat, for a period of 10 years, be approved.

An Objector and the Applicant's Agent attended the Committee Meeting and addressed Members regarding the application.

Councillor Brown queried what remedies were in place if the Skylarks disappeared. The Head of Planning and Strategic Housing informed Members that no works could commence until the Offsetting Scheme was submitted to the Council and that there were a number of conditions to protect the birds but as a protected species any harm to the Skylarks would be considered an offence under wildlife legislation.

***RESOLVED:***

***That delegated authority be granted to the Head of Planning and Strategic Housing to conclude negotiations on and complete an agreement under section 106 of the Town and Country Planning Act 1990 so to secure the planning obligations as previously sought in and attached to 9/2017/1191 along with the associated provisions for long term management of any public facilities provided; and approve the application as per the report of the Strategic Director (Service Delivery), subject to conditions.***

**PL/129 RETROSPECTIVE FULL PLANNING APPLICATION FOR (PREVIOUSLY APPROVED SCHEME REF NO; DMPA/2020/0122) INCLUDING AMENDMENTS TO THE APPEARANCE TO PROVIDE HORIZONTAL CLADDING; REMOVAL OF GROUND FLOOR SIDE DOOR; AND AMENDMENT TO GROUND FLOOR SIDE WINDOW AT 72 MAIN STREET, WESTON ON TRENT, DERBY, DE72 2BL**



Planning Delivery Team Leader appraised the Committee of proposal highlighting the minor amendments to the previously approved scheme.

As a Local Ward Member, Councillor Watson addressed the Committee reminding Members of the concerns previously raised by local residents.

**RESOLVED:**

***That planning permission be approved as per recommendation in the report of the Strategic Director (Service Delivery).***

PL/130 **THE ERECTION OF A SINGLE STOREY SIDE EXTENSION AT 8 DERBY HILLS FARM COURT, MELBOURNE, DERBY, DE73 8EE**

The Head of Planning and Strategic Housing appraised the Committee of proposal and explained that it was before Members as the applicant was related to a Council employee.

**RESOLVED:**

***That planning permission be approved as per recommendation in the report of the Strategic Director (Service Delivery).***

PL/131 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2018/0968	4 Church Street, Hartshorne	Woodville	Dismissed	Delegated
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PL/132 **AMENDMENT TO SECTION 106 AGREEMENT RELATING TO LAND AT COURT STREET, WOODVILLE**

Planning Delivery Team Leader appraised the Committee of proposal outlining the history of the previously approved applications and that following advice received from the District Valuer it was proposed to increase the Section 106 contribution.

Members fully agreed that the increased Section 106 contributions would greatly improve the Swadlincote Woodlands.

**RESOLVED:**

***1.1 The Committee endorses the amendment to the agreement to include an additional financial contribution of £26,000 as a result of the additional 4 dwellings proposed. In light of the initial sum being allocated towards the delivery of the Swadlincote Regeneration Route, it is recommended that the sum be allocated towards the adjacent Council owned and managed Swadlincote Woodlands.***

**1.2 That the Committee delegate authority to the Head of Planning and Strategic Housing to agree the finer detail and wording of the obligations to be secured under the Deed o Variation.**

PL/133 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

**RESOLVED:**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE THE EXEMPT MINUTES OF THE FOLLOWING MEETING**

*The Exempt Minutes of the Meetings held on 28<sup>th</sup> July and 25<sup>th</sup> August were received.*

<b>Committee</b>	<b>Date</b>	<b>Minute References</b>
Planning	28 <sup>th</sup> July 2020	PL/45 – PL/46
Planning	25 <sup>th</sup> August 2020	PL/59 – PL/60

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 18:50 hours.

COUNCILLOR TILLEY

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

10<sup>th</sup> February 2021

**PRESENT:-**

**Labour Group**

Councillor Bambrick (Chairman), Mrs Stuart (Vice-Chairman) and Councillor Gee.

**Conservative Group**

Councillors Atkin, Hewlett and Muller.

**Independent Group**

Councillor Roberts.

**In Attendance**

Councillors Dunn, Dr Pearson, Richards, Tilley and Mrs. Wheelton.

OS/34 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/35 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations of interest from Members of the Committee had been received.

OS/36 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/37 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/38 **BUDGET SCRUTINY 2021-22**

The Strategic Director (Corporate Resources) presented the report highlighting the late notification of the New Homes Bonus and retained rates. It was confirmed that Council Tax would be ratified at Full Council on 24<sup>th</sup> February 2021 and set by 9<sup>th</sup> March 2021.

The Strategic Director (Corporate Resources) provided a summary of the Housing Revenue Account and an overview of the General Fund and explained that an expected increase of spending showed in the medium-term financial plan was due to investment in services. It was noted that the Fair Funding review had been delayed due to the Covid-19 situation with results expected late in 2021.

The Chairman noted an excellent Budget report.

Members raised a queries regarding value for money and how much revenue had been lost through unlet properties over the last 12 months.

The Strategic Director informed the Committee that the report template included guidance for Officers to provide a statement on key areas of the proposal such as value for money and Members would be provided with details of lost revenue.

**RESOLVED:-**

- 1.1 That the Committee consider the proposed budgets of the Council for 2021/22 and provide any feedback to Finance and Management Committee as appropriate.***
- 1.2 That the Committee consider the medium-term financial plans of the General Fund and Housing Revenue Accounts and make any recommendations to Finance and Management Committee to support budget and policy development.***

OS/39 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee. Members requested that that an update on Universal Credit and Council Tax plus Tourism and Regeneration to be added to the Work Programme for the March Committee.

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

OS/40 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER  
COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The Meeting terminated at 18:40 hours.

COUNCILLOR BAMBRICK

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

11<sup>th</sup> February 2021

**PRESENT:**

**Labour Group**

Councillor Dr. Pearson (Chairman), Councillor Richards (Vice-Chairman) and Councillors Rhind, Southerd, Taylor and Tilley

**Conservative Group**

Councillors Mrs. Brown, Churchill, Corbin (substituting for Councillor Ford) and Watson.

**Independent Group**

Councillors Angliss and Fitzpatrick

**In Attendance**

Councillors Atkin, Bambrick, Dunn, Hewlett and Mrs. Wheelton.

FM/115 **APOLOGIES**

Apologies for absence were received from Councillor Ford.

FM/116 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETING**

The Open Minutes of the following Meetings were reviewed, considered as a true record and approved by the Chairman.

<b><u>Committee</u></b>	<b><u>Date</u></b>	<b><u>Minutes No's</u></b>
Finance and Management Committee	30.07.20	FM/32 – FM/45
Finance and Management Committee	27.08.20	FM/48 – FM/58

FM/117 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Richards declared a personal interest in item FM/131 by virtue that the person was known to him.

FM/118 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/119 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed a question had been received from

FM/120 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

### **MATTERS DELEGATED TO COMMITTEE**

#### **FM/121 INTRODUCTION OF PRE-PLANNING APPLICATION CHARGING**

The Head of Planning and Strategic Housing presented the report to the Committee. Members were informed that the report had been approved by E&DS Committee in January 2021 and that another report was to be brought before E&DS and F&M Committees in March 2021 to demonstrate how income generated could be reinvested into the Planning Service. The Head of Planning and Strategic Housing highlighted the preferred model to be adopted and those applications that would be excluded from the charge.

#### **RESOLVED:**

- 1.1 The Committee noted the support in principle from Environment and Development Services Committee to introduce the proposed Model 2 scheme in the Appendix of the report, for charging for planning pre-application advice to be provided by the Planning Service.***
- 1.2 The Committee approved the financial implications contained in the report.***
- 1.3 The Committee agreed that the proposals for how the potential income generated by the adoption of pre-application charging could be reinvested in the Planning Service, be the subject of separate reports to Environment and Development Services and Finance and Management Committee.***

#### **FM/122 PROPOSED LOCAL COUNCIL TAX REDUCTION SCHEME 2021-22**

The Strategic Director (Corporate Resources) delivered the Report to the Committee highlighting the need to extend the scheme for a further year.

#### **RESOLVED:**

- 1.1 The Committee approved the existing Local Council Tax Reduction Scheme currently in place and that it be continued for 2021/22.***
- 1.2 The Committee agreed that the detailed parameters be submitted to Full Council on 24 February 2021 for formal adoption.***



FM/123 **GENERAL FUND CONSOLIDATED BUDGET REPORT 2021-22**

The Head of Finance presented the Report to the Committee explaining that recommendations 1.2 and 1.3 would separate consideration. The Head of Finance highlighted the Council's financial position, Council Tax, Local Government Settlements, Business Rates and the proposed Budget for 2021-22.

Councillor Churchill supported the increase of 1.95% and raised a query regarding South Derbyshire District Councils proportion as a percentage of the total Council Tax bill and how the 1.95% increase compared to increase for other elements of the bill. The Head of Finance informed Members that the Council retained 10.4% of the Council Tax bill and the element for Parish Council within the District was about 11%. The Strategic Director (Corporate Resources) added that the only known approximate increases were 6% for the Police and Crime Commission and 2% for County Council.

Councillors Southerd supported by Councillor Richards proposed a 1% increase.

Cllr Brown enquired how a 1% increase would impact on the Councils green initiatives and other services for our residents – The Strategic Director (Corporate Resources) the current financial position of the council was sustainable at the current time but the potential impact of the Fair Funding Review would need to be considered and that going below 1.95% could in the future put added pressure on the commitments of the Corporate Plan. The Strategic Director (Service Delivery) informed Members that the proposals within the Climate and Environment Plan under review had no allocated funding and alternative income streams were to be considered.

Cllr Fitzpatrick supported by Councillor Angliss proposed an increase of 1.5%

**RESOLVED:**

- 1.1     *The Committee considered and approved the estimates of revenue income and expenditure on the General Fund for 2021/22.***
- 1.2     *The Committee approved a 2% increase on grants to voluntary bodies and Parish Councils for concurrent functions for 2021/22***
- 1.3     *The Committee recommended to Full Council that the rate of Council Tax for 2021/22 should be increased by 1%.***
- 1.4     *The Committee approved the updated five-year financial projection for the General Fund to 2025/26 as detailed in Appendix 1 of the report, and all the associated assumptions and risks as included in the report.***
- 1.5     *The Committee noted the Council's National Non-Domestic Rates return (NNDR1) for 2020/21 showing retained business rates of £8,874,194 for 2021/22.***

- 1.6     *The Committee noted that efficiencies and budget savings continue to be pursued to improve the current financial projection.***

**FM/124   HOUSING REVENUE ACCOUNT BUDGET 2021-22 AND FINANCIAL PLAN TO 2030**

The Head of Finance presented the Report to the Committee and provided a summary of the key points and highlighted the Housing Revenue Account reserves and the annual rent increase.

**RESOLVED:**

- 1.1     *The Committee approved the proposed revenue income and expenditure for 2021/22, together with the 10-year Financial Plan for the Housing Revenue Account (HRA) as detailed in Appendix 1 of the report.***
- 1.2     *The Committee agreed that that the HRA be kept under review and measures identified to mitigate the financial risks detailed in the report and to maintain a sustainable financial position.***

**FM/125   CAPITAL BUDGET TO 2026**

The Head of Finance presented the Report to the Committee providing a summary of the General Fund, the Housing Revenue Account, Capital Reserves and Housing Revenue Account Reserves.

Members thanked the Head of Finance for a detailed report that gave the Council hope for the future.

**RESOLVED:**

- 1.1     *The Committee considered and approved the capital programme expenditure and funding to 2026.***
- 1.2     *The Committee agreed that the current Fleet Management Strategy and Vehicle Replacement Plan be reviewed in 2021/22 and be realigned to the level of resources currently available and that the outcome be reported back to this Committee.***
- 1.3     *The Committee agreed that £600,000 be earmarked in the Capital Receipts Reserve to replace vehicles, plant and equipment in 2025/26, pending the above review.***

**FM/126   ANNUAL REPORT OF THE SECTION 151 OFFICER**

The Strategic Director (Corporate Resources) presented the report to the Committee which would also be presented to Full Council on the 24<sup>th</sup> February 2021 with an amendment regarding the 1% Council Tax increase, as approved.

Members were asked in particular to consider the recommendation to add nothing further to the Base Budget until the outcome of the Fair Funding Review was known.

Members noted the importance of no new spending commitments until the outcome of the Fair Funding Review expected in the Autumn 2021.

**RESOLVED:**

- 1.1      *The Committee noted and considered the Annual Report of the Section 151 Officer.***
- 1.2      *The Committee noted that the Council has due regard to the Annual Report when approving the Budget for 2021/22 at Full Council on 24 February 2021 and when considering future proposals for new spending and the utilisation of resources.***
- 1.3      *The Committee noted that no new spending commitments will be added to the Base Budget and Medium-Term Financial Plan approved by the Finance and Management Committee on 11 February 2021, pending the outcome of the Government's Fair Funding Review.***
- 1.4      *The Committee noted that the Medium-Term Financial Plan will be reviewed and updated following details emerging from the Government's Fair Funding Review which is expected in autumn 2021.***

**FM/127    COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

***The Committee considered and approved the updated work programme.***

**FM/128    LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE THE EXEMPT MINUTES OF THE FOLLOWING MEETINGS**

***The Committee approved the exempt minutes.***

<b><u>Committee</u></b>	<b><u>Date</u></b>	<b><u>Minutes No's</u></b>
Finance and Management Committee	30.07.20	FM/46 – FM/47
Finance and Management Committee	27.08.20	FM/59 – FM/65

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL  
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**LAND AT ALBERT VILLAGE**

***The Committee approved the recommendation in the report.***

The meeting terminated at 19:40 hours.

COUNCILLOR Dr PEARSON

CHAIRMAN

## ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

4<sup>th</sup> March 2021

**OPEN**

### **PRESENT:-**

#### **Labour Group**

Councillor Taylor (Chairman), Councillor Heath (Vice-Chairman)  
Councillors, Dunn, Singh, and Tilley

#### **Conservative Group**

Councillors Mrs. Brown, Corbin, Ford, Mrs. Haines and Muller  
(substituting for Mrs. Patten).

#### **Independent Group**

Councillors Fitzpatrick and MacPherson

#### **In Attendance**

Councillors Bambrick, Gee, Pegg, Richards and Mrs. Wheelton.

### EDS/94 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Mrs. Patten.

### EDS/95 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declaration of Interest from Members of the Committee had been received.

### EDS/96 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

### EDS/97 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****EDS/98 CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2020-21 QUARTER 3 – 1 OCTOBER TO 31 DECEMBER)**

The Head of Organisation Development and Performance presented the report to the Committee noting progress overall and summarised the measures on track along with those which were rated amber and red which included an increase in the number fly tipping incidents. The Head of Operational Services highlighted the increase of waste and recycling collection per household, due to the impact of the lockdown and how the sub-contractor collecting recycled waste had gone into liquidation, but services had been managed in-house and provided seamlessly to residents.

The Chair thanked Operational Services for its support and work to maintain the kerbside services.

Members asked if “litter-cams” had been considered to monitor fly tipping and enquired about the announcement of the Freeport in South Derbyshire. The Strategic Director (Service Delivery) informed the Committee that developments on “litter-cams” would be looked at in the future and advised that the Freeport proposals would be subject to government planning processes.

**RESOLVED:**

- 1.1     *The Committee considered progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2     *The Committee reviewed the Risk Register for the Committee’s services.***

**EDS/99 STREET TRADING – REVISION OF STREET TRADING POLICY**

The Senior Licensing Officer outlined the details of the report noting a twelve week consultation had been conducted with four representations received.

**RESOLVED:**

- 1.1     *Members noted the consultation responses received in relation to the Street Trading Policy at Appendix 2 of the report.***
- 1.2     *Members approved the Council’s Street Trading Policy.***

**EDS/100 SAFEGUARDING TRAINING FOR PRIVATE HIRE DRIVERS**

The Senior Licensing Officer presented the report to the Committee which detailed the proposed training schedule of the revised policy for existing and new drivers. Members were informed that a training supplier had been identified to provide online and classroom delivered courses.

Members queried when drivers would be notified about the initial and refresher training sessions, the frequency of courses, the renewals and if the training was accessible if a driver was not online.

The Senior Licensing Officer confirmed training for new drivers would be a classroom based course with an online refresher course taken after three years and clarified that drivers would be notified that training was required with the licence renewal notification.

**RESOLVED:**

***The Committee agreed for the Council to amend the wording of the Private Hire Licensing Policy 2021 – 2026 as per the table contained at paragraph 3.6 of the report with the amendment that further classroom training be required for all drivers after the three year period following refresher training.***

EDS/101 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented the work programme to Members. The Head of Planning and Strategic Housing summarised a number of Planning reports to be added to the work programme for Committees on or after the 21<sup>st</sup> April 2021.

**RESOLVED:**

***The Committee considered and approved the updated work programme.***

EDS/102 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The meeting terminated at 18:45 hours



CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

11<sup>th</sup> March 2021

**PRESENT:-**

**Labour Group**

Councillor Rhind (Chairman), Councillor Mulgrew (Vice-Chairman) and Councillors Heath, Pegg, Richards and Shepherd.

**Conservative Group**

Councillors Atkin, Churchill, Corbin and Mrs. Haines.

**Independent Group**

Councillors Dawson and Roberts

**In Attendance**

Councillors Bambrick, Dunn, Taylor and Mrs. Wheelton.

HCS/81 **APOLOGIES**

The Committee were informed there were no apologies.

HCS/82 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declaration of Interest had been received from Members of the Committee.

HCS/83 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/84 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

HCS/85 **CORPORATE PLAN 2020-24 PERFORMANCE REPORT**

The Head of Organisational Development and Performance presented the report to the Committee outlining the ratings for each of the measures for the service area.

The Communities Manager provided detailed information regarding the number of calls to the Police in connection to Anti-Social Behaviour that were related to Covid-19 breaches.

The Head of Housing addressed Members regarding the rating for the average time to re-let Council Homes during the first lockdown and the statement of income losses that would be presented to the next Finance and Management Committee.

The Head of Organisational Development and Performance advised Members of a new risk for Leisure Centres due to the impact of Covid-19 and the Strategic Director (Service Delivery) advised that South Derbyshire District Council had been working collaboratively with Active Nation and that a national recovery fund had been made available Leisure Centres which could offset the risk.

Members supported the report and noted the additional information provided by Officers.

**RESOLVED:-**

***1.1 The Committee considered progress against performance targets set out in the Corporate Plan 2020 - 2024.***

***1.2 The Committee reviewed the Risk Register for the Committee's services.***

HCS/86 **CONTRIBUTION TO ACTIVE DERBYSHIRE**

The Strategic Director (Service Delivery) presented the report and advised Members that the contributions sought to improve the participation and activity levels in sport across the County.

Members welcomed the report that encouraged people throughout the District to become more active and maintain good health.

**RESOLVED:-**

***1.1 The Committee approved a financial contribution to Active Derbyshire for 2021-22 of £12,191 for the delivery of outcomes set out in a Service Level Agreement with the Council.***

***1.2 The Committee agreed that delegated authority be given to the Strategic Director, Service Delivery, in consultation with the Chairman of the Committee to sign any separate agreements necessary to ensure the delivery of the projects set out in the Service Level Agreement.***

HCS/87 **SAFER STREETS FUNDING – SWADLINCOTE CENTRE**

The Chairman informed the Committee that he had given his permission for the report to be removed from the agenda.

The Strategic Director (Service Delivery) explained that the Council had been informed that part of the bid pertaining to the employment of staff in the town centre would not be eligible for funding and therefore the bid would be revised and submitted under the Scheme of Delegation.

HCS/88 **HOUSING CUSTOMER ENGAGEMENT STRATEGY**

The Head of Housing Services presented the report and action plan to the Committee and informed Members that there had been a few changes to the policy following consultation, but it ensured that it met the requirements of the housing regulator.

Members expressed a desire for access to the information collected by the Community Engagement Officers.

**RESOLVED:-**

***1.1 The Committee approved the Housing Customer Engagement Strategy Action Plan as per Appendix A of the report***

***1.2 The Committee approved the publication of the Housing Ombudsman Code of Practice for Complaints self-assessment as per Appendix C of the report.***

HCS/89 **HOUSING INCOME MANAGEMENT POLICY**

The Head of Housing Services confirmed that the consultation process had been completed with customers and stakeholders, but due to the pandemic face to face options had not been possible and a poor response had been returned.

**RESOLVED:-**

***1.1 The Committee approved the Housing Income Management Policy first presented to the Committee on 19 November 2020.***

***1.2 The Committee agreed that the Policy be implemented with effect from 1 April 2021.***

HCS/90 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery).

**RESOLVED:-**

*That the Committee considered and approved the updated work programme.*

HCS/91 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

*The Committee was informed that no questions had been received.*

The Meeting terminated at 18:55 hours.

COUNCILLOR G RHIND

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

18<sup>th</sup> March 2021

**PRESENT:**

**Labour Group**

Councillor Dr. Pearson (Chairman), Councillor Pegg (Vice-Chairman)  
Councillors Rhind, Richards, Southerd and Taylor

**Conservative Group**

Councillors Mrs. Brown, Churchill, Mrs. Haines (substituting for  
Councillor Ford) and Watson

**Independent Group**

Councillors Angliss and Fitzpatrick

**In Attendance**

Councillors Mulgrew, Tilley and Mrs. Wheelton.

FM/132 **APOLOGIES**

Apologies for absence were received from Councillors Ford.

FM/133 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from Members of the Committee had been received.

FM/134 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL  
PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/135 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL  
PROCEDURE RULE NO 11**

The Committee was informed that no questions had been received from Members of the Council.

FM/136 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE****FM/137 CORPORATE PLAN 2020-24 PERFORMANCE REPORT (2020-21 QUARTER 3 – 1 OCTOBER TO 31 DECEMBER)**

The Head of Organisational Development and Performance presented the report to the Committee noting the overall progress of measures and highlighted areas of concern which included apprenticeships, days lost due to sickness and rateable values. The Head of Organisational Development and Performance outlined the updates within the Risk Registers and the Head of Finance gave a brief summary of additional risks added to the Register regarding the financial management system, payroll service, banking counterparty limits and interfacing external systems.

Members raised queries regarding the social mobility action plan and Sharpe's Pottery Museum. The Chief Executive assured Members that whilst the social mobility action plan's progress was affected by Covid-19 it remained a key objective of the Council and outlined new initiatives and investments that would create new job opportunities within the District. The Chief Executive informed the Committee that the Sharpe's Pottery risk related to the changes to the Board of Trustees.

**RESOLVED:**

- 1.1 That the Committee considered progress against performance targets set out in the Corporate Plan 2020 - 2024.***
- 1.2 The Committee reviewed the Risk Register for the Committee's services.***

**FM/138 STANDBY AND CALLOUT PROCEDURE**

The Human Resources Manager delivered the report to the Committee and gave an overview regarding the proposed payment charges.

**RESOLVED:**

***The Committee approved the Standby and Callout Procedure with effect from 1<sup>st</sup> April 2021 as per Appendix 1 of the report.***

**FM/139 EXTENSION TO THE COMMUNITY AND ENVIRONMENTAL PARTNERSHIP SCHEME**

The Communities Manager outlined details of the report to the Committee and highlighted how Covid 19 had resulted in fewer applications and that the extension would provide the opportunity for local organisations and groups in the community to apply for capital grants post March 2021.



**RESOLVED:**

***The Committee approved the extension of the Council's Community and Environment Partnership Scheme (CEPS) for an additional two-year period until the end of March 2023.***

FM/140 **REVENUE FINANCIAL MONITORING 2020-21**

The Head of Finance delivered the Report to the Committee and outlined the Housing Revenue Account, the General Fund, the Collection Fund and the allocation of Covid funding across the Council.

Councillor Churchill sought clarity regarding a fall in the minimum projected balance below the statutory minimum. The Head of Finance informed the Committee of potential additional pressures facing the Council and explained that the position would become clearer later in the year.

**RESOLVED:**

***The Committee considered and approved the latest revenue financial position for 2020/21 as detailed in the report.***

FM/141 **CAPITAL FINANCIAL MONITORING 2021-21**

The Head of Finance presented the report to the Committee highlighting the new appendix that related to Section 106 Funding, projected underspends and the amounts to be carry forward due the impact of Covid-19.

**RESOLVED:**

***1.1 The Committee considered and approved the latest capital financial position for 2020/21 as detailed in the report.***

***1.2 The Committee noted the balance of S106 available for use by the Council for capital projects as detailed in Appendix 2 of the report.***

FM/142 **CAPITAL STRATEGY 2021-21 TO 2024-25**

The Head of Finance presented the annual report to the Committee and outlined the changes with regard to Capital Funding.

Members thanked the Head of Finance for a detailed report.

**RESOLVED:**

***The Committee approved the proposed Capital Strategy 2020/21 to 2024/25 as detailed in Appendix 1 of the report.***

**FM/143 TREASURY MANAGEMENT UPDATE 20-21**

The Head of Finance delivered the Report to the Committee and summarised the key points within the Report. The Head of Finance highlighted breaches of County Party Limits due to Covid grants received from the Government and outlined measures but in place to prevent any future breaches.

**RESOLVED:**

- 1.1 The Committee considered and approved the latest Treasury Management Update for quarter 3 2020/21 as detailed in Appendix 1 of the report.***
- 1.2 The Committee approved the updated Counterparty List for investments and bank deposits as detailed in Appendix 2 of the report.***

**FM/144 COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

***That the Committee considered and approved the updated work programme.***

**FM/145 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)****RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**SUNDRY DEBTOR WRITE OFFS**

***The Committee approved the recommendation in the report.***

**SWADLINCOTE TOWN CENTRE**

*The Committee approved the recommendation in the report.*

**KERBSIDE RECYCLING SERVICE**

*The Committee approved the recommendation in the report.*

**REVIEW OF HOUSING SERVICE**

*The Committee approved the recommendation in the report.*

The meeting terminated at 19:55 hours.

COUNCILLOR Dr PEARSON

CHAIRMAN

OVERVIEW AND SCRUTINY COMMITTEE

31<sup>st</sup> March 2021

**PRESENT:-**

**Labour Group**

Councillor Bambrick (Chairman), Mrs Stuart (Vice-Chairman) and Councillor Gee.

**Conservative Group**

Councillors Atkin, Hewlett and Muller.

**Independent Group**

Councillor Roberts.

**In Attendance**

Councillor Mrs. Wheelton.

OS/41 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/42 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations of interest from Members of the Committee had been received.

OS/43 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/44 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

**OS/45 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE**

The Strategic Director (Corporate Resources) presented the quarterly report to Members.

**RESOLVED:-**

***The Committee considered the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.***

**OS/46 COUNCIL TAX COLLECTION AND UNIVERSAL CREDIT – UPDATE**

The Strategic Director (Corporate Resources) presented the report to Members advising that the latest Government statistics released in January indicated that 55% of eligible South Derbyshire residents had transferred to the Universal Credit scheme and that 20% of council tenants were in receipt of Universal Credit. It was noted that Council rent arrears had doubled in the last two years and that Housing Officers were engaged in supporting residents to secure the collection of rent arrears.

The Committee was informed that Council Tax collection was at 96% as at the end of February 2021 and that many households had benefitted from the Government's hardship funding. The Strategic Director explained how a change of approach to collecting arrears due to Covid-19 meant soft recovery methods had been implemented with Officers contacting residents by telephone and email and advised that debt had been passed to enforcement during Covid-19, but those agencies had been operating under strict procedures whilst maintaining sensitivity.

Members welcomed the report and asked that thanks be passed to all staff for working hard to support residents during Covid-19 and raised questions regarding the hardship funding.

The Strategic Director (Corporate Resources) confirmed that residents covered by the Council Tax Discount scheme were targeted for hardship funding and bills adjusted automatically as per Finance and Management Committee recommendations.

**RESOLVED:-**

***The Committee considered the current position regarding the impact of Universal Credit and Council Tax recovery and would provide feedback to the Finance and Management Committee to inform policy and service improvement.***

**OS/47 UPDATE ON TOURISM AND REGENERATION – Verbal Update**

The Chief Executive provided a verbal update on Tourism and Regeneration in South Derbyshire during the Covid-19 pandemic informing Members that the

Tourist Information Centre had been brought into the Civic Offices until a location could be found and a recommendation submitted to the Finance and Management Committee. The regeneration of the brownfield site at Drakelow and a business development scheme based in Swadlincote Innovation Centre were highlighted along with the work underway on the Constitution for the Freeport.

Councillor Atkin how the hardship fund had been publicised and how long it would be available. The Chief Executive confirmed that government guidelines allowed for discretion in interpreting the criteria for funding, but everything was being done to help local businesses obtain grant funding. The Strategic Director (Corporate Resources) explained that businesses were being contacted and advised about the grant scheme which was still open for grant applications.

OS/48 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) delivered the report to the Committee.

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

OS/49 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

***The Committee was informed that no exempt questions from Members of the Council had been received.***

The Meeting terminated at 18:45 hours.

COUNCILLOR BAMBRICK

CHAIRMAN

HOUSING AND COMMUNITY SERVICES COMMITTEE

20<sup>th</sup> April 2021

**PRESENT:-**

**Labour Group**

Councillor Rhind (Chairman), Councillor Mulgrew (Vice-Chairman) and Councillors Heath, Richards, Shepherd and Tilley.

**Conservative Group**

Councillors Atkin, Churchill, Corbin and Mrs. Haines.

**Independent Group**

Councillors Dawson and Roberts

**In Attendance**

Councillors Bambrick, Dunn and Mrs. Wheelton.

HCS/95 **APOLOGIES**

The Committee were informed there were no apologies.

HCS/96 **DECLARATIONS OF INTEREST**

It was noted that Councillor Atkin Declared an Interest in item HCS/99 by virtue of being a County Councillor. Councillor Shepherd Declared an Interest in item HCS/99 by virtue of being a Trustee of the Mid Mercia Citizens Advice Bureau.

HCS/97 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/98 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

HCS/99 **CAPITAL AND REVENUE GRANTS AWARD - DFG**

The Strategic Housing Manager presented the report to the Committee and outlined the two bids that had received for Better Care Funding.



It was noted that to the correct title for West Mercia Citizens Advice Bureau, referred to in the report, was Citizens Advice Mid Mercia.

Members raised queries about the location of the recipients in the Citizens Advice Mid Mercia proposal and requested a breakdown of items included within the Derbyshire Community Voluntary Service grant. The Strategic Housing Manager advised the Committee that the Citizens Advice Mid Mercia grant would be available to South Derbyshire residents only and that the South Derbyshire Community Voluntary Service grant included an officer plus equipment and materials.

**RESOLVED:-**

- 1.1 That the Committee endorsed the award of grant funding, totalling £67,330, to the Citizens Advice Mid Mercia to deliver a digital inclusion service to disabled residents living in privately owned or rented housing.***
- 1.2 That the Committee endorsed the award of grant funding, totalling £94,943, to the South Derbyshire Community Voluntary Service (CVS) to deliver a handyperson help at home and holistic advice service to older, vulnerable, and disabled residents living in privately owned or rented housing.***
- 1.3 That the Committee granted delegated authority to the Strategic Director - Service Delivery, in consultation with the Chairman of the Committee, to use the remainder of the £350,000 funding to enhance the services in 1.1 and 1.2 on the same terms as agreed, if demand for these services outstrips the supply of equipment available.***

HCS/100 **HOUSING REPAIRS POLICY**

The Head of Housing Services presented the report to the Committee noting the changes that included property safety and the standard of empty properties.

Councillor Corbin raised a query relating to the installation of carbon monoxide alarms in homes. The Head of Housing Services confirmed that the policy ensured alarms would be fitted as part of the annual gas safety check.

**RESOLVED:-**

- 1.1 The Committee approved the draft Housing Repairs Policy as per Appendix A of the report for consultation with tenants.***
- 1.2 The Committee agreed that a final version of the Policy be returned to the Committee after the consultation period for final approval.***

HCS/101 **COMMITTEE WORK PROGRAMME**

The Committee Work Programme was presented to Members by the Strategic Director (Service Delivery) who advised that work at Midway Community Centre which was progressing had already received prior approval from Committee and therefore the report would be removed from the Work Programme.

**RESOLVED:-**

***That the Committee considered and approved the updated work programme.***

HCS/102 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed that no questions had been received.***

**PREVENT DUTIES FOR LOCAL AUTHORITIES (UNDER SECTION 26 OF THE COUNTER-TERRORISM AND SECURITY ACT 2015)**

***The Committee approved the recommendations in the report.***

The Meeting terminated at 18:30 hours.

COUNCILLOR G RHIND

CHAIRMAN

## ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

21<sup>st</sup> April 2021

**OPEN**

### **PRESENT:-**

#### **Labour Group**

Councillor Taylor (Chairman), Councillor Heath (Vice-Chairman)  
Councillors, Dunn, Shepherd (substituting for Councillor Tilley) and Singh.

#### **Conservative Group**

Councillors Atkin (substituting for Councillor Ford), Mrs. Bridgen  
(substituting for Councillor Mrs. Brown), Corbin, Mrs. Haines and Muller  
(substituting for Mrs. Patten).

#### **Independent Group**

Councillors Fitzpatrick and MacPherson

#### **In Attendance**

Councillors Gee, Richards and Mrs. Wheelton.

### EDS/103 **APOLOGIES**

The Committee was informed that apologies had been received from Councillors Mrs. Brown, Ford, Mrs Patten and Tilley.

### EDS/104 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received from Members of the Committee.

### EDS/105 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

### EDS/106 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****EDS/107 AIR QUALITY POLICY**

The Head of Environmental Services presented the report to the Committee that aligned with the Corporate Plan and set out the targets that the District would be expected to meet.

Members welcomed the report and requested clarification regarding indoor filters for residential properties and the impact of electrification of vehicles on air quality.

The Head of Environmental Services informed the Committee that indoor filters were not required by law and had not been considered for South Derbyshire properties and that electric vehicles would improve the air quality in the District.

**RESOLVED:**

*That the Committee approved an Air Quality Policy for South Derbyshire.*

**EDS/108 COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented the report to Members.

**RESOLVED:**

*The Committee considered and approved the updated work programme.*

**EDS/109 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985****RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

*The Committee was informed that no exempt questions from Members of the Council had been received.*

**REVIEW OF PLANNING SERVICES STRUCTURE****RESOLVED:**

*That the Committee approved the recommendations in the report.*

The meeting terminated at 18:40 hours.

COUNCILLOR TAYLOR

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

29<sup>th</sup> April 2021

**PRESENT:**

**Labour Group**

Councillor Pearson (Chairman), Councillor Pegg (Vice-Chairman)  
Councillors Rhind, Richards, Southerd and Taylor

**Conservative Group**

Councillors Brown, Churchill, Haines (substituting for Councillor Ford)  
and Watson

**Independent Group**

Councillors Angliss and Fitzpatrick

**In Attendance**

Councillors Bambrick, Tilley and Wheelton.

FM/151 **APOLOGIES**

Apologies for absence were received from Councillor Ford.

FM/152 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

FM/153 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL  
PROCEDURE RULE NO 10**

The Committee was informed no questions from members of the public had been received.

FM/154 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL  
PROCEDURE RULE NO 11**

The Committee was informed no questions from Members had been received.

FM/155 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports of Overview and Scrutiny Committee had been received.

**MATTERS DELEGATED TO COMMITTEE****FM/156 COUNCIL TAX HARDSHIP FUND & SECTION 13A POLICY 2021-22**

The Head of Customer Services presented the Report to the Committee and requested approval for the recommendations within the Report. The Head of Customer Services summarised how the Hardship Fund had been used in 2020 and how the Council intended to support families in 2021

Members requested that ad hoc payments be considered for families when young people were in apprenticeships which would reflect the same consideration given to those in higher education.

**RESOLVED:**

- 1.1 The Committee approved that the balance on the 2020/2021 Covid Hardship Fund of £141,800.13 be carried forward to the 2021/2022 financial year.***
- 1.2 The Committee approved that £59,093 of the carry forward be used to support new claims from residents in 2021/2022, and that £40,000 be held back to support changes/new claims that date back to 2020/2021.***
- 1.3 The Committee approved the proposals to support residents in 2021/2022 using combined funds (totalling £99,093) through the variety of local Hardship measures as detailed in the report.***
- 1.4 The Committee delegated authority to approve the Section 13A policy that provides the Council with the framework to make the awards/deliver the Council Tax reduction schemes as detailed in the report to the Strategic Director (Corporate Resources).***

**FM/157 DISCRETIONARY HOUSING PAYMENT FUND 2021-22**

The Head of Customer Services presented the Report to the Committee and highlighted the reasons for the transfer of monies from the Council's Covid-19 Fund to the Discretionary Housing Payment Fund. The Head of Customer Services informed Members how the Fund would help vulnerable residents within the District.

**RESOLVED:**

***The Committee approved the sum of £40,000 be transferred from the Council's COVID-19 fund to top up the Council's Discretionary Housing budget for 2021/2022. This was due to the fact that this year's allocation from the Government was 44.7% lower than 2020/2021's allocation, which was fully spent in year to support local residents in need.***



**FM/158 TRANSFORMATION AND BUSINESS CHANGE PLAN FINANCING AND MILESTONES**

The Head of Business Change and ICT presented the Report and updated the Committee on the progress of the Business Change Plan. The Head of Business Change and ICT highlighted key milestones achieved until March 2021 and outlined the Housing Modernisation Programme and the changes proposed regarding the Vacancy Management Process.

Members proposed that Councillor Pegg be appointed as the Committee's Representative on the Transformation Steering Group and that the tablets replaced by laptops be donated to local schools within the District.

Members requested that future reports contain more detail about how the transformation projects deliver benefits for the residents of South Derbyshire.

**RESOLVED:**

- 1.1 The Committee considered progress as set out in the Transformation and Business Change Plan 2020 to 2024 and Annual Work Programme 2020-21.***
- 1.2 The Committee approved the funding of Business Change and Transformation projects, agreed by the Transformation Steering Group and outlined in the report.***
- 1.3 The Committee approved that the General Fund capital costs associated with implementing new systems be financed from the ICT/Business Change and Transformation Earmarked Reserves.***
- 1.4 The Committee approved that the HRA capital costs associated with implementing the upgrade to the Housing systems be funded from a specific Earmarked Reserve and the HRA General Reserve.***
- 1.5 The Committee approved that on-going license and maintenance costs be funded from within existing budgets in the General Fund as detailed in the report.***
- 1.6 The Committee approved an increase to the HRA revenue expenditure for on-going license and maintenance costs.***
- 1.7 The Committee approved that a fixed term post be recruited to help support the Housing system upgrades and be funded from the HRA General Reserve.***
- 1.8 The Committee approved that the recruitment to vacant posts, in services where investment in transformation was being implemented, be subject to the consideration of the Senior Leadership Team in accordance with the Vacancy Management***

***Procedure. Opportunities would be considered on a case by case basis, as they arise.***

***1.9 The Committee agreed that subsequent efficiencies and budget savings from transformation projects be recorded and reported to Committee as part of quarterly performance reporting.***

***1.10 The Committee agreed the appointment of Councillor Dan Pegg as the Committee's Representative to sit on the Transformation Steering Group.***

***1.11 The Committee agreed that following the roll out of Laptops to all Councillors that the tablets being replaced be donated to local authority schools in the District.***

FM/159 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

**RESOLVED:**

***The Committee considered and approved the updated work programme.***

FM/160 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

***The Committee was informed no questions had been received.***

**COLLECTION RATES, DEBT RECOVERY AND WRITE-OFFS**

***The Committee approved the recommendation in the report.***

**REVIEW OF PLANNING SERVICES STRUCTURE**

***The Committee approved the recommendation in the report.***

**ROSLISTON FORESTRY CENTRE STAFFING**

***The Committee approved the recommendation in the report.***

The meeting terminated at 19:40 hours.

COUNCILLOR PEARSON

CHAIRMAN