

MINUTES of the ANNUAL MEETING of the  
SOUTH DERBYSHIRE DISTRICT COUNCIL  
held at the Civic Offices, Civic Way, Swadlincote  
on Thursday 16<sup>th</sup> May 2019  
at 6.00pm

**PRESENT:-**

**Conservative Group**

Councillor Muller (Vice-Chairman) and Councillors Angliss, Atkin, Billings, Brady, Ms. Bridgen, Mrs. Brown, Churchill, Corbin, Dawson, Fitzpatrick, Ford, Ms. Haines, Hewlett, MacPherson, Mrs. Patten, Pegg, Dr. Perry, Roberts, Watson, Ms. Wheelton and Whittenham.

**Labour Group**

Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/1 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillor Tilley (Labour Group)

CL/2 **ELECTION**

The election of the following Members at the District Council Elections held on 2<sup>nd</sup> May 2019 was reported to Council:-

**Aston Ward**

Neil Atkin  
Daniel Corbin  
Peter Watson

**Church Gresley Ward**

Jane Perry  
Gordon Rhind  
Trevor Southerd

**Etwall Ward**

Lisa Brown  
David Muller

**Hatton Ward**

Andrew Roberts

**Hilton Ward**

Andrew Billings  
Julie Patten  
Jason Whittenham

**Linton Ward**

Melanie Bridgen  
Daniel Pegg

**Melbourne Ward**

Martin Fitzpatrick  
James Hewlett

**Midway Ward**

David Angliss  
Paul Dunn  
Robert Pearson

**Newhall and Stanton Ward**

Sean Bambrick  
Kevin Richards  
Linda Stuart

**Repton Ward**

Andrew Churchill  
Kerry Haines

**Seales Ward**

Andrew Brady  
Amy Wheelton

**Stenson Ward**

David Shepherd  
Lakhvinder Pal Singh

**Swadlincote Ward**

Nora Yvonne Heath  
Mick Mulgrew  
Neil Tilley

**Willington and Findern Ward**

Martyn Ford  
Andrew MacPherson

**Woodville Ward**

Michael Dawson  
Malcolm Gee  
Steve Taylor

CL/3 **MINUTES OF COUNCIL**

The Open Minutes of the Council Meeting held on the 11<sup>th</sup> April 2019 (CL/142-CL/159) were approved as a true record.

Councillor Taylor wished for his attendance to be noted in the Minutes of the last meeting.

CL/4 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/5 **APPOINTMENT OF THE LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Ford was Leader of the Conservative Group and Councillor Richards was Leader of the Labour Group.

**RESOLVED:-**

***That Councillor Ford be appointed Leader of the Council for the ensuing year.***

Abstentions: Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/6 **APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL**

Pursuant to the provisions of the Local Government and Housing Act 1989, that Councillor Billings was the Deputy Leader of the Conservative Group and Councillor Southerd was the Deputy Leader of the Labour Group.

**RESOLVED:-**

***That Councillor Billings be appointed Deputy Leader of the Council for the ensuing year.***

Abstentions: Councillors Bambrick, Dunn, Gee, Ms. Heath, Mulgrew, Dr. Pearson, Rhind, Richards, Shepherd, Singh, Southerd, Mrs. Stuart, Taylor and Tilley.

CL/7 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Vice-Chairman of the Council congratulated all new and re-elected Councillors and thanked the former Chairman of the Council for his work and dedication.

CL/8 **ANNOUNCEMENTS FROM THE LEADER**

The Leader joined the Chairman in congratulating and welcoming all new Councillors and thanked those Officers involved in facilitating the Elections.

CL/9 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive welcomed the new Members and wished to note the upcoming training sessions, particularly Code of Conduct, Planning and Licensing training. Council was informed that despite the European Election on 23<sup>rd</sup> May 2019, Civic Council would be held as planned at the Town Hall and that the polling station would be provided at the Civic Offices.

CL/10 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

CL/11 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

CL/12 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2018/19**

**RESOLVED:**

***Council received the Annual Report of the Overview and Scrutiny Committee for 2018/19.***

CL/13 **ADDITION TO THE COUNCIL'S LIST OF OUTSIDE BODIES**

The Strategic Director (Service Delivery) presented the report, which was welcomed by Council.

**RESOLVED:**

***Council agreed to the addition of a new organisation, Central Building Control Partnership – Partnership Advisory Board, to its List of Outside Bodies.***

***Council agreed to the appointment of a Member to serve as the Council's representative on this Body.***

CL/14 **CYCLE OF MEETINGS 2019/2020**

**RESOLVED:**

In accordance with Council Procedure Rule No. 1.1 (g) of the Council's Constitution, Council approved the cycle of Meetings for 2019/2020 (Appendix A to the report).

CL/15 **TEMPORARY APPOINTMENT OF DISTRICT COUNCILLORS TO PARISH COUNCILS**

The Head of Legal and Democratic Services presented the report identifying which Parish Councils would be affected and the process involved in drafting the Order.

Councillors MacPherson and Billings sought clarification on the engagement of parish councils in the elections process. The Head of Legal and Democratic Services responded advising that the parish clerks receive communications advising of the nomination process.

**RESOLVED:**

***1.1 Council approved that the Chief Executive be authorised to appoint District Councillors to Parish Councils in accordance with the procedure set out in Appendix 1 to the report.***

***1.2 Council approved that the Chief Executive report any such appointments to the next meeting of Council.***

CL/16 **OPEN MINUTES**

Council received and considered the open minutes of its Committees.

**RESOLVED:-**

***That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-***

Licensing and Appeals Sub-Committee	09.04.19	LAS/45-LAS/47
Environmental and Development Services	17.04.19	EDS/106-EDS/118
Housing and Community Services	23.04.19	HCS/100-HCS/110
Licensing and Appeals Sub-Committee	24.04.19	LAS/52-LAS/54

CL/17 **POLITICAL PROPORTIONALITY**

It was reported that the Council's duty to determine the allocation of seats was prescribed by the Local Government and Housing Act 1989, as modified by the Local Government (Committees and Political Groups) Regulations 1990.

A report was submitted which confirmed the political composition of the Council. It also set out the requirements to review representation of the different political groups at, or as soon as practicable after, the Annual Meeting of the Council.

**RESOLVED:-**

- (1) Council approved and adopted the recommended allocation of seats to the Political Groups for the municipal year 2019/20.***
- (2) Council allocated seats between the Political Groups as set out at Annexe 'A' and invited the two Groups to make nominations to fill the seats.***

CL/18 **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2018/19**

Members reviewed the composition of Committees, Sub-Committees and Working Panels for 2019/20.

**RESOLVED:-**

- (1) That the nominations of Members to serve on Committees, Sub-Committees and Working Panels for the ensuing year, as set out at Annexe "B" to these Minutes be received and noted.***
- (2) That the appointments of Chairmen and Vice-Chairmen be approved as indicated.***

CL/19 **COMPOSITION OF SUBSTITUTE PANELS**

Members reviewed the composition of the Substitute Panels for 2018/19.

**RESOLVED:-**

***That the nominations of Members to serve on Substitute Panels, as set out at Annexe "C" to these Minutes, be received and noted.***

CL/20 **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2018/19**

The Leader of the Council announced a number of revisions to the Outside Bodies representation list.

**RESOLVED:-**

***Council approved the amended schedule of persons nominated to serve on Outside Bodies for 2018/19, as set out at Annexe “D” to these Minutes.***

**CL/21 APPOINTMENT OF MEMBER CHAMPIONS**

The Leader proposed a future review of the Member Champions which would be submitted as a report to Council at a future date.

**RESOLVED:-**

***That Council approves to a future review of the schedule of Members Champions for 2019/20.***

**CL/22 APPOINTMENT OF CHAIRMEN AT AREA FORUMS**

**RESOLVED:-**

***That the following Chairmen be appointed to the Area Forums as indicated below:-***

***Etwall Area Forum – Councillor Mrs Brown***

***Linton Area Forum – Councillor Pegg***

***Melbourne Area Forum – Councillor Hewlett***

***Newhall Area Forum – Councillor Dunn***

***Repton Area Forum – Councillor MacPherson***

***Swadlincote Area Forum – Councillor Rhind***

**CL/23 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.***

**EXEMPT MINUTES OF THE COUNCIL**

***The Exempt Minutes of the Council Meeting held on 11th April 2019 (Minute Nos.CL/160-CL/163) were approved as a true record.***

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11**

***Council was informed that no questions had been received.***

**EXEMPT MINUTES**

***Council received and considered the Exempt Minutes of its committees.***

**RESOLVED:-**

***That the Exempt Minutes of the following Committees be approved as a true record:-***

<b><i>Committee</i></b>	<b><i>Date</i></b>	<b><i>Minute No.'s</i></b>
<b><i>Licensing and Appeals Sub-Committee</i></b>	<b><i>09.04.19</i></b>	<b><i>LAS/48-LAS/51</i></b>
<b><i>Environmental &amp; Development Services</i></b>	<b><i>17.04.19</i></b>	<b><i>EDS/119-EDS/120</i></b>
<b><i>Housing and Community Services</i></b>	<b><i>23.04.19</i></b>	<b><i>HCS/111-HCS/113</i></b>
<b><i>Licensing and Appeals Sub-Committee</i></b>	<b><i>24.04.19</i></b>	<b><i>LAS/55</i></b>
<b><i>Finance and Management</i></b>	<b><i>25.04.19</i></b>	<b><i>FM/178-FM/183</i></b>

The meeting terminated at 6.45pm.

COUNCILLOR D MULLER

VICE-CHAIRMAN OF THE DISTRICT COUNCIL

Annexe B

# **COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS** **2019/2020**

## **FINANCE AND MANAGEMENT COMMITTEE (13)**

### **Conservative Group (8)**

Councillor Watson (Chairman), Councillor Fitzpatrick (Vice-Chairman) and Councillors Angliss, Billings, Mrs. Brown, Ford, MacPherson and Roberts

### **Labour Group (5)**

Councillors Dr. Pearson, Richards, Rhind, Southerd, and Taylor

## **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE (13)**

### **Conservative Group (8)**

Councillor MacPherson (Chairman), Councillor Mrs. Haines (Vice-Chairman) and Councillors Billings, Mrs. Brown, Dawson, Fitzpatrick, Mrs. Patten and Whittenham

### **Labour Group (5)**

Councillors Dunn, Mrs. Heath, Singh, Taylor and Tilley

## **HOUSING AND COMMUNITY SERVICES COMMITTEE (13)**

### **Conservative Group (8)**

Councillor Roberts (Chairman), Councillor Pegg (Vice-Chairman) and Councillors Atkin, Churchill, Corbin, Mrs. Haines, Dr. Perry and Mrs. Wheelton

### **Labour Group (5)**

Councillors Mrs. Heath, Mulgrew, Rhind, Richards and Shepherd

## **PLANNING COMMITTEE (13)**

### **Conservative Group (8)**



Councillor Mrs. Brown (Chairman), Councillor Mrs. Bridgen (Vice-Chairman) and Councillors Angliss, Brady, Ford, Muller, Watson and Mrs. Wheelton

**Labour Group (5)**

Councillors Gee, Dr. Pearson, Shepherd, Southerd and Tilley

**LICENSING AND APPEALS COMMITTEE (15)**

**Conservative Group (9)**

Councillor Mrs. Patten (Chairman) and Councillors Angliss, Mrs. Bridgen, Hewlett, Muller, Pegg, Watson, Mrs. Wheelton and Whittenham

**Labour Group (6)**

Councillors Dunn, Mrs. Heath, Rhind, Richards, Shepherd and Southerd

**OVERVIEW AND SCRUTINY COMMITTEE (8)**

**Conservative Group (5)**

Councillor Hewlett (Chairman), Councillor Brady (Vice-Chairman) and Councillors Atkin, Corbin and Dawson

**Labour Group (3)**

Councillors Bambrick, Gee and Mrs. Stuart

**STANDARDS COMMITTEE (6)**

**Conservative Group (4)**

Councillor Mrs. Bridgen, Mrs. Haines and Muller

**Labour Group (2)**

Councillors Dr. Pearson and Singh

**JOINT CONSULTATIVE COMMITTEE (5)**

**Conservative Group (3)**

Councillors Billings, Ford and Watson

**Labour Group (2)**

Councillors Richards and Southerd

**ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE (3)**

**Conservative Group (2)**

Councillors Corbin and Muller

**Labour Group (1)**

Councillor Shepherd

**AUDIT SUB-COMMITTEE (5)**

**Conservative Group (3)**

Councillor Whittenham (Chairman), Councillor Atkin (Vice-Chairman) and Councillor Churchill

**Labour Group (2)**

Councillors Dunn and Shepherd

**HERITAGE GRANTS SUB-COMMITTEE (4)**

**Conservative Group (2)**

Councillors Brady and Whittenham

**Labour Group (2)**

Councillor Southerd and Taylor

**SINGLE STATUS STEERING GROUP (3)**

**Conservative Group (2)**

Councillors

**Labour Group (1)**

Councillor

**COMMUNITY PARTNERSHIP SCHEME ASSESSMENT PANEL (5)**

**Conservative Group (3)**

Councillors Brady, Ford and Watson

**Labour Group (2)**

Councillors

**CORE STRATEGY WORKING PANEL (5)**

**Conservative Group (3)**

Councillors Billings, MacPherson and Roberts

**Labour Group (2)**

Councillors

**LOCAL PLAN OFFICER/MEMBER WORKING GROUP (6)**

**Conservative Group (4)**

Councillor Fitzpatrick, Ford, MacPherson and Watson

**Labour Group (2)**

Councillors

**SERVICE AND FINANCIAL PLANNING WORKING GROUP (5)**

**Conservative Group (3)**

Councillors Fitzpatrick, Ford and Watson

**Labour Group (2)**

Councillors

Annexe C

# **SUBSTITUTE PANELS 2019/2020**

## **FINANCE AND MANAGEMENT COMMITTEE**

### **Conservative Group (8)**

Councillors Mrs. Bridgen, Corbin, Churchill, Dawson, Mrs. Haines, Mrs. Patten, Pegg and Dr. Perry

### **Labour Group (5)**

Councillors Dunn, Mrs. Heath, Shepherd, Singh and Tilley

## **ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE**

### **Conservative Group (8)**

Councillors Brady, Corbin, Churchill, Ford, Dr. Perry, Roberts and Mrs. Wheelton

### **Labour Group (5)**

Councillors Dr. Pearson, Rhind, Richards, Shepherd and Southerd

## **HOUSING AND COMMUNITY SERVICES COMMITTEE**

### **Conservative Group (8)**

Councillors Billings, Brady, Mrs. Brown, Dawson, Fitzpatrick, Ford, MacPherson and Watson

### **Labour Group (5)**

Councillors Dr. Pearson, Singh, Southerd, Taylor and Tilley

## **PLANNING COMMITTEE**

### **Conservative Group (8)**

Councillors Billings, Churchill, Dawson, Mrs. Haines, Hewlett, MacPherson, Mrs. Patten, and Whittenham

### **Labour Group (5)**

Councillors Dunn, Mulgrew, Rhind, Richards and Taylor

## **JOINT CONSULTATIVE COMMITTEE**

### **Conservative Group (3)**

Councillors

### **Labour Group (2)**

Councillors Richards and Southerd

**ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE**

**Conservative Group (2)**

Councillors

**Labour Group (1)**

Councillor

**HERITAGE GRANTS SUB-COMMITTEE**

**Conservative Group (3)**

Councillors

**Labour Group (1)**

Councillors

**SINGLE STATUS STEERING GROUP**

**Conservative Group (2)**

Councillor

**Labour Group (1)**

Councillor

**COMMUNITY PARTNERSHIP SCHEME ASSESSMENT PANEL**

**Conservative Group (3)**

Councillors

**Labour Group (2)**

Councillors

Annexe D

**SCHEDULE OF PERSONS NOMINATED FOR SERVICES AS  
REPRESENTATIVES OF THE COUNCIL  
ON OUTSIDE BODIES FOR 2019/20**

<b><i>Organisation</i></b>	<b><i>Representative(s)</i></b>
<b>1. Acre Lane, Shardlow Sand &amp; Gravel Site Liaison Committee</b>	Councillor P Watson Councillor D Corbin (sub)
<b>2. Arts Derbyshire</b>	Councillor J Hewlett
<b>3. Active Derbyshire</b>	Councillor D Pegg
<b>4. Association of Retained Council Houses Ltd. (ARCH)</b>	Councillor A Roberts Strategic Director (Service Delivery)
<b>5. Central Midlands Audit Partnership Board</b>	Chairman of the Finance and Management Committee Vice-Chairman of the Finance and Management Committee (sub)
<b>6. Citizens Advice South Derbyshire and City (CASDAC)</b>	Councillor J Hewlett
<b>7. Community Arts Project (“People Express”) Management Committee</b>	Councillor J Hewlett Councillor Dr. J Perry
<b>8. Community Transport (Swadlincote) Management Committee</b>	Councillor D Muller
<b>9. D2 Joint Committee For Economic Prosperity</b>	Councillor M Ford Councillor A Billings (sub)
<b>10. Derby Airfield Consultative Committee</b>	Councillor M Ford
<b>11. Derby and Derbyshire Strategic Leadership Forum</b>	Councillor M Ford Councillor A Billings (sub) Chief Executive Monitoring Officer (sub)
<b>12. Derby and Sandiacre Canal Trust Ltd</b>	Councillor P Watson
<b>13. Derbyshire Hate Crime Practitioners Network Meeting</b>	Councillor Mrs J Patten
<b>14. Derbyshire Partnership Forum</b>	Councillor M Ford
<b>15. Derbyshire Police and Crime Panel</b>	Councillor Mrs. A Wheelton Councillor D Muller (sub)
<b>16. Donington Park Racing Circuit Liaison Committee</b>	Councillor P Watson Councillor N Atkin (sub) Councillor D Corbin (sub)
<b>17. East Midlands Airport Independent Consultative Committee</b>	Councillor M Ford Councillor A Billings (sub)
<b>18. East Midlands Airport Liaison</b>	Aston, Melbourne and Repton Ward

<b>Committee</b>	<b>Members</b>
<b>19. East Midlands Arts</b>	Councillor Mrs. J Patten
<b>20. East Midlands Councils</b>	Councillor M Ford
<b>21. Elvaston Quarry Waste Disposal Site Liaison Committee</b>	Councillor P Watson Councillor N Atkin
<b>22. Environmental Education Project Steering Group</b>	
<b>23. Goseley Community Centre Committee</b>	Councillor M Dawson Councillor S Taylor
<b>24. Heart of the Forest Forum</b>	Councillor Mrs. A Wheelton
<b>25. Hilton Harriers Mease Management Committee</b>	Councillor Mrs. J Patten
<b>26. Homestart</b>	Councillor A Roberts Councillor D Pegg
<b>27. Local Government Association (London)</b>	Councillor M Ford (General Assembly)
<b>28. Local Government Information Unit</b>	Councillor M Ford Councillor A Billings (sub)
<b>29. Melbourne Sporting Partnership</b>	Chief Executive
<b>30. New Albion Revised Liaison Committee</b>	Councillor A MacPherson
<b>31. Parking and Traffic Regulations (outside London) Adjudication Joint Committee</b>	Councillor A MacPherson
<b>32. Pingle Artificial Turf Pitch Management Group</b>	Councillor D Pegg
<b>33. Relate</b>	Councillor Mrs. J Patten
<b>34. Rosliston and Caldwell Village Hall Management Committee</b>	Councillor Mrs. M Bridgen
<b>35. Rosliston Forestry Centre Management Executive</b>	Councillor A Roberts
<b>36. Rosliston Forestry Community Group</b>	Councillor Mrs. M Bridgen
<b>37. Rural Action Derbyshire</b>	Councillor Mrs. A Wheelton
<b>38. Safer South Derbyshire Partnership Strategic Group</b>	Councillor M Ford Councillor A Billings (sub)
<b>39. Shardlow Heritage Trust Council of Management</b>	Councillor N Atkin
<b>40. Sharpe's Pottery Heritage &amp; Arts Trust Ltd.</b>	Councillor Mrs. J Patten Councillor A Brady
<b>41. Sir John Port and John Osbourne Almshouses Charitable Trust</b>	Councillor D Muller
<b>42. Social Care Forum</b>	
<b>43. South Derbyshire CVS</b>	Councillor D Muller
<b>44. South Derbyshire Mental Health</b>	Councillor J Hewlett

<b>Association</b>	
<b>45. South Derbyshire Music Trust Management Committee</b>	Councillor Mrs. K Haines
<b>46. South Derbyshire Partnership</b>	Councillor M Ford Councillor A Billings Councillor K Richards Councillor T Southerd (sub) Head of Economic Development
<b>47. South Derbyshire Strategic Sports Group</b>	Councillor D Pegg Councillor D Corbin (sub)
<b>48. Swarkestone Pit, Barrow-on-Trent Sand and Gravel Site Liaison Committee</b>	Councillor P Watson Councillor D Corbin (sub)
<b>49. Toyota Community Liaison Committee</b>	Councillor Mrs. L Brown Councillor D Muller
<b>50. Willshee's Skip Hire Ltd Site Liaison Committee</b>	Councillor D Pegg
<b>51. Central Building Control Partnership – Partnership Advisory Board</b>	Councillor Mrs. L. Brown