

**Work Plan for 2009/10 – Finance and Management Policy Committee**

<b>Work Programme Area</b>	<b>Date of committee meetings</b>	<b>Anticipated completion date</b>	<b>Submitted to Council target date</b>	<b>Contact Officer</b>
Polling Stations & Staffing – General Election	18 <sup>th</sup> March 2010	February 2010	Delegated	Andrea McCaskie
Mortgage Interest Rate	29 <sup>th</sup> April 2010	March 2010	Delegated	Kevin Stackhouse (595811)
Budget and Financial Monitoring – Provisional Out-turn 2009/10	29 <sup>th</sup> April 2010	March 2010	Delegated	Kevin Stackhouse (595811)
Achieving level 3 of the Equality Standard for Local Government	29 <sup>th</sup> April 2010	March 2010	Delegated	David Clamp (595729)
Corporate Plan – priorities for 2010/11	29 <sup>th</sup> April 2010	March 2010	Delegated	David Clamp (595729)
Comments, Compliments & Complaints Report October 09 to March 2010	June 2010	May 2010	Delegated	Pam Carroll (595784)
Performance Management – Final 2009/10	June 2010	May 2010	Delegated	David Clamp (595729)
Service Plans 2010/11	June 2010	May 2010	Delegated	David Clamp (595729)
Consultation Annual Report 2009/10	June 2010	May 2010	Delegated	David Clamp (595729)
Communications Annual Report	June 2010	May 2010	Delegated	David Clamp (595729)
Annual Training Report 2009/10	June 2010	May 2010	Delegated	David Clamp (595729)
Workforce Development Strategy	June 2010	May 2010	Delegated	David Clamp (595729)

Risk Management – Corporate Review	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Annual Efficiency Statement, Business Improvement and Procurement Review 2009/10	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Treasury Management Annual Report 2009/10	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Budget Out-turn 2009/10	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)
Annual Statement of Accounts 2009/10 (incorporating the Annual Governance Statement)	June 2010	May 2010	Delegated	Kevin Stackhouse (595811)

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